

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



MINUTES Regular Meeting

March 5, 2019

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Brooks who led the Pledge of Allegiance.

2. ROLL CALL: Directors Brooks, Bumpass, Redmon, and Wyckoff were present. Director Stewart was absent.

OTHERS PRESENT

General Manager Joe Barget, Administrative Services (AS) Manager Cynthia Allen, Operations & Maintenance (O&M) Manager Mike Garner, and approximately 22 members of the public.

3. ADDITIONS AND DELETIONS TO AGENDA

4. PUBLIC FORUM

The public forum was opened at 7:01 p.m. Jay Freeman, Director of Isla Vista Community Services District, said he is seeking election to the Local Agency Formation Commission.

Shelby Wild with the Route One Farmers Market thanked the Directors for considering use of the District's parking lot for the farmers market, and is looking forward to a working relationship with the District.

President Brooks closed the public forum at 7:04 p.m.

5. OPERATIONS REPORT

O&M Manager Garner reported the District pumped 15.45 million gallons of water for the month of February with an average daily

demand of 551,714 gallons. This is 47 percent less than last February. Vandenberg Village received 4.6 inches of rain in February, bringing the calendar year total to 9.95 inches.

Well levels (below ground surface) for February were 1B-142', 3A-139', and 3B-137'.

The field crew is continuing to monitor Davis Creek and all off-site areas for any erosion or damage with all the rain.

Last month, the Field Crew spent considerable time dealing with mechanical problems on both pumps at Lift Station #1. The Pump 1 motor failed and had to be rebuilt by Perry's Electric in Santa Maria. Shortly thereafter, Pump 2 experienced mechanical seal, compressor, and suction pipe failures which the Field Crew repaired. The crew quickly responded to problems to ensure the lift station remained operational and there no sewer overflows at the lift station.

The field crew repaired two water service lines in February.

The District had a sanitary sewer overflow (SSO) on Stanford Circle on February 16. This was the first sewer spill to report in three years. Jeff Cole and O&M Manager Garner responded and cleared the root ball in the line. The spill was approximately 36 gallons, and was reported to the Regional Water Quality Board as a Category 3 (lowest category) SSO. The surrounding area was disinfected with a bleach solution.

To conclude his report, O&M Manager Garner said Jim Levingston is having surgery on his wrist on March 8 and will be off work for two to three months.

6. ADMINISTRATION REPORT

AS Manager Allen said the District's administrative office remodel project won a "Public Works Project of the Year" Award from the Central Coast Chapter of the American Public Works Association. The awards banquet will be at 11:00 a.m. on March 14 at the Radisson Hotel in Santa Maria. She invited Directors to attend to receive the award.

Only one proposal was received for audit services, from the District's current firm Moss, Levy & Hartzheim. Staff will give their

recommendation to the Finance/Budget Committee at the budget meeting.

The California Special District Association (CSDA) has an open forum discussion board where AS Manager Allen responded to a question by sharing the District's sick leave donation policy. CSDA contacted her for permission to publish her response in the next issue of the bimonthly "California Special Districts" magazine.

To conclude her report, AS Manager Allen said the buyers of the District's old office building requested a few minor repairs to be made prior to closing the sale on Friday, March 8.

7. CONSENT CALENDAR

A. Minutes from the Regular Meeting on February 5, 2019 and Special Board Meeting on February 8, 2019

B. Treasurer Report

1) Monthly Financials

2) Disbursements through February 28, 2019

Motion by Director Redmon, seconded by Director Wyckoff to accept the consent calendar as presented.

Ayes: Directors Brooks, Bumpass, Redmon and Wyckoff

Noes: None

Abstain: None

Absent: Director Stewart

8. ACTION ITEMS

A. Farmers Market

Director Bumpass appreciated the efforts by General Manager Barget working with legal counsel on the parking lot license agreement. He also thanked Shelby Wild for her cooperation and providing information to the ad hoc committee.

Dan Robinette, 685 Venus Avenue, Charles Blair, 165 Alcor Avenue, and Jon Picciuolo, 445 Oakhill Terrace, all voiced support for the farmers market and the board's decision to allow the farmers market to use the parking lot.

Director Bumpass highlighted items within the License Agreement which protect the District before making the following motion:

Motion by Director Bumpass, seconded by Director Redmon to approve the attached license agreement with Shelby Wild to conduct weekly farmers markets in the District's parking lot.

Ayes: Directors Brooks, Bumpass, and Redmon

Noes: Director Wyckoff

Abstain: None

Absent: Director Stewart

B. Public Outreach

President Brooks said he would like to educate the public on water and asked the Directors to create ideas to reach out to the community. An example he gave was Santa Barbara County hosts a video contest in which Cabrillo High School participates. He would like to create more opportunities for awareness.

General Manager Barget supports the concept of hosting a "water conversation" at the District during the American Water Works Association (AWWA) Drinking Water Week May 5-11. District employees could participate and share their responsibilities with the community and some behind-the-scenes operational aspects of water.

Director Redmon suggested updating the District's website with information or a tutorial about water. Providing a brochure with information at the Farmers Market and posting a message on the monthly bills to visit the District's website could also draw interest.

O&M Manager Garner said he speaks annually at Miguelito Elementary School to the fourth and fifth graders about water and wastewater. He has spoken at Cabrillo High School but said elementary school children generally express more interest and ask more questions.

Charles Blair, 165 Alcor Avenue, said the California Native Plant Society could have a member speak to residents during the water conversation about planting drought tolerant plants and native plants instead of xeriscaping.

Emily Casarez of Mesa Oaks, Director with the Lompoc Community Health Care, said they have a program called Rethink Your Drink to encourage people to drink more water as opposed to soft drinks.

Jay Freeman works with an art class at University of California, Santa Barbara, and the students might be interested in participating in the water conversation.

Shelby Wild said the Route One Farmers Market has over 5,000 followers on Facebook which could be a resource for the District to share information with the community.

9. REPORTS

A. Committees

The Legal/Personnel Committee met on February 12 and will discuss the committee recommendations during closed session.

B. District Representatives to External Agencies

Director Redmon attended the Santa Barbara County California Special District Association Chapter dinner/meeting and his report was included in the board package.

C. President

President Brooks attended a webinar last month with District staff about Roberts Rules of Order. Also, he gave General Manager Barget a wooden sign made by Rob Glasgow.

D. General Manager Report

General Manager Barget continues to work closely with the owners of The Mission Club, County Planning, County Fire, REC Solar, and MNS Engineers on access and clearance provisions for a solar project on the golf course. The county and MNS Engineers favor an easement over a land swap; and County Fire has relaxed the 75-year lease requirement to a 25-year lease. REC Solar is revising their site plan based on using the existing access road through the golf course maintenance yard to the solar project and requests an easement for only two items: the existing access road on Lot 54 and a small sliver of lot 54 to satisfy a 20-foot clearance around a perimeter fence. REC will schedule a meeting of all parties to review their revised site plan and work out details for an easement.

Club House Road Entrance Beautification Committee will meet on March 27 to consider and discuss options for future signage. General Manager Barget plans to accept a \$950 proposal from Althouse and Meade to prepare a native landscape concept design for the entrance using coast live oaks, La Purisima Manzanita, Toyon, and other native species. This is a modest expense, in keeping with the District's stewardship obligations for Lot 54.

To conclude his report, he just received an email from Robert Lewin, Director of the Santa Barbara County Office of Emergency Management, requesting water agencies respond with any concerns about water shortage. The Board of Supervisors is going to consider terminating the drought emergency at their meeting on March 19. General Manager Barget plans to respond to the email by saying VVCSD lifted its mandatory watering restrictions in June 2017 and has no shortage concerns.

10. INFORMATIONAL CORRESPONDENCE

- A. Director Redmon's report from the Santa Barbara County Chapter, California Special District Association meeting on February 25, 2019
- B. Letter dated February 15, 2019, from the California Special Districts Association (CSDA) regarding CSDA Board of Directors call for Nominations Seat B

C. Resolution 678 from the Santa Ynez River Water Conservation District

D. Public Water System Statistics for Calendar Year 2018

E. US Drought Monitor-California, February 26, 2019

11. DIRECTORS FORUM

Director Redmon reminded staff of his request to revisit the District's reserves policy at the next Finance/Budget Committee meeting.

Director Bumpass thanked O&M Manager Garner and field crew for staying on top of the District's recent sewer issues.

12. CLOSED SESSION:

The Directors convened into closed session at 8:03 p.m.

13. OPEN SESSION

The Board reconvened into open session at 9:18 p.m.

Motion by Director Bumpass, in recognition of management salary increases a couple of months ago, to approve a 3.0 percent cost of living adjustment for non-managerial employees only. The motion failed due to a lack of second.

Motion by Director Redmon, seconded by Director Wyckoff, to approve a 3.0 percent cost of living adjustment based on the annual change in the CPI-W, West B/C Index, effective July 1, 2019, for all employees except the General Manager, as recommended by the Legal/Personnel Committee.

Ayes: Directors Brooks, Redmon and Wyckoff

Noes: Director Bumpass

Abstain: None

Absent: Director Stewart

14. ADJOURN

President Brooks declared the meeting adjourned at 9:20 p.m.

Attest:

Signed:

Stephanie Garner
Secretary, Board of Directors

Christopher C. Brooks
President, Board of Directors