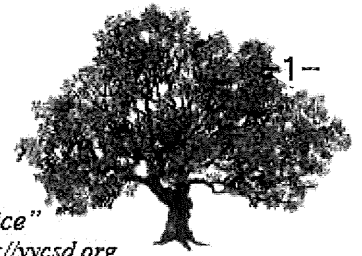


# VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

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"Pride in Community Service"  
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## MINUTES Regular Meeting

September 6, 2022

### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Brooks who led the Pledge of Allegiance.

2. ROLL CALL: Directors Brooks and Stassi were present. Directors Bumpass, Gonzales, and Redmon participated via Zoom video conference.

### OTHERS PRESENT

General Manager Joe Barget, Operations & Maintenance (O&M) Manager Mike Garner, and Director-Elect Steve Heuring were present. Administrative Services (AS) Manager Cynthia Allen, and Board Secretary Stephanie Garner participated via Zoom video conference.

### 3. ADDITIONS AND DELETIONS TO THE AGENDA

There were none.

### 4. PUBLIC FORUM

President Brooks invited public comments and there were none.

### 5. OPERATIONS REPORT

O&M Manager Garner reported the District pumped 42.9 million gallons of water for August with an average daily demand of 1,385,000 gallons. This is eight percent less than last year. Vandenberg Village received no rain in August keeping the total for the year at 2.35 inches.

The Well levels (below ground surface) for August were 1B-145', 3A-142', and 3B-139'.

The Floradale Sewer Replacement Project will start on September 19. All parties are required to attend an environmental briefing at 7:30 a.m. on that date to be allowed on the construction site. O&M Manager Garner and the field crew will be attending the class. O&M Manager Garner will contact prison officials to obtain permission to fly the drone over the area for photos.

The District has received seven Emergency Load Reduction Program (ELRP) notifications since last Wednesday, requiring the field crew to shut down Sites 1 and 3 for 3-5 hours per day due to extreme heat. An executive order by Governor Newsom allows the District to run the generator at Site 1 from August 31 to September 7. The Governor also asked electric vehicles to not charge in the evenings. The PG&E electric service to Well Site 1 (which uses the most power) is on the Base Interruptible Power (BIP) program. The District receives a substantial discount on the electric bill for Site 1 in exchange for agreeing to shut off power, with 30 minutes notice, during high demand periods. High-demand periods occur in afternoons when the District is not pumping Well 1B or booster pumps anyway.

Jeff Cole was inspecting a section of sewer pipe on August 15 when a resident backed out of his driveway hitting the back corner of the camera van. The resident's truck had no damage, but the van required \$1,700 in repairs which will be paid for by the resident.

The field crew had two service line repairs and one polybutylene repair in August. There were no sanitary sewer overflows to report in August.

To conclude his report, O&M Manager Garner said the District had two anniversaries in August. Jeff Cole celebrated 20 years on August 5 and Joe Barget celebrated 18 years on August 16.

## 6. ADMINISTRATION REPORT

AS Manager Allen said the State's Low Income Household Water Assistance Program drinking water and wastewater benefits are now up and running. Customers who receive reminder notices are being referred to the program. Information can be obtained by dialing 211. Qualifying customers can receive up to \$2,000 to be applied to their past due water and wastewater balance.

Additional blinds have been installed in the conference room to help alleviate the glare from the setting sun during the summer months.

She reviewed the capacity charge annual report on pages 31-33 of the board packet. The only funds kept in these accounts are developer's fees that have been collected for pending projects. Funds for projects completed or in progress are transferred to the money market account and added to the capital reserve balance. For Fiscal Year 2021-22, we collected no developer fees. The water account earned \$45 in interest on the funds collected in previous years. Wastewater has no pending projects so that account is zero.

## 7. CONSENT CALENDAR

A. Minutes from the Special Meeting on July 5, 2022

B. Treasurer Report

1) Financial Statements

2) Disbursements through August 31, 2022

C. Remote Teleconference Meetings

**Motion by Director Redmon, seconded by Director Bumpass to accept the consent calendar as presented.**

**Roll Call:**

**Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stassi**

**Noes: None**

**Abstain: None**  
**Absent: None**

## 8. ACTION ITEMS

### A. Drought

There was much discussion among the Directors about whether or not to use a heavy hand with the residents. After hearing from all the Directors and their opinions the following motion was made.

**Motion by Director Gonzales, seconded by Director Redmon to adopt watering restrictions, eliminating the word “mandatory”, recommending irrigation to two days a week, changing the effective date to October 1, 2022, and authorizing General Manager Barget to make other minor word changes to the draft for consistency.**

**Roll Call:**

**Ayes: Directors Brooks, Gonzales, Redmon, and Stassi**  
**Noes: Director Bumpass**  
**Abstain: None**  
**Absent: None**

Director Bumpass said the reason he voted against the motion is that he felt a two-days-a-week irrigation restriction should be mandatory.

### B. Pickup Truck

**Motion by Director Stassi, seconded by Director Gonzales to purchase a new gas-powered Ford F150 Super Cab pickup truck for \$46,827 from Downtown Ford in Sacramento.**

**Roll Call:**

**Ayes: Directors Brooks, Gonzales, Redmon, and Stassi**  
**Noes: Director Bumpass**  
**Abstain: None**  
**Absent: None**

## 9. REPORTS

### A. Committees

There were no committee meetings.

### B. District Representatives to External Agencies

Directors Brooks and Stassi attended the California Special Districts Association (CSDA) annual conference in Palm Desert last month and gave brief reports on some of the sessions they attended.

### C. President

President Brooks had nothing further to add.

### D. General Manager

General Manager Barget welcomed and congratulated Ron Stassi and Steve Heuring on their appointment in lieu of an election to the District's Board of Directors. Director-Elect Heuring will be attending the Special District Leadership Academy from September 18-21 in Napa.

To conclude his report General Manager Barget said he has been working with CSDA staff and the association's lobbying firm, The Ferguson Group, and is still hopeful the District may receive some grant funding for the Floradale Sewer Replacement Project. He complimented the Directors on their thoughtful discussion about the drought.

## 10. INFORMATIONAL CORRESPONDENCE

US Drought Monitor: California, August 30, 2022

## 11. DIRECTORS FORUM

Director Stassi said page 13 of the board package listed good information for the water and wastewater accounts. He would also like the public to bid on the truck being replaced and agreed with Director Redmon about a 10-year capital plan by December.

Director Gonzales asked for a letter of appreciation to be sent to Chuck Klein for his work at the Clubhouse Road entrance. General Manager Barget said he will draft a letter and mail it to him this week. Lastly, he requested an updated informal salary survey for the District employees.

12. ADJOURN

**President Brooks declared the meeting adjourned at 8:32 p.m.**

**Attest:**

**Signed:**

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**Stephanie Garner**  
**Secretary, Board of Directors**

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**Christopher Brooks**  
**President, Board of Directors**