

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



"Pride in Community Service"

<http://vvcasd.org>
info@vvcasd.org

REGULAR MEETING

Tuesday, September 1, 2020

7:00 p.m.

AGENDA

Pursuant to Governor Newsom's Executive Order N-29-20, Directors may participate in this meeting via teleconference. The public can only participate via teleconference. The VVCSD meeting room will not be open.

To access the meeting via teleconference please dial:

1-805-733-3105 and enter 3745#

The District encourages members of the public to provide written comments in advance to Board Secretary Stephanie Garner, sgarner@vvcasd.org by Monday, August 31, at 5:00 p.m.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL: Directors Brooks, Bumpass, Redmon, Stewart, and Wyckoff
3. ADDITIONS AND DELETIONS TO AGENDA
4. PUBLIC FORUM

The Board will invite public comment on each action item as it is considered during the meeting.

At this time members of the public wishing to address the Board on other matters that are within the jurisdiction of the District may do so when recognized by the President. Please begin by stating your name and place of residence.

5. OPERATIONS REPORT

6. ADMINISTRATIVE REPORT

7. CONSENT CALENDAR

- A. Minutes of the Regular Meeting on July 7, 2020 page 1
- B. Treasurer Report
 - (1) Monthly Financials page 9
 - (2) Disbursements through August 31, 2020 page 25
 - (3) Public Official Reimbursement Report: Review and disclose information page 41
 - (4) Surplus Property page 43

8. ACTION ITEMS

- A. **Farmers Market:** Consider approving a license agreement with Route One Farmer’s Market to use the District office parking lot and other property page 45

9. REPORTS

- A. Committees
- B. District Representatives to External Agencies
- C. Board President
- D. General Manager

10. INFORMATIONAL CORRESPONDENCE

Santa Barbara County Fire, Lompoc Valley Fuel Reduction Projects, Defensible Space Accomplishment, Updated 8/24/2020

- 11. DIRECTORS FORUM: Any member of the Board may address the Board on any subject within the jurisdiction of the District.

12. ADJOURN

NOTICE: The Board of Directors of the Vandenberg Village Community Services District will meet at the District Office Conference Room, 3745 Constellation Road, Vandenberg Village, in compliance with §54954.2 of the Government Code of the State of California.

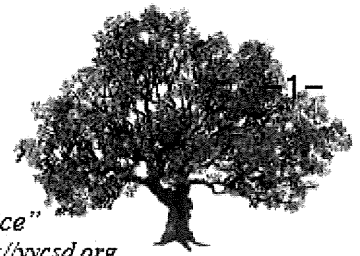
If you need reasonable accommodations due to a disability, please contact the Board Secretary 24 hours prior to the meeting at (805) 733-2475.

Please silence all cell phones during the meeting, as a courtesy to others.

The board package is available at the Vandenberg Village Public Library and on the District's website at <http://www.vvcsd.org>.

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MINUTES Regular Meeting

July 7, 2020

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Stewart who led the Pledge of Allegiance.

2. ROLL CALL: Directors Brooks, Stewart, and Wyckoff were present. Directors Bumpass and Redmon participated via teleconference.

OTHERS PRESENT

General Manager Joe Barget, Operations & Maintenance (O&M) Manager Mike Garner, and Board Secretary Stephanie Garner were present. Administrative Services (AS) Manager Cynthia Allen participated via teleconference.

3. ADDITIONS AND DELETIONS TO AGENDA

There were none.

4. PUBLIC FORUM

President Stewart invited public comments and there were none.

5. OPERATIONS REPORT

O&M Manager Garner reported the District pumped 44.2 million gallons of water for June with an average daily demand of 1.5 million gallons. This is 11 percent more than last June. Vandenberg Village received no rain keeping the calendar year total at 7.03 inches.

Well levels (below ground surface) for June were 1B-143', 3A-149', and 3B-145'.

Booster Station 3 motor needed repair due to a failed bearing. Fisher Pump removed the motor and transported it to Perry's Electric for repairs. There was no interruption to the water production.

A large tree root snapped a 12-inch asbestos cement water main at Valley of Flowers United Church on Constellation Road. The field crew responded at 5:15 a.m. shutting off water and removing the tree root. The repair was completed by 1:00 p.m. and Giant Tree Service removed the tree and stump the following day.

Blea Enterprises trimmed trees and shrubs on the back road to a 14-foot width per the recently-acquired lease from the California State Lands Commission. Blea Enterprises will return next week to spray the road for weeds.

The field crew repaired five service lines last month.

The District had no sanitary sewer overflows for May and June.

O&M Manager Garner commented on the State Water Resources Control Board (SWRCB) report which was included in the board package. The SWRCB is requiring corrective action on four items, one of which will be accomplished by the Tank Rehabilitation Project which is on tonight's agenda.

To conclude his report, O&M Manager Garner said there were two anniversaries since the last meeting: Tina McManigal with 20 years on May 30 and Patty LeCavalier with 17 years on June 2.

6. ADMINISTRATION REPORT

AS Manager Allen reported, with the upsurge of virus cases and updated restrictions from the County and the State, the District's lobby is still closed to the public. Visits to the drive-up window are still frequent so the administrative staff is telecommuting just one day a week. Masks are worn when assisting customers at the window.

At the end of June, staff called 89 customers with past-due balances to let them know once the Governor's lock-off restriction is lifted, which could be as early as July 21, the past due amount would be subject to a late fee of 10%. Staff said if they could not pay the balance before that date, the District could amortize their account balance over 12 months to avoid a late fee, as long as they kept up with their payment plan and paid their subsequent bill each month. At this time, lock-offs are still prohibited so it may be August 18 before late fees are reinstated. Pre-COVID, the District's delinquent accounts had a balance of approximately \$15,000 and today, the delinquent account balance is approximately \$25,000.

The District had five entries for the countywide 2020 WaterWise Garden Contest. A copy of an advertisement that staff placed in the *Lompoc Record* is included in the board package.

At the May 14 LAFCO meeting, Craig Geyer was reelected as the Regular Special District Member, and AS Manager Allen was re-elected as the Alternate Special District Member of the Commission with terms to expire on March 1, 2024.

At the June 4 LAFCO meeting, the commission announced Paul Hood had passed away suddenly. They appointed LAFCO legal counsel Bill Dillon as interim Executive Officer (EO) and recruitment for a permanent EO is currently underway.

For the third time, CSDA has asked AS Manager Allen for permission to publish one of her forum answers in the July-August issue of the CSDA magazine. Kayla Barker from Mission Hills CSD asked a Public Records Request question and her response was one of three answers to be included in the Q&A section of the magazine.

To conclude her report, AS Manager Allen said Board President Katherine Stewart is introduced in the May-June issue of the CSDA magazine.

7. CONSENT CALENDAR

A. Minutes from the Regular Board Meeting on May 5, 2020

B. Treasurer Report

1) Monthly Financials

2) Disbursements through June 30, 2020

Motion by Director Wyckoff, seconded by Director Brooks to accept the consent calendar as presented.

Roll Call:

Ayes: Directors Brooks, Bumpass, Stewart, Redmon, and Wyckoff

Noes: None

Abstain: None

Absent: None

8. ACTION ITEMS

A. Tank Rehabilitation Project

Motion by Director Wyckoff, seconded by Director Bumpass to award a contract to Crosno Construction, Inc., for \$388,711 to rehabilitate the four water tanks.

Roll Call:

Ayes: Directors Brooks, Bumpass, Redmon, Stewart, and Wyckoff

Noes: None

Abstain: None

Absent: None

B. Lompoc Regional Wastewater Reclamation Plant (LRWRP) Upgrade

Motion by Director Redmon, seconded by Director Brooks to adopt Resolution 216-20 to continue collection charges on the annual county tax roll for FY 2020-21.

Roll Call:

Ayes: Directors Brooks, Bumpass, Redmon, Stewart, and Wyckoff

Noes: None

Abstain: None Absent: None

C. Farmers Market

The ad hoc committee met and discussed changes to the Parking Lot License Agreement with Shelby Wild.

Motion by Director Bumpass, seconded by Director Wyckoff to verbally approve the staff recommended changes to the Parking Lot License Agreement with Shelby Wild and extend the term for six months.

Roll Call:

Ayes: Directors Brooks, Bumpass, Redmon, Stewart, and Wyckoff

Noes: None

Abstain: None

Absent: None

There was discussion among the ad hoc committee and some Directors about whether to allow wine tasting and/or the sale of wine at the Farmers Market.

Director Bumpass said we wanted to hear comments from the other Directors.

O&M Manager Garner said as part of the ad hoc committee he called the Alcohol Beverage Control and only estate wineries would be able to take part in the farmers market.

Director Stewart said she is against selling wine. She senses the lines could become blurred with what is allowed on the District property.

Directors Redmon and Wyckoff said they are against the sale of wine.

Director Brooks expressed the District has done a great job providing water and wastewater, and he is in favor of wine sales at the farmers market.

Motion by Director Stewart, seconded by Director Redmon to exclude alcohol sales from the Farmers Market.

Roll Call:

Ayes: Directors Bumpass, Redmon, Stewart, and Wyckoff

Noes: Director Brooks

Abstain: None

Absent: None

9. REPORTS

A. Committees

The Farmers Market Ad Hoc Committee met regarding Item 8.C

B. District Representatives to External Agencies

Nothing to report.

C. President

President Stewart appreciated the discussion during the meeting.

D. General Manager Report

General Manager Barget reported the District has been able to keep running, business as usual for the most part, and stick to its regular board meeting schedule during the COVID 19 pandemic. He would like to get through the pandemic without any special board meetings or state-of-emergency resolutions.

Director Redmon asked General Manager Barget to update the Board about his pending retirement plans. General Manager Barget said he has not set a firm date yet but he will keep the Board informed.

10. INFORMATIONAL CORRESPONDENCE

A. State Water Resources Control Board letter dated June 24, 2020, regarding the District's 2019 Sanitary Survey

B. SYR Water Conservation District letter dated June 10, 2020, regarding USGS Lompoc Groundwater Monitoring Program 2020

C. Sustainable Groundwater Management Quarterly Newsletter, June 2020, Santa Ynez River Valley Groundwater Basin

D. VVCSD 2020 WaterWise Garden Contest

E. Santa Barbara LAFCO letter dated May 7, 2020, regarding results for the Regular and Alternate Special District Member Elections

11. DIRECTORS FORUM

Director Bumpass thanked Joe for all his work to regain use of the back road. He also would like to encourage staff to telework, if possible, during the COVID-19.

Director Redmon thanked Mike and the field crew for their help to resolve a recent sewer issue in his neighborhood.

Director Brooks thanked the fire crews for clearing the open spaces behind the homes in the country club.

Director Stewart commented on an email sent from General Manager Barget regarding the use of social media. She said AS Manager Allen responds very well to all comments and questions.

12. ADJOURN

President Stewart declared the meeting adjourned at 8:16 p.m.

Attest:

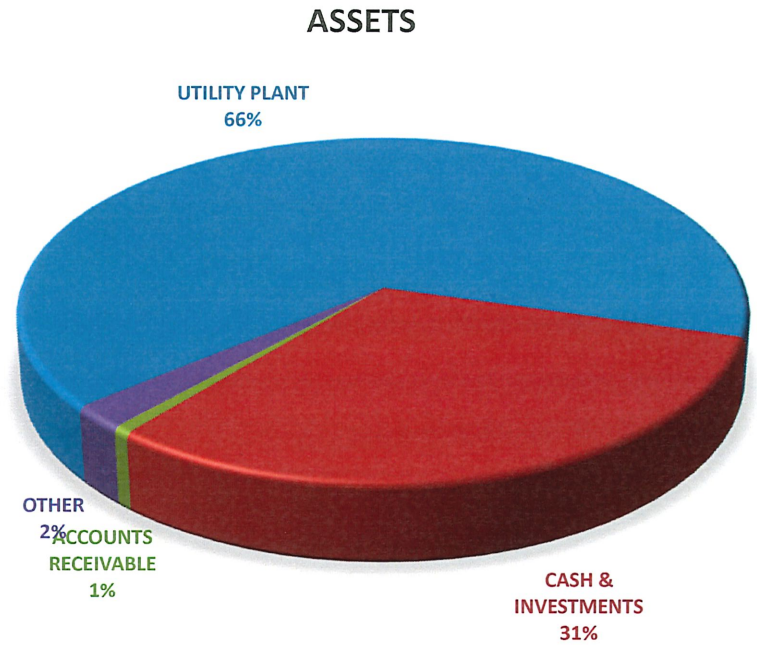
Signed:

Stephanie Garner
Secretary, Board of Directors

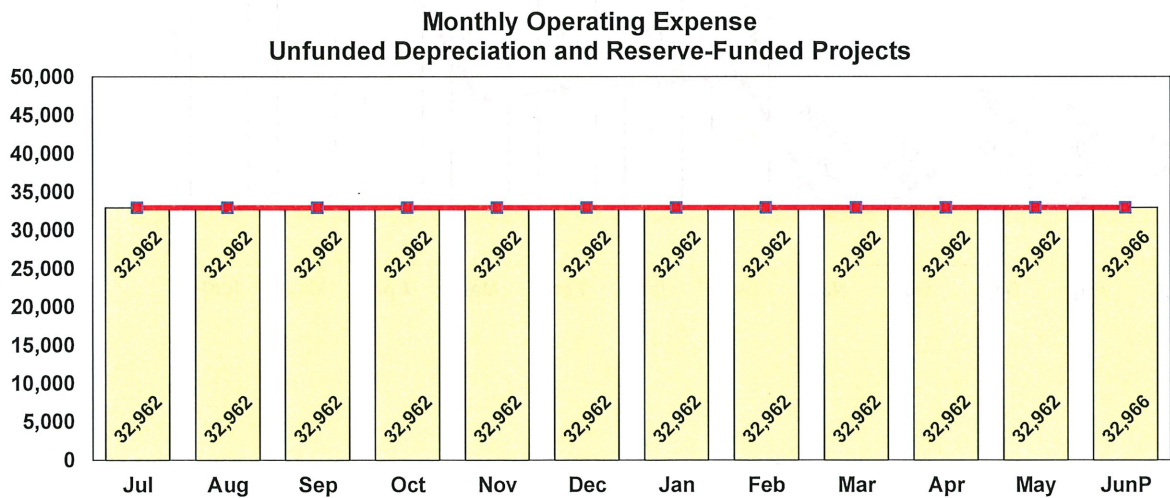
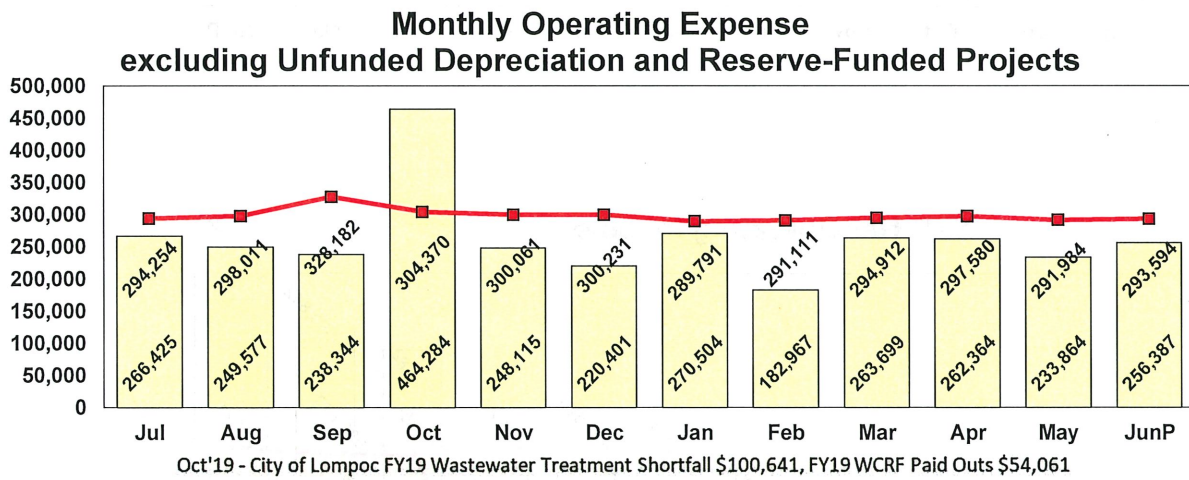
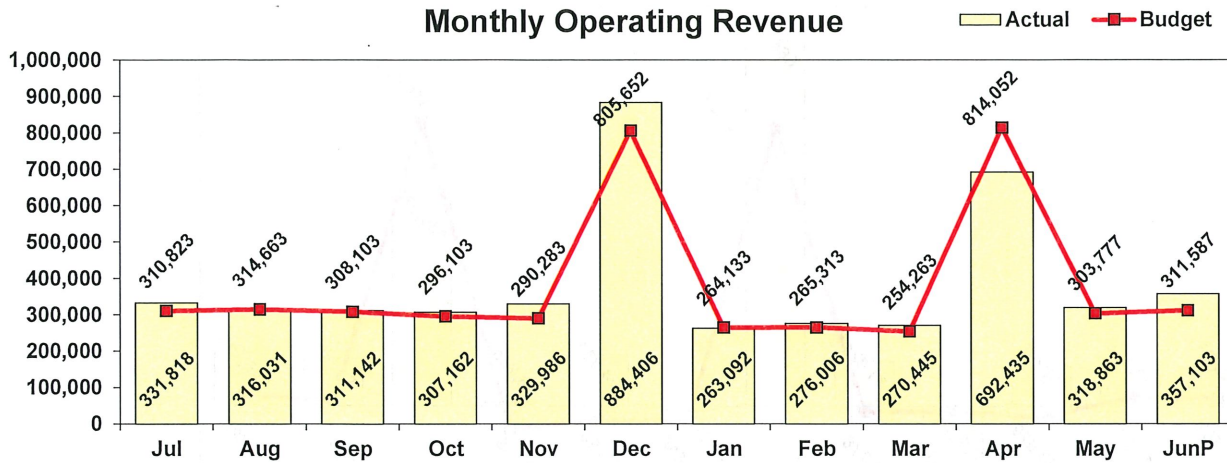
Katherine A. Stewart
President, Board of Directors

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
 Combined Balance Sheet
 As of June 30, 2020

	2020 FYTD	FYE 2019	CHANGE
ASSETS			
UTILITY PLANT	\$22,754,668	\$23,042,190	(\$287,522)
CASH & INVESTMENTS	11,768,033	10,964,897	803,136
ACCOUNTS RECEIVABLE	285,838	250,704	35,134
OTHER	801,865	799,006	2,859
TOTAL ASSETS	\$35,610,404	\$35,056,797	\$553,607
DEFERRED OUTFLOWS OF RESOURCES-PENSIONS	\$447,987	\$447,987	\$0
TOTAL ASSETS & DEFERRED OUTFLOWS	\$36,058,391	\$35,504,784	\$553,607
LIABILITIES			
CURRENT LIABILITIES	\$575,454	\$551,204	\$24,250
UNEARNED REVENUE	139,692	140,214	(522)
LONG TERM DEBT- LRWRP UPGRADE PROJECT	6,110,739	6,731,484	(620,745)
NET PENSION LIABILITY	1,238,381	1,238,381	0
TOTAL LIABILITIES	\$8,064,266	\$8,661,283	(\$597,017)
DEFERRED INFLOWS OF RESOURCES-PENSIONS	\$51,283	\$51,283	\$0
EQUITY			
CONTRIBUTED CAPITAL	\$6,306,313	\$6,502,541	(\$196,228)
EQUITY	20,485,906	18,647,667	1,838,239
CURRENT EARNINGS	1,150,623	1,642,010	(491,387)
TOTAL EQUITY	\$27,942,842	\$26,792,218	\$1,150,624
TOTAL LIABILITIES, DEFERRED INFLOWS & EQUITY	\$36,058,391	\$35,504,784	\$553,607

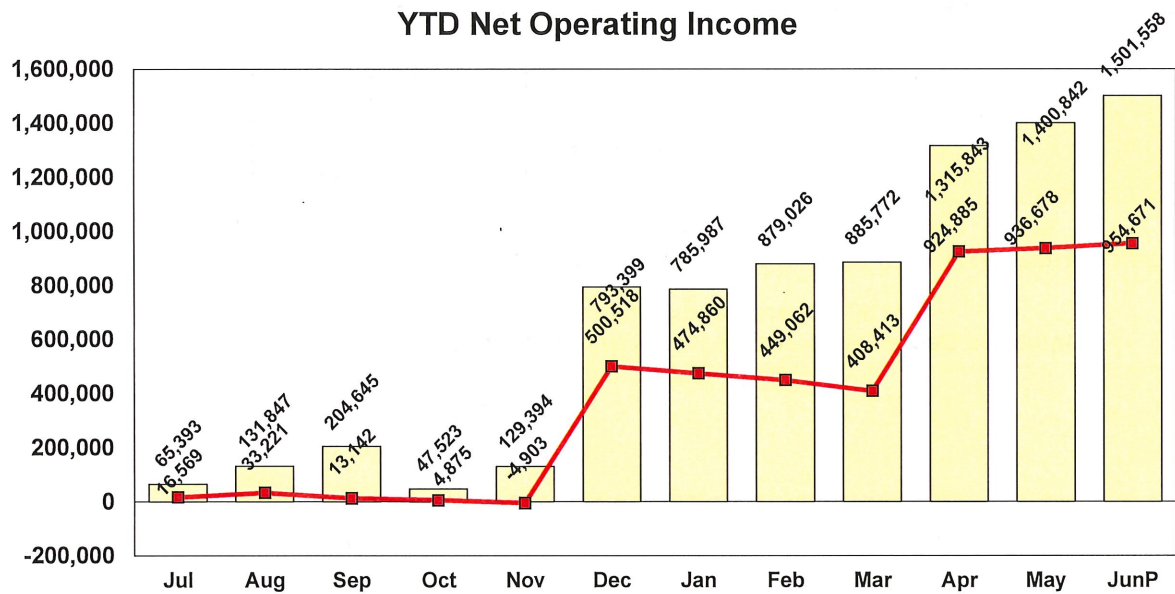
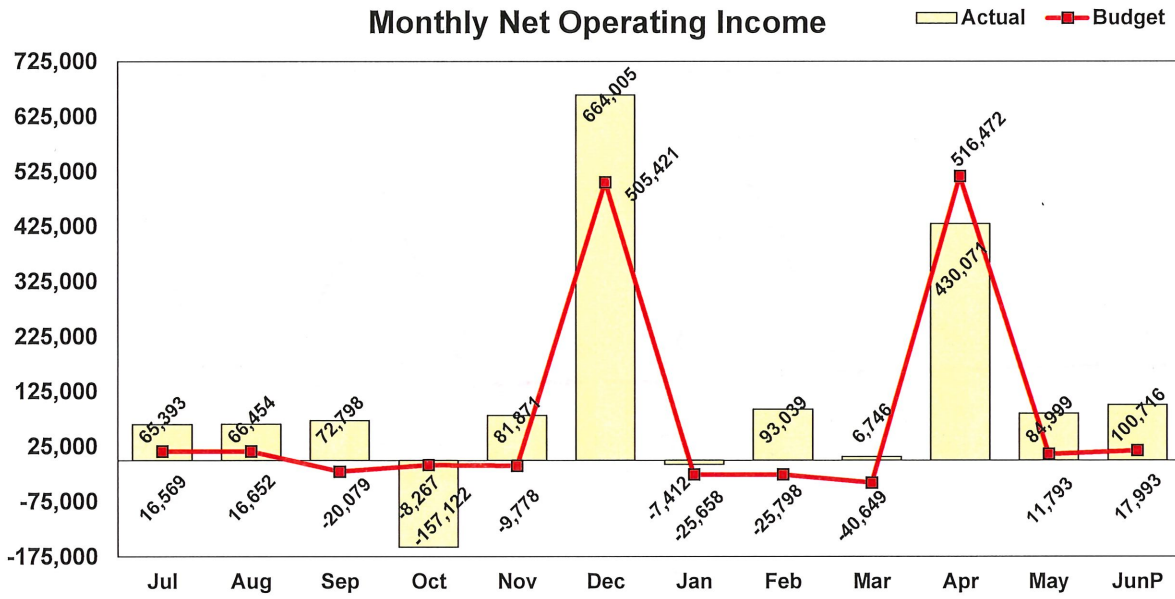


Operating Revenue and Expenses Vandenberg Village Community Services District July 1, 2019 to June 30, 2020



Note: The LRWRP Upgrade Charge revenue will be deposited by Santa Barbara County in December, April and May.

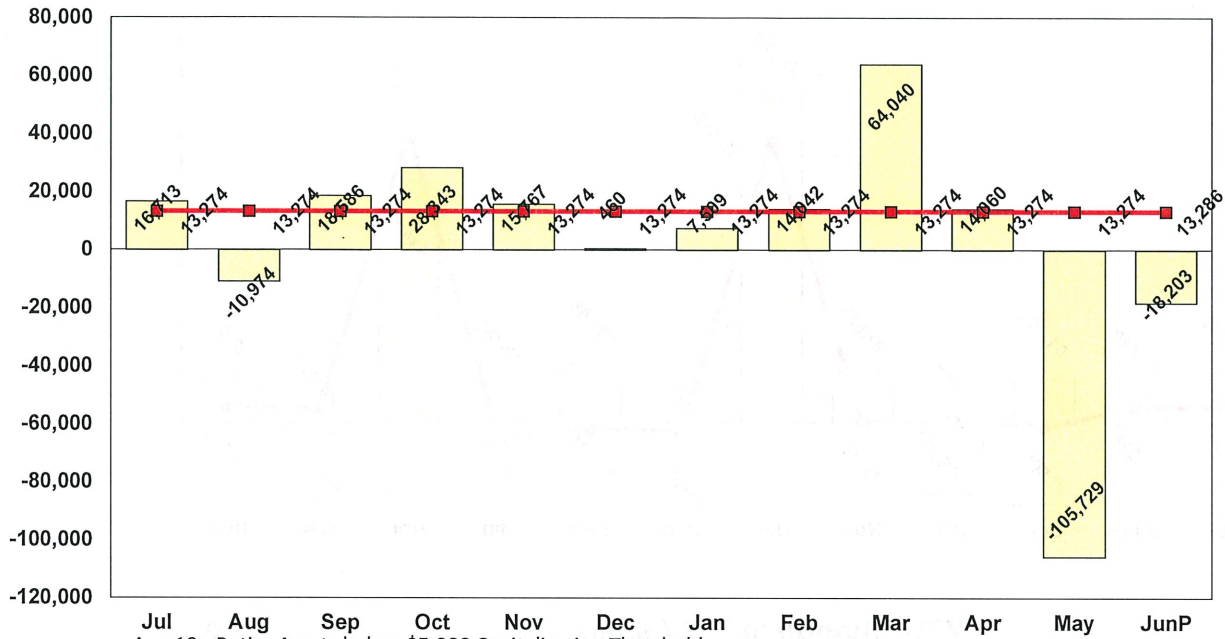
Operating Income
 Vandenberg Village Community Services District
 July 1, 2019 to June 30, 2020



Non-Operating Income Vandenberg Village Community Services District July 1, 2019 to June 30, 2020

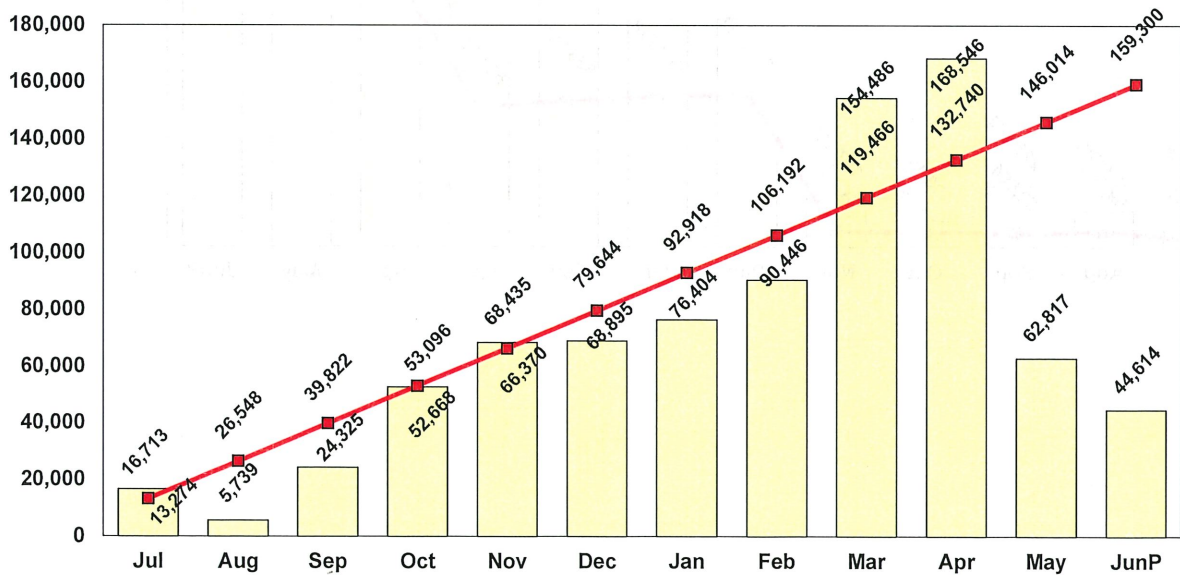
Monthly Net Non-Operating Income

Actual ■ Budget



Aug 19 - Retire Assets below \$5,000 Capitalization Threshold
 Oct 19 - City of Lompoc FY19 Audited WCRF Interest Earned \$17,043
 Sep 19, Dec 19, Mar 20, Jun 20 - Fair Market Value adjustment
 May 20 - Interest payable on SRF loan for LRWRP Upgrade \$120,346

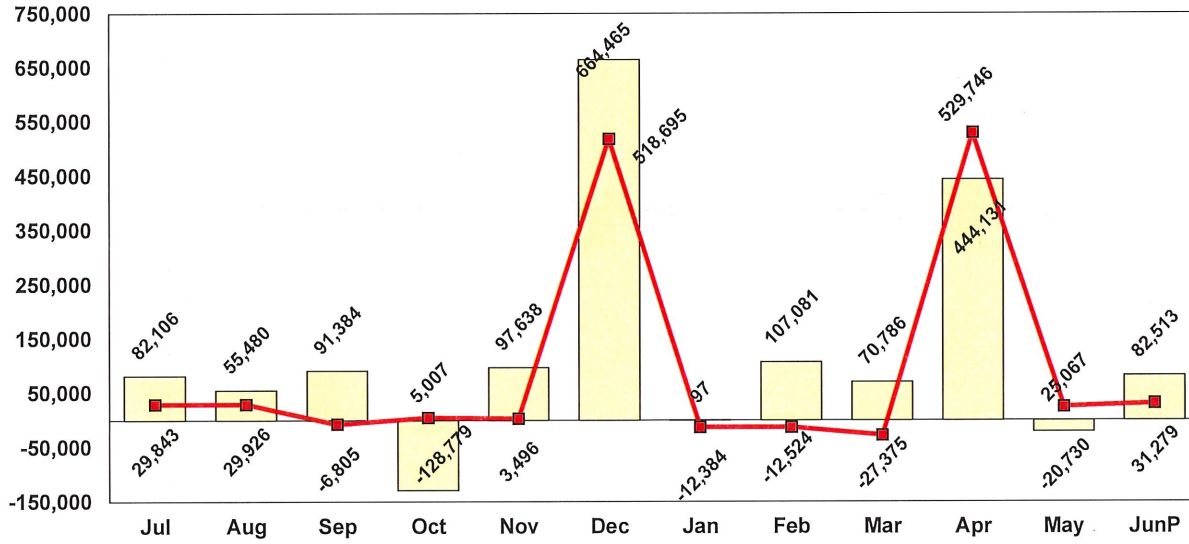
YTD Net Non-Operating Income



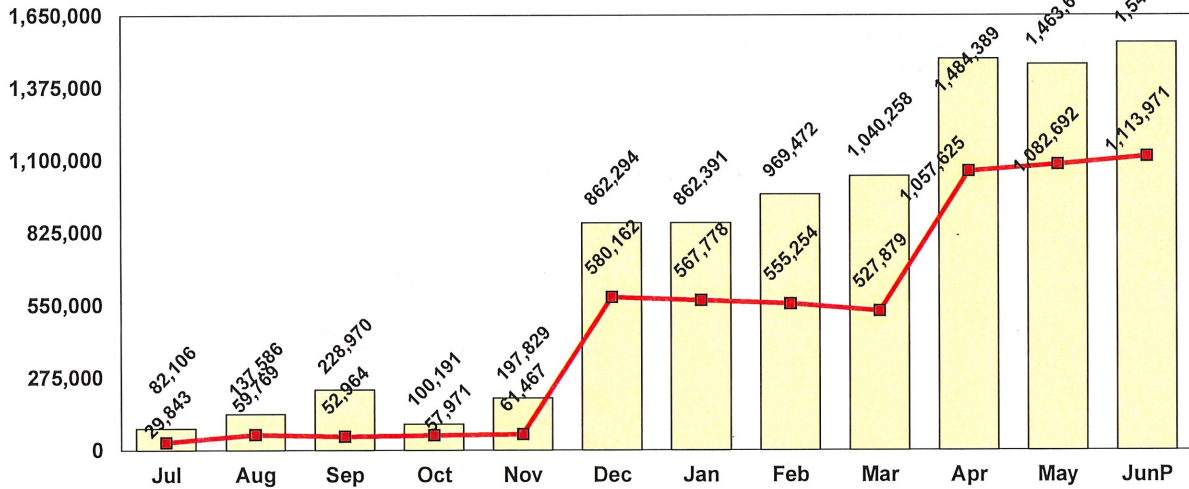
Change in Net Assets
 Vandenberg Village Community Services District
 July 1, 2019 to June 30, 2020

Monthly Change in Net Assets

Actual ■ Budget



YTD Change in Net Assets

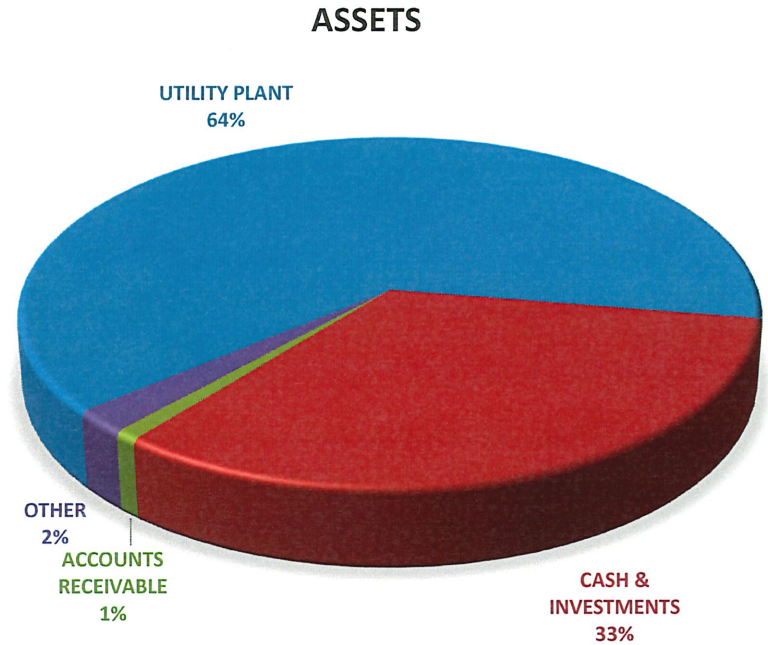


Statement of Cash Flow
 Vandenberg Village Community Services District
 For the Period from July 1, 2019 to June 30, 2020

	Water Fund	WW Fund	
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash received from customers and users	\$ 1,832,534	\$ 2,764,223	
Cash payments for goods and services	(1,042,786)	(1,003,056)	
Cash payments to employees	(437,590)	(277,131)	
Net Cash Provided by Operating Activities			\$ 1,836,193
CASH FLOWS FROM CAPITAL & RELATED FINANCING ACTIVITIES			
Loan payments for LRWRP		(620,745)	
LRWRP Upgrade Interest Payment		(120,346)	
Sale of capital assets	247		
Purchase of capital assets	(56,046)	(460,120)	
Net Cash Used - Capital & Related Financing Activities			(1,257,011)
CASH FLOWS FROM INVESTING ACTIVITIES			
Investment income	73,824	150,131	
Net Cash Provided by Investing Activities			223,955
Net Increase (Decrease) in Cash & Cash Equivalents			803,137
Cash and cash equivalents, beginning of year			10,964,897
Cash and cash equivalents, year-to-date			<u>\$ 11,768,033</u>
Reconciliation to the Statement of Net Assets:			
Cash on hand	400		\$ 400
Cash and short term investments	3,724,841	8,042,792	11,767,633
			<u>\$ 11,768,033</u>
Reconciliation of Operating Income to Net Cash Provided by Operating Activities			
Operating Income	\$ 255,592	\$ 850,417	
Adjustments to reconcile operating income to net cash provided by operating activities			
Depreciation	\$ 122,503	\$ 640,595	
Change in operating assets and liabilities:			
(Increase) decrease in accounts receivable	(37,964)	(10,183)	
(Increase) decrease in other receivables	(5,638)		
(Increase) decrease in inventory	(3,346)		
(Increase) decrease in prepaid items	98	387	
Increase (decrease) in accounts payable	(4,664)	(201)	
Increase (decrease) in accrued payroll	50,260	3,542	
Increase (decrease) in customer deposits	(7,426)		
Increase (decrease) in deferred revenue		(522)	
Increase (decrease) in compensated absences	(17,259)		
Net Cash Provided by Operating Activities	<u>\$ 352,157</u>	<u>\$ 1,484,036</u>	<u>\$ 1,836,193</u>

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
 Combined Balance Sheet
 As of July 31, 2020

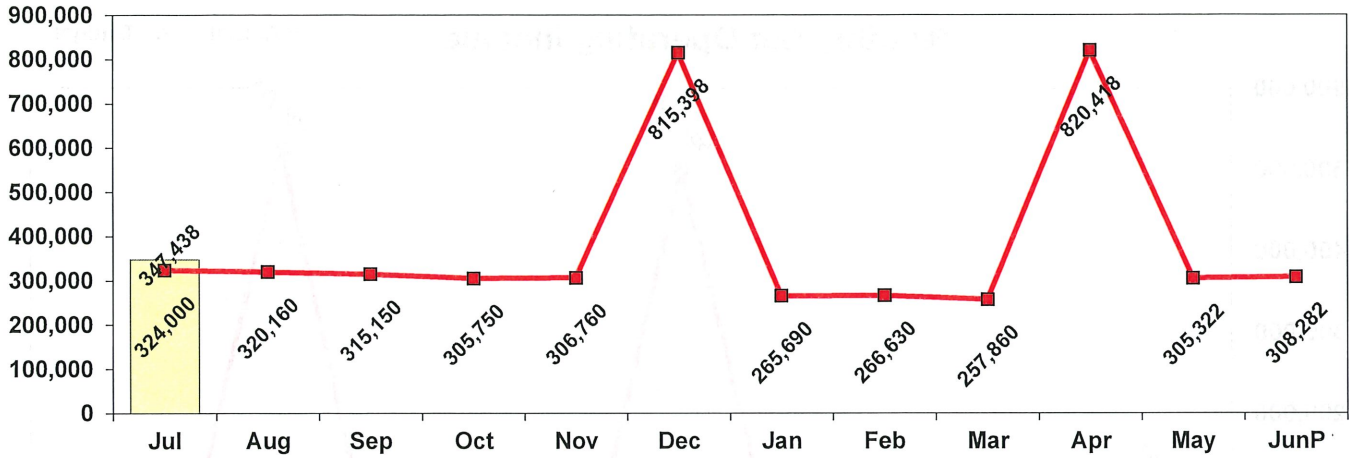
	2021 FYTD	FYE 2020	CHANGE
ASSETS			
UTILITY PLANT	\$22,701,515	\$22,754,668	(\$53,153)
CASH & INVESTMENTS	11,796,093	11,768,033	28,060
ACCOUNTS RECEIVABLE	332,811	285,838	46,973
OTHER	785,759	801,865	(16,106)
TOTAL ASSETS	<u>\$35,616,178</u>	<u>\$35,610,404</u>	<u>\$5,774</u>
DEFERRED OUTFLOWS OF RESOURCES-PENSIONS	\$447,987	\$447,987	\$0
TOTAL ASSETS & DEFERRED OUTFLOWS	<u><u>\$36,064,165</u></u>	<u><u>\$36,058,391</u></u>	<u><u>\$5,774</u></u>
LIABILITIES			
CURRENT LIABILITIES	\$530,766	\$575,454	(\$44,688)
UNEARNED REVENUE	139,692	139,692	0
LONG TERM DEBT- LRWRP UPGRADE PROJECT	6,110,739	6,110,739	0
NET PENSION LIABILITY	1,238,381	1,238,381	0
TOTAL LIABILITIES	<u>\$8,019,578</u>	<u>\$8,064,266</u>	<u>(\$44,688)</u>
DEFERRED INFLOWS OF RESOURCES-PENSIONS	\$51,283	\$51,283	\$0
EQUITY			
CONTRIBUTED CAPITAL	\$6,289,961	\$6,306,313	(\$16,352)
EQUITY	21,652,881	20,485,906	1,166,975
CURRENT EARNINGS	50,462	1,150,623	(1,100,161)
TOTAL EQUITY	<u>\$27,993,304</u>	<u>\$27,942,842</u>	<u>\$50,462</u>
TOTAL LIABILITIES, DEFERRED INFLOWS & EQUITY	<u><u>\$36,064,165</u></u>	<u><u>\$36,058,391</u></u>	<u><u>\$5,774</u></u>



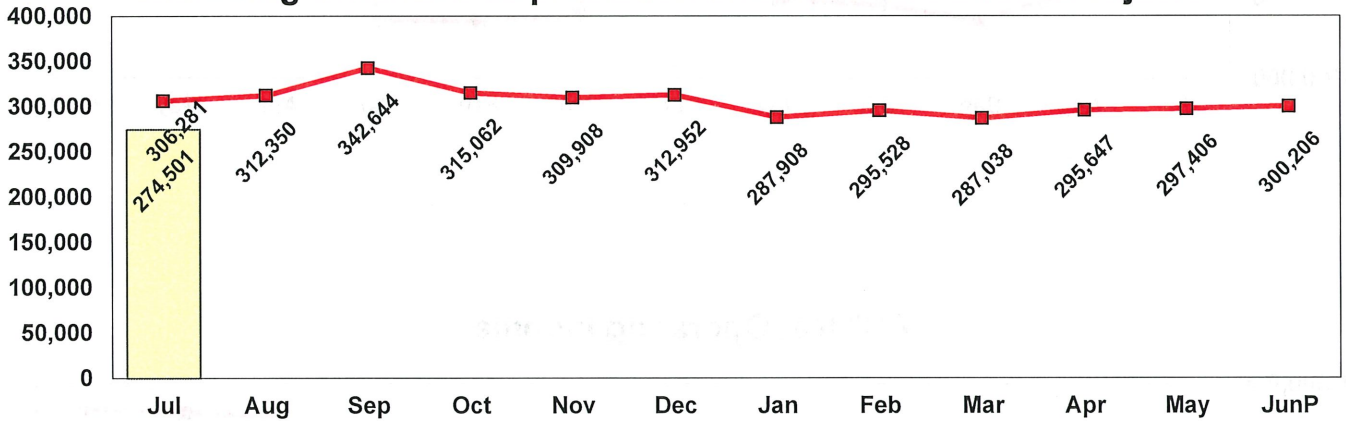
Operating Revenue and Expenses
 Vandenberg Village Community Services District
 July 1, 2020 to June 30, 2021

Monthly Operating Revenue

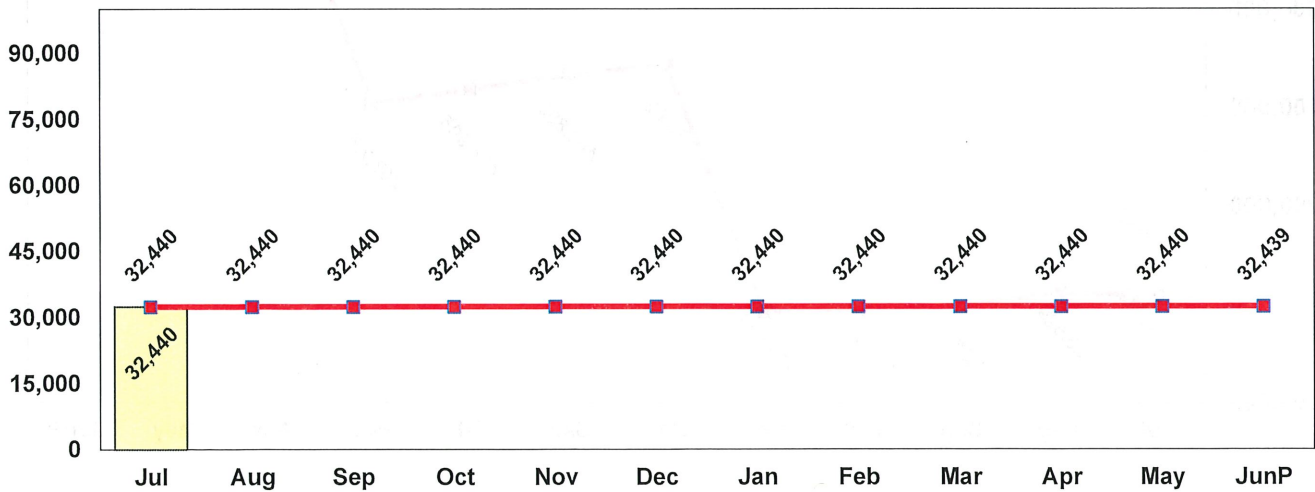
Actual Budget



**Monthly Operating Expense
 excluding Unfunded Depreciation and Reserve-Funded Projects**

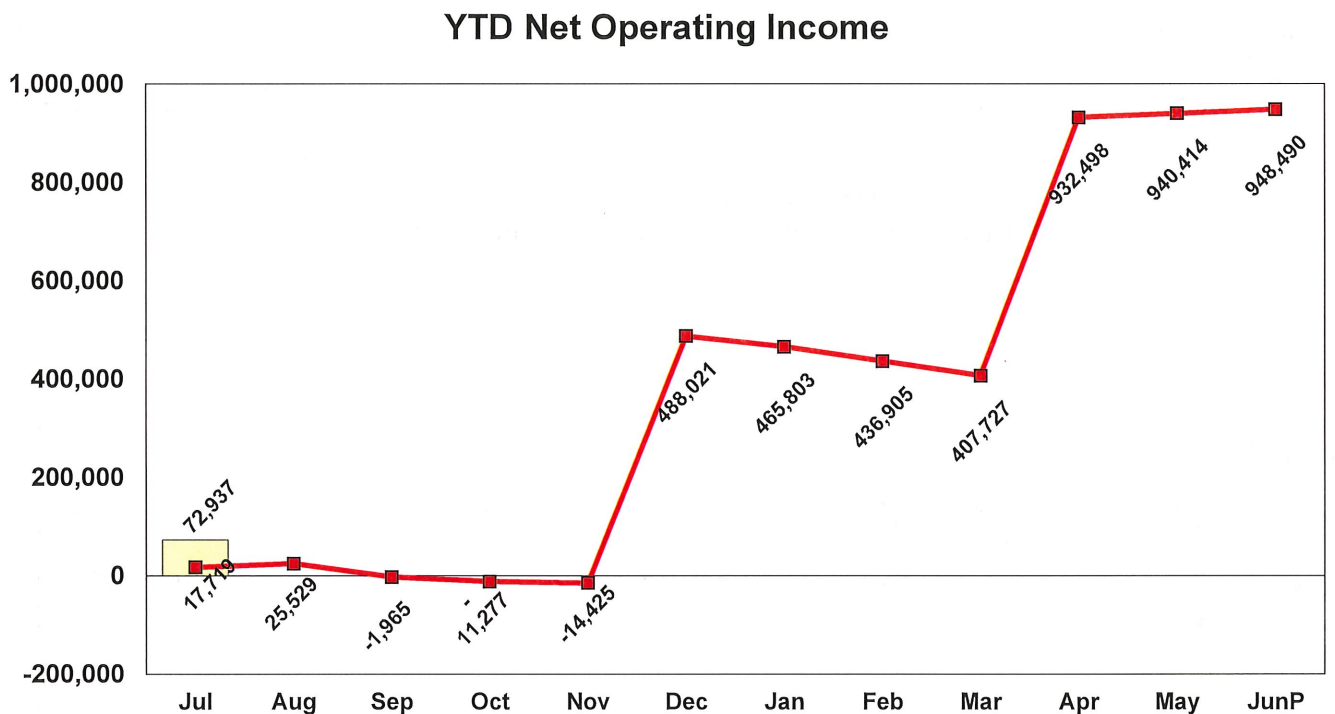
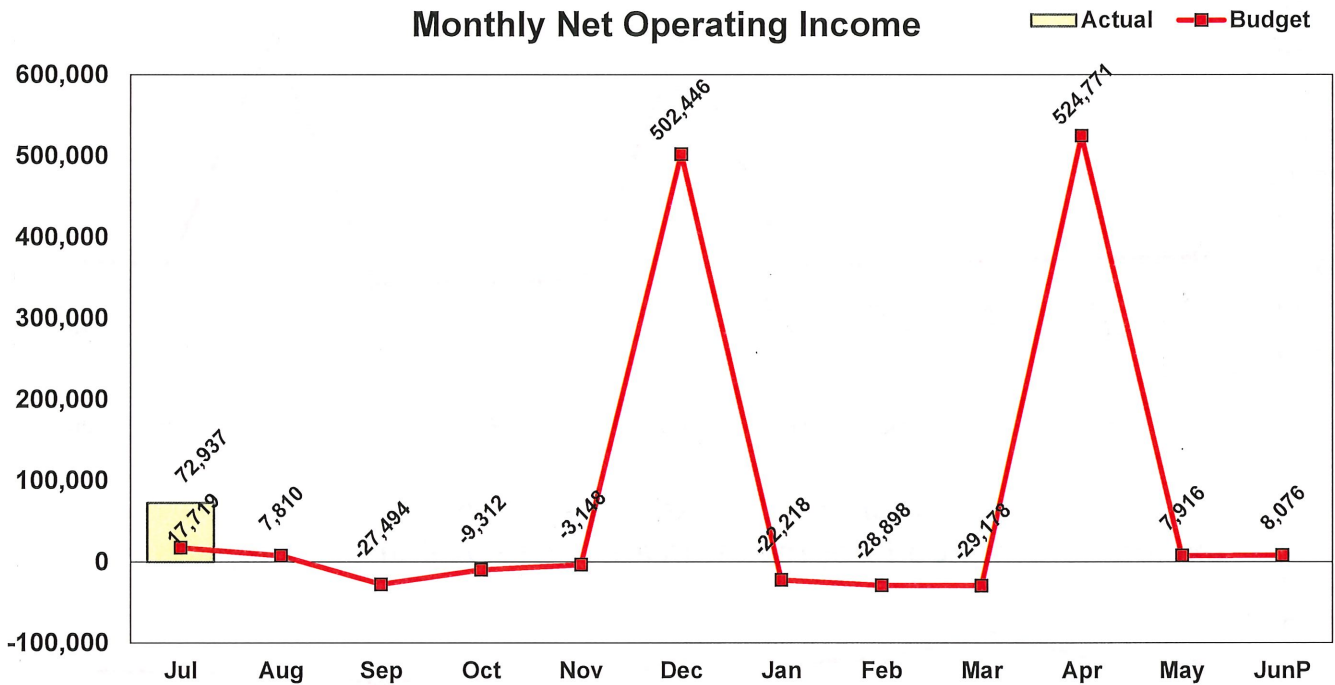


**Monthly Operating Expense
 Unfunded Depreciation and Reserve-Funded Projects**



Operating Income

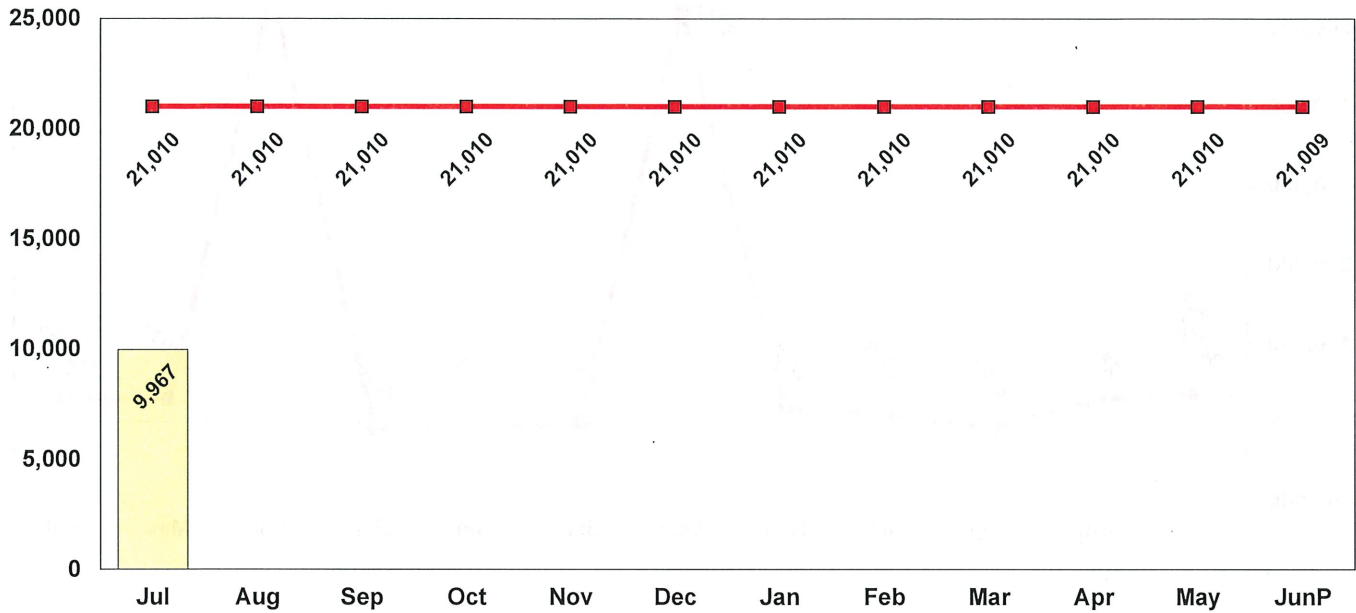
Vandenberg Village Community Services District
July 1, 2020 to June 30, 2021



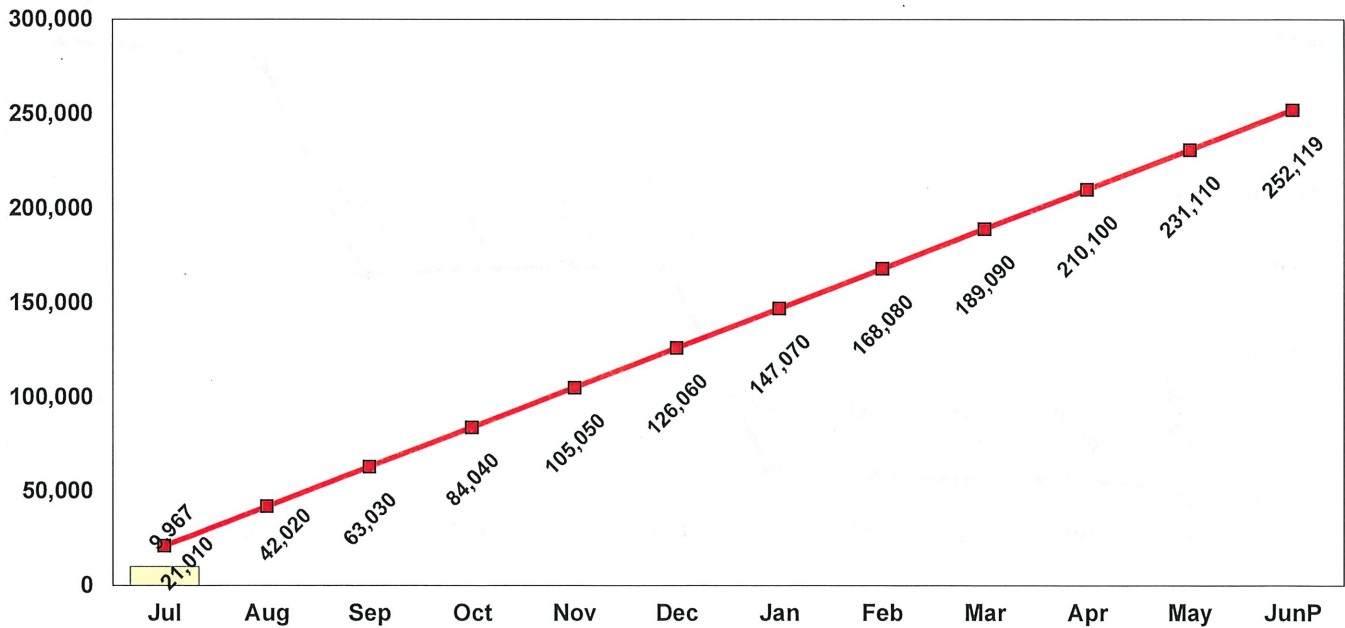
Non-Operating Income Vandenberg Village Community Services District July 1, 2020 to June 30, 2021

Monthly Net Non-Operating Income

Actual Budget

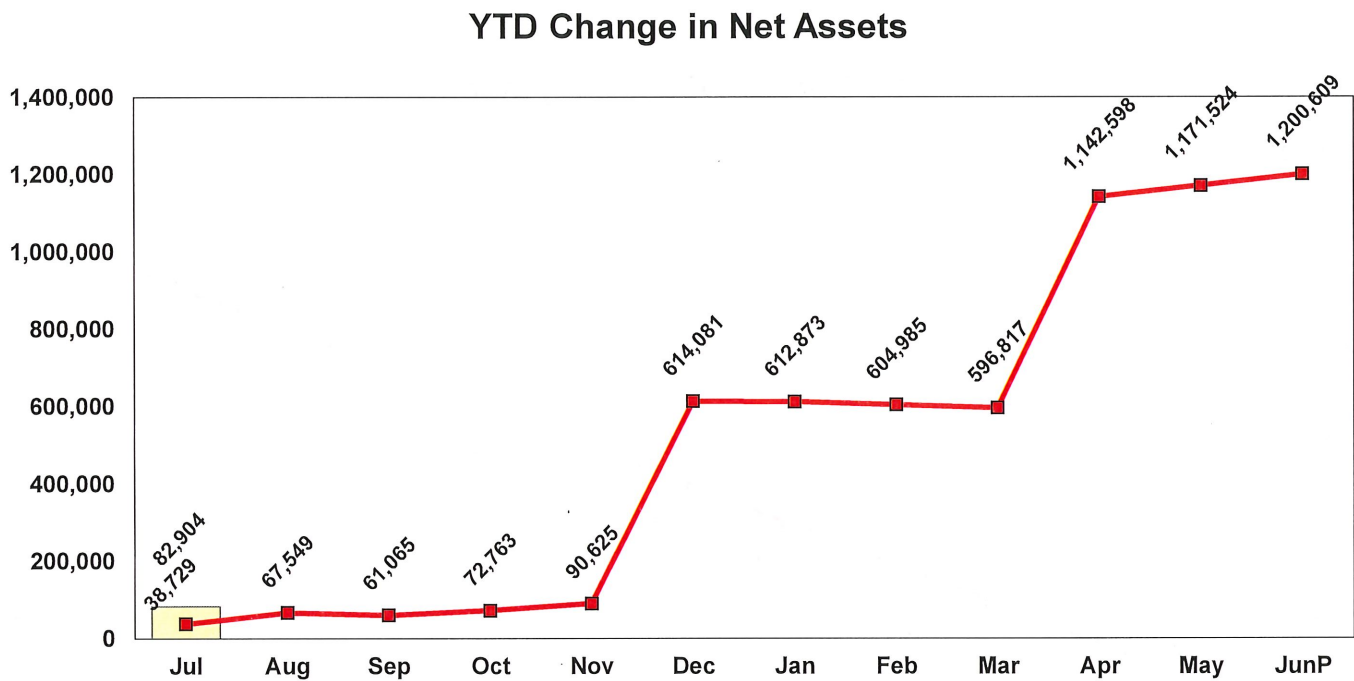
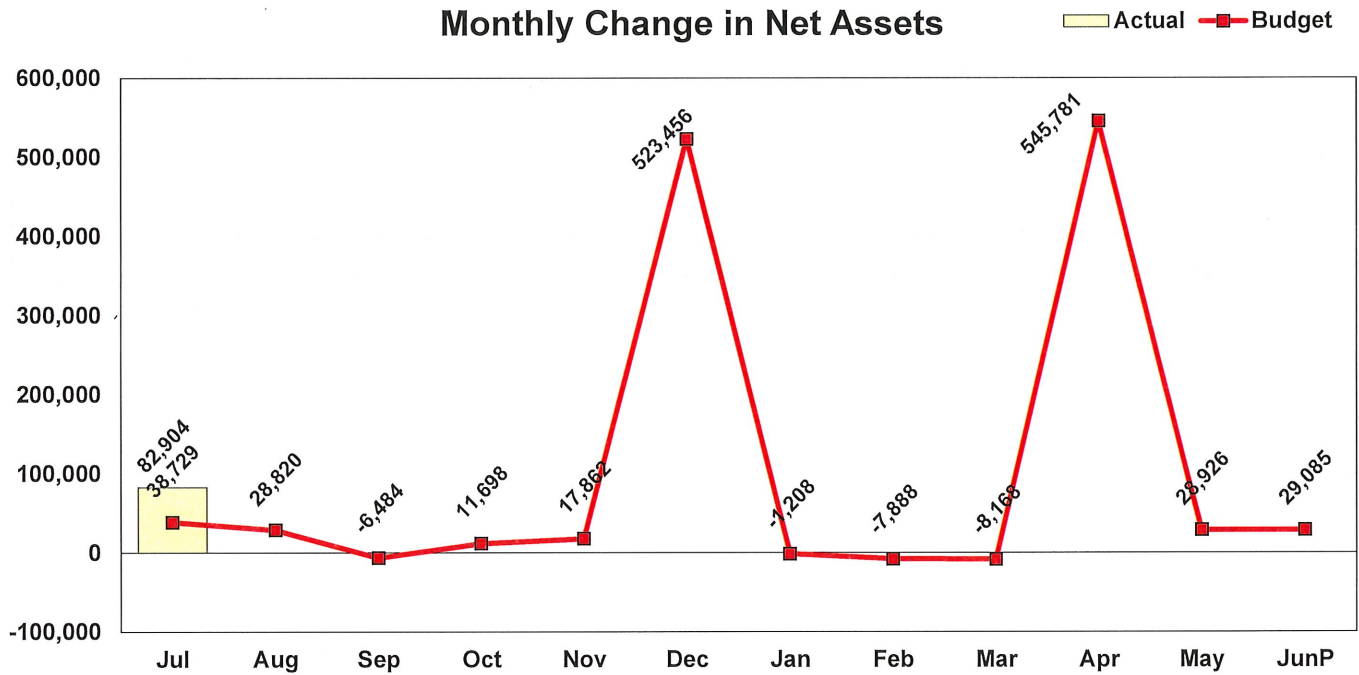


YTD Net Non-Operating Income



Change in Net Assets

Vandenberg Village Community Services District
July 1, 2020 to June 30, 2021



Note: Restricted revenue, \$0 in Connection Fees, has also been received this fiscal year.

Statement of Cash Flow
 Vandenberg Village Community Services District
 For the Period from July 1, 2020 to June 30, 2021

	Water Fund	WW Fund	
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash received from customers and users	\$ 152,227	\$ 115,671	
Cash payments for goods and services	(137,993)	(66,135)	
Cash payments to employees	(41,555)	(22,155)	
Net Cash Provided by Operating Activities			\$ 60
CASH FLOWS FROM CAPITAL & RELATED FINANCING ACTIVITIES			
Purchase of capital assets	(8,669)	(1,782)	
Net Cash Used - Capital & Related Financing Activities			(10,451)
CASH FLOWS FROM INVESTING ACTIVITIES			
Investment income	31,479	6,972	
Net Cash Provided by Investing Activities			38,451
Net Increase (Decrease) in Cash & Cash Equivalents			<u>28,060</u>
Cash and cash equivalents, beginning of year			11,768,033
Cash and cash equivalents, year-to-date			<u>\$ 11,796,093</u>
Reconciliation to the Statement of Net Assets:			
Cash on hand	400		\$ 400
Cash and short term investments	3,720,330	8,075,363	11,795,693
			<u>\$ 11,796,093</u>
Reconciliation of Operating Income to Net Cash Provided by Operating Activities			
Operating Income	\$ (9,513)	\$ 50,008	
Adjustments to reconcile operating income to net cash provided by operating activities			
Depreciation	\$ 16,216	\$ 47,389	
Change in operating assets and liabilities:			
(Increase) decrease in accounts receivable	(56,258)	(24,836)	
(Increase) decrease in other receivables	5,638		
(Increase) decrease in prepaid items	15,747	359	
Increase (decrease) in accounts payable	24,313	(36,952)	
Increase (decrease) in accrued payroll	(27,335)	(8,587)	
Increase (decrease) in customer deposits	(4,083)		
Increase (decrease) in compensated absences	7,954		
Net Cash Provided by Operating Activities	<u>\$ (27,321)</u>	<u>\$ 27,381</u>	<u>\$ 60</u>

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

Disbursement # 09-20 From 7/1/2020 To 7/31/2020
 Board Meeting Date 9/1/2020 Item: 7B.2

Accounts Payable Amount \$98,930.01

Check Numbers 27089-27139

Void Checks none

Electronic Vendor Payment Amount \$4,590.02

Confirmation Numbers 21475, 102020,
634313, 634414, 933276

A/P Hand Check Amount _____

Check Numbers _____

Payroll Amount \$181,871.44

Check Numbers electronically transferred

Wire Transfers _____

Wire Numbers _____

Disbursements/Investments

A/P Checks	98,930.01
Electronic Vendor Payments	4,590.02
A/P Hand Checks	0.00
Payroll	181,871.44
Investments	0.00
TOTAL	<u>\$285,391.47</u>

REPORT.: Jul 31 20 Friday
 RUN...: Jul 31 20 Time: 16:55
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 07-20 Bank Account.: 13100

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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information----- Invoice #	Description
021475	07/10/20	HOM02	HOME DEPOT	312.92	.00	312.92	10020620	MURIATIC ACID,POLY SHEET, FENCE RPR,VEG MGT,SIGN IN
027089	07/10/20	/S090	SCHWENK, SARAH	150.00	.00	150.00	C00709	RETROFIT REIMBURSEMENT-CL OTHES WASHER-SCH0035
027090	07/10/20	ACW03	ACWA JOINT POWERS INSURAN	13152.83	.00	13152.83	0649907	GROUP MEDICAL,DENTAL,VISI ON,LIFE, EAP 8/20
027091	07/10/20	ALL09	ALL AMERICAN DRILLING,INC	1520.00	.00	1520.00	2231	SITE #1-100HP BOOSTER PUM P MOTOR-PULL FOR REPAIR
027092	07/10/20	ARA01	ARAMARK UNIFORM SERV.INC.	155.25	.00	155.25	535225030	CONTINUOUS TOWELS, SHOP T OWELS 7/2/20
027093	07/10/20	CLS01	CLINICAL LABS OF SAN	242.00	.00	242.00	975387	MNTHLY BAC.TESTS W/TRAY,I RON,MANGANESE,GEN PHY5/20
027094	07/10/20	COR04	CORE & MAIN LP	163.32	.00	163.32	M603697	ENCODER FOR OCTAVE METER
027095	07/10/20	COV01	COVERALL MOUNTAIN & PACIF	391.00	.00	391.00	553168661	JANITORIAL SERVICE 7/20
027096	07/10/20	DEW02	J B DEWAR	424.84	.00	424.84	110684	SOLUBLE OIL FOR WELL PUMP S
027097	07/10/20	HAC01	HACH COMPANY	229.54	.00	229.54	12012133	CHLORINE REAGENT SETS (QT Y 3)
027098	07/10/20	HEA01	HEALTH SANITATION SERVICE	123.23	.00	123.23	480213	TRASH COLLECTION-SHOP 6/2 0
027099	07/10/20	INK01	INKLINGS PRINTING CO.	11.64	.00	11.64	115887	COPIES-FLORADALE BRIDGE P LANS
027100	07/10/20	JPI02	ACWA/JPIA	4287.92	.00	4287.92	C00709	WORKERS' COMP PREMIUM 4/2 0-6/20
027101	07/10/20	LOM06	LOMPOC FIRE EQUIPMENT	375.00	.00	375.00	41244	ANNUAL FIRE EXTINGUISHER MAINTENANCE
027102	07/10/20	MIL01	MILLER LANDSCAPING AND MA	150.00	.00	150.00	57222	OFFICE YARD MAINTENANCE 6 /20
027103	07/10/20	NAT01	NATIONAL GROUP TRUST	907.91	.00	907.91	23940820	LONG-TERM DISABILITY 8/20
027104	07/10/20	OIL01	OILFIELD ENVIRONMENTAL &	172.00	.00	172.00	2003020	SEWER SAMPLE TESTING 6/18 /20
				172.00	.00	172.00	2003036	SEWER SAMPLE TESTING 6/19 /20

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Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information----- Invoice #	Description
027104	07/10/20	OIL01	OILFIELD ENVIRONMENTAL &	172.00	.00	172.00	2003069	SEWER SAMPLE TESTING 6/23/20
				172.00	.00	172.00	2003118	SEWER SAMPLE TESTING 6/25/20
				172.00	.00	172.00	2003130	SEWER SAMPLE TESTING 6/26/20
			Check Total.....:	860.00	.00	860.00		
027105	07/10/20	OLI01	OLIN CORP - CHLOR ALKALI	4029.00	.00	4029.00	2847700	3,950 GALS NaOCL
027106	07/10/20	QUI03	QUINN COMPANY	370.07	.00	370.07	14727601	RENT CHIPPER FOR VEGETATION MANAGEMENT
027107	07/10/20	SAN01	SANTA YNEZ RIVER	14082.43	.00	14082.43	C00709	SYRWCD PUMP TAX 1/20-6/20
027108	07/10/20	SAN07	SANTA BARBARA COUNTY	1275.00	.00	1275.00	C00709	LEGAL COUNSEL 1/20-6/20
027109	07/10/20	SOU01	SO.CALIFORNIA GAS CO.INC.	50.00	.00	50.00	79000620	SO.CALIF GAS-WELL 1B 5/21/20-6/22/20
				22.07	.00	22.07	84180620	SO.CALIF GAS-OFFICE 5/20/20-6/20/20
			Check Total.....:	72.07	.00	72.07		
027110	07/10/20	TRA02	TRACTOR SUPPLY CREDIT PLA	541.85	.00	541.85	44980620	VEG MGT;WRENCH,SOCKET,STR AP,PLLY,HOSE,PRYBAR,HITCH
027111	07/10/20	UND01	UNDERGROUND SERVICE ALERT	26.50	.00	26.50	620200775	USA TICKETS 6/20
027112	07/10/20	USA01	USA BLUE BOOK	51.72	.00	51.72	281739	SANITIZING WIPES
027113	07/10/20	USB02	U.S.BANK CORPORATE PAYMEN	221.82	.00	221.82	32560620	SNEEZE GUARDS,TIERZERO,CA NCEL LODGING-ACWA/JPIA-CA
027114	07/10/20	VAN02	VVCSD--PETTY CASH	126.01	.00	126.01	C00709	CAR WASHES,SAMA MEETING MEAL,ICE,NOTARY,WATER
027115	07/10/20	\B001	BAILEY E. BAKER	92.80	.00	92.80	000C00601	CUSTOMER REFUND-BAK0015-3 983 RIGEL AVE.
027116	07/10/20	\M016	JENNIFER L. MELUGIN	47.95	.00	47.95	000C00601	CUSTOMER REFUND-MEL0016-3 2 GALAXY WAY
027117	07/10/20	\M017	JANETTE A. MOLINA	58.11	.00	58.11	000C00601	CUSTOMER REFUND-MOL0005-4 97 MILKY WAY
027118	07/10/20	\M018	KRISTA MURCHISON	17.71	.00	17.71	000C00601	CUSTOMER REFUND-MUR0027-3 824-1 CASSINI CIR.

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Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information----- Invoice #	Description
027119	07/10/20	\0002	KARLA E. ORDONEZ	62.54	.00	62.54	000C00601	CUSTOMER REFUND-ORD0001-3 989 NEPTUNE AVE.
027120	07/10/20	\0003	OUTLAND & ASSOCIATES	148.12	.00	148.12	000C00601	CUSTOMER REFUND-OUT0002-3 568 CONSTELLATION RD.
027121	07/10/20	\P006	TESSARAE M. PALOMAR	19.53	.00	19.53	000C00601	CUSTOMER REFUND-PAL0015-5 45 VENUS AVE.
027122	07/10/20	\P007	DOUGLAS AND JULIE PIKE	52.02	.00	52.02	000C00601	CUSTOMER REFUND-PIK0002-4 034 CAPELLA DR.
027123	07/10/20	\V004	STEPHANIE VEGA	24.90	.00	24.90	000C00601	CUSTOMER REFUND-VEG0008-7 28 MERCURY AVE.
027124	07/23/20	AME02	AMERICAN INDUSTRIAL SUPPL	109.00	.00	109.00	77803	BUSHINGS, OPEN MESH, CAMLOC KS FOR CHEMICAL PUMPS
027125	07/23/20	ARA01	ARAMARK UNIFORM SERV. INC.	125.94	.00	125.94	535257147	SHOP TOWELS 7/16/20
027126	07/23/20	CAL21	CALIFORNIA STATE LANDS CO	144.17	.00	144.17	50239	SLC-ACCESS ROAD, SITE 1 LE ASE 7/5/20-7/4/21
027127	07/23/20	CAR02	CARR'S BOOTS & WESTERN WE	178.34	.00	178.34	9253	SAFETY BOOTS-LEIVINGSTON
027128	07/23/20	CWE04	CWEA	96.00	.00	96.00	167541	CWEA COLLECTIONS 2 RENEWA L-REA 336705 9/20-8/21
				293.00	.00	293.00	231181-1	CWEA MEMBERSHIP, COLLECTIO NS 3 RENEWAL-GARNER
			Check Total.....:	389.00	.00	389.00		
027129	07/23/20	FAS01	FASTENAL COMPANY	90.26	.00	90.26	26819	3/8" DRILL BITS, HEX SCREW S-CHEM PUMPS; MASKS
027130	07/23/20	FRO01	FRONTIER	95.82	.00	95.82	28850713	FRONTIER 733-2109 7/13/20 -8/12/20
				264.91	.00	264.91	49050713	FRONTIER 733-3615/3975/SC ADA 7/13/20-8/12/20
			Check Total.....:	360.73	.00	360.73		
027131	07/23/20	LOM01	CITY OF LOMPOC, FINANCE	40938.75	.00	40938.75	3548	6/20 M&O
027132	07/23/20	MID05	MID-STATE CONTAINERS, INC	4100.00	.00	4100.00	C00723	STORAGE CONTAINER FOR SIT E #1
027133	07/23/20	OIL01	OILFIELD ENVIRONMENTAL &	1142.43	.00	1142.43	2003095	PFAS TESTS 6/24/20

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027133	07/23/20	OIL01	OILFIELD ENVIRONMENTAL &	172.00	.00	172.00	2003152	SEWER SAMPLE TESTING 6/30/20
				172.00	.00	172.00	2003179	SEWER SAMPLE TESTING 7/1/20
				172.00	.00	172.00	2003210	SEWER SAMPLE TESTING 7/2/20
				172.00	.00	172.00	2003266	SEWER SAMPLE TESTING 7/7/20
				172.00	.00	172.00	2003357	SEWER SAMPLE TESTING 7/9/20
			Check Total.....:	2002.43	.00	2002.43		
027134	07/23/20	RAY01	RAY MORGAN COMPANY	337.10	.00	337.10	3009677	COPIER CONTRACT USAGE, MONTHLY BILLS, FREIGHT 6/20
				64.46	.00	64.46	3009678	COPIER CONTRACT USAGE 8/20
			Check Total.....:	401.56	.00	401.56		
027135	07/23/20	SAN09	SANTA BARBARA COUNTY	2354.00	.00	2354.00	LAFCO2021	VVCS D SHARE OF FY21 LAFCO BUDGET
027136	07/23/20	SAN21	SANTA BARBARA COUNTY PUBL	2862.03	.00	2862.03	559	REGIONAL WATER EFFICIENCY PROGRAM FY21
027137	07/23/20	SHR01	SHRED-IT USA	259.85	.00	259.85	180108164	DOCUMENT SHREDDING SERVICE 6/18/20, 6/30/20, 7/14/20
027138	07/23/20	STA09	STAPLES CREDIT PLAN	52.80	.00	52.80	53690720	STAPLES PLUS MEMBERSHIP
				33.52	.00	33.52	818252842	HAND SANITIZER; CALC RIBBON, POST-ITS, PENS, ENVELOPES
			Check Total.....:	86.32	.00	86.32		
027139	07/23/20	WES05	WESTERN EXTERMINATOR CO.	63.00	.00	63.00	8183184	GOPHER CONTROL SERVICE 6/20
102020	07/10/20	WEX01	WEX BANK	1277.05	.00	1277.05	66423269	385.12 GALS FUEL 6/20
				157.68	.00	157.68	66423269A	47.55 GALS FUEL 7/20
			Check Total.....:	1434.73	.00	1434.73		
634313	07/10/20	PIT02	PITNEY BOWES INC	87.00	.00	87.00	015903220	INK FOR POSTAGE METER
				1528.00	.00	1528.00	015966500	FOLDER/INSERTER SERVICE AGREEMENT FY21
			Check Total.....:	1615.00	.00	1615.00		
634314	07/10/20	PIT01	PITNEY BOWES GLOBAL FINAN	324.29	.00	324.29	104051092	PB METER & MAIL MACHINE RENTAL 4/30/20-7/29/20

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933276	07/23/20	PIT03	PITNEY BOWES	62.61	.00	62.61	1340720	PITNEY BOWES LATE FEES
				840.47	.00	840.47	01340620	POSTAGE FOR BILLS 6/20
Check Total.....:				903.08	.00	903.08		
Cash Account Total.....:				103520.03	.00	103520.03		
Total Disbursements.....:				103520.03	.00	103520.03		
Cash Account Total.....:				.00	.00	.00		

REPORT.: Jul 31 20 Friday
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VANDENBERG VILLAGE CSD
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Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information----- Invoice #	Description
12710	07/10/20	PUB02	PUBLIC EMPLOYEES	92874.00	.00	92874.00	3C00710	FY21 PERS ER CONTR-CLASSC
12720	07/10/20	PUB02	PUBLIC EMPLOYEES	1196.53	.00	1196.53	C00710	PERS EPMC PP#14
12721	07/10/20	PUB02	PUBLIC EMPLOYEES	1543.73	.00	1543.73	1C00710	PERS TDMC PP#14
12722	07/10/20	PUB02	PUBLIC EMPLOYEES	4643.64	.00	4643.64	2C00710	PERS EMPLR CONTRIB PP#14
12730	07/10/20	PER04	CALPERS 457 PLAN	820.00	.00	820.00	C00710	EMPLOYER PERS 457 PP#14
12731	07/10/20	PER04	CALPERS 457 PLAN	1020.00	.00	1020.00	1C00710	EMPLOYEE PERS 457 PP#14
12750	07/10/20	PUB02	PUBLIC EMPLOYEES	649.00	.00	649.00	4C00710	FY21 PERS ER CONTR-PEPRA
138770	07/24/20	PUB02	PUBLIC EMPLOYEES	1215.50	.00	1215.50	C00724	PERS EPMC PP#15
138771	07/24/20	PUB02	PUBLIC EMPLOYEES	1581.51	.00	1581.51	1C00724	PERS TDMC PP#15
138772	07/24/20	PUB02	PUBLIC EMPLOYEES	4732.40	.00	4732.40	2C00724	PERS EMPLR CONTRIB PP#15
138780	07/24/20	PER04	CALPERS 457 PLAN	820.00	.00	820.00	C00724	EMPLOYER PERS 457 PP#15
138781	07/24/20	PER04	CALPERS 457 PLAN	1020.00	.00	1020.00	1C00724	EMPLOYEE PERS 457 PP#15
272920	07/10/20	EFT01	EFTPS	3955.04	.00	3955.04	C00710	FEDERAL WH TAXES PP#14
272921	07/10/20	EFT01	EFTPS	1037.88	.00	1037.88	1C00710	FICA MEDICARE PP#14
276180	07/24/20	EFT01	EFTPS	4265.44	.00	4265.44	C00724	FEDERAL WH TAXES PP#15
276181	07/24/20	EFT01	EFTPS	1120.74	.00	1120.74	1C00724	FICA MEDICARE PP#15
496490	07/31/20	AFL01	AFLAC	362.50	.00	362.50	C00731	AFLAC-PRETAX 7/20
496491	07/31/20	AFL01	AFLAC	2.88	.00	2.88	1C00731	AFLAC-AFTER TAX 7/20
760640	07/10/20	EMP01	EMPLOYMENT DEVELOP.DEPART	1814.90	.00	1814.90	C00710	STATE WH TAXES PP#14
760641	07/10/20	EMP01	EMPLOYMENT DEVELOP.DEPART	357.87	.00	357.87	1C00710	STATE DISABILITY PP#14
810240	07/24/20	EMP01	EMPLOYMENT DEVELOP.DEPART	2018.78	.00	2018.78	C00724	STATE WH TAXES PP#15
810241	07/24/20	EMP01	EMPLOYMENT DEVELOP.DEPART	381.89	.00	381.89	1C00724	STATE DISABILITY PP#15
980904	07/31/20	COL03	COLONIAL LIFE & ACCIDENT	224.58	.00	224.58	C00731	COLONIAL-PRETAX 7/20
Cash Account Total.....:				127658.81	.00	127658.81		
Total Disbursements.....:				127658.81	.00	127658.81		
				=====	=====	=====		

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

Disbursement # 09-20 From 8/1/2020 To 8/31/2020
 Board Meeting Date 9/1/2020 Item: 7B.2

Accounts Payable Amount \$137,875.06

Check Numbers 27140-27198

Void Checks 26550, 27046

Electronic Vendor Payment Amount \$2,537.17

Confirmation Numbers 202020, 218953, 359999

A/P Hand Check Amount _____

Check Numbers _____

Payroll Amount \$87,848.25

Check Numbers electronically transferred

Wire Transfers _____

Wire Numbers _____

Disbursements/Investments

A/P Checks	137,875.06
Electronic Vendor Payments	2,537.17
A/P Hand Checks	0.00
Payroll	87,848.25
Investments	0.00
TOTAL	<u>\$228,260.48</u>

REPORT.: Aug 25 20 Tuesday
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026650	08/20/20	\L003	LEE W. LACEY	-81.87	.00	-81.87	000B90901u	Ck# 026650 Reversed
027046	08/20/20	VRE01	JIM VREELAND FORD	-414.46	.00	-414.46	33894u	Ck# 027046 Reversed
027140	08/06/20	ACW03	ACWA JOINT POWERS INSURAN	13152.83	.00	13152.83	06551611	GROUP MEDICAL, DENTAL, VISION, LIFE, EAP 9/20
027141	08/06/20	AME02	AMERICAN INDUSTRIAL SUPPL	81.66	.00	81.66	78102	BOOTS, TAPE
027142	08/06/20	BAN03	BANK OF AMERICA	65.29	.00	65.29	54240720	DISPOSABLE GLOVES; SS MACHINE SCREWS
027143	08/06/20	BRE01	BREMER AUTO PARTS	172.28	.00	172.28	891497	ALTERNATOR FOR HARBEN SEWER JETTER
027144	08/06/20	CAL12	CALIF RURAL WATER ASSOC	1178.00	.00	1178.00	C00805	CRWA MEMBERSHIP 9/20-8/21
027145	08/06/20	CAL21	CALIFORNIA STATE LANDS CO	446.22	.00	446.22	B0806	SLC PROJECT CHARGES 4/20-5/20
027146	08/06/20	CEN04	CENTRAL CITY TOOL SUPPLY	35.00	.00	35.00	95287	STIHL CHAINSAW MAINTENANCE
027147	08/06/20	CLS01	CLINICAL LABS OF SAN	382.00	.00	382.00	975876	BACTERIA, EPA 507, IRON, MANGANESE, PHYSICAL TEST 6/20
027148	08/06/20	COM03	COMCAST	221.86	.00	221.86	10520720	INTERNET, BUS. CABLE, VOICE-OFFICE 7/20/20-8/19/20
027149	08/06/20	COR01	CORBIN WILLITS SYSTEM INC	500.00	.00	500.00	C00630	UPGRADE BILL FORM WITH BAR GRAPH
				754.06	.00	754.06	C007151	SERVICE AND ENHANCEMENT FEE 8/20
			Check Total.....:	1254.06	.00	1254.06		
027150	08/06/20	COR04	CORE & MAIN LP	237.05	.00	237.05	M672206	ENCODER FOR OCTAVE METER WITH XTR
027151	08/06/20	COV01	COVERALL MOUNTAIN & PACIF	391.00	.00	391.00	553169293	JANITORIAL SERVICE 8/20
027152	08/06/20	DEB01	DEBOLT ELECTRIC	80.00	.00	80.00	1039-L	DISCONNECT CHEMICAL PUMP RELAY (BISULFITE/SCADA)
027153	08/06/20	DEL01	DELL MARKETING L.P.	198.00	.00	198.00	413296346	MICROSOFT 365 SUBSCRIPTION 8/20-7/21 (2 LICENSES)
027154	08/06/20	FAS01	FASTENAL COMPANY	309.94	.00	309.94	26854	16" CHAINSAW

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027155	08/06/20	HOM02	HOME DEPOT	212.36	.00	212.36	10020720	SEAL, CLAMP-CHEM PUMP; BIT SET, SPRAYER, BLADES; ADPTRS
027156	08/06/20	INK01	INKLINGS PRINTING CO.	69.20	.00	69.20	115972	STOP ORDERS (1,000)
027157	08/06/20	JPI01	ACWA/JPIA	6255.39	.00	6255.39	0007179	ACWA/JPIA PROPERTY PREMIU M 7/20-6/21
027158	08/06/20	MIL01	MILLER LANDSCAPING AND MA	150.00	.00	150.00	57386	OFFICE YARD MAINTENANCE 7 /20
027159	08/06/20	OIL01	OILFIELD ENVIRONMENTAL &	130.00	.00	130.00	2003377	SEWER SAMPLE TESTING 7/10 /20
				172.00	.00	172.00	2003408	SEWER SAMPLE TESTING 7/14 /20
				172.00	.00	172.00	2003481	SEWER SAMPLE TESTING 7/16 /20
			Check Total.....:	474.00	.00	474.00		
027160	08/06/20	OLI01	OLIN CORP - CHLOR ALKALI	4029.00	.00	4029.00	2857636	3,950 GALS NaOCL
027161	08/06/20	PGE01	PACIFIC GAS & ELECT. INC.	33542.18	.00	33542.18	68720720	PGE CHARGES 6/17/20-7/15/20
027162	08/06/20	QUI03	QUINN COMPANY	137.41	.00	137.41	14967501	RENT LOG SPLITTER FOR VEG ETATION MANAGEMENT
				2651.53	.00	2651.53	Q1502701	WALK BEHIND CONCRETE SAW
				616.30	.00	616.30	910057911	BLADES FOR WALK BEHIND CONCRETE SAW
			Check Total.....:	3405.24	.00	3405.24		
027163	08/06/20	SAN21	SANTA BARBARA COUNTY PUBL	286.72	.00	286.72	543	IRWM PLAN SHARE 1/20-6/20
027164	08/06/20	SAN23	SANTA MARIA TIMES	680.00	.00	680.00	2347	2020 WATERWISE GARDEN CON TEST AD
027165	08/06/20	SOU01	SO.CALIFORNIA GAS CO.INC.	50.00	.00	50.00	79000720	SO.CALIF GAS-WELL 1B 6/22 /20-7/22/20
				20.46	.00	20.46	84180720	SO.CALIF GAS-OFFICE 6/20/20-7/20/20
			Check Total.....:	70.46	.00	70.46		
027166	08/06/20	STA09	STAPLES CREDIT PLAN	2130.03	.00	2130.03	630257883	DISINFECTING WIPES; BILLI NG STOCK (35,000)
027167	08/06/20	SYN01	SYNCB/AMAZON	38.67	.00	38.67	87140620A	HAND SANITIZING WIPES, WR IST REST FOR KEYBOARD

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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
027168	08/06/20	UND01	UNDERGROUND SERVICE ALERT	29.80	.00	29.80	720200778	USA TICKETS 7/20
027169	08/06/20	UNI02	UNIVAR SOLUTIONS USA INC.	2623.47	.00	2623.47	48675421	1,000 GALS NaHSO3
027170	08/06/20	USA01	USA BLUE BOOK	102.42	.00	102.42	307001	SANITIZING WIPES
				113.16	.00	113.16	312940	HAND SANITIZER
			Check Total.....:	215.58	.00	215.58		
027171	08/06/20	USB02	U.S.BANK CORPORATE PAYMEN	1550.82	.00	1550.82	32560720	CARBONITE,TREND MICRO,TIE RZERO,TAX ROLL,AIR FRSHNR
				75.00	.00	75.00	32560620A	WATER-WISE GARDEN CONTEST PRIZES
			Check Total.....:	1625.82	.00	1625.82		
027172	08/06/20	VAL03	VALLEY ROCK, INC.	190.31	.00	190.31	1-130155	ROCK FOR BACK OF SHOP-STORAGE CONTAINER AREA
027173	08/06/20	VRE01	JIM VREELAND FORD	304.53	.00	304.53	34612	VEHICLE #18-BATTERY,OIL,FILTERS
027174	08/06/20	WAS01	WASTE MANAGEMENT CORPORAT	129.69	.00	129.69	484003	TRASH COLLECTION-SHOP 7/20
027175	08/06/20	WAT04	WATTS REGULATOR CO	3564.00	.00	3564.00	14296375	SYNCTA DATABASE,DATA IMPORT FEE-GIS
027176	08/06/20	\C005	ALFONSO H. CORTES	10.31	.00	10.31	000C00701	CUSTOMER REFUND-COR0037-4372 SCORPIO RD.
027177	08/06/20	\H006	TIMOTHY D. HANLEY	103.24	.00	103.24	000C00701	CUSTOMER REFUND-HAN0030-253 VEGA RD.
027178	08/06/20	\J001	JEANNE JOHNSTON	27.41	.00	27.41	000C00701	CUSTOMER REFUND-JOH0074-241 REGULUS AVE.
027179	08/06/20	\P008	PHYLLIS L PETRY	16.34	.00	16.34	000C00701	CUSTOMER REFUND-PET0005-4189 CONSTELLATION RD.
027180	08/20/20	VRE01	JIM VREELAND FORD	414.46	.00	414.46	33894y	Ck# 027180->027046 Replacement
027181	08/20/20	\L003	LEE W. LACEY	81.87	.00	81.87	000B90901y	Ck# 027181->026650 Replacement
027182	08/20/20	ARA01	ARAMARK UNIFORM SERV.INC.	153.82	.00	153.82	53522674	SHOP TOWELS 8/13/20
				220.63	.00	220.63	535298456	CONTINUOUS TOWELS, SHOP TOWELS 7/30/20

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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
Check Total.....:				374.45	.00	374.45		
027183	08/20/20	AWA01	AMERICAN WTR WORKS ASSOC	445.00	.00	445.00	1832167	AWWA MEMBERSHIP 11/20-10/21 BARGET
027184	08/20/20	DEL01	DELL BUSINESS CREDIT	3237.76	.00	3237.76	667204944	OPTIPLEX 7070 COMPTRS(3EA)) 3MHWG53,3K5PG53,3H9RG53
027185	08/20/20	FRO01	FRONTIER	95.77	.00	95.77	28850820	FRONTIER 733-2109 8/13/20-9/12/20
				266.73	.00	266.73	49050820	FRONTIER 733-3615/3975/SC ADA 8/13/20-9/12/20
Check Total.....:				362.50	.00	362.50		
027186	08/20/20	HOP02	HOPKINS TECHNICAL PROD	479.01	.00	479.01	620300842	PH PROBE,GEL FOR CHEMICAL ANALYZERS
				773.63	.00	773.63	620300843	REPLACEMENT CHEMICAL INJECTORS
Check Total.....:				1252.64	.00	1252.64		
027187	08/20/20	LOM01	CITY OF LOMPOC, FINANCE	40542.51	.00	40542.51	3824	7/20 M&O
027188	08/20/20	MIS01	MISSION PAVING, INC.	500.00	.00	500.00	4313	ASPHALT REPAIR-4475 TITAN AVE.
027189	08/20/20	MOS01	MOSS,LEVY & HARTZHEIM	1000.00	.00	1000.00	24235	FY20 AUDIT CHARGES
027190	08/20/20	NAT01	NATIONAL GROUP TRUST	901.41	.00	901.41	23940920	LONG-TERM DISABILITY 9/20
027191	08/20/20	RAY01	RAY MORGAN COMPANY	496.68	.00	496.68	3032921	COPIER-CONTRACT USAGE,MONTHLY BILLS,FREIGHT
				-42.34	.00	-42.34	3045771C	CREDIT-COPIER CONTRACT USAGE,FREIGHT
Check Total.....:				454.34	.00	454.34		
027192	08/20/20	RAY01	RAY MORGAN COMPANY	9182.85	.00	9182.85	3042726	RICOH IM C4500 COPIER-PO#1683
027193	08/20/20	SAN21	SANTA BARBARA COUNTY PUBL	236.11	.00	236.11	WC8230	SHOWS THAT TEACH-BUENA VISTA
				201.18	.00	201.18	WC8590	2020 WATERWISE GARDEN AWARD ENGRAVING
Check Total.....:				437.29	.00	437.29		
027194	08/20/20	SMI04	SMITHS ALARMS & ELECTRONI	90.00	.00	90.00	45855	SECURITY-OFFICE 9/20-11/20

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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information----- Invoice #	Description
027195	08/20/20	STA09	STAPLES CREDIT PLAN	173.60	.00	173.60	62000820	PAPER, TONER, DRY-ERASE MARKERS, COMPUTER HEADSET
027196	08/20/20	SYN01	SYNCB/AMAZON	130.43	.00	130.43	87140820	DISPOSABLE FACE MASKS, ADVIL
027197	08/20/20	VAL04	VALLEY ROCK READY MIX, IN	338.34	.00	338.34	20-14443	SLURRY-PB REPLACE-4475/44 81 TITAN AVE.
027198	08/20/20	WES05	WESTERN EXTERMINATOR CO.	63.00	.00	63.00	8273527	GOPHER CONTROL SERVICE 7/20
202020	08/20/20	WEX01	WEX BANK	1488.50	.00	1488.50	66969537	435.48 GALS FUEL
218953	08/06/20	PIT03	PITNEY BOWES	208.99	.00	208.99	76730720	POSTAGE FOR METER
359999	08/20/20	PIT03	PITNEY BOWES	839.68	.00	839.68	01340820	POSTAGE FOR BILLS 7/20
Cash Account Total.....:				140412.23	.00	140412.23		
Total Disbursements.....:				140412.23	.00	140412.23		
Cash Account Total.....:				.00	.00	.00		

REPORT.: Aug 25 20 Tuesday
 RUN...: Aug 25 20 Time: 11:08
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
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Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information----- Invoice #	Description
122880	08/07/20	EMP01	EMPLOYMENT DEVELOP.DEPART	1855.50	.00	1855.50	C00807	STATE WH TAXES PP#16
122881	08/07/20	EMP01	EMPLOYMENT DEVELOP.DEPART	361.14	.00	361.14	1C00807	STATE DISABILITY PP#16
272830	08/07/20	PUB02	PUBLIC EMPLOYEES	1207.50	.00	1207.50	C00807	PERS EPMC PP#16
272831	08/07/20	PUB02	PUBLIC EMPLOYEES	1559.62	.00	1559.62	1C00807	PERS TDMC PP#16
272832	08/07/20	PUB02	PUBLIC EMPLOYEES	4688.11	.00	4688.11	2C00807	PERS EMPLR CONTRIB PP#16
272840	08/07/20	PER04	CALPERS 457 PLAN	820.00	.00	820.00	C00807	EMPLOYER PERS 457 PP#16
272841	08/07/20	PER04	CALPERS 457 PLAN	1020.00	.00	1020.00	1C00807	EMPLOYEE PERS 457 PP#16
274240	08/21/20	EMP01	EMPLOYMENT DEVELOP.DEPART	1929.98	.00	1929.98	C00821	STATE WH TAXES PP#17
274241	08/21/20	EMP01	EMPLOYMENT DEVELOP.DEPART	369.41	.00	369.41	1C00821	STATE DISABILITY PP#17
337450	08/21/20	PUB02	PUBLIC EMPLOYEES	1213.36	.00	1213.36	C00821	PERS EPMC PP#17
337451	08/21/20	PUB02	PUBLIC EMPLOYEES	1560.52	.00	1560.52	1C00821	PERS TDMC PP#17
337452	08/21/20	PUB02	PUBLIC EMPLOYEES	4703.23	.00	4703.23	2C00821	PERS EMPLR CONTRIB PP#17
337460	08/21/20	PER04	CALPERS 457 PLAN	980.00	.00	980.00	C00821	EMPLOYER PERS 457 PP#17
337461	08/21/20	PER04	CALPERS 457 PLAN	1180.00	.00	1180.00	1C00821	EMPLOYEE PERS 457 PP#17
445450	08/21/20	EFT01	EFTPS	4190.75	.00	4190.75	C00821	FEDERAL WH TAXES PP#17
445451	08/21/20	EFT01	EFTPS	1071.28	.00	1071.28	1C00821	FICA MEDICARE PP#17
482660	08/07/20	EFT01	EFTPS	4096.66	.00	4096.66	C00807	FEDERAL WH TAXES PP#16
482661	08/07/20	EFT01	EFTPS	62.00	.00	62.00	1C00807	FICA SOCIAL SECURITY DR#8
482662	08/07/20	EFT01	EFTPS	1061.82	.00	1061.82	2C00807	FICA MEDICARE PP#16
Cash Account Total.....:				33930.88	.00	33930.88		
Total Disbursements.....:				33930.88	.00	33930.88		
				=====	=====	=====		

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors ITEM: 7B.3

FROM: Joe Barget, General Manager 
Cynthia Allen, Administrative Services Manager 
Patricia LeCavalier, Finance Administrator 

DATE: September 1, 2020

SUBJECT: Public Official Reimbursement Report

Recommendation: Review reimbursements for Fiscal Year 2019-20

Policy Issues:

- California Government Code § 53065.5 requires special districts to disclose any reimbursement of at least \$100 for each individual charge paid to any employee or member of the governing body.
- An “individual charge” includes but is not limited to one meal, lodging for one day, transportation, or a registration fee.
- The disclosure requirement must be fulfilled by publishing the information and making it available for public inspection.

Resource Impact: All of these reimbursements are funded in the District’s annual budget for employee travel expense and Directors expense.

Discussion: Although only individual charges of \$100 or more are required to be disclosed, the District has chosen to disclose all costs incurred by employees and directors for travel, meals, lodging, and registration. This information is detailed on a computer printout which is available for public inspection at the District Office.



The following table lists the FY 2019-20 reimbursements subject to disclosure:

Date	Individual	Description	Amount
Nov-19	Allen	ACWA/JPIA Leadership - Mileage, Meal Reimbursement	593.36
Feb-20	Allen	ACWA/JPIA Leadership - Mileage, Meal, Incidental Reimbursement	589.66
Jul-19	Barget	Mammoth/Ridgecrest - Meal, Incidental Reimbursement	124.00
Nov-19	Barget	LAIF Conference - Mileage, Meal, Incidental Reimbursement	487.32
Jul-19	Garner, M.	Special District Leadership Academy - Meal, Incidental Reimbursement	258.00
Jul-19	Garner, M.	Mammoth/Ridgecrest - Meal, Incidental Reimbursement	124.00
Aug-19	Garner, M.	Tri-State Seminar - Meal, Incidental Reimbursement	326.00
Dec-19	Garner, M.	Harben delivered for repairs - Mileage, Meal Reimbursement	397.92
Jun-20	Levingston	SWRCB Wastewater 1 Renewal #6527	110.00
Dec-19	McManigal	Bank, Post Office, Water Efficiency Meeting Mileage Reimbursement	146.62
Aug-19	Perez	Tri-State Seminar - Meal, Incidental Reimbursement	265.00
Jan-20	Perez	Arc Flash Safety Training - Meal, Incidental Reimbursement	220.00
Sep-19	Stewart	CSDA Conference - Mileage Reimbursement	211.12
Sep-19	Stewart	ACWA Region 5 Program - Mileage Reimbursement	348.00
Dec-19	Stewart	ACWA Conference - Mileage, Meal Reimbursement	334.42
		Total	4,535.42

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors ITEM: 7B.4

FROM: Joe Barget, General Manager 
Cynthia Allen, Administrative Services Manager 

DATE: September 1, 2020

SUBJECT: Surplus Property

Recommendation: Declare the attached list of items as surplus.

Policy Implications: District Ordinance 1.6.1.8 requires the Board to determine surplus property and authorizes the General Manager to arrange for its disposal.

Resource Impacts: Insignificant. There is a small fee for items that are disposed of at the dump. Items that are offered to an asset liquidator for sale may generate some revenue.

Alternatives Considered: None. The items on the list have exceeded their life expectancy and can no longer be used reliably.

Discussion: The attached list contains items that have either been replaced or that we no longer use. Most are obsolete and do not work. Staff wants to dispose of them to free up space and focus effort and resources on maintaining needed property in good condition.


Attachment: List of property to be declared surplus to the needs of the District.

Vandenberg Village Community Services District
List of Property to be Declared Surplus by the Board
August 4, 2020

Description	Reason for Surplus
Dell Precision M65 Laptop 51PJMC1	Obsolete - Replaced with new
Dell Latitude D630 Laptop 3L9P3J1	Obsolete - Replaced with new
Dell OptiPlex 9020M Desktop 2XCRS52	Obsolete - Replaced with new
Canon IR Advance 5235 Photocopier	Obsolete - Replaced with new

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors ITEM: 8.A
FROM: Farmers Market Ad Hoc Committee
(Directors Bumpass & Stewart)
BY: Joe Barget, General Manager 
DATE: September 1, 2020
SUBJECT: Farmers Market

Recommendation: Approve the Parking Lot License Agreement with Route One Farmer's Market to use the District office parking lot and other property.

Policy Implications:

- The Board is the governing body of the District and sets policy.
- VVCSD Code of Ordinances § 1.4.1 requires agreements with external agencies and organizations to be approved by the Board and signed by the President.

Resource Impacts:

- About 5 hours of management staff time and 2 hours of legal counsel time were involved in preparing this license agreement.
- The farmers market generates token revenue through a fee of \$25 per event. Time and cost to the District have been negligible.

Alternatives Considered: None

Discussion: On March 1, 2019, the Board approved a license agreement with Shelby Wild doing business as Route One Farmers Market to allow weekly farmers market events in the parking lot. The agreement was for a one-year term: April 1, 2019, through March 31, 2020.

At the July 7 meeting the board extended the term for six months, until September 30, 2020, and approved four changes:

1. Allow amplified music
2. Include additional space, under covered area of main entrance to office
3. Exclude one parking lot space, for District vehicle
4. Allow patrons to sit on the grass area next to parking lot

Ms. Wild recently formed a nonprofit public benefit corporation called the Route One Farmer's Market which is exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3).

The attached license agreement was prepared in consultation District legal counsel, Senior Deputy County Counsel Mike Munoz. This is a new agreement with the new entity. It includes the four changes and is for a three-year term: October 1, 2020, through September 30, 2023.

The ad hoc committee recommends approval of the attached licensed agreement.

Attachments: Parking Lot License Agreement, dated September 1, 2020

Parking Lot License Agreement

This License Agreement (hereinafter referred to as “Agreement”) is made by and between Vandenberg Village Community Services District (hereinafter referred to as “DISTRICT”) and Route One Farmer’s Market, a California Corporation, (hereinafter referred to as “LICENSEE”) with reference to the following:

Recitals

WHEREAS, DISTRICT is a local government agency formed under Community Services District Law (California Government Code §§ 61000 et seq.) for the purposes of providing water and wastewater services; and

WHEREAS, DISTRICT is the fee owner of improved land known as the Vandenberg Village Community Services District office located at 3745 Constellation Road in the unincorporated area of Vandenberg Village and commonly identified as Assessor’s Parcel Number (APN) 097-371-028; and

WHEREAS, on March 5, 2019, DISTRICT entered into a Parking Lot License Agreement with Shelby Wild doing business as Route One Farmers Market for a one-year term, April 1, 2019, through March 31, 2020; and subsequently extended its term through September 30, 2020; and

WHEREAS, on June 22, 2020, the Internal Revenue Service determined LICENSEE is a Public Charity under Internal Revenue Code (IRC) Section 509(a)(2) and is exempt from federal income tax under IRC Section 501(c)(3); and

WHEREAS, LICENSEE desires to conduct, on a regular basis, an outdoor farmers’ market within the community to offer fresh, locally-grown produce and other items for sale to members of the general public; and LICENSEE requests use of the parking lot (asphalt pavement or black top), the adjacent covered area of the main entrance to the District office, and the adjacent turfed open area (hereinafter referred to as the “Premises”) within APN 097-371-028 for this purpose; and

WHEREAS, DISTRICT has determined use of the Premises on weekends, outside of normal business hours, is not inconsistent or incompatible with DISTRICT purposes and services.

Agreement

NOW, THEREFORE, this Agreement is subject to the following provisions, requirements, and restrictions:

1. **Description of the Premises:** The Premises shall be limited to the area that includes the parking lot (asphalt pavement or blacktop), the adjacent covered area of the main entrance to the District office, and the adjacent turfed open area of APN 097-371-028, located as shown on Exhibit A. It does not include any other area of the DISTRICT’S property, including, but not limited to, the District office building; concrete aprons, walkways, or landscaped areas around the District office; the public sidewalk along Constellation Road; one parking space reserved for a DISTRICT vehicle; or the trash enclosure.

2. **Term and Termination:** The term of this Agreement is for three years beginning October 1, 2020, and ending September 30, 2023, unless earlier terminated by DISTRICT or LICENSEE upon 30 days written notice.
3. **Fee:** LICENSEE shall pay, without demand, the sum of \$25.00 per event. Payments shall be made by the 15th day of the month for the month immediately preceding.
4. **Use of the Premises:** The Premises shall be used by the LICENSEE only for the purposes of conducting a farmers' market in accordance with California Food and Agricultural Code §§ 47004 et seq. (Certified Farmers' Markets) and California Business and Professions Code §§ 21660 et seq. (Swap Meets, Flea Markets, and Open-Air Markets). No uses other than those set forth are permitted, except with prior written consent of the DISTRICT General Manager. Use of the Premises is restricted to Sundays only. Vendors may not set up, or access the Premises before 9:00 a.m. and will vacate the Premises by 3:00 p.m. LICENSEE shall make adequate arrangements for offsite public parking and offsite public restroom facilities; e.g., at The Village Inn or the Village Shopping Center.
 - a. LICENSEE shall not use adjacent private property without the express written consent of adjacent private property owner(s) and only in compliance with all applicable federal, state, and Santa Barbara County regulations.
 - b. LICENSEE shall have non-exclusive use of the Premises. LICENSEE agrees not to use, nor permit those under its control, including, but not limited to, its employees, clients, tenants, invitees, volunteers, agents, guests, and/or independent contractors, to use any portion of the Premises in any way which interferes with other DISTRICT operations. Such interference shall be deemed a material breach, and LICENSEE shall terminate said interference immediately upon notice from DISTRICT. The DISTRICT reserves the right to use the Premises for DISTRICT functions or community-wide events with 30 days advanced notice. In the event of an emergency, the DISTRICT reserves the right to cancel the farmers' market with reasonable notice under the circumstances.
5. **Compliance with the Law:** LICENSEE shall comply with all applicable local, state, and federal laws, rules, ordinances, orders, and regulations affecting the Premises now or hereafter in effect, including, but not limited to, those concerning the sale or consumption of food, drinks, confectionery, and other products intended for human consumption.
6. **Quality of Service, Compliance with Laws, and Control of Rates and Charges:** Service to the public, with goods and merchandise of the best quality at reasonable charges, is a prime concern to the DISTRICT and is considered a material part of the consideration for this Agreement. Therefore, LICENSEE shall maintain a high standard of service at least equal to that of other similar events. LICENSEE shall not impose or levy any discriminatory, excessive, or unreasonable charges for the services furnished to the public under this Agreement and LICENSEE agrees all prices and rates charged shall be reasonable and in keeping with prevailing prices or rates charged for like services in the area. The DISTRICT has the right, at any time, to review any charges and prices established or made by LICENSEE and to request LICENSEE to change them if the DISTRICT finds any charges are unreasonable or unlawfully discriminatory. LICENSEE shall require vendors to comply with all applicable local, state, and

federal laws and regulations, including, but not limited to, state statutes relating to resale permits and health laws; California Food and Agricultural Code §§ 47004 et seq. relating to Certified Farmers' Markets; Business and Professions Code §§ 21660 et seq. relating to Swap Meets, Flea Markets, and Open-Air Markets; and provisions of the Penal Code relating to display and accessibility of harmful matter to minors.

7. **Operation of Premises:** LICENSEE agrees to the following:

- a. To be present or available by cell phone during hours of operation.
- b. To keep the Premises in a neat, safe, and orderly condition, and to conduct operations in a diligent, efficient, and business-like manner to the satisfaction of the DISTRICT.
- c. To ensure any music or noise, amplified or otherwise, is not disturbing or unreasonably loud as determined in the sole discretion of the DISTRICT.
- d. To ensure no alcohol is sold, served, or consumed on the Premises.
- e. To ensure roadblocks and parking instructions are clearly displayed.
- f. To ensure outside storage and refuse containers do not block or impede traffic flow.
- g. To clean up trash generated from the farmers' market in and within 300 feet of the Premises on Sundays before 5:00 p.m.
- h. To maintain the security of the property and persons thereon protecting against destruction, damage, theft, personal injury, or other loss, without cost or expense to DISTRICT.
- i. No stakes, poles, or like objects shall be driven into the Premises. No material changes or alteration to the Premises will be made without obtaining written permission in advance from the DISTRICT General Manager.
- j. Use of the turfed open area is strictly limited to patrons sitting on blankets and lawn chairs.
- k. During LICENSEE's time of occupancy, a list of all current vendors including name, address, driver's license number, tax identification number, and description of products sold shall be available for DISTRICT review.

8. **Condition of Premises:** LICENSEE has investigated the Premises and has determined that it is in suitable condition for LICENSEE's intended use. LICENSEE agrees to accept said Premises in its existing condition, "as is". The DISTRICT is not obligated to make any alteration, additions, or betterments.

LICENSEE acknowledges that, except as stated herein, DISTRICT has made no representation or warranties about the condition of the property, or the suitability of the same for intended use by the LICENSEE.

9. **Waste:** No waste shall be committed on the Premises, nor shall any nuisance or other acts be committed that disturb the enjoyment of the general public, the Premises, its visitors, DISTRICT, or any adjacent property owners.
10. **Toxics:** LICENSEE shall not manufacture or generate or allow or permit the manufacture or generation of hazardous wastes on or in the Premises. LICENSEE shall be fully responsible for any hazardous wastes, substances or materials as defined under federal, state or local law, regulation, or ordinance that are manufactured, generated, used, placed, disposed of, stored, or transported by LICENSEE, its agents, employees, or designees on or in the Premises, or surrounding property during the term of this Agreement and shall comply with and be bound by all applicable provisions of such federal, state, or local law, regulation, or ordinance dealing with such wastes, substances, or materials. LICENSEE shall notify DISTRICT and the appropriate governmental emergency response agencies immediately in the event of any release or threatened release of any such wastes, substances or materials.
11. **Environmental Impairment:** LICENSEE shall comply with all applicable laws, regulations, rules, and orders regardless of when they become or became effective, including without limitation those relating to construction, grading, signing, health, safety, noise, environmental protection, waste disposal, water and air quality, and shall furnish satisfactory evidence of compliance upon request of DISTRICT.

Should any discharge, leakage, spillage, emission, or pollution of any type occur upon or from the Premises due to LICENSEE's use and occupancy, LICENSEE shall clean all property affected to the satisfaction of DISTRICT and any governmental body having jurisdiction therefore. LICENSEE shall indemnify, hold harmless, and defend DISTRICT from and against all liability, claim, cost, and expense (including without limitation any fines, penalties, judgments, litigation costs, reasonable attorney's fees, and consulting engineering and construction costs) incurred by DISTRICT as a result of LICENSEE's breach of this section, or as a result of any such discharge, leakage, spillage, emission or pollution due to LICENSEE's use and occupancy, regardless of whether such liability, cost or expense arises during or after the term of this Agreement, except to the extent caused by the negligence or willful misconduct of DISTRICT.

12. **Utilities and Services:** DISTRICT will not furnish any utilities or services. LICENSEE is solely responsible for the installation and provision of any utilities or services. LICENSEE shall provide trash receptacles and arrange for pickup of trash at LICENSEE's expense.
13. **Signs:** Signs are subject to the approval of the DISTRICT General Manager.
14. **Inspection:** The DISTRICT reserves the right to enter and inspect the Premises occupied by LICENSEE at any reasonable time. The DISTRICT also reserves the right to do work of any nature necessary for preservation, maintenance, and operation of the Premises. LICENSEE shall be given reasonable notice when work may become necessary and LICENSEE shall adjust operations in a manner so the DISTRICT may proceed expeditiously.
15. **Hold Harmless:** LICENSEE agrees to indemnify, hold harmless, and defend (with counsel reasonably approved by the DISTRICT) the DISTRICT and its officers, officials, employees,

agents and volunteers from and against any and all claims, actions, causes of action, liability, damages, judgments, decrees, losses, costs and expenses including reasonable attorney fees, which may be made, asserted, brought or obtained against or suffered, sustained, paid or incurred by the DISTRICT arising out of or in any way connected with this Agreement from any cause whatsoever, or the use or condition of the Premises or the facilities located thereon, or any work, operations, or activities permitted or conducted on the Premises or elsewhere. LICENSEE'S indemnification obligation applies to DISTRICT's active as well as passive negligence but does not apply to DISTRICT's sole negligence or willful misconduct. The indemnification provisions in this Agreement shall survive any expiration or termination of this Agreement.

16. **Insurance:** LICENSEE shall furnish and maintain in effect during the term of this Agreement a comprehensive public liability/property damage insurance policy with a company or companies satisfactory to the DISTRICT in an amount not less than \$1,000,000 naming the DISTRICT as additional insured. Such insurance shall provide coverage for owned, non-owned vehicles, and personal injury, including discrimination. LICENSEE shall provide Workers Compensation insurance for its employees. LICENSEE shall submit to the DISTRICT satisfactory evidence of insurance and an agreement from the insurance company or companies to notify the DISTRICT in writing at least 30 days prior to cancellation of such policies. In the event such policy or policies are not furnished and maintained as provided, or in the event such policy or policies are canceled, failure of LICENSEE to furnish and maintain policies or to immediately obtain alternative policies complying with the requirements of this section constitutes grounds for termination of this Agreement by the DISTRICT.
17. **Taxes:** This Agreement may create a possessory interest in public property, which is subject to property taxation. In the event such possessory interest is created, LICENSEE agrees to the payment and shall pay all property taxes levied. LICENSEE agrees to pay the above and all other lawful taxes, assessments, or charges which at any time may be levied by the state, County, DISTRICT, or any tax or assessment levying body with interest in this Agreement.
18. **Reimbursement of Fees:** In no event shall DISTRICT be responsible for reimbursement of any monies lost by LICENSEE's patrons, invitees, or guests in the use of the Premises. LICENSEE agrees to place in a highly visible area within the Premises, a notice of DISTRICT's non-responsibility and contact information for such reimbursement purposes by LICENSEE.
19. **Breach of Agreement:** This Agreement is made upon the condition that if the fees which LICENSEE agrees to pay are unpaid on the due date, or if there is a breach of any of the provisions, requirements, and restrictions on the part of the LICENSEE, or should LICENSEE become insolvent or bankrupt either voluntarily or involuntarily, then, in such an event at the option of the DISTRICT, this Agreement shall cease and terminate. Should LICENSEE create or allow to be created a nuisance in the Premises or the surrounding area, the DISTRICT, at its sole discretion, may immediately declare this Agreement and all rights therein terminated.
20. **Nondiscrimination:** There shall be no discrimination against any person employed pursuant to this Agreement, or any patron of the farmers' market in any manner forbidden by law.

LICENSEE shall comply with all federal, state, and local laws, rules, and regulations regarding nondiscrimination as such may from time to time be amended.

- 21. **Assignment/Sublease/Hypothecation:** LICENSEE shall not assign, license, or sublease the Premises or any part thereof or any right or privilege appurtenant thereto without DISTRICT's written consent which shall not be unreasonably withheld.

LICENSEE shall not mortgage, pledge, hypothecate, or encumber the Premises or any interest therein, including without limitation its license; nor shall LICENSEE mortgage, pledge, hypothecate, or encumber any improvements placed upon the Premises whether such improvement is placed thereon before or after the date of execution of this Agreement. Any attempt to assign, license, sublease, mortgage, pledge, hypothecate or in any other way encumber LICENSEE's rights under this Agreement or LICENSEE's interest in the Premises without DISTRICT's consent shall be void and without legal effect.

- 22. **Section Headings:** The section headings appearing herein are not deemed to govern, limit, modify, or in any manner affect the scope, meaning or intent of the provisions of this Agreement.

- 23. **Interpretation:** The terms and conditions of this Agreement shall be construed pursuant to their plain and ordinary meaning and shall not be interpreted against the DISTRICT by virtue of having drafted the Agreement.

- 24. **Notices:** Any notices required pursuant to this Agreement shall be served at the following addresses:

DISTRICT

General Manager
Vandenberg Village Community Services District
3745 Constellation Road
Lompoc, CA 93436

LICENSEE

Route One Farmer's Market
c/o Shelby Wild
168 Inverness Avenue
Lompoc, CA 93436

- 25. **Understanding of the Parties:** This Agreement represents the complete understanding between the parties with respect to the matters set forth herein. No amendment or modification of the Agreement is valid unless evidenced in writing and executed by both parties.

- 26. **Severability:** If any one or more of the provisions contained herein shall for any reason be held to be invalid, illegal, or unenforceable in any respect, then such provision or provisions shall be deemed severable from the remaining provisions hereof, and such invalidity, illegality, or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

IN WITNESS WHEREOF, DISTRICT and LICENSEE have executed this Agreement.

DISTRICT

LICENSEE

**Vandenberg Village
Community Services District**

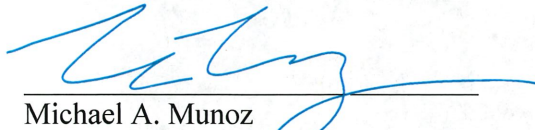
**Route One Farmer's Market,
a California Corporation**

Katherine A. Stewart
President, Board of Directors

DocuSigned by:
Jeanie Sleigh
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Jeanie Sleigh
Chief Executive Officer

APPROVED AS TO FORM



Michael A. Munoz
Senior Deputy County Counsel

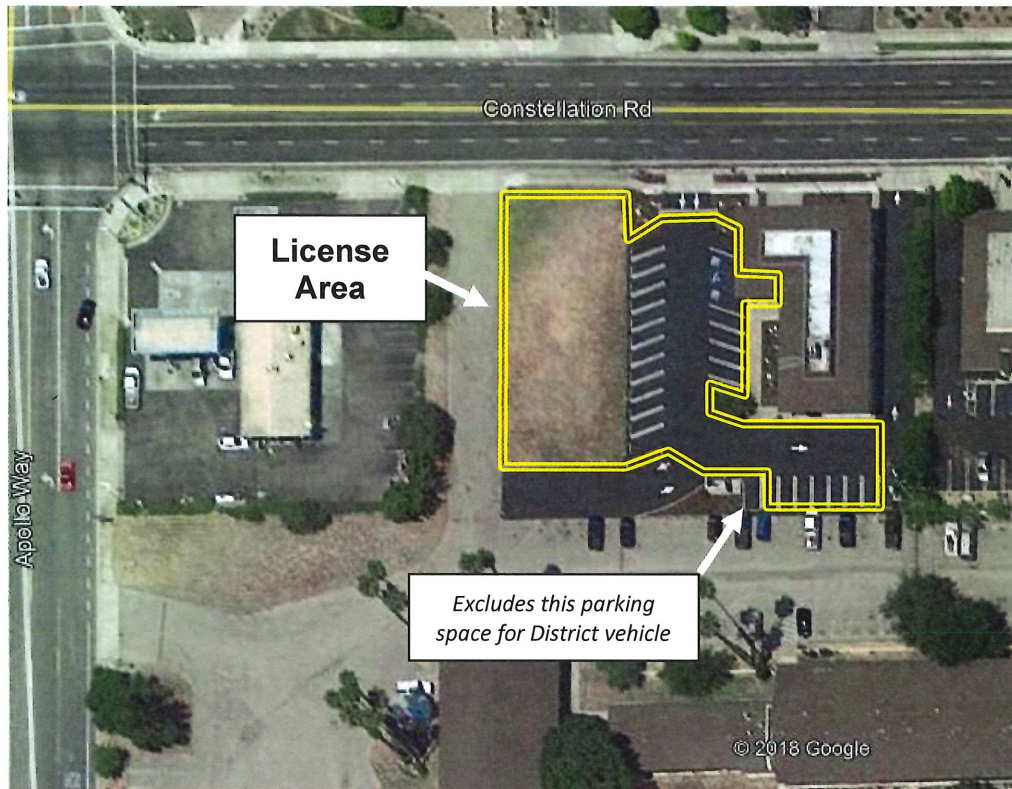
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Laurie Jervis
426AE73795B34DE...

Laurie Jervis
Secretary

ATTEST:

Stephanie Garner
Secretary, Board of Directors

Exhibit A
Parking Lot License Agreement
Area of Licensed Premises





Lompoc Valley Fuel Reduction Projects Defensible Space Accomplishment



Defensible Space Accomplishment

Planned	Completed
Partially Completed	No Work Planned

Updated 8/24/2020

