

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



"Pride in Community Service"

<http://vvcasd.org>
info@vvcasd.org

REGULAR MEETING

Tuesday, January 3, 2023

7:00 p.m.

AGENDA

Pursuant to AB 361, Directors may participate via teleconference. The public may only participate via teleconference. The meeting room will not be open.

**To access the meeting via telephone please dial: 1-669-900-9128
and/or via the Web at: <http://join.zoom.us>**

Meeting ID: 837 8471 3866 Password: 429538

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL: Directors Brooks, Bumpass, Gonzales, Heuring, and Stassi
3. ADDITIONS AND DELETIONS TO AGENDA
4. PUBLIC FORUM

The Board will invite public comment on each action item as it is considered during the meeting.

At this time members of the public wishing to address the Board on other matters that are within the jurisdiction of the District may do so when recognized by the President. Please begin by stating your name and place of residence.

5. OPERATIONS REPORT
6. ADMINISTRATION REPORT

7. CONSENT CALENDAR

- A. Minutes of the Regular Meeting on December 6, 2022 page 1
- B. Treasurer Report
 - (1) Monthly Financials page 7
 - (2) Disbursements through December 31, 2022 page 19
- C. Remote Teleconference Meetings: Find that (1) the Board has reconsidered the circumstances of the State of Emergency proclaimed by the Governor due to the threat of COVID-19, (2) the State of Emergency continues to directly impact the ability of its members to meet safely in person, and (3) state or local officials continue to impose or recommend measures to promote social distancing. Continue conducting Board meetings by remote teleconference as allowed by Assembly Bill (AB) 361.

8. ACTION ITEMS

- A. **Committees and Agencies:** Appoint directors to committees and external agencies, and develop a conference schedule..... page 25
- B. **Municipal Service Review (MSR):** Review the draft MSR and provide any changes, guidance, or direction to staff..... page 31
- C. **Assembly Bill (AB) 2449:** Consider the notification and justification requirements for remote attendance at board meetings page 65

9. REPORTS

- A. Committees
- B. District Representatives to External Agencies
- C. Board President
- D. General Manager

10. INFORMATIONAL CORRESPONDENCE

US Drought Monitor: California, December 27, 2022 page 73

11. DIRECTORS FORUM: Any member of the Board may address the Board on any subject within the jurisdiction of the District.

12. ADJOURN

NOTICE: The Board of Directors of the Vandenberg Village Community Services District will meet at the District Office Conference Room, 3745 Constellation Road, Vandenberg Village, in compliance with §54954.2 of the Government Code of the State of California.

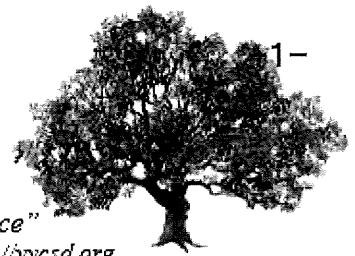
If you need reasonable accommodations due to a disability, please contact the Board Secretary 24 hours prior to the meeting at (805) 733-2475.

Please silence cell phones during the meeting, as a courtesy to others.

Board package is available at the Vandenberg Village Public Library and on the District's website at <http://www.vvcasd.org>.

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MINUTES Regular Meeting

December 6, 2022

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Brooks who led the Pledge of Allegiance.

2. ROLL CALL: Directors Bumpass, Gonzales, Heuring, and Stassi were present. Director Brooks participated via Zoom video conference.

OTHERS PRESENT

General Manager Joe Barget, Administrative Services (AS) Manager Cynthia Allen, Operations & Maintenance Manager Mike Garner, former Director Dan Redmon and his wife, and Port San Luis Harbor District Facilities Manager Chris Munson. Former Directors Charles Blair and Don Rowland participated via Zoom video conference.

3. ADDITIONS AND DELETIONS TO THE AGENDA

Item 8.D (Board Officers) was moved up to accommodate Director Bumpass' early departure.

4. PUBLIC FORUM

President Brooks invited public comments and there were none.

5. OPERATIONS REPORT

Mike Garner reported the District pumped 27.5 million gallons of water in November with an average daily demand of 916,000 gallons. Compared to last year, the District pumped 5 percent less in October and 20 percent

less in November. There were 1.02 inches of rain in November for a total of 5.74 inches for the calendar year.

Groundwater levels rose about two feet last month. Well levels (below ground surface) for November were 1B-143', 3A-139', and 3B-136'.

The Floradale Sewer Replacement Project will temporarily shut down from December 16 through the Christmas holidays due to the unavailability of materials.

The Pump #2 motor has been repaired and reinstalled in Lift Station 1.

The field crew repaired four service lines in October. There were no sanitary sewer overflows (SSOs).

Ben Quinlan passed the Water Distribution Operator, Grade 1 examination.

6. ADMINISTRATION REPORT

AS Manager Allen reported that the Board Secretary is on a leave of absence until the beginning of February. A part-time temporary employee will be contracted to cover employee lunches. General Manager Barget will be assuming official duties as Assistant Board Secretary.

Mechanics Bank provided new signature cards. Per VVCSD Ordinance, authorized signers on District accounts are all board members, General Manager, Administrative Services Manager, and Board Secretary. Each check requires two signatures: either one board member and one staff member, or two board members.

7. CONSENT CALENDAR

A. Minutes from the Regular Meeting on November 1, 2022

B. Treasurer Report

1) Financial Statements

2) Disbursements through November 30, 2022

3) Schedule of Investments

General Manager Barget reported that Mechanics Bank increased the interest rate on the money market savings account from 0.04% to 2.50% annual percentage yield (APY) effective December 5.

C. Remote Teleconference Meetings

Motion by Director Bumpass, seconded by Director Stassi to accept the consent calendar as presented.

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, Heuring, Stassi

Noes: None

Abstain: None

Absent: None

8. ACTION ITEMS

A. Director Redmon

Former Directors Blair and Rowland thanked Director Redmon for his service.

Motion by Director Brooks, seconded by Director Bumpass to adopt Resolution 225-22 commending and thanking Director Redmon for 14 years of service to the residents of Vandenberg Village.

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, Heuring, Stassi

Noes: None

Abstain: None

Absent: None

B. Board Officers:

Motion by Director Stassi, seconded by Director Heuring nominating Director Brooks for President and Director Gonzales for Vice President.

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, Heuring, Stassi

Noes: None

Abstain: None

Absent: None

Motion by Director Brooks, seconded by Director Gonzales nominating Director Bumpass for Finance Officer.

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, Heuring, Stassi

Noes: None

Abstain: None

Absent: None

The Directors informally discussed individual preferences for serving on committees and as representatives to external agencies.

Director Bumpass departed the meeting at 7:40 p.m.

C. Municipal Service Review (MSR)

General Manager Barget gave an overview of Local Agency Formation Commissions (LAFCOs) and the MSR process. Individual Directors called his attention to a few minor edits to the draft document.

D. Capital Improvement Plan

General Manager Barget and O&M Manager Garner met with Pat Sweeny from Coating Specialists and Inspection Service (CSI) today to review reports of triennial water tank inspections performed in June 2022. Mr. Sweeney advised that complete sandblasting and recoating of the interiors of Tanks 5A & 5B will probably be necessary in 3-5 years at an estimated cost of \$330,000 in today's dollars. General Manager Barget recommended the Water section of the Capital Improvement Plan be changed to program funds, adjusted for inflation, for this Tank 5A & 5B work in FY 26-27.

Motion by Director Gonzales, seconded by Director Heuring to approve the 20-year Capital Improvement Plan with changes for Tanks 5A & 5B as recommended by the General Manager.

Roll Call:

Ayes: Directors Brooks, Gonzales, Heuring, Stassi

Noes: None

Abstain: None

Absent: Director Bumpass

9. REPORTS

- A. Committees – No committee meetings in November
- B. District Representatives to External Agencies – No comments
- C. President – No comments
- D. General Manager

General Manager Barget requested the Directors stop by the District office to sign a new set of signature cards for Mechanics Bank. He also asked Directors Gonzales and Heuring to provide a photo and short biography to the Administrative Services Manager for posting in the “Board Members” section of the District website.

10. INFORMATIONAL CORRESPONDENCE

- A. US Drought Monitor: California, November 29, 2022
- B. State Water Resources Control Board letter, November 3, 2022, rescinding an earlier order that required the District to test for perfluoroalkyl and polyfluoroalkyl substances (PFAS)

11. DIRECTORS FORUM

Director Heuring read a prepared letter sharing his reasons for running for office and expressing respect for the Board, General Manager, and staff.

12. ADJOURN

President Brooks declared the meeting adjourned at 7:58 p.m.

Attest:

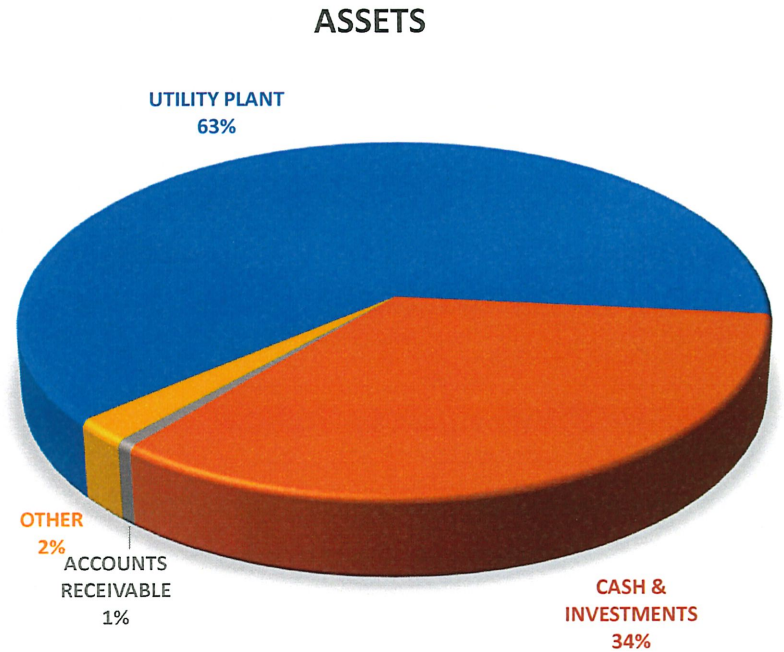
Signed:

**Joe Barget
Assistant Secretary
to the Board of Directors**

**Christopher Brooks
President, Board of Directors**

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
 Combined Balance Sheet
 As of November 30, 2022

	2023 FYTD	FYE 2022	CHANGE
ASSETS			
UTILITY PLANT	\$22,328,487	\$22,655,112	(\$326,625)
CASH & INVESTMENTS	12,471,749	12,174,904	296,845
ACCOUNTS RECEIVABLE	263,003	289,891	(26,888)
OTHER	787,855	801,192	(13,337)
TOTAL ASSETS	<u>\$35,851,094</u>	<u>\$35,921,099</u>	<u>(\$70,005)</u>
DEFERRED OUTFLOWS OF RESOURCES-PENSIONS	\$372,363	\$372,363	\$0
TOTAL ASSETS & DEFERRED OUTFLOWS	<u><u>\$36,223,457</u></u>	<u><u>\$36,293,462</u></u>	<u><u>(\$70,005)</u></u>
LIABILITIES			
CURRENT LIABILITIES	\$513,128	\$577,457	(\$64,329)
UNEARNED REVENUE	139,296	139,296	(0)
LONG TERM DEBT- LRWRP UPGRADE PROJECT	4,835,758	4,835,758	0
NET PENSION LIABILITY	766,227	766,227	0
TOTAL LIABILITIES	<u>\$6,254,409</u>	<u>\$6,318,738</u>	<u>(\$64,329)</u>
DEFERRED INFLOWS OF RESOURCES-PENSIONS	\$708,479	\$708,479	\$0
EQUITY			
CONTRIBUTED CAPITAL	\$5,831,321	\$5,913,072	(\$81,751)
EQUITY	23,434,924	22,496,604	938,320
CURRENT EARNINGS	(5,676)	856,569	(862,245)
TOTAL EQUITY	<u>\$29,260,569</u>	<u>\$29,266,245</u>	<u>(\$5,676)</u>
TOTAL LIABILITIES, DEFERRED INFLOWS & EQUITY	<u><u>\$36,223,457</u></u>	<u><u>\$36,293,462</u></u>	<u><u>(\$70,005)</u></u>

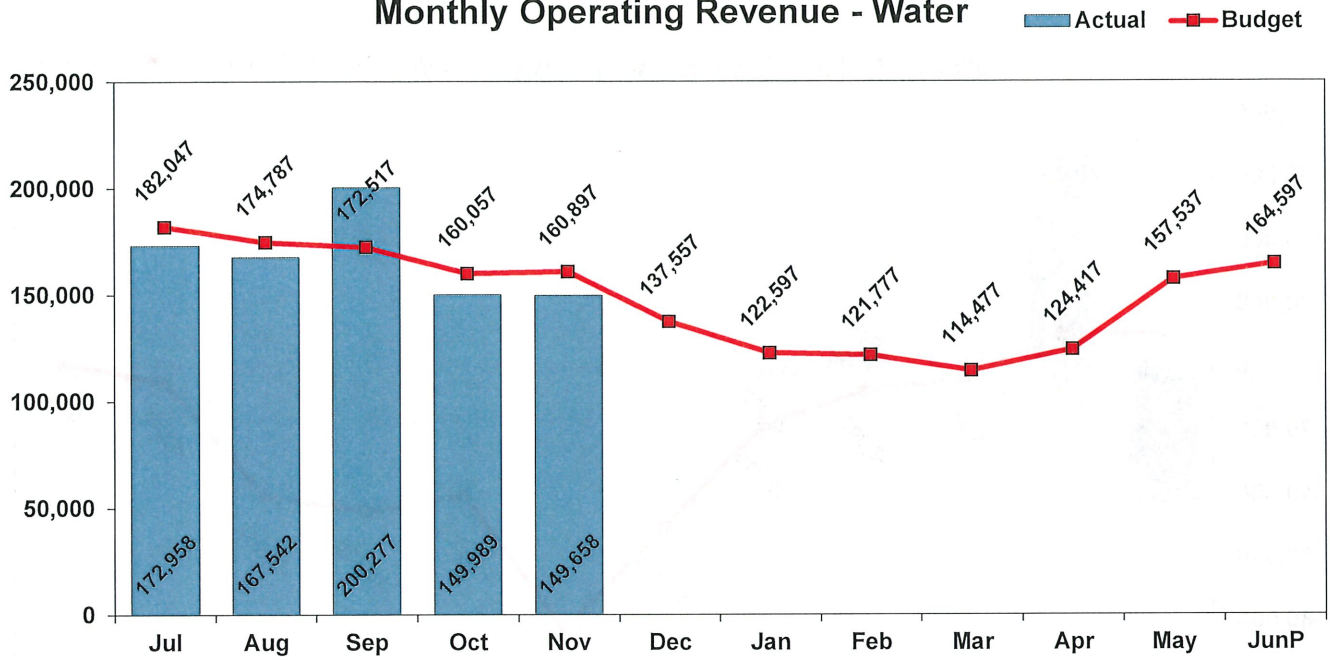


Statement of Cash Flow
 Vandenberg Village Community Services District
 For the Period from July 1, 2022 to November 30, 2022

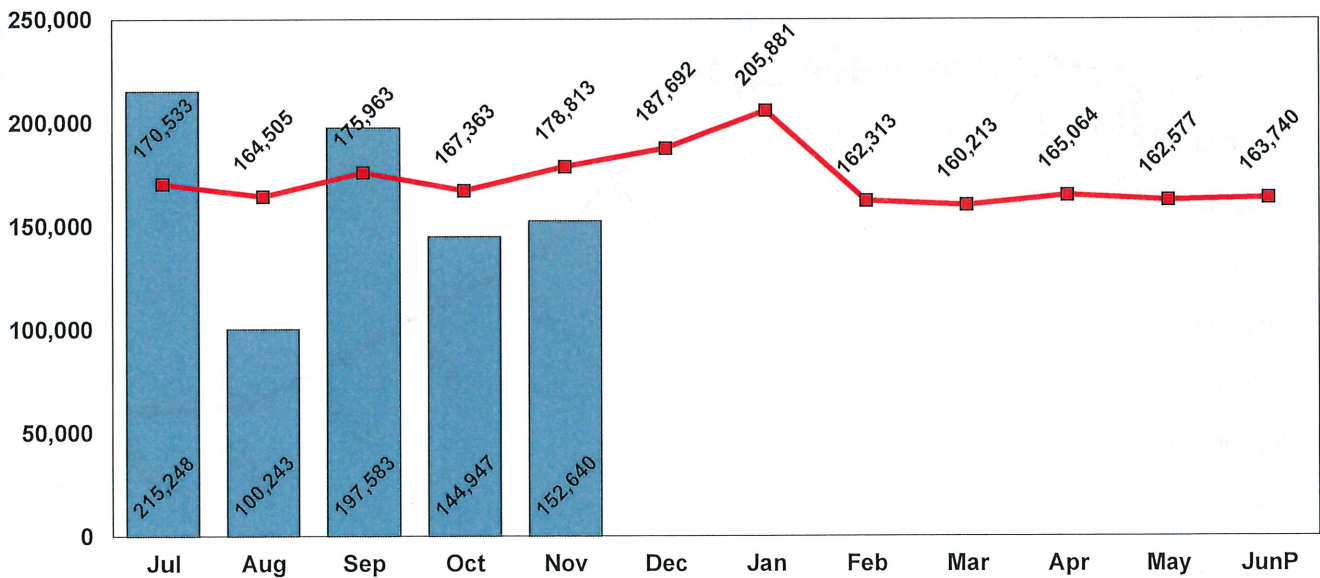
	Water Fund	WW Fund	
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash received from customers and users	\$ 860,935	\$ 697,640	
Cash payments for goods and services	(493,961)	(403,491)	
Cash payments to employees	(237,024)	(135,235)	
Net Cash Provided by Operating Activities	\$ 129,950	\$ 158,914	\$ 288,864
CASH FLOWS FROM CAPITAL & RELATED FINANCING ACTIVITIES			
Purchase of capital assets	(10,864)	(20,537)	
Net Cash Used - Capital & Related Financing Activities			(20,839)
CASH FLOWS FROM INVESTING ACTIVITIES			
Investment income	19,049	9,770	
Net Cash Provided by Investing Activities			28,819
Net Increase (Decrease) in Cash & Cash Equivalents			296,844
Cash and cash equivalents, beginning of year			12,174,905
Cash and cash equivalents, year-to-date			\$ 12,471,749
Reconciliation to the Statement of Net Assets:			
Cash on hand	400		\$ 400
Cash and short term investments	2,973,865	9,497,483	12,471,349
			\$ 12,471,749
 Reconciliation of Operating Income to Net Cash Provided by Operating Activities			
Operating Income	\$ 29,763	\$ (56,817)	
Adjustments to reconcile operating income to net cash provided by operating activities			
Depreciation	\$ 87,097	\$ 269,251	
Change in operating assets and liabilities:			
(Increase) decrease in accounts receivable	14,364	(3,802)	
(Increase) decrease in prepaid items	12,957	380	
Increase (decrease) in accounts payable	24,665	(39,876)	
Increase (decrease) in accrued payroll	(15,925)	(10,222)	
Increase (decrease) in customer deposits	6,147		
Increase (decrease) in compensated absences	(29,118)	-	
Net Cash Provided by Operating Activities	\$ 129,950	\$ 158,914	\$ 288,864

Operating Revenue and Expenses
Vandenberg Village Community Services District
July 1, 2022 to June 30, 2023

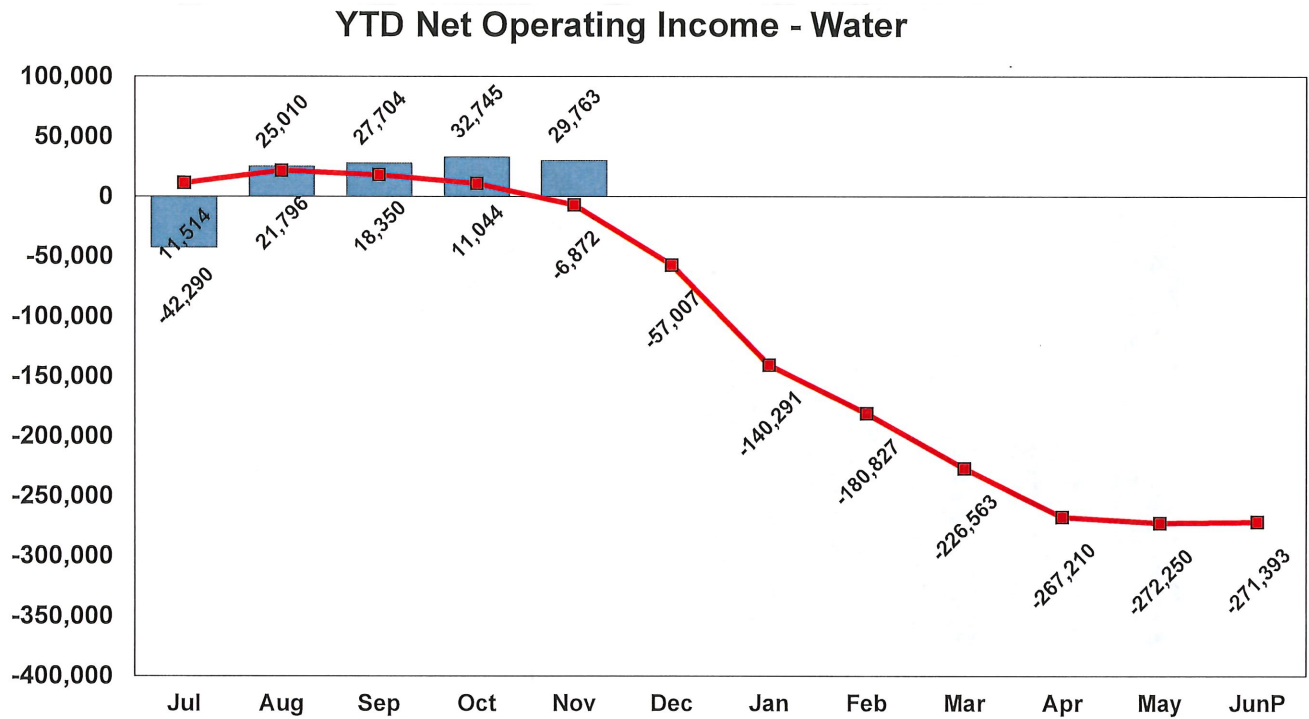
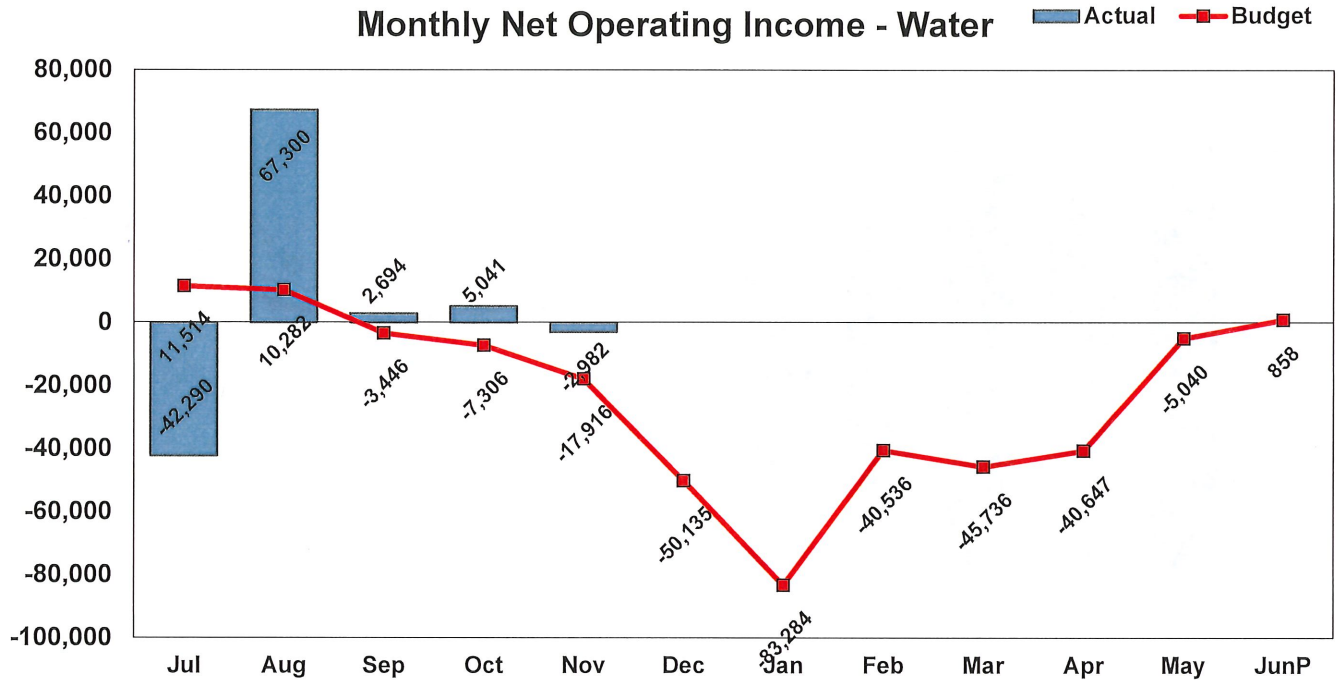
Monthly Operating Revenue - Water



Monthly Operating Expense - Water

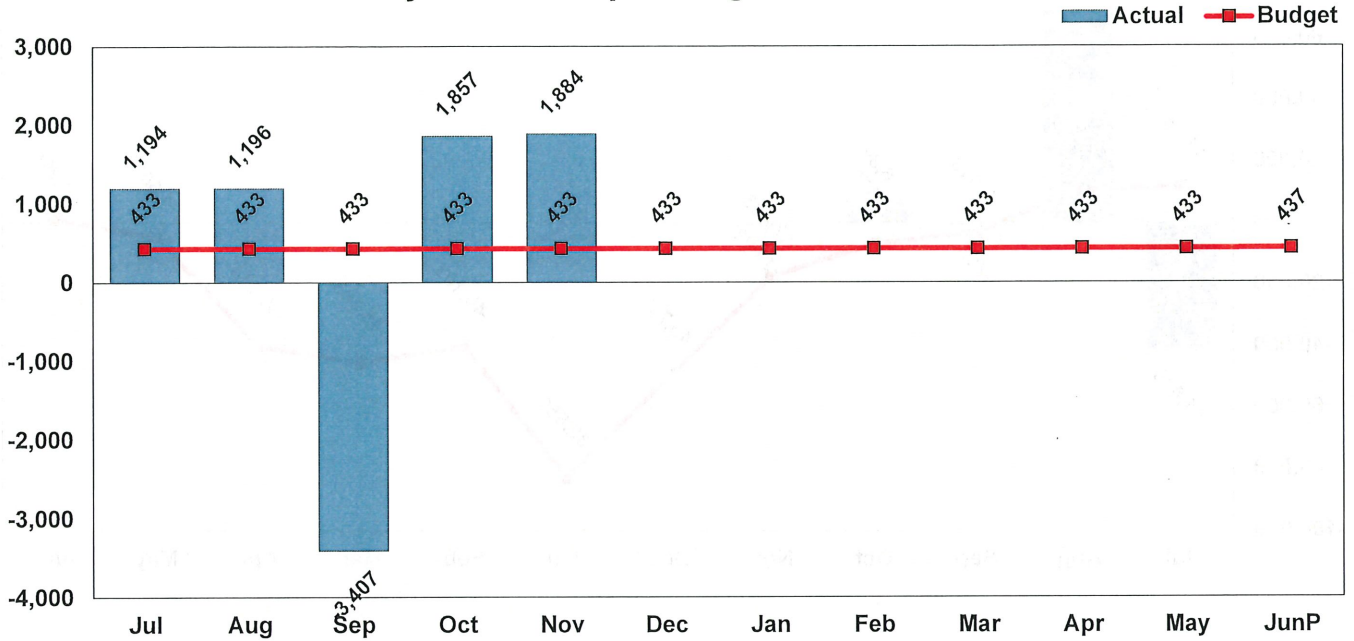


Operating Income Vandenberg Village Community Services District July 1, 2022 to June 30, 2023

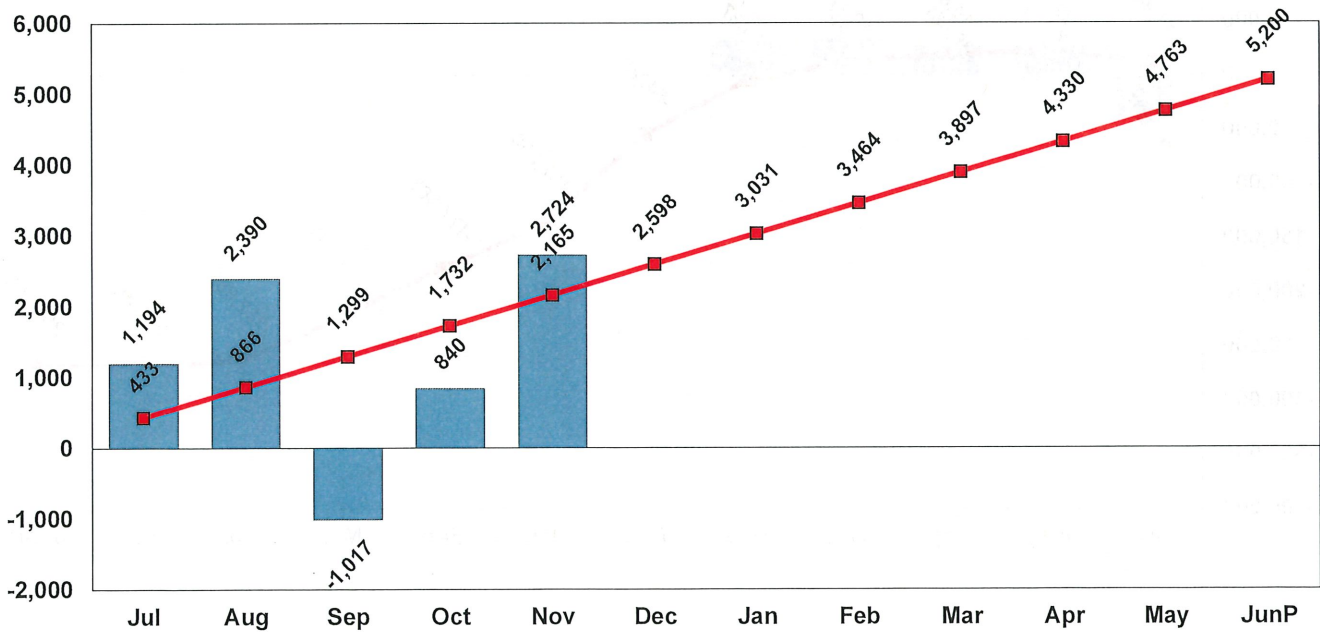


Non-Operating Income
 Vandenberg Village Community Services District
 July 1, 2022 to June 30, 2023

Monthly Net Non-Operating Income - Water



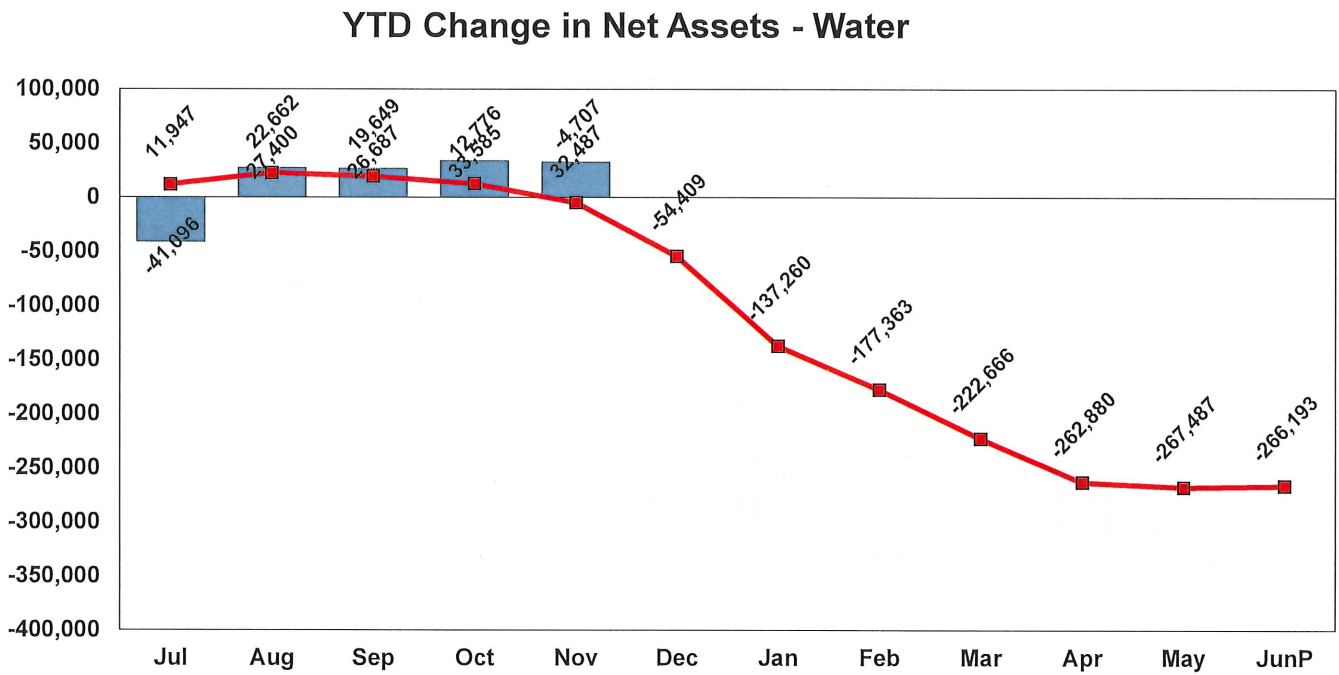
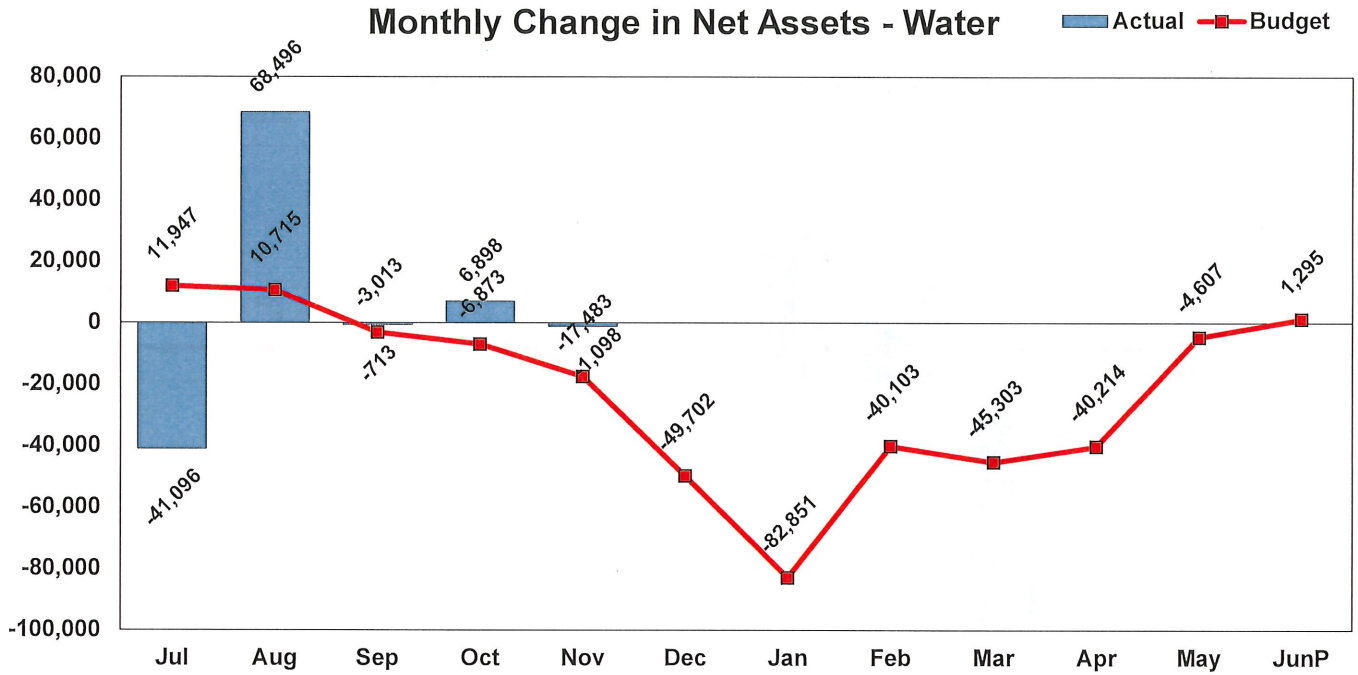
YTD Net Non-Operating Income - Water



Change in Net Assets

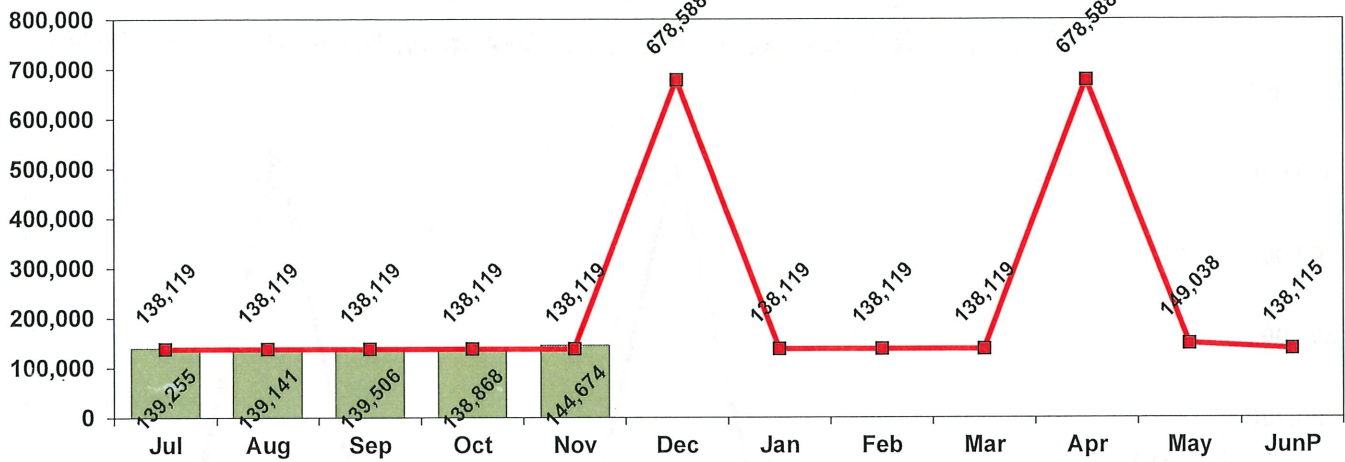
Vandenberg Village Community Services District

July 1, 2022 to June 30, 2023

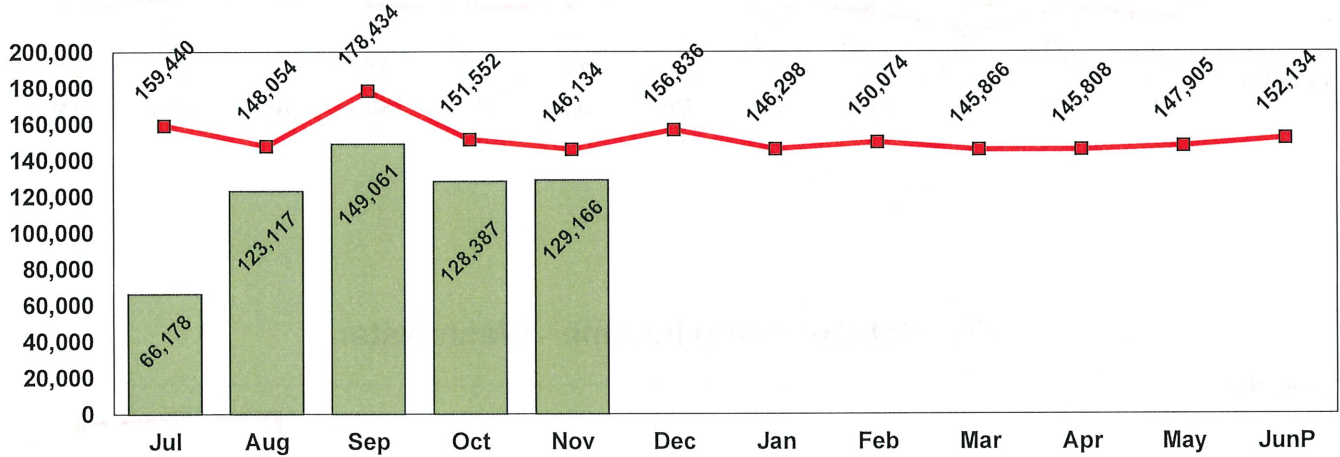


Operating Revenue and Expenses
 Vandenberg Village Community Services District
 July 1, 2022 to June 30, 2023

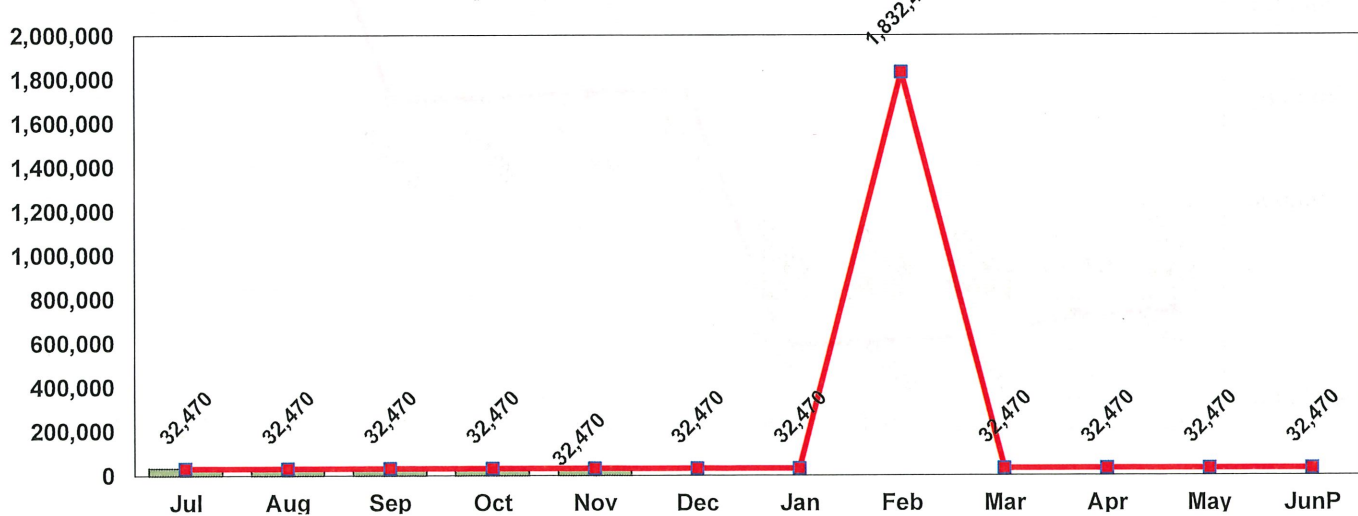
Monthly Operating Revenue - Wastewater ■ Actual ■ Budget



Monthly Operating Expense
 excluding Unfunded Depreciation and Reserve-Funded Projects

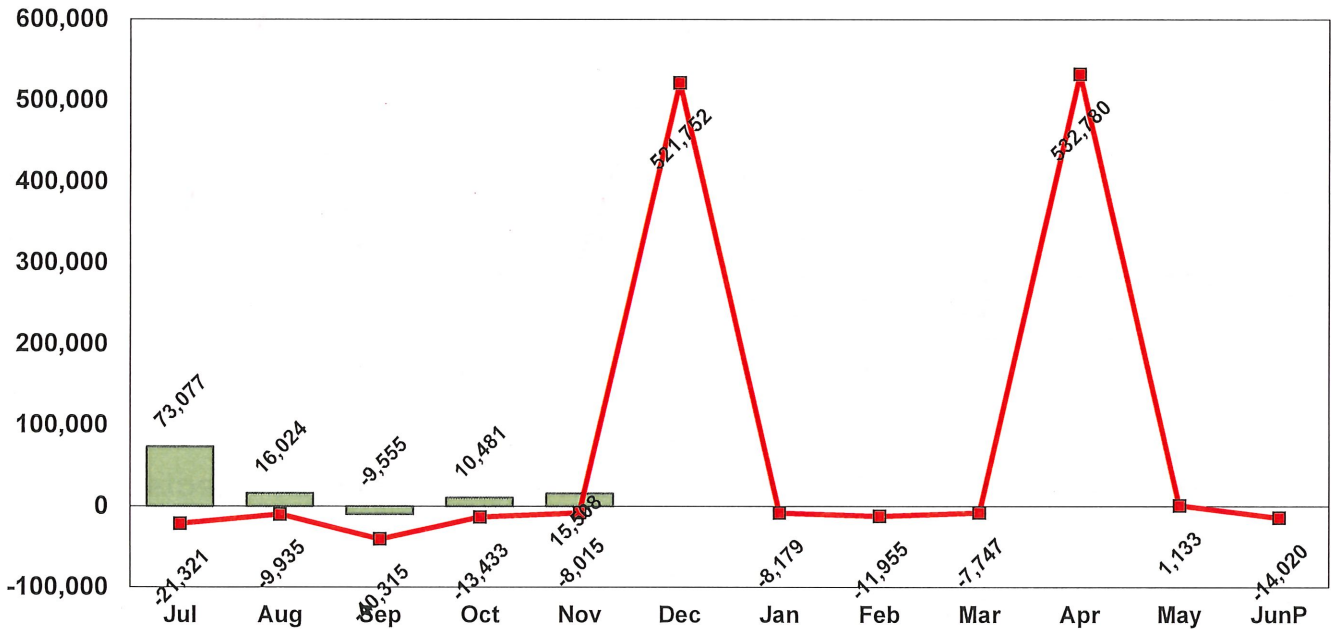


Monthly Operating Expense
 Unfunded Depreciation and Reserve-Funded Projects

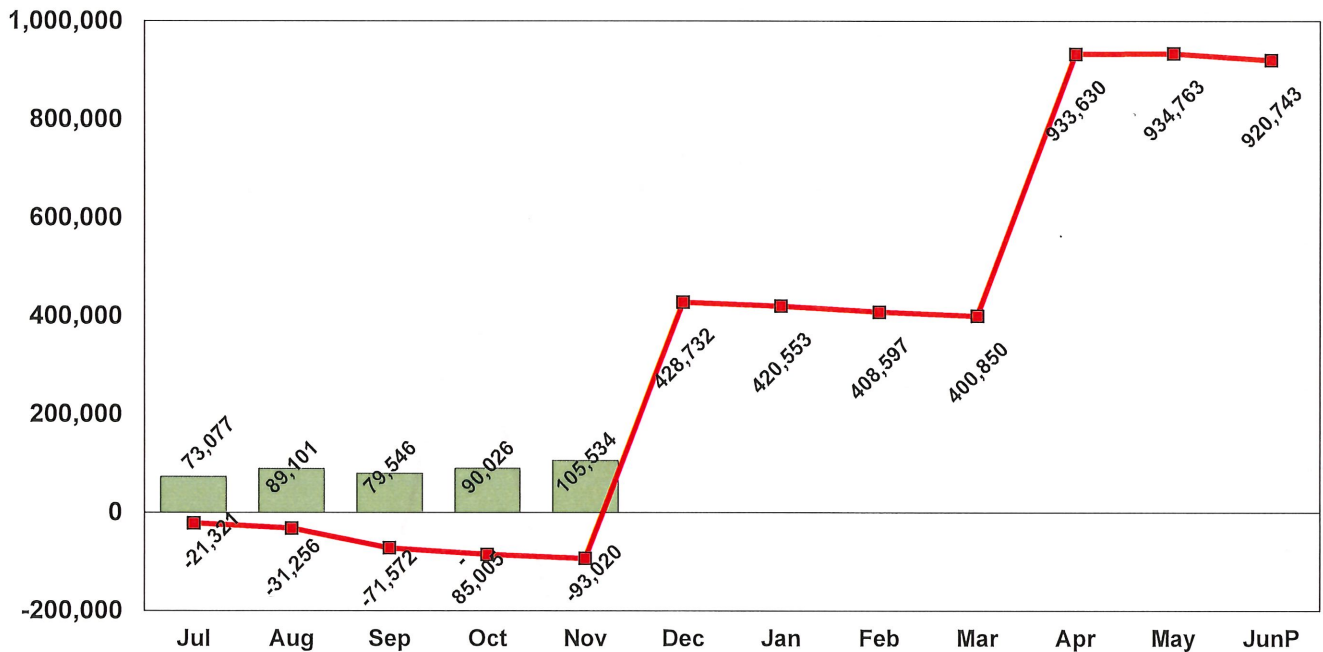


Operating Income Vandenberg Village Community Services District July 1, 2022 to June 30, 2023

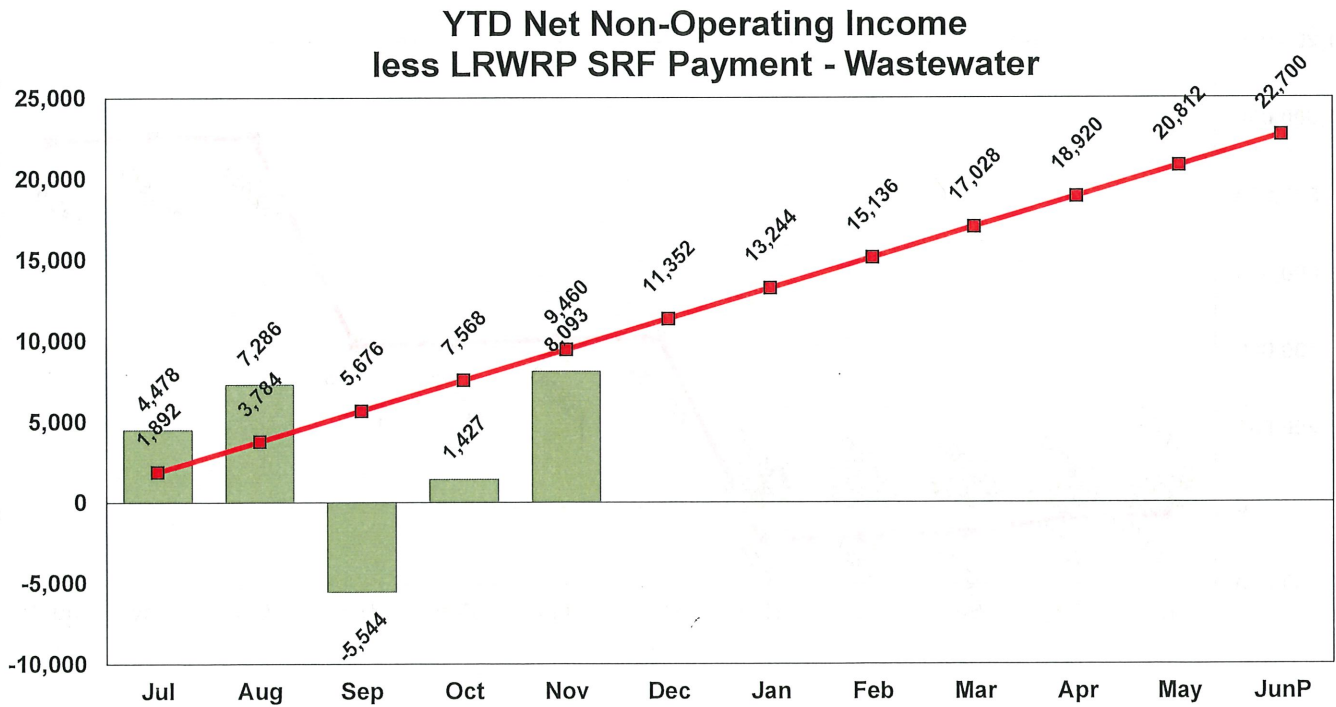
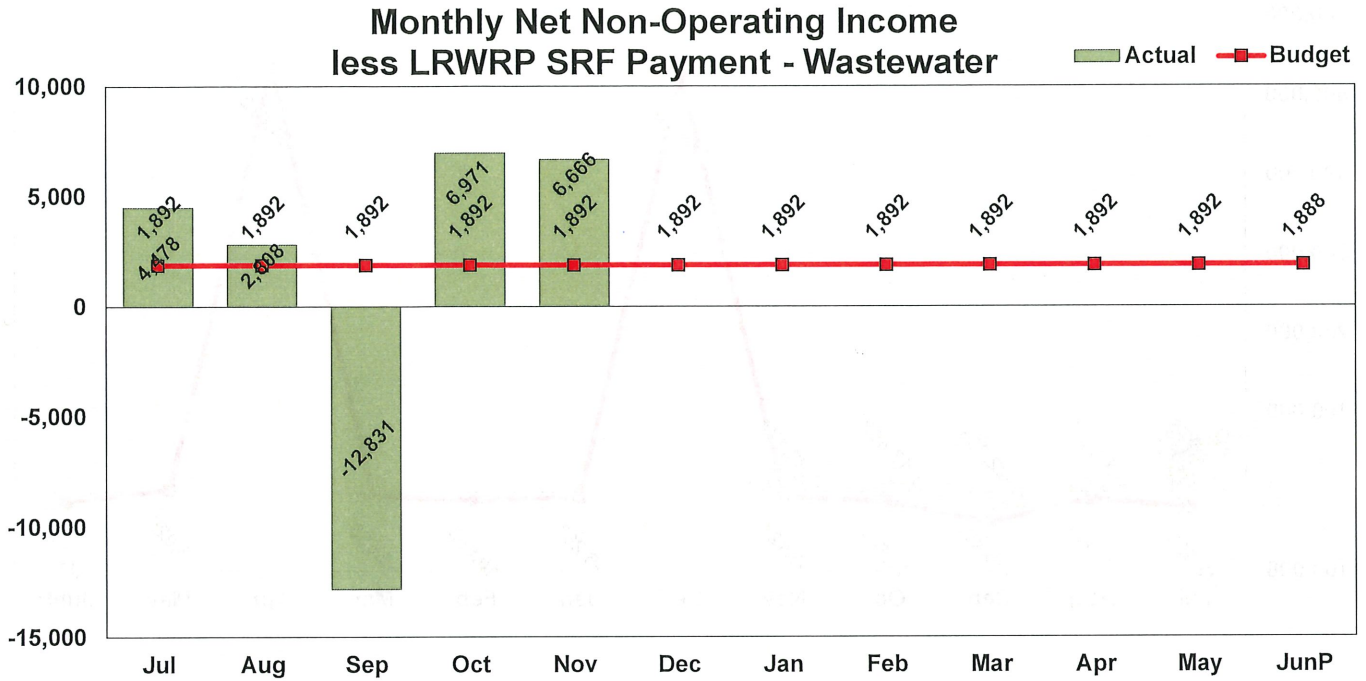
Monthly Net Operating Income - Wastewater ■ Actual ■ Budget



YTD Net Operating Income - Wastewater

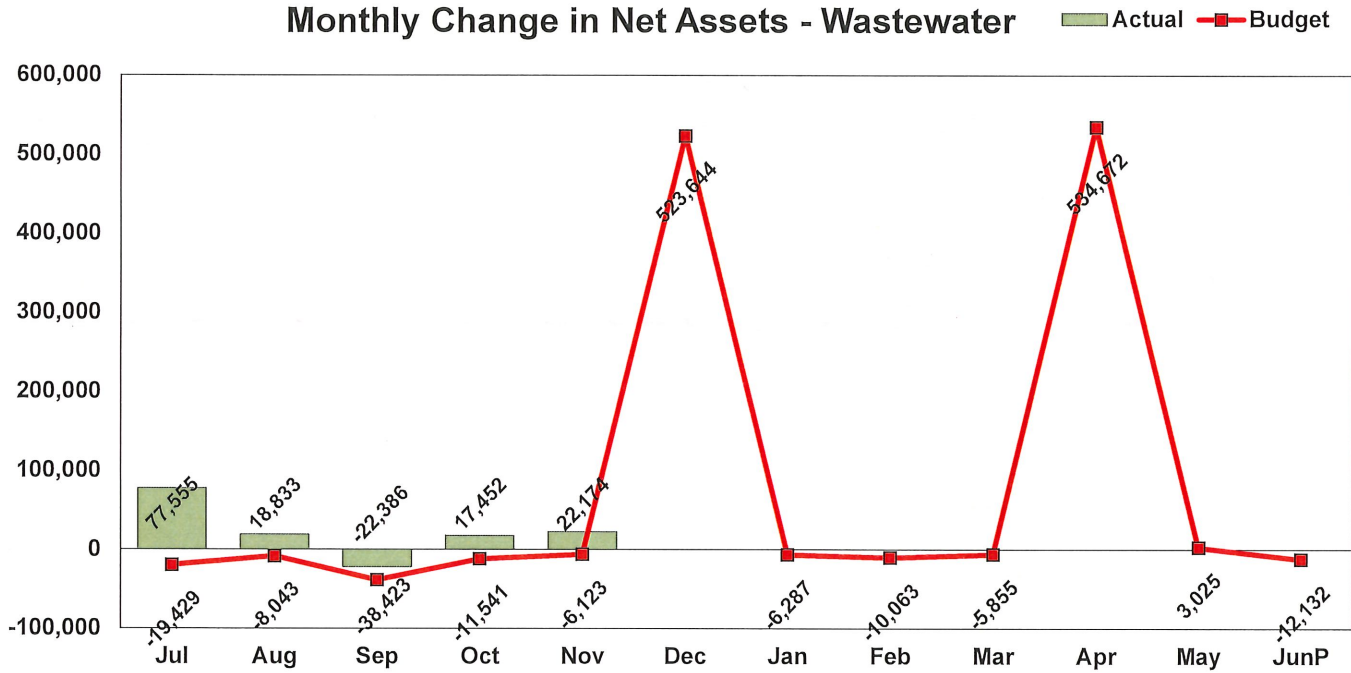


Non-Operating Income
Vandenberg Village Community Services District
July 1, 2022 to June 30, 2023

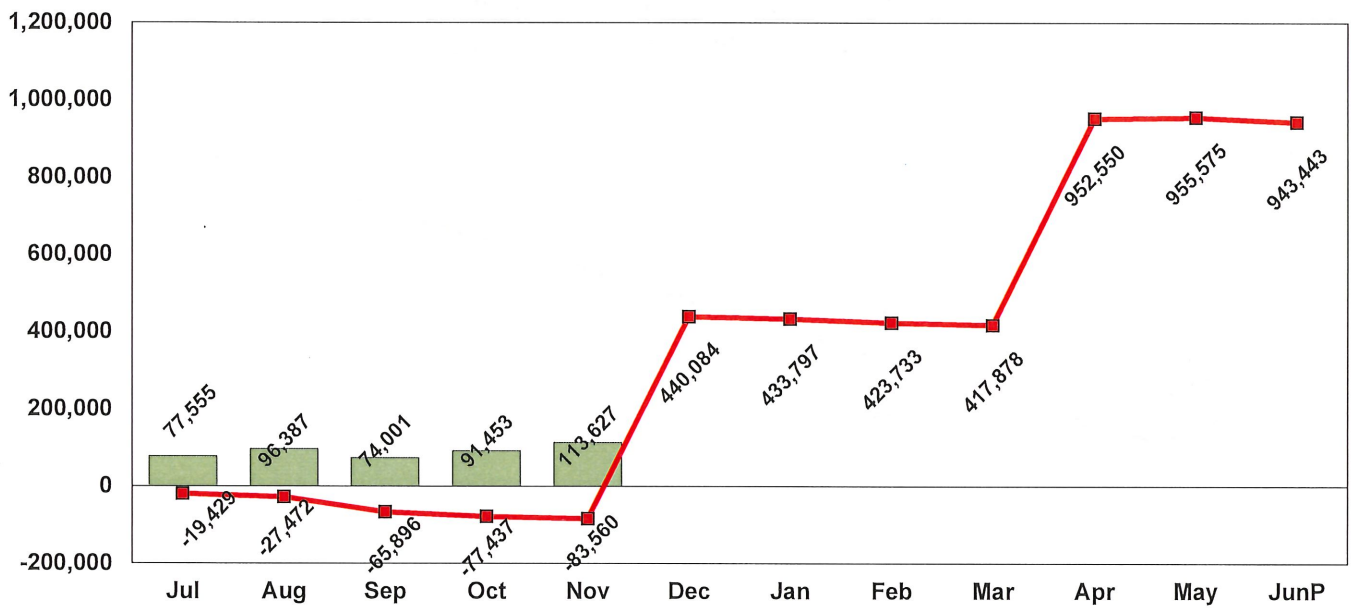


Change in Net Assets Vandenberg Village Community Services District July 1, 2022 to June 30, 2023

Monthly Change in Net Assets - Wastewater



YTD Change in Net Assets - Wastewater



VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

Disbursement # 01-23 From 12/1/2022 To 12/31/2022
 Board Meeting Date 1/3/2023 Item: 7B.2

Accounts Payable Amount \$124,013.43

Check Numbers 25869-28572,28574-28616

Void Checks 28223, 28573

Electronic Vendor Payment Amount \$1,296.63

Confirmation Numbers 368454, 99164

A/P Hand Check Amount _____

Check Numbers _____

Payroll Amount \$95,321.89

Check Numbers electronically transferred

Wire Transfers _____

Wire Numbers _____

Disbursements/Investments

A/P Checks 124,013.43

Electronic Vendor Payments 1,296.63

A/P Hand Checks 0.00

Payroll 95,321.89

Investments 0.00

TOTAL \$220,631.95

REPORT.: Dec 31 22 Saturday
 RUN...: Dec 21 22 Time: 13:17
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 12-22 thru 12-22 Bank Account.: 13100

PAGE: 001
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
028223	12/09/22	\S014	HAYLEE R. STAPP	-33.33	000C11001u	Ck# 028223 Reversed
028569	12/08/22	ACW03	ACWA JOINT POWERS INSURAN	10485.77	0696833	GROUP MEDICAL,DENTAL,VISION,LIFE,EAP 1/23;ADJ12/22
028570	12/08/22	AMA01	AMAZON CAPITAL SERVICES	71.82	CWNK-6QGW	STAPLE REMOVERS,LABELS,TYLENOL,PRINTER CABLES
028571	12/08/22	AME02	AMERICAN INDUSTRIAL SUPPL	116.37	86853	SS AIR VAC PARTS FOR FILTER PLANT
028572	12/08/22	ARA01	ARAMARK UNIFORM SERV.INC.	172.47	20156362	SHOP TOWELS 12/1/22
028573	12/08/22	CAL16	CALIF STATE WATER RESOURC	105.00 -105.00	628051222 628051222u	COLLECTION 3 RENEWAL-COLE #62805 Ck# 028573 Reversed
Check Total.....:				.00		
028574	12/08/22	CAL16	CALIF STATE WATER RESOURC	55.00	C21207	DISTRIBUTION 1 CERTIFICATION-QUINLAN
028575	12/08/22	CLS01	CLINICAL LABS OF SAN	1062.00	991905	BACTERIA,IRON,MANG,PFAS,SULFATE,CHROMIUM,BORON,TCP
028576	12/08/22	COM03	COMCAST	343.21	10521122	INTERNET,BUS.CABLE,VOICE 11/20/22-12/19/22
028577	12/08/22	COV01	COVERALL MOUNTAIN & PACIF	391.00	553186881	JANITORIAL SERVICE 12/22
028578	12/08/22	CSI01	COATING SPECIALIST & INSP	13400.00	11754	WARRANTY INSPECTION-TANK 1,3,5A,5B REHAB
028579	12/08/22	GET01	GET WIRED CABLE CO.	840.00	1286	INSTALLATION & PROGRAMMING OF NEW SCADA NETWORK
028580	12/08/22	HOM02	HOME DEPOT	665.78	10021122	BISULFITE FROST PROTECT;WET/DRY VAC,CORDS;LIGHTS
028581	12/08/22	MIL01	MILLER LANDSCAPING AND MA	175.00	62244	OFFICE YARD MAINTENANCE 11/22
028582	12/08/22	NAT01	NATIONAL GROUP TRUST	844.44	23940123	LONG-TERM DISABILITY 1/23
028583	12/08/22	NUT02	NUTRIEN AG SOLUTIONS, INC	520.94	50037801	VEGETATION MANAGEMENT-ROUNDUP
028584	12/08/22	OLI01	OLIN CORP - CHLOR ALKALI	8864.67	213965	4,004 GALS NaOCL
028585	12/08/22	PGE01	PACIFIC GAS & ELECT. INC.	27767.04	68721122	PGE CHARGES 10/17/22-11/15/22
028586	12/08/22	POI01	POINT OF ACTION	310.32	32158	VVCSD HATS
028587	12/08/22	QUI01	QUINLAN, BENJAMIN	121.00	C21207	MEAL,INCID.REIMB-WATER OPERATOR CERTIFICATION EXAM
028588	12/08/22	RAY01	RAY MORGAN COMPANY	401.26	3943751	COPIER-CONTRACT USAGE 12/7/22-1/6/23;TONER FREIGHT
028589	12/08/22	SAN08	SANTA BARBARA CO WTR AGCY	3921.00	11292022	2022-2023 CLOUDSEEDING PROGRAM
028590	12/08/22	SMI02	SMITH & LOVELESS, INC.	1723.30	165321	SONIC STARTERS FOR LIFT STATION REPAIRS

REPORT.: Dec 31 22 Saturday
 RUN...: Dec 21 22 Time: 13:17
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 12-22 thru 12-22 Bank Account.: 13100

PAGE: 002
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Net Amount	Invoice #	Description
028591	12/08/22	SOU01	SO.CALIFORNIA GAS CO.INC.	103.10	79001122	SO.CALIF GAS-WELL 1B 10/24/22-11/23/22
				150.17	84181122	SO.CALIF GAS-OFFICE 10/24/22-11/23/22
			Check Total.....:	253.27		
028592	12/08/22	STE04	STERICYCLE, INC.	239.50	2766695	DOCUMENT SHREDDING SERVICE 10/25/22,11/8/22
028593	12/08/22	UND01	UNDERGROUND SERVICE ALERT	48.50	120220779	USA TICKETS 11/22
028594	12/08/22	USB02	U.S.BANK CORPORATE PAYMEN	140.00	32561122	SBCCSDA MEAL-CA;STARLINK INTERNET FOR SCADA
028595	12/08/22	WAS01	WASTE MANAGEMENT CORPORAT	327.30	0547273	TRASH COLLECTION - SHOP 10/22-11/22
				96.96	0547277	TRASH COLLECTION - OFFICE 10/22-11/22
			Check Total.....:	424.26		
028596	12/08/22	WEX01	WEX BANK	1022.35	85694653	206.03 GALS FUEL
028597	12/08/22	\B001	BEADOR CONSTRUCTION COMP	161.87	000C21101	CUSTOMER REFUND-BEA0022-FIRE HYDRANT METER
028598	12/08/22	\H003	AMY C. HUEBNER	70.07	000C21101	CUSTOMER REFUND-HUE0003-4173 ARCTURUS AVE.
028599	12/08/22	\K004	A.F. KEY	63.43	000C21101	CUSTOMER REFUND-KEY0002-480 TERRA WAY
028600	12/21/22	ACE01	ACECO EQUIPMENT CO., INC.	154.32	178766	SHARPEN CHAINSAW BLADES;CHAINSAW LOOPS
028601	12/21/22	AME02	AMERICAN INDUSTRIAL SUPPL	84.06	87118	GLOVES
028602	12/21/22	BRE01	BREMER AUTO PARTS	651.68	970203	BATTERY FOR GENERATOR-SITE #1
028603	12/21/22	CAL07	STATE OF CALIFORNIA	3128.00	WD0213673	SWRCB WASTE DISCHARGE FEE
				794.00	WD0213813	SWRCB NPDES DRINKING WATER DISCHARGE FEE
			Check Total.....:	3922.00		
028604	12/21/22	COR01	CORBIN WILLITS SYSTEM INC	769.14	C212151	SERVICE AND ENHANCEMENT FEE 1/23
028605	12/21/22	FOU00	FOUNDATION FOR CROSS-	120.00	19749	2023 CROSS CONNECTION FOUNDATION MEMBERSHIP
028606	12/21/22	FRO01	FRONTIER	124.56	28851222	FRONTIER 733-2109 12/13/22-1/12/23
				313.18	49051222	FRONTIER 733-3615/3975/SCADA 12/13/22-1/12/23
			Check Total.....:	437.74		
028607	12/21/22	ICO01	ICONIX WATERWORKS INC.	489.12	216058533	VALVE,SADDLE,OD TAPE
028608	12/21/22	LOM01	CITY OF LOMPOC, FINANCE	38417.37	10323	WASTEWATER TREATMENT COSTS 11/22
028609	12/21/22	MAI01	MTC.SUPERINTENDENTS ASSOC	50.00	C21220	2023 DUES-MTC.SUPERINTENDENTS ASSOC.-MG

REPORT.: Dec 31 22 Saturday
 RUN...: Dec 21 22 Time: 13:17
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 12-22 thru 12-22 Bank Account.: 13100

PAGE: 003
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
028609	12/21/22	MAI01	MTC.SUPERINTENDENTS ASSOC	50.00	1C21220	2023 DUES-MTC.SUPERINTENDENTS ASSOC.-JB
Check Total.....:				100.00		
028610	12/21/22	SMI04	SMITHS ALARMS & ELECTRONI	180.00	065259	SECURITY-SHOP,BOOSTER BLDG 1/23-3/23
028611	12/21/22	STA09	STAPLES CREDIT PLAN	164.26	62001222	CALC.ROLLS,BINDING COMBS,CALCULATOR,KEYBOARD/MOUSE
028612	12/21/22	STE04	STERICYCLE, INC.	240.86	2964073	DOCUMENT SHREDDING SERVICE 11/22/22,12/7/22
028613	12/21/22	UNI02	UNIVAR SOLUTIONS USA INC.	639.94	50778726	190 GALS NaHSO3
028614	12/21/22	USA01	USA BLUE BOOK	2854.23	197150	SUBMERSIBLE LEVEL TRANSMITTERS FOR LIFT STATIONS
028615	12/21/22	VRE01	JIM VREELAND FORD	71.55	52286	UNIT #22-OIL,FILTER
028616	12/21/22	WES05	WESTERN EXTERMINATOR CO.	74.85	29563342	GOPHER CONTROL SERVICE 12/22
099164	12/21/22	PIT03	PITNEY BOWES	932.11	01341122	POSTAGE FOR BILLS 11/22
368454	12/01/22	TIE01	TIERZERO CLOUD COMMUNICAT	364.52	368454	TIERZERO CLOUD COMMUNICATIONS ACCOUNT FEES 12/22
Cash Account Total.....:				125310.06		
Total Disbursements.....:				125310.06		
Cash Account Total.....:				.00		

REPORT.: Dec 31 22 Saturday
 RUN...: Dec 21 22 Time: 13:17
 Run By.: PATTY LECAVALIER


VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 12-22 thru 12-22 Bank Account.: 13101

PAGE: 004
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Net Amount	Invoice #	Description
126420	12/22/22	EFT01	EFTPS	6462.63	C21222	FEDERAL WH TAXES PP#26
126421	12/22/22	EFT01	EFTPS	1406.40	1C21222	FICA MEDICARE PP#26
249280	12/22/22	EMP01	EMPLOYMENT DEVELOP.DEPART	2827.31	C21222	STATE WH TAXES PP#26
249281	12/22/22	EMP01	EMPLOYMENT DEVELOP.DEPART	448.92	1C21222	STATE DISABILITY PP#26
401920	12/09/22	EMP01	EMPLOYMENT DEVELOP.DEPART	1872.52	C21209	STATE WH TAXES PP#25
401921	12/09/22	EMP01	EMPLOYMENT DEVELOP.DEPART	285.35	1C21209	STATE DISABILITY PP#25
577130	12/09/22	PUB02	PUBLIC EMPLOYEES	1444.42	C21209	PERS TDMC PP#25
577131	12/09/22	PUB02	PUBLIC EMPLOYEES	1087.86	1C21209	PERS EPMC PP#25
577132	12/09/22	PUB02	PUBLIC EMPLOYEES	4210.27	2C21209	PERS EMPLR CONTRIB PP#25
577140	12/09/22	PER04	CALPERS 457 PLAN	500.00	C21209	EMPLOYER PERS 457 PP#25
577141	12/09/22	PER04	CALPERS 457 PLAN	1150.00	1C21209	EMPLOYEE PERS 457 PP#25
664630	12/22/22	PER04	CALPERS 457 PLAN	500.00	C21222	EMPLOYER PERS 457 PP#26
664631	12/22/22	PER04	CALPERS 457 PLAN	6194.00	1C21222	EMPLOYEE PERS 457 PP#26
664640	12/22/22	PUB02	PUBLIC EMPLOYEES	1450.71	C21222	PERS TDMC PP#26
664641	12/22/22	PUB02	PUBLIC EMPLOYEES	1094.15	1C21222	PERS EPMC PP#26
664642	12/22/22	PUB02	PUBLIC EMPLOYEES	4232.33	2C21222	PERS EMPLR CONTRIB PP#26
970860	12/09/22	EFT01	EFTPS	4340.08	C21209	FEDERAL WH TAXES PP#25
970861	12/09/22	EFT01	EFTPS	93.00	1C21209	FICA SOCIAL SECURITY DR12
970862	12/09/22	EFT01	EFTPS	996.92	2C21209	FICA MEDICARE PP#25
Cash Account Total.....:				40596.87		
Total Disbursements.....:				40596.87		

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors ITEM: 8.A
FROM: Joe Barget, General Manager 
DATE: January 3, 2023
SUBJECT: Committees and Agencies

Recommendations:

- Confirm Board President Brooks' appointments to standing committees and external agencies.
- Approve Director Gonzales to attend the CSDA Special District Leadership Academy in Santa Rosa in October 2023.
- Develop a conference schedule for use in preparing the budget for FY 2023-24 (next fiscal year which begins July 1, 2023).

Policy Implications:

- District Ordinance § 1.2.4 requires the President to appoint standing committees and representatives to external agencies at the first meeting in January of every year. Appointments are subject to the confirmation of the Board.
- District Ordinance § 1.3.3 sets the following compensation levels for Board members:
 - \$100 per board meeting
 - \$50 per standing committee meeting
 - \$75 per Groundwater Sustainability Agency (GSA) committee meeting for the primary and alternate member
- Directors are reimbursed for travel and other expenses to attend conferences, training, and monthly meetings of the Santa Barbara County Chapter of the California Special Districts Association. Directors are not otherwise compensated for attending conferences, training, ad hoc committee meetings, or other events.

Resource Impacts: The estimated annual Directors Expense budget for FY 2023-24, based on historic levels of attendance at these conferences and all other Director expenses is \$29,300.

Alternatives Considered: The Board President may consider factors such as seniority, background, availability, and interests in making appointments.

Discussion: The Board has three standing committees. The District is one of four voting members on the GSA Committee for the Western Management Area of the Santa Ynez River Valley Groundwater Basin which was formed in 2018. Ad-hoc committees are appointed as needs arise.

President Brooks' proposed appointments to standing committees and external agencies are attached.

The District is an active member of the California Special Districts Association (CSDA), the Santa Barbara County Chapter of the CSDA, and the Association of California Water Agencies (ACWA). A Director occasionally attends quarterly meetings of the Santa Ynez River Water Conservation District (SYRWCD).

The annual Directors Expense budget funds salaries, local training, and attendance levels at the following major conferences:

- Annual CSDA (2 directors)
- Annual CSDA Special Districts Legislative Days (1 director)
- Fall ACWA (1 director)
- Spring ACWA (2 directors)

In addition to these conferences, the General Manager recommends Director Gonzales attend CSDA's Special District Leadership Academy (SDLA). He was scheduled but unable to attend previous events. This training provides a wealth of information and a solid foundation for directors and managers of special districts.

The SDLA is offered twice a year and consists of four modules:

- Governance Foundations
- Setting Direction/Community Leadership
- Board's Role in Human Resources
- Board's Role in Finance and Fiscal Accountability

Staff recommends developing a conference schedule for use in preparing the budget for the next fiscal year. A schedule also enables the Board Secretary to make reservations well in advance to secure the best hotel rates and take advantage of early-registration discounts.

Attachments:

1. 2023 Board of Directors
2. FY 2023-23 Conference Schedule
3. Letter to Santa Barbara County Chapter of the CSDA

2023 Board of Directors

Vandenberg Village Community Services District

Officers	Director
President	Brooks
Vice President	Gonzales
Finance Officer	Bumpass

Committees	Director
Finance/Budget	Bumpass *
	Stassi
Legal/Personnel	Gonzales *
	Bumpass
Water/Wastewater	Brooks *
	Heuring
Groundwater Sustaina- bility Agency (GSA)	Brooks (primary)
	Stassi (alternate)

** Committee chair*

Agencies	Director
Association of California Water Agencies (ACWA) / Joint Powers Insurance Authority (JPIA)	Heuring *
	Bumpass
California Special Districts Association (CSDA) / Santa Barbara County Chapter	Gonzales *
	Heuring
Santa Ynez River Water Conservation District	Stassi *
	Brooks

** Primary agency representative*

FY 2023-24 Conference Schedule				
Director	Annual CSDA Aug 28-31, 2023 Monterey	Fall ACWA Nov 27-30, 2023 Indian Wells	Spring ACWA May 6-9, 2024 Sacramento	Annual SLDL May 14-15, 2024 Sacramento
Brooks				
Bumpass				
Gonzales				
Heuring				
Stassi				

<i>Estimated Cost (per person)</i>	\$2,575	\$3,258	\$3,375	\$2,237
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VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



January 3, 2023

Santa Barbara County *Chapter of the* California Special Districts Association
c/o Santa Maria Public Airport District
3217 Terminal Drive
Santa Maria, CA 93455

Ladies and Gentlemen:

Per Article II, Section 2 (Voting Rights) of the Bylaws of the Santa Barbara County *Chapter of the* California Special Districts Association, dated September 23, 2013, the Board of Directors of Vandenberg Village Community Services District designates the following individuals to exercise its right to vote:

Representative: Director Gonzales

Alternate: Director Heuring



Approved at the regular board meeting on January 3, 2023.

Sincerely,

Christopher C. Brooks
President, Board of Directors

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors ITEM: 8.B
FROM: Joe Barget, General Manager 
Cynthia Allen, Administrative Services Manager 
DATE: January 3, 2023
SUBJECT: Municipal Service Review (MSR)

Recommendation: Review the draft MSR and provide any changes, guidance, or direction to staff.

Policy Implications:

- California Government Code §§ 5600-57550 is known as the Cortese-Knox-Hertzberg (CKH) Local Government Reorganization Act of 2000. It establishes procedures for local government changes of organization, including city incorporations, annexations to a city or special district, and city and special district consolidations.
- California Government Code § 56301 explicitly states these purposes of a Local Agency Formation Commission (LAFCO):
 1. Discouraging urban sprawl
 2. Preserving open-space and prime agricultural lands
 3. Encouraging the efficient provision of government services
 4. Encouraging the orderly formation and development of local agencies based upon local conditions and circumstances.
- California Government Code § 56425 requires county LAFCOs to review and update the sphere of influence for each city and special district every five years.

Resource Impacts: About 60 hours of management staff time so far.

Alternatives Considered: None

Discussion: An MSR is a comprehensive study designed to better inform LAFCO, local agencies, and the community about the provision of municipal services.

Last year, LAFCO prepared an administrative draft MSR of VVCSD. The Board reviewed the initial draft and the General Manager’s review comments at the December 6, 2022, board meeting. The Directors noted a few corrections which were forwarded to LAFCO.

LAFCO has addressed the District’s comments and corrections. The revised version is attached for information and consideration. This is still a draft document in the process of refinement.

One of the important subjects addressed in the MSR is the remaining private acreage within the village that is entirely undeveloped: 35 parcels that collectively total 96 acres.

Vandenberg Village — Remaining Private Undeveloped Parcels		
APNs	Acres	Remarks
097-110-001 through 097-110-029 (29 total)	16.88	Single-family residence lots within Oak Hills Estate development. Zoned Residential DR-1.8
097-371-041	44.06	Large vacant parcel at end of St Andrews Way. Zoned Residential 20-R-1
097-371-070	1.50	Constellation Road. Proposed park & playground. Zoned Commercial SC (shopping center)
097-371-071	1.63	Constellation Road. Zoned Commercial SC (shopping center)
097-371-072	5.16	Constellation Road. Zoned Commercial SC (shopping center)
097-371-075	26.11	Large vacant parcel behind Village Inn Hotel. Zoned Residential DR-12
097-720-027	0.47	470 Oak Hill Drive. Vacant single-family parcel.
Total	95.81	... Rounded to <u>96 acres</u>

LAFCO Executive Officer Mike Prater intends to finalize MSR's for all the agencies that provide water service and submit them, as a group, to the LAFCO Commission for approval in 2023.

Attachment: Administrative Draft MSR, January 3, 2023

MSR (Administrative Draft 1/3/2023)

Vandenberg Village Community Services District

Administrative Office: 3745 Constellation, Lompoc, CA 93436
 Phone: 805/733-2475
 Fax: 805/733-2109
 Email: jbarget@vvcasd.org
 Website: www.vvcasd.org
 General Manager: Joe Barget
 Operations & Maintenance Manager: Michael Garner
 Administrative Services Manager: Cynthia Allen

SUMMARY

The Vandenberg Village Community Services District (VVCSD) provides water and wastewater services for the Vandenberg Village area to approximately 7,308 people throughout 5.25 square miles located in northern Santa Barbara County, on State Highway 1 between the City of Lompoc and the Vandenberg Space Force Base. The District contracts with the City of Lompoc for wastewater treatment. Effluent collected by the District is treated at the Lompoc Regional Wastewater Reclamation Plant (LRWRP). The District's boundary is largely the same as its Sphere of Influence and there are no proposals for expansion. The District receives financial support at an annual rate of approximately \$637 per resident and maintains a fund balance to meet future needs. The District has financial procedures in place to ensure the preparation of timely agency audits.

BACKGROUND

The Vandenberg Village Community Services District was formed in 1983 to provide water and wastewater services to the community of Vandenberg Village. Until 1978, wastewater treatment was provided locally. Since then, the Village's wastewater system has been connected to the LRWRP for treatment and disposal.

The Vandenberg Village Community Services District overlaps the County of Santa Barbara Fire Protection District, Cachuma RCD, County Service Areas 4 (Open Space Maintenance) and 32 (Law Enforcement), North County Lighting District, Santa Ynez River WCD, Santa Barbara Mosquito and Vector Control District, Lompoc Health Care District, County Flood Control & Water Agency, and Lompoc Cemetery District.



The District estimated it serves a population of 7,308 people. The District anticipates a growth rate of approximately one (1) percent a year within its boundaries in the coming years. In 2021, it was estimated that the District serves 2,740 parcels, and serves just under 2,600 water and wastewater connections.

OPERATIONS

The Vandenberg Village Community Services District is composed of nine (9) staff members, a General Manager, Administrative Services Manager, Finance Administrator, Accounting Assistant and Board Secretary, Water Conservation Coordinator, and Operations Staff which include the Operations & Maintenance Manager, with three Utility Service Persons. All utility service persons are certified water treatment, water distribution, and wastewater collection system operators.

The District currently operates 33 miles of water distribution system, three groundwater wells, one 500,000-gallon tank reservoir, one 300,000-gallon tank reservoir, two 1,000,000-gallon tank reservoirs, three booster stations, two pressure reducing stations, and a pressure filter treatment system. The District also operates three standby diesel generators to maintain normal operations during power outages.

The District also operates 31 miles of wastewater collection system, with four lift stations and 574 manholes. Until 1978, wastewater treatment was also provided locally. Since then, the Village's wastewater system has been connected to the LRWRP for treatment and disposal. The District has a contractual entitlement to 0.89 million gallons per day (MGD), 16.18 percent, of Lompoc's 5.50 MGD plant capacity.

The District Board of Directors is composed of five members who are elected at-large to four-year terms. The Board meets the first Tuesday of every month at the District Office conference room located at 3745 Constellation Road, Lompoc at 7:00 pm. The District maintains a website which includes a list of members of the Board of Directors, agendas of upcoming meetings, and minutes of past meetings.

OPPORTUNITIES & CHALLENGES

Some Vandenberg Village residents seek to expand park facilities within the community and have informally approached the CSD about maintaining a proposed, new park on a vacant parcel of County-owned land. Santa Barbara County already provides parks and recreation services within Vandenberg Village through CSA 4 and the District believes the County is best suited to continue providing these services. VVCSD is not interested in activating the latent recreation and parks powers.

Vandenberg Village has always been dependent on a sole source of water: groundwater from the Lompoc Upland aquifer. Voters in the community rejected State Water in 1991.

Since 1959, when construction began in Vandenberg Village, two generations of wells (eight wells total) have been drilled to provide drinking water. The first generation of five wells failed and the second generation of three wells is now 35-45 years old. According to *Groundwater and Wells*, Third Edition: (1) a principal objective of good well design is a well that has a long life (25 years or more), and (2) engineers occasionally specify stainless steel casing for municipal wells to increase the life of a well. The first five wells were constructed with *mild steel* casings. The last three wells, which are still in service, were constructed with *stainless steel* casings. Stainless steel lasts longer than mild steel but it does not last forever. And, all well casings are vulnerable to earthquake destruction.

The District's three water wells and water treatment facilities are located within a patchwork of confined easements on former Union Oil Company of California (Unocal) land. Unocal gave 5,125 acres of land, including the parcel containing these easements, to the California State Lands Commission (SLC) in 1991. The SLC leased it to the California Department of Fish and Wildlife (CDFW) in 2000 via PRC Lease 8129, 49-year term, December 4, 1999, through December 3, 2048. The California Fish and Game Commission formally designated the land as the Burton Mesa Ecological Reserve (BMER), in 2004.

In 2009, VVCSD started searching to acquire or lease additional land in the same vicinity—and within the same, relatively narrow, water-bearing zone of Careaga Sand in the aquifer—to eventually replace its three aging wells. The District submitted an Application to Lease State Lands to the SLC on July 22, 2015. The application reflected four possible locations: Proposed Project Well Site A and Alternative Well Sites B, C, and D. A fifth location, Alternative Well Site E (0.684 acres), was conceived following the discovery of high levels of arsenic in groundwater at a test well drilled in 2017 at Alternative Well Site D (old county fire station) in 2017.

Alternative Well Site E is less than an acre and smaller than a football field. It is contiguous to an existing 40-foot road and pipeline easement and it is the closest alternative to underground water transmission mains and overhead electrical transmission lines. Most well-drilling equipment and operations could occur within the 40-foot easement resulting in little impact to the BMER. There will not be any chain-link fencing, just one small, stand-alone metal enclosure to protect and secure each well.

Applied Earthworks, Inc., Lompoc, CA, completed a cultural resources study and Native American consultation in 2018. Althouse and Meade, Inc., Paso Robles, CA, conducted extensive field surveys and completed a biological resource assessment in 2022.

At their March 2, 2021, meeting, the VVCSD Board of Directors found the project to lease Alternate Well Site E was categorically exempt from the California Environmental Quality Act

(CEQA) because it involves the replacement or reconstruction of existing utility facilities (groundwater wells) involving negligible or no expansion of capacity.

VVCSD intends to amend its application to SLC to specifically request a long-term lease for Alternate Well Site E.

No actual well-drilling will proceed until the failure, or eminent failure, of an existing well.

At least three active groundwater wells are required to meet the needs of the community. Securing additional land and planning for the next generation of replacement wells is a high priority for the District.

LAFCO of Santa Barbara County encourages the District and nearby Mission Hills Community Services District (MHCS D) to consider options for sharing an emergency intertie for water services. Both Districts rely on groundwater to meet demand needs. The Districts should consider only the ability to meet existing demand needs and not increase the amount of water currently being supplied to existing customers or to provide water to areas currently not serviced by the Districts. This type of intertie would not be subject to Government Code Section 56133 regarding water service agreements outside a public agency's jurisdictional boundaries. Section 56133(e) exemptions may also qualify, but LAFCO would need to evaluate and determine applicability.

Governance Structure Options

The opportunities for new governance structures in Vandenberg Village are limited. The District is surrounded on three sides by the protected Burton Mesa Ecological Reserve (owned by the State of California and leased to the Department of Fish and Wildlife) and adjacent to Vandenberg Space Force Base and the city of Lompoc on the fourth side. For these reasons, it is unlikely that VVCSD will annex additional land in the near future. Mission Hills and Lompoc are the nearest communities along the southern and southeast border of the District. The Santa Ynez River, located to the north and eastern edge of Lompoc, has a floodplain which restricts development outside of the City's northern and eastern boundary.

Regional Collaboration

The District is part of the California Water/Wastewater Agency Response Network (CalWARN) which is a mutual aid agreement between California water and wastewater agencies to provide personnel, equipment, and facility assistance in an emergency.

The District has lease agreements with the State Lands Commission (SLC) and historic easements within the Burton Mesa Ecological Reserve for water treatment, storage, and distribution facilities.

The District is a member of Association of California Water Agencies/Joint Powers Insurance Authority (ACWA/JPIA) which provides insurance coverage for member public agencies pursuant to the provisions of California Government Code Section 990, 990.4, 990.8 and 6500 et. Seq.

The District entered into a memorandum of agreement (MOA) with Santa Ynez River Water Conservation District, City of Lompoc, and MHCSD for implementing the Sustainable Groundwater Management Act (SGMA) in the Western Management Area of the Santa Ynez River Valley Groundwater Basin and the development of the Groundwater Sustainability Plans (GSPs) for the Basin.

Santa Barbara County Water Agency established in partnership with eighteen local water purveyors the Regional Water Efficiency Program (RWEP). Through the RWEP collaborative water conservation partnership purveyors, co-funds projects and programs, acts as a clearinghouse for information on water use efficiency, manages specific projects and programs, and monitors local, state and national legislation related to efficient water use. Some local water purveyors are required to implement certain Best Management Practices (BMPs) identified by the U.S. Bureau of Reclamation (USBR). The list of the 18 water purveyors include: City of Buellton, Carpinteria Valley Water District, Cuyama Community Services District, Goleta Water District, Golden State Water Company in Orcutt, City of Guadalupe, La Cumbre Mutual Water Company, City of Lompoc, Los Alamos Community Services District, Mission Hills Community Services District, Montecito Water District, City of Santa Barbara, City of Santa Maria, Santa Ynez River Water Conservation District ID #1, City of Solvang, Vandenberg Space Force Base, Vandenberg Village Community Services District.

The District participates in the Integrated Regional Water Management Plan (IRWMP) process. The intent of the Integrated Regional Water Management Program in Santa Barbara County is to promote and practice integrated regional water management strategies to ensure sustainable water uses, reliable water supplies, better water quality, environmental stewardship, efficient urban development, protection of agricultural and watershed awareness.

SPHERE OF INFLUENCE & BOUNDARIES

The Sphere of Influence for the Vandenberg Village Community Services District's boundaries are largely coterminous with the exception of a small parcel that houses the County Fire District Burton Mesa Training Center and a portion of a large parcel 097-371-049 owned by the State of California that contains two well sites. Water service to the Burton Mesa Training Center is provided through an out-of-area-service agreement by the District. These two areas totaling approximately 20-acres are currently the Districts Sphere of Influence beyond the boundary it serves. A map of the District's Sphere of Influence and boundaries can be seen at the beginning of this profile.

The District continues to work with the State Lands Commission and California Department of Fish and Wildlife on obtaining additional land to drill replacement wells in the future within this territory. The District drilled a test well on the old County Fire Station 51 property in May 2017. Water quantity there was excellent but it exceeded the maximum contaminant level for arsenic. Preliminary investigations into options for arsenic removal revealed extraordinarily high capital and operating costs. The District is continuing to pursue new well locations within this SOI area as described in Opportunities and Challenges Section above.

BOUNDARIES

Jurisdictional Boundary

Vandenberg Village CSD’s existing boundary spans approximately 5.25 square miles in size and covers 1,502 acres (parcels and public rights-of-ways) of contiguous areas. All of the jurisdictional service boundary is unincorporated and under the land use authority of the County of Santa Barbara. The District serves two areas outside of its jurisdictional service area under an out-of-agency-service agreements. Overall, there are 5,710 registered voters within the jurisdictional boundary.

Vandenberg Village CSD jurisdictional boundary spans 5.25 square miles with 100% being unincorporated and under the land use authority of the County of Santa Barbara.

Vandenberg Village Community Services Boundary Breakdown By Service Area				
Service Area	Total Assessor Parcel Acres	% of Total Assessor Parcel Acres	Total Assessor Parcels	Number of Registered Voters
Vandenberg Village CSD	1,253	99.0%	2,740	5,710
097-371-013 Fire Training Center	4	0.003%	1	0
097-371-049 Well Sites portion	15.5	0.01%	1	0
Totals	1,272.5	100.0%	2,742	5,710

Vandenberg Village Community Services Boundary Breakdown By Land Use Authority				
Land Use Authority	Total Assessor Parcel Acres	% of Total Assessor Parcel Acres	Total Assessor Parcels	Number of Registered Voters
County of Santa Barbara	1,253	100.0%	2,740	5,710
Totals	1,253	100.0%	2,740	5,710

Total assessed value (land and structure) is set at \$1.0 billion as of April 2022, and translates to a per acre value ratio of \$807,021. The former amount further represents a per capita value of \$138,368 based on the estimated service population of 7,308. Vandenberg Village CSD receives \$5 million dollars in annual charges for service in revenue generated within its boundary.

The jurisdictional boundary is currently divided into 2,740 legal parcels and spans 1,253 acres. The remaining jurisdictional acreage consists of public right-of-ways. Approximately 74% of the parcel acreage is under private ownership with 80% having already been developed and/or improved to date, albeit not necessarily at the highest density as allowed under zoning. The remainder of private acreage is entirely undeveloped and consists of 35 vacant parcels that collectively total 96 acres.

Close to three-fourths of the jurisdictional boundary is under private ownership, and of this amount approximately 80% has been developed.

**Vandenberg Village Community Services District
Formation, Revenues, Attributes, Types of Service, and Resources**

District Formation and Duties	
Formation Date	1983
Legal Authority	Community Services District Act, Government Code, section 61000 et seq.
Board of Directors	Five Directors elected to four-year terms through at-large elections.
Agency Duties	Retail water treatment and distribution. Wastewater collection and treatment.

POPULATION AND GROWTH

Population

The U.S. 2020 Census resident population of Vandenberg Village CSD was 7,308. Santa Barbara County Association of Governments prepared a Regional Growth Forecast for 2010-2040 in 2012. The Forecast for 2050 completed in 2019 was for the Cities while the 2012 report included unincorporated communities by sub regions. That report used a conservative trend-base allocation methodology estimating the Lompoc unincorporated population to be 15,652 by 2020. This includes the communities of Vandenberg Village, Mission Hills, and Mesa Oaks. The projected population of Vandenberg Village CSD at buildout is approximately 8,000. Vandenberg Village CSD’s current population is estimated at 7,308. Between 2010 and 2020, the population of Vandenberg Village CSD increased by 811 (11 percent or slightly more than 1.1 percent per year). However, since 2000, the City of Lompoc’s estimated population has increased by 3,341 or 7%. In contrast, the County’s population increased by 5.7 percent between 2010 and 2020.

Demographics for the District are based on an age characteristics report prepared by SBCAG in 2017 and American Community Survey. These statistics are cited herein, which identified the largest age group represented in Vandenberg Village as 18 to 64 group at 59.6 percent.

Approximately 18 percent of the population was in the 65 or older years age group and 22.4 percent in the under the age of 18 group.

According to the 2020 U.S. Census, approximately 62.6 percent of the total population identified themselves as non-Hispanic white. The Hispanic population, which is the second largest ethnic group in Vandenberg Village, comprised 24.5 percent of the total population.

Projected Growth and Development

The County of Santa Barbara General Plan and Lompoc Area Guidelines serves as the areas vision for long-term land use, development and growth, and provides the vision within Village Planning Area. The County’s General Plan and Guidelines were adopted in 1999 and 2016, although the Housing Element is updated every 8 years in accordance with state regulations and spans the 2023-2031 planning period.

The current County of Santa Barbara Housing Element (2023-2031) identifies an estimated growth rate of less than 1 percent within the Village. The County’s General Plan covers the Vandenberg Village and surrounding hills side areas. The following population projections within the District are based on the Department of Finance Table E4 estimate and SBCAG regional forecast.

Table Y-1. Population Growth and Projections (2010–2040)					
	2010	2015	2020	2035*	2040*
Vandenberg Village CSD	6,497	6,763	7,308	7,700	8,000
County	423,895	441,963	451,840	501,500	513,300

* Assumes trend-based land use capacity within the Lompoc Unincorporated. SBCAG regional forecast model extrapolated for Vandenberg Village.

** DOF Table E4 projections.

Disadvantaged Unincorporated Communities

Senate Bill (SB) 244 of 2011 requires LAFCO to identify and consider disadvantaged unincorporated communities (DUCs) when preparing MSRs and Sphere updates for Cities and Special Districts that provide sewer, water, or structural fire protection services. A DUC is defined by the Water Code as one in which the median annual household income (MHI) is less than 80 percent of the statewide average. Incorporated communities also are defined as disadvantaged when the MHI falls below 80 percent. In 2021, the statewide MHI was \$90,100, 80 percent of that is \$72,080. The MHI for Vandenberg Village was \$81,045 in 2022, which does not qualify the community as a disadvantaged community. In addition, review of the State DAC Mapping Tool

and CalEnviroScreen 4.0 was used to verify disadvantaged status with other applications of the definition. CalEnviroScreen is a screening tool used to help identify communities disproportionately burdened by multiple sources of pollution and with population characteristics that make them more sensitive to pollution. The County prepared an update to its Integrated Regional Water Management Plan in 2019. This was in part for the purposes of grants for the Central Coast Funding Area for which a disadvantaged communities' assessment was conducted based on requirements for water and wastewater needs or deficiency within a service area. The Environmental Protection Agency (EPA) has developed an Environmental Justice Screening and Mapping Tool Version 2.0 (EJScreen) that provides nationally consistent data combining environmental and demographic data related to the protection of public health and the environment. This Mapping Tool was evaluated for indicators to assist in identifying a disadvantaged community. Lastly, EPA has also developed an EnviroAtlas Interactive Map Tool in collaboration with EJScreen that overlays geospatial data and other resources related to ecosystem services, their chemical and non-chemical stressors, and human health to better understand human health and well-being, since these are closely tied to the environment, which provides benefits such as clean water, clean air, and protection from natural hazards. In combination a stronger representation of underserved communities can be identified that may be a leading indicator to health and well-being or precursor to DUC. In all cases, the Vandenberg Village Community Services District's Sphere of Influence does not qualify under the definition of disadvantaged community for the present and probable need for public facilities and services nor are the areas contiguous to the Sphere of Influence qualify as a disadvantaged community.

Vandenberg Village Community Services District
Formation, Revenues, Attributes, Types of Service, and Resources

Attributes	
District area (est. square miles): • Entire District	5.25
Population (2020 Census): • Entire District	7,308
Assessed Valuation (FY 21-22: District portion)	\$1,011,198,421
Number of Treatment Plants	1
Regular Financial Audits	Annual
Annual Revenue Per Capita, Entire District (FY 20-21)	\$637
Average Portion of County 1% Property Tax Received	N/A
Ending Total Fund Balance (June 2021)	\$2,903,339 W \$8,765,360 WW
Change in Total Fund Balance (from June 2016 to June 2021)	-4.4% W 29.1% WW
Total Fund Balance/Annual Revenue Total (FY 20-21)	65% W 31% WW

Source: District area estimated utilizing County of Santa Barbara GIS Data; Population estimated utilizing 2020 US Census Data; Assessed Valuation and Portion of County Property Tax Received are from County of Santa Barbara Auditor-Controller’s Office; Fund Balance Information from District Audit; Other information from District.

SERVICES

Overview

Vandenberg Village Community Services District (VVCSD) provides water and wastewater services. The District is staffed by nine (9) full-time staff. The District currently operates 33 miles of water distribution system, three (3) groundwater wells, six (6) holding tanks that can hold a total of 3,300,000 gallons and is classified as a T-1, D-2 water treatment system. The District also operates 31 miles of wastewater collection system, with four (4) lift stations that convey wastewater to Lompoc Regional Wastewater Reclamation Plant (LRWRP) where they own a 0.89 MGD capacity right.

GROUNDWATER MANAGEMENT

The Santa Ynez River Water Conservation District has called for a downstream water rights release under State Water Resources Control Board (SWRCB) Order 89-18 from Lake Cachuma

in summer 2022. The release occurred August 8-October 5, 2022, for a total volume of 9,913 acre-feet.

This release has been coordinated with United States Bureau of Reclamation (USBR) Operations staff, Cachuma Operation & Maintenance Board (COMB) Fisheries Division, and Central Coast Water Authority (CCWA).

Groundwater Sustainability Agency

In accordance with SGMA, Groundwater Sustainability Agencies (GSAs) were formed for each of the three management areas within the Santa Ynez River Valley Groundwater Basin: Western Management Area (WMA), Central Management Area (CMA), and Eastern Management Area (EMA). VVCS is a member of the WMA GSA.

Groundwater Sustainability Plans

Groundwater Sustainability Plans (GSPs) for the Basin which will be managed under a coordination agreement per SGMA legislation. Santa Ynez River Water Conservation District has taken the lead for SGMA efforts in the Basin.

Data Management

SGMA Law requires a Data Management System (DMS), a tool to organize and maintain data as part of GSP preparation and implementation. To achieve the goals identified by SGMA, the DMS will be a central source for groundwater data, specifically for the WMA, providing up-to-date technical information regarding basin conditions. Collecting and centralizing these data is a step towards meeting the goals of protecting water rights and ensuring local agencies continue to manage groundwater while minimizing state intervention. DMS implementation goals include improving data collection and storage and assisting in the understanding and future reporting about groundwater conditions in the WMA. The DMS contains information about the existing wells in the basin including groundwater level data, well construction information, well logs, geophysical data, pumping test data, water quality data, and pumping data. In addition, the DMS houses data related to land subsidence, surface water flows, and total water use in the WMA. The plan for the DMS is that a user's primary mode of interaction will be to open and interact with a web application (built on the Linux Apache MySQL PHP (LAMP) web stack), through a modern web browser. Several user levels and roles have been established with different access privileges, and some roles have limited administrative capacity. In addition to the database server, a map server is also being run on the system to provide access to certain kinds of complex geospatial data. A map server is an intermediary program that takes the source geographic information system (GIS) data and provides it on demand in a format that client interface programs can access. Currently, this map server is the QGIS server program and the MapProxy cache program. Additional user notification is provided through an email service, currently through the Postfix program. The DMS is currently located on a virtual private server (VPS) rented from a datacenter.

The current VPS provider for the WMA DMS is Host Winds.

WATER & WASTEWATER INFRASTRUCTURE AND PUBLIC FACILITIES

Water Supply

The District's water comes from three wells which draw from the Lompoc Upland Aquifer. These wells are located at 702 and 704 Highway 1 about 1/4 mile west of the "Wye" intersection. During 2020, Well 1B produced 22%, Well 3A produced 43%, and Well 3B produced 35% of the water. The current water system can produce 1,800-2,000 gallons per minute (GPM), The capacity of the pressure filter system that removes iron and manganese is the limiting factor.

Treatment System

The VVCSD tests all wells for drinking water contaminants and routinely monitors for constituents in accordance with Federal and State laws. No contaminants have been detected, which meets or exceeds all standards and no additional treatment requirements are necessary. The District treats the water with an iron/manganese filter and chlorine disinfection system. The water treatment plant maximum demand capacity is 2.2 MGD. Current average demand is 1.5 MGD. The SWRCB classifies the District as a T-1, D-2 water system.

Distribution & Storage

The District owns and operates three water wells with each providing roughly one-third of the total water demand. The District has four welded steel tanks that can hold a total of 3,300,000 gallons. In 1999, the District constructed the newest one-million-gallon water tank.

Collection System

The Sanitation system is comprised of approximately 31 miles of sewer collection system pipelines of varying sizes and ages, and four (4) lift stations. VVCSD sewer pipe diameters range from 4" through 15" and there are 514 manholes in the collection system. Nearly all of the manholes serving 12" and smaller sewer lines on the collection system are located in paved streets, on the centerline crown. This placement limits the potential for inflows from surface drainage since the storm water system is completely separate. The hilly nature of the entire Village area ensures rapid runoff with little potential for street flooding where manholes are located. For the 79 manholes not located in paved streets, the District undertook an extensive program in FY 98-99 and FY 99-00 to raise the off-site manholes by adding grade rings, where appropriate, and installing locking manhole covers to prevent vandalism. These actions ensure better protection from inflow and preclude past problems of vandals throwing debris into manholes causing blockages and overflows at remote sites.

There are four lift stations in the collection system. All are test run on a monthly basis and used to pump wastewater under loaded conditions to ensure readiness.

Lift Station # 1 serves the largest area (and volume) and currently receives wastewater flow from 305 homes and the Village Country Club. Two new developments will contribute additional wastewater to this lift station: Clubhouse Estates, (52 Single Family Equivalents); and Ebbert, (55 Single Family Equivalents). It was replaced in 2019. The old, small concrete wet well (1,024 gallons) was replaced with a new, larger Armorock concrete polymer wet well (7,676 gallons). The site has a dedicated standby diesel generator with automatic transfer switch in the event of commercial power outage.

Lift Station # 2 serves a limited number of commercial accounts and has significant remaining capacity. Lift Station 2 is located near the northeast corner of the Village Inn Hotel property. This station was replaced in 2022. No dedicated standby generation is provided as the wet well has sufficient capacity to handle an extended power outage under current use conditions.

Lift Stations # 3 and # 4 were replaced in 2017. A portable trailer-mounted diesel generator, with quick-connect couplings, is dedicated for standby generation in the event of commercial power outage.

Treatment System

The District owns a 0.89 MGD capacity right in the LRWRP. Current average demand is -0.45 MGD. Wastewater from the Vandenberg Village area is collected, treated, and disposed of by the VVCSD. Since 1978, wastewater has been connected and treated at the City of Lompoc Regional Wastewater Reclamation Plant (LRWRP). This plant also serves the Vandenberg Air Force Base (VAFB) area. VVCSD has a contractual entitlement to 16.18 percent of the LRWRP capacity, which has a design flow of 5.5 million gallons per day (MGD) and a permitted flow of 5.0 MGD. The Lompoc Regional Wastewater Reclamation Plant was completed in November 2009. The average dry-weather flow design capacity of the upgraded facility is 5.5 MGD, with a peak dry-weather flow of 9.5 MGD. The peak wet-weather capacity is 15 MGD. The upgraded Lompoc Regional Wastewater Reclamation Plant achieves biological nutrient (nitrogen) removal by using oxidation ditches with denitrification and nitrification treatment.

Disposal

Disposal is provided by the City of Lompoc. A portion of the final effluent is used for plant processes, including landscape irrigation for areas inside the facility. This occurs before the remainder of the plant flow is discharged to its surface receiving water, the Santa Ynez River, via San Miguelito Creek.

Types of Services	
Collection	X
Treatment	X
Disposal	X
Recycled	X
Other	-

Vandenberg Village Community Services District
Formation, Revenues, Attributes, Types of Service, and Resources

Treatment Plant, Booster, & Lift Stations			
Address	Acquired/Built	Condition	Size
704 Highway 1, Treatment Plant ¹	1959	Excellent ³	Well Site 1 (2.07 acres)
702 Highway 1, Raw Water Tank ²	1965	Excellent ³	Well Site 3 (0.866 acres)
BS #1 – 704 Highway 1	1975	Excellent	motor #1 - 75 hp-600 gpm motor #2 - 75 hp-600 gpm motor #3 - 100 hp-800 gpm
BS #4 – St. Andrews Way	1994	Excellent	BS #4 – 20 hp-500 gpm
BS #5 – Oak Hill Drive	1977	Excellent	BS #5 – 20 hp-500 gpm
PRS #1 – Constellation Road	2010	Excellent	N/A
PRS #2 – Mercury Avenue	2010	Excellent	N/A
LS #1 – off Club House Road	1961	Excellent	LS #1 – 155 gpm
LS #2 – behind Village Inn hotel	1968	Excellent	LS #2 – 180 gpm
LS #3 – St. Andrews Way	1977	Excellent	LS #3 – 100 gpm
LS #4 – Stanford Circle	1978	Excellent	LS #4 – 75 gpm

Notes: BS – Booster Station (water); PRS – Pressure Reducing Station (water); LS – Lift Station (sewer)

¹ Filtration and disinfection

² Aeration

³ Excluding asphalt concrete pavement on access road and within sites which is in poor condition

Lift Station #1 receives wastewater flow from 357 homes in the Village Country Club area, golf course (The Mission Club), and one large undeveloped parcel: APN 097-371-041, 40.6 acres.

Lift Station #2 is located near the northeast corner of the recently renovated Village Inn Hotel property, 15 small commercial parcels, and one large, undeveloped 26.11-acre parcel: APN 097-371-075, zoned C-2 & DR-12.

Lift Station #3 serves 46 single-family homes in the County Club area.

Lift Station #4 serves 24 condominiums in the Oak Hill Clusters #2 development located on Stanford Circle.

Connections		
	Water	Wastewater
Single-Family	2,443	2,447
Multi-Family	56	52
Commercial	69	34
Industrial	0	0
Agricultural	0	0
Other (Irrigation)	13	0
Other (School)	4	4

Total Staffing		
	Personnel	Per 1,000 population
Full time Operators	4	0.54
Emergency Operators	0	0
Administrative Personnel	5	0.68
Other District Staff	0	n/a

Vandenberg Village Community Services District has a total of nine (9) full-time employees.

Staffing Experience/Tenure (average)		
	Years in Industry	Year w/ District
General Manager (1)	26	17
Operator Supervisor (1)	30	12.6
Operator I (1)	18	14.5
Operator II (2)	10	5.3
Administrative Services Manager (1)	29	29
Administrative Personnel (3)	46	46

Water & Wastewater Capacity

Vandenberg Village Community Services has a permitted water treatment plant capacity of 2.2 MGD. The District owns a 0.89 MGD capacity right in the LRWRP.

The Vandenberg Village CSD service area's maximum daily capacity to convey water to the Treatment Facility for is 2.2 million gallons. Its wastewater capacity right is 0.89 million gallons per day.

System Demands

Vandenberg Village Community Services service area's average annual water demand is -1.5 MGD, or -1,400 AFY. Wastewater generation is approximately -0.40 MGD. It also translates over the report period to an estimated 330 gallons per day of water for residential, 1,300 gpd for commercial, and 10,000 gpd irrigation users; and about 136 gpd of wastewater for each dwelling unit and 576 gallons for every service connection.

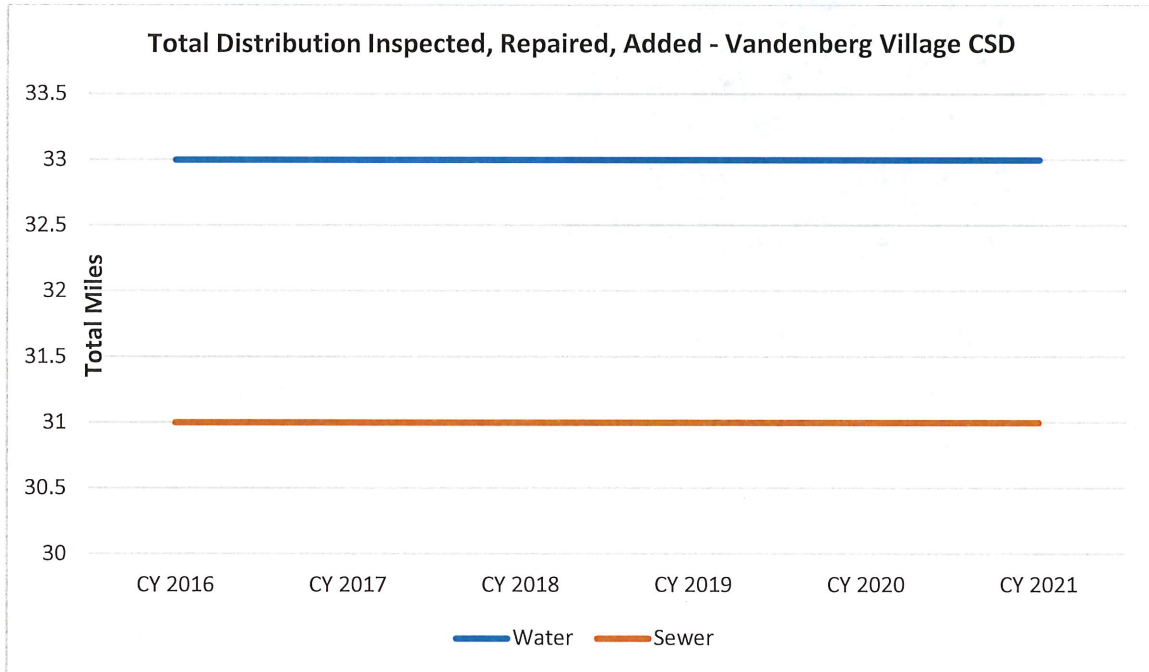
The estimated average annual water demand is 1.5 MGD and wastewater flows generated during the report period among Vandenberg Village CSD users in the service area has been 0.40 million gallons per day.

Service Performance

Vandenberg Village Community Services service area's average annual water demand generated during the report period for subsequent treatment and distribution has been approximately 1,400 AFY. Of this amount, it is estimated by LAFCO this represents 43% of their appropriated rights. Average annual wastewater collection demand generated for subsequent treatment and disposal at the Treatment Plant Facility has been approximately 0.40 million gallons a day. LAFCO estimates this represents 50% of permitted capacity. The District generally has adequate capacity for anticipated future needs.

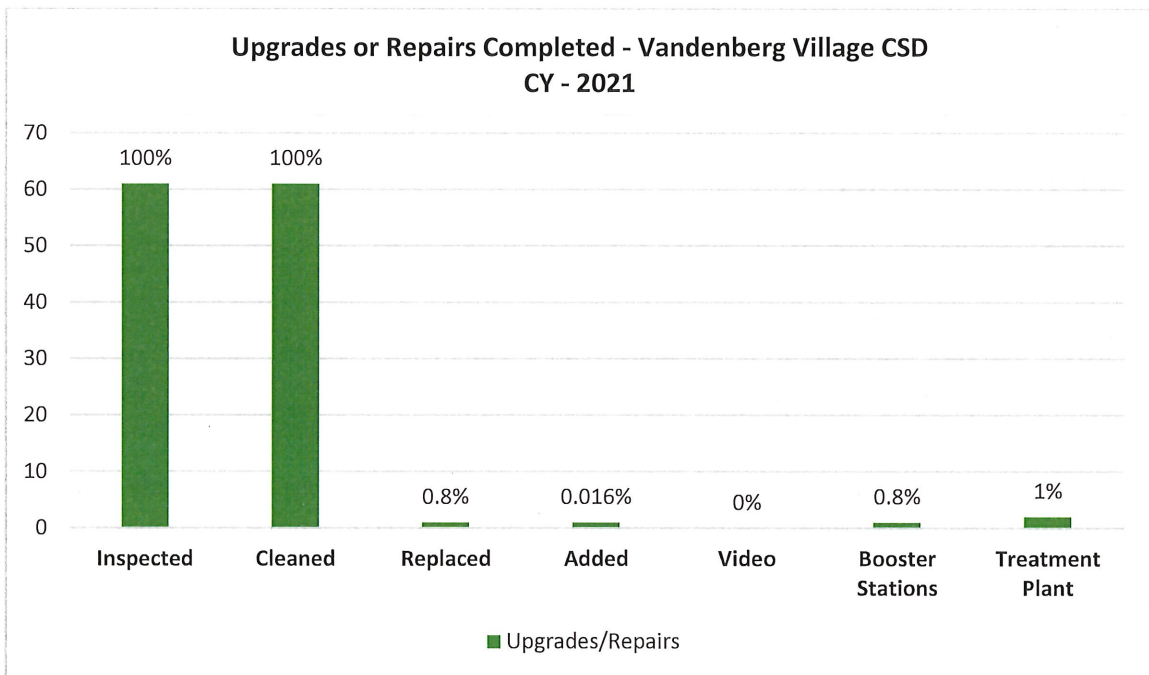
LAFCO estimates Vandenberg Village CSD is presently operating at 68% capacity in water service and 50% capacity in wastewater within its LRWRP ownership rights. (This estimate includes service agreements outside of its service boundary.

Vandenberg Village Community Services District
Formation, Revenues, Attributes, Types of Service, and Resources



Source: VVCSD Data.

Note: Information is for the entire District. Also, this table tabulates miles of lines cleaned, replaced, added, and videoed. Additional upgrades preformed regarding lift stations and treatment plant.



Source: VVCSD Data.

Note: Information is for the entire District.

Annually, all water valve and fire hydrants are inspected and exercised. On an annual, biennial, or

triennial schedule all 31 miles of sewer mains are cleaned. In 2021 the District replaced 79 gate valves, 59 fire hydrants, contributed capital from Heritage II adding 2460 LF 6" water main, 2895 LF 6" sewer main, eight (8) each 6" gate valves, 32 water services, seven (7) fire hydrants, 61 sewer clean-outs, 15 manholes. A sewer camera and transit van were purchased in 2019. A program to video all sewer lines on a regular schedule is being developed. The booster stations replaced soft starters, rehabilitated motors and the water treatment plant upgraded system meters, rehabilitated filter pump, replaced soft starters, inspected and replaced well column pipe, and replaced chemical pumps. Between 2017-2022, the District replaced all four of its lift stations.

The Vandenberg Village CSD provides water and wastewater collection and treatment services to its constituents directly and plans for them in various planning documents, including the Sewer System Management Plan, Capital Improvement Plan, and Strategic Plan. The County's Lompoc Valley Interpretive Guidelines, which were last updated in 1999, contains a Land Use and Resource Constraints.

VVCSD Snapshot: FY2022	
Planning Reports	Year Updated
Community Plan	1999
Sewer System Mgmt. Plan	2022
Strategic Plan	2005
Capital Improvement Plan	2022
Water Reliability Study	1994
Rate Study	N/A
Climate Plan	N/A

FINANCES

The District prepares an annual budget and financial statement, which includes details for each of its enterprise funds. The District maintains separate capital reserve funds for replacement projects, meaning that charges for services are intended to pay for future costs of providing such services.

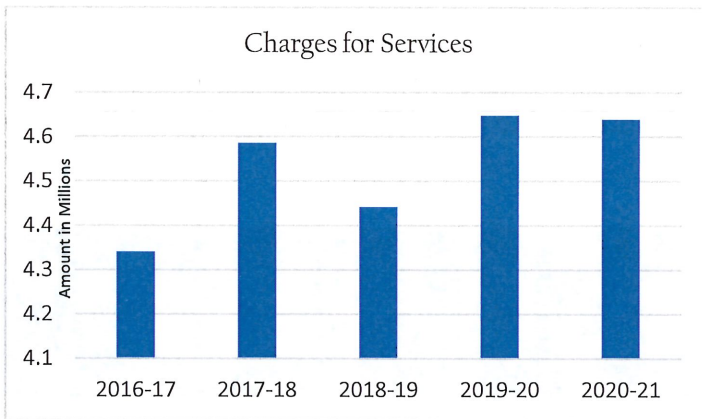
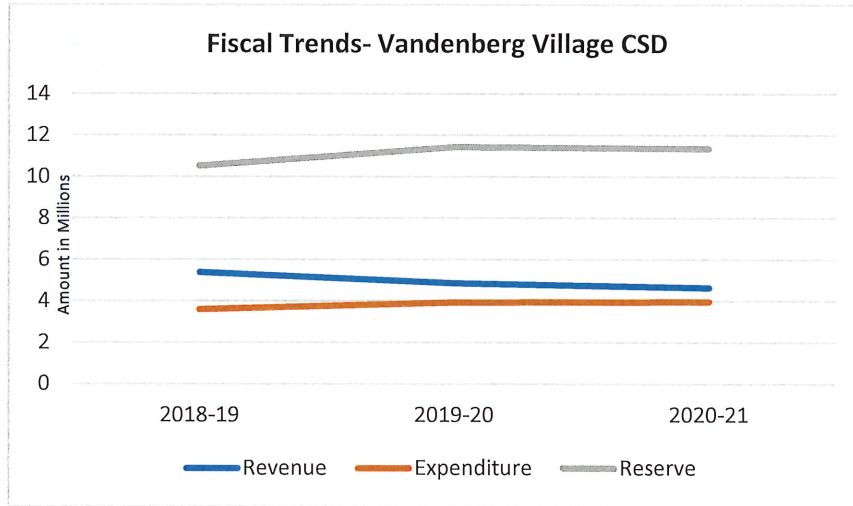
District Revenues				
	2019-2020		2020-2021	
	Amount	% of Total	Amount	% of Total
Charges for Services	\$4,648,489	95.6%	\$4,640,166	99.6%
Connection Fees & Contributions	\$0	0%	\$0	0%
Investment Earnings	\$205,305	4.2%	\$15,154	0.3%
Other Revenue	\$9,720	0.2%	\$2,993	0.1%
Revenue total	\$4,863,514	100.0%	\$4,658,313	100.0%

Source: Vandenberg Village Community Services, Financial Statements, June 30, 2020 and 2021, Statement of Revenues, Expenditures and Changes in Fund Balances – All Fund types.

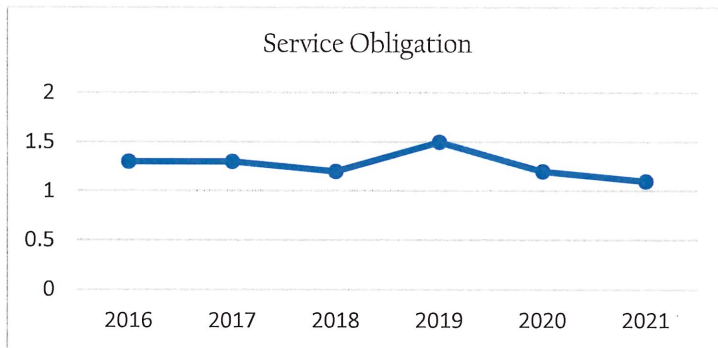
Fiscal Indicators

Select fiscal indicators are shown graphically below. Over the past three fiscal years, the District's expenditures have increased in comparison to its revenues. The increase in expenditures was primarily due to inflation. The District's reserve balances are sufficient to absorb relatively small revenue imbalances. The line graph below shows the current financial trend in millions. These indicators provide a measurement of the agency's financial condition over time. The District received \$8,631.40 Cares Act funding for water and \$5,231.63 for wastewater portion.

VANDENBERG VILLAGE COMMUNITY SERVICES



This indicator addresses the extent to which charges for service covered expenses. Charges for Services is the primary funding source for the District. Represented below a ratio of one or higher indicates that the service is self-supporting.



A Service Obligation ratio of one or more indicates if revenues were sufficient to pay for operations. It is calculated by operating revenues divided by operating expenditures.

Fiscal Year	Operating Revenues	Operating Expenditures	Ratio
2016	\$ 4,294,690	\$ 3,151,516	1.3
2017	\$ 4,848,829	\$ 3,629,267	1.3
2018	\$ 4,692,642	\$ 3,675,214	1.2
2019	\$ 5,396,972	\$ 3,605,967	1.5
2020	\$ 4,863,514	\$ 3,941,460	1.2
2021	\$ 4,658,313	\$ 3,984,671	1.1

Post-Employment Liabilities

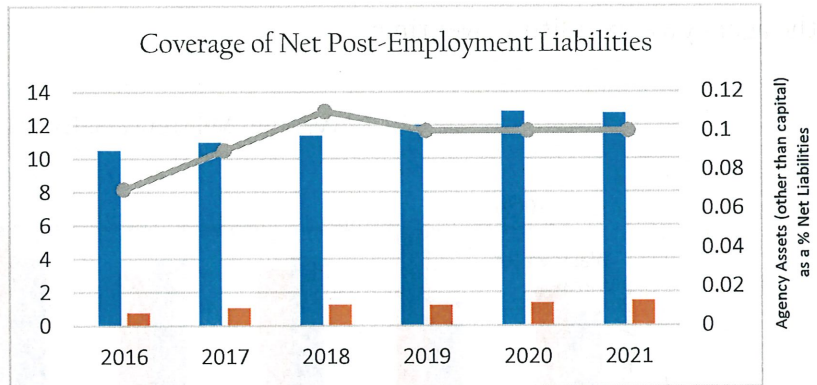
The two charts below identify the funding status and asset coverage of the pension and OPEB plans.

Pension	2018	2019	2020	2021	Trend
Funded ratio (plan assets as a % of plan liabilities)	73%	75%	75%	75%	➔
Net liability, pension (plan liabilities - plan assets)	\$ 1,268,715	\$ 1,238,381	\$ 1,368,316	\$ 1,502,320	

Other Post-Employment Benefits (OPEB)

Funded ratio (plan assets as a % of plan liabilities) Net liability, OPEB (plan liabilities - plan assets)	2021 year of OPEB reporting	0% \$ 0
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The net liability amounts are essentially unfunded liabilities of the agency. The figure below shows if the agency has enough assets (other than capital) to cover the liabilities. A declining trend indicates liabilities continuing to exceed agency assets.



	2016	2017	2018	2019	2020	2021
Agency Assets (other than capital)	\$10,529,883	\$11,001,015	\$11,399,515	\$12,014,607	\$12,855,734	\$12,741,046
Net Liabilities (pension & OPEB)	\$787,410	\$1,072,559	\$1,268,715	\$1,238,381	\$1,368,316	\$1,502,320

Pension Obligations and Payments

The District participates in the California Public Employees Retirement System (CalPERS) but does not participate in social security. District employees are in the CalPERS *Local Miscellaneous* group for which five different retirement formulas are available. The District currently contracts for the 2.7% @ 55 Classic benefit formula and 2% @ 62 PEPRAs benefit formula. The District has an unfunded liability of \$1,703,329 (\$1,699,175 for Classic employees and \$4,154 for PEPRAs employees).

Deferred Compensation Plan

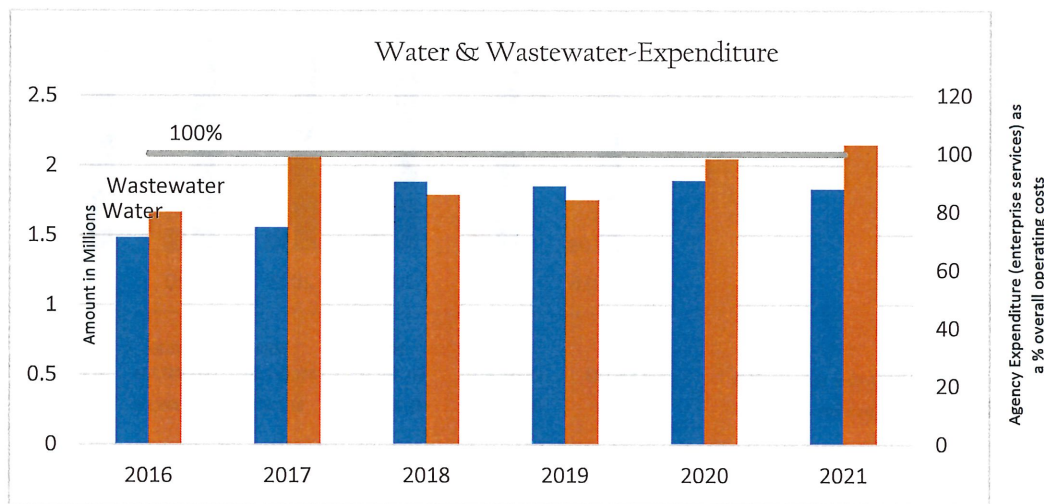
The District offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan, available to all District employees, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency. All amounts of compensation deferred, all property and the rights purchased, and all income, property, or rights are (until paid or made available to the employee or other beneficiary) held in trust for the exclusive benefit of the participants and their beneficiaries. As of June 30, 2021, all employees were participating in the plan.

OPEB Obligations and Payments

The District does not offer OPEB benefits or obligations.

Enterprise Funding

The District budget includes water and wastewater services for each fund, with separate accounting for LRWRP capital expenses. The following chart shows a six-year trend. The graph below shows the current financial trend in millions. This indicator provides a measurement of the agency's expenditure over time.



Asset Maintenance and Repair

The District's budget includes capital investment focused on maintaining, repairing, rehabilitating, and replacing aging infrastructure in both the water distribution and wastewater collection systems.

Old valves and hydrants in the water distribution system are being replaced every few years. In 2020, the District completed a comprehensive \$840,000 project to rehabilitate all four of its welded-steel water tanks.

The District continues to work with the State Lands Commission and California Department of Fish and Wildlife on obtaining additional land to drill replacement wells in the future. The District drilled a test well on the old County Fire Station 51 property in May 2017. Water quantity there was excellent, but it exceeded the maximum contaminant level for arsenic. Preliminary investigations into options for arsenic removal revealed extraordinarily high capital and operating costs.

Capital Improvements

The District recently prepared a 20-year capital improvement plan. A list of CIP projects for FY 21-22 and FY 22-23 are listed below.

Projects Budgeted or Estimated 2021 to 2022

- ▶ Rehabilitate Tanks 1, 3, 5A & 5B \$700,000
- ▶ Valve Operator and Truck \$220,000
- ▶ Site #1/Site #3 Roof Repair \$20,000
- ▶ Hydrant Replacement Project \$112,000
- ▶ Ford F-250 Pickup Truck \$47,000
- ▶ Oak Hill Condos Water Service Lines \$112,000
- ▶ Ford F-650 Diesel Dump Truck \$95,000
- ▶ Camera Truck \$300,000

Projects Budgeted or Estimated 2022 to 2023

- ▶ Geographic Information System (GIS) \$100,000
- ▶ Security Systems \$25,000
- ▶ Computer Network Server \$10,000
- ▶ Computer Workstations (2 each) \$2,500
- ▶ SCADA Computer \$10,000
- ▶ SCADA Upgrade \$102,000
- ▶ Soft Starter \$5,000
- ▶ L/S #2 Replacement \$135,000
- ▶ Sewer Main Replacement \$73,000
- ▶ Manhole Ring Replacement \$32,000
- ▶ Raise Two Offsite Manholes \$27,000
- ▶ Fence & Gate Repair Site #1/Site #3/Site #5 LS #1, Burton Mesa \$42,000
- ▶ Ford F-150 Pickup Truck \$45,500
- ▶ Confined Space Safety Equipment \$10,000
- ▶ New Wells \$350,000
- ▶ Meter Reading Radio and Mounts \$8,000

Long-term Liabilities and Debts

The District is contractually obligated to pay its proportionate share of capital costs for 0.89 MGD capacity rights of the Lompoc Regional Wastewater Reclamation Plant (LRWRP). In 2007, the city of Lompoc received a State Revolving Fund loan to upgrade the plant. VVCSD's share of the

loan is \$14,821,821. The balance, as of June 30, 2021, was \$5,478,897. The annual principal and interest payment is \$741,091. The final payment is due August 31, 2029.

Opportunities for Shared Facilities

The District currently shares the LRWRP facility with the City of Lompoc. As a member of CalWARN, the District’s mutual aid agreement between other water and wastewater agencies provide for personnel, equipment, and facility assistance in an emergency.

Rate Structure

Water and Sewer rates for the District were last updated and adopted by the Board of Directors in January 2018. The capacity charges are based on a 2015 Ordinance that will undergo review and adjustment, per District policy.

Water Fees and Wastewater Fees (Effective August 2019 & January 4, 2018, for rates)

A. Connection Fees (represents share of capital costs)

Residential fees– ranges from \$8,792 per ¾” meter and for Non-Residential, the range is \$8,792 per ¾” meter to \$94,145 per 4” meter. Wastewater discharge ranges from \$6,069 per ¾” meter to \$121,386 per 4” meter residential. Hotel/Motel \$8,792 water and \$6,069 wastewater plus \$500 per unit.

B. User Fee per Month

Base Rates*

¾"	\$18.69
1" Apartment/Condo	\$25.03
	\$20.79
1 1/2" Apartment/Condo	\$33.09
	\$28.85
2" Apartment/Condo	\$73.74
Commercial/Ind	\$49.56
Fire Sprinkler	\$53.80
	\$5.00
3" Apartment/Condo	\$209.79
Commercial/Ind	\$95.88
Fire Sprinkler	\$100.12
	\$7.50
4" Commercial/Ind	\$125.98

Fire Sprinkler	\$10.00
6" Commercial/Ind Fire Sprinkler	\$223.40 \$15.00
8" Commercial/Ind Fire Sprinkler	\$311.29 \$20.00
10" Commercial Fire Sprinkler	\$386.15 \$25.00
Apartment/Condo surcharge	\$4.24
Volume Charge (per ccf) first 10	\$1.83
Volume Charge (per ccf) 11+	\$2.75

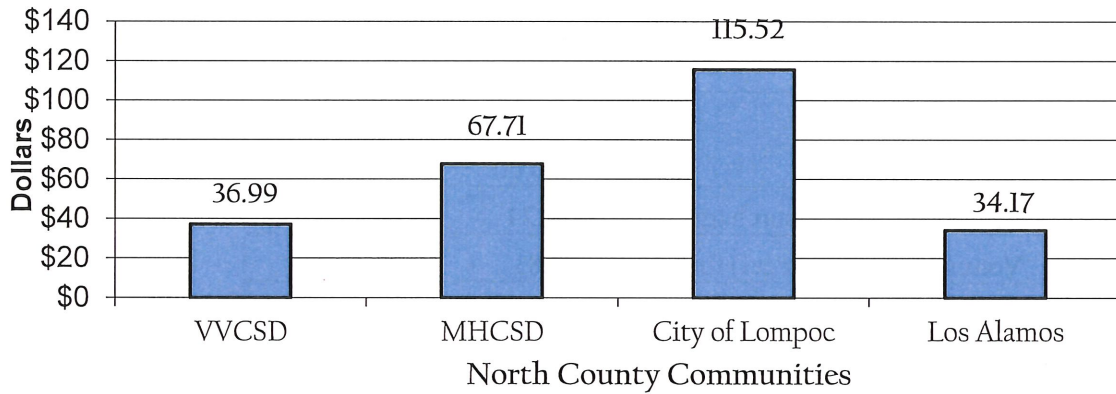
Minimum Irrigation rate per month \$230.58

Wastewater Rates

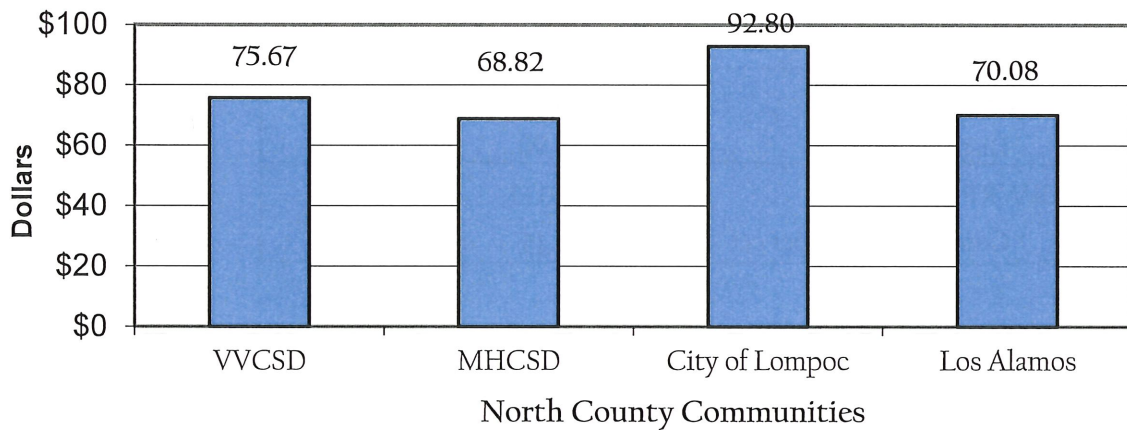
Customer Class	Monthly Charge
Residential	\$45.55
Commercial/Ind	\$45.55
Disposal Rate	\$8.90
LRWRP	\$30.12
Commercial/Ind per ccf	\$4.15

Figures Y-2 and Y-3 show a rate comparison for four North County Communities. The following charts show the comparison of one City and three CSDs. Overall, Vandenberg Village Community Services District water and sewer rates for residential customers are average for communities in the North County area. The charts are based upon a sample billing using “10 units” as a basis.

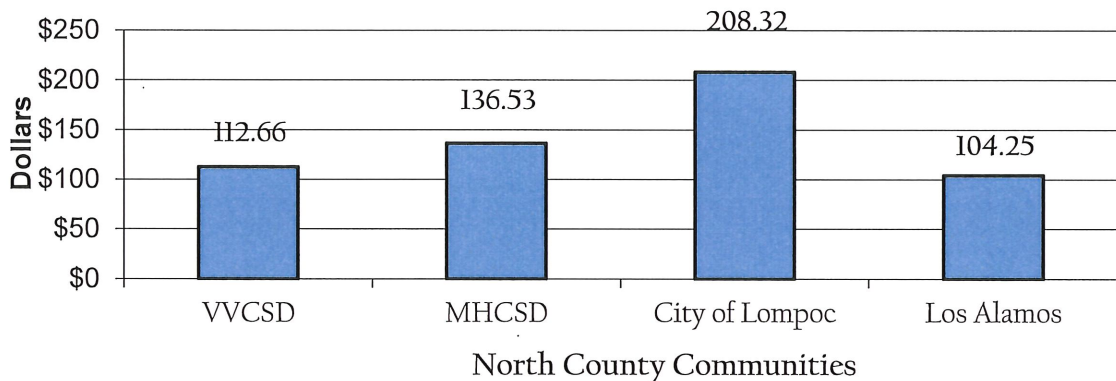
Bill Comparision - Monthly Residential Water - 10 Units
1 unit = 100 Cubic Feet of Water



Bill Comparision - Monthly Residential Sewer - 10 units
1 unit = 100 Cubic Feet of Water



Total Comparision - Monthly Residential Water & Sewer - 10 units
1 unit = 100 Cubic Feet of Water



ORGANIZATION

Governance

Vandenberg Village Community Services District’s governance authority is established under the Community Services District Act (“principal act”) and codified under Government Code Sections 61000. This principal act empowers Vandenberg Village CSD to provide a moderate range of municipal services. A list comparing active and latent powers follows.

<p>Active Service Powers</p> <ul style="list-style-type: none"> - Water - Wastewater 	<p>Latent Service Powers</p> <ul style="list-style-type: none"> - All others listed in Principal Act
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Governance of Vandenberg Village Community Services District is independently provided through its five-member Board of Directors elected at-large to staggered four-year terms. Vandenberg Village Community Services District holds meetings on the first Tuesday of the month. The meetings are held in the District Office located at 3745 Constellation Road, Lompoc, California at 7:00 p.m. A current listing of Board of Directors along with respective backgrounds follows.

Vandenberg Village Community Services Current Governing Board Roster			
Member	Position	Background	Years on District
Christopher Brooks	President	Educator	17
Richard Gonzales	Vice President	Firefighter	1.5
Steven Heuring	Director	Military (Air Force)	0
Robert Bumpass	Director	Federal Government	5
Ronald Stassi	Director	Public Utility Mgmt.	1

Website Transparency

The table, on the next page, is not an exhaustive inventory of website criteria required under current law. Rather, it identifies key components, required by the Government Code and/or recommended by the California Special Districts Association and other organizations, for websites to enhance transparency and accountability.

Government Code Sections 54954.2 and 54957.5 require agencies to post all agendas 72 hours in advance on their websites. Government Code Section 6253 requires that agencies post content most requested by constituents and most often requested via Public Record Act requests. Because

of the difficulty for LAFCO staff to verify this information, these criteria are not included in the website checklist. However, agencies should address these criteria to comply with current website requirements.

Vandenberg Village Community Services District Website Checklist website accessed 7/25/22 http://vvcasd.org			
<i>Required</i>			
		<i>Yes</i>	<i>No</i>
Government Code §53087.8	Agency maintains a website with current contact information? <i>(required for independent Special Districts by 1/1/2020)</i>	X	
Government Code §6270.5	Agency has created an Enterprise System Catalog and posted it to website?	X	
Government Code §54954.2	Agency has current agenda posted to website homepage and is accessible through a prominent, direct link?	X	
Government Code §53908	Agency's website provides information on compensation of elected officials, officers and employees or has link to State Controller's Government Compensation website?		X
<i>The following criteria are recommended for agency websites by a number of governance associations and organizations.</i>			
		<i>Yes</i>	<i>No</i>
Description of services?		X	
Service area map?			X
Board meeting schedule?		X	
Budgets (past 3 years)?		X	
Audits (past 3 years)?		X	
List of elected officials and terms of office?		X	
List of key agency staff with contact information?		X	
Meeting agendas/minutes (last six months)?		X	
Notes: Vandenberg Village CSD is an independent board-governed District. Refer to http://vvcasd.org/ for the required checklist items.			

Survey Results

The table below includes a list of questions asked of area residents by LAFCO to assess if satisfactory water and wastewater services met their needs and/or identify any unmet needs. The questions identify key components recommended by LAFCO staff.

Vandenberg Village Community Services District Questionnaire Revenues, Types of Service, and Resources

Vandenberg Village Community Services Responses by Respondence			
Questions	Satisfactory	Unsatisfactory	Undecided
1. Overall, are you satisfied with the level of water, wastewater, or stormwater services?	1	-	-
2. Overall, are adequate staffing and equipment provided with the level of water, wastewater, or stormwater service?	1	-	-
3. Do you feel an adequate level of funding is provided given the level of service?	-	1	-
4. Personnel arrived in a timely manner and were professional?	1	-	-
5. Personnel was knowledgeable, answer questions, and were informative?	1	-	-

A total of 1 response was provided by the agency staff that answered the survey questions. The staff rated the agency with 4 satisfactory, 1 unsatisfactory and 0 undecideds. Additional comments were provided.

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VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors

ITEM: 8.C

FROM: Joe Barget, General Manager



DATE: January 3, 2023

SUBJECT: Assembly Bill (AB) 2449

Recommendation: Directors who wish to remotely attend a Board meeting under the provisions of AB 2449 notify the Board Secretary and provide justification in writing at least 10 days in advance, if possible.

Policy Implications: AB 2449, signed into law on September 12, 2022, authorizes new teleconferencing rules. It imposes four periods of differing rules.

- September 13, 2022 – January 1, 2023 (recent past)
- January 1, 2023 – January 1, 2024 (present)
- January 1, 2024 – January 1, 2026 (future)
- January 1, 2026 and onward (back to normal)

Resource Impacts: Understanding and complying with the requirements of AB 2449 takes considerable time.

Alternatives Considered: None

Discussion: Governor Newsom announced he will end the proclaimed state of emergency due to the COVID-19 pandemic on February 28, 2023. When this state of emergency ends, members of legislative bodies will no longer be able to remotely attend board meetings under AB 361.

AB 2449 is a long, complicated, and confusing piece of legislation. For example, it sets different limits on the number of meetings that a member can remotely attend:

- For “Just Cause” → Two per calendar year
- For “Emergency Circumstance” → No more than three consecutive months or 20 percent of the regular meetings per calendar year

The attached article on AB 2449 is easier to understand. It outlines the circumstances, requirements, and limitations of remote attendance. Just cause and emergency circumstance are legitimate reasons for remote attendance; convenience is not.

The statute allows a member to make their notification as late as the start of a meeting; however, it also requires a member to notify the agency’s legislative body at the earliest opportunity.

Staff requests any Directors notify and provide justification to the Board Secretary at least 10 days in advance, if possible, if they wish to request to remotely attend a meeting. This will allow the request to be placed on the agenda for the Board’s consideration.

Attachment: Article, “AB 2449 Changes Remote Attendance Rules Under Ralph M. Brown Act’s Open Meetings Laws,” published by ReedSmith LLP, September 28, 2022.



28 September 2022 | Reed Smith In-depth

AB 2449 changes remote attendance rules under Ralph M. Brown Act's Opening Meeting Laws

On September 13, 2022, California Governor Gavin Newsom signed California Assembly Bill 2449 (AB 2449) into law. With an effective date of January 1, 2023, AB 2449 imposes four periods of differing rules on remote access to, and member attendance of, local agency public meetings under the Ralph M. Brown Act (Brown Act). This client alert provides a summary of the differing rules for the four specified periods and provides some practical considerations.

Authors: **Maytak Chin, Mariah K. Fairley**
Brown Act Teleconferencing Rules Over the Next Five Year

Now until Jan. 1, 2023 – Traditional Brown Act Rules and AB 361

AB 2449 was not passed as an urgency legislation and has an effective date of January 1, 2023. Until its effective date, the legislative bodies of local public agencies may continue to meet virtually under either:

1. Traditional Brown Act teleconferencing rules that require a quorum of the legislative body to meet in person in the agency's jurisdiction, the posting of the members' remote location on the legislative body's meeting notice and agenda, and public access to each teleconferencing location; or
2. AB 361's abbreviated teleconferencing procedures, which require that the local agency's legislative body makes the following factual determinations by majority vote to justify remote or virtual meetings:
 - That a proclaimed state of emergency exists, and either:
 - State or local officials have imposed or recommended social distancing measures, or
 - As a result of a proclaimed state of emergency, meeting in person would present imminent risks to the health and safety of attendees.

Jan. 1, 2023 to Jan. 1, 2024 – Traditional Brown Act Rules, AB 361, and New Rules under AB 2449

Section 1 of AB 2449 specifies the requirements and procedures for local legislative bodies to hold remote public meetings for calendar year 2023. Gov't Code § 54953(k). Effective January 1, 2023, AB 2449 amends the Brown Act's teleconferencing rules and adds a new alternative for abbreviated teleconferencing procedures that does not require a proclaimed state of emergency. During this period, local legislative bodies may hold virtual, remote public meetings under one of the following alternatives:

1. Traditional Brown Act teleconferencing rules; or
2. AB 361's abbreviated teleconferencing rules described above; or
3. AB 2449's new teleconferencing rules specified in new subdivision (f) of Government Code section 54953 of the Brown Act.

However, if and when the Governor lifts the proclaimed state of emergency due to the COVID-19 pandemic, the legislative bodies of local agencies will no longer be able to rely on AB 361's provisions and will be left only with traditional Brown Act teleconferencing rules and AB 2449's new teleconferencing rules for virtual, remote meetings.

AB 2449's new teleconferencing rules provide a hybrid model of physical and remote attendance for members of local legislative governing bodies, under certain specified circumstances.

As a threshold matter, AB 2449 requires that at least a quorum of members of the local legislative body participate in person from a single physical, public location clearly identified on the agenda and within the local agency's territorial jurisdiction. Gov't Code § 54953(f)(1). Unless there is a physical quorum of members present, the governing body may not utilize AB 2449.

If the physical attendance quorum requirement is met, AB 2449 permits a member who is not physically present to request virtual attendance at the local legislative body's meeting under two circumstances: (1) for "just cause" and (2) due to "emergency circumstances". Both "just cause" and "emergency circumstances" are defined under the statute.

1. A Member's Request to Attend Virtually for "Just Cause"

- **Request Timing and Procedure:** Under AB 2449, in order to attend remotely for "just cause," a member must (1) notify the local agency's legislative body at the earliest opportunity of their need for such participation, and (2) provide a general description of the circumstances justifying their virtual attendance. Gov't Code § 54953(f)(2)(A)(i). The statute allows a member to make their notification as late as the start

3. Additional Requirements for a Member Participating Remotely: In addition to making a request either for “just cause” or due to an “emergency circumstance” for remote appearance, AB 2449 imposes the following three additional requirements on legislative body members seeking to appear remotely at public meetings:

- Before any action is taken during the meeting, the member must publically disclose whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member’s relationship with any such individuals. Gov’t Code § 54953(f)(2)(B).
- A member of the legislative body participating from a remote location *must* participate through *both* audio and visual technology. *Id.*, subd. (f)(2)(C).
- A member’s remote participation cannot be for more than three consecutive months or 20 percent of the regular meetings for the local agency within a calendar year. *Id.*, subd. (f)(3). And if the legislative body regularly meets fewer than 10 times per calendar year, a member’s participation from a remote location cannot be for more than two meetings. *Id.*

4. Technological Requirements for Virtual Meetings: Assuming the above substantive requirements for virtual meetings are met under AB 2449, the new law provides the following technical specifications for information posted on the meeting’s notice and agendas, and for the conduct of the virtual public meeting:

- **Notice, agenda, and public access:** The legislative body must provide either a two-way audiovisual platform or a two-way telephonic service and a live webcasting of the meeting so that the public may remotely hear, observe, and address the legislative body during the meeting. Gov’t Code § 54953(f)(1)(A). The legislative body must also provide notice and post agendas as otherwise required under the Brown Act (setting aside traditional teleconferencing requirements) and must indicate on the notice how the public may access the meeting and offer comment. *Id.*, subd. (f)(1)(B). The agenda must identify and include an opportunity for all persons to attend via a call-in option, an internet-based service option, and at the in-person location of the meeting. *Id.*, subd. (f)(1)(C). The agenda does not need to be posted at all teleconferencing locations. *Id.*, subd. (f)(1). Public access only needs to be assured at the teleconference location identified as the singular physical location at which a quorum of the legislative body will conduct the meeting, and the notices and agenda do not need to list the individual remote locations that members of the legislative body might attend the meeting from. *Id.*
- **Public comment:** An individual may be required to register for public comment before being allowed to provide public comment, where a third-party platform (such as Zoom or Microsoft Teams) is employed. Gov’t Code § 54953(f)(1)(F). However, AB 2449 prohibits a local legislative body from requiring public comments to be submitted in advance of the meeting and specifies that the agency must provide an opportunity for the public to address the legislative body and offer comment in real time. *Id.*, sub. (f)(1)(E). These requirements are similar to those currently provided under AB 361.

of a regular meeting of the local legislative body. *Id.* The legislative body does not need to take action to allow its member to attend the meeting virtually under such circumstances. See *id.*

- **Qualifying Reasons as “Just Cause”:** AB 2449 provides a list of reasons that qualify as “just cause” under its provisions. Specifically, a member has “just cause” for remote participation when:
 - There is a childcare or caregiving need (for a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner) that requires the member to participate remotely (Gov’t Code § 54953(j)(2)(A));
 - A contagious illness prevents the member from attending the meeting in person (*Id.*, subd. (j)(2)(B));
 - There is a need related to a defined physical or mental disability that is not otherwise accommodated for (*Id.*, subd. (j)(2)(C)); or
 - Traveling while on official business of the legislative body or another state or local agency (*Id.*, subd. (j)(2)(D)).
- **Number of Instances Permitted:** A member is limited to two virtual attendances based on “just cause” per calendar year. Gov’t Code § 54953(f)(2)(A)(i).

2. A Member’s Request to Attend Virtually Due to an Emergency

- **Request Timing and Procedure:** A member of the legislative body must make a request to the body to allow the member to meet remotely due to an emergency circumstance, and further must provide a general description of the circumstance justifying such attendance. Gov’t Code § 54953(f)(2)(A)(ii). The member seeking to appear remotely must make the request “as soon as possible,” and shall make a separate request for each meeting in which they seek to participate remotely. *Id.*, subd. (f)(2)(A)(ii)(I).

If the request does not allow sufficient time to be placed on the agenda as a proposed action item, then the legislative body may take action at the beginning of the meeting in accordance with paragraph (4) of subdivision (b) of section 54954.2 of the Brown Act. *Id.*, subd. (f)(2)(A)(ii)(II). Unlike a request for remote attendance for “just cause,” a request from a member to attend remotely due to an emergency circumstance requires that the legislative body take action and approve the remote attendance at the start of the meeting for the member to be allowed to participate remotely for that meeting. *Id.*, subd. (f)(2)(A)(ii).

- **Qualifying Reasons as an “Emergency Circumstance”:** AB 2449 defines “emergency circumstances” as “a physical or family medical emergency that prevents a member from attending the meeting in person.” Gov’t Code § 54953(j)(1). A member is not required to disclose any medical diagnosis or disability, or any personal medical information that is already exempt from existing law. *Id.*, subd. (f)(2)(A)(ii).

- **Disrupted broadcasting procedures:** In the event that the broadcasting of the meeting to the public by phone or by Internet is disrupted, the local legislative body is prohibited from taking further action on agenda items until public access is restored. Gov't Code § 54953(f)(1)(D). Actions taken on agenda items during a disruption are subject to challenge. *Id.* These requirements are also similar to those currently provided under AB 361.

Jan. 1, 2024 to Jan. 1, 2026 – Traditional Brown Act Rules and New Rules under AB 2449

Section 2 of AB 2449 becomes operative on January 1, 2024, which is the date that AB 361 is scheduled to sunset. Accordingly, effective January 1, 2024, local legislative bodies will only have the traditional Brown Act teleconferencing rules and AB 2449's new rules for teleconferencing for "just cause" or due to "emergency circumstances" as options for remote meetings for this period. As a result of AB 361's sunset date, the provisions of AB 2449 will move from subdivision (f) of Gov't Code section 54953 to subdivision (e) of the same statute. This marks a trend towards moving the meetings of local agencies towards in-person meetings and allowing virtual attendance based on need only, as discussed above.

Section 2 of AB 2449 is also scheduled to sunset on January 1, 2026.

Jan. 1, 2026 and Onward – Traditional Brown Act Rules

Section 3 of AB 2449 becomes operative on January 1, 2026. Once AB 2449 sunsets on January 1, 2026, the available teleconferencing rules revert to those provided under the traditional Brown Act teleconferencing rules. Thus, in order for a legislative body to hold a remote meeting under the relevant part of the traditional Brown Act teleconferencing rules, they must do the following:

1. All votes must be by roll call vote;
2. The teleconference locations must be posted on the agendas and each teleconference location must be identified on the notice and agenda of the meeting or proceeding;
3. Each teleconference location must be made accessible to the public; and
4. During the teleconference, at least a quorum of the members of the legislative body must participate from locations within the boundaries of the legislative body's territorial jurisdiction.

Practical considerations

Under AB 2449's new teleconferencing rules, in effect from Jan. 1, 2023 to Jan. 1, 2026, it is important to coordinate amongst members of the local legislative body to ensure that a physical quorum is secured ahead of each meeting. Moreover, any request for a member to participate remotely under AB 2449 – either for "just cause" or due to a specified "emergency circumstance" should be stated on the record at the beginning of each

public meeting. If a member seeks to participate due to a specified "emergency circumstance" and the legislative body votes not to accept the basis for virtual attendance under AB 2449, then that member may only participate as a general member of the public and cannot vote on any action item.

AB 2449's requirements for providing a general description of "just cause" or an "emergency circumstance" will require that the legislative body delicately balance the need for transparency with the need to participate remotely against the member's privacy interest. Therefore, whether a reason is justified under the statute may be up for debate at the start of the meeting. Any justification for virtual attendance must be clearly stated on the record to meet the three requirements of AB 2449:

1. Justification for the need to appear virtually – either for "just cause" or due to an "emergency circumstance";
2. A public affirmation of whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any such individual(s); and
3. A statement that the member will participate with both audio and video capabilities turned on throughout the meeting (video cannot be turned off).

Lastly, AB 2449 is going to require a lot of administrative support and record-keeping of:

- Which member has made a request to appear remotely under AB 2449's procedures.
- How many times each member has appeared remotely under its terms.
- The member's reason for appearing remotely, and any action taken by the legislative body.
- Whether staff can confirm ahead of each meeting that there will be a physical quorum of members for any given meeting, and who will be in physical attendance.

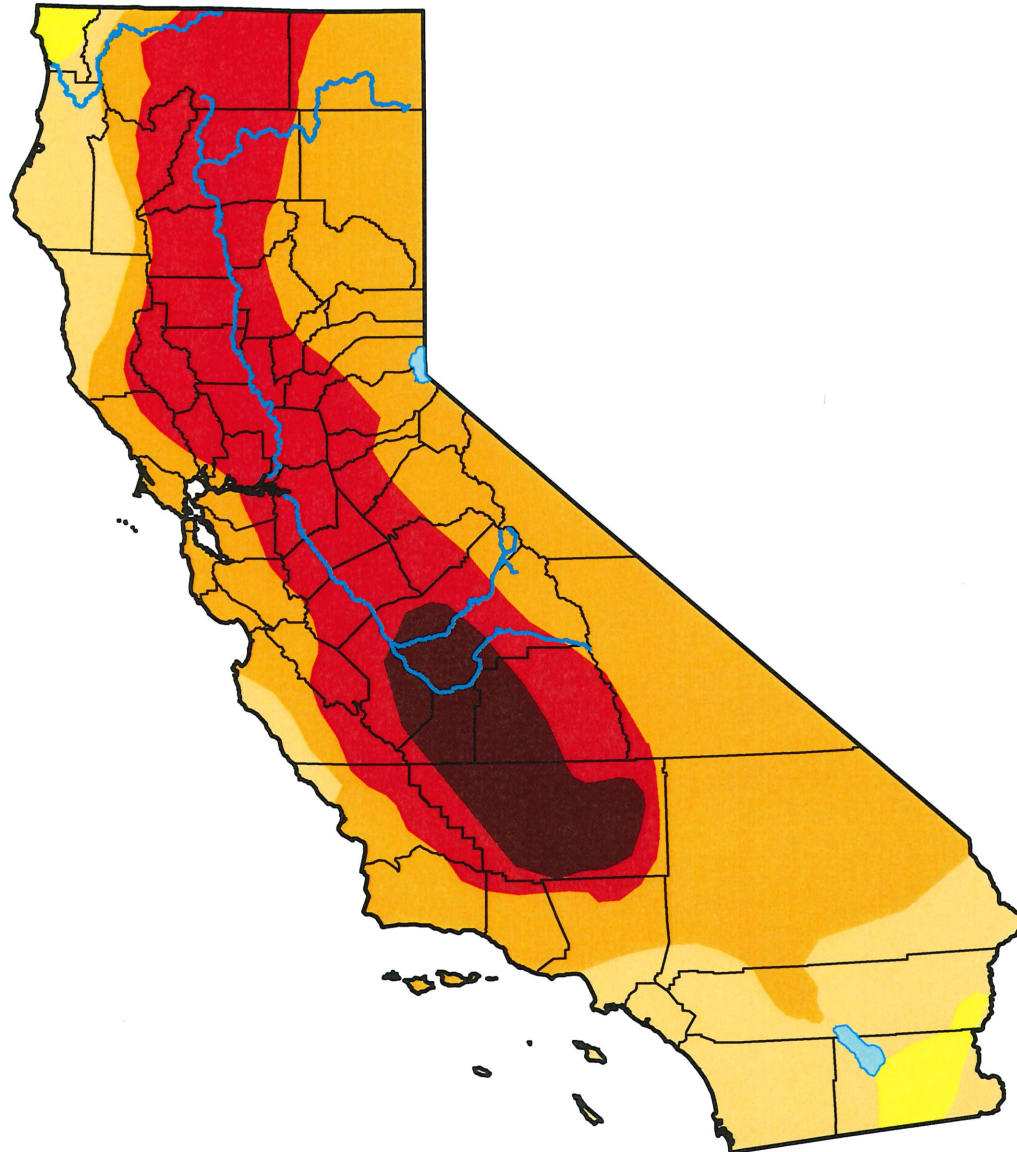
Understanding how to comply with and administer AB 2449's myriad of provisions can be complicated. If you need assistance with interpreting the provisions and implementing AB 2449, please do not hesitate to reach out to the counsel listed with this client alert

U.S. Drought Monitor California

December 27, 2022
(Released Thursday, Dec. 29, 2022)
Valid 7 a.m. EST

Drought Conditions (Percent Area)

	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
Current	0.00	100.00	97.94	80.56	35.50	7.16
Last Week <i>12-20-2022</i>	0.00	100.00	97.94	80.56	35.50	7.16
3 Months Ago <i>09-27-2022</i>	0.00	100.00	99.76	94.01	40.91	16.57
Start of Calendar Year <i>01-04-2022</i>	0.00	100.00	99.30	67.62	16.60	0.84
Start of Water Year <i>09-27-2022</i>	0.00	100.00	99.76	94.01	40.91	16.57
One Year Ago <i>12-28-2021</i>	0.00	100.00	100.00	86.28	32.93	0.84



Intensity:



The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>

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NCEI/NOAA



droughtmonitor.unl.edu