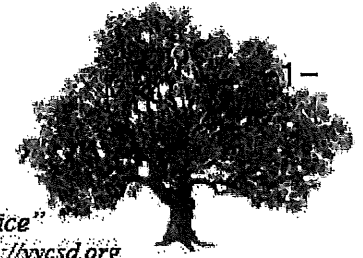


VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

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"Pride in Community Service"

<http://vycsd.org>
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MINUTES Regular Meeting

August 3, 2021

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Stewart.

2. ROLL CALL: Director Stewart was present. Directors Brooks, Bumpass, Gonzales, and Redmon participated via Zoom video conference.

OTHERS PRESENT

General Manager Joe Barget, Operations & Maintenance (O&M) Manager Mike Garner, Administrative Services (AS) Manager Cynthia Allen, Board Secretary Stephanie Garner, Customer Service Representative Kristina McManigal, and village resident Colleen Newkirk were present.

3. ADDITIONS AND DELETIONS TO AGENDA

General Manager Barget said staff received a time-sensitive document from Santa Barbara County and asked the board to add the Utility Agreement to the agenda as Action Item 8.E.

Motion by Director Redmon, seconded by Director Bumpass to add the Utility Agreement No. 820773-VVCSD-01 to the agenda as Action Item 8.E.

Roll call:

Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stewart
Noes: None
Absent: None
Abstain: None

4. PUBLIC FORUM

President Stewart invited public comments and there were none.

5. OPERATIONS REPORT

O&M Manager Garner reported the District pumped 47 million gallons of water for July with an average daily demand of 1.5 million gallons. This is half a percent less than last year. Vandenberg Village received no rain in July, keeping the calendar year total of 7.24 inches.

Well levels (below ground surface) for July were 1B-144', 3A-150', and 3B-135'.

Eaton will be installing a meter on the Well 3B electrical service to diagnose faults with the soft starter. PG&E will also be contacted.

The Field Crew flushed the entire water distribution system the week of June 30-July 3. While flushing, the field crew discovered a valve was inadvertently left off during last year's hydrant replacement project. Opening the valve caused a severe water hammer in Phase 1 of Providence Landing, damaging the water service manifolds in seven homes. The District took the responsibility for the damage and paid to replace the seven manifolds costing \$12,000. Director Redmon asked if measures are being taken to prevent this in the future. O&M Manager Garner said he has met with the field crew and new procedures will be implemented.

The field crew had three service line repairs and two shut-off valves in July. There were no sanitary sewer overflows to report.

To conclude his report, O&M Manager Garner said he and Jeff Cole will be attending the Tri-State Seminar next week.

6. ADMINISTRATION REPORT

AS Manager Allen reported, pre-COVID, the District's delinquent accounts had a combined balance of approximately \$15,000. As of today, 160 customers are 30 days or more delinquent for a total of about \$34,000. Nineteen thousand dollars of that amount is subject to lock-off

or a late fee. Fifteen customers have past due balances of more than \$500 and five customers have not made a payment in six months or longer.

The Governor has rescinded the stay-on-service shut-offs effective September 30. In June, staff started working with the delinquent customers encouraging them to bring down their balances before September 30. Any customers with a remaining past due balance will be placed on a 12-month payment plan.

The California Department of Community Services and Development draft 2021 Low Income Household Water Assistance Program (LIHWAP) plan was released for public comments last week. Staff hopes that some of the District's delinquent customers will be eligible for funds once the program is adopted.

Director Brooks asked if this year's student internship applications are ready for distribution. AS Manager Allen said they were; however, Directors expressed concerns due to COVID issues.

7. CONSENT CALENDAR

A. Minutes from the Regular Meeting on July 6, 2021

B. Treasurer Report

1) Disbursements through July 31, 2021

2) Surplus Property

3) Public Official Reimbursement Report

4) Schedule of Investments

Motion by Director Redmon, seconded by Director Brooks to accept the consent calendar as presented.

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stewart

Noes: None

Abstain: None

Absent: None

8. ACTION ITEMS

A. Water Wise Garden Contest

President Stewart presented a Certificate of Appreciation and a Manzanita Nursery gift card to Colleen Newkirk as the winner of the 2021 Santa Barbara County Water-Wise Garden Contest for Vandenberg Village.

B. Water Finances and Rates

Elsemarie Mullins from the University of North Carolina Chapel Hill School of Government gave a PowerPoint presentation on the financial health and affordability assessment of VVCSO. The presentation was included in the board package. There was no action taken.

C. Water Service Lines | Oakhill Clusters

Director Redmon announced that he had a possible conflict of interest and left the meeting room.

Motion by Director Gonzales, seconded by Director Bumpass to award a contract to R.L. Johnson Construction for \$43,003 to replace 22 water service lines within Oakhill Clusters condominiums.

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, and Stewart

Noes: None

Absent: Redmon

Abstain: None

Director Redmon returned to the meeting.

D. Drought

General Manager Barget discussed the Santa Barbara County Proclamation of Local Emergency by the Board of Supervisors caused by drought conditions. VVCSD has a drought plan in place, in the form of eight mandatory conservation measures used during the last drought .

E. Utility Agreement

Motion by Director Redmon, seconded by Director Bumpass to approve Utility Agreement No. 820773-VVCSD-01 with Santa Barbara County to allow the county to lower and raise sewer manholes during their project to grind and overlay pavement on Constellation Road.

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stewart

Noes: None

Absent: None

Abstain: None

9. REPORTS

A. Committees

Directors Brooks and Stewart, General Manager Barget, and O&M Manager Garner attended a Sustainable Groundwater Management Act (SGMA) meeting last week. The PowerPoint presentation is included in the board package.

B. District Representatives to External Agencies

President Stewart thanked the Directors for nominating her to the ACWA Region 5 Board of Directors. She will be attending the Annual CSDA Conference at the end of August and the Fall ACWA Conference in early December.

C. President

President Stewart will be out of the country from August 15-24 and will self-quarantine when she returns.

D. General Manager

General Manager Barget was pleased to report the five-year mitigation and monitoring requirements in the Streambed Alteration Agreement with the Department of Fish and Wildlife (CDFW) for the spoils area restoration project are complete. Althouse and Meade prepared the fifth and final report and he electronically submitted it to CDFW on July 16,

The Test Well License Agreement with Santa Barbara County expires on September 13, 2021. He is working with County General Services staff to convey the well to the County. The item may be on the September meeting agenda.

10. INFORMATIONAL CORRESPONDENCE

A. US Drought Monitor: California, July 27, 2021

B. Projects and Management Actions, Western Management Area Groundwater Sustainability Plan (GSP), July 28, 2021

11. DIRECTORS FORUM

Director Bumpass thanked General Manager Barget and staff for the presentation given by Elsemarie Mullins.

Director Redmon said 14 members of his family, vaccinated and unvaccinated, have had COVID.

Director Stewart said Vandenberg Space Force Base is requiring everyone to wear a mask. She is proud to be part of VVCSD.

12. ADJOURN

President Stewart declared the meeting adjourned at 8:21 p.m.

Attest:

Signed:

Stephanie Garner
Secretary, Board of Directors

Katherine A. Stewart
President, Board of Directors