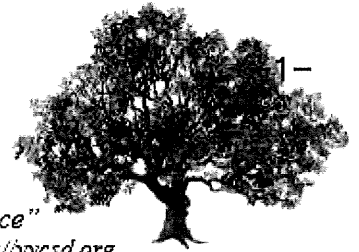


# VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

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*"Pride in Community Service"*

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## **MINUTES Regular Meeting**

**January 3, 2023**

### **1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:00 p.m. by President Brooks who led the Pledge of Allegiance.

2. ROLL CALL: Directors Brooks, Gonzales, and Stassi were present. Directors Bumpass and Heuring participated via Zoom video conference.

### **OTHERS PRESENT**

Administrative Services (AS) Manager Cynthia Allen and Operations & Maintenance (O&M) Manager Mike Garner

### **3. ADDITIONS AND DELETIONS TO THE AGENDA**

There were none.

### **4. PUBLIC FORUM**

President Brooks invited public comments and there were none.

### **5. OPERATIONS REPORT**

Mike Garner reported that the District pumped 21.4 million gallons in December with an average daily demand of 691,700 gallons a day. This is 9% less than last December. Vandenberg Village received 5.97" inches of rain in December. The calendar year total is 11.71 inches. We doubled our rainfall for the year in December. The District well levels for December were 1B-143', 3A-139', and 3B-136'. Same as last month. Floradale sewer pipe project has slowed down while they are waiting for back-

ordered fittings. The crew had five service line repairs in December and no sewer overflows. The field crew wishes all the board members a Happy New Year.

## 6. ADMINISTRATION REPORT

Cynthia Allen reported that, as Joe shared last month, when we requested our new signature cards from Mechanics Bank, the Government Banking Representative assigned to our account offered to look at our interest rates. The change took effect in December and the interest on our Money Market account for the month increased from about \$80 to over \$6,000.

Excel Personnel Services provided two resumes to fill our temporary position. I interviewed both candidates and selected Richard Smith. He started on December 19 and is in the office from 10:00 a.m. until 2:00 p.m. His duties include covering lunches and providing the customer service support that our board secretary provided daily. He is contracted through February 3.

## 7. CONSENT CALENDAR

A. Minutes from the Regular Meeting on December 6, 2022

B. Treasurer Report

1) Financial Statements

2) Disbursements through December 31, 2022

C. Remote Teleconference Meetings

**Motion by Director Stassi, seconded by Director Gonzales to accept the consent calendar as presented.**

**Roll Call:**

**Ayes: Directors Brooks, Bumpass, Gonzales, Heuring, Stassi**

**Noes: None**

**Abstain: None**

**Absent: None**

## 8. ACTION ITEMS

### A. Committees and Agencies

**Motion by Director Brooks, seconded by Director Stassi to confirm Board President Brooks' appointments and Director Gonzales' attendance at the CSDA Special District Leadership Academy in Santa Rosa in October 2023.**

**Roll Call:**

**Ayes: Directors Brooks, Bumpass, Gonzales, Heuring, Stassi**

**Noes: None**

**Abstain: None**

**Absent: None**

### B. Municipal Service Review (MSR)

AS Manager Allen gave an overview of the changes made to the MSR since last month's meeting and answered questions from board members.

### C. Assembly Bill (AB) 2449

AS Manager Allen advised the directors that when AB 2449 goes into effect, around March 1, 2023, the District will need 10 days notice from any director who wishes to attend the meeting remotely.

## 9. REPORTS

A. Committees – No committee meetings since last board meeting

B. District Representatives to External Agencies – No comments

C. President – No comments

D. General Manager

The General Manager was absent.

10. INFORMATIONAL CORRESPONDENCE

A. US Drought Monitor: California, December 27, 2022

11. DIRECTORS FORUM

Director Stassi requested a discussion on the topic of succession planning.

12. ADJOURN

**President Brooks declared the meeting adjourned at 7:52 p.m.**

**Attest:**

**Signed:**

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**Cynthia Allen**  
**Administrative Services Manager**

\_\_\_\_\_  
**Christopher Brooks**  
**President, Board of Directors**