

# VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436  
Telephone: (805) 733-2475 • Fax: (805) 733-2109



*"Pride in Community Service"*

<http://vvcasd.org>  
[info@vvcasd.org](mailto:info@vvcasd.org)

## REGULAR MEETING

Tuesday, April 7, 2020

7:00 p.m.

## AGENDA

**Pursuant to Governor Newsom's Executive Order N-29-20, Directors may participate in this meeting via teleconference. The public can only participate via teleconference. The VVCSD meeting room will not be open.**

**To access the meeting via teleconference please dial:  
1-805-733-3105 and enter 3745#**

**The District encourages members of the public to provide written comments in advance to Board Secretary Stephanie Garner, [sgarner@vvcasd.org](mailto:sgarner@vvcasd.org) by Monday, April 6, at 5:00 p.m.**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL: Directors Brooks, Bumpass, Stewart, Redmon and Wyckoff
3. ADDITIONS AND DELETIONS TO AGENDA
4. PUBLIC FORUM

The Board will invite public comment on each action item as it is considered during the meeting.

At this time members of the public wishing to address the Board on other matters that are within the jurisdiction of the District may do so when recognized by the President. Please begin by stating your name and place of residence.

5. OPERATIONS REPORT
6. ADMINISTRATIVE REPORT

## 7. CONSENT CALENDAR

- A. Minutes of the Regular Meeting on March 3, 2020 ..... page 1
- B. Treasurer Report
  - (1) Monthly Financials ..... page 9
  - (2) Disbursements through March 31, 2020 ..... page 17

## 8. ACTION ITEMS

- A. **Capital Budget [Public Hearing]:** Consider adopting FY 2020-21 Water and Wastewater Capital Budgets ..... page 25
- B. **Operating Budget [Public Hearing]:** Consider adopting FY 2020-21 Water and Wastewater Operating Budgets, and Administrative Over-head Fees ..... page 33
- C. **Access Road:** Consider approving a lease with the California State Lands Commission to use the road from Burton Mesa Boulevard to Well Site 1 ..... page 45
- D. **Valves:** Consider awarding a contract to RL Johnson Construction for \$36,256 to replace 10 valves in the water distribution system ..... page 51
- E. **Public Outreach:** Consider not holding any public events to commemorate Water Awareness Month and Drinking Water Week this year due to the coronavirus (no board package material).
- F. **COVID-19:** Consider adopting a declaration or proclamation of emergency and any other actions in response to the coronavirus pandemic (no board package material).

## 9. REPORTS

- A. Committees
- B. District Representatives to External Agencies

C. Board President

D. General Manager

10. INFORMATIONAL CORRESPONDENCE

A. "Office Closed" notice posted March 19, 2020 ..... page 55

B. Letter dated March 20, 2020, from Ann Marx, Wildland Fuels Project Management Coordinator, Santa Barbara County Fire..... page 57

C. Water Rates in Santa Barbara County, February 2020 ..... page 59

D. Work Plan – Club House Road Entrance Beautification ..... page 67

11. DIRECTORS FORUM: Any member of the Board may address the Board on any subject within the jurisdiction of the District.

12. ADJOURN

*NOTICE: The Board of Directors of the Vandenberg Village Community Services District will meet at the District Office Conference Room, 3745 Constellation Road, Vandenberg Village, in compliance with §54954.2 of the Government Code of the State of California.*

*If you need reasonable accommodations due to a disability, please contact the Board Secretary 24 hours prior to the meeting at (805) 733-2475.*

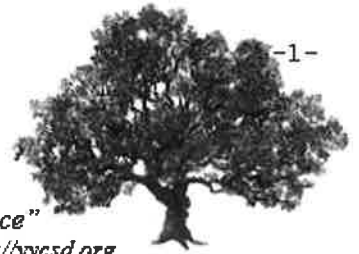
*Please silence all cell phones during the meeting, as a courtesy to others.*

*Board package is available at the Vandenberg Village Public Library and on the District's website at <http://www.vvcasd.org>.*



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## MINUTES Regular Meeting

March 3, 2020

### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Stewart who led the Pledge of Allegiance.

2. ROLL CALL: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff were present.

### OTHERS PRESENT

General Manager Joe Barget, Administrative Services (AS) Manager Cynthia Allen, Operations & Maintenance (O&M) Manager Mike Garner, and Margaret Sazani, 4556 Titan Avenue.

### 3. ADDITIONS AND DELETIONS TO AGENDA

There were none.

### 4. PUBLIC FORUM

President Stewart invited public comments and there none.

### 5. OPERATIONS REPORT

O&M Manager Garner reported the District pumped 27.8 million gallons of water for the month of February with an average daily demand of 959,000 gallons. This is 44 percent more than last February. Vandenberg Village received no rain during the month keeping the calendar year total at 0.62 inches.

Well levels (below ground surface) for February were 1B-143', 3A-145', and 3B-139'.

The District's field crew and The Mission Club employees worked to smooth out the area behind the wall at Clubhouse Road entrance in preparation for placement of large rocks from the Montecito debris flow. There was a 1-inch service line installed to water future plants and trees, and the cast aluminum lettering was mounted on both walls.

A fire hydrant at the corner of Capella Drive and Terra Way was hit by a driver who left the scene on February 6. The break caused a water outage to four homes for three hours and a loss of 108,000 gallons of water. CHP located the elderly man and his information was taken to file a claim. When the fire hydrant was hit a surge was created causing the saddle for 50-year-old service line to break off. The field crew replaced the saddle the next day.

Other repairs in February were three 1-inch service lines and a 2-inch service line. There were no sanitary sewer overflows to report in February.

To conclude his report, O&M Manager Garner said Jeff Cole and Manny Perez attended a National Association of Sewer Service Companies (NASSCO) training in Montecito to get certified in identifying and coding sewer lines.

## 6. ADMINISTRATION REPORT

AS Manager Allen reported the District submitted the recently completed Lift Station #1 project to the Central Coast Chapter of the American Public Works Association for their Public Works Project of the Year Award for a structure project under \$2 million. This is the same award the District received last year for the office remodel. Staff will be contacted next week if the project was selected.

AS Manager Allen attended her second in-person session for the ACWA/JPIA Leadership Essentials for the Water Industry program. There were great team-building exercises and a group project is due in July.

AS Manager Allen is currently working closely with iWater compiling all of the water and wastewater infrastructure for the GIS database.

At the Santa Barbara County Chapter CSDA meeting last week, AS Manager Allen was elected Secretary.

To conclude her report, she said as the LAFCO Special District Alternate Commissioner, she would like to comment during Action Item 8B.

## 7. CONSENT CALENDAR

A. Minutes from the Regular Board Meeting on February 4, 2020

B. Treasurer Report

1) Monthly Financials

2) Disbursements through February 29, 2020

3) Schedule of Investments

**Motion by Director Brooks, seconded by Director Redmon to accept the consent calendar as presented.**

**Ayes: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff**

**Noes: None**

**Abstain: None**

**Absent: None**

## 8. ACTION ITEMS

A. California Special Districts Association (CSDA)

**Motion by Director Brooks, seconded by Director Wyckoff to nominate Katherine Stewart for Seat B Coastal Network on the CSDA Board of Directors for the remainder of the 2020-2022 term.**

**Ayes: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff**

**Noes: None**

**Abstain: None**

**Absent: None**

## **B. Local Agency Formation Commission (LAFCO)**

AS Manager Allen expressed interest in being re-elected as an alternate, and also spoke on behalf of Craig Geyer who is seeking re-election. There was some discussion among the Directors but no action was taken.

## **9. REPORTS**

### **A. Committees**

Directors Brooks, Stewart and General Manager Barget attended a Sustainable Groundwater Management meeting last month

Legal/ Personnel Committee met and will discuss recommendations during the closed session.

Director Stewart attended the ACWA Groundwater and Water Quality Committee meetings on February 11-12. Her trip report is included in the board package

### **B. District Representatives to External Agencies**

Director Stewart said a Region 5 event is scheduled on April 27 with more information to follow.

### **C. President**

President Stewart asked if the District has plans for the Water Awareness Week in May. General Manager Barget said no plans right now, but staff can prepare information and ideas for the April board meeting.

### **D. General Manager Report**

General Manager Barget and O&M Manager Garner met with Randy Collins, State Lands Commission (SLC); and Richard Brody, Tim Ford, and Tim Matthews, California Department Fish and Wildlife (CDFW) at the District on February 25. Discussions centered on a future well site and the back road. CDFW staff gained a general understanding of District operations and the need for a future well site, and were receptive to a new Well Site E adjacent to the existing 40-foot road and pipeline easement to Site 1.



February 18 General Manager Barget and O&M Manager Garner met with Ben Singer, County Planning and Tony Wells, developer for the Villas on Oak Hills project. Mr. Wells has been talking about less expensive alternatives to the already approved sewer design reflected in the Public Improvement Plans (PIP). These alternatives would require additional easements and potentially be problematic from a long-term operations & maintenance standpoint. General Manager Barget emphasized the District's March 7, 2017 Can and Will Serve Letter requiring the developer to extend the existing sewer collection system, and construct a new sewer main and manholes along Oak Hill Drive, subject to the District's approval.

General Manager Barget continues to work with Santa Barbara County Fire to document critical water and wastewater infrastructure in various fire plans and advocate for fuel reduction work around infrastructure as part of the grant-funded Lompoc Valley Fuel Reduction Project.

To conclude his report, he will be taking a short vacation March 12-15 and AS Manager Allen will be the acting General Manager.

## 10. INFORMATIONAL CORRESPONDENCE

A. Public Water System Statistics for Calendar Year 2019

B. Letter dated February 10, 2020 from Pavement Engineering Inc. regarding Proposal for Engineering Services

C. February bill insert; Apply for the 2020 Water Wise Garden Contest

D. Director Stewart's Trip Report

E. California Wildfires Threaten Water Supply - Here's How, Commentary by Yorba Linda Water District General Manager

## 11. DIRECTORS FORUM

Director Brooks spoke to Mr. Wilding, a District resident, who was complimentary of the Club House Road entrance and asked to pass the message on to everyone involved. He talked with the interns recently and said both have a positive attitude about their experience at the District. Lastly, he said General Manager Barget received special recognition at Hope Ranch during a private performance by Jackson Browne.

Director Bumpass thanked General Manager Barget for his efforts on the back road.

Director Redmon thanked Director Brooks for sharing the positive comment about Club House Road entrance. He also thanked the staff and everyone that was involved.

Director Stewart said the signs at the entrance to Club House Road are beautiful and has heard many positive comments.

~~12. CLOSED SESSION~~

The Board reconvened into open session at 8:48 p.m.

**Motion by Director Redmon, seconded by Director Wyckoff, to budget a 2.4 percent cost of living increase, effective July 1, 2020, for all employees including the General Manager, based on the annual change in the CPI-W, West B/C Index and as recommended by the Legal/Personnel Committee.**

**Ayes: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff**  
**Noes: None**  
**Abstain: None**  
**Absent: None**

**Motion by Director Wyckoff, seconded by Director Bumpass, to extend the General Manager employment agreement for six months, until August 16, 2020, as recommended by the Legal/Personnel Committee.**

**Ayes: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff**  
**Noes: None**  
**Abstain: None**  
**Absent: None**

14. ADJOURN

**President Stewart declared the meeting adjourned at 8:55 p.m.**

**Attest:**

**Signed:**

\_\_\_\_\_  
**Stephanie Garner**  
**Secretary, Board of Directors**

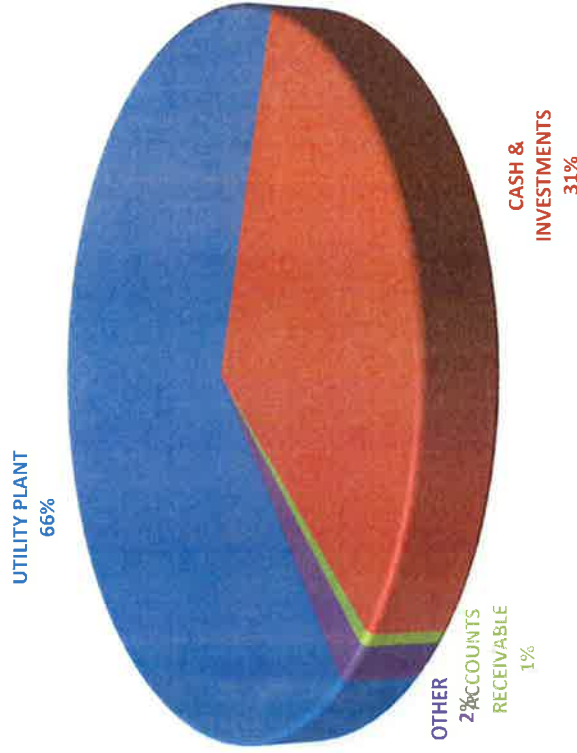
\_\_\_\_\_  
**Katherine A. Stewart**  
**President, Board of Directors**



VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT  
 Combined Balance Sheet  
 As of February 29, 2020

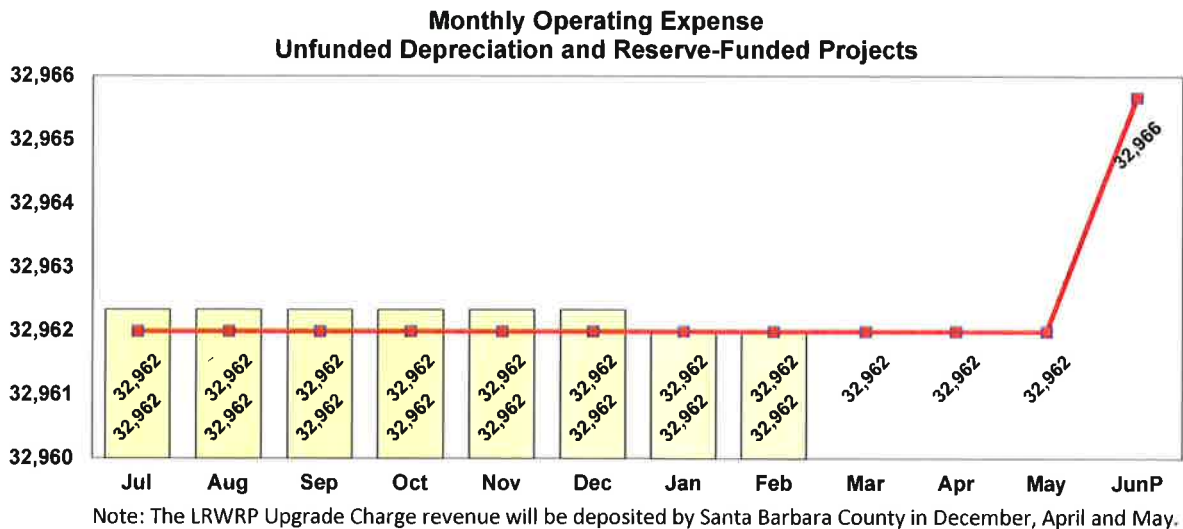
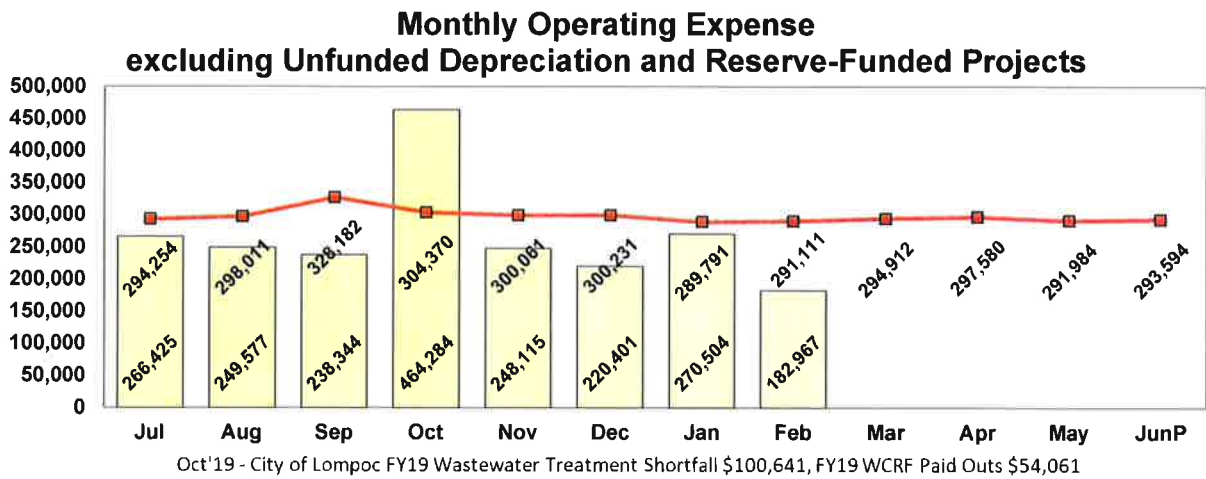
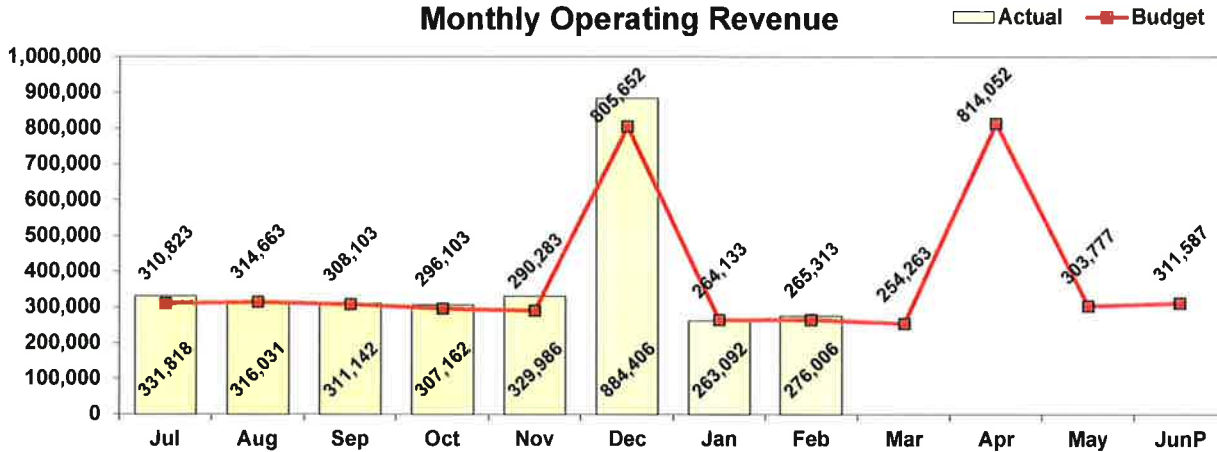
	2020 FYTD	FYE 2019	CHANGE
<b>ASSETS</b>			
UTILITY PLANT	\$22,894,414	\$23,042,190	(\$147,776)
CASH & INVESTMENTS	11,806,857	10,964,897	841,960
ACCOUNTS RECEIVABLE	229,119	250,704	(21,585)
OTHER	782,414	799,006	(16,592)
<b>TOTAL ASSETS</b>	<b>\$35,712,804</b>	<b>\$35,056,797</b>	<b>\$656,007</b>
<b>DEFERRED OUTFLOWS OF RESOURCES-PENSIONS</b>	<b>\$447,987</b>	<b>\$447,987</b>	<b>\$0</b>
<b>TOTAL ASSETS &amp; DEFERRED OUTFLOWS</b>	<b>\$36,160,791</b>	<b>\$35,504,784</b>	<b>\$656,007</b>
<b>LIABILITIES</b>			
CURRENT LIABILITIES	\$501,431	\$551,204	(\$49,773)
UNEARNED REVENUE	140,214	140,214	0
LONG TERM DEBT- LRWRP UPGRADE PROJECT	6,731,484	6,731,484	0
NET PENSION LIABILITY	1,238,381	1,238,381	0
<b>TOTAL LIABILITIES</b>	<b>\$8,611,510</b>	<b>\$8,661,283</b>	<b>(\$49,773)</b>
<b>DEFERRED INFLOWS OF RESOURCES-PENSIONS</b>	<b>\$51,283</b>	<b>\$51,283</b>	<b>\$0</b>
<b>EQUITY</b>			
CONTRIBUTED CAPITAL	\$6,371,722	\$6,502,541	(\$130,819)
EQUITY	20,420,496	18,647,667	1,772,829
CURRENT EARNINGS	705,780	1,642,010	(936,230)
<b>TOTAL EQUITY</b>	<b>\$27,497,998</b>	<b>\$26,792,218</b>	<b>\$705,780</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS &amp; EQUITY</b>	<b>\$36,160,791</b>	<b>\$35,504,784</b>	<b>\$656,007</b>

**ASSETS**

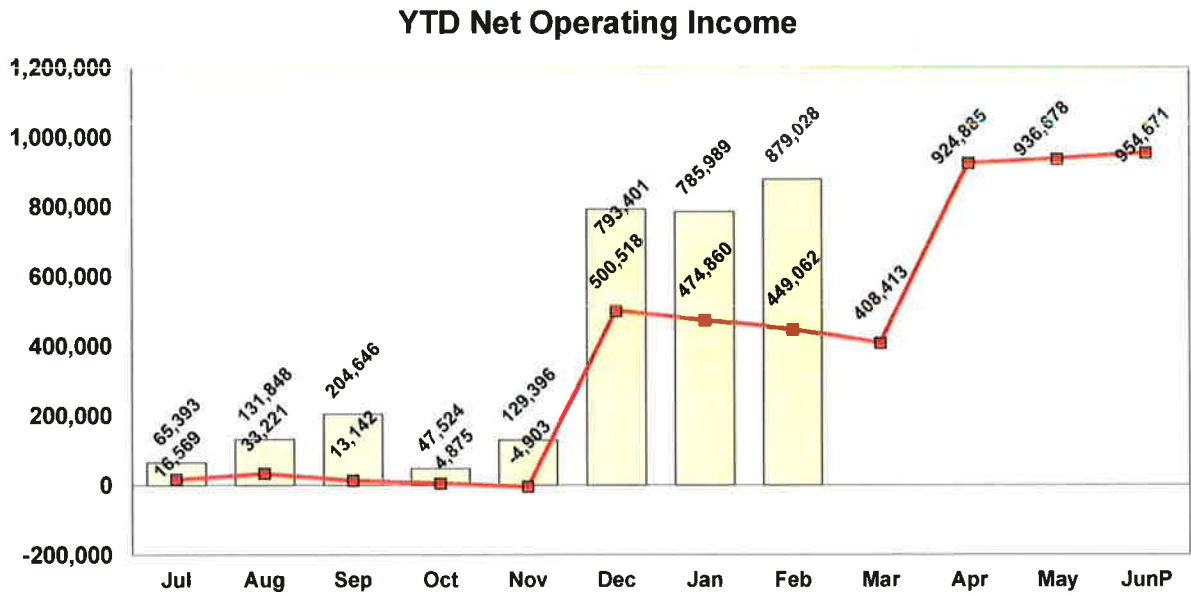
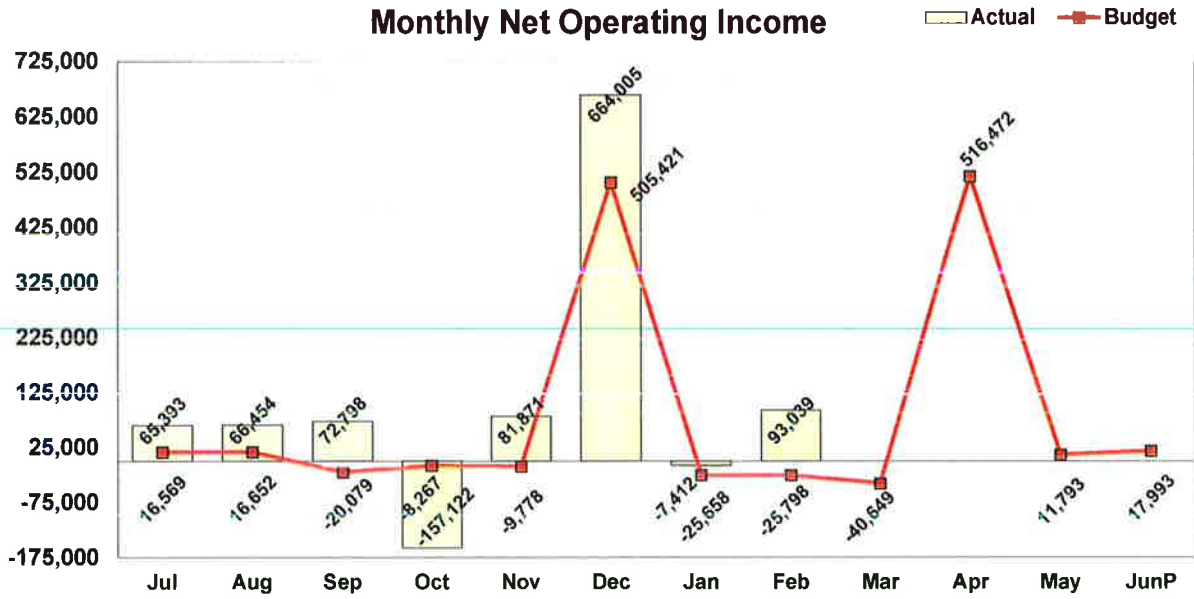




## Operating Revenue and Expenses Vandenberg Village Community Services District July 1, 2019 to June 30, 2020



**Operating Income**  
**Vandenberg Village Community Services District**  
 July 1, 2019 to June 30, 2020

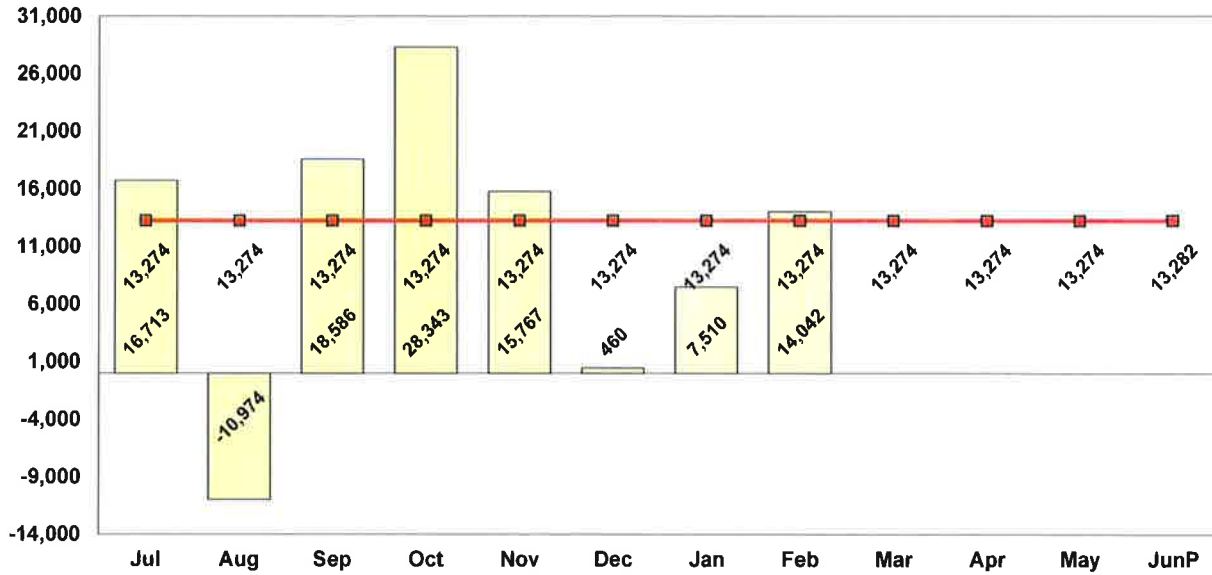




### Non-Operating Income Vandenberg Village Community Services District July 1, 2019 to June 30, 2020

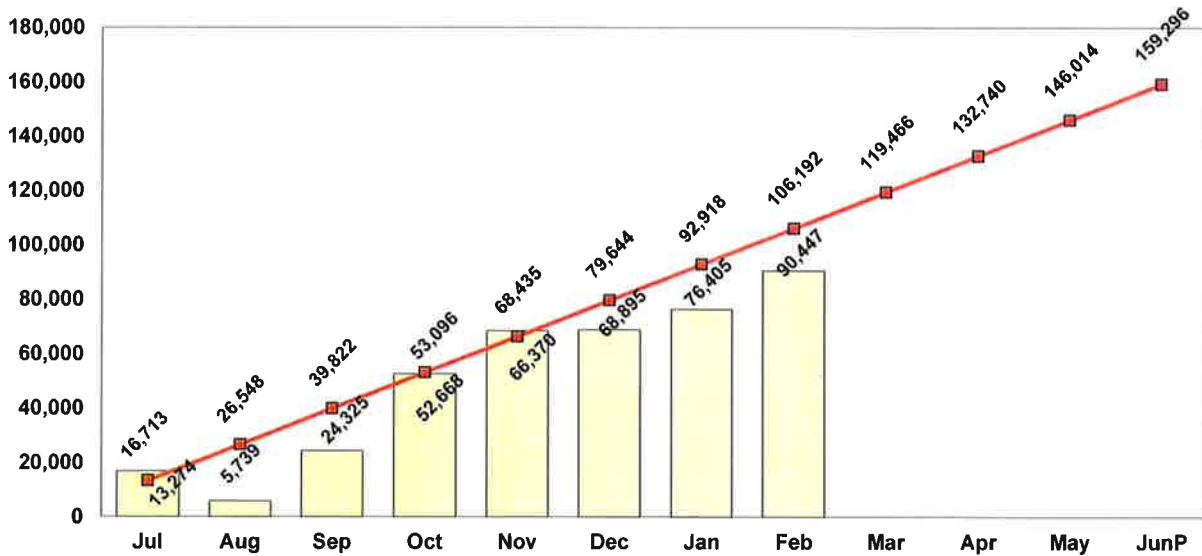
#### Monthly Net Non-Operating Income

Actual Budget



Aug 19 - Retire Assets below \$5,000 Capitalization Threshold  
 Oct 19 - City of Lompoc FY19 Audited WCRF Interest Earned \$17,043  
 Sep 19, Dec 19 - Fair Market Value adjustment

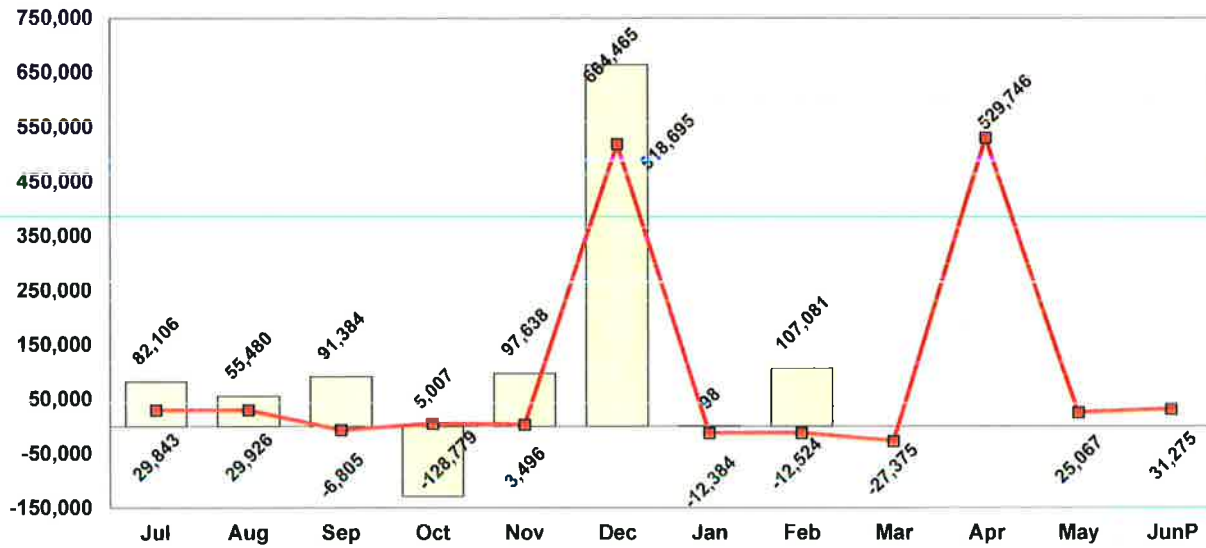
#### YTD Net Non-Operating Income



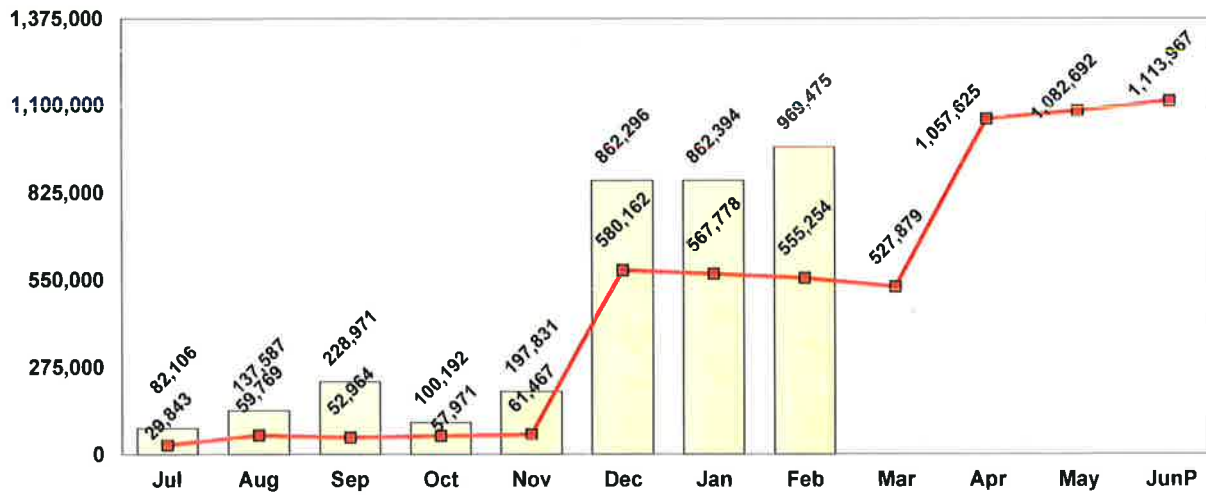
## Change in Net Assets Vandenberg Village Community Services District July 1, 2019 to June 30, 2020

### Monthly Change in Net Assets

Actual Budget



### YTD Change in Net Assets



Vandenberg Village Community Services District  
 For the Period from July 1, 2019 to February 29, 2020

	Water Fund	WW Fund	
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Cash received from customers and users	\$ 1,260,373	\$ 1,726,515	
Cash payments for goods and services	(751,054)	(676,522)	
Cash payments to employees	(315,665)	(180,765)	
Net Cash Provided by Operating Activities			\$ 1,062,883
<b>CASH FLOWS FROM CAPITAL &amp; RELATED FINANCING ACTIVITIES</b>			
Sale of capital assets	247	-	
Purchase of capital assets	50,695	(449,496)	
Net Cash Used - Capital & Related Financing Activities			(398,554)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Investment income	80,565	97,067	
Net Cash Provided by Investing Activities			177,632
Net Increase (Decrease) in Cash & Cash Equivalents			<u>841,961</u>
Cash and cash equivalents, beginning of year			10,964,897
Cash and cash equivalents, year-to-date			<u>\$ 11,806,858</u>
<b>Reconciliation to the Statement of Net Assets:</b>			
Cash on hand	400		\$ 400
Cash and short term investments	3,679,822	8,126,636	11,806,458
			<u>\$ 11,806,858</u>
<b>Reconciliation of Operating Income to Net Cash Provided by Operating Activities</b>			
Operating Income	\$ 136,022	\$ 479,312	
Adjustments to reconcile operating income to net cash provided by operating activities			
Depreciation	\$ 57,038	\$ 449,241	
<b>Change in operating assets and liabilities:</b>			
(Increase) decrease in accounts receivable	(10,640)	(14,909)	
(Increase) decrease in prepaid items	15,846	746	
Increase (decrease) in accounts payable	5,984	(40,118)	
Increase (decrease) in accrued payroll	25,763	(5,044)	
Increase (decrease) in customer deposits	(7,206)		
Increase (decrease) in compensated absences	(29,152)		
Net Cash Provided by Operating Activities	<u>\$ 193,654</u>	<u>\$ 869,228</u>	<u>\$ 1,062,883</u>



# VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

Disbursement # 04-20 From 3/1/2020 To 3/31/2020  
 Board Meeting Date 4/7/2020 Item: 7B.2

Accounts Payable Amount	<u>\$188,058.92</u>	
Check Numbers	26899-26954	Void Checks <u>none</u>
Electronic Vendor Payment Amount	<u>\$2,429.08</u>	
Confirmation Numbers	133465, 192020, 970465	
A/P Hand Check Amount		
Check Numbers	<u>\$85,003.45</u>	
Payroll Amount		
Check Numbers	electronically transferred	
Wire Transfers		
Wire Numbers		
Disbursements/Investments		
A/P Checks	188,058.92	
Electronic Vendor Payments	2,429.08	
A/P Hand Checks	0.00	
Payroll	85,003.45	
Investments	0.00	
TOTAL	<u>\$275,491.45</u>	



REPORT.: Mar 27 20 Friday  
 RUN...: Mar 27 20 Time:  
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD  
 Cash Disbursement Detail Report  
 Check Listing for 03-20 Bank Account.: 13100

PAGE: 001  
 ID #: PY-DP  
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
026899	03/05/20	ACW03	ACWA JOINT POWERS INSURAN	13152.83	.00	13152.83	0643042	GROUP MEDICAL, DENTAL, VISI ON, LIFE, EAP 4/20
026900	03/05/20	ALL01	CYNTHIA ALLEN	589.66	.00	589.66	C003005	ACWA/JPIA LEADERSHIP-MILE AGE, MEALS, INCID-ALLEN SBCCSDA MILEAGE REIMB-ALL EN
Check Total.....:				649.46	.00	649.46		
026901	03/05/20	AME02	AMERICAN INDUSTRIAL SUPPL	135.56	.00	135.56	76509	FLAG CLIPS, HOSE CAPS
026902	03/05/20	ARA01	ARAMARK UNIFORM SERV. INC.	234.80	.00	234.80	534948110	SHOP TOWELS 2/27/20
026903	03/05/20	ASP02	ASPECT ENGINEERING GROUP	131.56	.00	131.56	13478	SCADA ANTENNA - L/S#1 - P OH#1664
026904	03/05/20	BAN03	BANK OF AMERICA	1581.50	.00	1581.50	30470220	REG-ACWA CONF, CSDA WRKSH ; LODGING-ACWA GWTR CMTE REGISTRATION-ACWA SPRING CONFERENCE-BROOKS
Check Total.....:				2306.50	.00	2306.50		
026905	03/05/20	CLS01	CLINICAL LABS OF SAN	212.00	.00	212.00	973403	BACTERIA, IRON, MANGANESE, P HYSICAL TESTS 1/20
026906	03/05/20	COM03	COMCAST	221.29	.00	221.29	10520220	INTERNET, BUSINESS CABLE, V OICE-OFFICE 2/20-3/19/20
026907	03/05/20	COR01	CORBIN WILLITS SYSTEM INC	739.27	.00	739.27	C002151	SERVICE AND ENHANCEMENT F EE 3/20
026908	03/05/20	COV01	COVERALL MOUNTAIN & PACIF	391.00	.00	391.00	553166039	JANITORIAL SERVICE 3/20
026909	03/05/20	FER01	FERGUSON ENTERPRISES INC	1230.51	.00	1230.51	8336487	GATE VALVE, BOLT SETS, TEES , ACC FOR HYDRANT STOCK VALVES, COUPLERS, PIPE, LIDS - VALVE REPLACEMENT-PO1680
Check Total.....:				12826.15	.00	12826.15		
026910	03/05/20	HEA01	HEALTH SANITATION SERVICE	123.23	.00	123.23	0472110	TRASH COLLECTION-SHOP 2/2 0
				48.91	.00	48.91	0472115	TRASH COLLECTION-OFFICE 2 /20
Check Total.....:				172.14	.00	172.14		
026911	03/05/20	ICO01	ICONIX WATERWORKS INC.	598.16	.00	598.16	16008784	METER BOXES, LIDS, HOSE BIB B, BUSHINGS

REPORT: Mar 27 20 Friday  
 RUN: Mar 27 20 Time: 11:08  
 Run By: PATTY LECAVALIER

VANDENBERG VILLAGE CSD  
 Cash Disbursement Detail Report  
 Check Listing for 03-20 Bank Account.: 13100

PAGE: 002  
 ID #: PY-DP  
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
026912	03/05/20	MIL01	MILLER LANDSCAPING AND MA	150.00	.00	150.00	56417	OFFICE YARD MAINTENANCE 2 /20
026913	03/05/20	MIS01	MISSION PAVING, INC.	4800.00	.00	4800.00	4177	SIDEWALK-3978 CAPELLA-FH RPR;DRIVEWAY-4074 CAPELLA, OFFICE DRIVEWAY REPAIR 4178 ASPHALT REPAIR-4168 VANGUARD DR. 4189
Check Total.....:				6300.00	.00	6300.00		
026914	03/05/20	OLI01	OLIN CORP - CHLOR ALKALI	1993.95	.00	1993.95	2797858	1,004 GALS NaCCL
026915	03/05/20	PGE01	PACIFIC GAS & ELECT. INC.	18818.20	.00	18818.20	58720220	PGE CHARGES 1/16/20-2/17/20
026916	03/05/20	SOU01	SO.CALIFORNIA GAS CO.INC.	83.32	.00	83.32	79000220	SO.CALIF GAS-WELL 1B 1/23 /20-2/24/20
026917	03/05/20	SYN01	SYNCE/AMAZON	24.13	.00	24.13	849773953	CALENDAR, MICRCPHONE ADAPTER
026918	03/05/20	UND01	UNDERGROUND SERVICE ALERT	19.90	.00	19.90	220200777	USA TICKETS 2/20
026919	03/05/20	USB02	U.S.BANK CORPORATE PAYMEN	2387.25	.00	2387.25	32560220	REPAIR COMPRESSOR,TIERZER O,DECALS,REGISTRIN,MEALS
026920	03/05/20	VAL03	VALLEY ROCK, INC.	97.41	.00	97.41	1-125767	GOPHER TRAPS (QTY 4)
026921	03/05/20	VAL04	VALLEY ROCK READY MIX, IN	391.67	.00	391.67	20-12779	SLURRY-PB REPLACE-4165/41 69 VANGUARD DR.
026922	03/05/20	L004	ALEXIS LUNA	145.56	.00	145.56	000C00301	CUSTOMER REFUND-LUN0017-4 123 SIRIUS AVE.
026923	03/19/20	ALT01	ALTHOUSE AND MEADE, INC.	127.50	.00	127.50	11670	SPOILS AREA RESTORATION P ROJECT 2/20
026924	03/19/20	AME09	AMERICAN PUBLIC WORKS ASS	208.00	.00	208.00	03330420	APWA MEMBERSHIP RENEWAL-A LLEN 4/20-3/21
026925	03/19/20	ARA01	ARAMARK UNIFORM SERV.INC.	136.12	.00	136.12	534981886	CONTINUOUS TOWELS 3/12/20
026926	03/19/20	BIG02	BIG BRAND TIRE CO.	1076.73	.00	1076.73	705549	UNIT #18-TIRES,BALANCE,ALIGNMENT
026927	03/19/20	CAR02	CARR'S BOOTS & WESTERN WE	200.00	.00	200.00	8592	SAFETY BOOTS-REA
026928	03/19/20	FER01	FERGUSON ENTERPRISES INC	581.85	.00	581.85	8155573	METER BOXES FCR STOCK



REPORT.: Mar 27 20 Friday  
 RUN...: Mar 27 20 Time: 11:08  
 Run BY.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD  
 Cash Disbursement Detail Report  
 Check Listing for 03-20 Bank Account.: 13100

PAGE: 003  
 ID #: PY-DP  
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
026929	03/19/20	HOM02	HOME DEPOT	179.63	.00	179.63	10020220	HOSE MENDEERS,RAKE,RATCHET ,BROOMS
026930	03/19/20	INK01	INKKLINGS PRINTING CO.	10.67	.00	10.67	115029	COPIES-FLORADALE BRIDGE P LANS
			Check Total.....:	33.94	.00	33.94		
026931	03/19/20	LOM01	CITY OF LOMPOC, FINANCE	45700.16	.00	45700.16	2809	1/20 M&O
			Check Total.....:	41107.80	.00	41107.80	2810	2/20 M&O
026932	03/19/20	MEL01	MELISSA DATA CORP	2016.89	.00	2016.89	4859883	ADDRESS BARCODING SOFTWARE E RENEWAL 4/20-3/21
026933	03/19/20	NAT01	NATIONAL GROUP TRUST	896.56	.00	896.56	23940420	LONG-TERM DISABILITY 4/20
026934	03/19/20	OLI01	OLIN CORP - CHLOR ALKALI	3973.86	.00	3973.86	2801151	4,014 GALS NaOCL
026935	03/19/20	RAY01	RAY MORGAN COMPANY	743.60	.00	743.60	2893465	COPIER USAGE,BILLS,INSERT S,FREIGHT 2/20
026936	03/19/20	SAN07	SANTA BARBARA COUNTY	1425.00	.00	1425.00	C00312	LEGAL COUNSEL 7/19-12/19
026937	03/19/20	SAN35	SANTA BARBARA COUNTY EHS/	534.00	.00	534.00	57429	HAZARDOUS MATERIALS PERMI T-SITE #1
			Check Total.....:	324.00	.00	324.00	57430	HAZARDOUS MATERIALS PERMI T-L/S#1
026938	03/19/20	SHR01	SHRED-IT USA	180.04	.00	180.04	129427612	DOCUMENT SHREDDING SERVIC E 2/25/20,3/10/20
026939	03/19/20	SMI04	SMITHS ALARMS & ELECTRONI	180.00	.00	180.00	042704	SECURITY-SHOP,BOOSTER BLD G 4/20-6/20
026940	03/19/20	STA09	STAPLES CREDIT PLAN	124.49	.00	124.49	53690320	PAPER
026941	03/19/20	SYN01	SYNCE/AMAZON	153.42	.00	153.42	87140320	OFFICE CLOCK,AA BATTERIES ,SOAP,LAM POUCHES,FOLDERS
026942	03/19/20	UNI02	UNIVAR SOLUTIONS USA INC.	453.99	.00	453.99	48521372	165 GALS NaHSO3
026943	03/19/20	VAL08	VALLEY ROLL-OFF SERVICE	255.00	.00	255.00	9790	EMPTY ROLL-OFF BINS AT SH OP

REPORT.: Mar 27 20 Friday  
 RUN . . . Mar 27 20 Time: 11:08  
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD  
 Cash Disbursement Detail Report  
 Check Listing for 03-20 Bank Account.: 13100

PAGE: 004  
 ID #: PY-DP  
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
026944	03/19/20	WES05	WESTERN EXTERMINATOR CO.	63.00	.00	63.00	7852580	GOPHER CONTROL SERVICE 2/20
026945	03/27/20	ASP02	ASPECT ENGINEERING GROUP.	345.00	.00	345.00	13533	MODIFY SCADA FOR NEW CHEMICAL PUMP SYSTEM
026946	03/27/20	BAN03	BANK OF AMERICA	426.58	.00	426.58	68220320	LODGING-ACWA CONFERENCE-BROOKS, STEWART
026947	03/27/20	CLS01	CLINICAL LABS OF SAN	2132.00	.00	2132.00	973912	BACTERIA, PHYS, IRON, MANG, C HEM, MINERAL, EPA TEST 2/20
026948	03/27/20	COM03	COMCAST	221.29	.00	221.29	10520320	INTERNET, CABLE, VOICE-OFFICE-3/20/20-4/19/20
026949	03/27/20	COR01	CORBIN WILLITS SYSTEM INC	739.27	.00	739.27	C0003151	SERVICE AND ENHANCEMENT FEE 4/20
026950	03/27/20	FRO01	FRONTIER	95.14	.00	95.14	28950320	FRONTIER 733-2109 3/13/20-4/12/20
026951	03/27/20	HAC01	HACH COMPANY	220.05	.00	220.05	11886273	CHLORINE REAGENT SETS (QTY 3)
026952	03/27/20	HYD01	HYDRAFLO, INC.	255.35	.00	255.35	38566	HYDRANT FLANGE REPAIR PARTS
026953	03/27/20	PGE01	PACIFIC GAS & ELECT. INC.	20248.32	.00	20248.32	68720320	PGE CHARGES 2/18/20-3/17/20
026954	03/27/20	USA01	USA BLUE BOOK	257.19	.00	257.19	176709	DICKSON PRESSURE CHART PENNS
133465	03/19/20	PIT03	PITNEY BOWES	845.05	.00	845.05	01340220	POSTAGE FOR BILLS 2/20
192020	03/19/20	WEX01	WEX BANK	1305.44	.00	1305.44	64302145	335.58 GALS FUEL
970465	03/05/20	PIT03	PITNEY BOWES	208.99	.00	208.99	76730220	POSTAGE FOR METER
				69.60	.00	69.60	015046309	SEALING SOLUTION
			Check Total.....:	278.59	.00	278.59		
			Cash Account Total.....:	190488.00	.00	190488.00		
			Total Disbursements.....:	190488.00	.00	190488.00		
			Cash Account Total.....:	.00	.00	.00		

REPORT.: Mar 27 20 Friday  
 RUN...: Mar 27 20 Time: 11:08  
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD  
 Cash Disbursement Detail Report - Payroll Vendor Payment (s)  
 Check Listing for 03-20 Bank Account.: 13101

PAGE: 005  
 ID #: PY-DP  
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Description
185150	03/20/20	EFT01	EFTPS	3863.00	.00	3863.00	C00320	FEDERAL WH TAXES PP#6
185151	03/20/20	EFT01	EFTPS	1017.02	.00	1017.02	1C00320	FICA MEDICARE PP#6
188980	03/06/20	PUB02	PUBLIC EMPLOYEES	1184.92	.00	1184.92	C00306	PERS EPMC PP#5
188981	03/06/20	PUB02	PUBLIC EMPLOYEES	1507.80	.00	1507.80	1C00306	PERS TDMC PP#5
188982	03/06/20	PUB02	PUBLIC EMPLOYEES	4239.04	.00	4239.04	2C00306	PERS EMPLR CONTRIB PP#5
188990	03/06/20	PER04	CALPERS 457 PLAN	1020.00	.00	1020.00	C00306	EMPLOYER PERS 457 PP#5
188991	03/06/20	PER04	CALPERS 457 PLAN	1020.00	.00	1020.00	1C00306	EMPLOYEE PERS 457 PP#5
268854	03/31/20	COL03	COLONIAL LIFE & ACCIDENT	224.58	.00	224.58	C00331	COLONIAL-PRETAX 3/20
280880	03/20/20	PUB02	PUBLIC EMPLOYEES	1179.19	.00	1179.19	C00320	PERS EPMC PP#6
280881	03/20/20	PUB02	PUBLIC EMPLOYEES	1502.08	.00	1502.08	1C00320	PERS TDMC PP#6
280882	03/20/20	PUB02	PUBLIC EMPLOYEES	4220.17	.00	4220.17	2C00320	PERS EMPLR CONTRIB PP#6
280890	03/20/20	PER04	CALPERS 457 PLAN	1020.00	.00	1020.00	C00320	EMPLOYER PERS 457 PP#6
280891	03/20/20	PER04	CALPERS 457 PLAN	1020.00	.00	1020.00	1C00320	EMPLOYEE PERS 457 PP#6
457730	03/06/20	EFT01	EFTPS	3949.23	.00	3949.23	C00306	FEDERAL WH TAXES PP#5
457731	03/06/20	EFT01	EFTPS	93.00	.00	93.00	1C00306	FICA SOCIAL SECURITY DR#3
457732	03/06/20	EFT01	EFTPS	1055.74	.00	1055.74	2C00306	FICA MEDICARE PP#5
532480	03/20/20	EMP01	EMPLOYMENT DEVELOP.DEPART	1782.64	.00	1782.64	C00320	STATE WH TAXES PP#6
532481	03/20/20	EMP01	EMPLOYMENT DEVELOP.DEPART	350.67	.00	350.67	1C00320	STATE DISABILITY PP#6
697330	03/31/20	AFL01	AFLAC	362.50	.00	362.50	C00331	AFLAC-PRETAX 3/20
697331	03/31/20	AFL01	AFLAC	2.88	.00	2.88	1C00331	AFLAC-AFTER TAX 3/20
960000	03/06/20	EMP01	EMPLOYMENT DEVELOP.DEPART	1802.80	.00	1802.80	C00306	STATE WH TAXES PP#5
960001	03/06/20	EMP01	EMPLOYMENT DEVELOP.DEPART	356.52	.00	356.52	1C00306	STATE DISABILITY PP#5
Cash Account Total.....:				32773.78	.00	32773.78		
Total Disbursements.....:				32773.78	.00	32773.78		






VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors ITEM: 8.A

FROM: Finance/Budget Committee  
(Director Bumpass & Director Redmon)

BY: Joe Barget, General Manager   
Cynthia Allen, Administrative Services Manager   
Michael Garner, Operations & Maintenance Manager   
Patricia LeCavalier, Finance Administrator 

DATE: April 7, 2020

SUBJECT: Capital Budget

**Recommendation:** Adopt the Fiscal Year (FY) 2020-21 capital budgets for Water and Wastewater Enterprise Funds.

**Policy Implications:**

- California Government Code §61110 requires the Board to adopt an annual (or biennial) budget before September 1. The Code also requires the Board to hold a public hearing and publish a notice at least two weeks before the hearing in a newspaper of general circulation.
- California Government Code §61110(f) specifically requires the budget to conform to generally accepted accounting and budgeting procedures for special districts to include categories for capital outlay, designated reserve for capital outlay, and designated reserve for contingencies.

**Resource Impacts:**

- This capital budget totals \$2,305,500 and consists of two parts:
  - \$1,609,250 (Water)
    - \$185,250 in current fiscal year capital expenditures
    - \$1,424,000 in carryovers from previous fiscal years

- \$319,129 has been expended towards previous years' projects
- \$696,250 (Wastewater)
  - \$53,250 current fiscal year capital expenditures
  - \$643,000 in carryovers from previous fiscal years
    - \$598,474 has been expended towards previous years' projects
- As of March 31, \$38,068 has been collected from developers to fund specific projects on the capital budget.
- The capital budget is funded by reserves. Sufficient funds are available in the water and wastewater reserves to fund the proposed capital budgets.

	Water	Wastewater	LRWRP	Total
<b>Cash Reserves in Bank on 12/31/19</b>	<b>\$3,335,308</b>	<b>\$2,083,288</b>	<b>\$5,886,990</b>	<b>\$11,305,586</b>
<b>Total Reserve Requirement @ 6/30/21</b>	<b>\$5,504,534</b>	<b>\$2,083,288</b>	<b>\$7,851,595</b>	<b>\$15,439,417</b>
Capital Reserve Requirement	4,081,373	1,308,928	5,764,810	11,155,111
Operating Reserve Requirement	468,006	359,883	370,374	1,198,263
Emergency Reserve Requirement	955,155	414,477	1,716,411	3,086,043
<b>Net Reserves – available (shortfall)</b>	<b>(\$2,169,226)</b>	<b>\$ 0</b>	<b>(\$1,964,605)</b>	<b>(\$4,133,831)</b>

**Alternatives Considered: None**

**Discussion:** The Finance/Budget Committee reviewed the staff-recommended capital budgets on March 11 and presents them to the Board for consideration and approval.

The focus of the proposed capital budget is to continue work on the carryovers from previous years and to add the following new capital expenditures:

- Continue to replace fire hydrants throughout the water distribution system
- Repair roofs at Site #1 and Site #3 and add rain gutters
- Replace photocopier

- Replace two utility service trucks (Unit #15 replacement was deferred from last year)

The capital budget expenditures are presented in the following categories:

- Capital Replacement: Replaces existing equipment, infrastructure, or facilities.
- Capital Improvement: Builds upon or improves existing equipment, infrastructure, or facilities.
- Capital Outlay: Purchases or constructs new equipment, infrastructure, or facilities.

Except for specific items detailed in our Ordinance that are capitalized regardless of cost, the District does not capitalize any expenditures or assets that cost less than \$5,000. All such items are expensed.

The proposed capital budgets, in general, reflect upgrades to the water and wastewater infrastructure and incorporate projects from the Strategic Plan. A brief synopsis and justification for the proposed capital expenditures is included in the attachments.

Capital budget projects are an important way the District maintains and improves its water systems. Setting aside enough money in reserves is crucial.

**Attachments:**

1. Water and Wastewater Capital Budget Summary
2. FY 2020-21 Water and Wastewater Capital Budgets (under separate cover)





**Vandenberg Village Community Services District  
Water and Wastewater Capital Budget Summary  
Fiscal Year 2020-21**

**CAPITAL IMPROVEMENT PLAN**

*Builds upon or improves existing equipment, infrastructure, or facilities.*

***Geographic Information System (GIS)*** **\$100,000**  
***(Strategic Plan Item #3)***

Create electronic utility drawings for the District's water and wastewater systems and provide a web-based database application that would allow District staff to view and update asset maps and associated data. This will greatly improve maintenance, record-keeping, and accounting of infrastructure such as valves, hydrants, manholes, and pipelines. To date, \$6,978 has been collected from developers for this project.

***L/S #1 Replacement*** **\$275,000**  
***(Strategic Plan Item #5)***

Replace the old and wet and dry well configured lift station constructed in 1961, and the wet-well mounted pumps installed in 1996, with a completely new lift station facility that includes a larger, Armorock wet well, Smith & Loveless equipment package, electrical panels, and an automatic transfer switch for the 56-kW standby generator. Penfield & Smith's April 2005 capacity study recommended a larger wet well to serve the Falcon Heights Project (52 additional connections) and future development of the vacant 44-acre Ebbert parcel. To date, \$11,634 has been collected from developers for the project. Including interest earned, developers have paid 52% of the developer share.

***Rehabilitate Tanks 1, 3, 5A, and 5B*** **\$700,000**

Replace the roof and recoat the interior and exterior of Tank 1; repair and recoat the exterior of Tanks 5A & 5B; and touch-up the exterior coating on Tank 3. Consolidating tank work into one project makes more efficient use of staff and consultant time for preparation of plans and specifications, contract management, and construction management. It also reduces contractor mobilization/demobilization expenses and results in a better price for the work.

**Vandenberg Village Community Services District  
Water and Wastewater Capital Budget Summary  
Fiscal Year 2020-21**

**CAPITAL REPLACEMENT PLAN**

*Replaces existing equipment, infrastructure, or facilities.*

***Security Systems*** **\$25,000**

Replace the security systems that were installed in 1999 at the Shop Building and the Booster Building in conjunction and compatible with the security system at the new Administrative Office Building. There have been increasing problems with malfunctions and false alarms with current system. Surveillance systems are also being installed where applicable.

***Valve Replacement Project*** **\$86,000**

Replace 10 street valves (4-inch to 12-inch in size) throughout the water distribution system.

***Computer Workstations (3 ea)*** **\$3,500**

Replace three outdated office computers according to a scheduled replacement plan.

***Computer Network Server*** **\$10,000**

Replace the office network server that has been in service since 2015.

***Valve Operator and Truck  
(Strategic Plan Item #14)*** **\$220,000**

Replace valve operator purchased in 2001 and pickup truck (Unit #8) purchased in 1997.

***Site #1/Site #3 Roof Repair*** **\$20,000**

Replace the metal roof on the well buildings, panel room, pump house, and shop; install rain gutters.

**Vandenberg Village Community Services District  
Water and Wastewater Capital Budget Summary  
Fiscal Year 2020-21**

***Hydrant Replacement Project* **\$112,000****

Replace 10 outdated dry-barrel hydrants to finish the project on the South side of the Village. The District is phasing out the dry-barrel hydrants due to age and the added cost of maintenance. Most of the hydrants to be replaced are more than 35 years old. Project will also replace two 4" gate valves.

***Photocopier* **\$10,000****

Replace the office photocopier that has been in service since 2014.

***Ford F-150 Pickup Truck* **\$47,000**  
*(Strategic Plan Item #14)***

Replace Unit #15 purchased in 2010. This project was deferred from FY 2019-20.

***Ford F-250 Pickup Truck* **\$47,000**  
*(Strategic Plan Item #14)***

Replace Unit #16 purchased in 2012.

**CAPITAL OUTLAY PLAN**

*Purchases or constructs new equipment, infrastructure, or facilities.*

***New Wells* **\$350,000**  
*(Strategic Plan Item #11)***

Fund preliminary work such as a cultural resources study, biological assessment, and environmental documents to obtain a future well site for the eventual replacement of the District's three wells which are now 30-40 years old. Drill a test well at the old County Fire Station. To date, \$19,455 has been collected from developers for this project.

**Vandenberg Village Community Services District  
Water and Wastewater Capital Budget Summary  
Fiscal Year 2020-21**

***Camera Truck***

**\$300,000**

Purchase a camera truck to systematically video the entire wastewater collection system. This will allow the Field Crew to identify maintenance, repair, and replacement work; and develop and prioritize sewer system rehabilitation projects. This project has the potential to generate multiple capital improvement or capital replacement projects depending on the severity of any sewer line deterioration discovered.





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VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors ITEM: 8.B

FROM: Finance/Budget Committee  
(Director Bumpass & Director Redmon)

BY: Joe Barget, General Manager   
Cynthia Allen, Administrative Services Manager   
Michael Garner, Operations & Maintenance Manager   
Patricia LeCavalier, Finance Administrator 

DATE: April 7, 2020

SUBJECT: Operating Budget

**Recommendations:**

1. Adopt the Fiscal Year (FY) 2020-21 operating budgets for Water and Wastewater Enterprise Funds which includes a 2.4 percent cost of living increase for all employees and an additional 457 match of \$1,300 per year exclusively for PEPRA (Public Employees' Pension Reform Act) employees effective July 1, 2020.
2. Approve FY 2020-21 administrative overhead fees of 20.66 percent.

**Policy Implications:** California Government Code §61110 requires the Board to adopt an annual (or biennial) budget before September 1. The Code also requires the Board to hold a public hearing and publish a notice at least two weeks before the hearing in a newspaper of general circulation.

**Resource Impacts:**

- The operating budget totals \$4,793,299 and consists of three parts:
  - \$1,872,272 (Water)
  - \$1,439,533 (Wastewater)
  - \$1,481,494 (LRWRP)

- This represents a 0.5 percent (\$9,578) increase in the water budget, a 4.6 percent (\$63,003) increase in the wastewater budget from last year, and no change in LRWRP expenditures.
- The operating budget is funded primarily by rate revenue from the fiscal year.
- The LRWRP Upgrade Charge was removed from the monthly bills and added as a fixed charge to the Santa Barbara County Tax Bill effective October 2017.

**Alternatives Considered: None**

**Discussion:** The Finance/Budget Committee reviewed the staff-recommended operating budgets on March 11 and presents them to the Board for consideration and approval.

The Water and Wastewater operating budgets assume average water consumption and wastewater generation from the previous five years. If it is a very wet year, the District can expect to sell less water and earn less revenue (but have lower expenses). If it is a very dry year, the District can expect to sell more water and earn more revenue (but have higher expenses).

Water	Wastewater	LRWRP	
\$1,822,304	\$1,696,898	\$1,092,218	Revenue
(1,687,272)	(1,359,533)	(991,091)	Operating Expenses
(185,000)	(80,000)	(490,404)	Depreciation
<b>(\$49,968)</b>	<b>\$257,365</b>	<b>(\$389,277)</b>	<b>Net income</b>

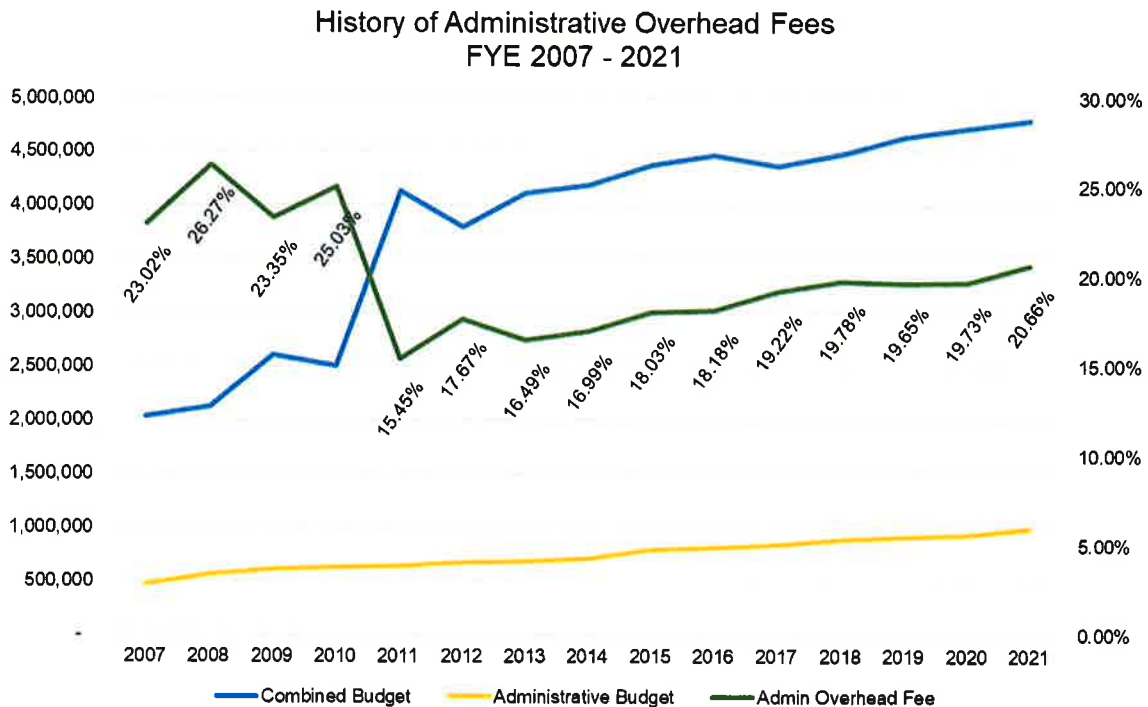
The District's water rates remain the lowest of all 17 water agencies in Santa Barbara County. Sewer rates are slightly higher than average, primarily due to debt service and depreciation on the LRWRP. However, the District's combined (water and sewer) rates remain squarely in the middle of the pack within Santa Barbara County.

In addition to the 2.4 percent cost of living increase in employee salaries and a decrease in staffing for the field crew, highlights of this year's operating budget include:

- \$200,000 for design and toward the construction of a replacement sewer line in conjunction with the county's project to replace Floradale Bridge.

- \$25,000 for systematic replacement of meter heads on automated meter reading (AMR) water meters which are approaching 10 years old.
- \$30,000 for vegetation management.
- \$43,000 toward the development of a Groundwater Sustainability Plan (GSP) by 2022 as required by the Sustainable Groundwater Management Act (SGMA).
- \$32,950 for director salaries and training. This represents a 14% increase over previous year.
- \$10,000 for legal expenses. Extremely low relative to most water and sewer districts.

The Administrative Overhead Fee is a calculated percentage of the administrative expenses when compared to the total operating budget and is used to account for the indirect costs incurred by the District. It is required for Construction Work in Progress journal entries and is also used when requesting reimbursement from outside parties. The graph below illustrates the inverse relationship between the Administrative Overhead Fee and the Combined Budget. The Administrative Budget remains relatively flat so, as the Combined Budget increases, the Administrative Overhead Fee decreases. The large decrease in the 2011 Administrative Overhead Fee was in response to the increased wastewater operating expense budget due to the addition of the LRWRP expenses.



**Attachments:**

1. Water and Wastewater Operating Budget Summary (FY 2020-21)
2. Water Operating Budget (FY 2020-21) (under separate cover)
3. Wastewater Operating Budget (FY 2020-21) (under separate cover)
4. Administrative Overhead Fees (FY 2020-21) (under separate cover)
5. Payroll Schedule (FY 2020-21)



## Vandenberg Village Community Services District Water and Wastewater Operating Budget Summary Fiscal Year 2020-21

Below is a summary explanation for each category of the proposed operating budget for the water and wastewater enterprise funds. Although each fund has its own budget and the funds may not be comingled, they are described together in the summary to better represent the operating activities of the District. More detailed information on each line item is available in the District Office for review.

### OPERATING REVENUES

The proposed water and wastewater revenues reflect no changes in rates.

**Water** revenues are projected by using an average number of active customers for a calendar year and five-year historical average water consumption. Since revenue projection is based on historic performance, actual revenue could be better in some months and worse in others.

**Wastewater** revenues are projected by using an average number of active customers. The fees collected are fixed monthly charges; therefore, actual performance varies from budget projection primarily due to residential vacancies.

**LRWRP** revenues are projected by using number of wastewater connections. The fees are collected through the annual property tax statement and are fixed annual charges.

For FY 2020-21, staff estimates a net **water reserve** contribution of approximately \$135,032 and **wastewater reserve** contribution of approximately \$337,365 from wastewater service charges and \$101,127 from LRWRP upgrade charges.

### NON-OPERATING REVENUES

**Interest Earnings** are budgeted for the District's investment accounts with the Local Agency Investment Fund (LAIF), Santa Barbara County Treasury; money market account at Rabobank; and Wastewater

## Vandenberg Village Community Services District Water and Wastewater Operating Budget Summary Fiscal Year 2020-21

Capital Reserve Fund (WCRF) at the City of Lompoc based on the following projections:

		2019 Interest Rate	FY 20-21 Projection
LAIF	Variable	2.55%	2.55%
Santa Barbara County	Variable	1.94%	1.94%
Money Market	Variable	0.20%	0.20%
WCRF	Variable	1.20%	1.20%

### OPERATING EXPENSES

In general, operating expenses that are not exclusive to the water or wastewater funds (insurance, utilities, office supplies, administrative expenses) are allocated at 50% water, 50% wastewater. Payroll for non-exempt field staff is charged to the fund in which the work is performed. Therefore, allocation is based on historical payroll accounting.

The following are significant changes in the budgets:

**Source of Supply (Wells)** – Budget includes \$43,000 for the Sustainable Groundwater Management Act (SGMA); \$40,000 for SYRWCD pump taxes; and \$3,500 for Cloud Seeding.

**Pumping (Boosters)** – Budget includes \$325,000 for purchased power.

**Water Treatment** – Budget includes \$13,000 for AB2995 SWRCB Water System Fees and \$70,000 for chemicals.

**Wastewater Treatment** – Budget includes \$600,000 for wastewater treatment costs.

**WCRF** – This item represents the District’s portion of capital improvements to the Lompoc Wastewater Reclamation Plant and VVCS D has little control over the annual capital expenditures. The District earns interest on the WCRF balance of \$742,558 which offsets a portion of the wastewater reclamation plant capital expenditures. \$200,000 has been budgeted for the design of the Floradale Bridge

**Vandenberg Village Community Services District  
Water and Wastewater Operating Budget Summary  
Fiscal Year 2020-21**

wastewater transmission line which we expect to be billed to VVCSD through the WCRF.

***LRWRP Debt Service*** – Budget includes the annual SRF payment of \$741,091. This represent the District's portion of the LRWRP debt service obligations.

***Transmission and Distribution*** –Budget includes \$14,000 for the triennial tank inspections and \$25,000 to replace any remaining meter registers not covered under the 10-year warranty.

***Wastewater Collection*** – Budget includes \$25,000 to repair minor wastewater main problem areas as discovered by camera van. Major repairs will be included in future capital budgets.

***Customer Accounts*** – Budget includes merchant account fees for customer electronic payments as well as printing and postage costs for monthly bills.

***Insurance*** – Cost includes general liability and property casualty insurance.

***Administrative and General*** – Budgeted administrative and general costs include \$10,000 for legal counsel, and \$17,050 for employee travel expense.

***Director's Expense*** – Budget includes \$32,950 for director's travel expenses and salaries.

***Depreciation*** – Budget depreciation assumes new capital assets purchased in January. All assets are depreciated for the full month beginning the first month of ownership.

Although there is no cash outlay for depreciation expense, the Board adopted Resolution 99-94 in 1994 that directs staff to set cash aside based on depreciation expense and establish rates to provide sufficient cash to fund this depreciation expense in order to fund a replacement reserve for replacing capital equipment. The resolution was rescinded

## Vandenberg Village Community Services District Water and Wastewater Operating Budget Summary Fiscal Year 2020-21

and replaced in 2006 by Resolution 176-06 with the same direction to staff.

**Salaries and Benefits** – Many factors affect salaries and benefits in the FY 2020-21 budget which has resulted in a decrease of \$34,000 from the FY 2019-20 budget. The projected employee salaries and benefits for working hours are:

Water fund	\$ 805,900	(FY 2019-20:	\$844,600)
Wastewater fund	\$ 505,600	(FY 2019-20:	\$500,900)
Total	\$1,311,500	(FY 2019-20:	\$1,345,500)

Budgeted salaries decreased \$48,800. This includes a 2.4% economic adjustment for all employees and the retirement of one employee. The budget also assumes that employees who are not at the top of their pay scale will receive at least one merit increase.

Budgeted benefits increased by \$14,800. The additional cost for paid benefits such as insurance, retirement, etc. represents 67.28% of the total base salary the District pays its employees.

The table below shows a historical comparison of actual salaries to budget (does not include paid benefits such as holiday, sick, and vacation):

Fiscal Year	Notes	Total Budgeted Salaries	Total Actual Salaries	Variance From Budget
16-17	1.10% economic adjustment plus 2.00% salary adjustment	676,800	668,187	-8,613
17-18	0.90% economic adjustment	693,500	708,402	14,902
18-19	2.40% economic adjustment plus 4 <sup>th</sup> field employee	739,400	758,934	19,534
19-20	3% economic adjustment plus 4 <sup>th</sup> field employee	792,000	740,014 <i>projected</i>	-51,986
20-21	2.40% economic adjustment minus 4 <sup>th</sup> field employee	743,200		

**Vandenberg Village Community Services District  
Water and Wastewater Operating Budget Summary  
Fiscal Year 2020-21**

**NET INCOME <LOSS>**

Water Fund	<\$49,968>
Wastewater Fund	\$257,365
LRWRP	<\$389,277>



VANDBERG VILLAGE COMMUNITY SERVICES DISTRICT  
 PAYROLL SCHEDULE  
 2.40% ECONOMIC ADJUSTMENT

01-Jul-20

JOB TITLE	TRIAL PERIOD		STEP 1		STEP 2		STEP 3		STEP 4		STEP 5						
	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly					
OPERATIONS & MAINTENANCE MANAGER	\$7,370.13	\$42.52	\$88,441.60	\$44.65	\$92,872.00	\$8,125.87	\$46.88	\$97,510.40	\$8,531.47	\$49.22	\$102,377.60	\$8,957.87	\$51.68	\$107,494.40	\$9,405.07	\$54.26	\$112,860.80
ADMINISTRATIVE SERVICES MANAGER	\$7,370.13	\$42.52	\$88,441.60	\$44.65	\$92,872.00	\$8,125.87	\$46.88	\$97,510.40	\$8,531.47	\$49.22	\$102,377.60	\$8,957.87	\$51.68	\$107,494.40	\$9,405.07	\$54.26	\$112,860.80
FINANCE ADMINISTRATOR I	\$6,103.07	\$35.21	\$73,238.80	\$36.97	\$76,897.60	\$6,728.80	\$38.82	\$80,745.60	\$7,065.07	\$40.76	\$84,780.80	\$7,418.67	\$42.80	\$89,024.00	\$7,789.60	\$44.94	\$93,475.20
SERVICE PERSON III	\$5,225.00	\$30.15	\$62,712.00	\$31.66	\$65,852.80	\$5,761.60	\$33.24	\$69,139.20	\$6,049.33	\$34.90	\$72,592.00	\$6,352.67	\$36.65	\$76,232.00	\$6,669.87	\$38.48	\$80,038.40
SERVICE PERSON II	\$4,976.40	\$28.71	\$59,716.80	\$30.15	\$62,712.00	\$5,487.73	\$31.66	\$65,852.80	\$5,761.60	\$33.24	\$69,139.20	\$6,049.33	\$34.90	\$72,592.00	\$6,350.93	\$36.64	\$76,211.20
SERVICE PERSON I	\$4,400.93	\$25.39	\$52,811.20	\$26.66	\$55,452.80	\$4,851.60	\$27.99	\$58,219.20	\$5,094.27	\$29.39	\$61,131.20	\$5,349.07	\$30.86	\$64,188.80	\$5,616.00	\$32.40	\$67,392.00
ADMINISTRATIVE/ACCOUNTING ASSISTANT	\$4,624.53	\$26.68	\$55,484.40	\$28.01	\$58,260.80	\$5,097.73	\$29.41	\$61,172.80	\$5,352.53	\$30.88	\$64,230.40	\$5,619.47	\$32.42	\$67,433.60	\$5,900.27	\$34.04	\$70,803.20
CUSTOMER SERVICE REPRESENTATIVE II	\$4,113.20	\$23.73	\$49,358.40	\$24.92	\$51,833.60	\$4,536.13	\$26.17	\$54,433.60	\$4,763.20	\$27.48	\$57,158.40	\$5,000.67	\$28.85	\$60,008.00	\$5,250.27	\$30.29	\$63,003.20

GENERAL MANAGER	NEW RATE	
	Monthly	Hourly
EXEMPT	\$14,953.47	\$86.27
	\$179,441.60	





VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors

ITEM: 8.C

FROM: Joe Barget, General Manager



DATE: April 7, 2020

SUBJECT: Access Road

**Recommendations:** Approve the attached lease with the California State Lands Commission (SLC) to use the access road from Burton Mesa Boulevard to Well Site 1.

**Policy Implications:**

- VVCSD Code of Ordinances §1.4.1 requires agreements with external agencies and organizations to be approved by the Board and signed by the President.
- The Board found this project Categorical Exempt from the California Environmental Quality Act (CEQA) at the June 21, 2019, board meeting.

**Resource Impacts:**

- \$3,000 lease application fee.
- \$5,618 for Althouse and Meade to prepare the biological assessment.
- \$1,800 for Applied EarthWorks to add the access road to the scope of the cultural resources study they were preparing for a future well site.
- Nominal cost of \$140 per year, with annual Consumer Price Index adjustment.
- Requirement to maintain \$1,000,000 in liability insurance.
- Annual vegetation management expenses will increase due to Special Provision 12 of the lease which requires submission and approval of a pesticide use recommendation form by a certified/licensed pesticide applicator prior to using any herbicides/pesticides.

**Resource Impacts (continued):**

- Over 100 hours of General Manager staff time consulting with legal counsel, preparing lease application, gathering support material (Santa Barbara County Fire, California Highway Patrol, California Division of Oil, Gas & Geothermal Resources, and Association of California Water Agencies Joint Powers Insurance Authority), soliciting elected official support, researching the Land Management Plan for the Burton Mesa Ecological Reserve (BMER), providing justifications, complying with CEQA, and meeting with SLC staff.

**Alternatives Considered:**

- Initiating legal action to perfect a prescriptive easement on the road.
- Acquiring the road through eminent domain.

**Discussion:** There is an unpaved access road from Burton Mesa Boulevard to Well Site 1. It's located on former Union Oil Company land which was given to the SLC in 1991 as part of a settlement for two antitrust lawsuits and leased to the California Department of Fish and Wildlife (CDFW) in 1999. The road is subject to Public Resources Code (PRC) Lease 8129.9 to CDFW for the purposes of operation, management, and maintenance of ecological values as part of the BMER. PRC Lease 8129.9 has a 49-year term which expires December 3, 2048.

Four different utilities have provided water and wastewater services to the community: Vandenberg Utilities Company and Vandenberg Disposal Company (1960-73); Park Water Company (1973-88); and VVCSD (1988-present). All used the road continuously without objection until August 2014, when CDFW prohibited the District from using it until the District obtained permission from the SLC.

Although utilities used the road in a prescriptive fashion when it was privately-owned by Union Oil, laws do not allow prescriptive easements against government-owned land. California Government Code §61060(e) gives community services districts the general power of acquiring real property by eminent domain. Attempting to regain use of the road through a prescriptive easement or eminent domain were considered but judged to be costly and time consuming with no guaranteed outcome.

On April 29, 2016, the District submitted an Application for Lease of State Lands to the SLC to use the access road. The SLC required and the District subsequently hired Althouse and Meade to prepare a biological assessment and Applied EarthWorks to conduct a cultural resources study.

Randy Collins, SLC Public Land Management Specialist; Richard Brody, CDFW Reserve Manager; and Joe Barget, VVCSD General Manager; reached agreement on lease conditions at a February 25, 2020, meeting here at the District. Concerning the width of the lease parcel, the District desired and requested **20 feet** (consisting of a 12-foot roadway and 4 feet of clearance on each side); however, CDFW would only agree to **14 feet** (consisting of a 10-foot roadway and 2 feet of clearance on each side).

The lease term is 10 years beginning April 29, 2020, with consideration of \$140 per year with an annual Consumer Price Index adjustment.

The lease is scheduled for approval at the April 29, 2020, SLC meeting in northeastern California. Mr. Collins provided two originals of the lease and has requested they be signed and notarized prior to their meeting.

Regaining use of this road is essential so the District can resume driving its backhoe (along with the dump truck and utility task vehicle)—safely—between Well Site 1 and the village. Staff strongly recommends approval of this lease.

**Attachments:**

1. VVCSD Access Road - Timeline
2. Letter from State Lands Commission, dated March 13, 2020
3. SLC Lease W26978

## VVCS D Access Road (“Back Road”) - Timeline

Date	Event
8/22/1960	Unocal grants easement to Vandenberg Utilities Company for Well Site 1, road and pipeline rights of way
3/31/1964	Unocal grants easement to Vandenberg Utilities Company for pipeline from Well Site 1 to county fire station
1/26/1965	Unocal grants easement to Vandenberg Utilities Company for Well Site 3, road and pipeline rights of way
9/14/1973	PUC approves merger of Vandenberg Utilities Company and Vandenberg Disposal Company into PWC
11/5/1973	<u>Martin Damwyk</u> , as PWC employee (and later as VVCS D employee) uses back road continually until he retires on 7/27/2014
10/15/1984	<u>Mike Garner</u> , as PWC employee (and later as VVCS D employee) uses back road continually until 8/26/2014
11/8/1983	VVCS D formed and begins the process of taking over operations from PWC
12/1/1988	Agreement finalized for VVCS D purchase of water and sewer systems from PWC
6/20/1991	Unocal transfers 5,078 acres of land, containing three easements and back road, to SLC as part of a settlement for two antitrust lawsuits
12/3/1999	SLC leases land to CDFW for 49 years
11/10/2004	CDFW designates land as an ecological reserve (BMER)
8/26/2014	CDFW prohibits VVCS D from using back road

Date	Event
4/29/16	VVCSD submits lease application to State Lands Commission to use road
5/26/16	SLC requires VVCSD to provide justification, biological assessment, and cultural resources study (including tribal consultation) <input checked="" type="checkbox"/> Justification – complete 8/12/16 <input checked="" type="checkbox"/> Cultural resources study (excluding tribal) – complete 12/12/17 <input checked="" type="checkbox"/> Biological assessment – complete 5/25/18 <input checked="" type="checkbox"/> Tribal consultation – complete 7/2/18
3/13/20	SLC prepares lease with VVCSD which includes 13 special provisions
4/7/20	VVCSD meeting to consider approving lease
4/29/20	SLC meeting to consider approving lease

Abbreviations

BMER – Burton Mesa Ecological Reserve

CDFW – California Department of Fish and Wildlife

PUC – Public Utilities Commission

PWC – Park Water Company

SLC – State Lands Commission



Unocal – Union Oil Company of California

VVCSD – Vandenberg Village Community Services District



VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors ITEM: 8.D  
FROM: Joe Barget, General Manager   
Mike Garner, Operations & Maintenance Manager   
DATE: April 7, 2020  
SUBJECT: Valves

**Recommendation:** Award a contract to RL Johnson Construction, Inc., for \$36,256 to replace 10 valves in the water distribution system.

**Policy Implications:**

- California Public Contract Code §20682.5(b) requires competitive bidding for the construction of any building, structure, or improvement when the cost exceeds \$25,000.
- District Ordinance 1.6.1.2 requires the Board to approve construction contracts exceeding \$25,000.

**Resource Impacts:**

- The FY 2019-20 Capital Budget includes \$86,000 for valve replacement.
- The District purchased the valves and fittings directly from Ferguson Enterprises for \$11,596 leaving a balance of \$74,404.

**Alternative Considered:** None.

**Discussion:** There are 518 valves in the water distribution system. The District has been replacing valves that are over 50 years old for the last five years. The 10 valves identified for replacement in this year's effort are 4-inch, 6-inch, and 8-inch in size.

New, reliable valves ensure the Field Crew can quickly shut-off and isolate portions of the water distribution system for emergencies and repairs, and do so while impacting the fewest number of customers for the least amount of time.

The District published a Request for Quote (RFQ) to have a licensed Class A (General Engineering), Class B (General Building), or Class C-34 (Pipeline) contractor replace the valves. The RFQ was provided to five local contractors. Only one quote was received by the March 24, 2:00 p.m., deadline. Even though only one quote was received, the price is fair and comparable to previous work.

<b>Contractor</b>	<b>Quote</b>
RL Johnson Construction, Inc.	\$36,256.00
R. Baker Construction	No Quote
TLC Construction	No Quote
Joseph Engineering	No Quote
V. Lopez & Sons Inc.	No Quote

The valves to be replaced are 4-inch, 6-inch, and 8-inch in size.

VVCS D Field Crew will work with Customer Service Representative Tina McManigal and RL Johnson's crew to notify homeowners of planned shut-offs in the affected areas.

RL Johnson can begin the second week in April and work should be complete in about two weeks.

**Attachment:** RL Johnson Construction Quote, dated March 23, 2020





**RL Johnson Construction, Inc.**  
**1601 W. Central Ave., Suite M**  
**Lompoc, CA 93436**

March 23, 2020

*Mailing: P.O. Box 2359*  
*Lompoc, CA 93438*

CA Contractors Lic # A-764031 | DIR # 1000002419

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**To: Vandenberg Village Community Services District (VVCSD)**  
**3757 Constellation Road**  
**Lompoc, CA 93436**

**Attn: Mike Garner**  
**Project: Gate Valve Replacement Project**

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R.L. Johnson Construction Inc. respectfully submits our proposal for the above referenced project located in Vandenberg Village, CA.

- RFQ dated March 24,2020
- Pre Bid information, held March 10,2020



**Rennie Johnson**  
**Vice President**



Project: **Gate Valve Replacement Project**

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### **Basis of Proposal**

- Scheduling and phasing of construction will be coordinated with VVCS.
- Additional upgrades to the infrastructure other than what is outlined in the following not included in this proposal.
- Does not include traffic control plans. Standard temporary construction signs to be posted.
- All work to be performed during normal business hours.

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### **Statement of Work**

This project is located in Vandenberg Village, California. R.L. Johnson Construction, Inc. will furnish equipment, labor, and personnel required to perform construction as outlined below.

Provide labor and equipment to replace 10 broken - 4, 6, and 8-inch valves with new Mueller gate valves in various locations in Vandenberg Village.

4" Gate Valve  
111 Deneb Place

6" Gate Valve  
3936 Rigel Ave. & Arneb Ave.  
Spica Way & 3933 Rigel Ave.  
3916 Rigel Ave. & Agena W  
3916 Agena Way & Rigel Ave.  
3944 Agena Way  
3956 Spica Way

8" Gate Valve  
3942 Rigel Ave. & Arneb Ave.  
3974 Rigel Ave.  
3996 Rigel Ave. & Deneb Place

**TOTAL: \$36,256.00**

# OFFICE CLOSED

Due to coronavirus ... but staff is here providing essential water and sewer services to Vandenberg Village.

As a precaution, please use the following alternatives for bill payment, service, or questions:

1. Telephone: (805) 733-2475
2. Payment Box: To your right →
3. Drive-Thru Window: Other side of this building ↑
4. Email: [info@vvcasd.org](mailto:info@vvcasd.org)
5. Website: [www.vvcasd.org](http://www.vvcasd.org)



Joe Barget

General Manager





# Fire Department

*"Serving the community since 1926"*

## HEADQUARTERS

4410 Cathedral Oaks Road  
Santa Barbara, CA 93110-1042  
(805) 681-5500 FAX: (805) 681-5563

Mark A. Hartwig  
Fire Chief  
County Fire Warden

Rob Heckman  
Deputy Fire Chief  
Administration

Woody Enos  
Deputy Fire Chief  
Operations

March 20, 2020

Subject: Road Clearance Maintenance within Burton Mesa Ecological Reserve (BMER)

Brody, here is the project description for work being proposed by the Santa Barbara County Fire Department within the BMER per our 2/25/2020 meeting.

### **Project Description:**

Santa Barbara County Fire proposes to complete maintenance of road side fuel reduction treatment along 5 roads within the Burton Mesa Ecological Reserve identified in Figure 32, Wildfire Response Plan and Fuel Management Segments of the Burton Mesa Land Management Plan. The 5 roads total 4.25 miles.

The purpose of this project is to provide strategic areas where aircraft and ground fire resources can contain a fire within the BMER or suppress a fire before it enters BMER, decrease the potential size of a wildfire both in and outside BMER, provide safe access to defend homes within the Vandenberg Village, Mission Hills and Mesa Oaks neighborhoods, provide safe access for fire apparatus response during a wildfire and provide access to potential water sources.

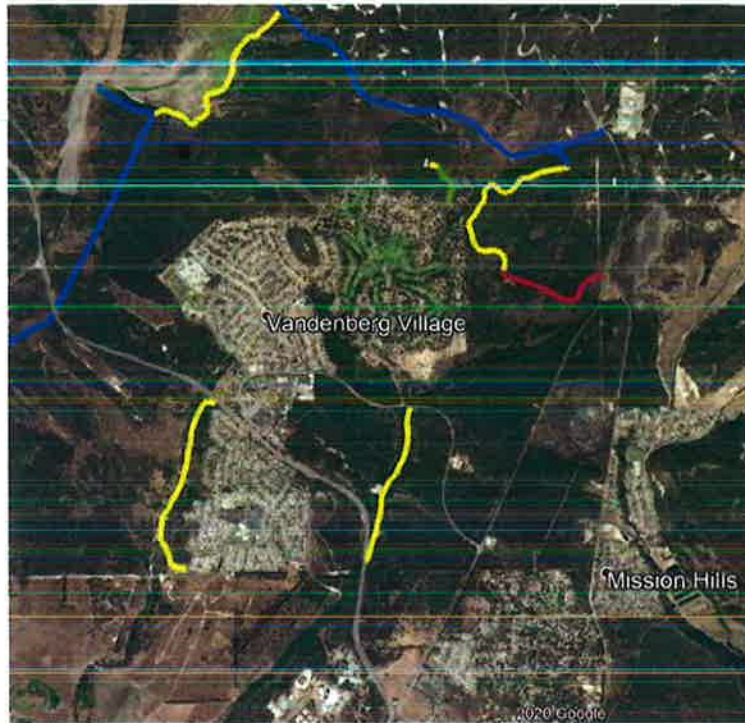
The reduction of flammable fuel along roads will occur within a horizontal distance of 15 to 20 feet from the drivable road edge and a vertical height (overhead) of 14 feet from the drivable road edge.

Methods to reduce flammable fuel within chaparral/oak woodland areas along identified roads will be to remove vegetation within 15-20 feet from the edge of the drivable roadway through selective removal of vegetation using hand cutting on both sides of the road. Flammable chaparral will be removed, flashy fuels will be weed whacked, and live trees will be limbed up and ladder fuels removed. Overhanging branches for a horizontal distance of 14 feet will be removed. Single specimen trees that are compromised or diseased within 15 feet of road may be removed. Cut material will be chipped and spread uniformly on site or accumulated into burn piles on site for disposal at the properly determined time.

The consulting biologist for the Lompoc Valley Fuel Reduction Grant will complete a query of the National Diversity Database and survey each road area to look at potential impacts and mitigations. The report will be provided to CA Fish and Wildlife (F&W). No work will start until approval is obtained by F&W.

/s/ Ann Marx  
Wildland Fuels Project Management Coordinator  
[ann.marx@sbcfire.com](mailto:ann.marx@sbcfire.com)  
805-896-6347

# Road Clearance Maintenance within Burton Mesa Ecological Reserve (BMER) (Five Roads, 4.25 Miles)



Roads identified for road side fuel reduction treatment



## Water Rates in Santa Barbara County: February 2020

City/District or Company	Billing interval	Rate * structure	Water Rates -- per hundred cubic feet										Meter Fee & Charges	
			Single Family Residential (SFR)		Multi Family Residential (MFR)		Commercial		Agriculture, Landscape, Recreation or Other		For a 5/8 or 3/4 meter			
			HCF Units	\$\$	HCF Units	\$\$	HCF Units	\$\$	HCF Units	\$\$		HCF Units		\$\$
Buellton	Monthly	Uniform	Per HCF	2.98	Per HCF	2.98	Per HCF	2.98	Per HCF	2.98	Per HCF	2.98	35.51	
Carpinteria Valley Water District	Monthly	Block	Base (0-6)	3.83	Base	3.83	Base	3.83	Agriculture Tier 1	1.95			*47.12 + 17.40 per 6 hcf + 2.27 + 3.00 per 6 hcf	
			Peak (>6)	5.02	Peak	5.02	Peak	5.02	Agriculture Tier 2	3.83	***	**		
Casmalia CSD	Monthly	Flat plus Uniform	≤3.45	90 flat	n/a	-	≤3.45	180 flat	n/a	-	-	-	None	
Cuyama CSD	Monthly	Block	<4	0.78	<4	0.78	<4	0.78	<4	0.78			82.50	
			≥4	0.78	≥4	0.78	≥4	0.78	≥4	0.78				
Golden State Water Co. (Orcutt, Santa Maria area)	Monthly	Block for S/MFR; Uniform for Comm'l & Irrig'n	0-15	3.287	0-15	2.806	Per HCF	3.287*	Per HCF	2.269	**		18.19/month, 0.962/hcf surcharge, 1.5% CPUC fee	
			15-27	3.780	15-27	3.227								
			>27	4.347	>27	3.711								
Goleta Water District*	Monthly	Block and Uniform	≤6	5.26	Per HCF	6.10	Per HCF	6.10	Urban-Ag GWC-Ag**	2.11			≤6 = 16.41	
			7-16	6.46						Recycled	1.59			7-16 = 33.86
			>16	7.12	>16	7.12				Recreation Landscape	3.79			>16 = 51.46

City/District or Company	Billing interval	Rate * structure	Single Family Residential (SFR)		Multi Family Residential (MFR)		Commercial		Agriculture, Landscape, Recreation or Other		Fees
			HCF Units	\$\$	HCF Units	\$\$	HCF Units	\$\$	HCF Units	\$\$	
Guadalupe	Monthly	Flat plus Uniform	0-6 ≥7	29.68 flat; 4.95 /hcf	0-6 ≥7	29.68 flat; 4.95 /hcf	0-6 ≥7	29.68 flat; 4.95 /hcf	0-6 ≥7	29.68 flat; 4.95 /hcf	None
La Cumbre Mutual Water Company	Bi-monthly	Block	≤30 31-60 61-90 >90	5.75 6.75 10.50 15.00	1-18 19-60 >60	5.75 6.75 10.50	Tier 1 = 3-yr avg Tier 2	5.75 10.50	Agriculture: Tier 1 ≤40 Tier 2 ≤870 hcf per year Tier 3 >870 hcf per year	5.75 4.27 10.50	Meter fee bi-monthly: 14.00 if annual use ≤49hcf; 28.00 if annual use 50-99hcf; 42.00 for >99hcf. Land fee of 29.00 per acre bi-monthly*
Lompoc	Monthly	Block for SFR; Uniform for others	0-10 10.1-20 20.1+	4.33 4.63 5.53	per hcf	4.33	per hcf	4.45*	per hcf	4.33	36.06 / 47.15 ** ***
Los Alamos CSD	Monthly	Flat Rate		3.64		3.64		3.64			3.64
Mission Hills CSD	Monthly	Block	1-100	2.36	n/a	-	1-100	2.36	n/a	-	41.85
Montecito Water Dist.	Monthly	Block	≤25 26-60 61-120 >120	5.40 5.98 7.06 8.50	0-9* 10-30 >31	5.40 5.98 7.06	Base = avg #hcf /mth Over base	5.98 7.06	Agriculture ≤20hcf/home Ag ≤870 Ag >870	5.40 3.00 5.40	44.59



City/District or Company	Billing interval	Rate * structure	Single Family Residential (SFR)		Multi Family Residential (MFR)		Commercial		Agriculture, Landscape, Recreation or Other		Fees	
			per hcf	\$\$	per hcf	\$\$	per hcf	\$\$	per hcf	\$\$		
Santa Barbara	Monthly	Block	1-4	4.44	1-4	4.44	Base**= past avg off- peak hcfs	7.01	Reer'n ≤mo budget >mo budget	4.48 23.98	28.92	
			5-16	12.96	Per DU*							
			≥17	23.98	5-8 Per DU	12.96	Above base amt	23.91	Ag'l ≤mo budget >mo budget	3.01 23.98		
Santa Maria	Monthly	Block	1-5	4.77	1-5	4.77		4.77	1-5	4.77	39.31	
			5-15	4.95	5-15	4.95		4.95	5-15	4.95	4.95	
			>15	5.3	>15	5.3		5.3	>15	5.3	5.3	
Santa Ynez River WCD ID#1	Monthly	Uniform	Per HCF	5.05	Per HCF	5.05	Per HCF	5.05	Agriculture No dwelling:	1.59	42.98 for non-Ag meter	
									Res'l/Ag 1 <sup>st</sup> 125 hcf	5.05	71.34 for smallest Ag meter: 1.5''	
									Over 125 hcf	2.46		
Solvang	Monthly	Block	1-16	3.45	Per HCF	3.75	Per HCF	3.75	Per HCF	3.75	75.43	
			>16	4.05							5/8'' 113.15 3/4''	
Vandenberg Village CSD	Monthly	Block	1-10	1.83	1-10	1.83	1-10	1.83	Landscape	1.83	17.04	
			11+	2.75	11+	2.75	11+	2.75				

\*Footnotes - - to Water Rates in Santa Barbara County; February 2020:

A “**Uniform Rate**” exists when water is priced at one single rate (dollars per hundred cubic feet, HCF) for all water used.

A “**Block Rate**” exists when water is priced at a different rate (\$/HCF) for each volume or “block” of water used, with rates increasing with each higher volume. A customer’s bill will include multiple rates if multiple blocks of water are used.

A “**Flat Rate**” exists when the charge is the same regardless of the amount of water used. “**Flat plus uniform**” describes a standard charge up to a specified volume of use, plus a charge per unit for each additional unit of water used.

**Carpinteria Valley WD**’s water rate structure uses a unique customer-specific, usage-based block rate for all residential, commercial, industrial, and public authority accounts. The first block (Base tier) is the customer’s 5-year *December-through-March average monthly consumption*. (There is a minimum Base of 6 HCF). Any water consumption above the Base block falls into the Peak block.

\* The smallest meter in the District is ¾”

\*\*The District has imposed a temporary drought surcharge of \$2.27 for a ¾” meter and \$0.50 per HCF (minimum 6 HCF or \$3.00)

\*\*\* City of Carpinteria Parks pays \$3.83 per HCF flat rate; other landscape meters pay single-family tiered rates.

**Golden State Water Company**, as an Investor Owned Utility is regulated by the California Public Utilities Commission (CPUC) which has assigned certain surcharges, credits and fees that are in addition to approved water rate and meter charges. CPUC approved surcharges vary by account type. One-time credit: Residential/Non-Residential 5/8” x 3/4” \$0.93 and LM Irrigation ¾” \$1.39.

\*for Commercial: \$20.86/month, \$0.801/hcf surcharge, 1.5% CPUC fee.

\*\*for Limited Metered Irrigation Service: \$86.10/month, \$0.834/hcf surcharge, 1.5% CPUC fee. Limited Metered Irrigation Service is only for the unincorporated area known as Lake Marie Ranches located in the former Lake Marie Service Area. Service Charge is for ¾ inch meter. Rate changes in effect January 1, 2020.

**Goleta Water District**

\*As of July 1, 2018, a Stage III Drought surcharge of \$2.90 per HCF applies uniformly to all customers except for recycled water users that are subject to the Recycled Water Rates set forth above.

\*\* “GWC-Ag” represents Goleta West Conduit System Agricultural.

**La Cumbre Mutual Water Company**’s bi-monthly meter charge is \$42.00 if annual usage is greater than 99 hcf. If annual usage is less than or equal to 49 hcf, the bi-monthly charge is \$14.00; if annual usage is 50 to 99 hcf, the bi-monthly charge is \$28.00.

La Cumbre’s bi-monthly land charge is \$29 per acre calculated to each one thousandth of an acre. For the cost comparison table below, the calculation assumes the parcel is ¼ acre in order to be similar to residential properties in other areas.

**Lompoc**

\*City has a separate rate for Industrial customers: uniform rate at \$4.33/hcf.

\*\*Monthly water service rates and charges increase as the size of the water meter increases; monthly fee for a 1 inch meter is \$69.31.

\*\*\*Meter size varies from 5/8”-10”.

**Los Alamos CSD's** water service charges were changed from a tiered rate system to a flat rate system effective August 1, 2016.

**Montecito's** rates do not include the Water Shortage Emergency (WSE) surcharge which was approved by the Board of Directors in March 2015 (and made effective with the May 2015 billing period). The current WSE Surcharge is set at \$3.45 per HCF. The surcharge is temporary and will remain in effect until water conditions have returned to normal and drought related costs have been recovered. The District is in the process of conducting a rate study and anticipates implementation of new rates July 2020.

\* = Multi-Family Residential (MFR) rates are per dwelling unit. For example, if there are three units, the first 27 HCF is \$5.40.

**Santa Barbara** uses a typical inclining block rate structure for residential customers, but a different structure applies to commercial customers. The commercial account structure is similar to Carpinteria Valley Water District's rate structure. In FY14, the City implemented a water budget structure for irrigation customers, whereby Tier 1 water use is determined based on ET data and landscaped area.

\*DU = dwelling unit

\*\*Base = off peak (Jan - June) average usage adjusted for maximum number of days in billing cycle.

\*\*\*Monthly irrigation budgets are based on the irrigated area and real time weather data (Eto data).

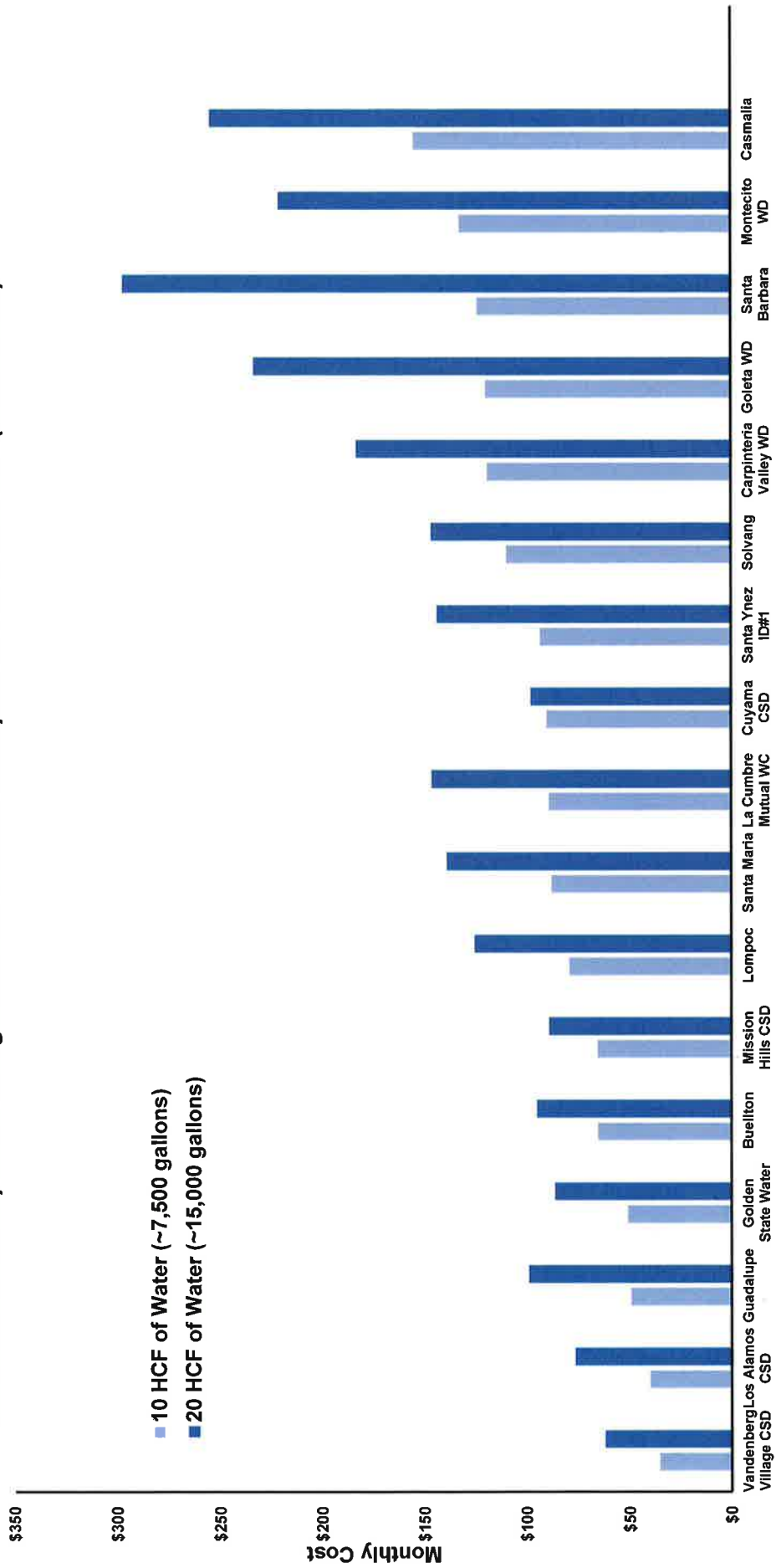
Charges for *commercial* accounts with **La Cumbre Mutual Water Company, Montecito Water District, Carpinteria Valley Water District, and the City of Santa Barbara** are calculated using a 'base' or 'tiered' amount of water usage per time period, which varies by district.

*[Information was compiled by Santa Barbara County Water Agency in January – February 2020. Phone contact is (805)-568-3440.]*

**Example Comparison of Residential Water Charges  
For 10 HCF and 20 HCF Monthly Water Usage (February 2020)**  
(For Single Family Residential Rates; for a 5/8 x 3/4 in. meter; on a 1/4 acre parcel)

Agency	10HCF \$\$	20HCF \$\$	Calculation for 10HCF (# hcf x \$rate) + fees & charges	Calculation for 20HCF (# hcf x \$rate) + fees & charges
Buellton	65.31	95.11	$(10 \times 2.98) + 35.51$	$(20 \times 2.98) + 35.51$
Carpinteria Valley WD*	119.48	183.45	$(9 \times 3.83) + (1 \times 5.02) + 47.12 + 2.27 + (9 \times 0.50) + (9 \times 2.90)$	$(6 \times 3.83) + (14 \times 5.02) + 47.26 + 2.27 + (12 \times 0.50) + (12 \times 2.90)$
Casmalia	155.50	255.50	$(90.00) + (655 \text{ cu x } 0.10)$	$(90.00) + (1655 \text{ cu x } 0.10)$
Cuyama	90.30	98.10	$(10 \times 0.78) + 82.50$	$(20 \times 0.78) + 82.50$
Golden State Water	51.06	86.40	$((10 \times (3.287)) + 18.19)$	$((15 \times (3.287)) + (5 \times (3.780)) + 18.19)$
Goleta WD	120.26	234.10	$(6 \times (5.26 + 2.90)) + (4 \times (6.46 + 2.90)) + 33.86$	$(6 \times (5.26 + 2.90)) + (10 \times (6.46 + 2.90)) + (4 \times (7.12 + 2.90)) + 51.46$
Guadalupe	49.48	98.98	$29.68 + (4 \times 4.95)$	$29.68 + (14 \times 4.95)$
La Cumbre Mutual WC*	89.13	146.63	$(10 \times 5.75) + 28.00 + (0.5 \times 29 \times 0.25 \text{ acre})$	$(20 \times 5.75) + 28.00 + (0.5 \times 29 \times 0.25 \text{ acre})$
Lompoc	79.36	125.66	$(10 \times 4.33) + 36.06$	$(10 \times 4.33) + (10 \times 4.63) + 36.06$
Los Alamos	40.04	76.44	$(10 \times 3.64) + 3.64$	$(20 \times 3.64) + 3.64$
Mission Hills	65.45	89.05	$(10 \times 2.36) + 41.85$	$(20 \times 2.36) + 41.85$
Montecito	133.09	221.59	$(10 \times 5.40) + 44.59 + (10 \times 3.45)$	$(20 \times 5.40) + 44.59 + (20 \times 3.45)$
Santa Barbara	124.44	298.12	$(4 \times 4.44) + (6 \times 12.96) + 28.92$	$(4 \times 4.44) + (12 \times 12.96) + (4 \times 23.98) + 28.92$
Santa Maria	87.91	139.16	$(5 \times 4.77) + (5 \times 4.95) + 39.31$	$(5 \times 4.77) + (10 \times 4.95) + (5 \times 5.30) + 39.31$
Santa Ynez ID#1	93.48	143.98	$(10 \times 5.05) + 42.98$	$(20 \times 5.05) + 42.98$
Solvang	109.93	146.83	$(10 \times 3.45) + 75.43$	$(16 \times 3.45) + (4 \times 4.05) + 75.43$
Vandenberg Village	35.34	61.92	$(10 \times 1.83) + 17.04$	$(11 \times 1.83) + (9 \times 2.75) + 17.04$
*Footnotes	Some bills may include additional taxes or one-time charges. Carpinteria charges are customized to each account. The two Carpinteria example calculations in this table use a monthly mean of 10 or 20 hcf and a winter mean water use of 9 hcf for SFR customers for the last 5 years. See footnotes on previous pages. La Cumbre's calculation assumes the property is 1/4 acre to compare with typical residential property in other areas. One hundred cubic feet (HCF) = 748 gallons; 10 HCF = 7,480 gals.			

### Residential Monthly Water Charges in Santa Barbara County for 10 HCF and 20 HCF (March 2020)





## Work Plan – Club House Road Entrance Beautification

PHASE	RESPONSIBLE PARTIES	SOURCE OF FUNDS	BUDGET
<b>1 Preliminary Site Work</b> - Grading - Rocks - Water service	Rudge & The Mission Club grounds crew Garner & VVCSD field crew Mostly labor and equipment	VVCSD (Insurance settlement)	\$500 <b>COMPLETE</b>
<b>2 Wall Work</b> - Stucco and color - Cap stone	The Mission Club contractor (Michael Zazueta) and grounds crew	The Mission Club	\$8,000 <b>COMPLETE</b>
<b>3 Letters</b> - Cast aluminum 10" & 8" - Duranodic Bronze color - Palatino Semi Bold font	Stassi, Barget Signs of Success, Inc.	Donations	\$4,000 <b>COMPLETE</b>
<b>4 Landscaping</b> Conceptual Native Landscape Plan prepared by Althouse and Meade	Contrerases, Rudge, Glasgow, Redmon, & Stassi - Add topsoil - Purchase trees and plants from Manzanita Nursery - Prepare and fertilize soil - Plant trees and plants	Donations	\$4,000
<b>5 Initial Maintenance</b> Through 12/31/2021	Contrerases, Rudge, Glasgow, Redmon, & Stassi - Ensure adequate water - Fertilize, as needed - Remove weeds and rake area - Prune vegetation	VVCSD (Insurance settlement)	\$1,700
<b>6 Future Maintenance</b> After 1/1/2022	The Mission Club grounds crew VVCSD field crew	The Mission Club VVCSD	— —
	<b>Total</b>	<b>Total</b>	<b>\$18,200</b>

