

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



"Pride in Community Service"

<http://vvcasd.org>
info@vvcasd.org

REGULAR MEETING

Tuesday, January 4, 2022

7:00 p.m.

AGENDA

Pursuant to AB 361, Directors may participate in this meeting via teleconference. The public can only participate via teleconference. The VVCSD meeting room will not be open.

**To access the meeting via telephone please dial: 1-669-900-9128
and/or via the Web at: <http://join.zoom.us>**

Meeting ID: 837 8471 3866

Password: 429538

The District encourages members of the public to provide written comments in advance to Board Secretary Stephanie Garner, sgarner@vvcasd.org, by Tuesday, January 4, at 5:00 p.m.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL: Directors Brooks, Bumpass, Gonzales, Redmon, and Stewart
3. ADDITIONS AND DELETIONS TO AGENDA
4. PUBLIC FORUM

The Board will invite public comment on each action item as it is considered during the meeting.

At this time members of the public wishing to address the Board on other matters that are within the jurisdiction of the District may do so when recognized by the President. Please begin by stating your name and place of residence.

5. OPERATIONS REPORT

6. ADMINISTRATION REPORT

7. CONSENT CALENDAR

A. Minutes of the Regular Meeting on December 7, 2021 page 1

B. Treasurer Report

(1) Monthly Financials page 7

(2) Disbursements through December 31, 2021 page 15

C. **Remote Teleconference Meetings:** Continue conducting board meetings by remote teleconference as allowed by Assembly Bill 361. The Governor’s State of Emergency remains in effect and state or local officials continue to impose or recommend measures to promote social distancing.

8. ACTION ITEMS

A. **Committees and Agencies:** Appoint directors to committees and external agencies, and develop a conference schedule page 21

B. **Surplus Property:** Consider determining the dump truck and valve truck are surplus and offering them to Mission Hills Community Services District for purchase at salvage value page 27

C. **Montecito Water District:** Presentation by Director Floyd Wicks
..... page 29

9. REPORTS

A. Committees

B. District Representatives to External Agencies

C. Board President

D. General Manager

10. INFORMATIONAL CORRESPONDENCE

- A. US Drought Monitor: California, December 21, 2021..... page 35
- B. Conceptual Plan, City Direction for New VVCSDD HDD Sewer Crossing Santa Ynez River at Floradale Avenue..... page 37
- C. Water Rates in Santa Barbara County, February 2021..... page 39
- D. Letter of Appreciation to Laguna County Sanitation District, December 23, 2021 page 41

11. DIRECTORS FORUM: Any member of the Board may address the Board on any subject within the jurisdiction of the District.

12. ADJOURN

NOTICE: The Board of Directors of the Vandenberg Village Community Services District will meet at the District Office Conference Room, 3745 Constellation Road, Vandenberg Village, in compliance with §54954.2 of the Government Code of the State of California.

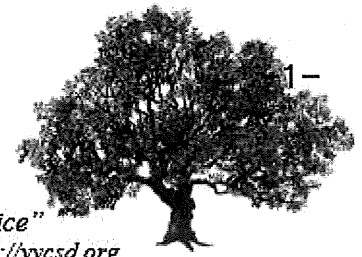
If you need reasonable accommodations due to a disability, please contact the Board Secretary 24 hours prior to the meeting at (805) 733-2475.

Please silence all cell phones during the meeting, as a courtesy to others.

Board package is available at the Vandenberg Village Public Library and on the District's website at <http://www.vvcsd.org>.

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MINUTES Regular Meeting

December 7, 2021

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by Vice President Brooks who led the Pledge of Allegiance.

2. ROLL CALL: Directors Brooks was present. Directors Bumpass, Gonzales, and Redmon participated via Zoom video conference. Director Stewart was absent.

OTHERS PRESENT

General Manager Joe Barget, Operations & Maintenance (O&M) Manager Mike Garner, and Administrative Services (AS) Manager Cynthia Allen participated via Zoom video conference.

3. ADDITIONS AND DELETIONS TO AGENDA

There were none.

4. PUBLIC FORUM

Vice President Brooks invited public comments and there were none.

5. OPERATIONS REPORT

O&M Manager Garner reported the District pumped 34.3 million gallons of water for November. This was the same amount as last year. Vandenberg Village received 0.14 inches of rain in November bringing the calendar year total 8.28 inches.

Well levels (below ground surface) for November were 1B-145', 3A-151', and 3B-135'.

During the Thanksgiving holiday, there was a fire in the electrical panel that provides power to Well 3B. The fire was on the District's side of the electric meter and caused significant damage. Well 3B has been out of service. PG&E is scheduled to shut off its power on December 8 so electrician Joe Debolt can replace the panel.

Today, Laguna County Sanitation District from Santa Maria assisted the District with their Vactor truck and three-man crew. They cleaned the entire off-site sewer trunk line on the west side of the village where the sanitary sewer overflow (SSO) occurred last month. On November 1 there was a Category 3 SSO of 500 gallons at the splitter box near Floradale Bridge.

To conclude his report, O&M Manager said the field crew replaced four angle stops and RL Johnson has been contracted to repair the leak in the 12-inch water main at the Constellation Road northbound offramp. The Caltrans permit application was submitted and work is planned for Tuesday, December 14. Crosno Construction has been notified of needed repairs to the exterior paint on Tank 5B.

6. ADMINISTRATION REPORT

In October, AS Manager Allen submitted an application to the State Water Resources Control Board requesting \$8,631 for water charge arrearages. The District received the check on Friday for the full amount and credits will be posted to customer accounts tomorrow. Of the 35 customers who were eligible when the application was submitted, 25 are still eligible to receive funds. The customers must have unpaid water charges accrued between March 4, 2020, and June 15, 2021, to qualify. Six customers were sent to collections since October 2020 who were eligible but were not used in the application calculations. The District applied all but \$151 to customer accounts and will be returning this excess to the State.

Beginning February 2022, the State will fund wastewater arrearages. However, in January, the District will resume charging late fees and discontinuing service, therefore the wastewater arrearages request will be a small amount.

As of today, 65 customers are 60 or more days delinquent for a total of about \$18,000 after the payment of the arrearages is applied. Ten customers have past due balances of more than \$500 and eight customers have not made a payment in six months or longer. In January, 48-hour notices will be issued for the first time since March 2020 so those numbers will probably decline. All customers with past due amounts are on a payment plan.

Last week, AS Manager Allen, submitted a risk control grant application for a \$10,000 safety grant to the Association of California Water Agencies (ACWA) Joint Powers Insurance Authority (JPIA) for the Valve Operator and Truck project. The new equipment qualifies by reducing the strain from manual valve turning required by the District's current equipment and manual shoveling required to expose system valves. It will also provide updated location information for the District's Emergency Response Plan and GIS system. The District will be notified in March whether we receive the grant or not.

She nominated the Tanks 5A & 5B Rehabilitation Project to the Central Coast Chapter of APWA (American Public Works Association) for their Public Works Project of the Year under the \$2M Award. VVCS D won this award in 2019 for the Office Remodel Project and 2020 for the Lift Station #1 Replacement Project. Notification will be in February regarding the award.

The District Office will be closed to the public from 1:00 p.m. on December 24 through January 3. Many employees use this opportunity to take vacation since their workload is slow. However, the office and field will still be staffed so assistance will continue to be available to customers via phone.

To conclude her report, AS Manager Allen said she was relieved from her jury duty last month.

7. CONSENT CALENDAR

A. Minutes from the Regular Meeting on November 2, 2021

B. Treasurer Report

- 1) Financial Statements
- 2) Disbursements through November 30, 2021

C. Remote Teleconference Meetings

Motion by Director Redmon, seconded by Director Bumpass to accept the consent calendar as presented.

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, and Redmon

Noes: None

Abstain: None

Absent: Director Stewart

8. ACTION ITEMS

A. Board Officers

After a lot of discussion among the Directors two motions were made.

Motion by Director Bumpass, seconded by Director Redmon to elect Director Brooks as President and Director Gonzales as Vice President.

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, and Redmon

Noes: None

Abstain: None

Absent: Director Stewart

Motion by Director Bumpass, seconded by Director Brooks to elect Director Redmon as Finance Officer

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, and Redmon

Noes: None

Abstain: None

Absent: Director Stewart

B. Director Appointment

Motion by Director Bumpass, seconded by Director Gonzales to approve the attached Notice of Vacancy for publication and plan to appoint a new Director at the February 1 board meeting

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, and Redmon

Noes: None

Abstain: None

Absent: Director Stewart

9. REPORTS

A. Committees

Director Brooks attended a Sustainable Groundwater Management Agency committee meeting and will attend another tomorrow.

B. District Representatives to External Agencies

Director Brooks attended a virtual Association of California Water Agencies conference.

C. President

President Stewart was absent

D. General Manager

General Manager Barget referred the Directors to the Local Agency Formation Commission letter in the informational correspondence section of the board package. If anyone is interested in seeking nomination or has questions, please see him or AS Manager Allen.

Director Redmon asked if the county has contacted him about reimbursing the District for a portion of the test well at the old fire station. General Manager Barget has not received any communication from the county.

10. INFORMATIONAL CORRESPONDENCE

- A. US Drought Monitor: California, November 30, 2021
- B. LAFCO letter, Call for Nominations for Special District Member, November 22, 2021
- C. California Water and Wastewater Arrearages Payment Program Water Arrearages Disbursement Request Form

11. DIRECTORS FORUM

Director Bumpass asked about the Floradale Sewer Relocation Project. General Manager Barget said it is still in the design phase and he is looking for grant opportunities to offset the \$2 million cost.

12. ADJOURN

Vice President Brooks declared the meeting adjourned at 7:47 p.m.

Attest:

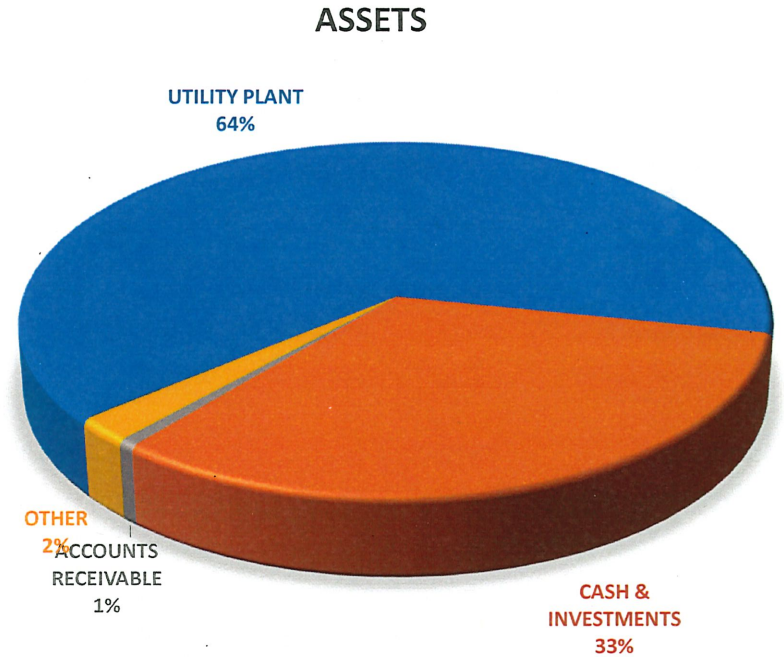
Signed:

Stephanie Garner
Secretary, Board of Directors

Christopher Brooks
Vice President, Board of Directors

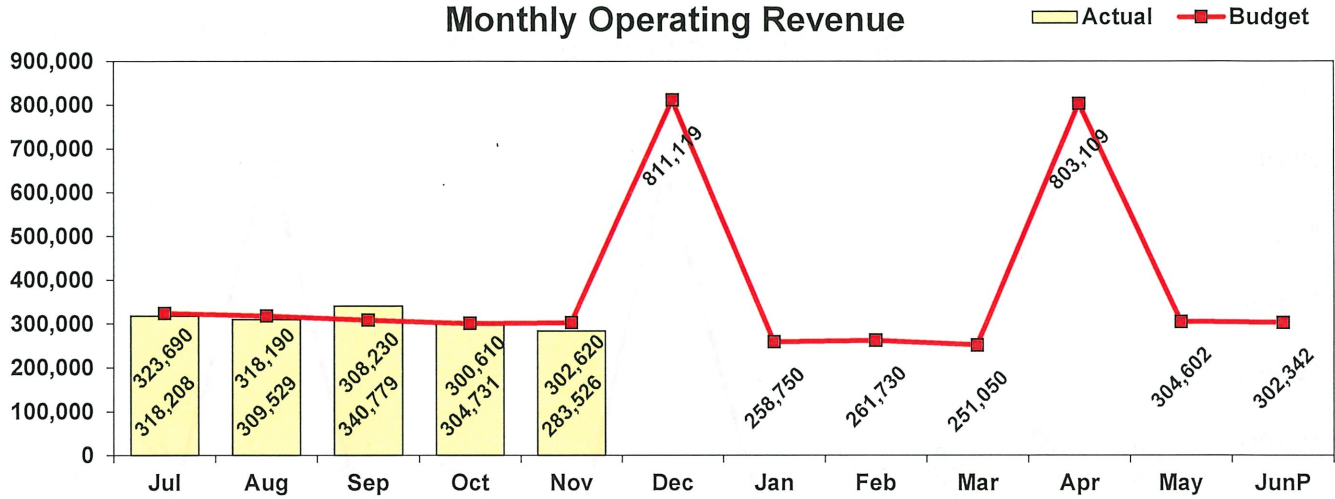
VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
 Combined Balance Sheet
 As of November 30, 2021

	2022 FYTD	FYE 2021	CHANGE
ASSETS			
UTILITY PLANT	\$22,781,113	\$23,011,947	(\$230,834)
CASH & INVESTMENTS	11,797,198	11,668,697	128,501
ACCOUNTS RECEIVABLE	232,558	275,089	(42,531)
OTHER	783,109	797,258	(14,149)
TOTAL ASSETS	\$35,593,978	\$35,752,991	(\$159,013)
DEFERRED OUTFLOWS OF RESOURCES-PENSIONS	\$403,863	\$403,863	\$0
TOTAL ASSETS & DEFERRED OUTFLOWS	\$35,997,841	\$36,156,854	(\$159,013)
LIABILITIES			
CURRENT LIABILITIES	\$468,401	\$610,677	(\$142,276)
UNEARNED REVENUE	139,485	139,485	0
LONG TERM DEBT- LRWRP UPGRADE PROJECT	5,478,897	5,478,897	0
NET PENSION LIABILITY	1,502,320	1,502,320	0
TOTAL LIABILITIES	\$7,589,103	\$7,731,379	(\$142,276)
DEFERRED INFLOWS OF RESOURCES-PENSIONS	\$37,277	\$37,277	\$0
EQUITY			
CONTRIBUTED CAPITAL	\$6,028,323	\$6,110,084	(\$81,761)
EQUITY	22,359,875	21,604,475	755,400
CURRENT EARNINGS	(16,737)	673,639	(690,376)
TOTAL EQUITY	\$28,371,461	\$28,388,198	(\$16,737)
TOTAL LIABILITIES, DEFERRED INFLOWS & EQUITY	\$35,997,841	\$36,156,854	(\$159,013)

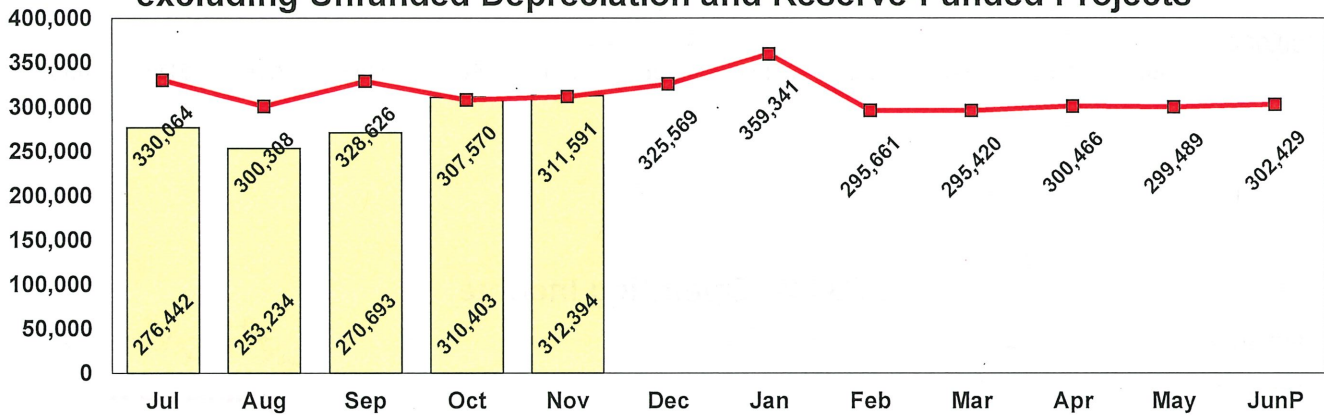


Operating Revenue and Expenses Vandenberg Village Community Services District July 1, 2021 to June 30, 2022

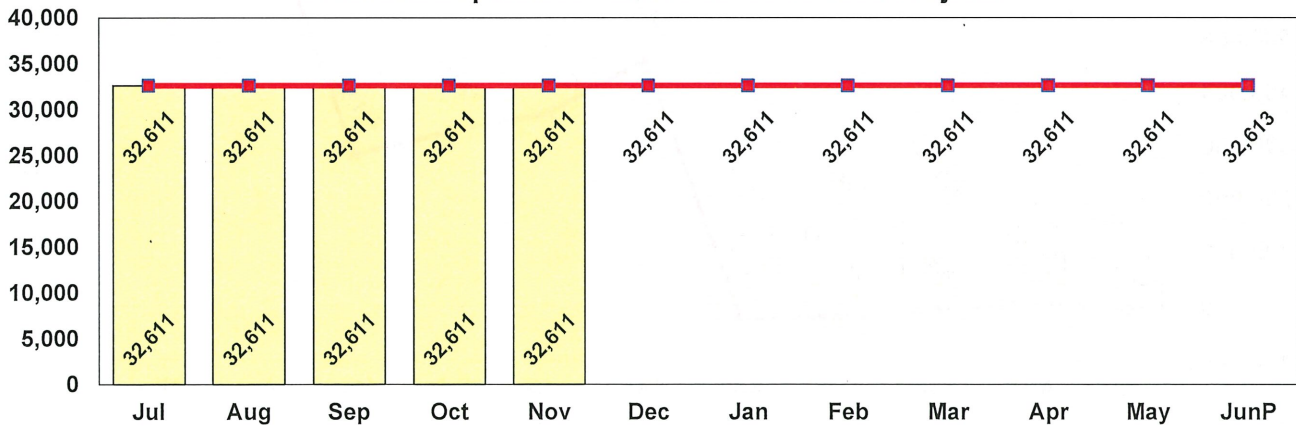
Monthly Operating Revenue



Monthly Operating Expense excluding Unfunded Depreciation and Reserve-Funded Projects



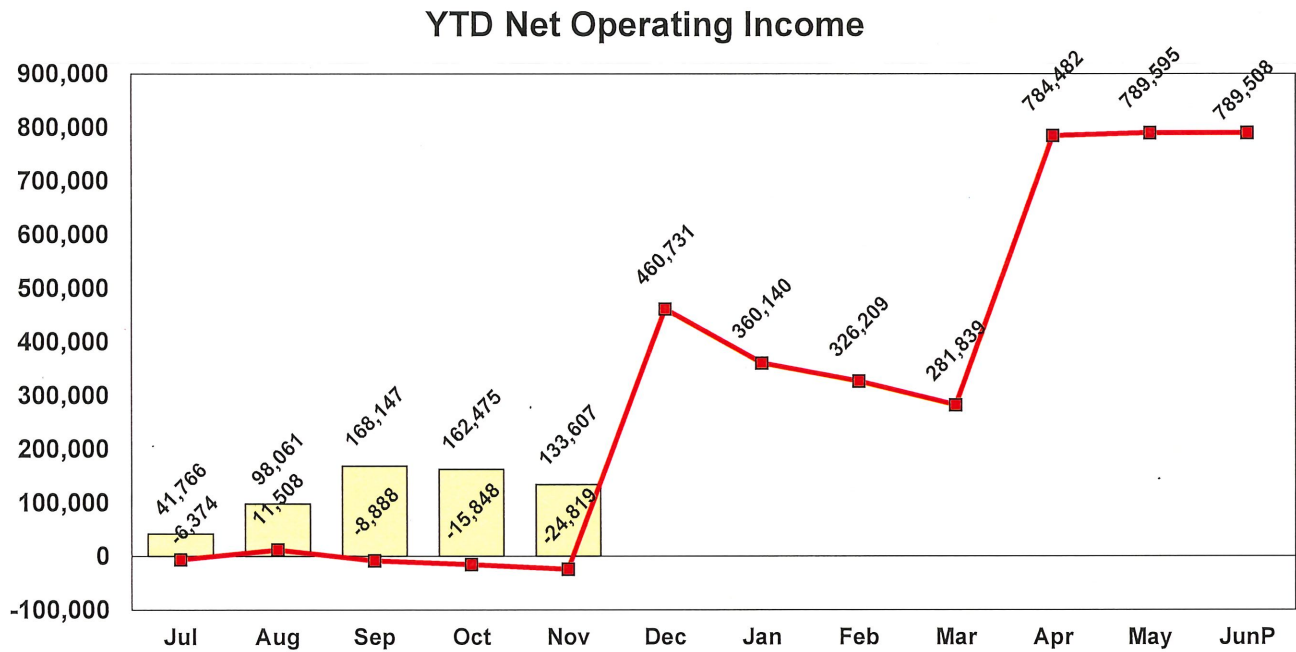
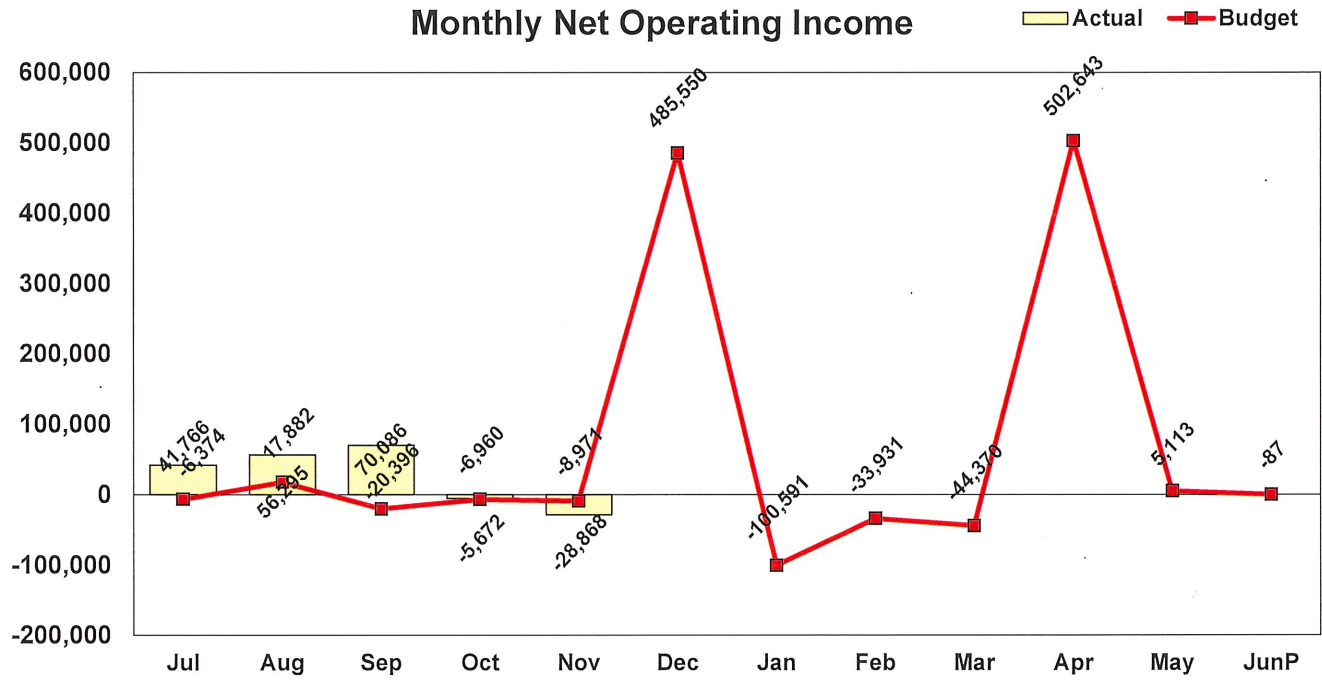
Monthly Operating Expense Unfunded Depreciation and Reserve-Funded Projects



Operating Income

Vandenberg Village Community Services District

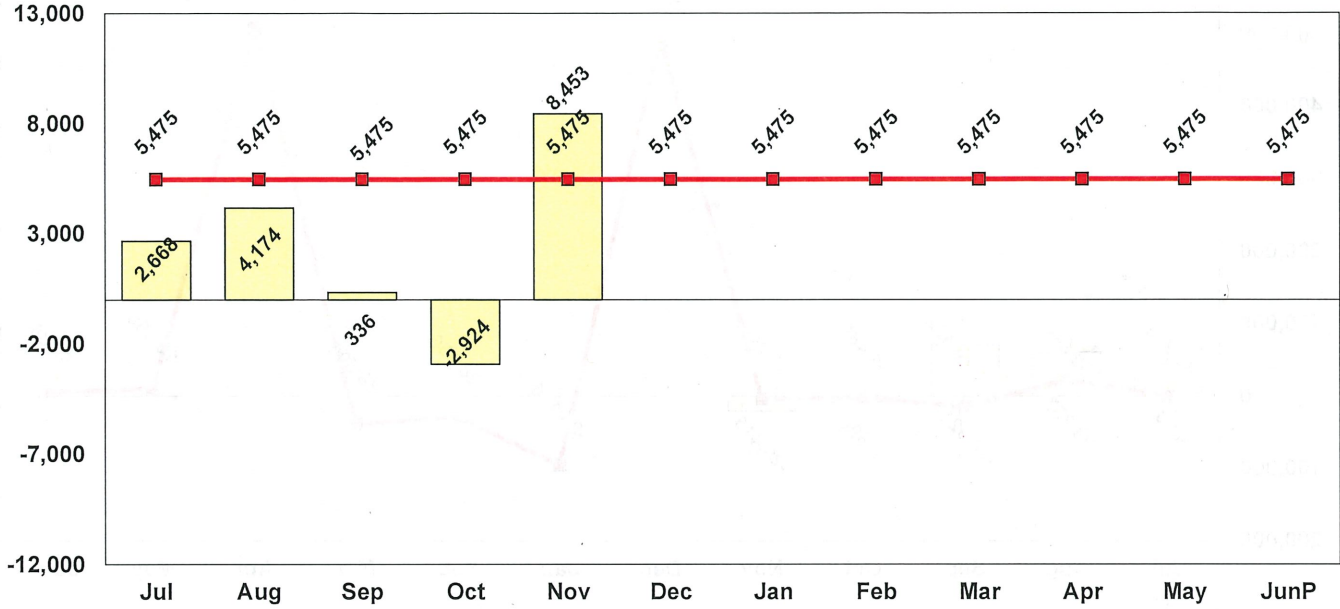
July 1, 2021 to June 30, 2022



Non-Operating Income Vandenberg Village Community Services District July 1, 2021 to June 30, 2022

Monthly Net Non-Operating Income

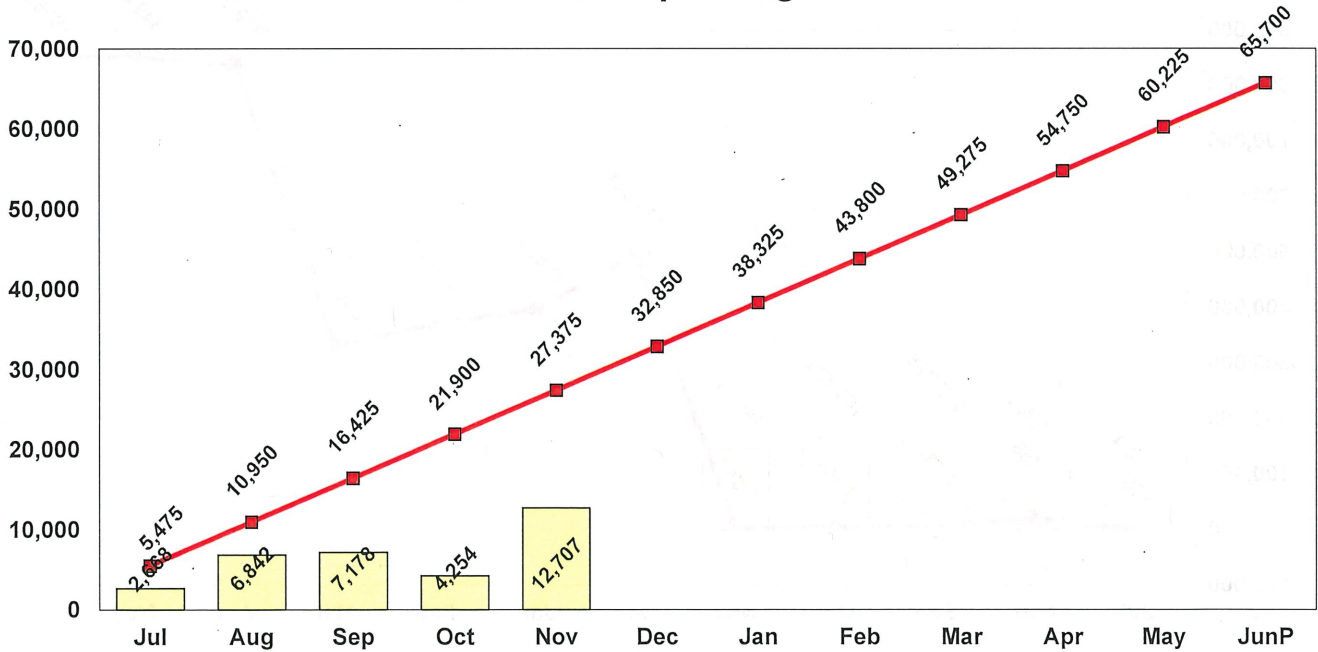
Actual Budget



Sept.'21 - Fair Market Value adjustment.

Oct'21-Asset Retirement

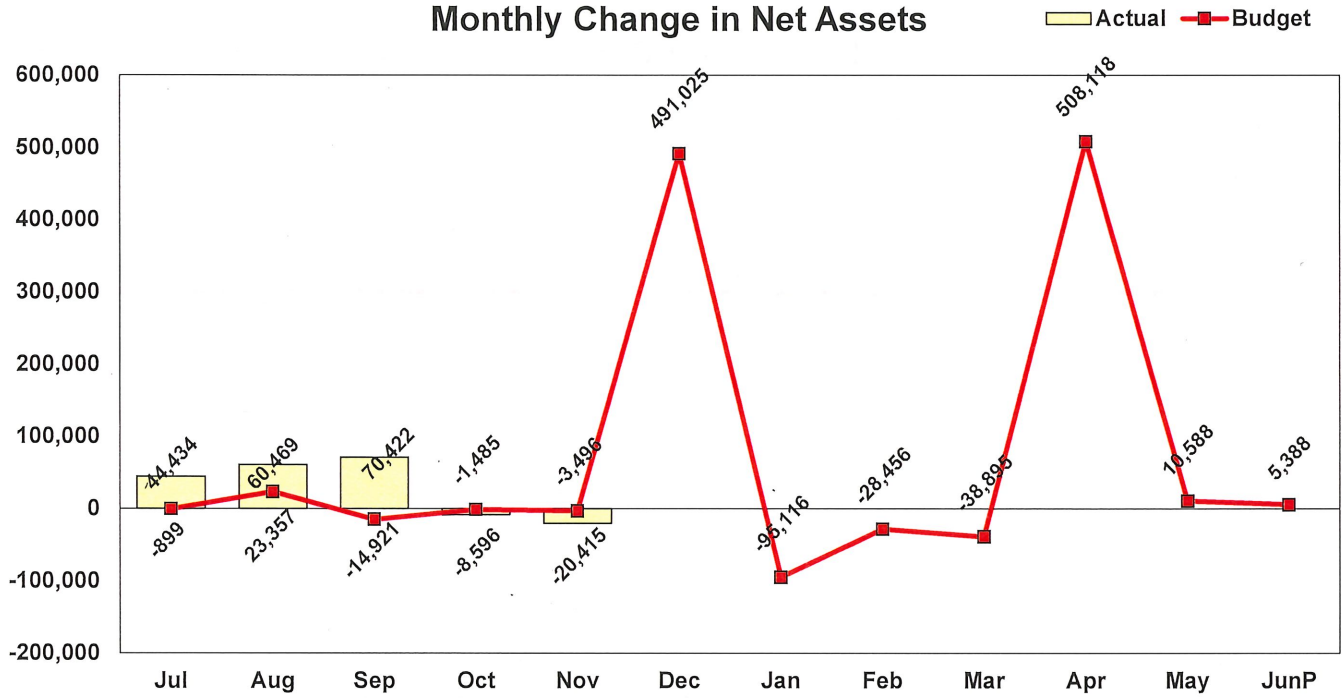
YTD Net Non-Operating Income



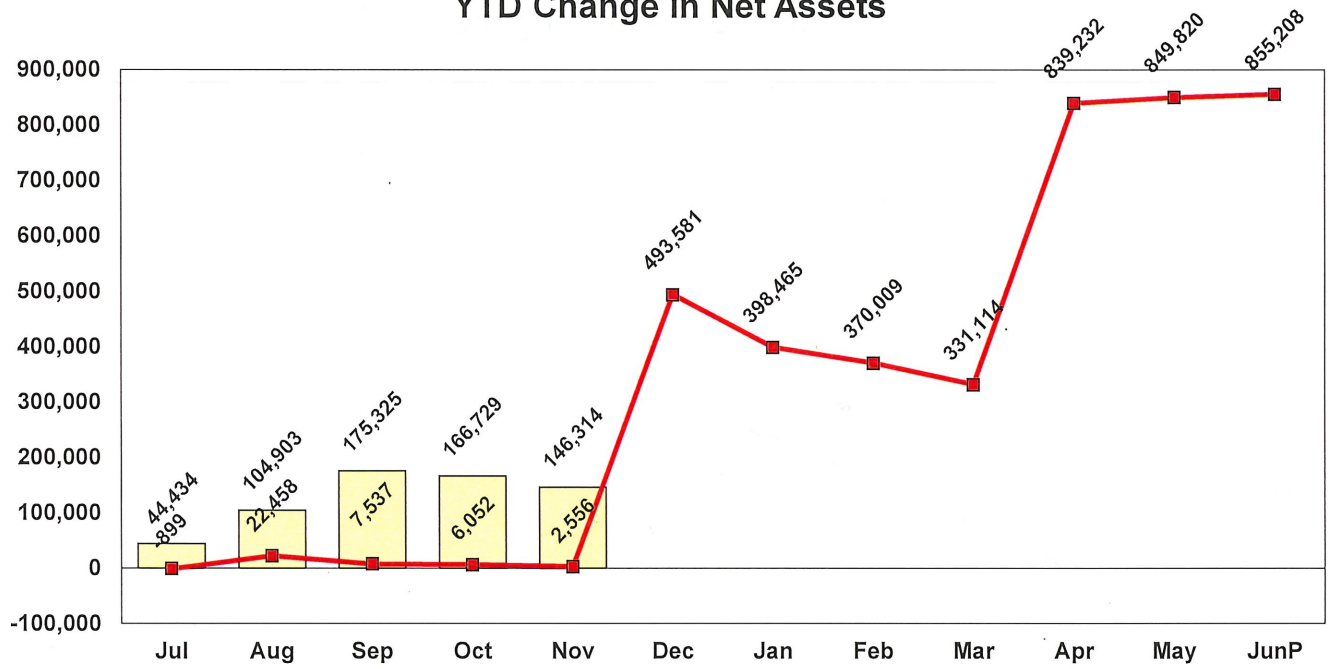
Change in Net Assets

Vandenberg Village Community Services District July 1, 2021 to June 30, 2022

Monthly Change in Net Assets



YTD Change in Net Assets



Statement of Cash Flow
Vandenberg Village Community Services District
For the Period from July 1, 2021 to November 30, 2021

	Water Fund	WW Fund	
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash received from customers and users	\$ 884,905	\$ 702,638	
Cash payments for goods and services	(564,982)	(446,488)	
Cash payments to employees	(227,071)	(125,760)	
Net Cash Provided by Operating Activities			\$ 223,242
CASH FLOWS FROM CAPITAL & RELATED FINANCING ACTIVITIES			
Sale of capital assets	6,050	(1,225)	
Purchase of capital assets	(86,629)	(34,586)	
Net Cash Used - Capital & Related Financing Activities			(116,390)
CASH FLOWS FROM INVESTING ACTIVITIES			
Investment income	9,875	11,775	
Net Cash Provided by Investing Activities			21,650
Net Increase (Decrease) in Cash & Cash Equivalents			128,501
Cash and cash equivalents, beginning of year			11,668,699
Cash and cash equivalents, year-to-date			<u>\$ 11,797,200</u>
Reconciliation to the Statement of Net Assets:			
Cash on hand	400		\$ 400
Cash and short term investments	2,925,087	8,871,713	11,796,800
			<u>\$ 11,797,200</u>
 Reconciliation of Operating Income to Net Cash Provided by Operating Activities			
Operating Income	\$ 65,003	\$ (94,446)	
Adjustments to reconcile operating income to net cash provided by operating activities			
Depreciation	\$ 79,810	\$ 265,999	
Change in operating assets and liabilities:			
(Increase) decrease in accounts receivable	35,147	(143)	
(Increase) decrease in prepaid items	14,149	-	
Increase (decrease) in accounts payable	(56,277)	(32,392)	
Increase (decrease) in accrued payroll	(10,465)	(8,628)	
Increase (decrease) in customer deposits	(4,235)		
Increase (decrease) in compensated absences	(30,279)		
Net Cash Provided by Operating Activities	<u>\$ 92,852</u>	<u>\$ 130,390</u>	<u>\$ 223,242</u>

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

Disbursement # 01-22 From 12/1/2021 To 12/31/2021
 Board Meeting Date 1/4/2022 Item: 7B.2

Accounts Payable Amount \$104,278.82

Check Numbers 27992-28032

Void Checks 27704

Electronic Vendor Payment Amount \$2,748.53

Confirmation Numbers 172021, 330134, 361128

A/P Hand Check Amount _____

Check Numbers _____

Payroll Amount \$96,250.53

Check Numbers electronically transferred

Wire Transfers _____

Wire Numbers _____

Disbursements/Investments

A/P Checks 104,278.82

Electronic Vendor Payments 2,748.53

A/P Hand Checks 0.00

Payroll 96,250.53

Investments 0.00

TOTAL \$203,277.88

REPORT.: Dec 22 21 Wednesday
 RUN...: Dec 22 21 Time: 10:50
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 12-21 thru 12-21 Bank Account.: 13100

PAGE: 001
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
027704	12/10/21	\N001	KENDRA M. NOBLE	-95.41	000C10501u	Ck# 027704 Reversed
027992	12/08/21	AME02	AMERICAN INDUSTRIAL SUPPL	140.07	82951	GLOVES;BUSHINGS,ADAPTERS,TEES,NIPPLE,TAPE-CHEMPUMP
027993	12/08/21	ARA01	ARAMARK UNIFORM SERV.INC.	153.82	340634	SHOP TOWELS 12/2/21
027994	12/08/21	BAN03	BANK OF AMERICA	385.00	68221121	REGISTRATION-ACWA VIRTUAL CONF.-BROOKS
027995	12/08/21	CAL21	CALIFORNIA STATE LANDS CO	327.50	B3540	STATE LANDS-LEASE-WATER WELLS 10/21
027996	12/08/21	CLS01	CLINICAL LABS OF SAN	987.00	984197	BACTERIA,IRON,MANG,PHYSICAL,PFAS,123TCP TEST 10/21
027997	12/08/21	COR04	CORE & MAIN LP	670.97	P982297	DRESSER COUPLINGS
027998	12/08/21	COV01	COVERALL MOUNTAIN & PACIF	391.00	553179372	JANITORIAL SERVICE 12/21
027999	12/08/21	CWE04	CWEA	192.00	67050122	CWEA MEMBERSHIP-REA 1/22-12/22
028000	12/08/21	DEL04	DELANTY, MATHEW D.	223.81 3200.00	202111221 202112011	TROUBLESHOOT LS#3 474 PLC;SHIP TO SCHNEIDER SCADA UPGRADE PROGRAMMING 11/22-11/26/21-PO#1704
Check Total.....:				3423.81		
028001	12/08/21	HOM02	HOME DEPOT	270.61	10021121	REUSEABLE TEMPORARY SAFETY FENCE
028002	12/08/21	MAI01	MTC.SUPERINTENDENTS ASSOC	35.00 35.00	C11206 1C11206	2022 DUES-MTC.SUPERINTENDENTS ASSOC.-JB 2022 DUES-MTC.SUPERINTENDENTS ASSOC-MG
Check Total.....:				70.00		
028003	12/08/21	MIL01	MILLER LANDSCAPING AND MA	150.00	60149	OFFICE YARD MAINTENANCE 11/21
028004	12/08/21	NAT01	NATIONAL GROUP TRUST	813.55	23940122	LONG-TERM DISABILITY 1/22
028005	12/08/21	OLI01	OLIN CORP - CHLOR ALKALI	4277.86	49776	3,998 GALS NaOCL
028006	12/08/21	PGE01	PACIFIC GAS & ELECT. INC.	21471.39	68721121	PGE CHARGES 10/18/21-11/15/21
028007	12/08/21	RAY01	RAY MORGAN COMPANY	359.67	3540157	COPIER CONTRACT USAGE 12/7/21-1/6/22;FREIGHT
028008	12/08/21	SOU01	SO.CALIFORNIA GAS CO.INC.	70.00 28.42	79001121 84181121	SO.CALIF GAS-WELL 1B 10/25/21-11/24/21 SO.CALIF GAS-OFFICE 10/25/21-11/24/21
Check Total.....:				98.42		
028009	12/08/21	STE04	STERICYCLE, INC.	286.18	410653	DOCUMENT SHREDDING SERVICE 10/19,10/26,11/9/21
028010	12/08/21	UND01	UNDERGROUND SERVICE ALERT	41.35	120210769	USA TICKETS 11/21

REPORT.: Dec 22 21 Wednesday
 RUN...: Dec 22 21 Time: 10:50
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VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 12-21 thru 12-21 Bank Account.: 13100

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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
028011	12/08/21	USB02	U.S.BANK CORPORATE PAYMEN	4013.48	32561121	TRACTOR MTC;UNIFORM SHIRTS;MH COVER;PO PERMIT;CWEA
028012	12/08/21	VRE01	JIM VREELAND FORD	61.52	44882	UNIT #22-OIL, FILTER
028013	12/08/21	WAS01	WASTE MANAGEMENT CORPORAT	131.07	517936	TRASH COLLECTION-SHOP 11/21
				40.09	517940	TRASH COLLECTION-OFFICE 11/21
			Check Total.....:	171.16		
028014	12/08/21	\B008	LAURIE R. BARBER	50.26	000C11101	CUSTOMER REFUND-BAR0090-4601 FALCON DR.
028015	12/08/21	\G004	STANLEY GARROW	50.83	000C11101	CUSTOMER REFUND-GAR0055-282 ANTARES AVE.
028016	12/22/21	ACW03	ACWA JOINT POWERS INSURAN	11959.85	0678290	GROUP MEDICAL,DENTAL,VISION,LIFE,EAP 1/22
028017	12/22/21	ARA01	ARAMARK UNIFORM SERV.INC.	179.63	350955	CONTINUOUS TOWELS,SHOP TOWELS 12/16/21
028018	12/22/21	BRE01	BREMER AUTO PARTS	41.09	941614	DEF FOR DUMP TRUCK
028019	12/22/21	CAL07	STATE OF CALIFORNIA	3033.00	WD0190158	SWRCB WASTE DISCHARGE FEE FY22
028020	12/22/21	COR01	CORBIN WILLITS SYSTEM INC	769.14	C112151	SERVICE AND ENHANCEMENT FEE 1/22
028021	12/22/21	COR04	CORE & MAIN LP	5665.39	P718739	METER READING RADIOS & ANTENNAS-PO#1700
028022	12/22/21	DEB01	DEBOLT ELECTRIC	467.50	2113-L	WELL 3B-REPLACE METER PANEL,TEMP.CONTROL WIRING-L
				600.00	2113-M	WELL 3B-REPLACE METER PANEL,TEMP.CONTROL WIRING-M
			Check Total.....:	1067.50		
028023	12/22/21	DEL01	DELL BUSINESS CREDIT	2356.33	88401221	OPTIPLEX 3090 WORKSTN G8QFTH3, 3DQFTH3, JZWCDH2
028024	12/22/21	FOU00	FOUNDATION FOR CROSS-	120.00	18944	CROSS CONNECTION FOUNDATION DUES 2022
028025	12/22/21	FRO01	FRONTIER	271.96	49051221	FRONTIER 733-3615/3975/SCADA 12/13/21-1/12/22
				104.48	028851221	FRONTIER 733-2109 12/13/21-1/12/22
			Check Total.....:	376.44		
028026	12/22/21	HOP02	HOPKINS TECHNICAL PROD	1890.86	621301297	SENSOR FOR PH METER AND CHLORINE ANALYZER
028027	12/22/21	LOM01	CITY OF LOMPOC, FINANCE	36185.58	7761	WASTEWATER TREATMENT COSTS 11/21
028028	12/22/21	SAN23	SANTA MARIA TIMES	59.18	59699	PUBLIC NOTICE-VACANCY ON BOARD OF DIRECTORS
028029	12/22/21	SMI04	SMITHS ALARMS & ELECTRONI	180.00	057092	SECURITY-SHOP,BOOSTER BLDG 1/22/3/22
028030	12/22/21	STA09	STAPLES CREDIT PLAN	325.88	62001221	PENS, TAPE, FILES, CLIPS, TONER, NOTEPADS

REPORT.: Dec 22 21 Wednesday
RUN....: Dec 22 21 Time: 10:50
Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
Cash Disbursement Detail Report
Check Listing for 12-21 thru 12-21 Bank Account.: 13100

PAGE: 003
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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
028031	12/22/21	UNI02	UNIVAR SOLUTIONS USA INC.	1232.06	49675153	450 GALS NaHSO3
028032	12/22/21	WES05	WESTERN EXTERMINATOR CO.	74.85	2984044	GOPHER CONTROL SERVICE 12/21
172021	12/22/21	WEX01	WEX BANK	1487.83	76621462	293.51 GALS FUEL
330134	12/22/21	PIT03	PITNEY BOWES	896.18	01341121	POSTAGE FOR BILLS 11/21
361128	12/22/21	TIE01	TIERZERO CLOUD COMMUNICAT	364.52	361128	TIERZERO CLOUD COMMUNICATION ACCOUNT FEES 12/21

Cash Account Total.....:				107027.35		

Total Disbursements.....:				107027.35		
				=====		

Cash Account Total.....:				.00		

REPORT.: Dec 22 21 Wednesday
 RUN....: Dec 22 21 Time: 10:50
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 12-21 thru 12-21 Bank Account.: 13101

PAGE: 004
 ID #: PY-DP
 CTL.: VAN



Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
14070	12/10/21	PUB02	PUBLIC EMPLOYEES	1111.72	C11210	PERS EPMC PP#25
14071	12/10/21	PUB02	PUBLIC EMPLOYEES	1486.61	1C11210	PERS TDMC PP#25
14072	12/10/21	PUB02	PUBLIC EMPLOYEES	4318.11	2C11210	PERS EMPLR CONTRIB PP#25
14080	12/10/21	PER04	CALPERS 457 PLAN	600.00	C11210	EMPLOYER PERS 457 PP#25
14081	12/10/21	PER04	CALPERS 457 PLAN	1200.00	1C11210	EMPLOYEE PERS 457 PP#25
100130	12/23/21	PUB02	PUBLIC EMPLOYEES	1122.70	C11223	PERS EPMC PP#26
100131	12/23/21	PUB02	PUBLIC EMPLOYEES	1493.35	1C11223	PERS TDMC PP#26
100132	12/23/21	PUB02	PUBLIC EMPLOYEES	4351.83	2C11223	PERS EMPLR CONTRIB PP#26
100140	12/23/21	PER04	CALPERS 457 PLAN	600.00	C11223	EMPLOYER PERS 457 PP#26
100141	12/23/21	PER04	CALPERS 457 PLAN	2863.00	1C11223	EMPLOYEE PERS 457 PP#26
329600	12/10/21	EMP01	EMPLOYMENT DEVELOP.DEPART	1757.49	C11210	STATE WH TAXES PP#25
329601	12/10/21	EMP01	EMPLOYMENT DEVELOP.DEPART	323.08	1C11210	STATE DISABILITY PP#25
462340	12/23/21	EFT01	EFTPS	6451.47	C11223	FEDERAL WH TAXES PP#26
462341	12/23/21	EFT01	EFTPS	1406.70	1C11223	FICA MEDICARE PP#26
645770	12/10/21	EFT01	EFTPS	3933.19	C11210	FEDERAL WH TAXES PP#25
645771	12/10/21	EFT01	EFTPS	71.30	1C11210	FICA SOCIAL SECURITY DR12
645772	12/10/21	EFT01	EFTPS	1009.52	2C11210	FICA MEDICARE PP#25
866880	12/23/21	EMP01	EMPLOYMENT DEVELOP.DEPART	2939.08	C11223	STATE WH TAXES PP#26
866881	12/23/21	EMP01	EMPLOYMENT DEVELOP.DEPART	491.92	1C11223	STATE DISABILITY PP#26
Cash Account Total.....:				37531.07		
Total Disbursements.....:				37531.07		

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors

ITEM: 8.A

FROM: Joe Barget, General Manager 
Stephanie Garner, Board Secretary 

DATE: January 4, 2022

SUBJECT: Committees and Agencies

Recommendations:

- Confirm Board President Brooks' appointments to standing committees and external agencies.
- Approve Directors Gonzales and Redmon to attend the CSDA Special District Leadership Academy in Napa in September 2022.
- Develop a conference schedule for use in preparing the budget for FY 2022-23 (next fiscal year which begins July 1, 2022).

Policy Implications:

- District Ordinance § 1.2.4 requires the President to appoint standing committees and representatives to external agencies at the first meeting in January of every year. Appointments are subject to the confirmation of the Board.
- District Ordinance § 1.3.3 sets the following compensation levels for Board members:
 - \$100 per board meeting
 - \$50 per standing committee meeting
 - \$75 per Groundwater Sustainability Agency (GSA) committee meeting for the primary and alternate member

- Directors are reimbursed for travel and other expenses to attend conferences, training, and monthly meetings of the Santa Barbara County Chapter of the California Special Districts Association. Directors are not otherwise compensated for attending conferences, training, ad hoc committee meetings, or other events.

Resource Impacts: The estimated annual Directors Expense budget for FY 2022-23, based on historic levels of attendance at these conferences and all other Director expenses is \$31,300.

Alternatives Considered: The Board President may consider factors such as seniority, background, availability, and interests in making appointments.

Discussion: The Board has three standing committees. The District is one of four voting members on the GSA Committee for the Western Management Area of the Santa Ynez River Valley Groundwater Basin which was formed in 2018. Ad-hoc committees are appointed as needs arise.

President Brooks' proposed appointments to standing committees and external agencies are attached.

The District is an active member of the California Special Districts Association (CSDA), the Santa Barbara County Chapter of the CSDA, and the Association of California Water Agencies (ACWA). A Director occasionally attends quarterly meetings of the Santa Ynez River Water Conservation District (SYRWCD).

The annual Directors Expense budget funds salaries, local training, and attendance levels at the following major conferences:

- Annual CSDA (2 directors)
- Annual CSDA Special Districts Legislative Days (1 director)
- Fall ACWA (1 director)
- Spring ACWA (2 directors)

In addition to these conferences, the General Manager recommends Directors Redmon and Gonzales attend CSDA's Special District Leadership Academy. They were scheduled to attend the academy in Lake Tahoe in September 2021, but it was cancelled due to a wildfire. This training provides a wealth of information and a solid foundation for directors and managers of

special districts. The academy is only offered once or twice a year and consists of four modules:

- Governance Foundations
- Setting Direction/Community Leadership
- Board's Role in Human Resources
- Board's Role in Finance and Fiscal Accountability

Staff recommends developing a conference schedule for use in preparing the budget for the next fiscal year. A schedule also enables the Board Secretary to make reservations well in advance to secure the best hotel rates and take advantage of early-registration discounts.

Attachments:

1. 2022 Board of Directors
2. FY 2022-23 Conference Schedule
3. Letter to Santa Barbara County Chapter of the CSDA

2022 Board of Directors

Vandenberg Village Community Services District

Officers	Director
President	Brooks
Vice President	Gonzales
Finance Officer	Redmon

Committees	Director
Finance/Budget	Redmon *
	Bumpass
Legal/Personnel	Gonzales *
	Bumpass
Water/Wastewater	Brooks *
	Redmon
Groundwater Sustainability Agency (GSA)	Brooks (primary)
	Redmon (alternate)

** Committee chair*

Agencies	Director
Association of California Water Agencies (ACWA) / Joint Powers Insurance Authority (JPIA)	Brooks *
	Redmon
California Special Districts Association (CSDA) / Santa Barbara County Chapter	Gonzales *
	Redmon
Santa Ynez River Water Conservation District	Redmon *
	Brooks

** Primary agency representative*

FY 2022-23 Conference Schedule				
	Annual CSDA	Fall ACWA	Spring ACWA/CLE	Annual SDL D
Director	Aug 22-25, 2022 Palm Desert	Nov 27-Dec 1, 2022 Indian Wells	Apr 30-May 4, 2023 Monterey	May 16-17, 2023 Sacramento
Brooks				
Bumpass				
Gonzales				
Redmon				
Vacant				

<i>Estimated Cost (per person)</i>	\$5,466	\$3,173	\$6,179	\$2,223
--	----------------	----------------	----------------	----------------

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



January 4, 2022

Santa Barbara County *Chapter of the* California Special Districts Association
c/o Santa Maria Public Airport District
3217 Terminal Drive
Santa Maria, CA 93455

Ladies and Gentlemen:

Per Article II, Section 2 (Voting Rights) of the Bylaws of the Santa Barbara County *Chapter of the* California Special Districts Association, dated September 23, 2013, the Board of Directors of Vandenberg Village Community Services District designates the following individuals to exercise its right to vote:

Representative: Director XXXXX

Alternate: Director XXXXX

Approved at the regular board meeting on January 4, 2022.

Sincerely,

Christopher C. Brooks
President, Board of Directors

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors

ITEM: 8.B

FROM: Joe Barget, General Manager



DATE: January 4, 2022

SUBJECT: Surplus Property

Recommendations:

- Determine the dump truck and valve truck are surplus property.
- Offer them to Mission Hills Community Services District (MHCS D) for purchase at salvage value.

Policy Implications:

- District Ordinance 1.6.1.8 requires the Board to determine surplus property and authorizes the General Manager to determine the manner and method of disposal. Disposal methods include negotiated sale, auction, consignment, scrap or salvage, or donation to a government entity.
- Goal 14 (Vehicles & Equipment) in the District's Strategic Plan is to systematically replace vehicles and equipment to support the District's operations.
- The District follows Useful Life Guidelines published by the Office of the State Controller to depreciate capital assets: heavy equipment such as the dump truck (12 years) and vehicles such as the valve truck (7 years).

Resource Impacts: Revenue of about \$6,409 based on their salvage value.

Alternatives Considered:

- Donate items to MHCS D or another government entity.
- Auction the items on GovDeals.com.

Discussion: The FY 2021-22 Capital Budget includes replacing the District's dump truck and valve truck. Replacements were ordered and purchased several months ago. The District received the new dump truck last week and the valve truck is ready for pick up in Westminster.

Both trucks are 25 years old and have served the District well. The dump truck (10,374 miles) and valve truck (69,358 miles) are not as dependable as they were in the past and they cost more to maintain and repair; however, they are still serviceable.

The District typically uses the online auction service [GovDeals.com](https://www.govdeals.com) to dispose of surplus property because it gets nationwide exposure and competitive bidding.

MHCSD staff has expressed interest in purchasing both trucks. VVCSD staff recommends the District offer them to MHCSD for their salvage value:

Item	Year	Model	Purchase Price	Salvage Value
Dump Truck	1997	Ford F-800	\$41,118	\$4,112
Valve Truck	1997	Ford F-250	\$22,971	\$2,297

If MHCSD decides not to purchase the items, the Administrative Services Manager will list them for auction on [GovDeals.com](https://www.govdeals.com).

Attachments: None



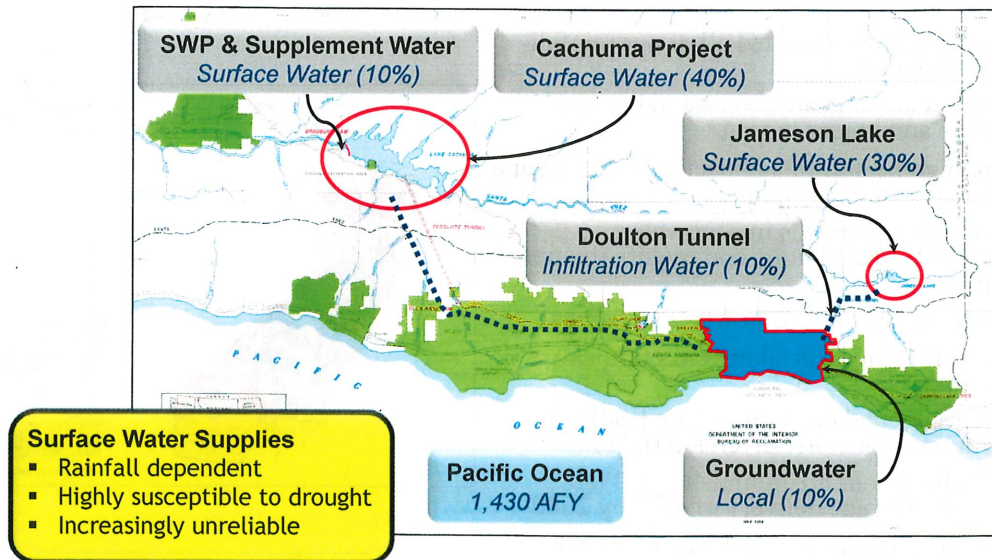
Responding to Climate Change

ACWA Region 5 Issues Forum
Local Innovations in Alternative Water Supplies
2021 ACWA Fall Conference, Pasadena CA
December 1, 2021

Presentation by:
Floyd Wicks, Montecito Water District Director



Current Water Sources

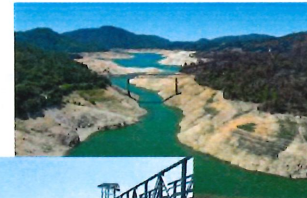




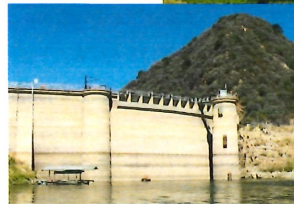
2012 – 2018 Drought

1. Water Shortage Emergency
2. Reservoirs reached record lows:
Lake Cachuma 7%
Jameson Lake 10%
SWP 0% Allocation
Groundwater levels also at historic low
3. Dire circumstances:
Two largest supplies and All surface water sources “Down for the count”

RESPONSE: Unprepared.
Imposed water use allocations and penalties



Lake Oroville



Cachuma Project

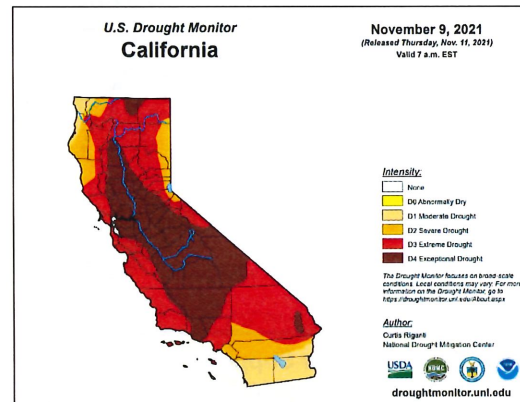
Jameson Lake



Need for Drought Resilience

Climate Change has impacted all of our rainfall-dependent supplies:

1. Droughts are, and are forecast to be, more extreme and longer lasting
2. More high heat events impact evaporation and require treatment adaptations
3. More wild fire events impact water availability, distribution and require treatment adaptations
4. Supplemental water is nearly non-existent
5. SGMA regulation is taking effect; rules are changing
6. “Environmental constraints” are leading to alterations in historic diversion rights
7. SWP allocations are diminishing; DWR forecasts average delivery of 48% by 2040
8. Additional impacts – some yet unknown!





Urban Water Management Plan

1. Objective: "Drought-proof" the District by 2025
2. Immediate Opportunity: Groundwater Banking
Capacity to store surplus SWP water in wet years / deliver in dry years
3. Regional Opportunity: District owned/operated or partnership with City of Santa Barbara for desal
 - ✓ Selected partnership with City:
Readily available; permitted/operational
4. Water Supply Agreement
 - 3 Year Negotiation
 - Key Terms:
 - 50-year commitment
 - Take or Pay
 - Deliveries irrespective of hydrologic conditions
 - 1,430 AFY; supplies $\pm 35\%$ of total demand
 - $\pm \$3,200/AF$



City of Santa Barbara, Charles E. Meyer Desalination Facility



Path Forward

1. **Water Supply Agreement:** Desal deliveries begin January 1, 2022
 - Avoided cost of pumping SWP water 7 times and double treatment = 30% of desal cost. Net cost of desal approx. \$1,400 per AF
2. **Water Reuse / Recycling:** Evaluation of options underway
3. **Surplus SWP Sales:** Developing option to sell SWP water when surplus; offsetting cost of alternate supplies (@ $\pm 30\%$ of desal cost)
4. **Conservation:** Reduce use through enhanced demand management; improved customer relations, Water Use Efficiency Plan/Program in development



Next 100 Years

1. Planning for the worst: continued climate change reducing surface water availability
2. Targeting drought resilience: reducing reliance on rainfall dependent sources
3. Possible future consideration of increasing desalination deliveries: City of SB or other



7

7

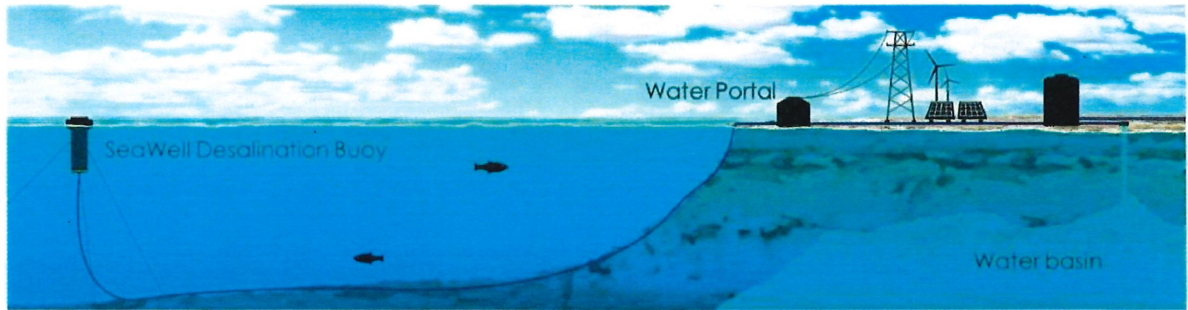
Questions? fwicks@montecitowater.com



8

8

The Water Portal Buoy-to-shore connection

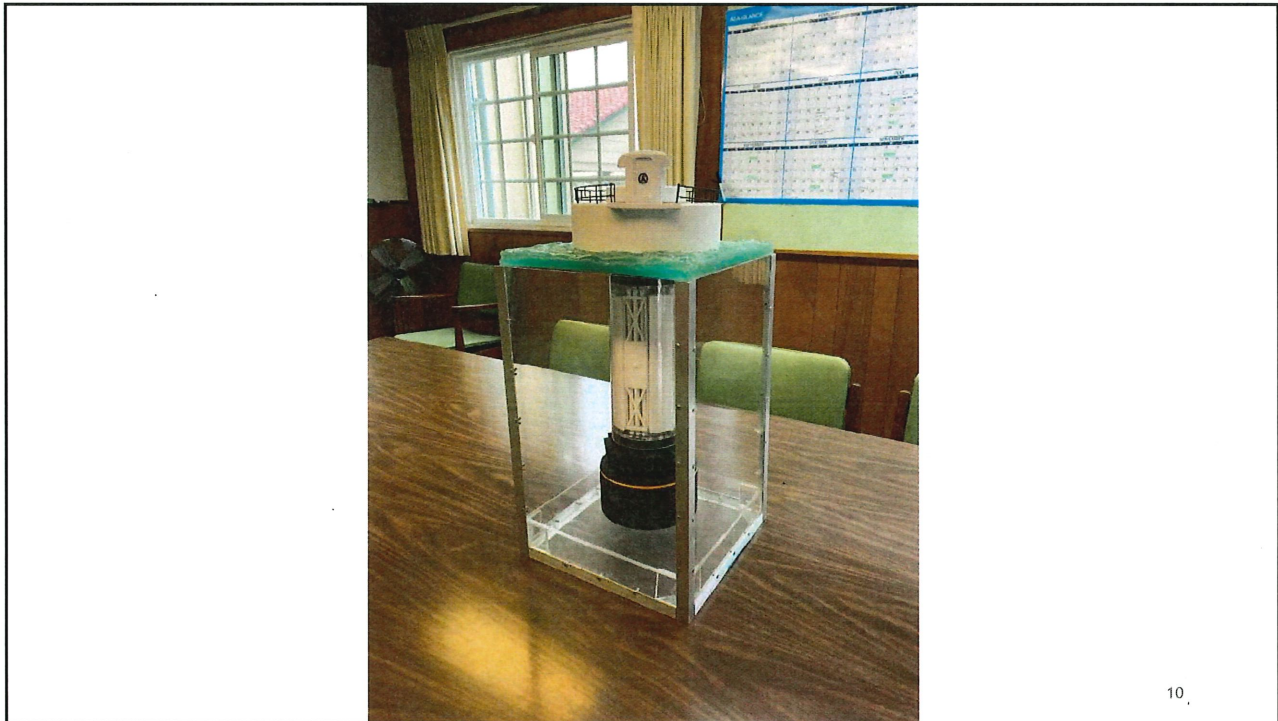


SeaWell Buoy
intake
RO desalination
brine disposal



Water Portal
shoreside connection
water & power
post treatment

9

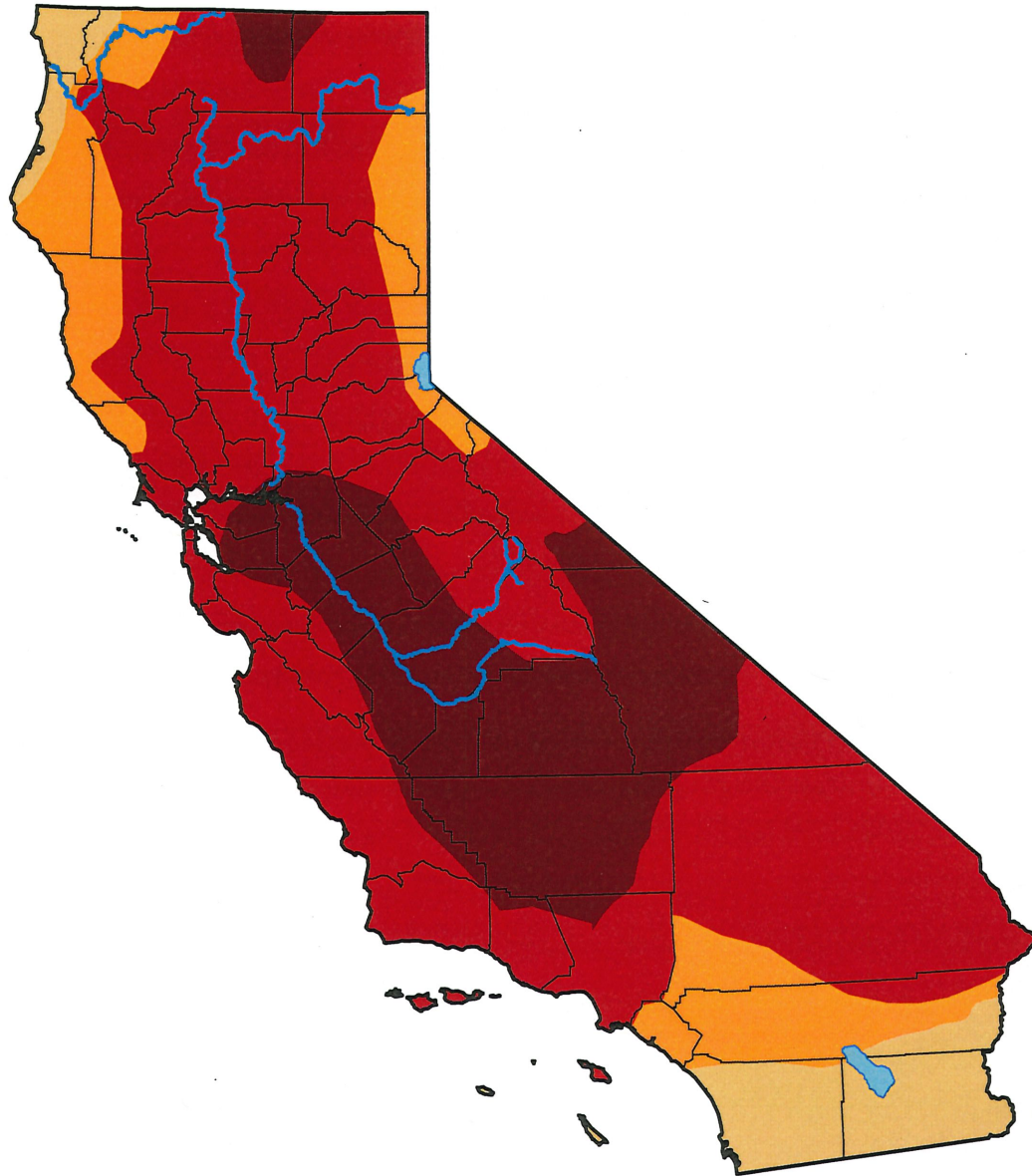


10.

10

U.S. Drought Monitor California

December 21, 2021
(Released Thursday, Dec. 23, 2021)
Valid 7 a.m. EST



Drought Conditions (Percent Area)

	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
Current	0.00	100.00	100.00	92.44	79.44	23.11
Last Week <i>12-14-2021</i>	0.00	100.00	100.00	92.43	80.28	28.27
3 Months Ago <i>09-21-2021</i>	0.00	100.00	100.00	93.93	87.88	45.66
Start of Calendar Year <i>12-29-2020</i>	0.00	100.00	95.17	74.34	33.75	1.19
Start of Water Year <i>09-28-2021</i>	0.00	100.00	100.00	93.93	87.88	45.66
One Year Ago <i>12-22-2020</i>	0.00	100.00	95.17	74.34	33.75	1.19

Intensity:

- None
- D0 Abnormally Dry
- D1 Moderate Drought
- D2 Severe Drought
- D3 Extreme Drought
- D4 Exceptional Drought

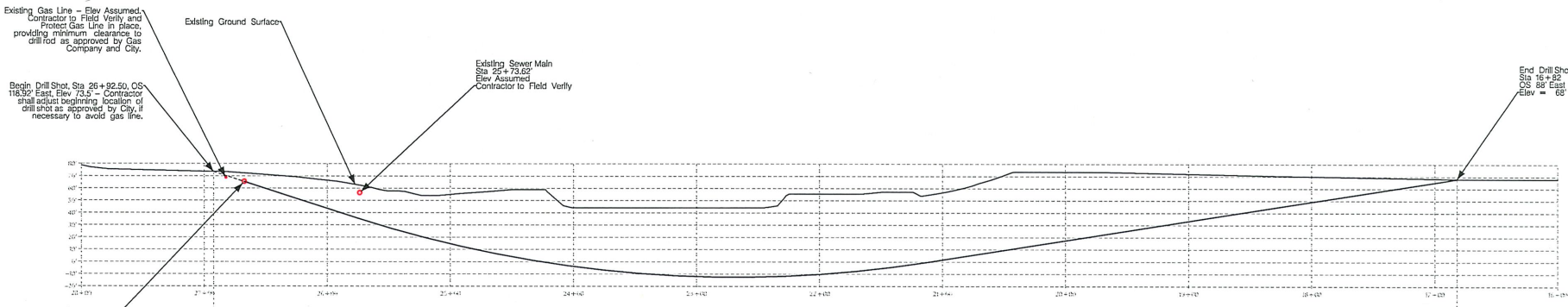
The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>

Author:

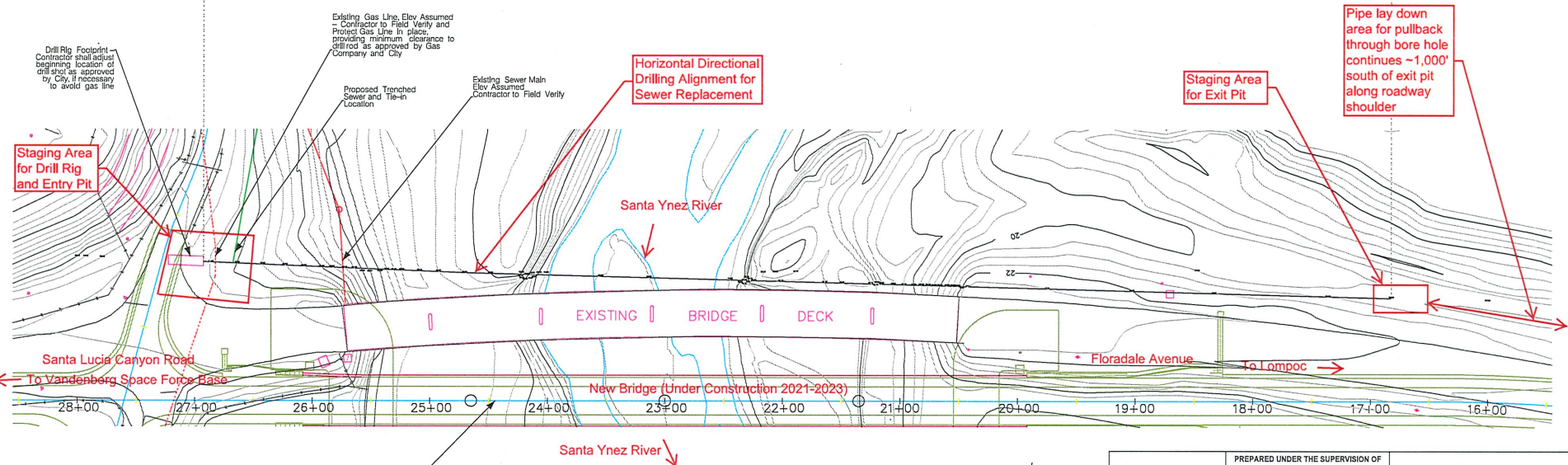
Brad Pugh
CPC/NOAA



CONCEPTUAL PROFILE



CONCEPTUAL PLAN



PREPARED UNDER THE SUPERVISION OF		CITY DIRECTION FOR NEW W/CSD	
DATE		HDD SEWER CROSSING SANTA	
DESIGNED BY:		YNEZ RIVER AT FLORADALE AVENUE	
CHECKED BY:		CITY OF LOMPOC	
DRAWN BY:		ENGINEERING DIVISION	PROJECT F121-WH1
		SHEET NO. 1	TOTAL SHEETS 1
		C-01	

Water Rates in Santa Barbara County: February 2021

Comparison of Residential Water Charges - For 10 HCF and 20 HCF Monthly Water Usage

(For Single Family Residential Rates; for a 5/8 x 3/4 in. meter; on a 1/4 acre parcel)

Agency	10HCF	20HCF	Calculation for 10HCF	Calculation for 20HCF
	\$\$	\$\$	(# HCF x \$rate) + fees & charges	(# HCF x \$rate) + fees & charges
Vandenberg Village CSD	35.34	62.84	$(10 \times 1.83) + 17.04$	$(10 \times 1.83) + (10 \times 2.75) + 17.04$
Los Alamos CSD	42.90	81.90	$(10 \times 3.90) + 3.90$	$(20 \times 3.90) + 3.90$
Guadalupe	51.79	103.59	$31.07 + (4 \times 5.18)$	$31.07 + (14 \times 5.18)$
Golden State Water	53.36	90.29	$(10 \times 3.435) + 19.01$	$(15 \times 3.435) + (5 \times 3.950) + 19.01$
Buellton	65.31	95.11	$(10 \times 2.98) + 35.51$	$(20 \times 2.98) + 35.51$
Mission Hills CSD	68.12	92.72	$(10 \times 2.46) + 43.52$	$(20 \times 2.46) + 43.52$
Lompoc	79.36	125.66	$(10 \times 4.33) + 36.06$	$(10 \times 4.33) + (10 \times 4.63) + 36.06$
Santa Maria	91.43	144.73	$(5 \times 4.96) + (5 \times 5.15) + 40.88$	$(5 \times 4.96) + (10 \times 5.15) + (5 \times 5.51) + 40.88$
Cuyama CSD	93.40	101.30	$(10 \times 0.79) + 85.50$	$(20 \times 0.79) + 85.50$
Santa Ynez ID#1	93.48	143.98	$(10 \times 5.05) + 42.98$	$(20 \times 5.05) + 42.98$
La Cumbre Mutual WC**	99.50	179.50	$(10 \times 5.75) + 42.00$	$(10 \times 5.75) + (10 \times 8) + 42.00$
Goleta WD	105.74	217.69	$(6 \times 5.79) + (4 \times 7.81) + 39.76$	$(6 \times 5.79) + (6 \times 7.81) + (8 \times 9.96) + 56.41$
Solvang	109.93	146.83	$(10 \times 3.45) + 75.43$	$(16 \times 3.45) + (4 \times 4.05) + 75.43$
Montecito WD	117.04	228.44	$(9 \times 6.56) + 11.14 + 46.86$	$(9 \times 6.56) + (11 \times 11.14) + 46.86$
Santa Barbara	124.44	298.12	$(4 \times 4.44) + (6 \times 12.96) + 28.92$	$(4 \times 4.44) + (12 \times 12.96) + (4 \times 23.98) + 28.92$
Carpinteria Valley WD*	133.00	184.20	$(9 \times 3.90) + (1 \times 5.12) + 47.84 + 0.54 + (12 \times 0.50) + (12 \times 3.2)$	$(9 \times 3.90) + (11 \times 5.12) + 47.84 + 0.54 + (12 \times 0.50) + (12 \times 3.2)$
Casmalia CSD	155.50	255.50	$90.00 + (655 \text{ cu} \times 0.10)$	$90.00 + (1655 \text{ cu} \times 0.10)$
*Footnotes:	<p>Some bills may include additional taxes or one-time charges.</p> <p>*Carpinteria Valley WD charges are customized to each account (see footnotes on previous pages). The Base tier for each of these examples is 9 HCF. A customer's Base tier is determined by their 5-year December through March average monthly consumption. The 12 HCF value represents what a typical account's 5-year monthly average water consumption might be.</p> <p>**La Cumbre Mutual Water Company's meter rate is billed bi-monthly at \$84, thus the monthly charge in this example is \$42.</p> <p>One hundred cubic feet (HCF) = 748 gallons; 10 HCF = 7,480 gals.</p>			

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



"Pride in Community Service"

December 23, 2021

Jerry Nichols, Chief Plant Operator
Laguna County Sanitation District
620 West Foster Road
Santa Maria, CA 93455

SUBJECT: Letter of Appreciation

Dear Mr. Nichols:

Thank you so much for coming to the aid of Vandenberg Village Community Services District (VVCSD).

On October 25, there was a significant sanitary sewer overflow (SSO) from two manholes along a trunk line within the District's sewer collection system. This trunk line, 1.1 miles long and 10 inches in diameter, was overdue for a thorough cleaning. With the winter rainy season approaching and the unknown condition of the line, another SSO was a real possibility. VVCSD's sewer jetter wasn't up to the task.

Your Vactor truck was a godsend. I expected work would take at least two days, but you and your crew completed the entire effort in one day, on December 7, removing one cubic yard of debris but more importantly locating and clearing root intrusion beneath a mature oak tree between Manholes #O22 & #O23. This root intrusion combined with accumulated debris within the pipe was the probable cause of the SSO.

VVCSD Operations & Maintenance Manager Mike Garner, our field crew, and I were most impressed with Laguna County Sanitation District's staff, equipment, and attention to safety. It was a pleasure to watch your crew work so well together.

If Laguna County Sanitation District ever needs assistance, please call on VVCSD so we can reciprocate with great support like you gave us.

Sincerely,

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

Joe Barget
General Manager

