

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



"Pride in Community Service"

<http://vvcisd.org>

info@vvcisd.org

REGULAR MEETING

Tuesday, August 1, 2023

7:00 p.m.

AGENDA

Teleconference Notice: Pursuant to Government Code Section 54953(b) the Board meeting will include teleconference participation by Director Robert Bumpass from: 1079 Rufus Allen Blvd, South Lake Tahoe, CA.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL: Directors Brooks, Bumpass, Gonzales, Heuring, and Stassi
3. ADDITIONS AND DELETIONS TO AGENDA
4. PUBLIC FORUM

The Board will invite public comment on each action item as it is considered during the meeting.

At this time members of the public wishing to address the Board on other matters that are within the jurisdiction of the District may do so when recognized by the President. Please begin by stating your name and place of residence.

5. OPERATIONS REPORT
6. ADMINISTRATION REPORT
7. CONSENT CALENDAR

A. Minutes of the Regular Meeting on June 6, 2023..... page 1

B. Treasurer Report

- (1) Monthly Financials page 7
- (2) Disbursements through July 31, 2023 page 19
- (3) Schedule of Investments page 29

C. Water Pumped vs Sold, FY 2022-23..... page 31

D. Water Pumped vs Sold, FY 1990-2023..... page 33

8. ACTION ITEMS

A. **APN 097-371-072:** Consider issuing an Intent to Serve Letter to Constellation Land Development, LLC, for a proposed project to divide, rezone, and develop the vacant parcel on Constellation Road for an extended-stay hotel and multi-unit residences page 35

B. **Drought:** Consider terminating October 2022 Water Restrictions and approving an August 2023 Water Conservation Flyer..... page 39

C. **Association of California Water Agencies (ACWA) Elections:** Vote for a President, Vice President, and Region 5 Board of Directors page 41

D. **Cost of Living Adjustment:** Reconsider the 5.5 percent employee salary increase for FY 2023-24 the Board approved in April 2023 page 49

E. **General Manager:** Consider accepting Joe Barget’s resignation, approving a recruitment brochure and plan, and appointing an acting or interim general manager..... page 51

9. REPORTS

A. Committees

B. District Representatives to External Agencies

C. Board President

D. General Manager

10. INFORMATIONAL CORRESPONDENCE

US Drought Monitor: California, July 25, 2023..... page 63

11. DIRECTORS FORUM: Any member of the Board may address the Board on any subject within the jurisdiction of the District.

12. ADJOURN

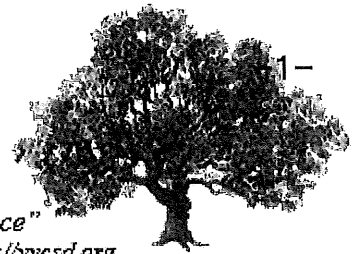
NOTICE: The Board of Directors of the Vandenberg Village Community Services District will meet at the District Office Conference Room, 3745 Constellation Road, Vandenberg Village, in compliance with § 54954.2 of the Government Code of the State of California.

If you need reasonable accommodations due to a disability, please contact the Board Secretary 24 hours prior to the meeting at (805) 733-2475.

*Please silence cell phones during the meeting, as a courtesy to others.
The board package is available on the District's website at www.vvcasd.org*

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MINUTES Regular Meeting

June 6, 2023

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by Vice President Gonzales who led the Pledge of Allegiance.

2. ROLL CALL: Directors Bumpass, Gonzales, Heuring, and Stassi were present. Director Brooks was absent.

OTHERS PRESENT

General Manager Joe Barget, Operations & Maintenance (O&M) Manager Mike Garner, and Administrative Services (AS) Manager Cynthia Allen were present.

3. ADDITIONS AND DELETIONS TO THE AGENDA

General Manager Barget requested the California Special District Association (CSDA) Election be added as Action Item 8.D

Motion by Director Heuring, seconded by Director Bumpass to add CSDA Election to the Agenda as Item 8.D

Ayes: Directors Bumpass, Gonzales, Heuring, Stassi
Noes: None
Abstain: None
Absent: Director Brooks

4. PUBLIC FORUM

Vice President Gonzales invited public comments and there were none.

5. OPERATIONS REPORT

O&M Manager Garner reported the District pumped 33 million gallons of water in May with an average daily demand of 1,070,000 gallons. This is 11 percent less than last May.

The District had 0.88 inches of rain in May increasing the calendar year total to 19.42 inches.

The District's well levels for May were 1B-142', 3A-136', and 3B-136'.

O&M Manager Garner said the last three services at the Oakhill Townhomes are completed but there is no connection to the homes until payment for capacity charges and water conservation in-lieu fees is received.

To conclude his report, O&M Manager Garner said the field crew had five service line repairs in May and there were no sanitary sewer overflows.

6. ADMINISTRATION REPORT

AS Manager Allen reported the State's Low Income Household Water Assistance Program is up and running. Every customer who receives a reminder notice will receive a flyer with information and is encouraged to apply for assistance. Qualifying customers can receive up to \$2,000 toward their past-due water and wastewater balance. Information can be obtained by dialing 211. In April, the District received \$1,379 for three customers who now have credit balances on their accounts.

7. CONSENT CALENDAR

A. Minutes from the Regular Meeting on May 2, 2023

B. Treasurer Report

1) Financial Statements

2) Disbursements through May 31, 2023

General Manager Barget pointed out two wire transfers in the May disbursements: \$200,000 to the Santa Barbara County Treasury and \$120,000 to the Local Agency Investment Fund. These transfers increase the balance in each investment account above \$5 million.

Motion by Director Bumpass, seconded by Director Stassi to accept the consent calendar as presented.

**Ayes: Directors Bumpass, Heuring, Gonzales, Stassi,
Noes: None
Abstain: None
Absent: Director Brooks**

8. ACTION ITEM

A. Water Resources in Santa Barbara County

Santa Barbara County Water Agency Manager, Matt Young gave a PowerPoint presentation update on the county's water supply.

B. Association of California Water Agencies (ACWA)

Motion by Director Bumpass, seconded by Director Stassi to adopt Resolution 226-23 nominating Director Heuring to the Region 5 Board of Directors.

Roll call vote:

**Ayes: Directors Bumpass, Heuring, Gonzales, Stassi
Noes: None
Abstain: None
Absent: Director Brooks**

C. Lompoc Regional Wastewater Reclamation Plant (LRWRP) Upgrade Charges

Motion by Director Gonzales, seconded by Director Bumpass to adopt Resolution 227-23 to continue collecting charges on the annual county tax roll for FY 2023-24.

Roll call vote:

Ayes: Directors Bumpass, Heuring, Gonzales, Stassi
Noes: None
Abstain: None
Absent: Director Brooks

D. California Special Districts Association Election

Motion by Director Bumpass, seconded by Director Gonzales to vote for Ron Stassi to represent the Coastal Network

Ayes: Director Bumpass, Heuring, Gonzales, Stassi
Noes: None
Abstain: None
Absent: Director Brooks

9. REPORTS

A. Committees

Director Stassi attended the Western Management Area Groundwater Sustainability Agency meeting on May 24.

B. District Representatives to External Agencies - None

C. President

Vice President Gonzales wished President Brooks a speedy recovery.

D. General Manager

General Manager Barget and Administrative Services Manager Allen are working with the Federal Emergency Management Agency (FEMA) on a Section 406 Hazard Mitigation Grant for \$38,000 to reinforce the road embankment next to a section of the service road for the 10-inch offsite sewer trunk line that was washed out during Disaster DR-4683-CA. Permission from the California Department of Fish and Wildlife (or the State Lands Commission) will be required because work would be required beyond the District's 10-foot-wide.

General Manager Barget suggested the board cancel the July 4th Regular Board meeting and schedule a special meeting, if needed.

10. INFORMATIONAL CORRESPONDENCE

- A. Santa Barbara County FY 2023-24 LAFCO Budget
- B. US Drought Monitor: California, May 30, 2023
- C. Ready, Set, Go! Your Personal Wildfire Action Plan
- D. California Public Resources Code §4291 (a)(1)

11. DIRECTORS FORUM

Director Gonzales talked about Informational Correspondence C. and D.

Director Stassi thanked General Manager Barget for inviting Matt Young. He likes receiving educational presentations like Mr. Young's at board meetings.

12. ADJOURN

Vice President Gonzales declared the meeting adjourned at 8:25 p.m.

Attest:

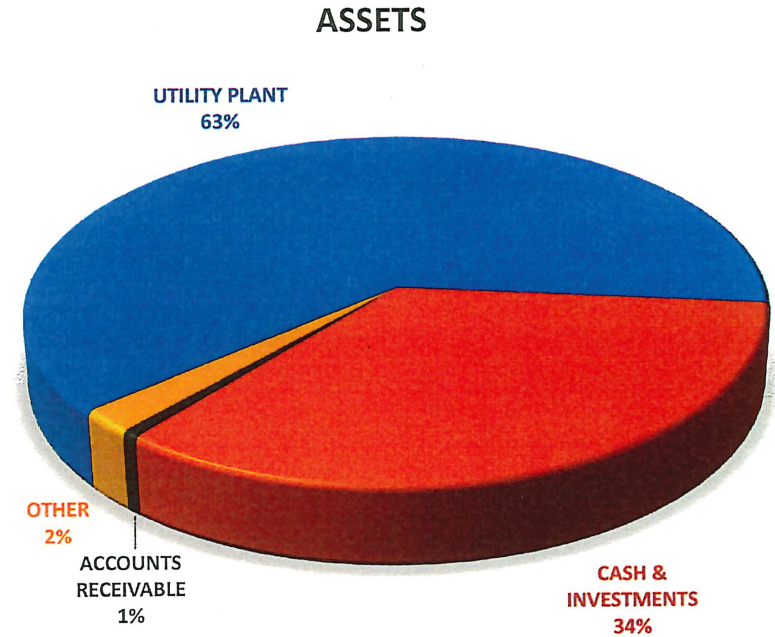
Signed:

Stephanie Garner
Secretary, Board of Directors

Richard Gonzales
Vice President, Board of Directors

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
 Combined Balance Sheet
 As of May 31, 2023

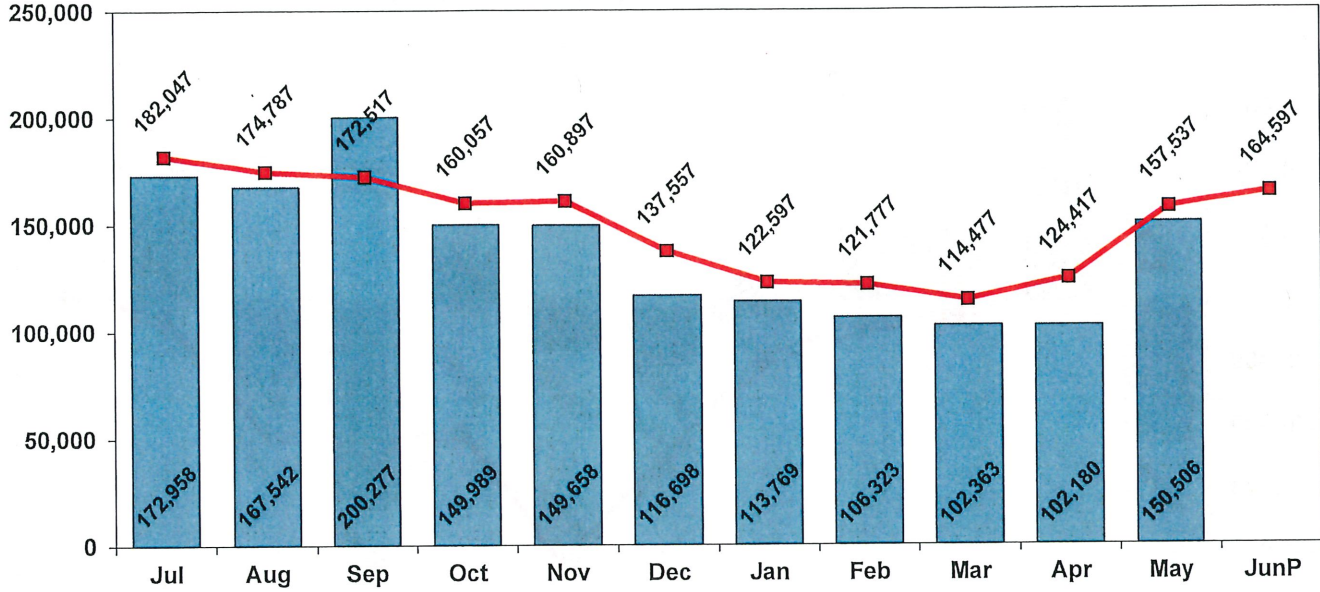
	2023 FYTD	FYE 2022	CHANGE
ASSETS			
UTILITY PLANT	\$23,755,190	\$22,655,112	\$1,100,078
CASH & INVESTMENTS	12,306,818	12,174,904	131,914
ACCOUNTS RECEIVABLE	212,440	289,891	(77,451)
OTHER	788,020	801,192	(13,172)
TOTAL ASSETS	\$37,062,468	\$35,921,099	\$1,141,369
DEFERRED OUTFLOWS OF RESOURCES-PENSIONS	\$372,363	\$372,363	\$0
TOTAL ASSETS & DEFERRED OUTFLOWS	\$37,434,831	\$36,293,462	\$1,141,369
LIABILITIES			
CURRENT LIABILITIES	\$488,696	\$577,457	(\$88,761)
UNEARNED REVENUE	139,296	139,296	0
LONG TERM DEBT- LRWRP UPGRADE PROJECT	4,835,758	4,835,758	0
NET PENSION LIABILITY	766,227	766,227	0
TOTAL LIABILITIES	\$6,229,977	\$6,318,738	(\$88,761)
DEFERRED INFLOWS OF RESOURCES-PENSIONS	\$708,479	\$708,479	\$0
EQUITY			
CONTRIBUTED CAPITAL	\$5,733,224	\$5,913,072	(\$179,848)
EQUITY	23,694,088	22,496,604	1,197,484
CURRENT EARNINGS	1,069,063	856,569	212,494
TOTAL EQUITY	\$30,496,375	\$29,266,245	\$1,230,130
TOTAL LIABILITIES, DEFERRED INFLOWS & EQUITY	\$37,434,831	\$36,293,462	\$1,141,369



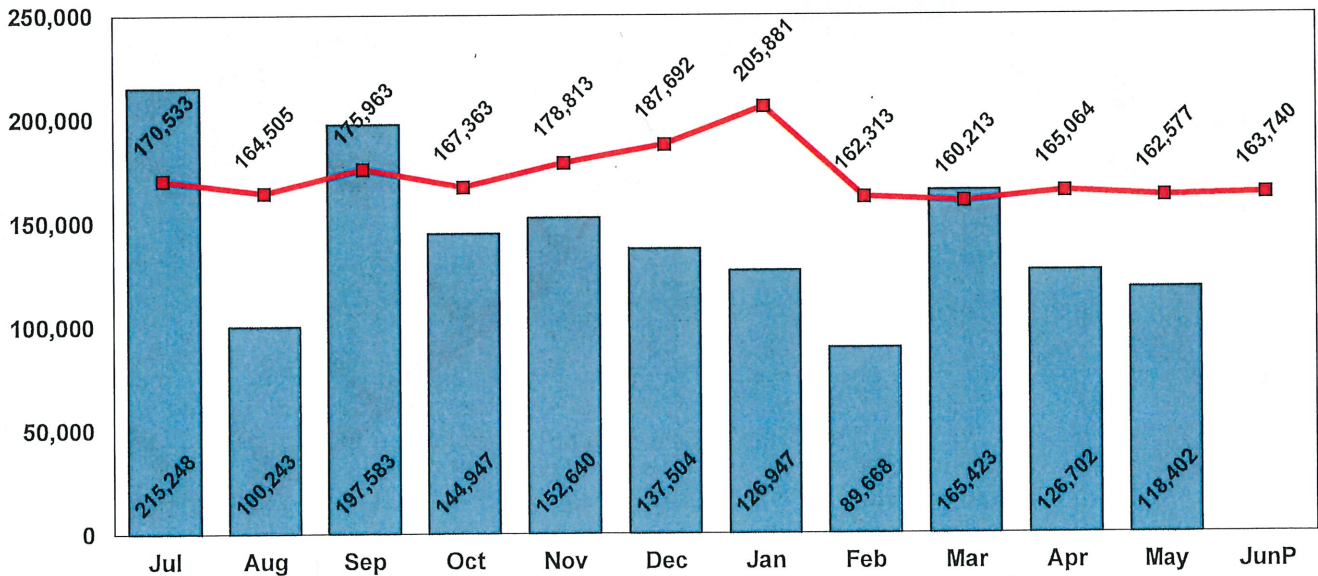
Operating Revenue and Expenses
 Vandenberg Village Community Services District
 July 1, 2022 to June 30, 2023

Monthly Operating Revenue - Water

Actual Budget



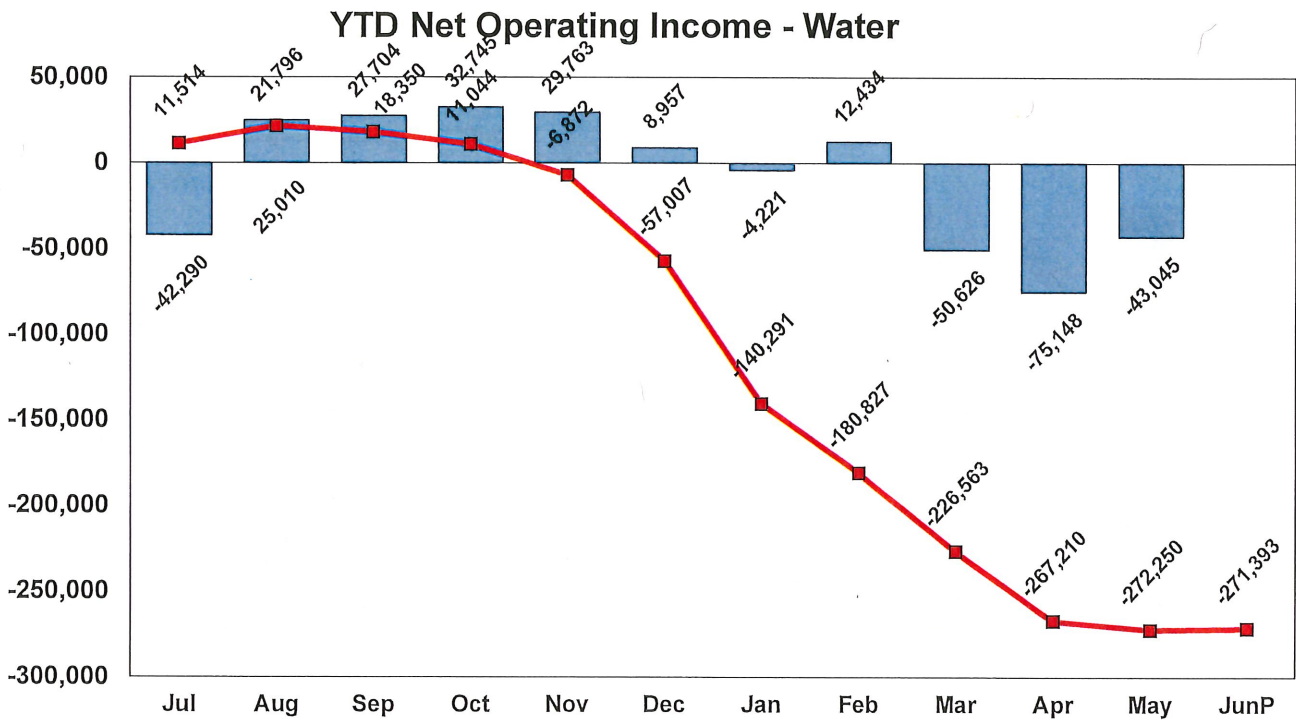
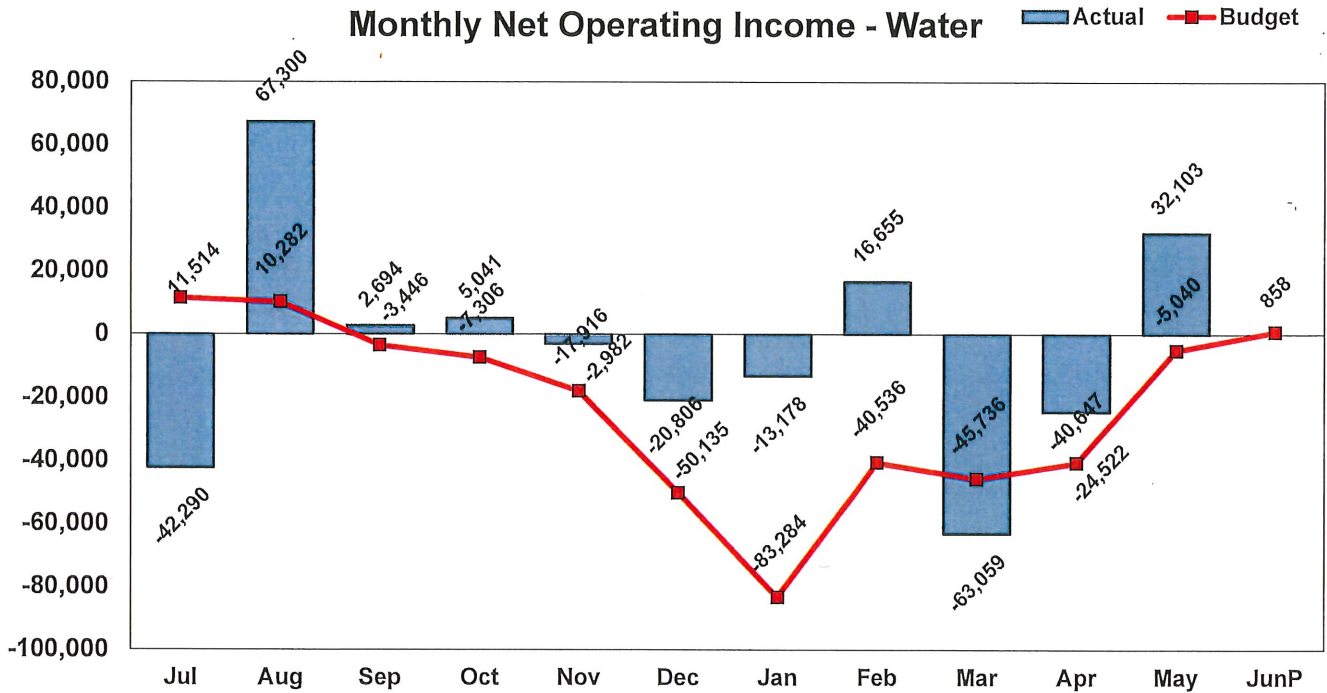
Monthly Operating Expense - Water



Operating Income

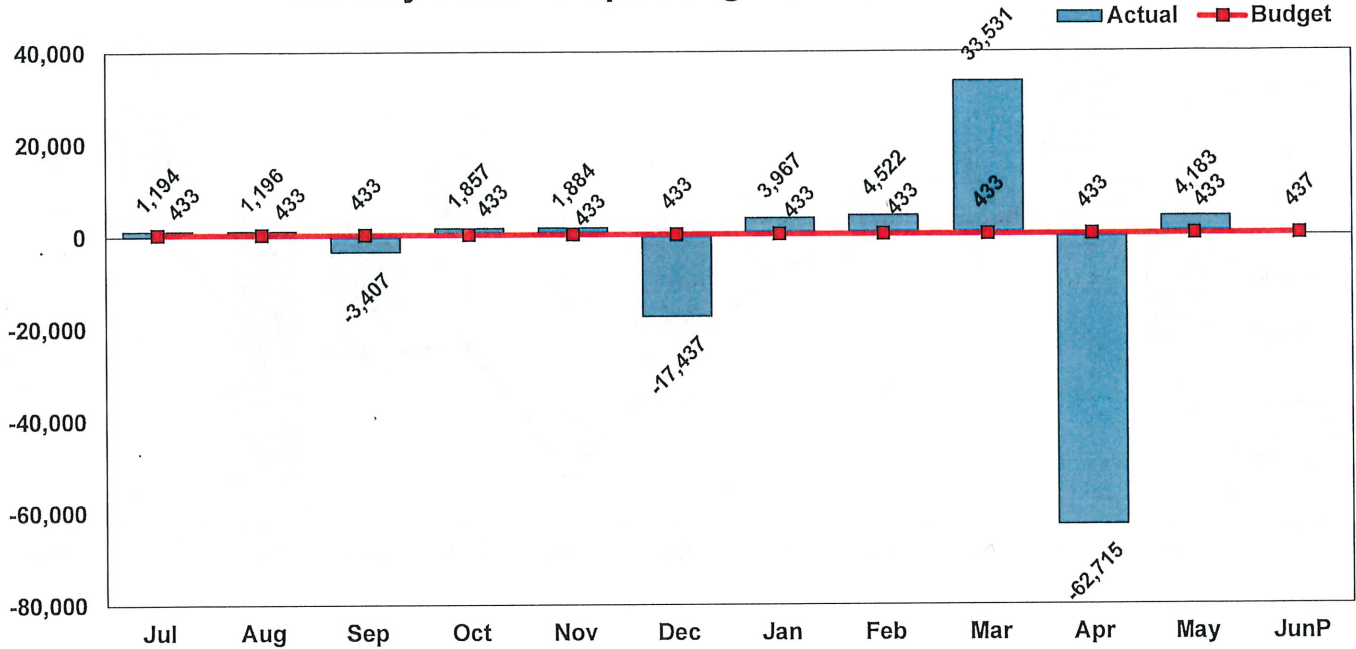
Vandenberg Village Community Services District

July 1, 2022 to June 30, 2023

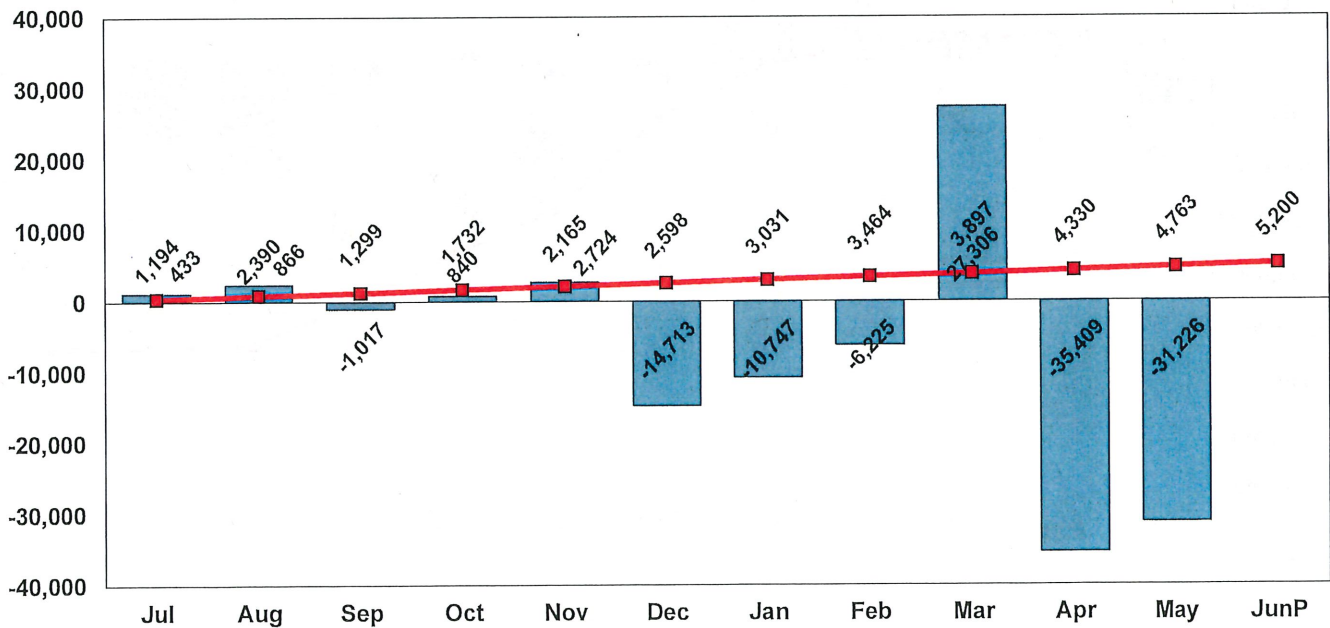


Non-Operating Income Vandenberg Village Community Services District July 1, 2022 to June 30, 2023

Monthly Net Non-Operating Income - Water



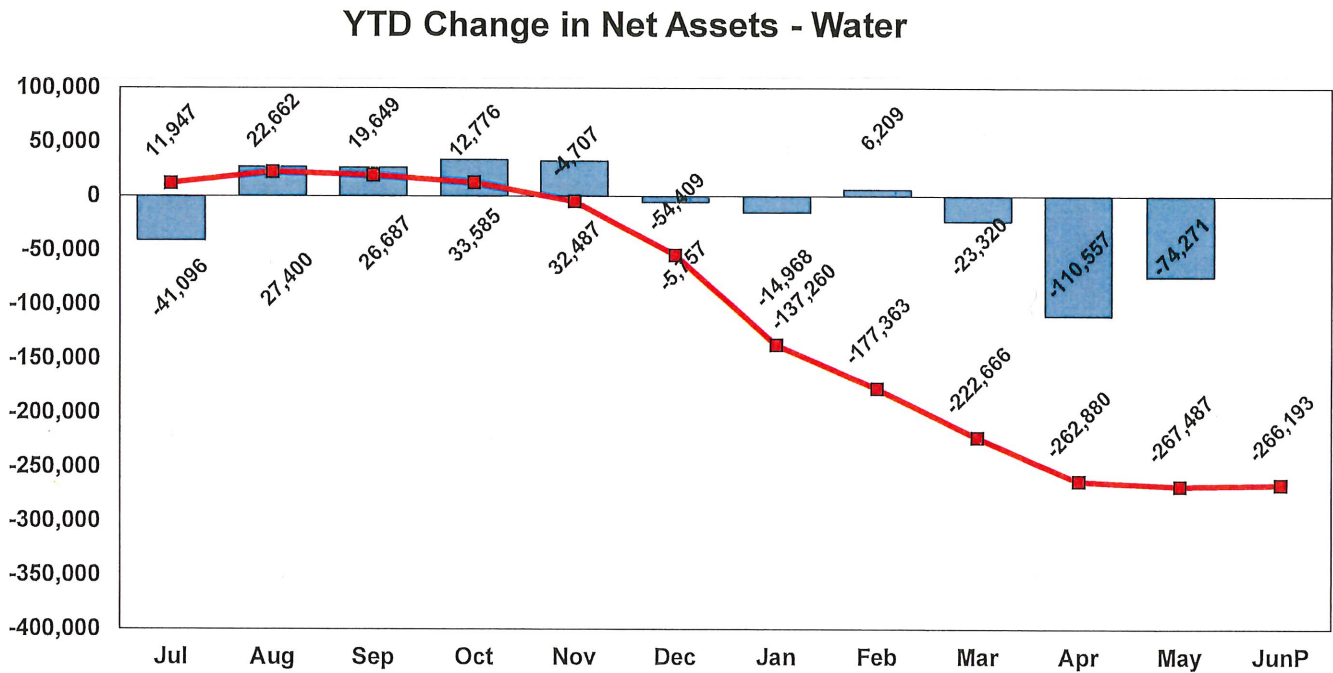
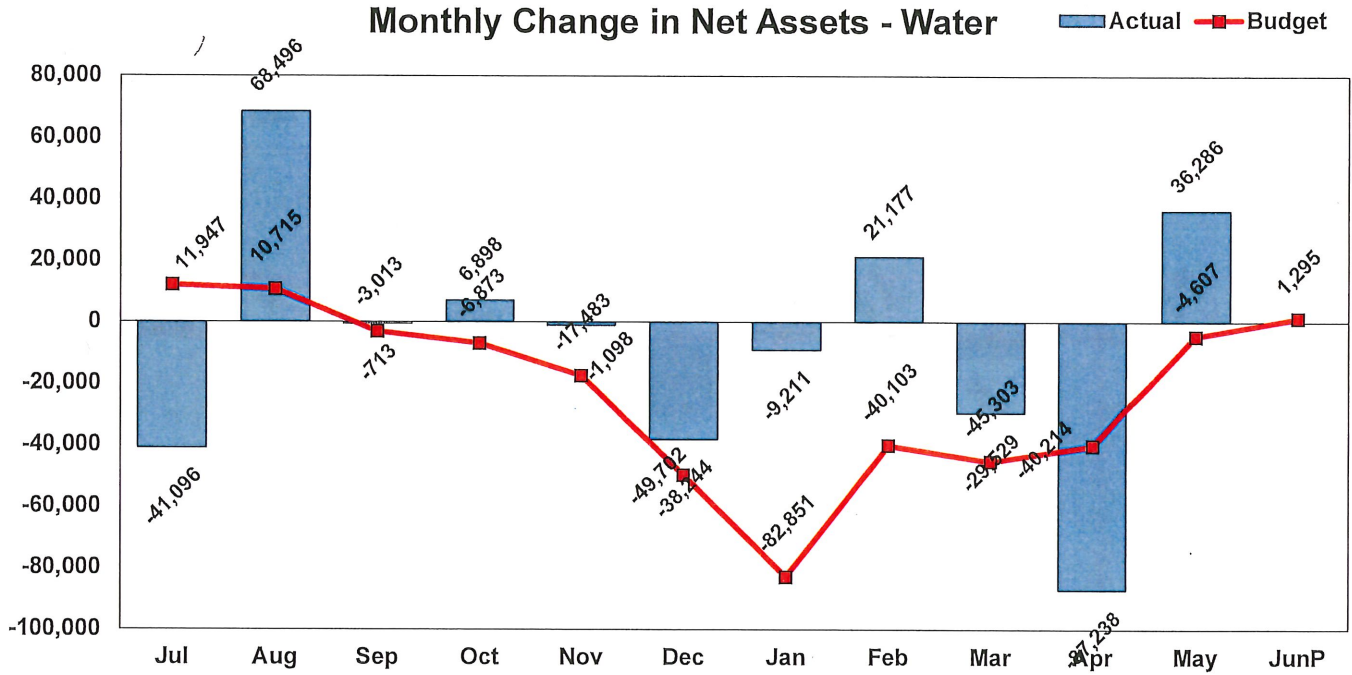
YTD Net Non-Operating Income - Water



Change in Net Assets

Vandenberg Village Community Services District

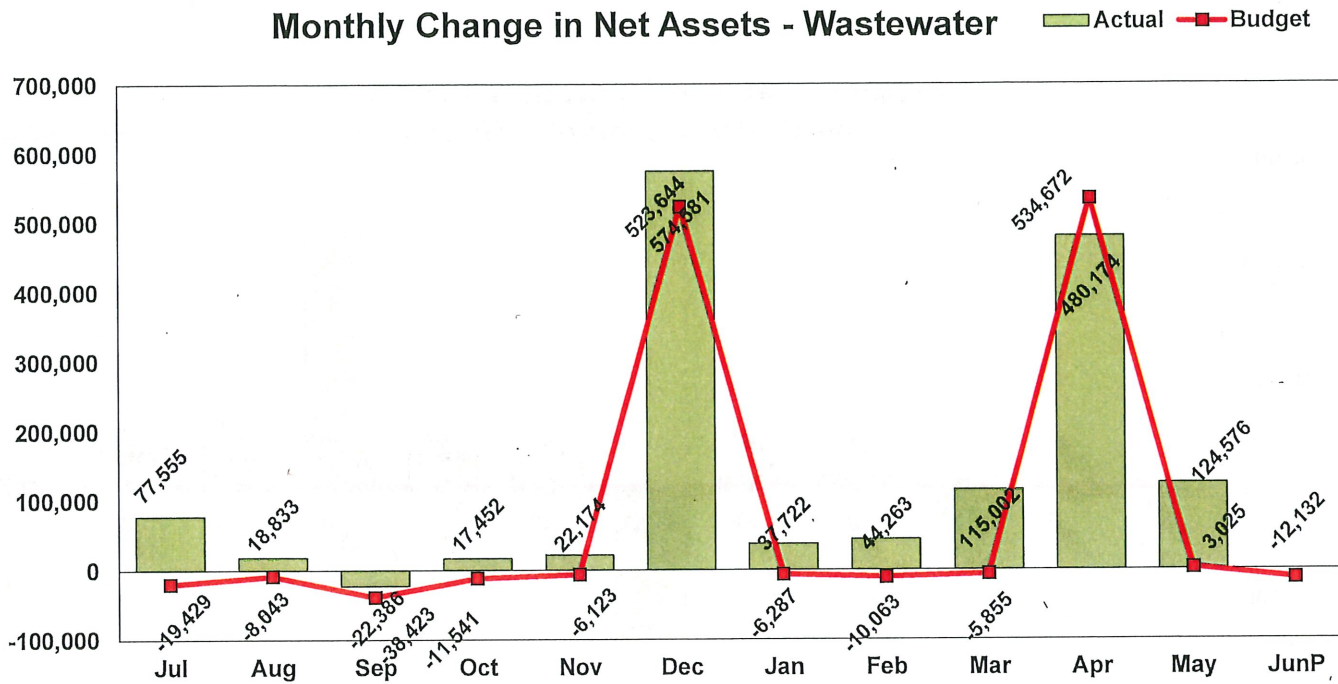
July 1, 2022 to June 30, 2023



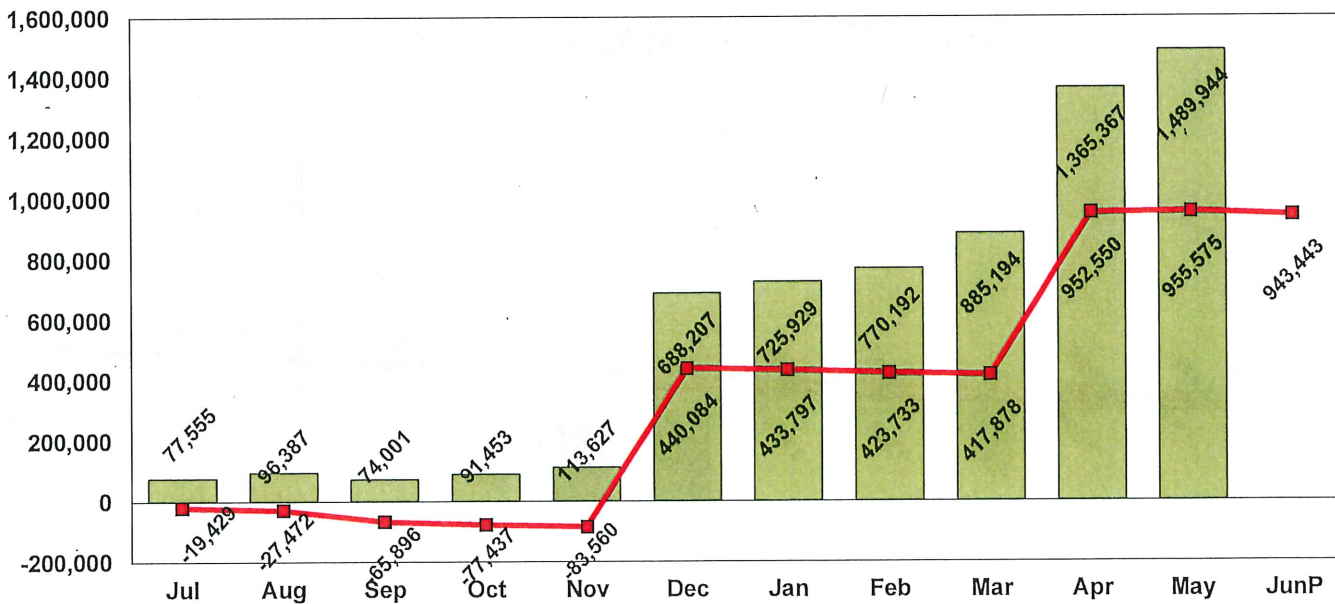
Note: Restricted revenue, \$4,492 in Connection Fees, has also been received this fiscal year.

Change in Net Assets Vandenberg Village Community Services District July 1, 2022 to June 30, 2023

Monthly Change in Net Assets - Wastewater

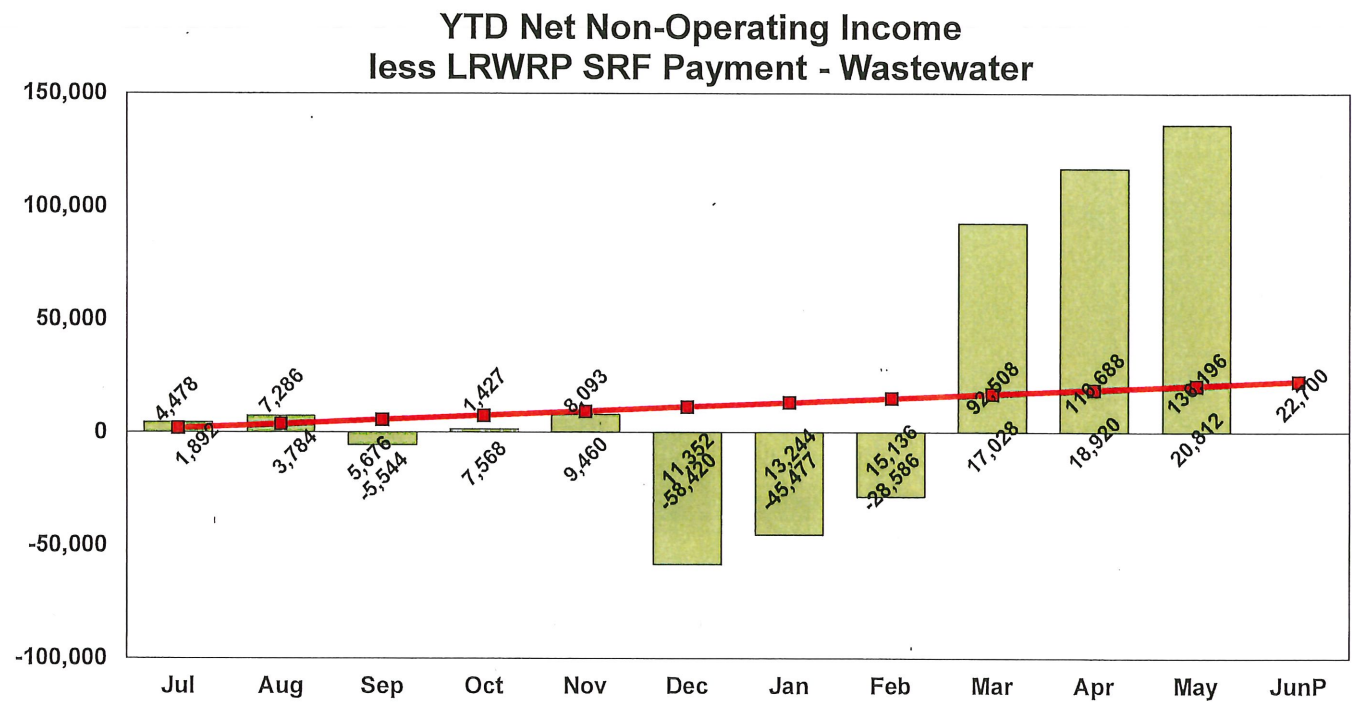
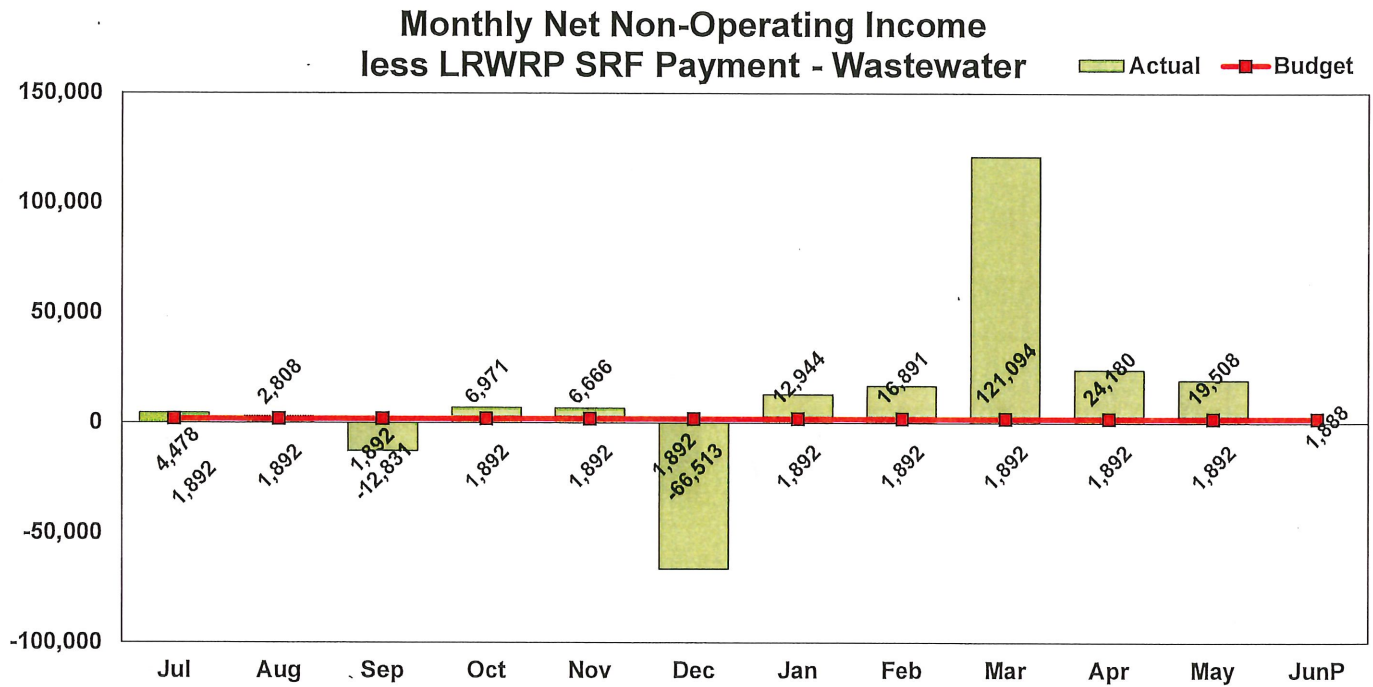


YTD Change in Net Assets - Wastewater



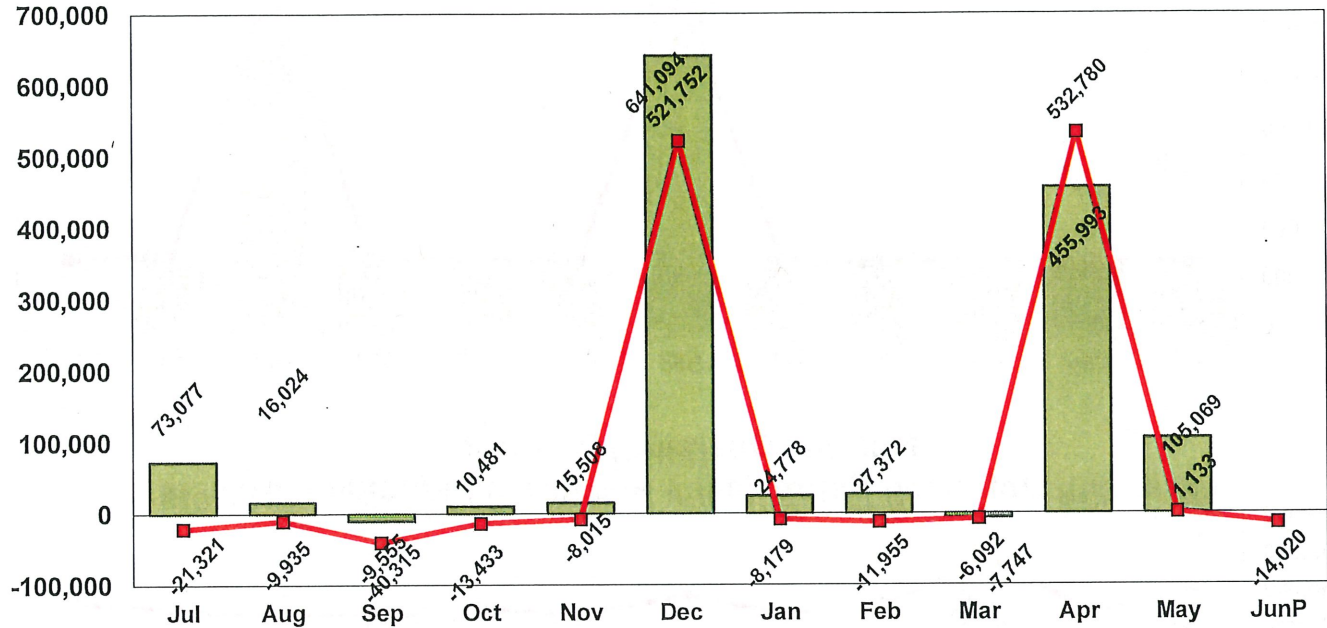
Note: Restricted revenue, \$6,069 in Connection Fees, has also been received this fiscal year.

Non-Operating Income
 Vandenberg Village Community Services District
 July 1, 2022 to June 30, 2023

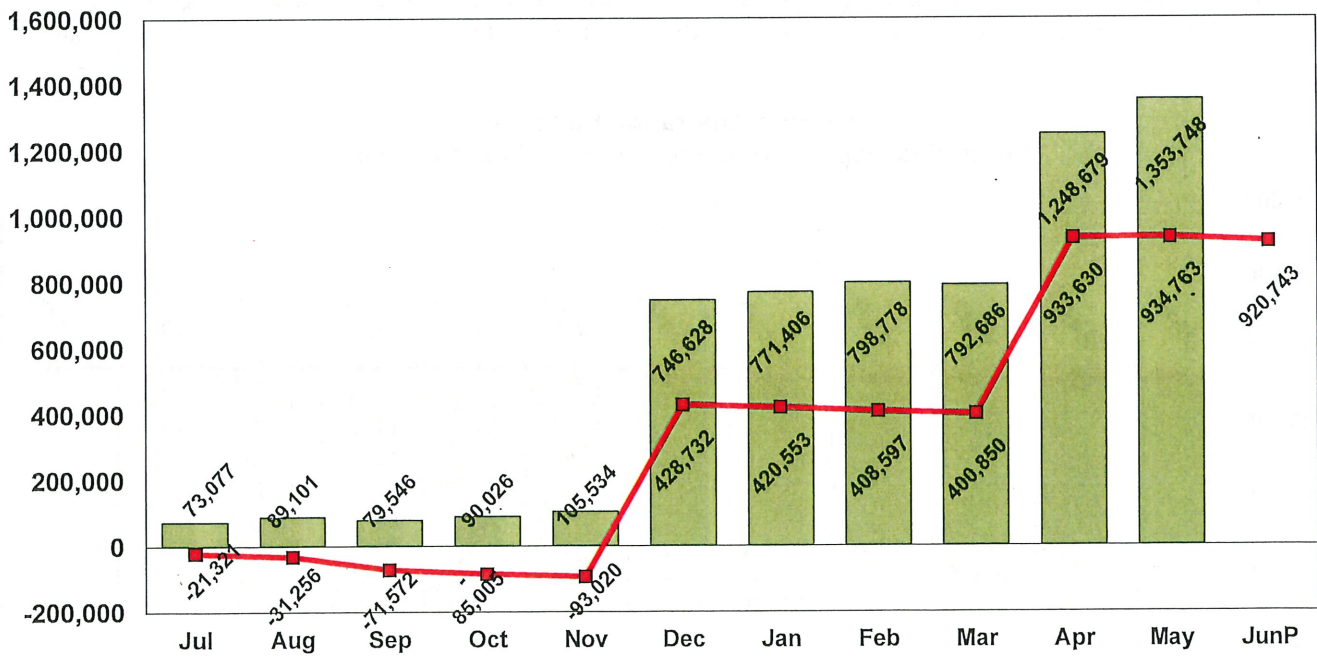


Operating Income Vandenberg Village Community Services District July 1, 2022 to June 30, 2023

Monthly Net Operating Income - Wastewater ■ Actual ■ Budget

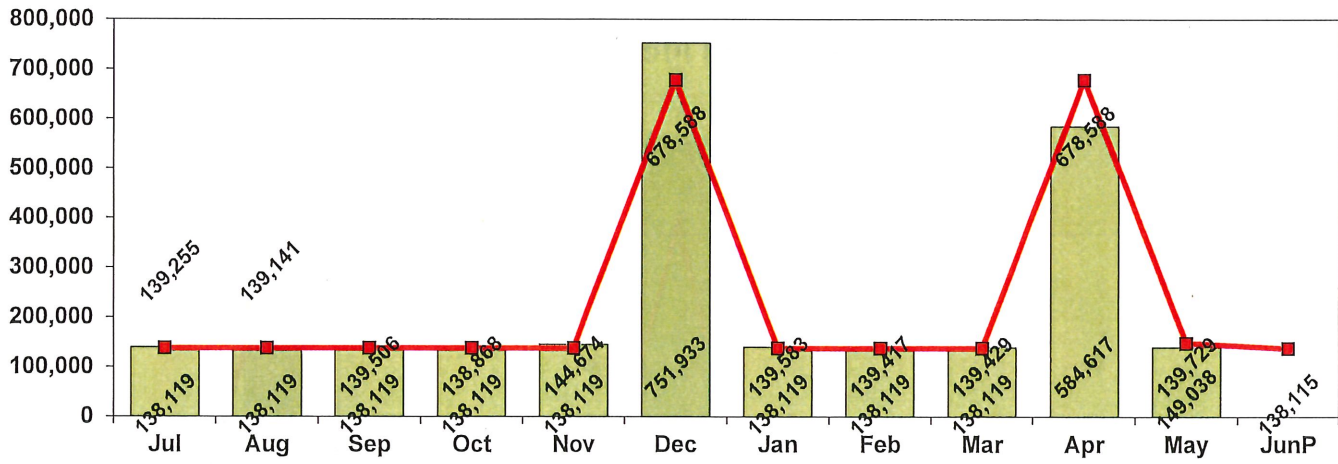


YTD Net Operating Income - Wastewater

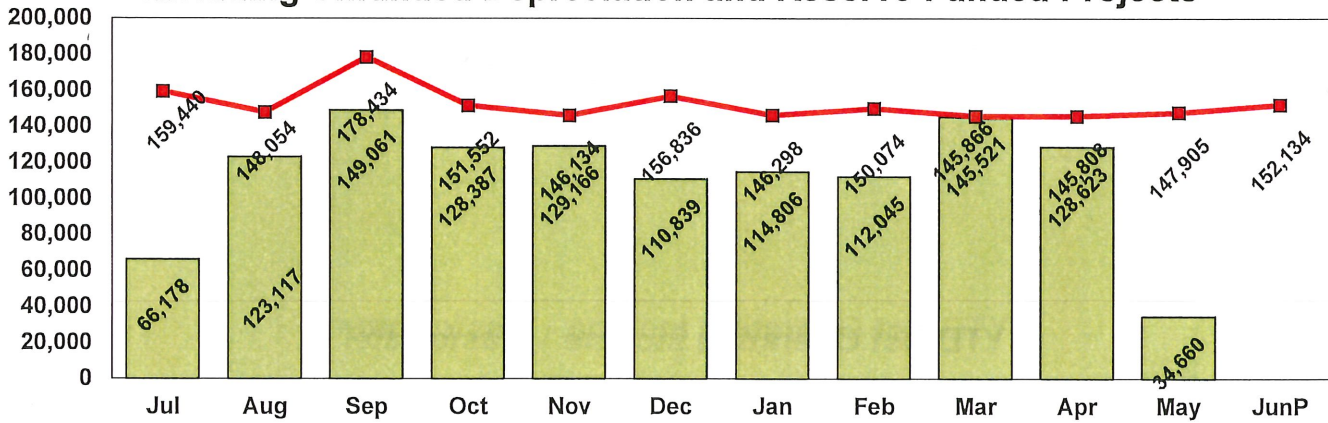


Operating Revenue and Expenses Vandenberg Village Community Services District July 1, 2022 to June 30, 2023

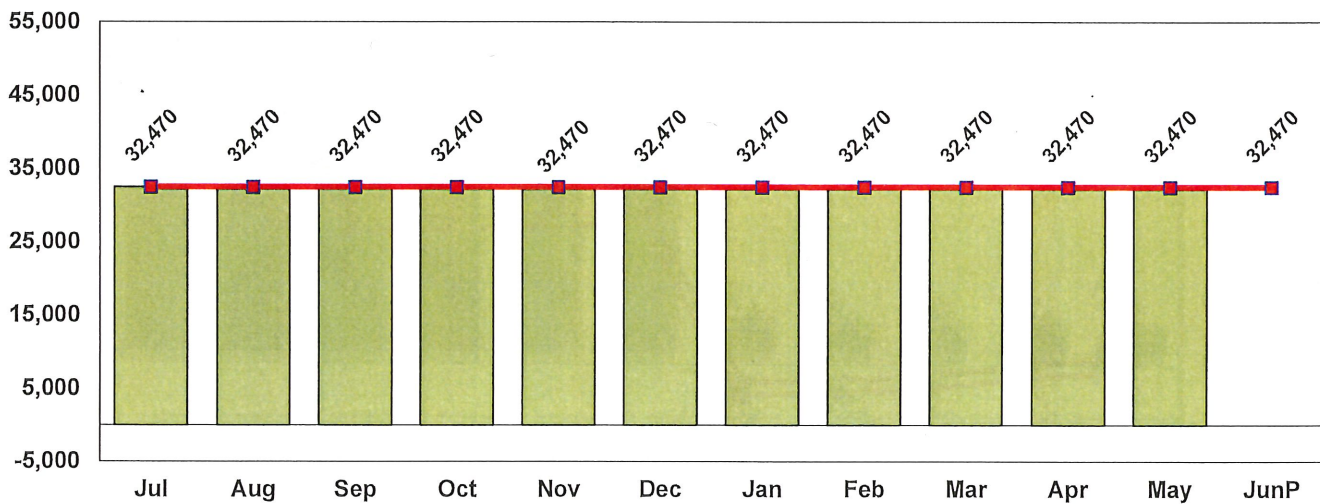
Monthly Operating Revenue - Wastewater █ Actual —■— Budget



**Monthly Operating Expense
excluding Unfunded Depreciation and Reserve-Funded Projects**



**Monthly Operating Expense
Unfunded Depreciation and Reserve-Funded Projects**



Statement of Cash Flow
 Vandenberg Village Community Services District
 For the Period from July 1, 2022 to May 31, 2023

	Water Fund	WW Fund	
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash received from customers and users	\$ 1,583,035	\$ 2,610,768	
Cash payments for goods and services	(933,238)	(772,853)	
Cash payments to employees	(469,204)	(280,154)	
Net Cash Provided by Operating Activities	\$ 180,593	\$ 1,557,760	\$ 1,738,353
CASH FLOWS FROM CAPITAL & RELATED FINANCING ACTIVITIES			
Connection fees collected	4,492	6,069	
Purchase of capital assets	(60,741)	(1,751,384)	
Net Cash Used - Capital & Related Financing Activities			(1,801,565)
CASH FLOWS FROM INVESTING ACTIVITIES			
Investment income	55,588	139,536	
Net Cash Provided by Investing Activities			195,124
Net Increase (Decrease) in Cash & Cash Equivalents			131,913
Cash and cash equivalents, beginning of year			12,174,905
Cash and cash equivalents, year-to-date			\$ 12,306,817
Reconciliation to the Statement of Net Assets:			
Cash on hand	400		\$ 400
Cash and short term investments	3,011,169	9,295,248	12,306,417
			\$ 12,306,817
Reconciliation of Operating Income to Net Cash Provided by Operating Activities			
Operating Income	\$ (43,045)	\$ 996,577	
Adjustments to reconcile operating income to net cash provided by operating activities			
Depreciation	\$ 203,510	\$ 595,773	
Change in operating assets and liabilities:			
(Increase) decrease in accounts receivable	46,509	14,618	
(Increase) decrease in prepaid items	12,792	380	
Increase (decrease) in accounts payable	1,776	(39,365)	
Increase (decrease) in accrued payroll	(18,955)	(10,222)	
Increase (decrease) in customer deposits	4,265		
Increase (decrease) in compensated absences	(26,259)	-	
Net Cash Provided by Operating Activities	\$ 180,593	\$ 1,557,760	\$ 1,738,353

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

Disbursement # 08-23 From 6/1/2023 To 7/31/2023
 Board Meeting Date 8/1/2023 Item: 7B.2

Accounts Payable Amount \$1,111,293.41

Check Numbers 28864-28956

Void Checks 28434

Electronic Vendor Payment Amount \$3,216.64

Confirmation Numbers 371795, 409153, 168038,
202023, 372348, 449087

A/P Hand Check Amount _____

Check Numbers _____

Payroll Amount \$296,306.35

Check Numbers electronically transferred

Wire Transfers _____

Wire Numbers _____

Disbursements/Investments

A/P Checks	1,111,293.41
Electronic Vendor Payments	3,216.64
A/P Hand Checks	0.00
Payroll	296,306.35
Investments	<u>0.00</u>
TOTAL	<u>\$1,410,816.40</u>

REPORT.: Jul 27 23 Thursday
 RUN...: Jul 27 23 Time: 11:21
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 06-23 thru 07-23 Bank Account.: 13100

PAGE: 001
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
028434	06/22/23	\S016	NANCY T. STUMP	-51.07	000C20801u	Ck# 028434 Reversed
028864	06/08/23	ACW03	ACWA JOINT POWERS INSURAN	9729.82	0699706	GROUP MEDICAL, DENTAL, VISION, LIFE, EAP 7/23
028865	06/08/23	AMA01	AMAZON CAPITAL SERVICES	2336.29	RYJ6-6GM4	SERVER RACK, UPS FOR SCADA; NAMEPLATE, TAPE, WHTBOARD
028866	06/08/23	ARA01	ARAMARK UNIFORM SERV. INC.	201.37	20301260	CONTINUOUS TOWELS, SHOP TOWELS 6/1/23
028867	06/08/23	ATK01	SHANE ATKIN	65.00	23227	BACKFLOW INSPECTION
028868	06/08/23	CAL16	CALIF STATE WATER RESOURC	60.00	492810723	DISTRIBUTION 2 RENEWAL-PEREZ #49281
028869	06/08/23	COA02	COASTLINE EQUIPMENT	3241.72	1021864	JOHN DEERE TRACTOR MAINTENANCE
028870	06/08/23	COV01	COVERALL MOUNTAIN & PACIF	391.00	553191160	JANITORIAL SERVICE 6/23
028871	06/08/23	FAM01	FAMCON PIPE & SUPPLY, INC	269.70	91575.002	1" COUPLINGS
028872	06/08/23	HOM02	HOME DEPOT	1490.94	10020523	REFRIGERATOR, RPR SUMP PUMP BS4, SVC LINE, POTTING MX
028873	06/08/23	ICO01	ICONIX WATERWORKS INC.	606.71	316019483	14" AND 16" CIRCULAR SAW BLADES
028874	06/08/23	MIL01	MILLER LANDSCAPING AND MA	175.00	63269	OFFICE YARD MAINTENANCE 5/23
028875	06/08/23	NAT01	NATIONAL GROUP TRUST	778.65	23940723	LONG-TERM DISABILITY 7/23
028876	06/08/23	PGE01	PACIFIC GAS & ELECT. INC.	21999.32	68720523	PGE CHARGES 4/18/23-5/16/23
028877	06/08/23	QUI03	QUINN COMPANY	151.82	24944701	RENT LOG SPLITTER FOR VEGETATION MANAGEMENT
028878	06/08/23	REE03	REECE PLUMBING	703.75	115503559	4" PIPE, COMBY, ADAPTERS, PLUGS
028879	06/08/23	RLJ01	RL JOHNSON CONSTRUCTION,	2500.00	6183	GRADE OFFSITE MANHOLE ACCESS ROAD
028880	06/08/23	SMI02	SMITH & LOVELESS, INC.	325.76	169576	GAS SHOCK ASSEMBLIES FOR L/S #3 & #4 REPAIR
028881	06/08/23	SOU01	SO. CALIFORNIA GAS CO. INC.	63.13 90.99	79000523 84180523	SO. CALIF GAS-WELL 1B 4/24/23-5/23/23 SO. CALIF GAS-OFFICE 4/24/23-5/23/23
			Check Total.....	154.12		
028882	06/08/23	UBE01	UBEO WEST LLC	401.26	4142962	COPIER CONTRACT USAGE 6/7/23-7/6/23; TONER FREIGHT
028883	06/08/23	UND01	UNDERGROUND SERVICE ALERT	31.00	520230793	USA TICKETS 5/23
028884	06/08/23	UNI02	UNIVAR SOLUTIONS USA INC.	2102.34	51209251	480 GALS NaHSO3
028885	06/08/23	USB02	U.S. BANK CORPORATE PAYMEN	1871.47	32560523	CR-ACWA; CONSERV. BOOKS; CWEA; LODGING-CRWA; FUEL; CSTCO

REPORT.: Jul 27 23 Thursday
 RUN....: Jul 27 23 Time: 11:21
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 06-23 thru 07-23 Bank Account.: 13100

PAGE: 002
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
028886	06/08/23	WAS01	WASTE MANAGEMENT CORPORAT	163.65 48.48	559989 559993	TRASH COLLECTION-SHOP 5/23 TRASH COLLECTION-OFFICE 5/23
Check Total.....:				212.13		
028887	06/08/23	WEX01	WEX BANK	839.18	89792235	176.51 GALS FUEL
028888	06/08/23	WIN01	WIN-911 SOFTWARE	2400.00	342115947	WIN-911 SOFTWARE SUPPORT-3 YEAR SUBSCRIPTION
028889	06/08/23	\A004	ANGEL ARCE AVILA	35.38	000C30501	CUSTOMER REFUND-AVI0004-3410 CONSTELLATION RD.
028890	06/08/23	\C006	COASTHILLS CREDIT UNION	37.09	000C30501	CUSTOMER REFUND-COA0002-3880 CONSTELLATION RD.
028891	06/08/23	\H011	HOLDSAMBECK BEHAVIORAL H	42.03	000C30501	CUSTOMER REFUND-HOL0040-3757 CONSTELLATION RD.
028892	06/08/23	\K001	TONYA KERR	128.03	000C30501	CUSTOMER REFUND-KER0012-3808-1 CASSINI CIR.
028893	06/08/23	\W002	WILLIAMS BROTHERS PROPER	11.12	000C30501	CUSTOMER REFUND-WIL0176-4036 RIGEL AVE.
028894	06/22/23	AME02	AMERICAN INDUSTRIAL SUPPL	77.00	89027	GLOVES
028895	06/22/23	ARA01	ARAMARK UNIFORM SERV.INC.	167.27	20312567	SHOP TOWELS 6/15/23
028896	06/22/23	COR04	CORE & MAIN LP	1745.55	S833717	LARGE PLASTIC METER BOXES (QTY 4)
028897	06/22/23	FAM01	FAMCON PIPE & SUPPLY, INC	614.44 556.80	91575.003 91575.004	3/4" METER ANGLE VALVES (QTY 5) 1" METER ANGLE VALVES (QTY 4)
Check Total.....:				1171.24		
028898	06/22/23	FRO01	FRONTIER	126.87 311.75	28850623 49050623	FRONTIER 733-2109 6/13/23-7/12/23 FRONTIER 733-3615/3975/SCADA 6/13/23-7/12/23
Check Total.....:				438.62		
028899	06/22/23	HAR01	HARBEN CALIFORNIA	6212.26	222717	HARBEN SEWER JETTER MAINTENANCE-PO#1732
028900	06/22/23	HPS01	HPS WEST, INC.	1093.19	1944	3/4" METER REGISTERS (QTY 5)
028901	06/22/23	INK01	INKLINGS PRINTING CO.	15.23 16.31	121941 122198	SCAN & EMAIL OFFSITE ACCESS ROAD PLANS SCAN & EMAIL SEWER PLANS
Check Total.....:				31.54		
028902	06/22/23	LOM01	CITY OF LOMPOC, FINANCE	945211.50	12154	BRIDGE FY23;WW TRTMT 5/23;SRF LOAN PMT-P&I
028903	06/22/23	MUN02	MUNIQUIP SOCAL, LLC	783.23	201035	10' CHAIN HOIST
028904	06/22/23	PIT03	PITNEY BOWES	961.13	01340523	POSTAGE FOR BILLS 5/23

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VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 06-23 thru 07-23 Bank Account.: 13100

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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
028905	06/22/23	QUI03	QUINN COMPANY	266.62	25261801	RENT TRENCHER FOR SERVICE LINE REPAIR-425 MERCURY
028906	06/22/23	SMI02	SMITH & LOVELESS, INC.	401.07	169777	GAS SHOCK ASSEMBLIES FOR L/S#2,#3,#4
028907	06/22/23	SMI04	SMITHS ALARMS & ELECTRONI	180.00	069997	SECURITY-SHOP, BOOSTER BLDG 7/23-9/23
028908	06/22/23	STE04	STERICYCLE, INC.	232.44	4129463	DOCUMENT SHREDDING SERVICE 5/23/23,6/8/23
028909	06/22/23	WES05	WESTERN EXTERMINATOR CO.	74.85	46881796	GOPHER CONTROL SERVICE 6/23
028910	06/30/23	/C002	MARK CARRIEDO	320.00	C30626	RETROFIT REIMB-2 HE TOILETS-236 PEGASUS AVE.
028911	06/30/23	AME02	AMERICAN INDUSTRIAL SUPPL	123.64	89189	NIPPLES, COUPLINGS
028912	06/30/23	ARA01	ARAMARK UNIFORM SERV.INC.	201.37	20323631	CONTINUOUS TOWELS,SHOP TOWELS 6/29/23
028913	06/30/23	BAN03	BANK OF AMERICA	99.75	54240623	AZZCARDFILE SOFTWARE UPDATE
028914	06/30/23	CLS01	CLINICAL LABS OF SAN	310.00	997352	BACTERIA,IRON,MANGANESE,PHYSICAL TESTS 5/23
028915	06/30/23	COM03	COMCAST	364.23	10520623	INTERNET,BUS.CABLE,VOICE-OFFICE 6/20/23-7/19/23
028916	06/30/23	FAM01	FAMCON PIPE & SUPPLY, INC	4963.35	5167.001	BOOSTER STATION #5 BYPASS REPAIR PARTS .
028917	06/30/23	HOM02	HOME DEPOT	553.92	10020623	PORTABLE AIR CONDITIONER,PUTTY,COVER,BAIT;RTN LINE
028918	06/30/23	LOM06	LOMPOC FIRE EQUIPMENT	278.00	43242	ANNUAL FIRE EXTINGUISHER MAINTENANCE
028919	06/30/23	MIS01	MISSION PAVING, INC.	500.00	5042	ASPHALT REPAIR-425 MERCURY AVE.
028920	06/30/23	OLI01	OLIN CORP - CHLOR ALKALI	9228.05	900290815	3,988 GALS NaOCL
028921	06/30/23	PIT03	PITNEY BOWES	520.99	76730623	POSTAGE FOR METER
028922	06/30/23	SOU01	SO.CALIFORNIA GAS CO.INC.	52.94 70.90	79000623 84180623	SO.CALIF GAS-WELL 1B 5/23/23-6/22/23 SO.CALIF GAS-OFFICE 5/23/23-6/22/23
			Check Total.....:	123.84		
028923	06/30/23	USB02	U.S.BANK CORPORATE PAYMEN	2644.72	32560623	STARLINK,REGIST-CSDA,TRISTATE,CWEA,FUEL,TOILET RPR
028924	06/30/23	VAL04	VALLEY ROCK READY MIX, IN	343.72	23-27519	SLURRY-SERVICE LINE REPAIR-425 MERCURY AVE.
028925	06/30/23	VAN02	VVCSD--PETTY CASH	56.33	C30630	CAR WASH,ICE-SAMA,DIST.WATER,MINERAL OIL,CARD
371795	06/01/23	TIE01	TIERZERO CLOUD COMMUNICAT	364.52	371795	TIERZERO CLOUD COMMUNICATIONS ACCT FEES 6/23
409153	06/27/23	STE04	STERICYCLE, INC.	233.16	3935332-2	DOCUMENT SHREDDING SERVICE 4/25/23,5/9/23

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VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 06-23 thru 07-23 Bank Account.: 13100

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Check Number	Check Date	Vendor Number	Vendor Name	Net Amount	Invoice #	Description
028926	07/07/23	ACE01	ACECO EQUIPMENT CO., INC.	164.33	181616	RENT TRENCHER-SERVICE LINE RPR-266/270 ALDEBARAN
028927	07/07/23	ACW03	ACWA JOINT POWERS INSURAN	9729.82	0699975	GROUP MEDICAL,DENTAL,VISION.LIFE,EAP 8/23
028928	07/07/23	AMA01	AMAZON CAPITAL SERVICES	23.24	NFNG-LLR3	HDMI TO DISPLAYPORT CABLE
028929	07/07/23	COR01	CORBIN WILLITS SYSTEM INC	846.05	C306151	SERVICE AND ENHANCEMENT FEE 7/23
028930	07/07/23	COV01	COVERALL MOUNTAIN & PACIF	391.00	553191769	JANITORIAL SERVICE 7/23
028931	07/07/23	FAM01	FAMCON PIPE & SUPPLY, INC	-428.48 350.18 761.25	5167.002C 5443.001 91575.005	CREDIT-BS#5 BYPASS 8" 90S BS#5 BYPASS 8" 45S T444-334-NL 3/4X3/4X1" COMPRESSION TEE (QTY 10)
			Check Total.....:	682.95		
028932	07/07/23	JPI02	ACWA/JPIA	2959.24	V004-0623	WORKERS' COMP PREMIUM 4/23-6/23
028933	07/07/23	MIL01	MILLER LANDSCAPING AND MA	175.00	63452	OFFICE YARD MAINTENANCE 6/23
028934	07/07/23	PGE01	PACIFIC GAS & ELECT. INC.	24058.30	68720623	PGE CHARGES 5/17/23-6/14/23
028935	07/07/23	PIT01	PITNEY BOWES GLOBAL FINAN	313.60	106159345	PB METER & MAIL MACHINE RENTAL 4/30/23-7/29/23
028936	07/07/23	QUI03	QUINN COMPANY	1526.80	10434320	BATTERY CHARGER FOR GENERATOR (WATER ONLY)
028937	07/07/23	SAN01	SANTA YNEZ RIVER	6704.91	50280623	SYRWCD PUMP TAX 1/23-6/23
028938	07/07/23	SAN07	SANTA BARBARA COUNTY	525.00	93600623	LEGAL COUNSEL 1/23-6/23
028939	07/07/23	UND01	UNDERGROUND SERVICE ALERT	41.50	520230788	USA TICKETS 6/23
028940	07/07/23	VAL04	VALLEY ROCK READY MIX, IN	359.89	23-27844	SLURRY-SERVICE LINE REPAIR-266 ALDEBARAN AVE.
028941	07/07/23	WAS01	WASTE MANAGEMENT CORPORAT	163.65 48.48	560228 560232	TRASH COLLECTION-SHOP 6/23 TRASH COLLECTION-OFFICE 6/23
			Check Total.....:	212.13		
028942	07/07/23	\M007	ERICK MARTINEZ	24.95	000C30601	CUSTOMER REFUND-MAR0149-4071 RIGEL AVE.
028943	07/20/23	ARA01	ARAMARK UNIFORM SERV.INC.	167.27	230334503	SHOP TOWELS 7/13/23
028944	07/20/23	BRE01	BREMER AUTO PARTS	231.94	985046	BATTERY FOR UNIT #23
028945	07/20/23	FRO01	FRONTIER	126.87 312.78	28850723 49050723	FRONTIER 733-2109 7/13/23-8/12/23 FRONTIER 733-3615/3975/SCADA SYSTM 7/13/23-8/12/23
			Check Total.....:	439.65		
028946	07/20/23	HPS01	HPS WEST, INC.	187.80	2016	3G XTR W/FEMALE NICOR

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VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 06-23 thru 07-23 Bank Account.: 13100

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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
028947	07/20/23	INK01	INKLINGS PRINTING CO.	1685.63	122592	WINDOW ENVELOPES W/INDICIA (QTY 25,000)
028948	07/20/23	JPI01	ACWA/JPIA	14099.51	0010410	ACWA/JPIA PROPERTY PREMIUM 7/23-6/24
028949	07/20/23	NAT01	NATIONAL GROUP TRUST	865.12	23940823	LONG-TERM DISABILITY 8/23
028950	07/20/23	OLI01	OLIN CORP - CHLOR ALKALI	9638.25	900298348	4,060 GALS NaOCL
028951	07/20/23	SAN18	SANTA BARBARA COUNTY SDA	160.00	C30714	SBCCSDA DINNER MEETING-SH, RH, JB, CA
028952	07/20/23	SAN21	SANTA BARBARA COUNTY PUBL	217.00	794	2023 WATERWISE GARDEN AWARD ENGRAVING
028953	07/20/23	STA09	STAPLES CREDIT PLAN	94.77	62000623	BINDERS, PAPER
028954	07/20/23	STE04	STERICYCLE, INC.	-233.16 241.36	C28861C 4321919	CREDIT-DOCUMENT SHREDDING SERVICE 4/23/23, 5/9/23 DOCUMENT SHREDDING SERVICE 6/23/23, 7/5/23
Check Total.....:				8.20		
028955	07/20/23	UBE01	UBE0 WEST LLC	401.26	417474	COPIER USAGE 7/7/23-8/6/23, TONER FREIGHT
028956	07/20/23	VRE01	JIM VREELAND FORD	93.37 93.37 290.08	56496 56502 56522	UNIT 25-OIL, FILTERS UNIT 22-OIL, FILTERS UNIT 21-OIL, FILTERS, LUBE
Check Total.....:				476.82		
168038	07/07/23	PIT03	PITNEY BOWES	961.13	01340623	POSTAGE FOR BILLS 6/23
202023	07/20/23	WEX01	WEX BANK	726.44	31840623	150.22 GALS FUEL
372348	07/01/23	TIE01	TIERZERO CLOUD COMMUNICAT	364.52	372348	TIERZERO CLOUD COMMUNICATIONS ACCT FEES 7/23
449087	07/20/23	PIT02	PITNEY BOWES INC	1528.00	23441540	FOLDER/INSERTER SERVICE AGREEMENT 7/28/22-7/27/23
Cash Account Total.....:				1114510.05		
Total Disbursements.....:				1114510.05		
Cash Account Total.....:				.00		

REPORT.: Jul 27 23 Thursday
RUN....: Jul 27 23 Time: 11:21
Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
Cash Disbursement Detail Report - Payroll Vendor Payment(s)
Check Listing for 06-23 thru 07-23 Bank Account.: 13101

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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
106170	06/30/23	AFL01	AFLAC	120.96	C30630	AFLAC-PRETAX 6/23
106171	06/30/23	AFL01	AFLAC	2.88	1C30630	AFLAC-AFTER TAX 6/23
149120	06/09/23	EMP01	EMPLOYMENT DEVELOP.DEPART	1919.44	C30609	STATE WH TAXES PP#12
149121	06/09/23	EMP01	EMPLOYMENT DEVELOP.DEPART	318.43	1C30609	STATE DISABILITY PP#12
287680	06/23/23	EMP01	EMPLOYMENT DEVELOP.DEPART	1965.12	C30623	STATE WH TAXES PP#13
287681	06/23/23	EMP01	EMPLOYMENT DEVELOP.DEPART	322.09	1C30623	STATE DISABILITY PP#13
429230	06/23/23	EFT01	EFTPS	4842.44	C30623	FEDERAL WH TAXES PP#13
429231	06/23/23	EFT01	EFTPS	1037.82	1C30623	FICA MEDICARE PP#13
449140	06/09/23	EFT01	EFTPS	4754.04	C30609	FEDERAL WH TAXES PP#12
449141	06/09/23	EFT01	EFTPS	80.60	1C30609	FICA SOCIAL SECURITY DR#6
449142	06/09/23	EFT01	EFTPS	1044.88	2C30609	FICA MEDICARE PP#12
609792	06/30/23	COL03	COLONIAL LIFE & ACCIDENT	224.58	C30630	COLONIAL PRETAX 6/23
818570	06/09/23	PUB02	PUBLIC EMPLOYEES	1560.60	C30609	PERS TDMC PP#12
818571	06/09/23	PUB02	PUBLIC EMPLOYEES	1065.70	1C30609	PERS EPMC PP#12
818572	06/09/23	PUB02	PUBLIC EMPLOYEES	4285.64	2C30609	PERS EMPLR CONTRIB PP#12
818580	06/09/23	PER04	CALPERS 457 PLAN	1050.00	C30609	EMPLOYER PERS 457 PP#12
818581	06/09/23	PER04	CALPERS 457 PLAN	1050.00	1C30609	EMPLOYEE PERS 457 PP#12
932420	06/23/23	PUB02	PUBLIC EMPLOYEES	1564.65	C30623	PERS TDMC PP#13
932421	06/23/23	PUB02	PUBLIC EMPLOYEES	1065.70	1C30623	PERS EPMC PP#13
932422	06/23/23	PUB02	PUBLIC EMPLOYEES	4290.12	2C30623	PERS EMPLR CONTRIB PP#13
932430	06/23/23	PER04	CALPERS 457 PLAN	1050.00	C30623	EMPLOYER PERS PP#13
932431	06/23/23	PER04	CALPERS 457 PLAN	1050.00	1C30623	EMPLOYEE PERS 457 PP#13
41123	07/07/23	PUB02	PUBLIC EMPLOYEES	122756.00	3C30707	PERS ER CONT PPMT-CLASSIC
41130	07/07/23	PUB02	PUBLIC EMPLOYEES	1633.91	C30707	PERS TDMC PP#14
41131	07/07/23	PUB02	PUBLIC EMPLOYEES	1065.70	1C30707	PERS EPMC PP#14

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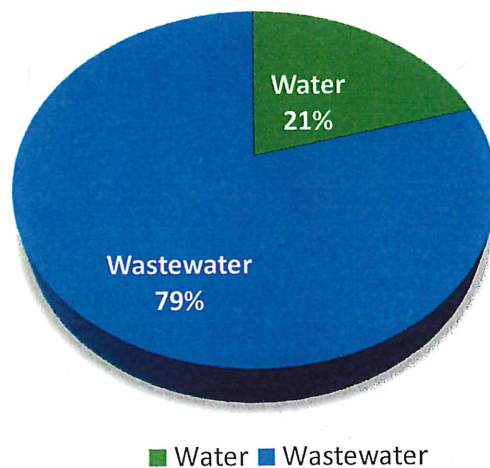
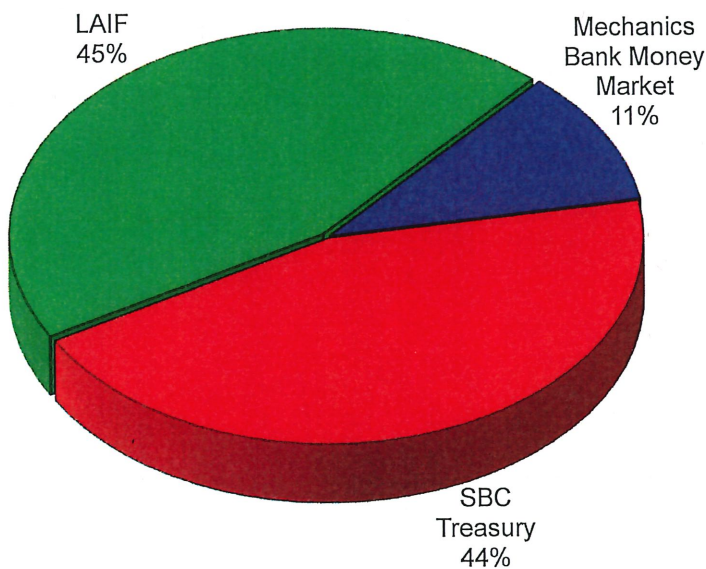
VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 06-23 thru 07-23 Bank Account.: 13101

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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
41132	07/07/23	PUB02	PUBLIC EMPLOYEES	4812.56	2C30707	PERS EMPLR CONTRIB PP#14
41140	07/07/23	PER04	CALPERS 457 PLAN	650.00	C30707	EMPLOYER PERS 457 PP#14
41141	07/07/23	PER04	CALPERS 457 PLAN	1050.00	1C30707	EMPLOYEE PERS 457 PP#14
46860	07/21/23	EFT01	EFTPS	5167.04	C30721	FEDERAL WH TAXES PP#15
46861	07/21/23	EFT01	EFTPS	1085.28	1C30721	FICA MEDICARE PP#15
153310	07/21/23	PUB02	PUBLIC EMPLOYEES	1723.70	C30721	PERS TDMC PP#15
153311	07/21/23	PUB02	PUBLIC EMPLOYEES	1124.28	1C30721	PERS EPMC PP#15
153312	07/21/23	PUB02	PUBLIC EMPLOYEES	5077.09	2C30721	PERS EMPLR CONTRIB PP#15
153320	07/21/23	PER04	CALPERS 457 PLAN	650.00	C30721	EMPLOYER PERS 457 PP#15
153321	07/21/23	PER04	CALPERS 457 PLAN	1050.00	1C30721	EMPLOYEE PERS 457 PP#15
401632	07/21/23	EMP01	EMPLOYMENT DEVELOP.DEPART	112.00	2C30721	STATE UI & ETT TAXES Q2
467720	07/07/23	EFT01	EFTPS	4876.83	C30707	FEDERAL WH TAXES PP#14
467721	07/07/23	EFT01	EFTPS	49.60	1C30707	FICA SOCIAL SECURITY DR#7
467722	07/07/23	EFT01	EFTPS	1055.68	2C30707	FICA MEDICARE PP#14
633600	07/07/23	EMP01	EMPLOYMENT DEVELOP.DEPART	1977.22	C30707	STATE WH TAXES PP#14
633601	07/07/23	EMP01	EMPLOYMENT DEVELOP.DEPART	324.04	1C30707	STATE DISABILITY PP#14
765760	07/21/23	EMP01	EMPLOYMENT DEVELOP.DEPART	2084.00	C30721	STATE WH TAXES PP#15
765761	07/21/23	EMP01	EMPLOYMENT DEVELOP.DEPART	336.82	1C30721	STATE DISABILITY PP#15
Cash Account Total.....:				193327.44		
Total Disbursements.....:				193327.44		
				=====		

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
Schedule of Investments
 As of June 30, 2023

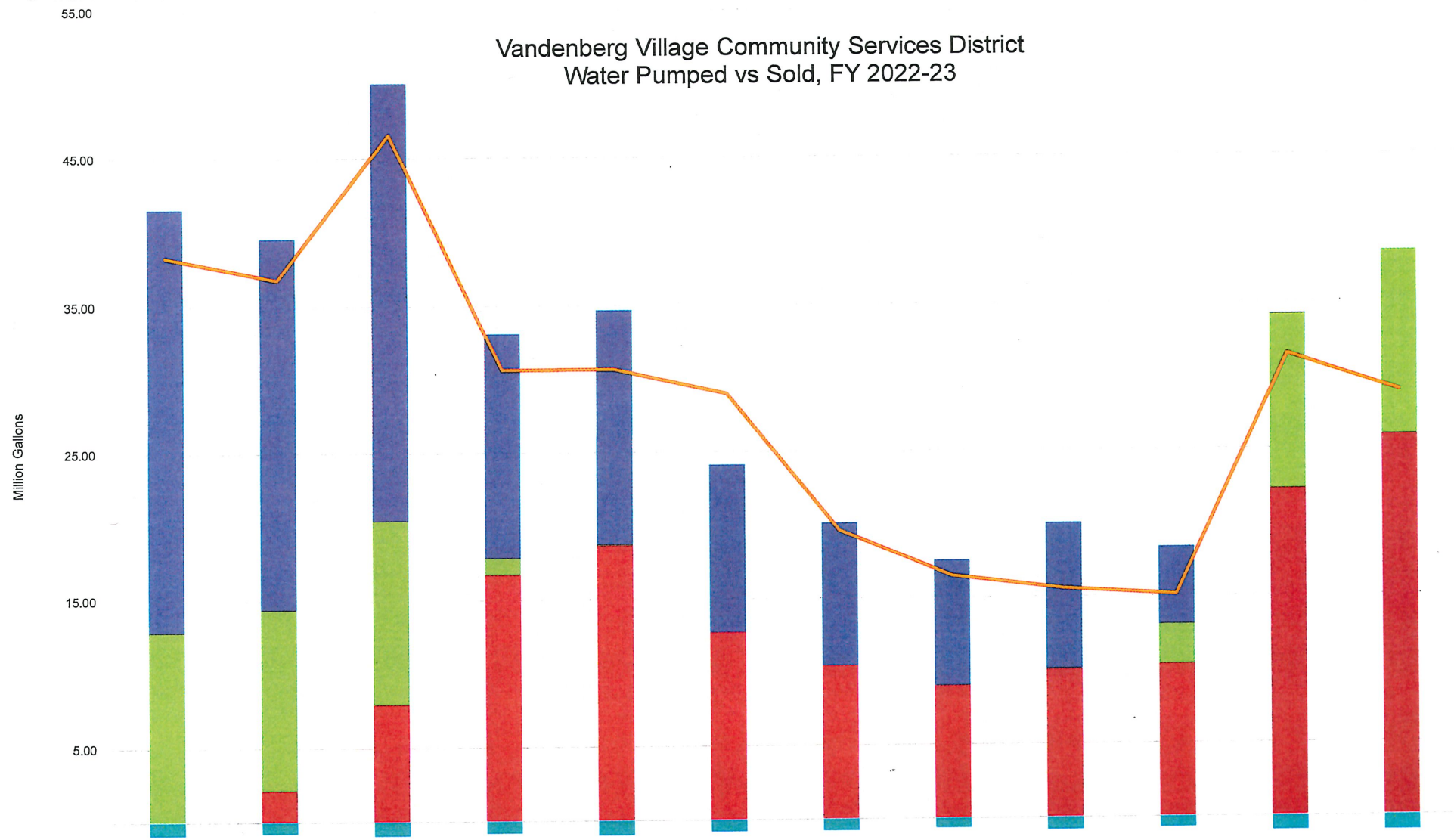
Banking Institution	Certificate/ Account No.	Rate / Term	Beginning Balance	Deposit (Withdrawal)	Interest Earned/ Accrued	Total Principal & Interest
Santa Barbara County (SBC) Treasury	Fund 3602	2.04% / quarterly	\$4,814,093	\$200,000	\$26,137	\$5,040,230
Local Agency Investment Fund (LAIF)	16-42-005	3.15% / quarterly	\$4,895,786	\$120,000	\$38,884	\$5,054,671
Mechanics Bank Money Market Savings	9651012305	3.35% APY	\$3,199,410	\$455,547 (\$2,470,000)	\$17,082	\$1,202,040
					TOTAL	\$11,296,941



NOTES:

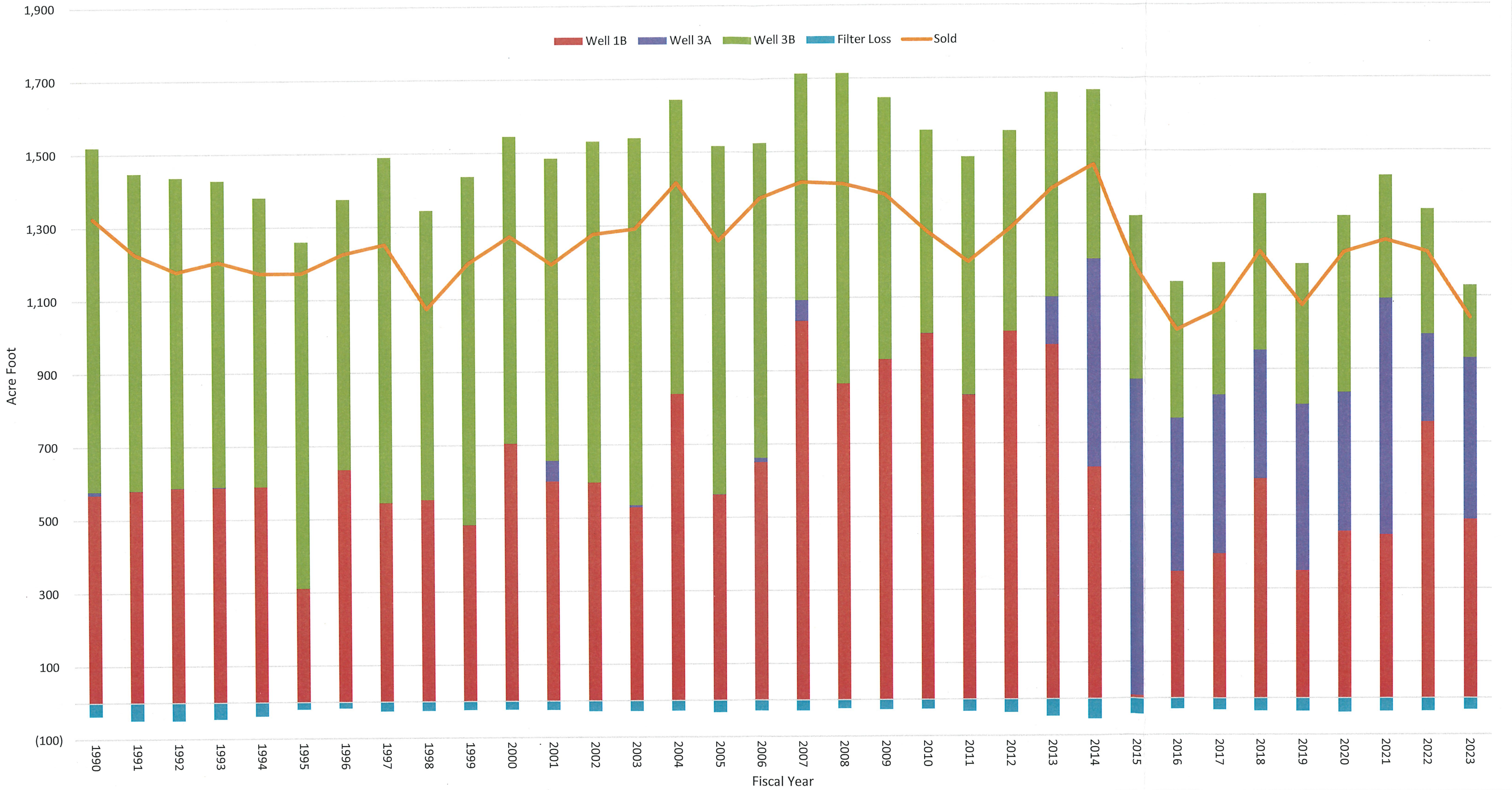
- 1) VVCS D investments are in compliance with the Standard of Investment Policy approved by the Board of Directors.
- 2) Based on projected income and expenses, the District has the ability to meet the next six months of cash flow requirements.
- 3) The market value source documents are statements provided by the respective banking institutions.
- 4) This report is published in accordance with California Government Code 53646(b).

Vandenberg Village Community Services District Water Pumped vs Sold, FY 2022-23



	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
(5.00)	(0.90)	(0.79)	(0.98)	(0.83)	(1.00)	(0.81)	(0.79)	(0.65)	(0.85)	(0.72)	(0.99)	(1.05)
Filter Loss	28.70	25.18	29.63	15.27	15.95	11.39	9.72	8.54	9.94	5.29	0.03	0.00
Well 3A	12.87	12.25	12.49	1.11	0.04	0.00	0.02	0.01	0.02	2.72	11.88	12.50
Well 3B	0.00	2.14	7.94	16.73	18.69	12.72	10.38	8.96	10.04	10.32	22.22	25.87
Well 1B	38.3	36.8	46.6	30.7	30.7	29.0	19.6	16.5	15.5	15.1	31.4	28.9
Total Sold												

Vandenberg Village Community Services District Water Pumped vs Sold, FY 1990-2023



VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors ITEM: 8.A

FROM: Water/Wastewater Committee
(Director Brooks & Director Heuring)

BY: Joe Barget, General Manager 
Cynthia Allen, Administrative Services Manager 

DATE: August 1, 2023

SUBJECT: APN 097-371-072

Recommendation: Issue an Intent to Serve Letter to Constellation Land Development, LLC, for a proposed project to divide, rezone, and develop Assessor's Parcel Number (APN) 097-371-072, for an extended-stay hotel and multi-unit residences.

Policy Implications:

- Resolution 134-98 establishes policy and procedures for requesting water and wastewater services. It prescribes a two-step process whereby the Board approves intent to serve letters and can and will serve letters.
- District Ordinance § 3.2.2 requires developers to either retrofit existing homes in accordance with the Water Conservation Program or pay in-lieu fees for all new connections to the water system. The in-lieu fee is based on the number of single-family equivalents (SFEs) of water demand.
- District Ordinance § 4.10 establishes a Water Conservation In-Lieu Fee of \$4,300 per SFE.

Resource Impacts:

- The District has the capacity to serve the proposed development.

Resource Impacts (continued):

- The development would increase groundwater pumping from the Lompoc Upland aquifer by about 11 acre-feet per year (AFY), which could be mitigated through the District's Water Conservation Program.
- The District would eventually receive revenue from two sources:
 - Water and Wastewater Capacity charges based on the number and sizes of water meters serving the parcels.
 - Water Conservation In-Lieu Fees based on SFEs of water demand unless the developer opts to retrofit residences instead.

Alternatives Considered: Deny the letter. Impose additional requirements.

Discussion: APN 097-371-072 is a vacant 5.16-acre parcel on Constellation Road within the District's boundary. It is currently zoned SC (Shopping Center).

The landowner, Constellation Land Development, LLC, hired Urban Planning Concepts, Inc., Santa Maria, to initiate applications with Santa Barbara County Planning and Development for a parcel map, rezone, general plan amendment (GPA), and development plan (DVP).

The parcel map and rezone would divide the land into two parcels:

- Proposed Parcel 1. 2.56 acres, proposed C-2 (Retail Commercial) zoning for an approximately 49,900-square-foot, 3-story, extended-stay hotel with 87 rooms.
- Proposed Parcel 2. 2.60 acres, proposed DR-30 (Design Residential, 30 dwelling units per acre) zoning for a multiple-unit residential development project with approximately 48 units, a pool, and a clubhouse.

The Project Water Demand Worksheet submitted by Urban Planning Concepts calculated a net consumptive use of 3.93 AFY for Proposed Parcel 1 and 7.04 AFY for Proposed Parcel 2, for a total of **10.97 AFY**.

Urban Planning Concepts requested an intent to serve letter to satisfy a County Planning and Development application requirement. The Water/Wastewater Committee met on July 25 to discuss the project and recommends issuing the attached letter.

Attachments: Intent to Serve Letter

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



"Pride in Community Service"

<http://vvcasd.org>
info@vvcasd.org

DRAFT | August 1, 2023

Mr. Preyesh Patel
Constellation Land Development, LLC
512 Canfield Court
Lompoc, CA 93436

Subject: Intent to Serve Letter, APN 097-371-072

Dear Mr. Patel:

Reference is made to Santa Barbara County Planning and Development Case Number 23BAR-00105 regarding APN 097-371-072, a 5.16-acre parcel currently zoned SC. Your agent, Urban Planning Concepts, Inc., submitted an application to divide this land into two parcels: Proposed Parcel 1 (2.56 acres, C-2 zoning proposed) and Proposed Parcel 2 (2.60 acres, DR-30 zoning proposed).

- An approximately 49,900-square-foot, 3-story, extended-stay hotel with 87 rooms is planned for Parcel 1.
- A multiple-unit residential development project with approximately 48 units, a pool, and a clubhouse is planned for Parcel 2.

The Project Water Demand Worksheet submitted by Urban Planning Concepts calculated a net consumptive use of 3.93 acre-feet per year (AFY) for Proposed Parcel 1 and 7.04 AFY for Proposed Parcel 2, for a total of **10.97 AFY**.

At its August 1, 2023 meeting, the Board of Directors considered recommendations of the Water/Wastewater Committee and determined the District has the capacity to serve the proposed project with water and wastewater services, conditioned on participation in the District's Water Conservation Program to mitigate water use by either retrofitting existing properties or contributing in-lieu fees. The District reserves the right to impose additional conditions in a Development Agreement before issuing a "Can and Will Serve" letter for the project.

This letter serves as an intent to serve the proposed project. It is not an entitlement to water or wastewater service.

This Intent to Serve Letter shall be valid for so long as you are pursuing the proposed project in good faith with permitting agencies. "Good faith" shall be evidenced by your

taking any necessary actions in pursuit of project studies, designs, surveys, investigations, document submittals, etc., required by permitting agencies or responsible agencies within twelve months of the time the action was required.

We look forward to working with you throughout the process so the District can provide quality water and wastewater services.

Sincerely,

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

Chris Brooks, President
Board of Directors

c:

Tina Mitchell, Planner, Santa Barbara County Planning and Development,
624 W. Foster Road, Suite C, Santa Maria, CA 93455

Kim Link, Permit Specialist, Urban Planning Concepts, Inc., 2624 Airpark Drive,
Santa Maria, CA 93455

Bill Buelow, Groundwater Program Manager, Santa Ynez River Water Conservation
District, P.O. Box 719, Santa Ynez, CA 93460

WATER CONSERVATION

Water restrictions that went into effect on October 1, 2022 expired on June 30, 2023. However, the State Water Resources Control Board has readopted two emergency regulations that prohibit certain wasteful water use practices statewide and to encourage Californians to use water wisely and *make conservation a way of life*.

To limit evaporation, VVCSD recommends irrigating before 10:00 a.m. and after 4:00 p.m.

Until **December 2023**, the State Water Board prohibits:

1. Outdoor watering that lets water run onto sidewalks and other areas (except incidental runoff).
2. Washing vehicles without an automatic shutoff nozzle.
3. Washing hard surfaces like driveways or sidewalks that don't absorb water.
4. Street cleaning or construction site preparation.
5. Filling decorative fountains, lakes, or ponds without a recirculation pump.
6. Outdoor watering within 48 hours after at least 1/4 inch of rainfall.
7. Watering decorative grass on public medians.

Until **June 2024**, the State Water Board prohibits watering decorative grass in commercial, industrial, and institutional areas, including common areas of homeowners' associations (HOAs). For more information, visit <https://bit.ly/3rGavPv>.

Enforcement:

1. VVCSD Ordinance § 2.3.2.3. allows the District to discontinue water service, after 48-hours notice, to any premises practicing negligent or wasteful use of water.
2. The State Water Resources Control Board may impose a fine of \$500 per day.

For more information, visit the State Water Resources Control Board Emergency Water Conservation Portal at <https://bit.ly/3cWN79t>

To find out how you can qualify for rebates or receive free water-saving devices, please visit <https://bit.ly/3x6p9Q5>, call us at (805) 733-2475, or stop by our office at 3745 Constellation Road.

Vandenberg Village Community Services District is proud to promote a conservation ethic with rebates, grants, and FREE water conservation devices.



VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors

ITEM: 8.C

FROM: Joe Barget, General Manager



DATE: August 1, 2023

SUBJECT: ACWA Elections

Recommendations:

- Vote for President and Vice President of the Association of California Water Agencies (ACWA).
- Vote for Chair, Vice Chair, and Board members to represent ACWA Region 5.

Policy Implications: The District has been a member of ACWA since 1989. We obtain insurance coverage and contract for employee health, dental, vision, and life insurance benefits through the ACWA Joint Powers Insurance Authority (JPIA).

Resource Impacts:

- ACWA membership dues for 2023 were \$13,690.
- Annual costs of insurance and employee benefits are about \$56,000 and \$124,000, respectively.

Alternatives Considered: Do not vote.

Discussion: ACWA is divided into 10 geographic regions. VVCSD is a member of Region 5 which has 50 public agency members and extends from Santa Barbara County north to Contra Costa County.

The attached ballots list candidates for the state association and Region 5 for the 2024-2025 term. The Board may vote for the committee recommendations, individuals, or write-in candidates.

Voting is done through Simply Voting software with ballots are due by September 15. The General Manager position is the "authorized voter" for the District and will cast the Board's votes.

Attachments:

1. ACWA President and Vice President Ballot, Candidate Statements
2. ACWA Region 5 Board Ballot

ACWA Ballot – President & Vice President

Association of California Water Agencies
Online Voting



[Home](#) [How It Works](#) [Logout Joe Barget](#)

ACWA Board Officers' Election for President & Vice President

Both questions below are optional.

Please vote for only one candidate for each seat.

To write-in the name of an eligible qualified candidate, select Write-in and then type the name. Write-in candidates must be an elected or appointed director of an ACWA member agency and must submit a nominating/support resolution from their member agency's board no later than September 15.

Deadline to submit ballots is 5 p.m. on September 15.

ACWA President

Cathy Green (Election Committee's preferred candidate) [\[view details\]](#)

Write-in:

ACWA Vice President

Ernesto "Ernie" A. Avila (Election Committee's preferred candidate) [\[view details\]](#)

Michael Saunders [\[view details\]](#)

Write-in:



CANDIDATE STATEMENTS

PRESIDENT

Cathy Green



As ACWA's Vice President since 2022, I have and will continue to diligently listen to and work on behalf of all ACWA members. My vision for ACWA is to fully embrace its motto of Bringing Water Together. I believe that we can accomplish this by unifying ACWA members and collaborating with stakeholders to find effective solutions to the challenges we face.

As your ACWA President, I will continue to advance the momentum I have built on key initiatives including: 1) advocating for state accountability on water infrastructure investments and policy issues, 2) spearheading the ACWA Council of Past Presidents to mentor new members so that they are aware of membership benefits, and 3) furthering ACWA's economical, efficient, and

effective member services through sound fiscal, HR, managerial, and administrative practices.

I will also work on three new initiatives including: 1) re-examining ACWA dues to provide equity for all members, 2) strengthening the Association's ability to attract, develop, and retain top industry talent, and 3) increasing non-dues revenues.

I ask for your vote so that I may continue working to ensure ACWA offers value for all members. My experience, qualifications, decade long ACWA membership, and role as ACWA Vice President have provided me a unique understanding of ACWA as the nation's largest statewide coalition of public water agencies. Please contact me any time at 714.321.0522 or CGreen@OCWD.com.

ACWA Board Member and Committees

- ACWA Vice President (2022-current)
- Executive Committee (2020-current)
- Region 10 Chair (2018-2019)
- Region 10 Vice Chair (2016-2017, 2020-2021)
- Region 10 Board Member (2012-2021)
- Water Quality Committee (2012-current)
- Energy Committee (2019-current)
- State Legislative Committee (2012-2015)

Orange County Water District

- President (2015-2016, 2022-current)
- 1st Vice President (2013, 2014, 2019-2022)
- Director (2010-current)
- Joint Planning Committee Chair
- Labor Ad Hoc Committee Chair

Civic, Professional Experience

- Huntington Beach Mayor (2003, 2009)
- Council Member (2002-2010)
- Registered Nurse
- Law degree

CANDIDATE STATEMENTS

VICE PRESIDENT

Ernesto "Ernie" A. Avila



I want to be the next Vice-President of the Association of California Water Agencies (ACWA) because I want ACWA to continue to be the nexus of knowledge and leadership in water for California. We are emerging from a multi-year drought, and I will put my energy into strategies to keep water in the public eye with ACWA as the trusted sources for information and innovation. A priority for me is to ensure that ACWA continues to equip member agencies with information and resources necessary to support their water supply reliability efforts, implement infrastructure and watershed improvements, and address the challenges associated with climate change.

I have 40 years of experience with California water as a Civil Engineer, General Manager, Executive Director of three water coalitions involving over 50 water agencies, and I currently serve as CCWD Board President. I have led or supported over \$5 Billion in California water infrastructure serving over 5 million citizens and many industries today.

I have supported ACWA for 20 years including serving on the Board of Directors, the Executive Committee, the Region 5 Board, the Federal Affairs Committee, the ACWA Foundation Steering Committee and Chair of the Local Government Committee.

This year, we have gone from extreme drought conditions to concerns about flooding in months. ACWA has been leading the discussions for water supply reliability, investments in infrastructure, including above- and below-ground storage, and it is now crucial to progress beyond conversations to action. I want to work with all ACWA members to find strategies to advance projects and I will work with ACWA members to keep our seat at the table to affirm the state's commitment to help fund and facilitate these critical investments.

I would be honored to represent our members as the next Vice-President of ACWA.
Learn more at: cwater.com/AvilaForACWAVP

Michael Saunders



I have been working with water issues as an elected; with MSRs as a County LAFCO commissioner; through my work with the CABY Integrated Regional Water Management Group; my work in the water use efficiency workgroups with the Department of Water Resources; and as an Executive Board member of the Regional Water Authority. I have been active in ACWA since I became an elected official in 2018, each year increasing my level of participation and leadership, from conferences to workgroups to symposiums. I was a member of the Diversity, Equity, and Inclusion Workgroup which helped form the new ACWA Foundation. I am currently a member of the Headwaters Workgroup, Water Use Efficiency Workgroup, State Infrastructure Workgroup, and the Membership Committee. I also participate in the State Legislative Committee. I am on

the ACWA Region 3 Board and have worked on a regional forum and event and on our regional issues dealing with guidelines and legislation.

The qualities I can bring to the office is my understanding of the water issues from our Region and the State along with my working relationship with our Board members, Regional members, ACWA members, ACWA staff, elected officials, and District Staff. Coming from a small agency, the input from our members is vital and important to bring each Agency's issues, strategies, and suggestions to the table and make every agency feel valued. I will continue to be a strong legislative advocate, continue to build on our outreach, and rely and utilize the expertise and talents of our members and ACWA staff. I am enthusiastic and committed to the work of ACWA and hope to bring my excitement to our members and continue to push for the growth and success of ACWA.

I would be honored to have your vote.

OFFICIAL REGION 5 Board Ballot

2024-2025 TERM



Please return completed ballot by Sept. 15, 2023

E-mail: regionelections@acwa.com

Mail: ACWA
980 9th Street, Suite 1000
Sacramento, CA 95814

General Voting Instructions:

1 You may either vote for the slate recommended by the Region 5 Nominating Committee or vote for individual region board members. Please mark the appropriate box to indicate your decision.

2 Please complete your agency information. The authorized representative is determined by your agency in accordance with your agency's policies and procedures.

Submitted board candidate bios and headshots are available on [www.acwa.com/elections/](http://www.acwa.com/elections/2023-region-elections/).

1

Nominating Committee's Recommended Slate

I concur with the Region 5 Nominating Committee's recommended slate below.

CHAIR:

- **John L. Varela**, Director/2023 Board Chair, Valley Water

VICE CHAIR:

- **Sarah Palmer**, President, Board of Directors, Zone 7 Water Agency

BOARD MEMBERS:

- **Ernesto A. Avila**, Board President, Contra Costa Water District
- **Mary Bannister**, Director, Pajaro Valley Water Management Agency
- **John Muller**, President, Board of Directors, Coastside County Water District
- **John H. Weed**, Board Member, Alameda County Water District
- **Floyd Wicks**, Director, Montecito Water District

OR

Individual Board Candidate Nominations

I do not concur with the Region 5 Nominating Committee's recommended slate. I will vote for individual candidates below as indicated.

CANDIDATES FOR CHAIR: (CHOOSE ONE)

- Sarah Palmer**, President, Board of Directors, Zone 7 Water Agency
- John L. Varela**, Director/2023 Board Chair, Valley Water
- John H. Weed**, Board Member, Alameda County Water District

CANDIDATES FOR VICE CHAIR: (CHOOSE ONE)

- Sarah Palmer**, President, Board of Directors, Zone 7 Water Agency
- John H. Weed**, Board Member, Alameda County Water District

CANDIDATES FOR BOARD MEMBERS: (MAX OF 5 CHOICES)

- Ernesto A. Avila**, Board President, Contra Costa Water District
- Mary Bannister**, Director, Pajaro Valley Water Management Agency
- John Muller**, President, Board of Directors, Coastside County Water District
- Sarah Palmer**, President, Board of Directors, Zone 7 Water Agency
- John H. Weed**, Board Member, Alameda County Water District
- Floyd Wicks**, Director, Montecito Water District

2

AGENCY NAME

AUTHORIZED REPRESENTATIVE

DATE

CLEAR FORM

Cost of Living Adjustments		
Agency	FYE 2023 COLA	FYE 2024 COLA
<i>Vandenberg Village Community Services District</i>	<i>5.50%</i>	<i>5.50%</i>
City of Buellton	3.00%	5.60%
City of Lompoc	4.00%	4.00%
City of Solvang	4.00%	0.00% *
Goleta Sanitary District	5.50%	6.72%
Goleta Water District	5.00%	5.00%
Goleta West Sanitary District	9.00%	4.00%
Heritage Ranch Community Services District	5.00%	5.00%
Los Alamos Community Services District	5.00%	5.00%
Mission Hills Community Services District	5.50%	8.70%
Nipomo Community Services District	7.04%	5.29%
Templeton Community Services District	5.70%	3.30%

* Union negotiations in progress

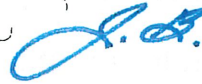
VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors

ITEM: 8.E

FROM: Joe Barget, General Manager



DATE: August 1, 2023

SUBJECT: General Manager

Recommendations:

1. Accept Joe Barget's resignation effective August 31.
2. Approve a recruitment brochure and plan for hiring a new general manager.
3. Appoint either an acting or interim general manager, effective September 1, until a permanent hire is in place.

Policy Implications: California Government Code § 61050 governs the district officers of a community services district and requires the following:

- (a) The board of directors shall appoint a general manager.
 - (b) If the board of directors designates an alternative depository pursuant to Section 61053, the board of directors shall appoint a district treasurer who shall serve in place of the county treasurer.
 - (c) The board of directors may appoint the same person to be the general manager and the district treasurer.
 - (d) The general manager and the district treasurer shall serve at the pleasure of the board of directors.
 - (e) The board of directors shall set the compensation for the general manager and the district treasurer.
- VVCSD established an alternative depository to the county treasurer pursuant to California Government Code § 61053. Mechanics Bank is the current depository of the district's money.

- VVCSD Ordinance § 1.3.5 appointed the General Manager as Treasurer.
- California Government Code § 61040(e) prohibits a member of the board of directors from being the general manager, the district treasurer, or any other compensated employee of the district.

Resource Impacts:

- Significant staff time and board commitment.
- Total compensation for the position may decrease or increase depending upon a few factors, primarily whether the next general manager is a Classic or Public Employees' Pension Reform Act (PEPRA) employee under the California Public Employees' Retirement System (CalPERS).

Alternatives Considered:

- Appoint someone without going through a competitive recruitment process.
- Contract with an executive recruiting and headhunting firm at an estimated cost of \$25,000 to conduct the recruitment process.

Discussion: The VVCSD Board of Directors hired me as General Manager and we entered into an employment agreement beginning August 16, 2004.

The terms of the agreement were modified through four amendments and many subsequent board actions. Amendment 4 states the District prefers a three-week advance notice before the employee voluntarily resigns from the position but the employee or the District may end the agreement at any time for any reason.

Resignation

I have completed 19 years as General Manager and resign effective August 31, 2023.

Recruitment Brochure, Supplemental Questionnaire

A recruitment brochure and supplemental questionnaire are attached.

Recruitment Plan and Timeline

Dates	Activities
Aug 1	Approve recruitment brochure and a salary range of \$160,000-\$190,000.
Aug 4 – Sep 6	Advertise the job.
Sep 6	Applications due.
Sep 11-15	Legal/Personnel Committee review applications. Select up to 6 candidates for interviews.
Sep 20	Legal/Personnel Committee interviews up to 6 candidates and selects the top 1-3 to interview with the Board of Directors.
Sep 27	Board of Directors interviews top 1-3 candidates.
Oct 3	Regular Board meeting, closed session, to consider offering employment to the top candidate.
Oct 3-20	Background investigation and contract negotiations. Prepare draft, complete legal counsel review, and finalize employment agreement.
Nov 7	Regular Board meeting to approve employment agreement. (California law requires this at a <u>regular</u> board meeting.)
Nov 13, or later	New General Manager starts work.

Acting or Interim General Manager

“Acting” usually applies to a current employee who is temporarily assigned duties and given the authority of the position. “Interim” usually refers to someone outside the organization hired through a short-term employment agreement or consulting contract.

The VVCSD Employee Handbook addresses “emergency appointments” to a higher classification, stating the employee’s rate of pay shall remain unchanged for the first 20 working days, and they shall be paid 5 percent higher than their current rate but not to exceed the range for the position. There is no salary range for the General Manager position and this is not a sudden or short-notice vacancy. If the Board desires to appoint a current employee as Acting General Manager, I recommend—as an exception to policy—approving a pay rate of 25 percent higher than the employee’s pay rate, effective the date of appointment. For example, if one of the other managers were appointed as Acting General Manager, their hourly pay rate would increase from \$61.41 to $(125\%)(\$61.41) = \76.76 .

Alternatively, the Board could hire an Interim General Manager through an agreement or consulting contract. Locally, interim general managers of special districts are paid in the \$100-\$140 an hour range, part-time, with some reimbursement for transportation but no benefits.

CalPERS allows interim appointment of retired annuitants to fill vacant positions in CalPERS agencies such as VVCSD; however, there are several requirements, conditions, and restrictions. They are covered in A Guide to CalPERS Employment After Retirement: <https://www.calpers.ca.gov/docs/forms-publications/employment-after-retirement.pdf>

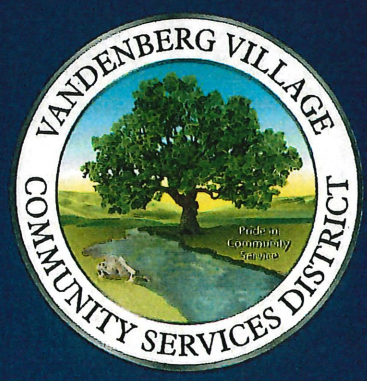
Attachments:

1. Recruitment Brochure
2. Supplemental Questionnaire

GENERAL MANAGER RECRUITMENT



"To efficiently provide dependable drinking water delivery and wastewater collection services to Vandenberg Village residents, with a commitment to customer service."



LOMPOC, CALIFORNIA

THE COMMUNITY

Vandenberg Village is an unincorporated residential community in northern Santa Barbara County with a population of 7,300. It is located on rolling hillside slopes north of the Santa Ynez River. Development began in the late 1950s and early 1960s, with most growth occurring in the 1960s and 1970s. The community is primarily single family houses, with some town houses, apartments and condominiums. Commercial facilities include a small shopping center, a few professional and business office buildings, a credit union, and a recently renovated hotel.

The District's boundaries are constrained on three sides by the Burton Mesa Ecological Reserve (BMER), 5,638 acres of state-owned land leased to the California Department of Fish and Wildlife. The District has a patchwork of leases and easements within the BMER for wells, tanks, pipelines, and service roads.

Federal land borders the District on the south.

Residents of the community include a mix of young adults, families with children, and a significant number of retirees. Both military and civilian employees at Vandenberg Space Force Base live in the Village, and many of the retirees are former military or civilian employees of the base. They are active in a number of social and civic organizations in the Village, and many more such organizations in the City of Lompoc.



THE AREA

Vandenberg Village is located in the Lompoc Valley, at the west (downstream) end of the Santa Ynez River, in Santa Barbara County. This is one of the more delightful climates and living areas in California. The valley is known for its productive agriculture, with particular emphasis on commercial flower production. Seasonally, the valley is decorated with a kaleidoscope of brilliant colors as the flower crops come into bloom.

Vandenberg Space Force Base, one of the nation's key space launch facilities, is a neighbor of the Village. Periodically, rocket launches are observable by the local residents. Two miles to the south, across the Santa Ynez River, is the City of Lompoc, the largest community in the Lompoc Valley and the Santa Ynez River Valley Groundwater Basin. With a population of approximately 43,000, it is the commercial and cultural center of the valley.

The tourist oriented Danish community of Solvang, is a 30-minute drive. Thirty minutes to the north, by way of State Highway One, is the City of Santa Maria, the major business and shopping center for the northern portion of Santa Barbara County and home of Allan Hancock Community College. The Lompoc campus of Hancock College is located adjacent to the Village. One hour to the southeast is the City of Santa Barbara, the County seat, and one of the cultural/recreational centers of the Central Coast of California. Hosting the University of California at Santa Barbara and other institutions of higher learning, it is also known as the Riviera of the West Coast. Significant numbers of the residents of the Lompoc Valley either work in Santa Barbara or participate in civic, recreational, or cultural events there.

There are two golf courses in the Lompoc Valley: The Mission Club within Vandenberg Village and nearby La Purisima Golf Course. The City of Lompoc operates nine park and recreational facilities. The County of Santa Barbara also maintains five parks in the Lompoc area including one in Vandenberg Village. Area residents enjoy a wide variety of recreational and cultural opportunities, from participative sports at local facilities to dramatic arts and musical productions locally, and in Santa Maria, Solvang, and Santa Barbara.

The Lompoc Unified School District operates 13 elementary and intermediate schools and three high schools. Two of the high schools are located in Vandenberg Village, as well as one elementary school.

THE DISTRICT

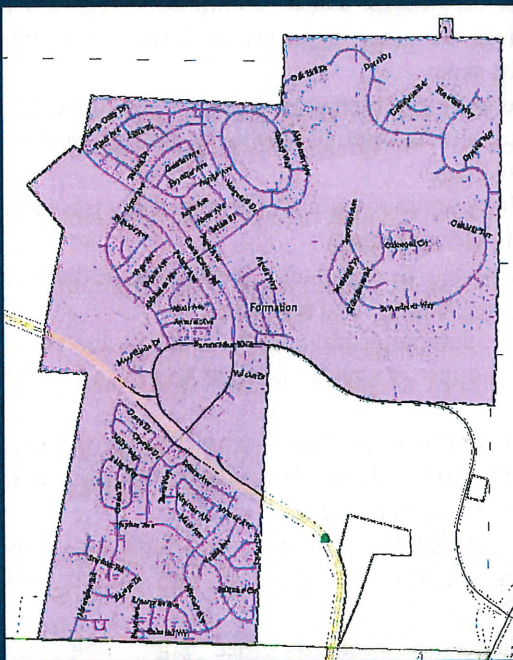
Vandenberg Village Community Services District currently provides water and wastewater service to approximately 2,600 connections. Depending upon land use and political decisions concerning future development, approximately 300 additional connections could occur.

Vandenberg Village was a planned community. Initially, water and wastewater service was provided by local divisions of Park Water Company, an investor-owned, P.U.C. regulated public utility located in Downey. In 1983, the residents of the Village voted to create the Vandenberg Village Community Services District and elect its first five-member Board of Directors with the intention of acquiring Park Water Company water and wastewater systems. Negotiations and the passage of bond issues to finance the acquisition delayed the actual transfer from Park Water to the District until 1988.

The District currently operates 33 miles of water distribution system, three groundwater wells, one 300,000-gallon tank, one 500,000-gallon tank, two 1,000,000-gallon tanks, three booster stations, two pressure reducing stations, and a pressure filter treatment system.

The District also operates 31 miles of wastewater collection system, with four lift stations and 574 manholes. The Village's wastewater system is connected to the Lompoc Regional Wastewater Reclamation Plant (LRWRP) for treatment and disposal. The District has a capacity right to 0.89 million gallons per day (MGD) of Lompoc's 5.5 MGD plant capacity.

Much of the district's water and wastewater infrastructure has been rehabilitated or replaced within the last 10 years and is in excellent condition. The District is totally dependent on local groundwater from three large municipal supply wells which are 36-46 years old. Working with the California State Lands Commission (SLC) and the California Department of Fish and Wildlife (CDFW) to secure additional land for the eventual replacement of these wells, is a major challenge facing the District and its next General Manager.



THE IDEAL CANDIDATE

Vandenberg Village is a desirable community with many residents from business, professional, and technical backgrounds.

The District Board is committed to full participation of the public in the consideration and adoption of appropriate policies. For these reasons the new General Manager should have exposure to a broad range of public system policy and management problems and demonstrate contemporary management skills that will provide for thoughtful, thorough, timely responses to the many issues facing the community and the District.



EDUCATION AND EXPERIENCE

A Bachelor's degree in Engineering, Public Policy, Public Administration, Business Administration, or a related field is required. An advanced degree is preferred, but not required.

At least three years of supervisory or managerial experience in local, city, county, or state government is also required.

COMPETENCIES

- Significant experience related to public drinking water supply, or wastewater collection and disposal in a special district or similar municipal organization.
- Experience working with elected officials, boards, committees, regulatory agencies, and representatives of other agencies at local, state and federal levels. Public relations skills.
- Fully confident with management and technical abilities. Able to explain complex concepts to groups and individuals having a varying level of managerial or technical knowledge.
- Experience with implementing operations & maintenance programs with emphasis on water and wastewater systems.
- Experience in negotiations. Ability to maintain vigorous application of District Ordinances, policies, procedures, and standards.
- Excellent written and oral communication skills. Ability to make presentations before small groups as well as District Board and other public meetings.
- Ability to establish sense of continuity for the District through working with the Board on the establishment of plans, goals, policies, and priorities with a clear understanding of purpose.
- Ability to research, apply, and comply with state and local statutes applicable to the governance, finance, administration, and operation of an independent special district
- Management level knowledge of modern office computing and telecommunications capabilities.

MANAGEMENT STYLE

- Appreciates close working relationship with the Board and its committees, as well as a small motivated staff.
- Has an ability and commitment to trust staff and delegate important tasks for accomplishment while also being comfortable with personally working "hands-on" to accomplish many tasks.
- Secure and stable in giving direction to staff.
- Has a sense of humor.



COMPENSATION AND BENEFITS

The salary for the new General Manager will be negotiated with the Board of Directors within a range of \$160,000 to \$190,000 annually, based on qualifications of the successful candidate.

The following benefits will complete the compensation package:

- CalPERS retirement program
 - Classic - 2.7% @ 55
 - PEPRA - 2% @ 62
- Voluntary IRS 457 tax deferred compensation program with District match
- Group term life insurance - 1.5 times annual gross salary up to a maximum of \$150,000.
- Long term disability insurance
- Family medical, dental, and vision insurance
- 13-22 days vacation per year, increasing with service
- 13 days sick leave per year
- 10 federal holidays plus one floating holiday per year
- Cell phone allowance of \$25 per pay period

The District does not participate in Social Security beyond the mandatory Medicare contributions.

The new General Manager will face a wide array of challenges and issues. The following areas need to be addressed by the new General Manager during early years of service.

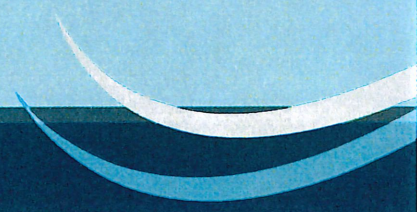
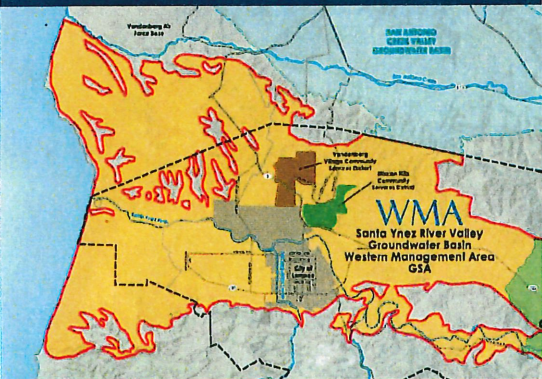
Groundwater Management: The Santa Ynez River Valley Groundwater Basin is classified as a *medium-priority* basin under the Sustainable Groundwater Management Act (SGMA). The basin is divided into three management areas. Vandenberg Village Community Services District, Mission Hills Community Services District, City of Lompoc, Santa Ynez River Water Conservation District, and Santa Barbara County form the Western Management Area (WMA) Groundwater Sustainability Agency (GSA). A Groundwater Sustainability Plan (GSP) for the WMA was adopted on January 5, 2022. The GSA is in the process of transitioning from a memorandum of agreement (MOA) to a joint powers agency (JPA). Dealing with evolving governance issues and implementing the GSP will require considerable time, understanding, and commitment from the General Manager.

Finance & Budget: The General Manager will be expected to execute the Fiscal Year 2023-24 Budget consisting of two parts: a **\$6.7 million** operating budget and a **\$1.4 million** capital budget. A 20-year capital improvement plan was approved 2022. The General Manager will evaluate the District's water and wastewater rate structures and reserves to determine the need for increases and provide options and recommendations to the Board of Directors. An outstanding financial management record, strong fiscal posture, and an experienced finance staff will assist in this effort.

Future Well Site: Continuing ongoing work with the California State Lands Commission and the California Department of Fish and Wildlife to lease land to eventually replace three old groundwater wells.

Strategic Plan: Guiding the Board and staff in setting a future vision for the District. Goals from the previous, 2005 plan have been accomplished and it's time for a fresh strategic plan.

Staff Development: The General Manager will inherit a dedicated staff of eight employees including an Operations & Maintenance Manager and an Administrative Services Manager. They are loyal and capable, a blend of recent hires and experienced veterans, who look forward to fresh energy, new ideas, and leadership.



APPLICATION AND SELECTION PROCESS

To be considered for this opportunity in the field of Special District management, please submit your resume, completed District application form (together with Supplemental Questionnaire) along with current salary and names and telephone numbers of three work-related references to VVCSD.

Final filing date is September 6, 2023

The application packet can be downloaded from the District website at <http://www.vvcsd.org/employment.html>. Contact Joe Barget or Cynthia Allen at administration@vvcsd.org or (805) 733-3417 with any questions.

Following the filing date, applications and resumes will be screened in relation to the criteria outlined in this brochure. Candidates with the most relevant qualifications will be given a preliminary interview by a selection panel. The top candidates resulting from this process will be invited for formal interviews by the District's Board of Directors. The Board of Directors will make the final selection and appointment.

Vandenberg Village Community Services District is an Equal Opportunity Employer. Reasonable accommodations for known physical or mental limitations of an otherwise qualified disabled applicant will be made.



VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road
Lompoc, CA 93436
(805) 733-3417
administration@vvcsd.org

<https://vvcsd.org>



Vandenberg Village Community Services District General Manager Supplemental Questionnaire

Please briefly respond to each of the following questions and request by attaching sheets with responses keyed to these items. Please print or type responses and attempt to keep each response to one-half page, or less. Return of this questionnaire with your attached responses is required, together with your resume, completed District application form, and a copy of your driving record from the Department of Motor Vehicles along with salary requirements and names and telephone numbers of three work-related references.

1. Briefly describe the organization in which you work (or recently worked), including its size, makeup, and major issues, together with your role.
2. What are the major: (1) policy and (2) management/operational issues which you are currently addressing in your present (or most recent) position? What percent of your time do you devote to each of them?
3. Over the past five to ten years, what were your five major accomplishments, professionally and/or personally? Please indicate the year of accomplishment cited.
4. During the same time period, what was an event/issue professionally and/or personally that you would like to have handled differently?
5. In your opinion, what are the three areas on which a good General Manager focuses his/her attention on an ongoing basis?
6. Please attach a copy of a recent staff report you have prepared on an important and substantive issue to give us an example of how you communicate with the Board of Directors. Please limit your sample to no more than five pages.

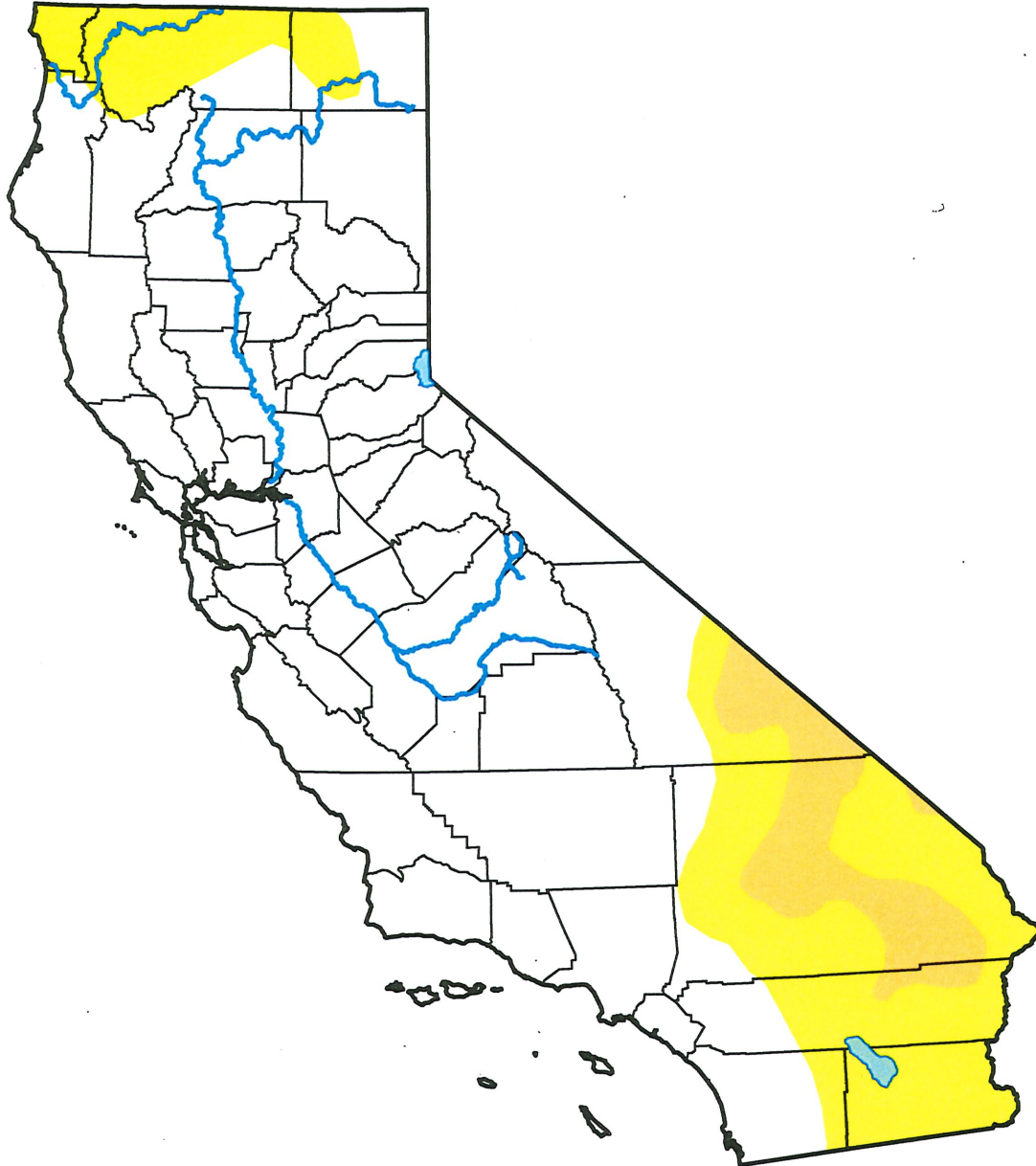
Applicant Signature

Print Name

Date

U.S. Drought Monitor California

July 25, 2023
(Released Thursday, Jul. 27, 2023)
Valid 8 a.m. EDT



Drought Conditions (Percent Area)

	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
Current	74.43	25.57	6.29	0.00	0.00	0.00
Last Week <i>07-18-2023</i>	74.45	25.55	6.29	0.00	0.00	0.00
3 Months Ago <i>04-25-2023</i>	68.04	31.96	7.98	0.00	0.00	0.00
Start of Calendar Year <i>01-03-2023</i>	0.00	100.00	97.93	71.14	27.10	0.00
Start of Water Year <i>09-27-2022</i>	0.00	100.00	99.76	94.01	40.91	16.57
One Year Ago <i>07-26-2022</i>	0.00	100.00	99.78	97.47	59.81	12.74

Intensity:

- None
- D0 Abnormally Dry
- D1 Moderate Drought
- D2 Severe Drought
- D3 Extreme Drought
- D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>

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