

# VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

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*"Pride in Community Service"*

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## **MINUTES Regular Meeting**

**July 7, 2020**

### **1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:00 p.m. by President Stewart who led the Pledge of Allegiance.

2. ROLL CALL: Directors Brooks, Stewart, and Wyckoff were present. Directors Bumpass and Redmon participated via teleconference.

### **OTHERS PRESENT**

General Manager Joe Barget, Operations & Maintenance (O&M) Manager Mike Garner, and Board Secretary Stephanie Garner were present. Administrative Services (AS) Manager Cynthia Allen participated via teleconference.

### **3. ADDITIONS AND DELETIONS TO AGENDA**

There were none.

### **4. PUBLIC FORUM**

President Stewart invited public comments and there were none.

### **5. OPERATIONS REPORT**

O&M Manager Garner reported the District pumped 44.2 million gallons of water for June with an average daily demand of 1.5 million gallons. This is 11 percent more than last June. Vandenberg Village received no rain keeping the calendar year total at 7.03 inches.

Well levels (below ground surface) for June were 1B-143', 3A-149', and 3B-145'.

Booster Station 3 motor needed repair due to a failed bearing. Fisher Pump removed the motor and transported it to Perry's Electric for repairs. There was no interruption to the water production.

A large tree root snapped a 12-inch asbestos cement water main at Valley of Flowers United Church on Constellation Road. The field crew responded at 5:15 a.m. shutting off water and removing the tree root. The repair was completed by 1:00 p.m. and Giant Tree Service removed the tree and stump the following day.

Blea Enterprises trimmed trees and shrubs on the back road to a 14-foot width per the recently-acquired lease from the California State Lands Commission. Blea Enterprises will return next week to spray the road for weeds.

The field crew repaired five service lines last month.

The District had no sanitary sewer overflows for May and June.

O&M Manager Garner commented on the State Water Resources Control Board (SWRCB) report which was included in the board package. The SWRCB is requiring corrective action on four items, one of which will be accomplished by the Tank Rehabilitation Project which is on tonight's agenda.

To conclude his report, O&M Manager Garner said there were two anniversaries since the last meeting: Tina McManigal with 20 years on May 30 and Patty LeCavalier with 17 years on June 2.

## 6. ADMINISTRATION REPORT

AS Manager Allen reported, with the upsurge of virus cases and updated restrictions from the County and the State, the District's lobby is still closed to the public. Visits to the drive-up window are still frequent so the administrative staff is telecommuting just one day a week. Masks are worn when assisting customers at the window.

At the end of June, staff called 89 customers with past-due balances to let them know once the Governor's lock-off restriction is lifted, which could be as early as July 21, the past due amount would be subject to a late fee of 10%. Staff said if they could not pay the balance before that date, the District could amortize their account balance over 12 months to avoid a late fee, as long as they kept up with their payment plan and paid their subsequent bill each month. At this time, lock-offs are still prohibited so it may be August 18 before late fees are reinstated. Pre-COVID, the District's delinquent accounts had a balance of approximately \$15,000 and today, the delinquent account balance is approximately \$25,000.

The District had five entries for the countywide 2020 WaterWise Garden Contest. A copy of an advertisement that staff placed in the *Lompoc Record* is included in the board package.

At the May 14 LAFCO meeting, Craig Geyer was reelected as the Regular Special District Member, and AS Manager Allen was re-elected as the Alternate Special District Member of the Commission with terms to expire on March 1, 2024.

At the June 4 LAFCO meeting, the commission announced Paul Hood had passed away suddenly. They appointed LAFCO legal counsel Bill Dillon as interim Executive Officer (EO) and recruitment for a permanent EO is currently underway.

For the third time, CSDA has asked AS Manager Allen for permission to publish one of her forum answers in the July-August issue of the CSDA magazine. Kayla Barker from Mission Hills CSD asked a Public Records Request question and her response was one of three answers to be included in the Q&A section of the magazine.

To conclude her report, AS Manager Allen said Board President Katherine Stewart is introduced in the May-June issue of the CSDA magazine.

## 7. CONSENT CALENDAR

A. Minutes from the Regular Board Meeting on May 5, 2020

B. Treasurer Report

1) Monthly Financials

2) Disbursements through June 30, 2020

**Motion by Director Wyckoff, seconded by Director Brooks to accept the consent calendar as presented.**

**Roll Call:**

**Ayes: Directors Brooks, Bumpass, Stewart, Redmon, and Wyckoff**

**Noes: None**

**Abstain: None**

**Absent: None**

8. ACTION ITEMS

**A. Tank Rehabilitation Project**

**Motion by Director Wyckoff, seconded by Director Bumpass to award a contract to Crosno Construction, Inc., for \$388,711 to rehabilitate the four water tanks.**

**Roll Call:**

**Ayes: Directors Brooks, Bumpass, Redmon, Stewart, and Wyckoff**

**Noes: None**

**Abstain: None**

**Absent: None**

**B. Lompoc Regional Wastewater Reclamation Plant (LRWRP) Upgrade**

**Motion by Director Redmon, seconded by Director Brooks to adopt Resolution 216-20 to continue collection charges on the annual county tax roll for FY 2020-21.**

**Roll Call:**

**Ayes: Directors Brooks, Bumpass, Redmon, Stewart, and Wyckoff**

**Noes: None**

**Abstain: None                      Absent: None**

### **C. Farmers Market**

The ad hoc committee met and discussed changes to the Parking Lot License Agreement with Shelby Wild.

**Motion by Director Bumpass, seconded by Director Wyckoff to verbally approve the staff recommended changes to the Parking Lot License Agreement with Shelby Wild and extend the term for six months.**

#### **Roll Call:**

**Ayes: Directors Brooks, Bumpass, Redmon, Stewart, and Wyckoff**

**Noes: None**

**Abstain: None**

**Absent: None**

There was discussion among the ad hoc committee and some Directors about whether to allow wine tasting and/or the sale of wine at the Farmers Market.

Director Bumpass said we wanted to hear comments from the other Directors.

O&M Manager Garner said as part of the ad hoc committee he called the Alcohol Beverage Control and only estate wineries would be able to take part in the farmers market.

Director Stewart said she is against selling wine. She senses the lines could become blurred with what is allowed on the District property.

Directors Redmon and Wyckoff said they are against the sale of wine.

Director Brooks expressed the District has done a great job providing water and wastewater, and he is in favor of wine sales at the farmers market.

**Motion by Director Stewart, seconded by Director Redmon to exclude alcohol sales from the Farmers Market.**

**Roll Call:**

**Ayes: Directors Bumpass, Redmon, Stewart, and Wyckoff**

**Noes: Director Brooks**

**Abstain: None**

**Absent: None**

9. REPORTS

A. Committees

The Farmers Market Ad Hoc Committee met regarding Item 8.C

B. District Representatives to External Agencies

Nothing to report.

C. President

President Stewart appreciated the discussion during the meeting.

D. General Manager Report

General Manager Barget reported the District has been able to keep running, business as usual for the most part, and stick to its regular board meeting schedule during the COVID 19 pandemic. He would like to get through the pandemic without any special board meetings or state-of-emergency resolutions.

Director Redmon asked General Manager Barget to update the Board about his pending retirement plans. General Manager Barget said he has not set a firm date yet but he will keep the Board informed.

10. INFORMATIONAL CORRESPONDENCE

A. State Water Resources Control Board letter dated June 24, 2020, regarding the District's 2019 Sanitary Survey

B. SYR Water Conservation District letter dated June 10, 2020, regarding USGS Lompoc Groundwater Monitoring Program 2020

C. Sustainable Groundwater Management Quarterly Newsletter, June 2020, Santa Ynez River Valley Groundwater Basin

D. VVCSD 2020 WaterWise Garden Contest

E. Santa Barbara LAFCO letter dated May 7, 2020, regarding results for the Regular and Alternate Special District Member Elections

## 11. DIRECTORS FORUM

Director Bumpass thanked Joe for all his work to regain use of the back road. He also would like to encourage staff to telework, if possible, during the COVID-19.

Director Redmon thanked Mike and the field crew for their help to resolve a recent sewer issue in his neighborhood.

Director Brooks thanked the fire crews for clearing the open spaces behind the homes in the country club.

Director Stewart commented on an email sent from General Manager Barget regarding the use of social media. She said AS Manager Allen responds very well to all comments and questions.

## 12. ADJOURN

**President Stewart declared the meeting adjourned at 8:16 p.m.**

**Attest:**

**Signed:**

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**Stephanie Garner**  
**Secretary, Board of Directors**

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**Katherine A. Stewart**  
**President, Board of Directors**