

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

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"Pride in Community Service"

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MINUTES Regular Meeting

March 3, 2020

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Stewart who led the Pledge of Allegiance.

2. ROLL CALL: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff were present.

OTHERS PRESENT

General Manager Joe Barget, Administrative Services (AS) Manager Cynthia Allen, Operations & Maintenance (O&M) Manager Mike Garner, and Margaret Sazani, 4556 Titan Avenue.

3. ADDITIONS AND DELETIONS TO AGENDA

There were none.

4. PUBLIC FORUM

President Stewart invited public comments and there none.

5. OPERATIONS REPORT

O&M Manager Garner reported the District pumped 27.8 million gallons of water for the month of February with an average daily demand of 959,000 gallons. This is 44 percent more than last February. Vandenberg Village received no rain during the month keeping the calendar year total at 0.62 inches.

Well levels (below ground surface) for February were 1B-143', 3A-145', and 3B-139'.

The District's field crew and The Mission Club employees worked to smooth out the area behind the wall at Clubhouse Road entrance in preparation for placement of large rocks from the Montecito debris flow. There was a 1-inch service line installed to water future plants and trees, and the cast aluminum lettering was mounted on both walls.

A fire hydrant at the corner of Capella Drive and Terra Way was hit by a driver who left the scene on February 6. The break caused a water outage to four homes for three hours and a loss of 108,000 gallons of water. CHP located the elderly man and his information was taken to file a claim. When the fire hydrant was hit a surge was created causing the saddle for 50-year-old service line to break off. The field crew replaced the saddle the next day.

Other repairs in February were three 1-inch service lines and a 2-inch service line. There were no sanitary sewer overflows to report in February.

To conclude his report, O&M Manager Garner said Jeff Cole and Manny Perez attended a National Association of Sewer Service Companies (NASSCO) training in Montecito to get certified in identifying and coding sewer lines.

6. ADMINISTRATION REPORT

AS Manager Allen reported the District submitted the recently completed Lift Station #1 project to the Central Coast Chapter of the American Public Works Association for their Public Works Project of the Year Award for a structure project under \$2 million. This is the same award the District received last year for the office remodel. Staff will be contacted next week if the project was selected.

AS Manager Allen attended her second in-person session for the ACWA/JPIA Leadership Essentials for the Water Industry program. There were great team-building exercises and a group project is due in July.

AS Manager Allen is currently working closely with iWater compiling all of the water and wastewater infrastructure for the GIS database.

At the Santa Barbara County Chapter CSDA meeting last week, AS Manager Allen was elected Secretary.

To conclude her report, she said as the LAFCO Special District Alternate Commissioner, she would like to comment during Action Item 8B.

7. CONSENT CALENDAR

A. Minutes from the Regular Board Meeting on February 4, 2020

B. Treasurer Report

- 1) Monthly Financials
- 2) Disbursements through February 29, 2020
- 3) Schedule of Investments

Motion by Director Brooks, seconded by Director Redmon to accept the consent calendar as presented.

Ayes: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff
Noes: None
Abstain: None
Absent: None

8. ACTION ITEMS

A. **California Special Districts Association (CSDA)**

Motion by Director Brooks, seconded by Director Wyckoff to nominate Katherine Stewart for Seat B Coastal Network on the CSDA Board of Directors for the remainder of the 2020-2022 term.

Ayes: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff
Noes: None
Abstain: None
Absent: None

B. Local Agency Formation Commission (LAFCO)

AS Manager Allen expressed interest in being re-elected as an alternate, and also spoke on behalf of Craig Geyer who is seeking re-election. There was some discussion among the Directors but no action was taken.

9. REPORTS

A. Committees

Directors Brooks, Stewart and General Manager Barget attended a Sustainable Groundwater Management meeting last month

Legal/ Personnel Committee met and will discuss recommendations during the closed session.

Director Stewart attended the ACWA Groundwater and Water Quality Committee meetings on February 11-12. Her trip report is included in the board package

B. District Representatives to External Agencies

Director Stewart said a Region 5 event is scheduled on April 27 with more information to follow.

C. President

President Stewart asked if the District has plans for the Water Awareness Week in May. General Manager Barget said no plans right now, but staff can prepare information and ideas for the April board meeting.

D. General Manager Report

General Manager Barget and O&M Manager Garner met with Randy Collins, State Lands Commission (SLC); and Richard Brody, Tim Ford, and Tim Matthews, California Department Fish and Wildlife (CDFW) at the District on February 25. Discussions centered on a future well site and the back road. CDFW staff gained a general understanding of District operations and the need for a future well site, and were receptive to a new Well Site E adjacent to the existing 40-foot road and pipeline easement to Site 1.

February 18 General Manager Barget and O&M Manager Garner met with Ben Singer, County Planning and Tony Wells, developer for the Villas on Oak Hills project. Mr. Wells has been talking about less expensive alternatives to the already approved sewer design reflected in the Public Improvement Plans (PIP). These alternatives would require additional easements and potentially be problematic from a long-term operations & maintenance standpoint. General Manager Barget emphasized the District's March 7, 2017 Can and Will Serve Letter requiring the developer to extend the existing sewer collection system, and construct a new sewer main and manholes along Oak Hill Drive, subject to the District's approval.

General Manager Barget continues to work with Santa Barbara County Fire to document critical water and wastewater infrastructure in various fire plans and advocate for fuel reduction work around infrastructure as part of the grant-funded Lompoc Valley Fuel Reduction Project.

To conclude his report, he will be taking a short vacation March 12-15 and AS Manager Allen will be the acting General Manager.

10. INFORMATIONAL CORRESPONDENCE

A. Public Water System Statistics for Calendar Year 2019

B. Letter dated February 10, 2020 from Pavement Engineering Inc. regarding Proposal for Engineering Services

C. February bill insert; Apply for the 2020 Water Wise Garden Contest

D. Director Stewart's Trip Report

E. California Wildfires Threaten Water Supply - Here's How, Commentary by Yorba Linda Water District General Manager

11. DIRECTORS FORUM

Director Brooks spoke to Mr. Wilding, a District resident, who was complimentary of the Club House Road entrance and asked to pass the message on to everyone involved. He talked with the interns recently and said both have a positive attitude about their experience at the District. Lastly, he said General Manager Barget received special recognition at Hope Ranch during a private performance by Jackson Browne.

Director Bumpass thanked General Manager Barget for his efforts on the back road.

Director Redmon thanked Director Brooks for sharing the positive comment about Club House Road entrance. He also thanked the staff and everyone that was involved.

Director Stewart said the signs at the entrance to Club House Road are beautiful and has heard many positive comments.

12. CLOSED SESSION

The Board reconvened into open session at 8:48 p.m.

Motion by Director Redmon, seconded by Director Wyckoff, to budget a 2.4 percent cost of living increase, effective July 1, 2020, for all employees including the General Manager, based on the annual change in the CPI-W, West B/C Index and as recommended by the Legal/Personnel Committee.

Ayes: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff
Noes: None
Abstain: None
Absent: None

Motion by Director Wyckoff, seconded by Director Bumpass, to extend the General Manager employment agreement for six months, until August 16, 2020, as recommended by the Legal/Personnel Committee.

Ayes: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff
Noes: None
Abstain: None
Absent: None

14. ADJOURN

President Stewart declared the meeting adjourned at 8:55 p.m.

Attest:

Signed:

Stephanie Garner
Secretary, Board of Directors

Katherine A. Stewart
President, Board of Directors