

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



SPECIAL MEETING

Wednesday, December 12, 2018
3:00 p.m.

AGENDA

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL: Directors Brooks, Bumpass, Redmon, Stewart, and Wyckoff
3. ADDITIONS AND DELETIONS TO AGENDA
4. PUBLIC FORUM

The Board will invite public comment on each action item as it is considered during the meeting.

At this time members of the public wishing to address the Board on other matters that are within the jurisdiction of the District may do so when recognized by the President. Please begin by stating your name and place of residence.

5. OPERATIONS REPORT
6. ADMINISTRATIVE REPORT
7. CONSENT CALENDAR
 - A. Minutes of the Regular Meeting on November 6, 2018..... page 1
 - B. Treasurer Report
 - 1) Monthly Financials page 7
 - 2) Disbursements through November 30, 2018..... page 13

8. ACTION ITEMS

- A. **New Directors:** Administer oath of office to new Directors
- B. **Director Blair:** Consider adopting Resolution 211-18 to recognize him for 16 years of service on the Board..... page 25
- C. **Director Fox:** Consider adopting Resolution 212-18 to recognize him for 16 years of service on the Board..... page 27
- D. **Clubhouse Estates Lot 54:** Consider approving a license agreement with The Mission Club to allow access through Lot 54 to their planned solar facility page 29
- E. **Club House Road Entrance:** Receive an update from Ron Stassi and management staff on the beautification coalition; and consider approving demolition of a portion of block walls, earthwork, and planting of oak trees page 35
- F. **Board Officers:** Elect President, Vice President, and Finance Officer; and discuss appointments to committees and external agencies
..... page 37

9. REPORTS

- A. Committees
- B. District Representatives to External Agencies
- C. Board President
- D. General Manager

10. INFORMATIONAL CORRESPONDENCE

U.S. Drought Monitor: California, December 4, 2018..... page 41

- 11. **DIRECTORS FORUM:** Any member of the Board may address the Board on any subject within the jurisdiction of the District.
- 12. **RECESS:** Until 4:30 p.m.

13. JOINT MEETING with Mission Hills Community Services District

- A. **Introductions:** Brief self-introductions by each Director
- B. **Integrated Regional Water Management (IRWM):** Presentation by County Water Agency Manager Fray Crease and Jane Gray.....
..... page 43
- C. **Highlights from a Sustainable Groundwater Management Act (SGMA) Fact Finding Trip to Denmark:** Presentation by Santa Ynez River Water Conservation District Interim General Manager Bill Buelow
- D. **Remarks:** Third District County Supervisor Joan Hartmann
- E. **Directors Forum:** General discussion on any topics of mutual interest

14. ADJOURN

NOTICE: The Board of Directors of the Vandenberg Village Community Services District will meet at the District Office Conference Room, 3745 Constellation Road, Vandenberg Village, in compliance with §54954.2 of the Government Code of the State of California.

If you need reasonable accommodations due to a disability, please contact the Board Secretary 24 hours prior to the meeting at (805) 733-2475.

Please silence all cell phones during the meeting, as a courtesy to others.

Board package is available at the Vandenberg Village Public Library and on the District's website at <http://www.vvcsd.org>.

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



MINUTES Regular Meeting

November 6, 2018

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Brooks who led the Pledge of Allegiance.

2. ROLL CALL: Directors Brooks, Bumpass, Fox and Wyckoff were present. Director Blair was absent.

OTHERS PRESENT

Joe Barget, General Manager; Cynthia Allen, Administrative Services (AS) Manager; Mike Garner, Operations & Maintenance (O&M) Manager; Patricia LeCavalier, Finance Administrator; and Steve Heuring, 3920 Rigel Avenue.

3. ADDITIONS AND DELETIONS TO AGENDA - None

4. PUBLIC FORUM

President Brooks invited public comments and there were none.

5. OPERATIONS REPORT

O&M Manager Garner reported the District pumped 34 million gallons of water for the month of October with an average daily demand of 1.1 million gallons. This was 21 percent less than last year. Vandenberg Village received 0.61 inches of rain in October bringing the total to 9.31 inches for the calendar year.

Well levels (below ground surface) for October were 1B-143', 3A was out of service, and 3B-137'.

Fisher Pump is currently reinstalling Well 3A. The bowls and inner column were replaced and the motor refurbished. The work was done for the budgeted amount of \$40,000, completing all the well rehabilitation.

No bids were received on the Lift Station #1 Replacement Project. RL Johnson Construction said they did not submit a bid because the specifications were too stringent. O&M Manager and General Manager Barget will meet next month with Jon Turner from Phoenix Engineering and interested contractors to discuss options.

Next week, Santa Barbara County Flood Control will begin the second phase of Davis Creek maintenance work. The field crew will remove dead trees below Tank 3.

The field crew repaired three polybutylene service lines and three angle stops in October. There were no sewer system overflows.

To conclude his report, O&M Manager Garner said he celebrated his 34-year anniversary on October 15. Manuel Perez passed his California Water Environment Association Collections 1 test on November 5. O&M Manager Garner and Jim Levingston attended the annual Tri-State Seminar in Las Vegas to earn Continuing Education Units (CEUs) to maintain their state certifications in water treatment and water distribution. Jim Levingston took a tour of the Hoover Dam while at the seminar.

6. ADMINISTRATION REPORT

AS Manager Allen said the punch list for the new office is complete. A keypad entry was installed on the employee entrance and a few warranty items need to be repaired, including the outside conference room door handle. The payment drop box was lowered allowing better access to customers in their vehicles and the drive-up payment window is fully operational with a door bell. AS Manager Allen concluded her report by stating the Notice of Completion will be filed with the county recorder.

7. CONSENT CALENDAR

A. Minutes from the Special Meeting September 11, 2018

B. Treasurer Report

- 1) Disbursements through October 31, 2018
- 2) Approval of Monthly Financials
- 3) Schedule of Investments

Motion by Director Fox, seconded by Director Wyckoff to accept the consent calendar as presented.

Ayes: Directors Brooks, Bumpass, Fox and Wyckoff
Noes: None
Abstain: None
Absent: Director Blair

8. ACTION ITEMS

A. Annual Audit

Alex Hom of Moss, Levy & Hartzheim reported the District has an unmodified clean opinion. No findings or adjustments and the District staff was wonderful to work with.

General Manager Barget said he felt the following were important takeaways from this year's audit report: (1) net position increased by \$1 million from the prior year, (2) the District has 10 million in reserves, (3) \$8 million in sewer reserves is good but he is uncomfortable with having only \$2.2 million in water reserves, and (3) the District has two components of long-term debt: an \$8 million balance on LRWRP Upgrade Project loan and a \$1 million CalPERS pension liability.

Motion by Director Fox, seconded by Director Bumpass to accept the Fiscal Year 2017-2018 audit report prepared by Moss, Levy & Hartzheim.

Ayes: Directors Brooks, Bumpass Fox and Wyckoff
Noes: None
Abstain: None
Absent: Director Blair

B. Floradale Bridge

Mike Luther, City of Lompoc Assistant Public Works Director/City Engineer updated the Directors about the interceptor sewer line project associated with the Floradale Bridge Replacement Project. In September the city entered into a \$65,442 contract with the Wallace Group for design services. The project is scheduled for completion November 2021.

C. Management Compensation

There was discussion among the Directors. Director Bumpass said the request to increase salaries is not in the normal budget cycle and could send a negative message to other employees. Director Brooks feels the timing is appropriate for these two employees and staff salaries will be addressed at a later date.

Motion by Director Fox, seconded by Director Wyckoff to increase the top step of the Operations & Maintenance Manager and Administrative Services Manager salary ranges to \$107,000 a year, effective November 11, 2018.

**Ayes: Directors Brooks, Fox and Wyckoff
Noes: None
Abstain: Director Bumpass
Absent: Director Blair**

D. Holiday Closure

Motion by Director Fox, seconded by Director Wyckoff to close the District Office December 24-January 1.

**Ayes: Directors Brooks, Bumpass, Fox and Wyckoff
Noes: None
Abstain: None
Absent: Director Blair**

E. December Board Meetings

Motion by Director Fox, seconded by Director Wyckoff to cancel the December 4 regular board meeting and schedule a special board meeting for December 12 at 3:00 p.m.

Ayes: Directors Brooks, Bumpass, Fox and Wyckoff
Noes: None
Abstain: None
Absent: Director Blair

9. REPORTS

A. Committees

Director Brooks attended a Sustainable Groundwater Management Act (SGMA) meeting on October 24 in Lompoc. The next meeting will be January. SGMA Directors voted to accept Stetson Engineering as the lead consultant for preparing a Groundwater Sustainability Plan (GSP) for the Western Management Area.

B. District Representatives to External Agencies

There were no meetings.

C. President

President Brooks attended a Water Purveyor meeting in Buellton where Montecito Water District General Manager Nick Turner gave a terrific presentation about the Thomas Fire and mudslide.

D. General Manager Report

General Manager Barget had nothing to report.

10. INFORMATIONAL CORRESPONDENCE

US Drought Monitor-California, May 29, 2018

11. DIRECTORS FORUM

Director Bumpass said he spoke to General Manager Barget and O&M Manager Garner about adding the sewer line video project back on the budget.

Director Fox had nothing to add.

President Brooks thanked Director Fox for his years served on the board and said it has been a pleasure to work with him.

12. CLOSED SESSION – Convened into closed session at 7:50 p.m.
13. OPEN SESSION – Reconvened into open session at 8:05 p.m. No reportable action to be taken.
14. ADJOURN

President Brooks declared the meeting adjourned at 8:06 p.m.

Attest:

Signed:

Stephanie Garner
Secretary, Board of Directors

Christopher C. Brooks
President, Board of Directors

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
 Combined Balance Sheet
 As of October 31, 2018

	2019 FYTD	FYE 2018	CHANGE
ASSETS			
UTILITY PLANT	\$23,137,643	\$23,190,030	(\$52,387)
CASH & INVESTMENTS	9,714,965	10,338,073	(623,108)
ACCOUNTS RECEIVABLE	175,916	262,856	(86,940)
OTHER	782,928	798,587	(15,659)
TOTAL ASSETS	\$33,811,452	\$34,589,546	(\$778,094)

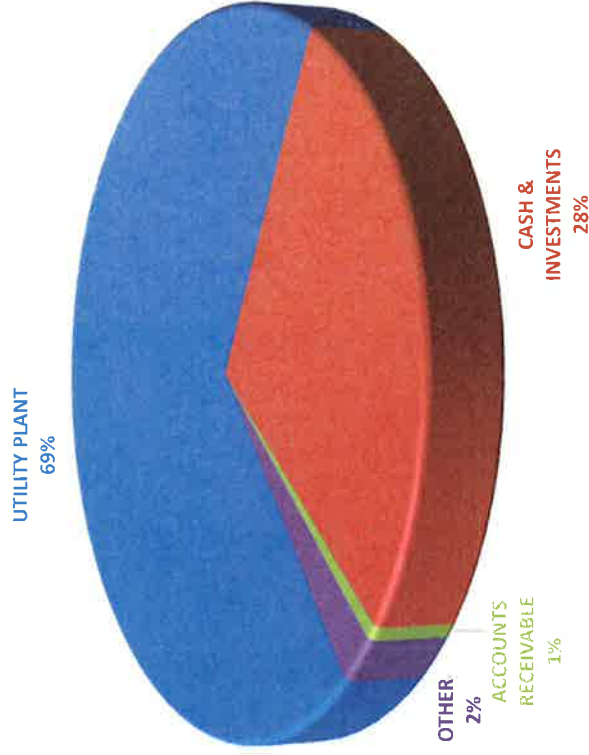
DEFERRED OUTFLOWS OF RESOURCES-PENSIONS	\$523,656	\$523,656	\$0
TOTAL ASSETS & DEFERRED OUTFLOWS	\$34,335,108	\$35,113,202	(\$778,094)

LIABILITIES			
CURRENT LIABILITIES	\$375,125	\$769,231	(\$394,106)
UNEARNED REVENUE	139,865	139,865	0
LONG TERM DEBT - LRWRP UPGRADE PROJECT	7,341,326	7,890,528	(549,202)
NET PENSION LIABILITY	1,268,715	1,268,715	0
TOTAL LIABILITIES	\$9,125,031	\$10,068,339	(\$943,308)

DEFERRED INFLOWS OF RESOURCES-PENSIONS	\$43,647	\$43,647	\$0
EQUITY			
CONTRIBUTED CAPITAL	\$6,485,713	\$6,550,196	(\$64,483)
EQUITY	18,515,503	17,433,594	1,081,909
CURRENT EARNINGS	165,214	1,017,426	(852,212)
TOTAL EQUITY	\$25,166,430	\$25,001,216	\$165,214

TOTAL LIABILITIES, DEFERRED INFLOWS & EQUITY	\$34,335,108	\$35,113,202	(\$778,094)
---	---------------------	---------------------	--------------------

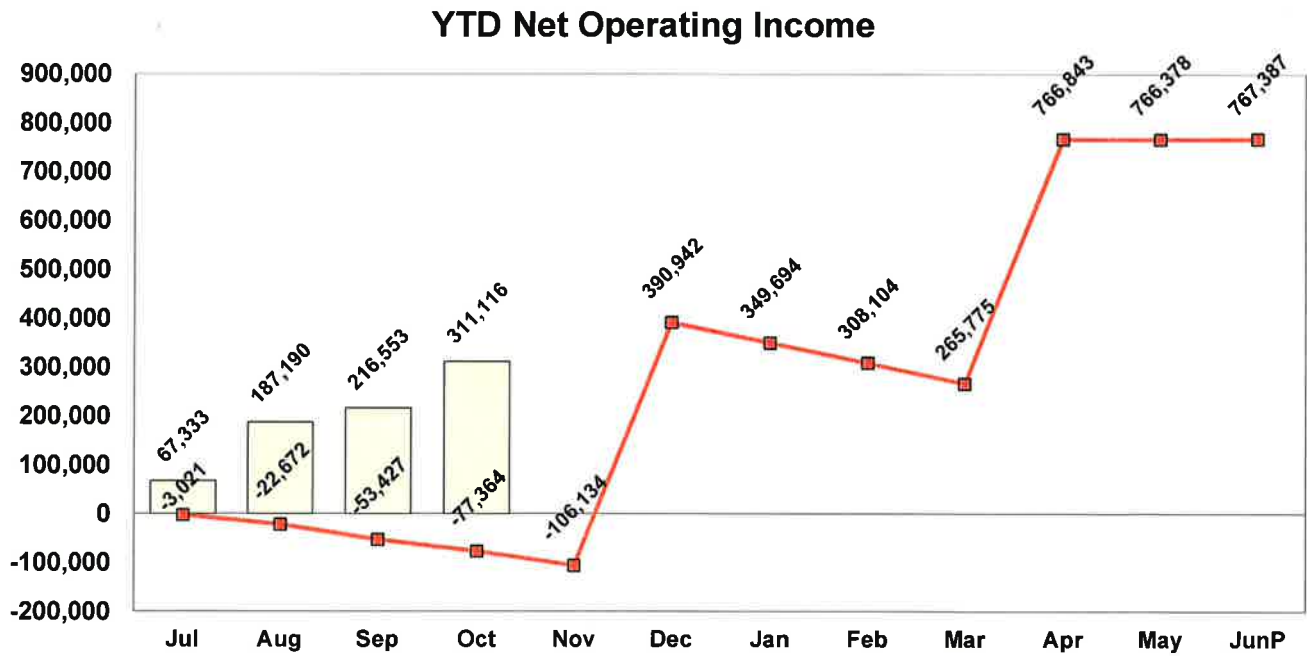
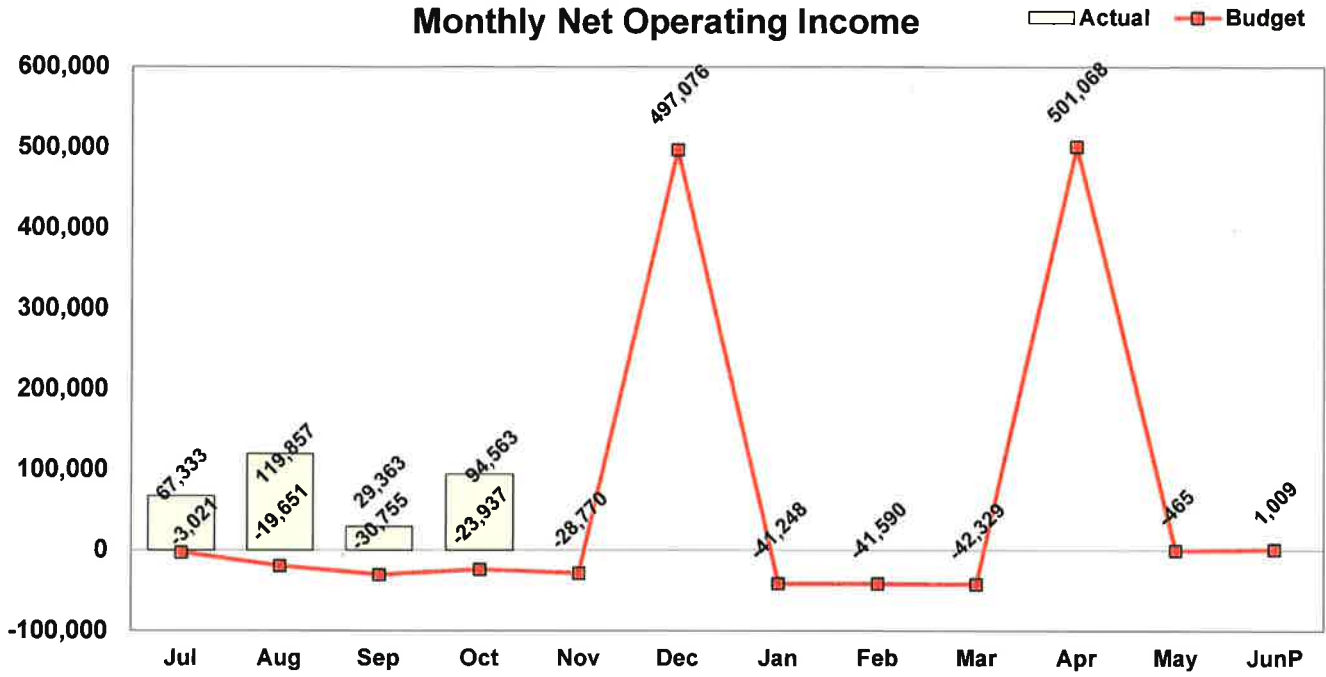
ASSETS



Operating Income

Vandenberg Village Community Services District

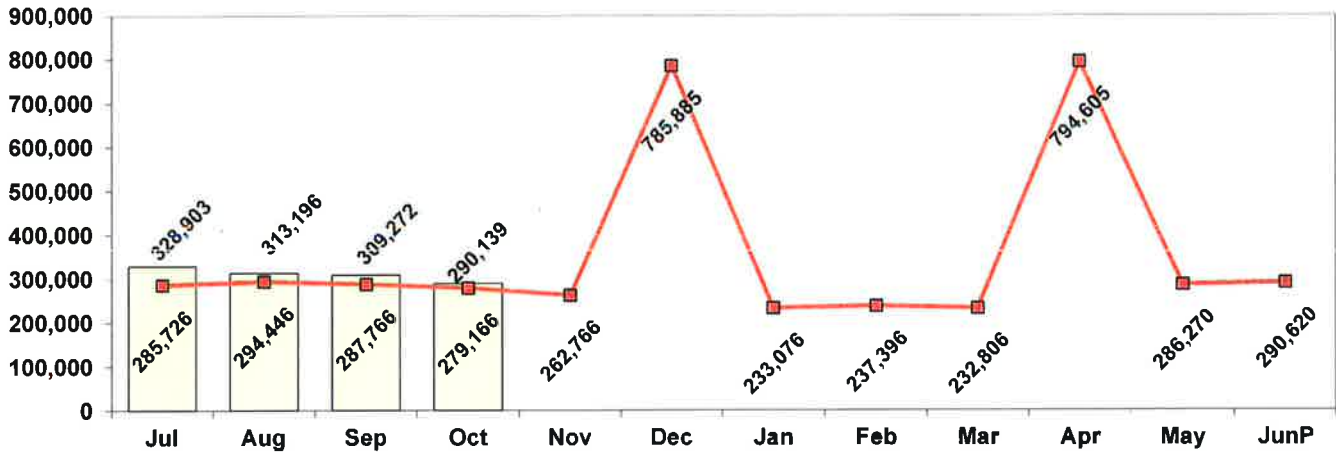
July 1, 2018 to June 30, 2019



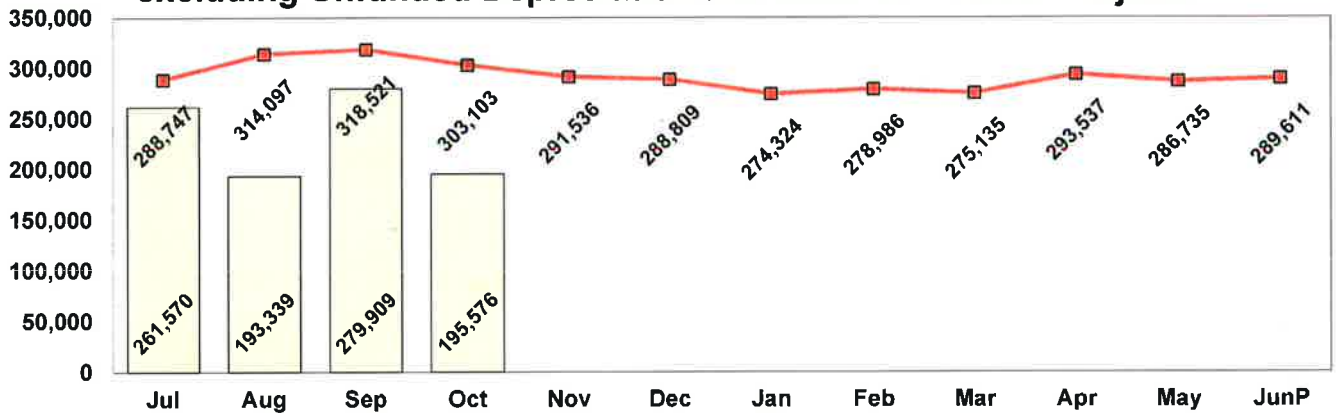
Operating Revenue and Expenses Vandenberg Village Community Services District July 1, 2018 to June 30, 2019

Monthly Operating Revenue

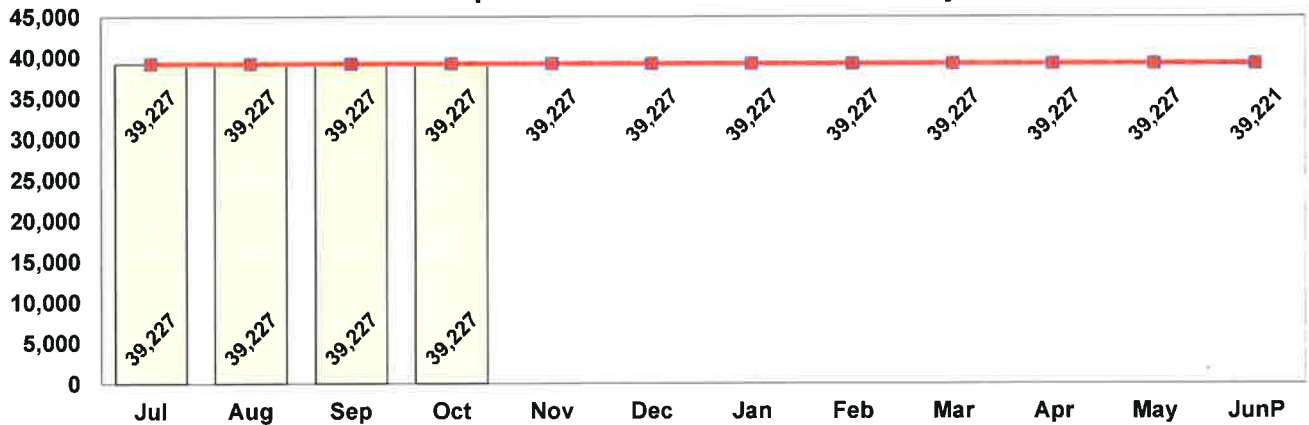
□ Actual ■ Budget



Monthly Operating Expense excluding Unfunded Depreciation and Reserve-Funded Projects



Monthly Operating Expense Unfunded Depreciation and Reserve-Funded Projects

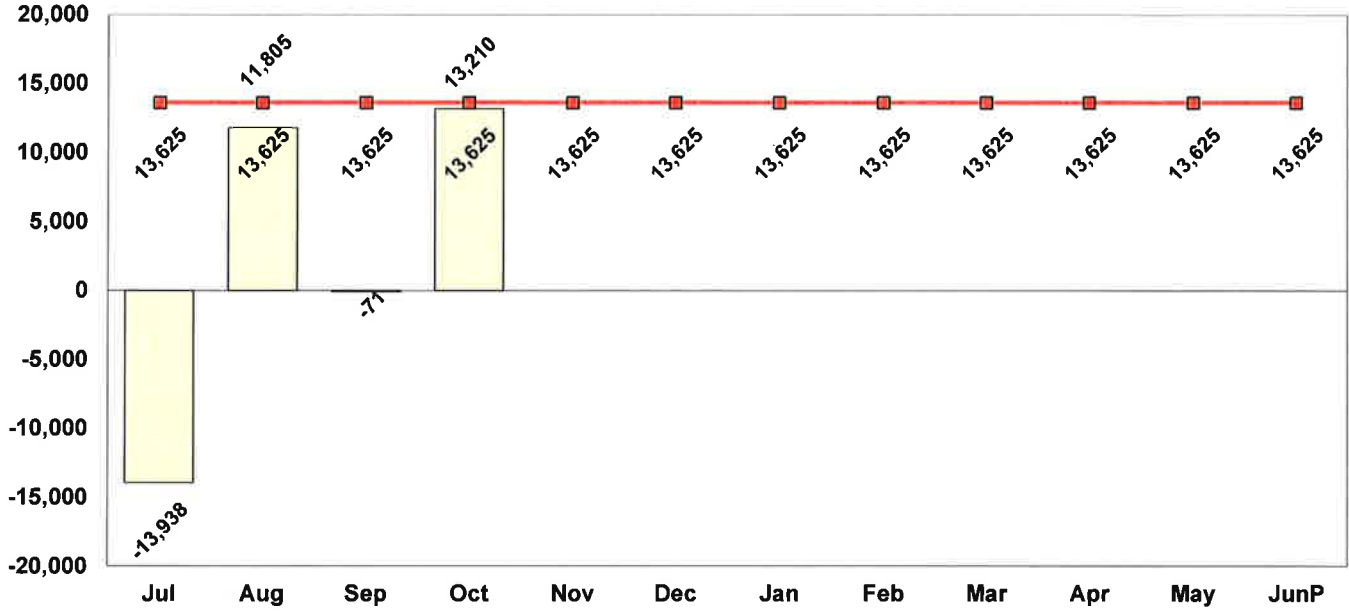


Note: The LRWRP Upgrade depreciation basis has been changed per Moss, Levy & Hartzheim, LLP (auditors).

Non-Operating Income Vandenberg Village Community Services District July 1, 2018 to June 30, 2019

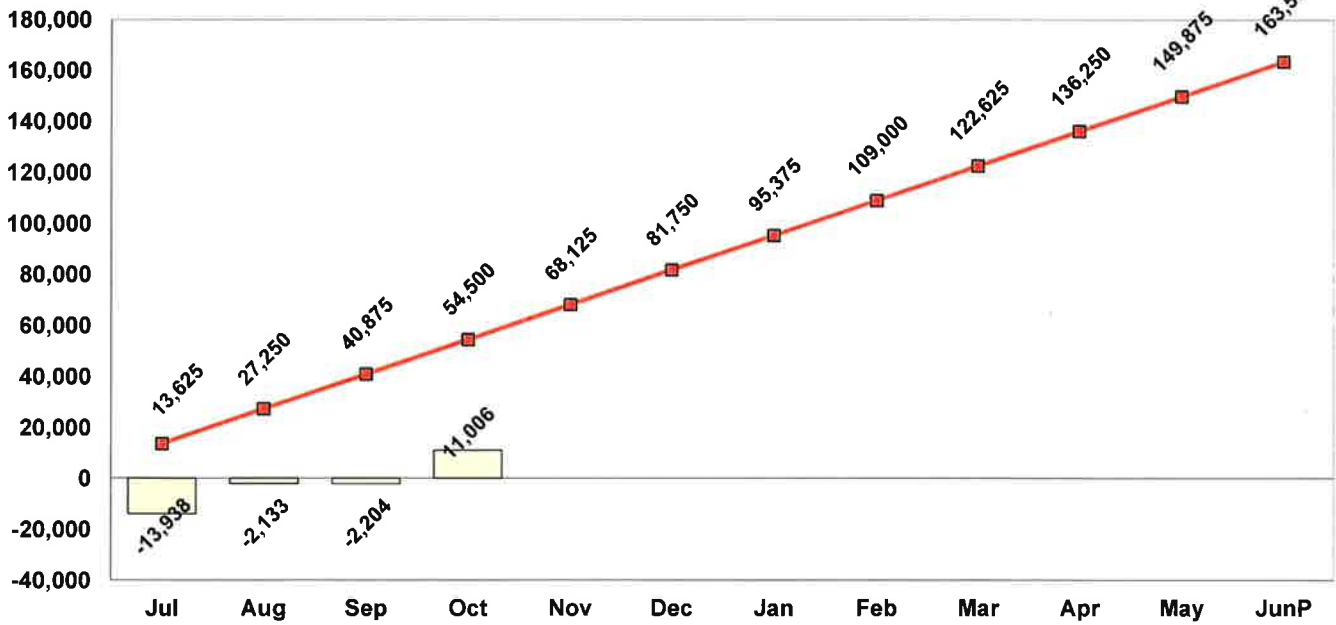
Monthly Net Non-Operating Income

Actual ■ Budget



July -7/10/18 SRF Payment Interest Expense Portion
Sept - GASB Fair Market Value Adjustment

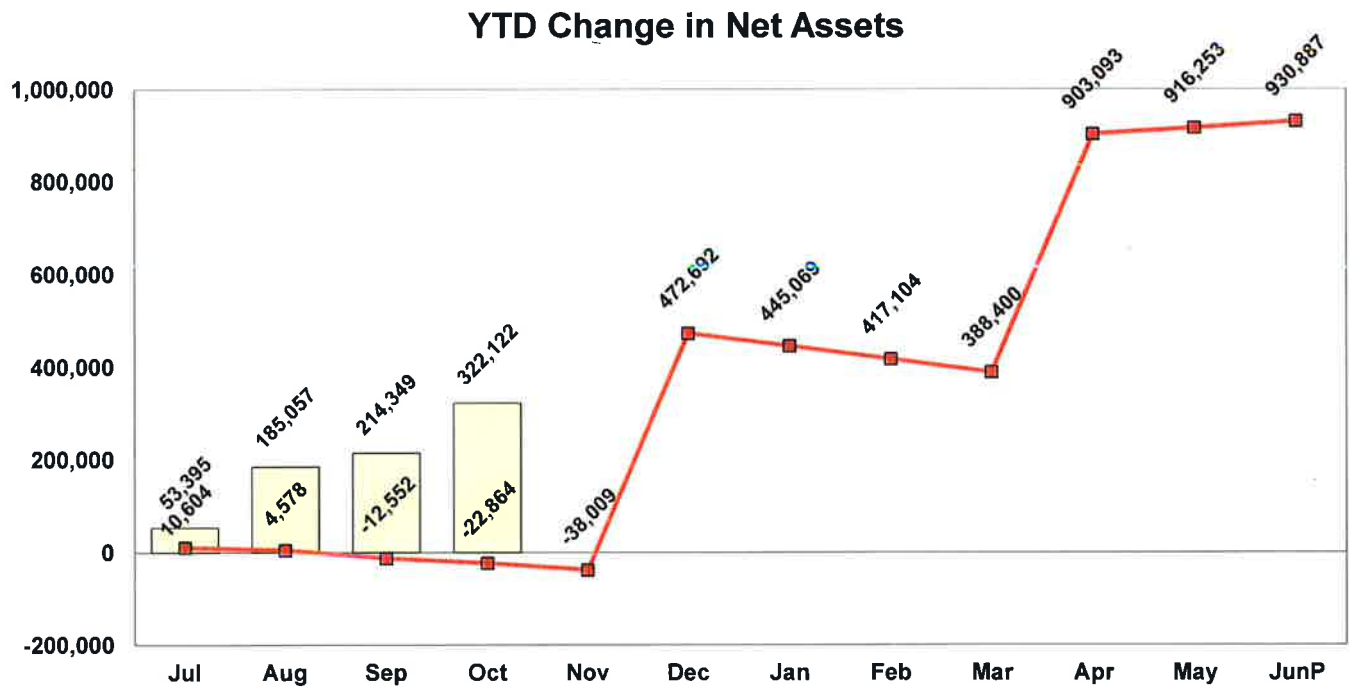
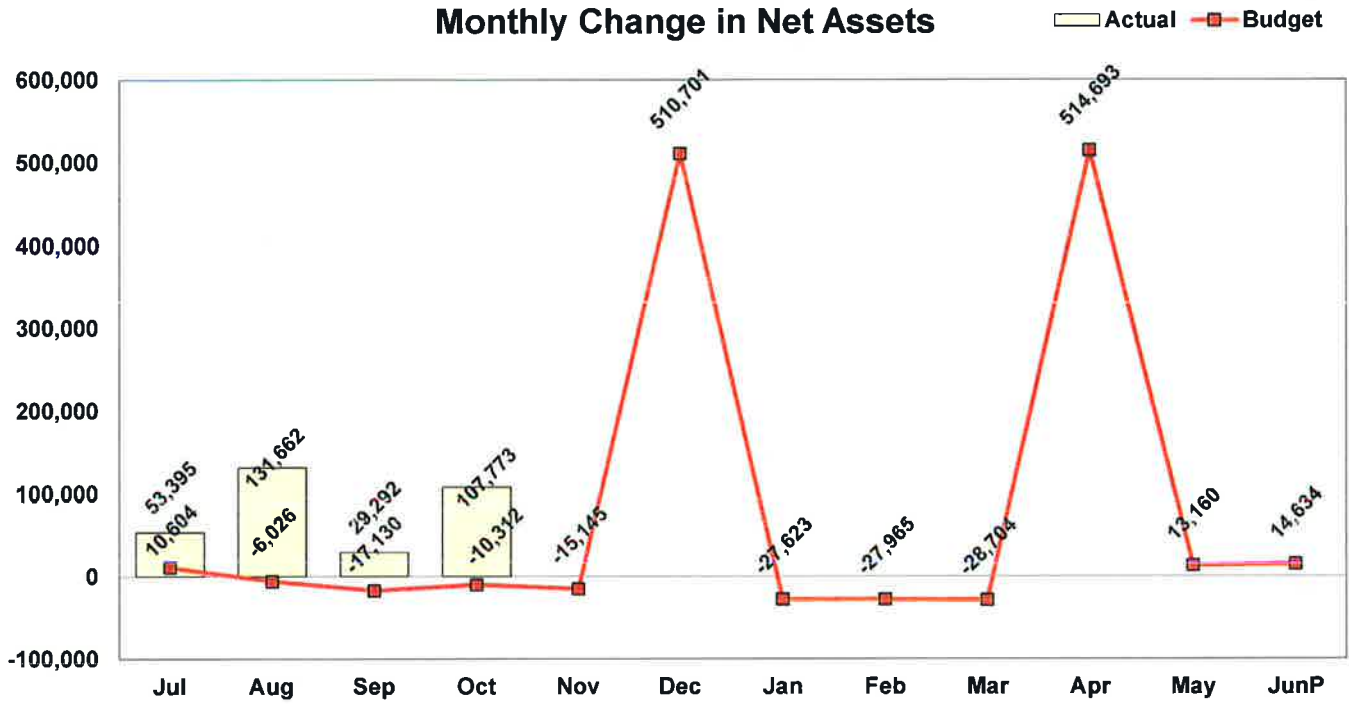
YTD Net Non-Operating Income



Change in Net Assets

Vandenberg Village Community Services District

July 1, 2018 to June 30, 2019



Note: Restricted revenue, \$0 in Connection Fees, has also been received this fiscal year.

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

Disbursement # 12-18 From 11/1/2018 To 11/30/2018
 Board Meeting Date 12/12/2018 Item: 7B.2

Accounts Payable Amount	<u>\$162,887.44</u>	
Check Numbers	25971-26046	Void Checks <u>25551, 25553</u>
Electronic Vendor Payment Amount	<u>\$1,714.92</u>	
Confirmation Numbers	812403	
A/P Hand Check Amount		
Check Numbers		
Payroll Amount	<u>\$119,705.38</u>	
Wire Transfers		
Check Numbers	electronically transferred, 10069-10071	
Wire Numbers		
Disbursements/Investments		
A/P Checks	162,887.44	
Electronic Vendor Payments	1,714.92	
A/P Hand Checks	0.00	
Payroll	119,705.38	
Investments	0.00	
TOTAL	<u><u>\$284,307.74</u></u>	

REPORT.: Dec 04 18 Tuesday
 RUN...: Dec 04 18 Time: 15:03
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 11-18 Bank Account.: 13100

PAGE: 001
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information
025551	11/29/18	\C009	CHRISTOPHER CLEARWATER	-342.18	.00	-342.18	000B80301u	Ck# 025551 Reversed
025553	11/29/18	\S012	EVANGELINE SAUCEDO	-38.51	.00	-38.51	000B80301u	Ck# 025553 Reversed
025971	11/01/18	AME02	AMERICAN INDUSTRIAL SPPLY	37.86	.00	37.86	71781	3" GASKETS,TFE TAPE,GRAY PAINT
025972	11/01/18	ARA01	ARAMARK UNIFORM SERV. INC.	114.33	.00	114.33	533740433	CONTINUOUS TOWELS 10/25/18
025973	11/01/18	BAN03	BANK OF AMERICA	4766.84	.00	4766.84	61281018	AWNING FOR L/S#1, DESKTOP PRIVACY PANEL
				412.94	.00	412.94	83751018	LODGING,MEAL-CSDA CONFERE NCE-BLAIR
Check Total.....:				5179.78	.00	5179.78		
025974	11/01/18	BLA01	CHARLES BLAIR	32.70	.00	32.70	B81024	SBCSDA MEETING MILEAGE RE IMB-BLAIR
025975	11/01/18	COR01	CORBIN WILLITS SYSTEM INC	724.77	.00	724.77	B810151	SERVICE AND ENHANCEMENT F EE 11/18
025976	11/01/18	FER01	FERGUSON ENTERPRISES INC	341.11	.00	341.11	67222916	BRONZE METER FLANGES
025977	11/01/18	FRO01	FRONTIER	91.53	.00	91.53	28851018	FRONTIER 733-2475/2109 10 /13/18-11/12/18
025978	11/01/18	GAR02	GARNER, STEPHANIE	692.52	.00	692.52	B81030	MILEAGE,MEAL REIMB-BOARD SECRETARY CONF-S.GARNER
025979	11/01/18	GLO02	GLOBAL EQUIPMENT COMPANY	294.85	.00	294.85	112935370	MAGNETIC GLASS WHITEBOARD -PO#1638
				-294.85	.00	-294.85	112935370C	CREDIT-MAGNETIC GLASS WHI TEBOARD (REFUSED)
				-130.00	.00	-130.00	113076740C	CREDIT-MAP CABINETS (DAMAG ED)
				189.32	.00	189.32	113309673	MAGNETIC GLASS WHITEBOARD (REFUSED)
				-189.32	.00	-189.32	113309673C	CREDIT-MAGNETIC GLASS WHI TEBOARD (REFUSED)
				210.06	.00	210.06	113327787	WIRE SHELVING-3745 CONSTE LLATION RD.
				160.01	.00	160.01	113340449	STORAGE CABINET-3745 CONS TELLATION RD.
Check Total.....:				240.07	.00	240.07		
025980	11/01/18	HEA01	HEALTH SANITATION SERVICE	40.98	.00	40.98	50081018	TRASH COLLECTION-3757 CON STELLATION RD. 10/18

REPORT.: Dec 04 18 Tuesday
 RUN...: Dec 04 18 Time: 15:03
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 11-18 Bank Account.: 13100

PAGE: 002
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
025981	11/01/18	JAN01	JAN-PRO CENTRAL COAST	460.00	.00	460.00	80466	JANITORIAL SERVICE 11/18
025982	11/01/18	LOM01	CITY OF LOMPOC, FINANCE	37679.04	.00	37679.04	101695	9/18 M&O
025983	11/01/18	MIL01	MILLER LANDSCAPING AND MA	290.00	.00	290.00	53266	YARD MAINTENANCE-3757/374 5 CONSTELLATION RD.10/18
025984	11/01/18	PGE01	PACIFIC GAS & ELECT. INC.	8326.79	.00	8326.79	68721018	PGE CHARGES 9/14/18-10/16 /18
025985	11/01/18	SAN01	SANTA YNEZ RIVER	3975.00	.00	3975.00	B81022	USGS GROUNDWATER MONITORI NG PROGRAM 7/18-9/18
025986	11/01/18	SOU01	SO.CALIFORNIA GAS CO.INC.	50.50	.00	50.50	79001018	SO.CALIF GAS-WELL 1B 9/20 /18-10/23/18
				19.01	.00	19.01	84001018	SO.CALIF GAS-3757 CONSTEL LATION 9/20/18-10/23/18
				19.53	.00	19.53	84181018	SO.CALIF GAS-3745 CONSTEL LATION 9/18/18-10/22/18
			Check Total.....:	89.04	.00	89.04		
025987	11/01/18	UND01	UNDERGROUND SERVICE ALERT	43.00	.00	43.00	020180769	USA TICKETS 10/18
025988	11/01/18	UPS01	UPS	6.90	.00	6.90	447AY6428	PICKUP CHARGE-RETURN BROK EN MOBILE WORKSTATION
025989	11/01/18	USB02	U.S.BANK CORPORATE PAYMEN	5149.18	.00	5149.18	32561018	OPTIFLEX 7060, LODGING, TIE RZERO, POWDER COAT, 48HR
025990	11/01/18	B006	LORI D. BUDER	352.66	.00	352.66	000B81001	CUSTOMER REFUND-BUD0001-4 056 CAPELLA DR.
025991	11/01/18	G001	JUAN A. GONZALEZ	42.94	.00	42.94	000B81001	CUSTOMER REFUND-GON0039-5 19 ANDROMEDA DR.
025992	11/01/18	K007	RANDALL D. KING	102.21	.00	102.21	000B81001	CUSTOMER REFUND-KIN0018-4 063 DRACO DR.
025993	11/01/18	M004	DR. JERRY D. MERRILL	49.13	.00	49.13	000B81001	CUSTOMER REFUND-MER0019-4 68 ST.ANDREWS WAY
025994	11/01/18	M005	DUAINE R. MINKE	23.50	.00	23.50	000B81001	CUSTOMER REFUND-MIN0012-7 56 CARINA DR.
025995	11/01/18	T004	LEE O. THATCHER	40.24	.00	40.24	000B81001	CUSTOMER REFUND-THA0004-3 843-3 CASSINI CIR.
025996	11/01/18	T005	JENNIFER TYLER	379.78	.00	379.78	000B81001	CUSTOMER REFUND-TYL0003-4 148 VANGUARD DR.

REPORT.: Dec 04 18 Tuesday
 RUN....: Dec 04 18 Time: 15:03
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 11-18 Bank Account.: 13100

PAGE: 003
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
025997	11/13/18	TIN01	TINT SMART	875.00	.00	875.00	B81108	WINDOW TINTING-OEM OFFICE -3745 CONSTELLATION RD.
025998	11/15/18	ACE01	ACECO EQUIPMENT CO., INC.	278.66	.00	278.66	155665	RENT CHIPPER-DAVIS CREEK PROJECT
025999	11/15/18	ACW03	ACWA JOINT POWERS INSURAN	12864.22	.00	12864.22	0582803	GROUP MEDICAL,DENTAL,VISI ON,LIFE,EAP 12/18
026000	11/15/18	ARA01	ARAMARK UNIFORM SERV. INC.	222.62	.00	222.62	533636806	SHOP TOWELS 9/13/18
026001	11/15/18	CLS01	CLINICAL LABS OF SAN	310.00	.00	310.00	965389	BACTERIA,IRON,MANGANESE,P HYSICAL TESTS 10/18
026002	11/15/18	COA02	COASTLINE EQUIPMENT	489.78	.00	489.78	533178	REPAIR JOHN DEERE S-TYPE SKY HOOK
026003	11/15/18	DEW02	J B DEWAR	39.87	.00	39.87	890728	9.6 GALS DIESEL FUEL FOR HARBEN
026004	11/15/18	HEA01	HEALTH SANITATION SERVICE	45.68	.00	45.68	30021018	TRASH COLLECTION-3745 CON STELLATION RD. 10/18
				122.93	.00	122.93	30031018	TRASH COLLECTION-SHOP 10/ 18
			Check Total.....:	168.61	.00	168.61		
026005	11/15/18	HOM02	HOME DEPOT	213.32	.00	213.32	10021018	EXTENSION CORD,BATTERIES, FASTENERS,BAIT,AIR FRESH
026006	11/15/18	INK01	INKLINGS PRINTING CO.	65.74	.00	65.74	110940	PROMISED PAYMENT NOTES (Q TY 1,000)
026007	11/15/18	LOW02	LEE CENTRAL COAST NEWSPAP	194.25	.00	194.25	110973-19	LOMPOC RECORD SUBSCRIPTIO N 2019
026008	11/15/18	MOR01	MORE OFFICE SOLUTIONS	643.42	.00	643.42	2284631	COPIER USAGE,MONTHLY BILL S,FREIGHT ON TONER 10/18
026009	11/15/18	NAT01	NATIONAL GROUP TRUST	896.56	.00	896.56	23941218	LONG-TERM DISABILITY 12/1 8
026010	11/15/18	OLI01	OLIN CORP - CHLOR ALKALI	3847.68	.00	3847.68	2587081	4,008 GALS NaOCL
026011	11/15/18	SMT04	SMITHS ALARMS & ELECTRONI	90.00	.00	90.00	032086	SECURITY-OFFICE 12/18-2/1 9
026012	11/15/18	UNI02	UNIVAR USA INC	1636.19	.00	1636.19	LA679066	650 GALS NaHSO3

REPORT.: Dec 04 18 Tuesday
 RUN...: Dec 04 18 Time: 15:03
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 11-18 Bank Account.: 13100

PAGE: 004
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Val	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information-Description
026013	11/15/18	VAL04	VALLEY ROCK READY MIX, IN	352.34	352.34	.00	352.34	18-11970	SLURRY-LEAK REPAIR-728 PL UTO AVE.
026014	11/15/18	WES05	WESTERN EXTERMINATOR CO.	59.50	59.50	.00	59.50	6491701	MONTHLY SERVICE FOR GOPHE R CONTROL 10/18
026015	11/26/18	SAN18	SANTA BARBARA COUNTY SDA	300.00	300.00	.00	300.00	B81119	2019 SANTA BARBARA COUNTY SDA MEMBERSHIP
026016	11/26/18	SAN18	SANTA BARBARA COUNTY SDA	200.00	200.00	.00	200.00	B81126	SBCSDA DINNER MEETING-CB, KS, JB, CA, MG
026017	11/29/18	\S012	EVANGELINE SAUCEDO	38.51	38.51	.00	38.51	009B80301Y	Ck# 026017->025553 Repla cement
026018	11/29/18	ACE01	ACECO EQUIPMENT CO., INC.	53.69	53.69	.00	53.69	155856	SHARPEN CHAINSAW BLADES, C HAIN SAW LOOPS
026019	11/29/18	ADV02	ADV INFRASTRUCTURE TECH	421.20	421.20	.00	421.20	181078	HOSE, HOSE ASSEMBLY FOR SE WER JETTER
026020	11/29/18	ARA01	ARAMARK UNIFORM SERV. INC.	114.33	114.33	.00	114.33	533809233	CONTINUOUS TOWELS 11/22/18
026021	11/29/18	BIG02	BIG BRAND TIRE CO.	132.22	132.22	.00	132.22	363893	REPAIR TIRE FOR 25K GENER ATOR FOR LIFT STATIONS
026022	11/29/18	CAL05	CEC	10176.99	10176.99	.00	10176.99	3953	RELIANT WET WELL WIZARD A ERATION PROCESS-PO#1653
026023	11/29/18	CAL16	CALIF STATE WATER RESOURC	60.00	60.00	.00	60.00	37453-19	TREATMENT 2 RENEWAL-REA
026024	11/29/18	COA02	COASTLINE EQUIPMENT	30.29	30.29	.00	30.29	541371	KEYS FOR JOHN DEERE TRACT OR
026025	11/29/18	COM03	COMCAST	210.92	210.92	.00	210.92	10521118	INTERNET, CABLE, VOICE-OFFI CE-11/20/18-12/19/18
026026	11/29/18	COR01	CORBIN WILLITS SYSTEM INC	724.77	724.77	.00	724.77	B811151	SERVICE AND ENHANCEMENT F EE 12/18
026027	11/29/18	COR04	CORE & MAIN LP	214.57	214.57	.00	214.57	J801327	8X15 CLAMP
026028	11/29/18	FER01	FERGUSON ENTERPRISES INC	1655.04	1655.04	.00	1655.04	6787792	ANGLE STOPS, PE PIPE
026029	11/29/18	FIS01	FISHER PUMP & WELL SVC, I	40686.00	40686.00	.00	40686.00	5804	WELL 3A-150HP PUMP-PULL P UMP, FOWL ASSY, 240' INNER
026030	11/29/18	FRO01	FRONTIER	91.25	91.25	.00	91.25	28851118	FRONTIER 733-2475/2109 11 /13/18-12/12/18

REPORT.: Dec 04 18 Tuesday
 RUN...: Dec 04 18 Time: 15:03
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 11-18 Bank Account.: 131100

PAGE: 005
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Check Number	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information-Description
026030	11/29/18	FRO01	FRONTIER		248.99	.00	248.99	49051118	FRONTIER 733-3615/3975/SC ADA 11/13/18-12/12/18
Check Total.....					340.24	.00	340.24		
026031	11/29/18	JAN01	JAN-PRO CENTRAL COAST		460.00	.00	460.00	80891	JANITORIAL SERVICE 12/18
026032	11/29/18	MAI01	MTC.SUPERINTENDENTS ASSOC		35.00	.00	35.00	JB-2019	2019 DUES-MTC.SUPERINTEND ENTS ASSOC.-JB
					35.00	.00	35.00	MG-2019	2019 DUES-MTC.SUPERINTEND ENTS ASSOC.-MG
Check Total.....					70.00	.00	70.00		
026033	11/29/18	MIS01	MISSION PAVING, INC.		1000.00	.00	1000.00	3899	ASPHALT REPAIR-3787 CONST ELLATION RD.
026034	11/29/18	NEW01	NEWTON CONSTRUCTION		622.00	.00	622.00	1812201	LOWER DROPBOX PEDESTAL-37 45 CONSTELLATION RD.
026035	11/29/18	OLI01	OLIN CORP - CHLOR ALKALI		4479.36	.00	4479.36	2603262	4,666 GALS NaOCL
026036	11/29/18	PGE01	PACIFIC GAS & ELECT. INC.		6517.13	.00	6517.13	68721118	PGE CHARGES 10/17/18-11/1 5/18
026037	11/29/18	SHR01	SHRED-IT USA		157.33	.00	157.33	126019296	DOCUMENT SHREDDING SERVIC E 10/25/18,11/8/18
026038	11/29/18	SOU01	SO.CALIFORNIA GAS CO.INC.		51.08	.00	51.08	79001118	SO.CALIF GAS-WELL 1B 10/2 3/18-11/22/18
026039	11/29/18	STA09	STAPLES CREDIT PLAN		2427.73	.00	2427.73	62001118	BILLS,RECEIPT BOOKS,LABEL TAPE,INK,PAPER,KEYBOARD
026040	11/29/18	SYN01	SYNCB/AMAZON		815.14	.00	815.14	87141118	SIGNS,SENSORS,SHELIVES,ORG ANIZERS,FRAMES,CABINET
026041	11/29/18	UNI02	UNIVAR USA INC		1671.75	.00	1671.75	LA687919	638 GALS NaHSO3
026042	11/29/18	VAL03	VALLEY ROCK, INC.		38.47	.00	38.47	1-117190	CONCRETE TO REPAIR GATE S UPPORT
026043	11/29/18	VAL04	VALLEY ROCK READY MIX, IN		1017.16	.00	1017.16	18-12157	SLURRY-LEAK REPAIR-3787 C ONSTELLATION RD.
026046	11/29/18	PIT03	PITNEY BOWES		829.39	.00	829.39	40081018A	POSTAGE FOR BILLS 10/18
812403	11/29/18	CHE02	CHEVRON & TEXACO BUSINESS		1714.92	.00	1714.92	546989062	402.3 GALS FUEL
Cash Account Total.....					164602.36	.00	164602.36		
Total Disbursements.....					164602.36	.00	164602.36		
Cash Account Total.....					.00	.00	.00		

VANDENBERG VILLAGE CSD
Cash Disbursement Detail Report - Payroll Vendor Payment(s)
Check Listing for 11-18 Bank Account.: 13101

REPORT.: Dec 04 18 Tuesday
RUN...: Dec 04 18 Time: 15:03
Run By.: PATTY LECAVALIER

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
35030	11/16/18	PER04	CALPERS 457 PLAN	550.00	.00	550.00	B81116	EMPLOYER PERS 457 PP#23
35031	11/16/18	PER04	CALPERS 457 PLAN	945.00	.00	945.00	1B81116	EMPLOYEE PERS 457 PP#23
35040	11/16/18	PUB02	PUBLIC EMPLOYEES	1109.56	.00	1109.56	B81116	PERS EPMC PP#23
35041	11/16/18	PUB02	PUBLIC EMPLOYEES	1384.06	.00	1384.06	1B81116	PERS TDMC PP#23
35042	11/16/18	PUB02	PUBLIC EMPLOYEES	3687.95	.00	3687.95	2B81116	PERS EMPIR CONTRIB PP#23
87966	11/30/18	AFL01	AFLAC	582.27	.00	582.27	B81130	AFLAC-PRETAX 11/18
111150	11/02/18	EFT01	EFTPS	3591.60	.00	3591.60	B81102	FEDERAL WH TAXES PP#22
111151	11/02/18	EFT01	EFTPS	12.40	.00	12.40	1B81102	FICA SOCIAL SECURITY DR11
111152	11/02/18	EFT01	EFTPS	972.00	.00	972.00	2B81102	FICA MEDICARE PP#22
121750	11/30/18	PER04	CALPERS 457 PLAN	510.00	.00	510.00	B81130	EMPLOYER PERS 457 PP#24
121751	11/30/18	PER04	CALPERS 457 PLAN	820.00	.00	820.00	1B81130	EMPLOYEE PERS 457 PP#24
121760	11/30/18	PUB02	PUBLIC EMPLOYEES	1144.88	.00	1144.88	B81130	PERS EPMC PP#24
121761	11/30/18	PUB02	PUBLIC EMPLOYEES	1417.56	.00	1417.56	1B81130	PERS TDMC PP#24
121762	11/30/18	PUB02	PUBLIC EMPLOYEES	3793.81	.00	3793.81	2B81130	PERS EMPLR CONTRIB PP#24
144960	11/30/18	EMP01	EMPLOYMENT DEVELOP.,DEPART	1914.46	.00	1914.46	B81130	STATE WH TAXES PP#24
144961	11/30/18	EMP01	EMPLOYMENT DEVELOP.,DEPART	287.15	.00	287.15	1B81130	STATE DISABILITY PP#24
220720	11/16/18	EFT01	EFTPS	3621.61	.00	3621.61	B81116	FEDERAL WH TAXES PP#23
220721	11/16/18	EFT01	EFTPS	967.22	.00	967.22	1B81116	FICA MEDICARE PP#23
346010	11/30/18	EFT01	EFTPS	4069.13	.00	4069.13	B81130	FEDERAL WH TAXES PP#24
346011	11/30/18	EFT01	EFTPS	1023.16	.00	1023.16	1B81130	FICA MEDICARE PP#24
531520	11/16/18	EMP01	EMPLOYMENT DEVELOP.,DEPART	1716.48	.00	1716.48	B81116	STATE WH TAXES PP#23
531521	11/16/18	EMP01	EMPLOYMENT DEVELOP.,DEPART	265.17	.00	265.17	1B81116	STATE DISABILITY PP#23
628480	11/02/18	EMP01	EMPLOYMENT DEVELOP.,DEPART	1728.05	.00	1728.05	B81102	STATE WH TAXES PP#22
628481	11/02/18	EMP01	EMPLOYMENT DEVELOP.,DEPART	265.83	.00	265.83	1B81102	STATE DISABILITY PP#22
963050	11/02/18	PER04	CALPERS 457 PLAN	630.00	.00	630.00	B81102	EMPLCYER PERS 457 PP#22

REPORT.: Dec 04 18 Tuesday
 RUN...: Dec 04 18 Time: 15:03
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report - Payroll Vendor Payment (s)
 Check Listing for 11-18 Bank Account.: 13101

PAGE: 007
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
963051	11/02/18	PER04	CALPERS 457 PLAN	945.00	.00	945.00	1B81102	EMPLOYEE PERS 457 PP#22
963060	11/02/18	PUB02	PUBLIC EMPLOYEES	1138.51	.00	1138.51	B81102	PERS EPMC PP#22
963061	11/02/18	PUB02	PUBLIC EMPLOYEES	1411.18	.00	1411.18	1B81102	PERS TDMC PP#22
963062	11/02/18	PUB02	PUBLIC EMPLOYEES	3774.34	.00	3774.34	2B81102	PERS EMPLR CONTRIB PP#22
Cash Account Total.....:				44278.38	.00	44278.38		
Total Disbursements.....:				44278.38	.00	44278.38		

Statement of Cash Flow
Vandenberg Village Community Services District
For the Period from July 1, 2018 to October 31, 2018

	Water Fund	WW Fund	
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash received from customers and users	\$ 709,805	\$ 578,631	
Cash payments for goods and services	(622,991)	(259,366)	
Cash payments to employees	(150,920)	(77,647)	
Net Cash Provided by Operating Activities			\$ 177,512
CASH FLOWS FROM CAPITAL & RELATED FINANCING ACTIVITIES			
Loan payments for LRWRP		(549,203)	
LRWRP Upgrade Interest Payment		(130,131)	
Purchase of capital assets	(193,880)	(5,278)	
Net Cash Used - Capital & Related Financing Activities			(878,492)
CASH FLOWS FROM INVESTING ACTIVITIES			
Investment income	43,577	34,295	
Net Cash Provided by Investing Activities			77,872
Net Increase (Decrease) in Cash & Cash Equivalents			(623,109)
Cash and cash equivalents, beginning of year			10,338,073
Cash and cash equivalents, year-to-date			\$ 9,714,965
Reconciliation to the Statement of Net Assets:			
Cash on hand	400		\$ 400
Cash and short term investments	2,176,885	7,537,680	9,714,565
			\$ 9,714,965
 Reconciliation of Operating Income to Net Cash Provided by Operating Activities			
Operating Income	\$ 75,587	\$ 78,622	
Adjustments to reconcile operating income to net cash provided by operating activities			
Depreciation	\$ 62,299	\$ 180,333	
Change in operating assets and liabilities:			
(Increase) decrease in accounts receivable	30,857	21,790	
(Increase) decrease in prepaid items	15,245	414	
Increase (decrease) in accounts payable	(238,683)	(35,466)	
Increase (decrease) in accrued payroll	(12,871)	(4,074)	
Increase (decrease) in customer deposits	(5,722)		
Increase (decrease) in compensated absences	9,182		
Net Cash Provided by Operating Activities	\$ (64,106)	\$ 241,618	\$ 177,512

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



Resolution 211-18

December 12, 2018

TO COMMEND AND THANK DIRECTOR CHARLES E. BLAIR FOR 16 YEARS OF SERVICE TO THE RESIDENTS OF VANDENBERG VILLAGE

WHEREAS, the United States Air Force assigned Lieutenant Colonel (Doctor) Charles E. Blair as Chief of Surgery at Vandenberg Air Force Base in 1994. He purchased a home in Vandenberg Village and stayed here after he retired in 1999; and

WHEREAS, in the November 7, 2000 General Election, Doctor Blair received 1,296 votes and was first elected to Board of Directors of Vandenberg Village Community Services District (VVCS D) with the responsibility of providing water and wastewater services to the community of 7,200 residents in northern Santa Barbara County; and

WHEREAS, he assumed office on December 6, 2000, and served four terms for a total of 16 years on the Board until December 7, 2018. This was a period of growth, change, and challenges for the community services district; and

WHEREAS, during his tenure he was appointed to all three standing committees: Finance/Budget (1 year), Legal/Personnel (6 years), and Water/Wastewater (9 years); and

WHEREAS, Director Blair was very active in the California Special Districts Association (CSDA) at both the state and local level. He was firmly committed to the statewide association and its support of 2,200 independent special districts throughout California. He proudly represented VVCS D at annual CSDA conferences. He was elected to the Board of Directors for the local, Santa Barbara County Special Districts Association and served as its Secretary, Vice President, and President during the period 2006-2010; and

WHEREAS, he was a staunch supporter of employees and recognizing individuals for exceptional performance; and

WHEREAS, Director Blair understood the political and social as well as the scientific aspects of water. He was a strong opponent of State Water and a fierce protector of the local Lompoc Upland groundwater aquifer. As a long-term member of the Water/Wastewater Committee, he insisted new developments satisfied the District's "no net increase in consumptive use" of groundwater policy. He was VVCS D's representative to the Santa Ynez River Water Conservation District; and

WHEREAS, as a physician, life-long naturalist, and a member of the California Native Plant Society, Director Blair was able to translate biological information and Latin names in complicated planning and environmental review documents for Directors and staff; and

WHEREAS, during his tenure on the Board, he contributed to significant District accomplishments including: the early payoff of \$5.4 million in revenue bonds that financed the start-up of District operations in the 1980s; gradually building reserves from a low of \$2.8 million in 2005 to \$10.2 million in 2018; approving a new 35-year agreement with the city of Lompoc for wastewater treatment; incorporating new infrastructure and providing water and wastewater services to 328 new homes in Providence Landing, 51 new homes in Clubhouse Estates, and 80 new apartments in Heritage Villas; acquisition of Lot 54, a 130-acre parcel of open space containing critical District infrastructure; and the purchase and remodel of the old Rabobank building into a new District office which opened for business on September 4, 2018; and

WHEREAS, Doctor Blair also serves the community in two other important capacities: on the Board of Directors of the Vandenberg Village Association since 2000, and as an appointed Trustee for the Mosquito and Vector Management District of Santa Barbara County since 2005.

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of Vandenberg Village Community Services District, that Charles E. Blair be commended and thanked on behalf of the 7,200 residents of Vandenberg Village for 16 years of dedicated and faithful service on the Board of Directors.

PASSED AND ADOPTED by the Board of Directors of the Vandenberg Village Community Services District this 12th day of December, 2018, upon motion by Director _____, seconded by Director _____, and as approved by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Christopher Brooks, President
Board of Directors

ATTEST:

Stephanie Garner
Secretary to the Board of Directors

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



Resolution 212-18

December 12, 2018

TO COMMEND AND THANK DIRECTOR ANTHONY W. FOX FOR 16 YEARS OF SERVICE TO THE RESIDENTS OF VANDENBERG VILLAGE

WHEREAS, Anthony (Tony) W. Fox moved to Vandenberg Village in 1995, three years following his retirement as a Lieutenant Colonel from the United States Air Force where he gained extensive experience in procurement, contract management, and maintaining small communities at remote locations in Greenland, Saudi Arabia, and Turkey; and

WHEREAS, in the November 5, 2002 General Election, Tony received 1,170 votes and was first elected to Board of Directors of Vandenberg Village Community Services District (VVCS D) with the responsibility of providing water and wastewater services to the community of 7,200 residents in northern Santa Barbara County; and

WHEREAS, he assumed office on December 6, 2002, and served four consecutive terms for a total of 16 years on the Board until December 7, 2018. This was a period of growth, change, and challenges for the community services district; and

WHEREAS, during his tenure his fellow Board members elected him to serve in all three district officer positions: President (1 year), Vice President (11 years), and Finance Officer (4 years). Additionally, he was appointed to all three standing committees: Finance/Budget (11 years), Legal/Personnel (9 years), and Water/Wastewater (2 years); and

WHEREAS, Tony completed the California Special Districts Association (CSDA) Special District Leadership Academy in 2005, cementing his commitment to the association and its support of 2,200 independent special districts throughout California. He proudly represented VVCS D at statewide conferences and legislative events, and always provided comprehensive, written trip reports to the Board after each venture. He was elected to the Board of Directors for the local, Santa Barbara County Special Districts Association and served as its President in 2012; and

WHEREAS, he was equally involved in the Association of California Water Agencies (ACWA), an important statewide organization of 430 public water agency members. He ensured the District received appropriate and cost-effective property, liability, and workers compensation insurance as well as employee medical coverage through ACWA's Joint Powers Insurance Authority; and

WHEREAS, as a member of the Legal/Personnel Committee, Director Fox shepherded the 2012 Compensation and Staffing Study, performed by Bryce Consulting, to ensure the District had the right balance and classifications of employees; and advocated for employee salaries and benefits in line with the local labor market along with modest annual cost of living increases to keep pace with inflation; and

WHEREAS, as a member of the Finance/Budget Committee, he delved into the details of budgets and rate structures. Director Fox was instrumental in reviewing and adopting annual operating budgets which increased from \$1.6 million in Fiscal Year 2003-04 to \$4.6 million in Fiscal Year 2018-19. Through conservative fiscal management, the District gradually built its reserves from a low of \$2.8 million in 2005 to \$10.2 million in 2018; and

WHEREAS, during his tenure on the Board, he contributed to significant District accomplishments including: the early payoff of \$5.4 million in revenue bonds which were used to finance the start-up of District operations in the 1980s; approving a new 35-year agreement with the city of Lompoc for wastewater treatment; incorporating new infrastructure and providing water and wastewater services to 328 new homes in Providence Landing, 51 new homes in Clubhouse Estates, and 80 new apartment units in Heritage Villas; and acquisition of Lot 54, a 130-acre parcel of open space containing critical District infrastructure; and

WHEREAS, Director Fox envisioned a larger, nicer administrative office to house District staff and better serve Village residents. After the local branch of Rabobank closed its doors in 2015, he served with Director Dan Redmon and Administrative Services Manager Cynthia Allen on the team that negotiated purchase of their 4,400 square foot building for \$590,000. Following a three-year extensive remodel project, the District opened a wonderful new office for business on September 4, 2018, as he neared the end of his final term on the Board.

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of Vandenberg Village Community Services District, that Anthony W. Fox be commended and thanked on behalf of the 7,200 residents of Vandenberg Village for 16 years of dedicated and faithful service on the Board of Directors.

PASSED AND ADOPTED by the Board of Directors of the Vandenberg Village Community Services District this 12th day of December, 2018, upon motion by Director _____, seconded by Director _____, and as approved by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Christopher Brooks, President
Board of Directors

ATTEST:

Stephanie Garner
Secretary to the Board of Directors

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors

ITEM: 8.D

FROM: Joe Barget, General Manager



DATE: December 12, 2018

SUBJECT: Clubhouse Estates Lot 54

Recommendation: Approve the attached license agreement with The Mission Club to allow access through Lot 54 to their planned solar facility.

Policy Implications:

- California Government Code §61060(d) authorizes community services districts “to acquire any real or personal property within or outside the district, by contract or otherwise, to hold, manage, occupy, dispose of, convey, and encumber the property, and to create a leasehold interest in the property for the benefit of the district”.
- California Government Code §65402 requires local agencies to submit the proposed acquisition, disposition, and certain other activities affecting real property to the county planning commission for a determination on conformity with the general plan.
- Lot 54, APN 097-371-067, is a 130.71-acre parcel located within the District boundary. The District acquired this lot in fee in March 2015.
- VVCSD Code of Ordinances §1.4.1 requires agreements with external agencies and organizations to be approved by the Board and signed by the President.

Resource Impacts: Research and preparation of this license agreement consumed a fair amount of management staff time. An easement would require considerably more staff time, cost \$1,000 for a licensed surveyor, cost \$2,000 in county permit fees for a general plan conformity determination, and take 2-3 months.

Alternatives Considered:

- Require The Mission Club to hire a licensed surveyor to prepare, execute, and record easement documents subject to District approval; and to reimburse the District for staff time and permit fees to obtain a general plan conformity determination.
- Deny access through Lot 54.

Discussion: There is a narrow access road from The Mission Club parking lot to their maintenance yard and old VVCSD Well Site 2. This road has been used by golf course maintenance and various water utility crews since the 1960s.

On November 20, Laura Luna, the Office Manager for The Mission Club, contacted the District about obtaining an easement that would allow the club to use the portion of this road through Lot 54 (about 450 feet in length) to a planned solar project on their property. Ms. Luna indicated the county was requiring an easement, and the club needed it by the end of December in order to qualify for a solar grant/rebate program.

There are no existing grant deeds associated with this road. A single note, **“20-foot wide public access easement to Vandenberg Village Community Services District, per this map”** appears on Tract Map 14,629 which was recorded in 2007 as part of the Clubhouse Estates residential development project. When VVCSD acquired Lot 54 in 2015 this easement merged with the lot.

Preparing and recording an easement from VVCSD to The Mission Club would require the services of a licensed surveyor and trigger a requirement for a county general plan conformity determination in accordance with California Government Code §65402. These would cost \$3,000 or more and take 2-3 months. Encumbering the land with an easement could be problematic because of a county requirement to maintain the property as public open space.

As an alternative, the attached license agreement would allow The Mission Club to use the portion of the access road through VVCSD’s Lot 54 to their planned solar project. It’s a simple, straightforward document similar to the Test Well License Agreement between that the county and the District approved in 2016.

Attachment: Access Road License Agreement

December 12, 2018

ACCESS ROAD LICENSE AGREEMENT

THIS LICENSE AGREEMENT, hereinafter referred to as "Agreement", is made by and between Vandenberg Village Community Services District (VVCSD), hereinafter referred to as "VVCSD"; and The Mission Club, LLC, hereinafter referred to as "LICENSEE"; with reference to the following:

WHEREAS, in 2015, VVCSD acquired the parcel of land known as Lot 54 of Tract No. 14,629 located near Lompoc in the County of Santa Barbara, State of California, commonly identified as Santa Barbara County Assessor's Parcel Number 097-371-067, and as shown and identified on Exhibit A, attached hereto and incorporated herein by reference; and

WHEREAS, prior to acquiring Lot 54 in 2015, VVCSD held a 20-foot wide public access easement within Lot 54 consisting of a paved road to VVCSD Well Site 2; and

WHEREAS, LICENSEE owns property adjacent to Lot 54 and plans to construct a solar power facility on LICENSEE's property in the vicinity of LICENSEE's maintenance yard; and

WHEREAS, LICENSEE requests use of the paved road within this easement to access LICENSEE's maintenance yard and solar power facility.

NOW, THEREFORE, this Agreement is subject to the following provisions, requirements, and restrictions:

1. **DESCRIPTION OF LICENSE AREA**: The License Area is defined as the paved road within the 20-foot wide public access easement to Vandenberg Village Community Services District as shown on Exhibit A.
2. **TERM**: The term of this Agreement commences on January 1, 2019, and continues for a period of five years, unless terminated by VVCSD or LICENSEE upon 30 days written notice. LICENSEE may request by written notice to VVCSD at least three months prior to the expiration of the initial five-year term, an additional extension, for a then mutually agreed upon period.
3. **ACCESS TO LICENSE AREA**: VVCSD agrees that LICENSEE, its officers, directors, employees, agents and representatives, are permitted to use the License Area for access to the maintenance yard and solar power facility during the term of this Agreement.
4. **INDEMNIFICATION**: To the fullest extent permitted by law, LICENSEE will indemnify and hold harmless and defend VVCSD, its directors, officers, employees or authorized volunteers, and each of them from and against any and all claims, demands, causes of action, damages, costs, expenses, losses or liabilities, in law or in equity, of every kind and nature whatsoever arising out of or in any manner directly or indirectly connected with LICENSEE's use of the License Area.

- 5. **INSURANCE:** LICENSEE will provide and maintain the following commercial general liability and automotive liability insurance:
 - a. General Liability – One million dollars (\$1,000,000) per occurrence for bodily injury, personal injury and property damage.
 - b. Automobile Liability – One million dollars (\$1,000,000) for bodily injury and property damage each accident limit.
 - c. Evidence of Insurance – LICENSEE will provide VVCSD with a certificate of insurance (Accord Form 25-S or equivalent) identifying VVCSD as an additional insured.

- 6. **NOTICES:** Any notice to be given to the parties will be in writing and served, either personally or by mail, to the following:
 - a. VVCSD: Vandenberg Village Community Services District
Attention: General Manager
3745 Constellation Road
Lompoc, CA 93436

 - b. LICENSEE: The Mission Club, LLC
Attention: General Manager
4300 Club House Road
Lompoc, CA 93436

- 7. **SEVERABILITY:** If any one or more of the provisions contained herein are for any reason invalid, illegal, or unenforceable in any respect, then such provision or provisions are deemed severable from the remaining provisions hereof, and such invalidity, illegality, or unenforceability does not affect any other provision hereof, and this Agreement will be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

IN WITNESS WHEREOF, VVCSD and LICENSEE have executed this Agreement by the respective authorized officers as set forth below.

“LICENSEE”
The Mission Club

“VVCSD”
Vandenberg Village Community Services District

By: _____
Chris Bellamy, Owner
The Mission Club

By: _____
Christopher C. Brooks, President
Board of Directors

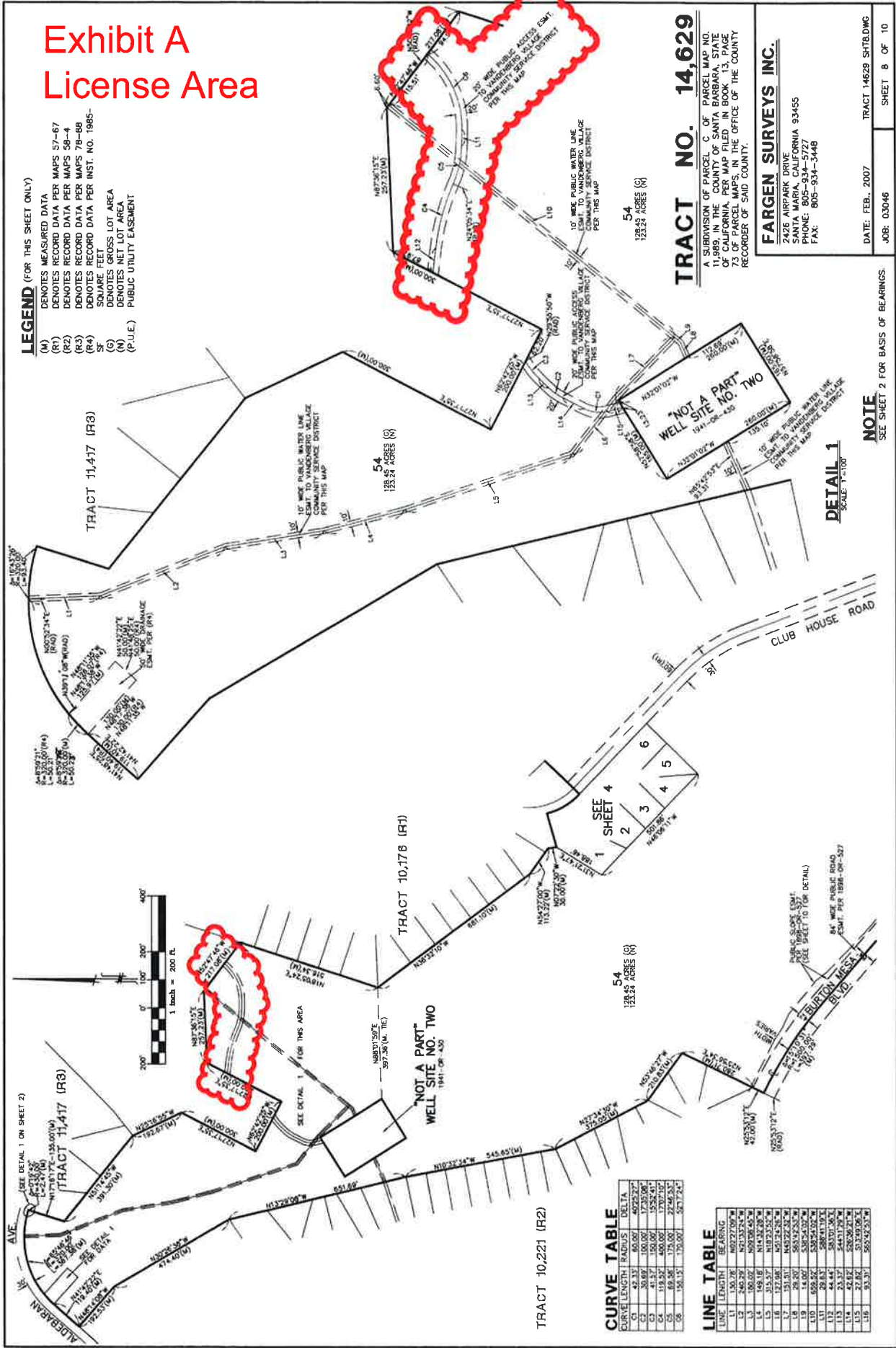
Date: _____

Date: _____

Exhibit A License Area

LEGEND (FOR THIS SHEET ONLY)

- (M) DENOTES MEASURED DATA
- (R1) DENOTES RECORD DATA PER MAPS 57-67
- (R2) DENOTES RECORD DATA PER MAPS 58-4
- (R3) DENOTES RECORD DATA PER MAPS 78-88
- (R4) DENOTES RECORD DATA PER INST. NO. 1985-
- SF SQUARE FEET
>(G) DENOTES GROSS LOT AREA
 - (N) DENOTES NET LOT AREA
- (P.U.E.) DENOTES PUBLIC UTILITY EASEMENT



TRACT NO. 14,629

A SUBDIVISION OF PARCEL C OF PARCEL MAP NO. 11,989, IN THE COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA, PER MAP FILED IN BOOK 13, PAGE 73 OF PARCEL MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

FARGEN SURVEYS INC.
 2426 AIRPARK DRIVE
 SANTA MARIA, CALIFORNIA 93455
 PHONE: 805-934-5727
 FAX: 805-934-3448

DATE: FEB., 2007
 JOB: 03046
 TRACT 14629 SHTB.DWG
 SHEET 8 OF 10

NOTE
 SEE SHEET 2 FOR BASIS OF BEARINGS.

DETAIL 1
 SCALE 1"=100'

CURVE TABLE

CURVE LENGTH	RADIUS	DELTA	
C1	42.31	60.00	4024.92
C2	30.69	100.00	1733.06
C3	11.37	500.00	1528.41
C4	69.68	175.00	2746.35
C5	150.15	170.00	5273.24

LINE TABLE

LINE	LENGTH	BEARING
L1	100.76	N01°15'24"W
L2	100.00	N02°15'24"W
L3	100.00	N03°15'24"W
L4	149.18	N14°32'28"W
L5	315.37	N10°32'34"W
L6	151.91	N45°22'43"W
L7	29.20	S63°52'53"W
L8	14.00	S30°54'02"W
L9	14.00	S30°54'02"W
L10	39.20	S88°24'10"W
L11	39.20	S88°24'10"W
L12	44.44	S51°01'36"W
L13	23.37	S44°11'28"W
L14	42.62	S30°26'20"W
L15	42.62	S30°26'20"W
L16	63.31	S65°42'53"W

BK 203 PG 8

**Club House Road Entrance Beautification Coalition
Points of Agreement**

1. Present monuments (block walls) at entrance way to Club House Road are damaged and leaning, showing their age, and in need of repair and restoration.
2. New monuments should be reconstructed in a manner consistent with the conceptual plan included in the EIR for the Oak Hills Estate project (Oak Hills Estate offsite mitigation concept April 6, 2016), approved by Santa Barbara County. Prepared by Firma Landscape Architects, this conceptual plan proposes the general shape and appearance of replacement monuments with use of Lompoc Stone as a principal element.
3. Both monuments should be similar and include short descriptive lettering.
4. VVCSD will provide irrigation service and supply water to new oak tree plantings and other vegetation such as native shrubs, groundcover, and seasonal color.
5. Planting of Coast Live Oak trees will be funded by \$500 pledges each from Vandenberg Rotary and Vandenberg Lions. Vandenberg Village Association has pledged \$500 toward entranceway improvements.
6. Minor earthwork (recontouring) at the monument sites will likely be performed by golf club and VVCSD field crews.
7. VVCSD will stake or mark off an area dedicated to the monument work so that Oak Hills Estate mitigation work which includes 45 oak trees along Club House Road can proceed.
8. Begin Club House Road entrance beautification in the following sequence:
 - a. Demo short portions of block walls (retain high, center portions)
 - b. Recontour area behind monuments
 - c. Plant oak trees behind monuments

Unresolved Issues

1. Costs and funding obligations
2. Fund management and accounting
3. Size and wording of signage
4. Sketches or appropriate landscape plan
5. Permits, if required
6. VVCS D approval process

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
AGENDA MEMORANDUM

TO: Board of Directors

ITEM: 8.F

FROM: Joe Barget, General Manager

Stephanie Garner, Board Secretary



DATE: December 12, 2018

SUBJECT: Board Officers

Recommendations:

- Elect a President, Vice President, and Finance Officer.
- Discuss considerations and individual preferences for serving on committees and as representatives to external agencies next year.

Policy Implications:

- District Ordinance §1.2.4 requires the Board to elect these three officers at the first meeting in December of each year.
- The duties of each officer are outlined in District Ordinance §1.3.1.

Resource Impacts: None

Alternatives Considered: None

Discussion: The President is the top elected official in the District, directs the preparation of meeting agendas and approves them for publication, and presides over Board meetings.

The President has the authority to appoint committee members and representatives to external agencies, subject to confirmation by the Board. District Ordinance §1.3 requires this to be accomplished at the first meeting in January.

The attached worksheet is provided as a reference for electing officers at tonight's meeting and for general discussion about committee membership and external agency representation next year. Formal appointments to committees and external agencies take place at the first meeting in January.

Attachment: Board of Directors

Board of Directors

Vandenberg Village Community Services District

Officers	2018	2019
President	Brooks	
Vice President	Fox	
Finance Officer	Bumpass	

Committees	2018	2019
Finance / Budget	Bumpass*	
	Fox	
Legal / Personnel	Wyckoff*	
	Fox	
Water / Wastewater	Brooks*	
	Blair	
Groundwater Sustainability Agency (GSA)	Brooks*	
	Fox	

** Committee chair*

Agencies	2018	2019
Association of California Water Agencies (ACWA) / Joint Powers Insurance Authority (JPIA)	Brooks*	
	Fox	
California Special Districts Association (CSDA) / Santa Barbara County Chapter	Fox*	
	Blair	
Santa Ynez River Water Conservation District	Bumpass*	
	Blair	

** Primary agency representative*

U.S. Drought Monitor California

December 4, 2018
(Released Thursday, Dec. 6, 2018)
Valid 7 a.m. EST

Drought Conditions (Percent Area)

	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
Current	7.77	92.23	79.69	18.34	3.78	0.00
Last Week 11-27-2018	0.00	100.00	83.66	18.33	3.78	0.00
3 Months Ago 09-04-2018	13.78	86.22	47.58	22.89	2.77	0.00
Start of Calendar Year 01-02-2018	55.70	44.30	12.69	0.00	0.00	0.00
Start of Water Year 09-25-2017	12.18	87.82	47.97	22.82	4.94	0.00
One Year Ago 12-05-2017	65.38	34.62	9.90	0.00	0.00	0.00

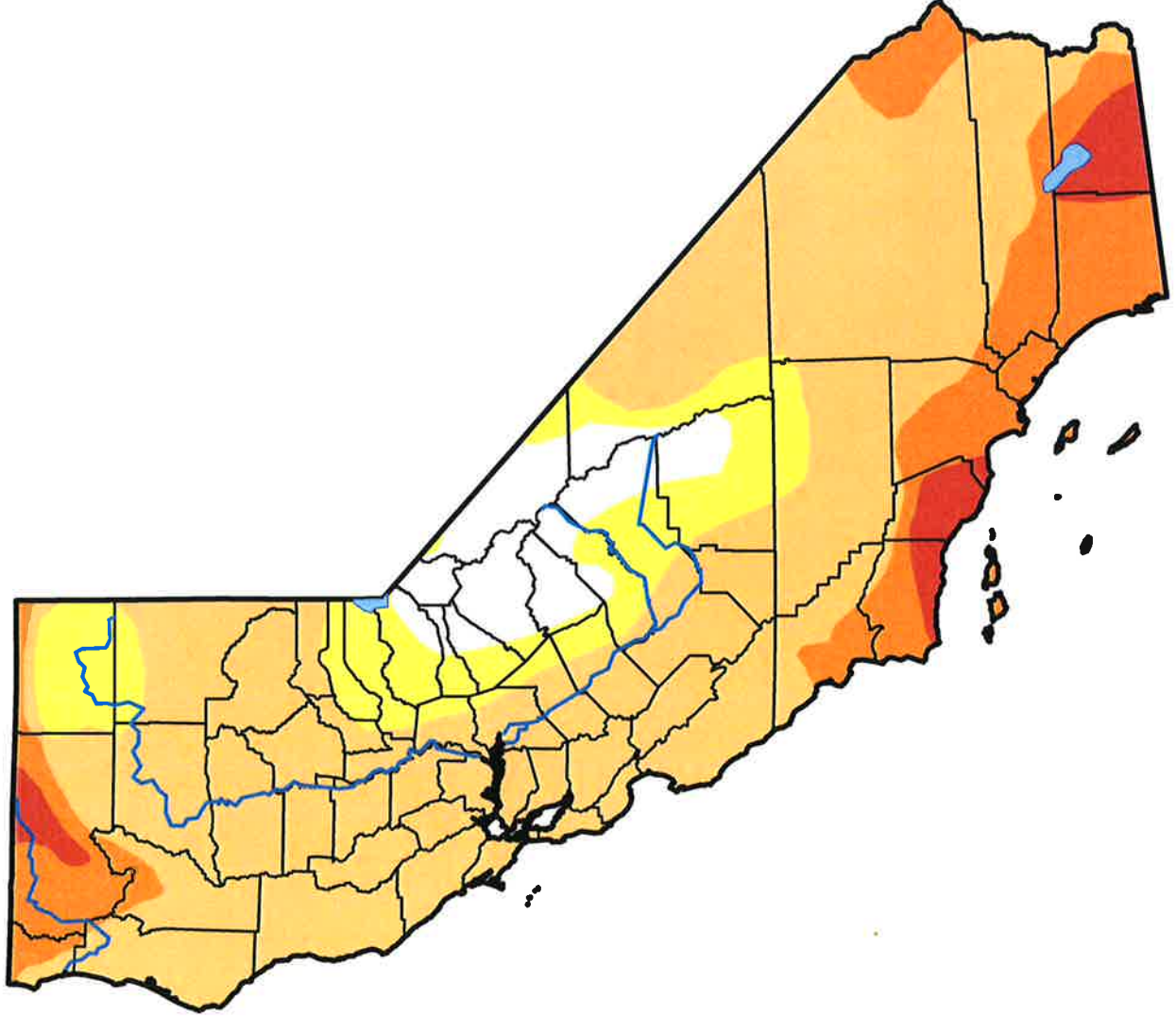
Intensity:


- D0 Abnormally Dry
- D1 Moderate Drought
- D2 Severe Drought
- D3 Extreme Drought
- D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. See accompanying text summary for forecast statements.

Author:

Deborah Bathke
National Drought Mitigation Center





Santa Barbara County Integrated Regional Water Management Program

Wednesday, December 12th

Joint Meeting of the Vandenberg Village
Community Services District and
Mission Hills Community Services District



Integrated Regional Water Management Program Brief History & Plan



What is Integrated Regional Water Management (IRWM)?

- Created in 2002 with the passage of the Regional Water Management Planning Act (SB 1672) by the State Legislature.
- A collaborative effort to identify and implement water management solutions on a regional scale that increase regional self-reliance, reduce conflict, and manage water to concurrently achieve social, environmental, and economic objectives.
- Definition from California Department of Water Resources



<https://water.ca.gov/Programs/Integrated-Regional-Water-Management>



Statewide IRWM Since 2002

- 48 water management regions covering over 87% of the State's area and 99% of its population.
- IRWM Region is the jurisdictional boundary of Santa Barbara County.
- Three bonds (Props 50, 84 and 1) approved by California voters: Totaling \$1.5 billion in State funding to support and advance integrated, multi-benefit regional water projects.



Central Coast and Santa Barbara IRWM Regions

- Santa Barbara IRWM Region part of the Central Coast Funding Area (CCFA) with 5 other IRWM Regions:
 - San Luis Obispo County IRWM
 - Greater Monterey County IRWM
 - Monterey Peninsula IRWM
 - Pajaro River Watershed IRWM
 - Santa Cruz County IRWM
- Santa Barbara IRWM program and projects guided by the IRWM Plan. The Plan provides a basis for IRWM project funding.
- The first IRWM Plan for Santa Barbara County was adopted in 2007, updated in 2013 and is currently being updated again.



Integrated Regional Water Management Program

- Santa Barbara IRWM governed by an MOU with Cooperating Partners.
- Cooperating Partners act as governance structure: 25 agencies county-wide (water, wastewater, community services districts, all incorporated cities, joint powers authorities, NGOs, and county departments).
- Water Agency acts as the single eligible grant recipient responsible for administration of the IRWM program and IRWM grants received.
- Water Agency pays 50% of the program cost and the remaining costs are shared among the Cooperating Partners.
- Dudek has been working with the IRWM in various roles since 2007.



IRWM Cooperating Partners

Statutory Authorities over Water Resources and NGOs

- Carpinteria Valley Water District
- Goleta Water District
- Montecito Water District
- Santa Ynez River Water Conservation District
- Santa Ynez River Water Conservation District, ID#1
- Heal the Ocean
- Carpinteria Sanitary District
- Goleta Sanitary District
- Goleta West Sanitary District
- Cuyama Community Services District
- Santa Ynez Community Services District
- Vandenberg Village Community Services District
- Cachuma Operation and Maintenance Board
- County Water Agency
- Laguna County Sanitation District
- County Flood Control and Water Conservation District
- City of Buellton
- City of Carpinteria
- City of Goleta
- City of Guadalupe
- City of Lompoc
- City Santa Barbara
- City of Santa Maria
- City of Solvang

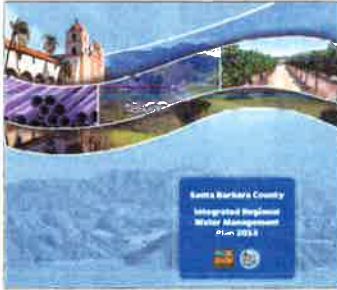
Currently dialoging with other potential CPs



Integrated Regional Water Management Funding & Successes



Funding History & Successes (cont.)



PROPOSITION 84

Round 1 - Planning

Project Proponent	Project	Grant Award
Santa Barbara County	IRAM Plan Update	\$357,607
Carpinteria Water & Sanitation District, Montecito Sanitation District, Goleta Water & Sanitation Districts, Goleta West Sanitation District, City of Santa Barbara, Heal The Ocean	Santa Barbara County/South Coast Sub-Region Recycled Water Development Plan	\$98,770
City of Santa Maria, City of Guadalupe, Laguna County Sanitation District	Groundwater Basin Assessments in Support of a Subland Use/land Management Plan	\$98,180
TOTAL		\$655,737



City of Lompoc

PROPOSITION 84

Round 1 - Implementation

Project Proponent	Project	Grant Award
City of Lompoc	Lompoc Valley Leak Detection & Repair	\$171,428
City of Santa Maria	Untreated Water Landscape Irrigation	\$521,428
City of Santa Maria	Leak/Wash Project	\$101,420
City of Goleta	San Jose Creek Capacity Improvement & Fish Passage Project	\$1,202,428
Central Coast Water Authority	Water Supply Reliability & Infrastructure	\$321,428
Goleta Sanitary District	Wastewater Treatment Plant Upgrade	\$521,428
City of Guadalupe	Recycled Water Feasibility Study	\$71,428 (only used) \$45,809.54
TOTAL		\$2,929,568



City of Goleta

Funding History & Successes (cont.)



City Santa Barbara

PROPOSITION 84

Drought Round

Project Proponent	Project	Grant Award
City of Santa Barbara	Recycled Water Enhancement Project	\$1,045,222
COMB	Lake Cachuma Drought Pumping Facility Project	\$1,037,842
Santa Barbara County Water Agency	Grant Administration	\$41,500
TOTAL		\$2,124,564



COMB

PROPOSITION 1

Disadvantaged Community Involvement Round

Project Proponent	Project	Grant Award
City of Guadalupe	Water Distribution, Sewer Collection, and Wastewater Treatment System Improvements	\$440,337
Cuyama Community Services District	Facilities Optimization Master Plan and Hydrogeologic Study	\$319,898
UCSB	Needs Assessment for Cuyama Valley	\$104,974
TOTAL		\$865,207

Prop 1: \$6.3M remaining for Implementation Projects



DWR's Plan Standards – Updates

Governance

- *New agencies have become Cooperating Partners and therefore did not adopt the 2013 Plan*

Region Description

- *Inclusion of GSA areas*
- *Accurate characterization of the social/cultural make-up of the region*
- *More detailed and accurate characterization of DACs, SDACs, and EDAs*

Objectives

- *More specific objectives related to Climate Change, SLR, GHG, AB 32, and carbon sequestration*

Resource Management Strategies

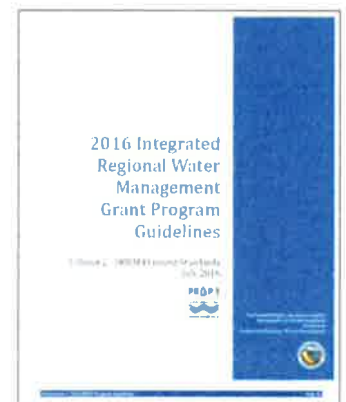
- *Climate adaptation measures*
- *Updates from the CA Water Plan*

Integration

- *How is project integration accomplished?*

Project Review Process

- *Discussion of criteria and process to select projects for funding*



DWR's Plan Standards – Updates

Impact and Benefit

- *Specific discussion of the impacts/benefits of Plan implementation on the watersheds, the region, inter regional collaboration*

Plan Performance and Monitoring

- *Update performance measures and monitoring methods to ensure Plan Objectives are being directly met*
- *Describe methodology for evaluating and monitoring the Cooperating Partners' ability to meet the IRWM Plan objectives and implement projects in the Plan*
- *Update policies and procedures to promote adaptive management*
- *Tools for effective project implementation and conditions change and more information becomes available*

Data Management

- *Update to reflect process of data collection, storage, and dissemination of information/data to Cooperating Partners, stakeholders, public and state agencies*

Finance

- *Program funding and leveraging project funding*

Technical Analysis

- *Update basis of technical analyses*



DWR's Plan Standards – Updates

Relation to Local Water Planning

- *Incorporation of relevant policy information and data from apposite documents and sources, i.e. UWMPs, GWMPs, Water Supply Master Plans, CIPs, GSPs, Water Elements, General Plans, etc.*

Relation to Local Land Use Planning

- *Incorporation of relevant policy information and data from apposite documents and sources, i.e. General and Specific Plans, Community Plans, Watershed Plans, etc.*

Stakeholder Involvement and Engagement

- *More effective communication and education through more diverse forums and suitable languages.*

Coordination

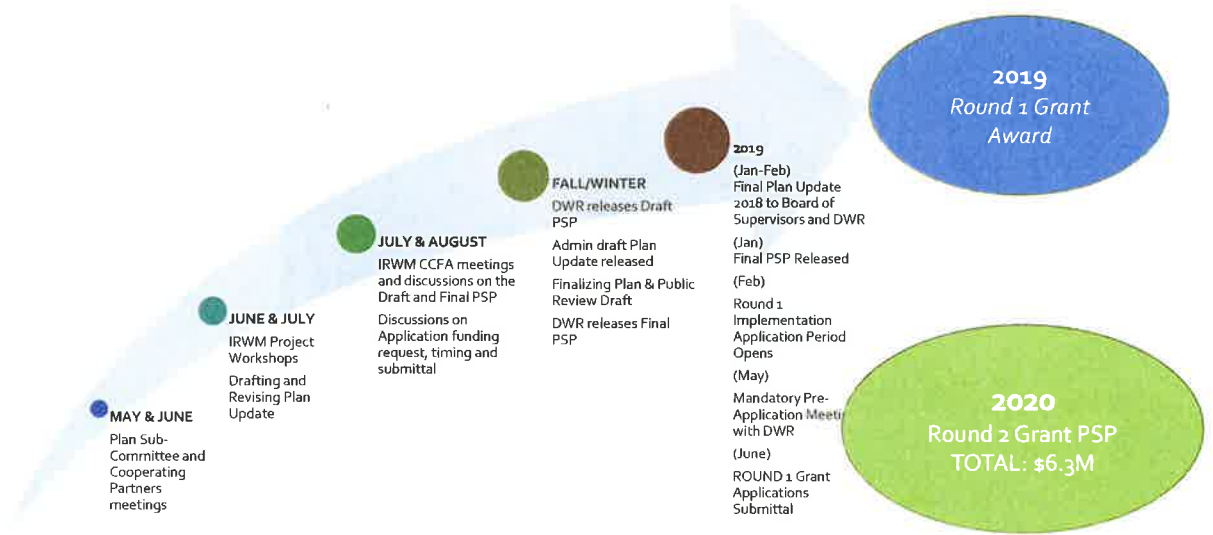
- *Enhanced collaboration inter- and intra-regionally to meet IRWM goals and objectives.*

Climate Change

- *Update discussion of vulnerabilities, adaptation measures, mitigation and measurability.*



Plan Update & Prop 1 Implementation Funding Schedule



QUESTIONS



Thank You!



Fray Crease: fcrease@cosbpw.net or 805.568.3542

Jane Gray: jgray@dudek.com or 805.308.8531

<http://cosb.countyofsb.org/irwmp/>