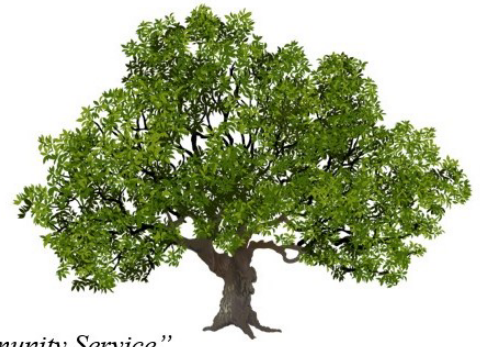


VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

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MINUTES Regular Meeting

March 5, 2024

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Bumpass who led the Pledge of Allegiance.

2. ROLL CALL: Directors, Brooks, Bumpass, Gonzales, Heuring and Stassi

OTHERS PRESENT

General Manager Cynthia Allen, Operations & Maintenance (O&M) Manager Mike Garner, Financial Services (FS) Manager Patricia LeCavalier, and Service Person Jeff Cole were present.

3. ADDITIONS AND DELETIONS TO THE AGENDA - None

4. PUBLIC FORUM

President Bumpass invited public comments and there were none.

5. OPERATIONS REPORT

O&M Manager Garner reported the District pumped 19.7 million gallons of water in February with an average daily demand of 682,000 gallons. This is 4 percent less than last year.

There was 8.29 inches of rain in February bringing the calendar year total to 10.03 inches.

The District's well levels for February were 1B-141', 3A-134', and 3B-135'.

The final design plans from Pureflow Filtration have been accepted by the District and the piping is on order. Well 1B is being reinstalled and should be back online next week.

Jeff Cole has been working with Eddie Bramasco of EDK Teck to install the new analyzer and the second analyzer will be installed next week.

The field crew had two service line repairs in February and no sanitary sewer overflows to report.

To conclude his report, O&M Manager Garner said he is negotiating with Mission Hills CSD to be their new General Manager.

6. ADMINISTRATION REPORT

FS Manager LeCavalier reported the \$2 million transfer from the Santa Barbara County Fund to CLASS Investments could not be done because the request needs to be in writing per their new Investment Policy.

A couple of note-worthy disbursements in February were a twenty-percent payment of \$82,876 to Purflow Filtration and \$47,348 for the coated piping. Also, an Eaton Soft Starter and SmartCover sewer monitoring.

Staff is collecting budget data for operating activities and proposed capital improvements and replacements. Some decisions made tonight will affect the amounts included in next year's budget. A Finance/Budget Committee meeting is scheduled for March 19 to review staff recommendations before the April board meeting.

To conclude her report, she said the staff held its first safety dinner since 2019 at Shaw's Steak House and wanted to thank the board for their continued support.

7. CONSENT CALENDAR

A. Minutes from the Regular Meeting on February 6, 2024

B. Treasurer Report

1) Monthly Financials

2) Disbursements through February 29, 2024

C. Water Pumped vs. Sold, 12 months

Motion by Director Stassi, seconded by Director Brooks to accept the consent calendar as presented.

Ayes: Directors Brooks, Bumpass, Heuring, Gonzales, Stassi

Noes: None

Abstain: None

Absent: None

8. ACTION ITEM

A. Capacity Charges [Public Hearing opened at 7:14 p.m.]

Motion by Director Brooks, seconded by Director Gonzales to waive reading and adopt revised Ordinance 4.10 updating the water and wastewater capacity charges.

Ayes: Directors Brooks, Bumpass, Heuring, Gonzales, Stassi

Noes: None

Abstain: None

Absent: None

[Public Hearing closed at 7:15 p.m.]

B. Sewer Main/Manhole Replacement Project

O&M Manager said this project has been on the budget since 2022. An estimate was given to him for budgeting purposes only. The General Manger

said he would write the Request for Proposal, but it never happened. While the field crew and staff kept expressing the urgency for the work to be done.

President Bumpass requested the price of the contract not exceed the agreed amount.

Director Gonzales asked staff how this can be prevented in the future. General Manager Allen said during the mid-year budget review the board can ask about the progress of the budgeted items.

Motion by Director Stassi, seconded by Director Heuring to increase FY 2023-24 Wastewater Capital Replacement Budget by \$90K to replace the sewer main and manholes at Constellation Road and Apollo Way and award the project to R.L. Johnson for \$143,450 with added language securing the cost of the project for an extended amount of time.

Ayes: Directors Brooks, Bumpass, Heuring, Gonzales, Stassi
Noes: None
Abstain: None
Absent: None

C. Reserve Policy

After much discussion among the staff and Directors, the following motion was made.

Motion by Director Gonzales, seconded by Director Stassi to adopt Resolution 229-24 establishing a new reserve policy.

Roll Call Vote:

Ayes: Directors Brooks, Heuring, Gonzales, Stassi
Noes: Director Bumpass
Abstain: None
Absent: None

D. Board Compensation

Motion by Director Stassi, seconded by Director Brooks to increase the board compensation to \$150 per board meeting, \$75 per committee

meeting, and \$90 per SGMA meeting effective with the new board members.

Ayes: Directors Brooks, Bumpass, Heuring, Stassi
Noes: Director Gonzales
Abstain: None
Absent: None

E. Board Member Manual

The Directors asked for some revisions to be made to the manual before the following motion was made.

Motion by Director Stassi, seconded by Director Gonzales to approve the revised board member manual with revisions.

Ayes: Directors Brooks, Bumpass, Heuring, Gonzales, Stassi
Noes: None
Abstain: None
Absent: None

F. Additional Special District Powers

Director Heuring handed out a letter to the Directors and staff dated March 6 and will be made part of these minutes.

There was a lot of discussion regarding adding powers to the District and it was decided to form an Ad Hoc Committee to look into the requests made by Director Heuring. The committee will consist of Directors Heuring, Gonzales, and O&M Manager Garner.

9. REPORTS

A. Committees

Legal/Personnel and Finance/Budget Committees met regarding items on this agenda.

Sustainable Groundwater Management Agency met on February 28.

B. District Representatives to External Agencies

There were no external agency meetings in February.

C. President

President Bumpass had no comments.

D. General Manager

General Manager Allen reported that she and Director Brooks attended a ceremony in Buellton on February 8 presenting a \$5.5 million grant check. Santa Ynez River Water Conservation District is working on submitting the first reimbursement request for expenses from October 2022 through March 2024. Each quarter, requests will be submitted and all projects must be completed by April 30, 2026. Since the Joint Powers Authorities (JPA) was authorized for the Western and Central Management Agencies, a rate study will be done so the agencies will not be required to provide funding. Until then any funding provided by VVCSD will be reimbursed when the JPA can sustain itself.

Last week General Manager Allen met with CalOES and FEMA to close out the January 2023 storm damage. The final reports have been submitted and the funds have been obligated for the District's remaining requests.

To conclude her report she said the Finance/Budget Committee is scheduled to meet on March 19 at 3:00 p.m. to discuss the preliminary budgets. These will be presented at the April board meeting.

10. INFORMATIONAL CORRESPONDENCE

A. US Drought Monitor: California, February 27, 2024

B. LAFCo Election Results

C. CSDA Board of Directors Call for Nominations, Seat A

D. VVCSD Utility Cost Centers Draft (Director Stassi)

11. DIRECTORS FORUM

Director Brooks congratulated Mike on his negotiations with MHCSD.

Director Bumpass also congratulated Mike and said if it falls through at MHCSD he can stay at the District. He emphasized his concern about the change in the Reserve Policy.

Director Gonzales continued the sentiment to Mike and would like the Legal/Personnel Committee to meet regarding the general manager's goals and performance before the April board meeting.

Director Heuring congratulated Mike on his possible move to MHCSD as their General Manager.

12. CLOSED SESSION: 8:56 p.m.

13. OPEN SESSION: 9:08 p.m.

The following actions were taken in closed session:

Motion by Director Stassi, seconded by Director Brooks to approve a 4.3 percent cost of living adjustment effective July 1, 2024. All in favor.

Motion by Director Brooks, seconded by Director Stassi to approve the hiring of an additional employee in the field on a non-permanent basis. All in favor.

Motion by Director Brooks, seconded by Director Bumpass to approve longevity tier of 2.5 percent at 15 years seniority effective July 1, 2024. All in favor.

14. ADJOURN

President Bumpass declared the meeting adjourned at 9:11 p.m.

Attest:

Signed:

Stephanie Garner
Secretary, Board of Directors

Robert Bumpass
President, Board of Directors