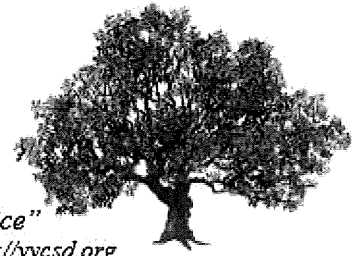


# VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436  
Telephone: (805) 733-2475 • Fax: (805) 733-2109



*"Pride in Community Service"*

<http://vvcasd.org>

[info@vvcasd.org](mailto:info@vvcasd.org)

## REGULAR MEETING

Tuesday, March 7, 2023

7:00 p.m.

## AGENDA

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL: Directors Brooks, Bumpass, Gonzales, Heuring, and Stassi
3. ADDITIONS AND DELETIONS TO AGENDA
4. PUBLIC FORUM

The Board will invite public comment on each action item as it is considered during the meeting.

At this time members of the public wishing to address the Board on other matters that are within the jurisdiction of the District may do so when recognized by the President. Please begin by stating your name and place of residence.

5. OPERATIONS REPORT
6. ADMINISTRATION REPORT
7. CONSENT CALENDAR
  - A. Minutes of the Regular Meeting on February 7, 2023 ..... page 1
  - B. Treasurer Report
    - (1) Monthly Financials ..... page 7
    - (2) Disbursements through February 28, 2023 ..... page 19

8. ACTION ITEM

**California Special Districts Association (CSDA):** Consider nominating Director Stassi to serve on the Board of Directors ..... page 27

9. REPORTS

A. Committees

B. District Representatives to External Agencies

C. Board President

D. General Manager

10. INFORMATIONAL CORRESPONDENCE

US Drought Monitor: California, February 28, 2023..... page 33

11. DIRECTORS FORUM: Any member of the Board may address the Board on any subject within the jurisdiction of the District.

12. ADJOURN

*NOTICE: The Board of Directors of the Vandenberg Village Community Services District will meet at the District Office Conference Room, 3745 Constellation Road, Vandenberg Village, in compliance with §54954.2 of the Government Code of the State of California.*

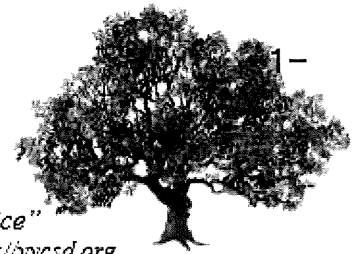
*If you need reasonable accommodations due to a disability, please contact the Board Secretary 24 hours prior to the meeting at (805) 733-2475.*

*Please silence cell phones during the meeting, as a courtesy to others.*

*Board package is available at the Vandenberg Village Public Library and on the District's website at <http://www.vvcasd.org>.*

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## **MINUTES Regular Meeting**

**February 7, 2023**

### **1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:00 p.m. by President Brooks who led the Pledge of Allegiance.

2. ROLL CALL: Directors Brooks, Gonzales, Heuring, and Stassi were present. Director Bumpass participated via Zoom video conference.

### **OTHERS PRESENT**

General Manager Joe Barget, Administrative Services (AS) Manager Cynthia Allen, Finance Administrator Patty LeCavalier, and Utility Service Person Jeff Cole.

3. ADDITIONS AND DELETIONS TO THE AGENDA – None

### **4. PUBLIC FORUM**

President Brooks invited public comments and there were none.

### **5. OPERATIONS REPORT**

Jeff Cole reported the District pumped 17.2 million gallons of water in January with an average daily demand of 554,000 gallons. This was 32 percent less water than January 2022. The District received 8.65 inches of rain in January.

Mr. Cole reported that the Floradale Sewer Siphon Replacement project has stalled, waiting for manholes and parts for a utility vault. He reviewed

the scope and status of winter storm damage repair work by RL Johnson Construction and the field crew.

Pat Kennedy, Mike Kennedy, and Archie MacDonald from Pureflow are performing a pilot study on the iron & manganese filter at Well Site 1 from January 31 through February 9. Mr. Cole reviewed preliminary information from the pilot study with the Board.

## 6. ADMINISTRATION REPORT

AS Manager Allen reported that this year's budget calendar was distributed with the board package last week.

The California Governor's Office of Emergency Services (CalOES) is holding an applicant briefing in Santa Barbara tomorrow to provide information on Federal Emergency Management Agency (FEMA) application procedures, cost eligibility, documentation requirements, payment processing, and deadlines for the recently declared disaster: California Severe Winter Storms, Flooding, Landslides, and Mudslides (DR-4683-CA). AS Manager Allen will attend the briefing. VVCSD submitted its Request for Public Assistance (RPA) ahead of the February 16 deadline.

Tina McManigal has separated from the District and this month we will start recruiting to fill the full-time customer services position. Our temporary employee from Excel Personnel Services accepted a full-time job in San Luis Obispo so we have a new temporary employee who will assist part-time until the position is filled.

## 7. CONSENT CALENDAR

A. Minutes from the Regular Meeting on January 3, 2023

B. Treasurer Report

- 1) Financial Statements
- 2) Disbursements through January 31, 2023
- 3) Schedule of Investments

### C. Remote Teleconference Meetings

**Motion by Director Heuring, seconded by Director Stassi to accept the consent calendar as presented.**

**Roll Call:**

**Ayes: Directors Brooks, Bumpass, Gonzales, Heuring, Stassi**

**Noes: None**

**Abstain: None**

**Absent: None**

## 8. ACTION ITEMS

### A. Winter Storm Emergency

General Manager Barget walked the Board through all the information in the staff report, in detail, and answered questions.

**Motion by Director Stassi, seconded by Director Gonzales to determine there is a need to continue emergency action taken by the General Manager in response to winter storms.**

**Roll Call:**

**Ayes: Directors Brooks, Bumpass, Gonzales, Heuring, Stassi**

**Noes: None**

**Abstain: None**

**Absent: None**

### B. Mid-Year Budget Review

Director Brooks inquired about the \$10,000 Confined Space Safety Equipment line item on the Wastewater Capital Budget. Jeff Cole explained the equipment consists of a tripod, hoist, and harness to safely lower members of the field crew into manholes, utility vaults, and other confined spaces. The District's equipment is over 20 years old and needs to be replaced.

Director Stassi asked how Wastewater reserves were allocated between the "Wastewater" (collection system) and "LRWRP" (treatment plant) categories. Staff explained they apply funds to fully

satisfy the three Wastewater reserve goals first, and then apply the remainder toward the LRWRP reserve goals.

Director Gonzales asked what “the driver” was for a rate increase mentioned in the staff report. General Manager Barget said there are actually two drivers: (1) Operating expenses have gone up across the board—either a lot, or a whole lot—in the eight years since 2015 when the District last raised rates, and (2) Water reserves dropped from \$3.3 million to \$2.5 million to fund the recently-completed Tank Rehabilitation Project, have plateaued, and are well below the \$5.8 million goal per the reserve policy established in Resolution 176-06. The District’s three groundwater wells are 36-46 years old and the \$2.5 million expense of replacing just one well would wipe out our entire water reserves. A rate increase is necessary to bring water reserves up to the \$5.8 million goal. Director Bumpass said he has been on the Board for six years and this is the first time he recalls looking at any mid-year or end-of-year financial statement and seeing red (negative net income). He feels this is a third driver for a rate increase.

**Motion by Director Bumpass, seconded by Director Heuring to approve the Mid-Year Budget Review.**

**Roll Call:**

**Ayes: Directors Brooks, Bumpass, Gonzales, Heuring, Stassi**

**Noes: None**

**Abstain: None**

**Absent: None**

**9. REPORTS**

Director Gonzales reported that the Legal/Personnel Committee met to discuss succession planning, employee compensation, and the general manager.

Director Brooks thanked the staff for consistently providing good quality information in the monthly board packages.

General Manager Barget announced that Goleta West Sanitary District Director Craig Geyer is looking for someone from a special district to replace him on the Santa Barbara County Treasury Oversight Committee,

and the nomination period is open for Seat C (2024-2026) on the California Special Districts Association (CDSA) Board of Directors.

## 10. INFORMATIONAL CORRESPONDENCE

- A. US Drought Monitor: California, January 31, 2023
- B. Rainfall and Reservoir Summary, Santa Barbara County, February 1, 2023
- C. Residential Monthly Water Rates in Santa Barbara County, February 2022
- D. Principle Aquifers, Western Management Area

## 11. DIRECTORS FORUM

Director Bumpass recognized and thanked Cynthia Allen and Patty LeCavalier for their work in preparing the mid-year budget review.

Director Heuring complemented the field crew for their response to storm damages. He appreciated the drone footage of the damage and repairs to the access road for the offsite sewer trunk line.

Director Stassi would like the Finance/Budget Committee to revisit the reserve policy. He feels reserves are way too high and not industry standard.

Director Brooks said that the Finance/Budget Committee would be the starting point to discuss Director Stassi's position on reserves; however, he disagrees with his position.

## 12. CLOSED SESSION

The Board took a five-minute break at 8:05 p.m. and convened into closed session at 8:10 p.m. to discuss employee compensation and the general manager's working relationship with the Board, performance, salary, and benefits.

13. OPEN SESSION

The Board convened into open session at 9:05 p.m. Director Brooks announced the following actions were taken during closed session:

**A. Motion by Director Bumpass, seconded by Director Stassi to continue to base annual cost of living adjustments on the annual change in the CPI-W, West B/C index, with a maximum adjustment of 5.5 percent and a minimum adjustment of 2.0 percent.**

**Roll Call:**

**Ayes: Directors Bumpass, Gonzales, Stassi**

**Noes: Directors Brooks, Heuring**

**Abstain: None**

**Absent: None**

**B. Motion by Director Gonzales, seconded by Director Brooks to include a 5.5 percent cost of living salary increase in the FY 2023-24 Budget for all employees including the General Manager, effective July 1, 2023.**

**Roll Call:**

**Ayes: Directors Brooks, Bumpass, Gonzales, Heuring, Stassi**

**Noes: None**

**Abstain: None**

**Absent: None**

14. ADJOURN

**President Brooks declared the meeting adjourned at 9:10 p.m.**

**Attest:**

**Signed:**

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**Joe Barget  
Assistant Secretary  
to the Board of Directors**

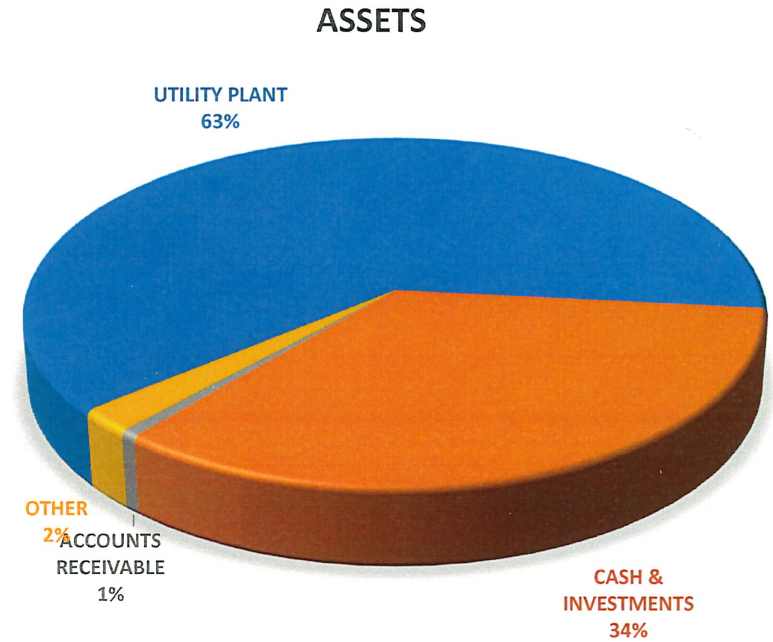
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**Christopher Brooks  
President, Board of Directors**



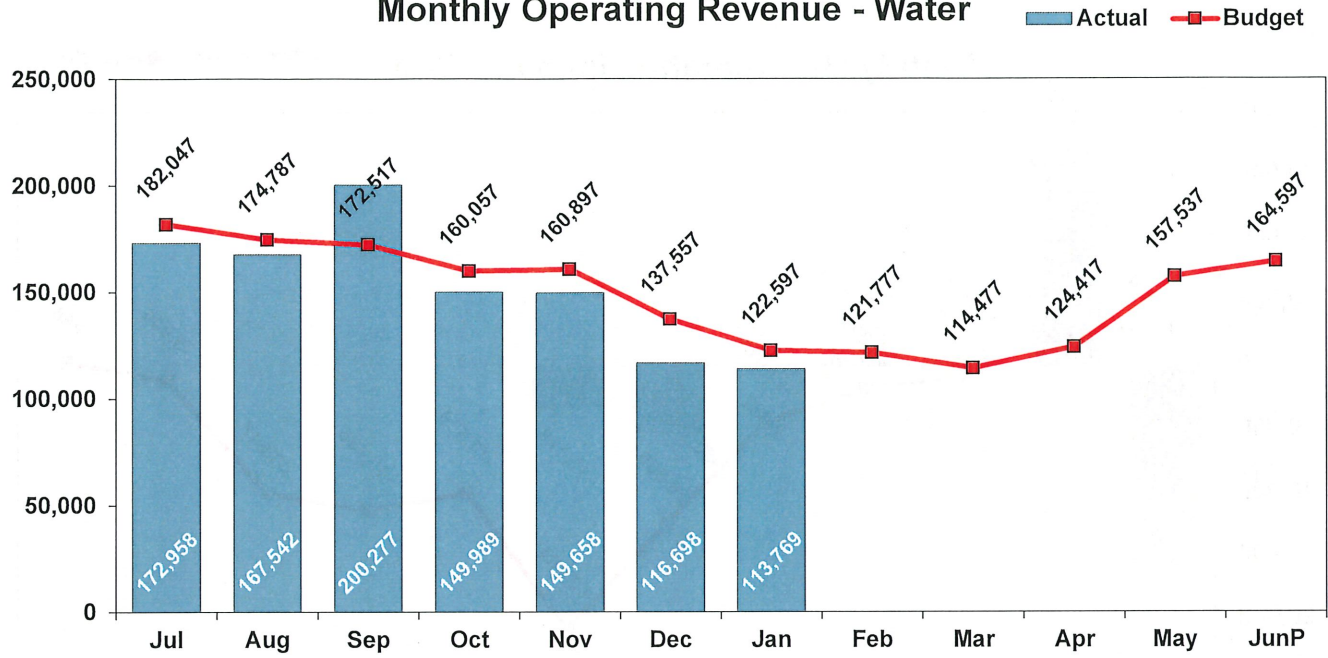
VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT  
 Combined Balance Sheet  
 As of January 31, 2023

	2023 FYTD	FYE 2022	CHANGE
<b>ASSETS</b>			
UTILITY PLANT	\$22,203,372	\$22,655,112	(\$451,740)
CASH & INVESTMENTS	13,140,204	12,174,904	965,300
ACCOUNTS RECEIVABLE	224,718	289,891	(65,173)
OTHER	787,855	801,192	(13,337)
TOTAL ASSETS	<u>\$36,356,149</u>	<u>\$35,921,099</u>	<u>\$435,050</u>
DEFERRED OUTFLOWS OF RESOURCES-PENSIONS	\$372,363	\$372,363	\$0
TOTAL ASSETS & DEFERRED OUTFLOWS	<u>\$36,728,512</u>	<u>\$36,293,462</u>	<u>\$435,050</u>
<b>LIABILITIES</b>			
CURRENT LIABILITIES	\$518,276	\$577,457	(\$59,181)
UNEARNED REVENUE	139,296	139,296	0
LONG TERM DEBT- LRWRP UPGRADE PROJECT	4,835,758	4,835,758	0
NET PENSION LIABILITY	766,227	766,227	0
TOTAL LIABILITIES	<u>\$6,259,557</u>	<u>\$6,318,738</u>	<u>(\$59,181)</u>
DEFERRED INFLOWS OF RESOURCES-PENSIONS	\$708,479	\$708,479	\$0
<b>EQUITY</b>			
CONTRIBUTED CAPITAL	\$5,798,622	\$5,913,072	(\$114,450)
EQUITY	23,467,623	22,496,604	971,019
CURRENT EARNINGS	494,231	856,569	(362,338)
TOTAL EQUITY	<u>\$29,760,476</u>	<u>\$29,266,245</u>	<u>\$494,231</u>
TOTAL LIABILITIES, DEFERRED INFLOWS & EQUITY	<u>\$36,728,512</u>	<u>\$36,293,462</u>	<u>\$435,050</u>

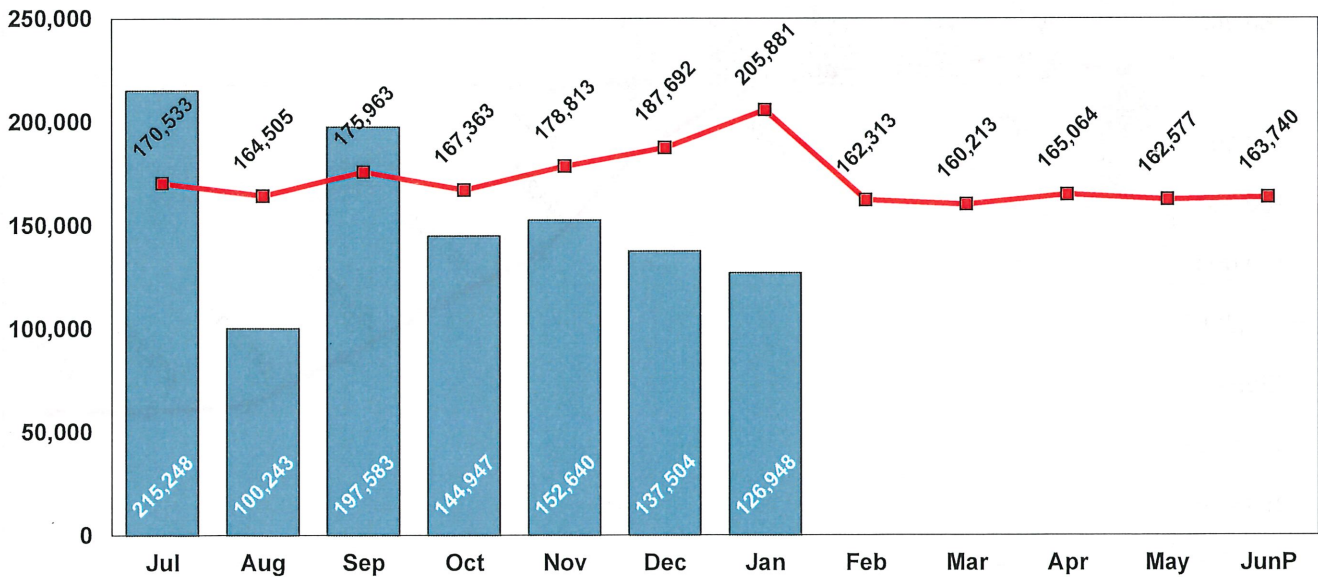


Operating Revenue and Expenses  
 Vandenberg Village Community Services District  
 July 1, 2022 to June 30, 2023

**Monthly Operating Revenue - Water**



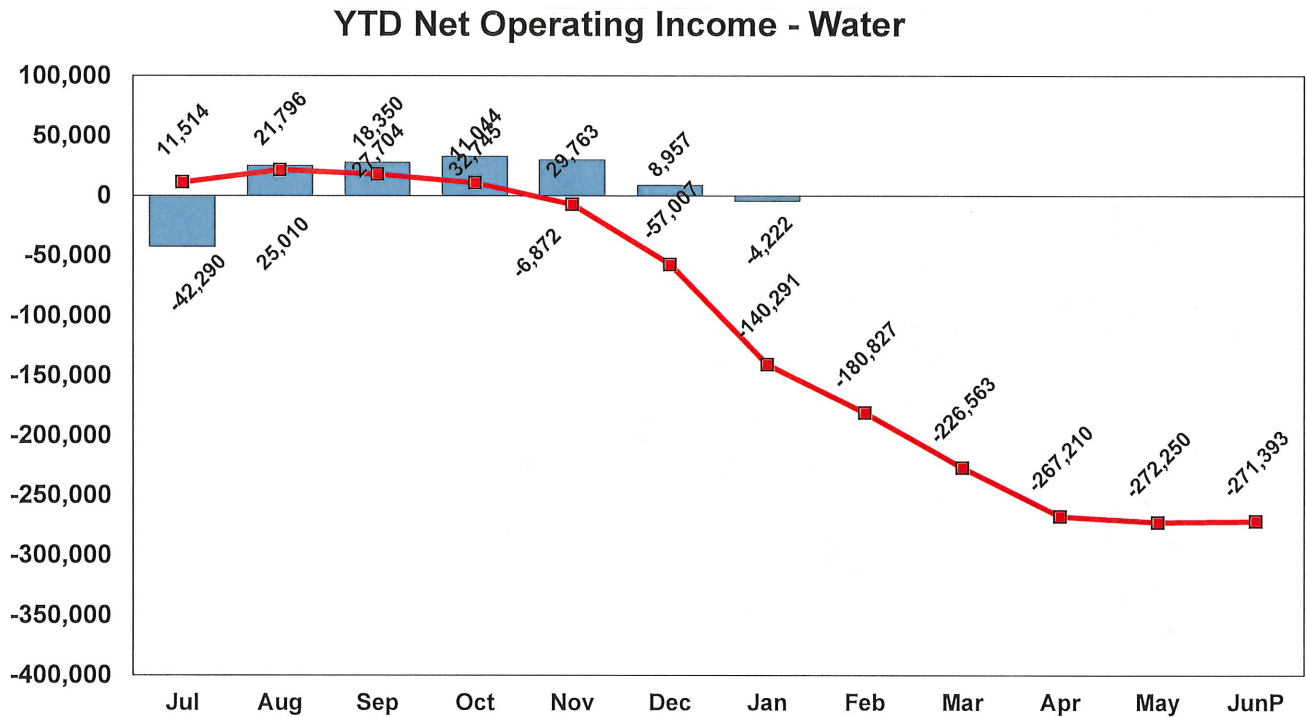
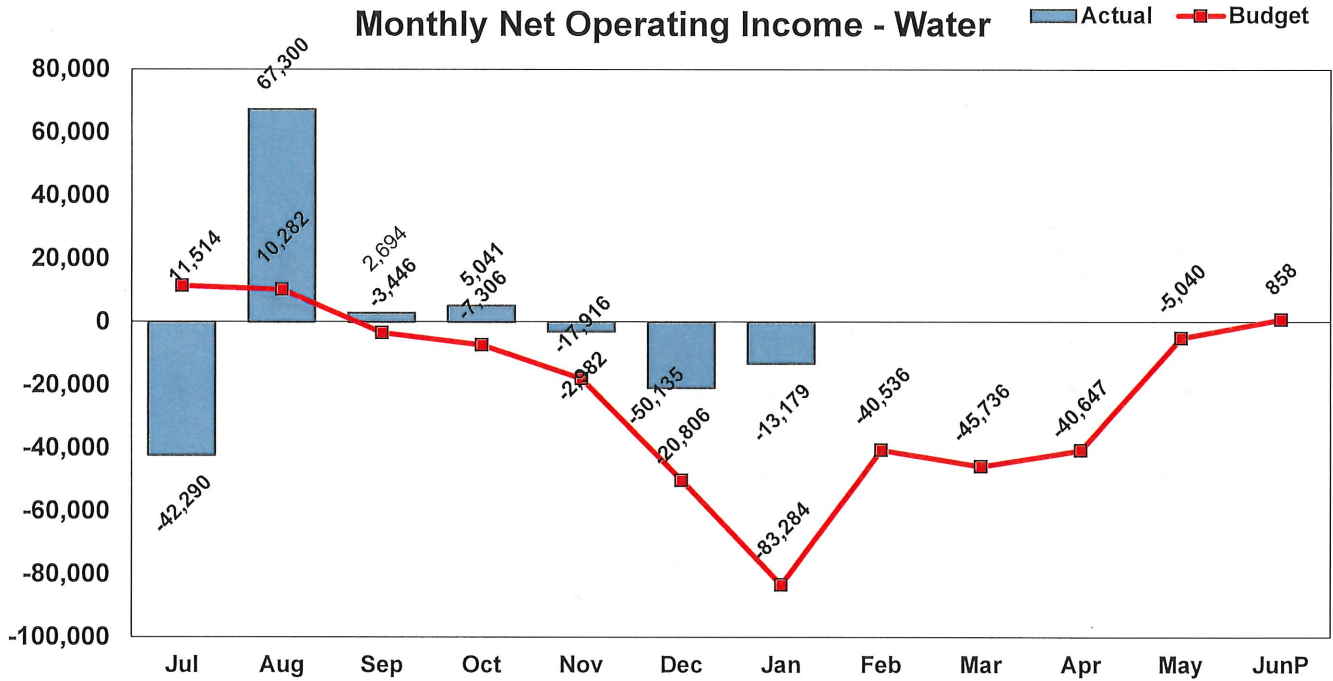
**Monthly Operating Expense - Water**



## Operating Income

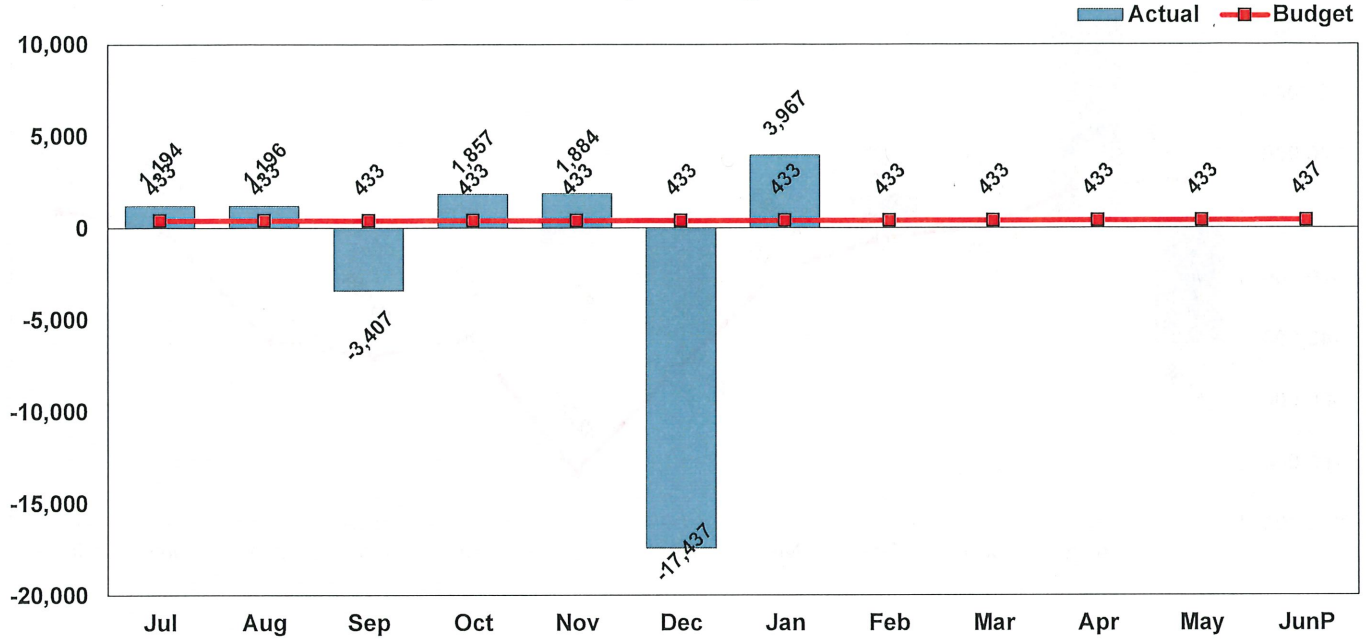
### Vandenberg Village Community Services District

July 1, 2022 to June 30, 2023

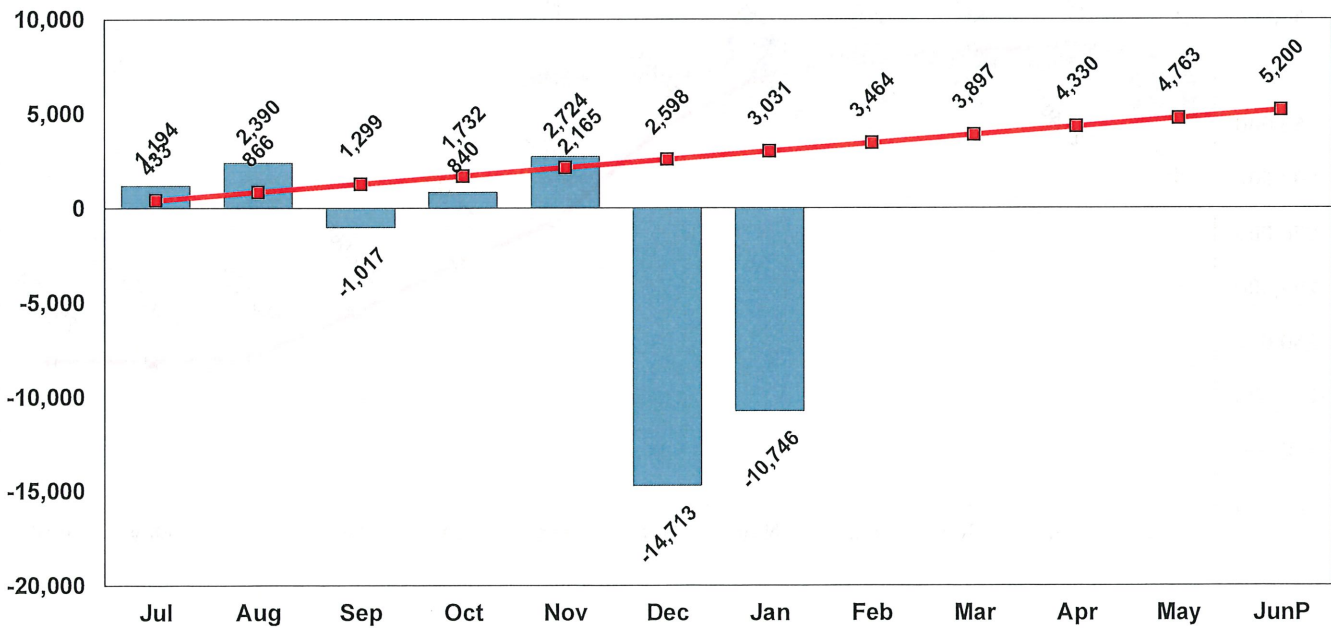


### Non-Operating Income Vandenberg Village Community Services District July 1, 2022 to June 30, 2023

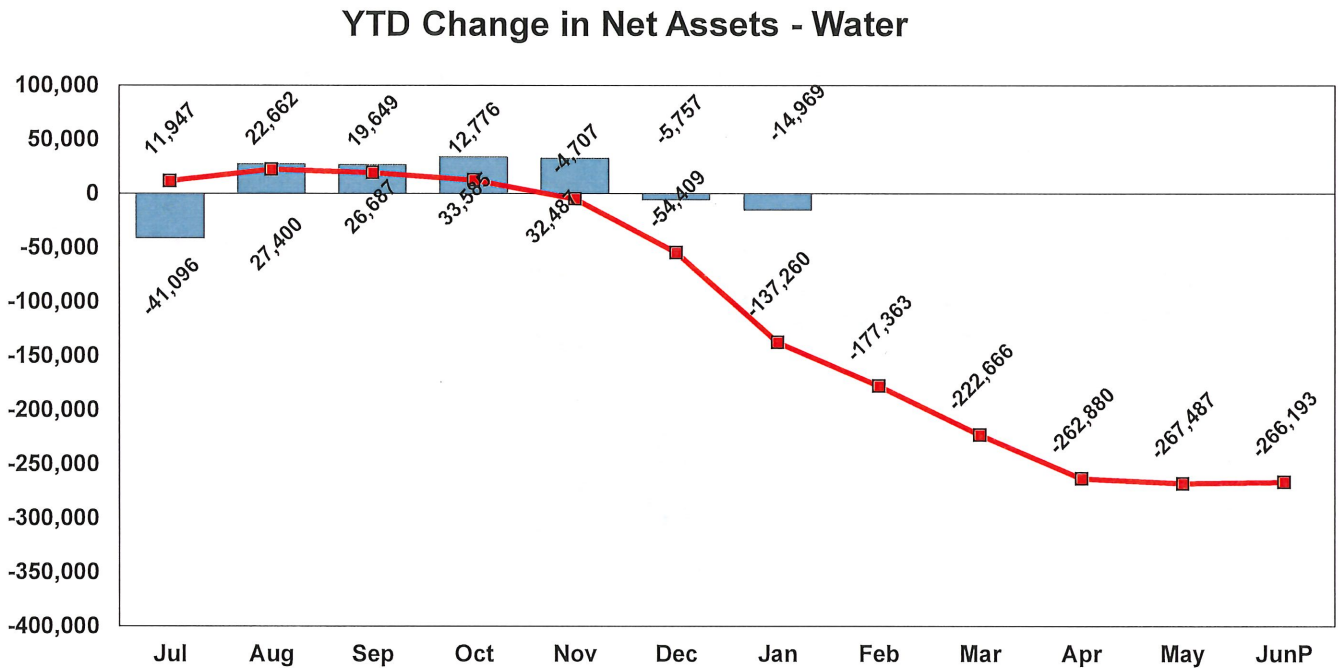
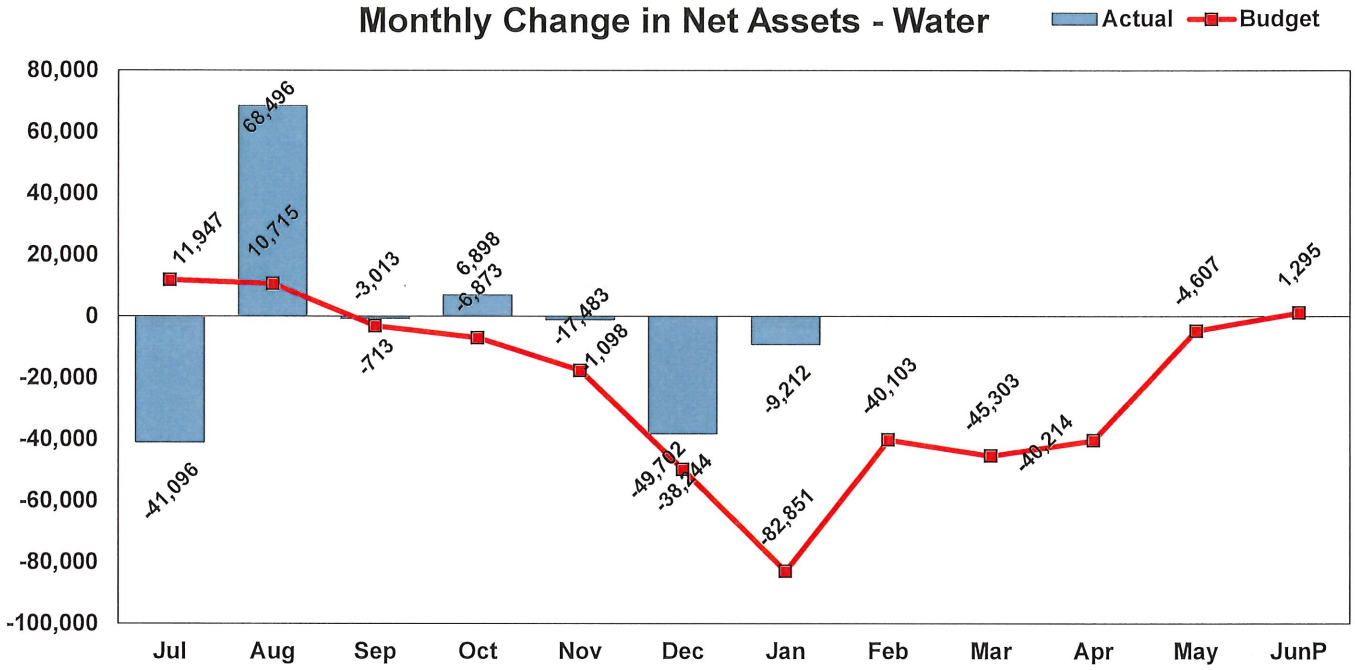
#### Monthly Net Non-Operating Income - Water



#### YTD Net Non-Operating Income - Water



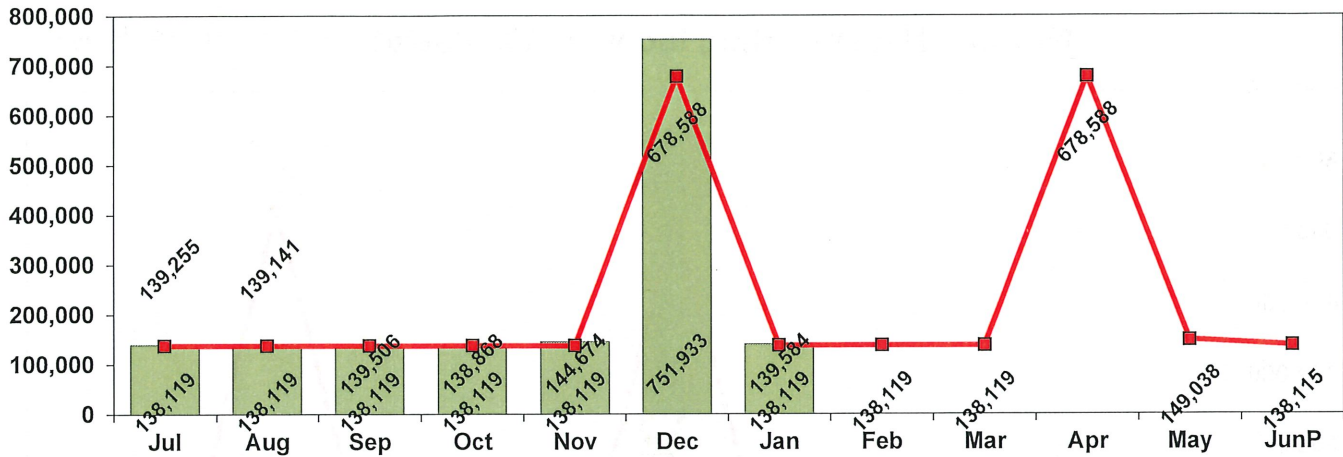
## Change in Net Assets Vandenberg Village Community Services District July 1, 2022 to June 30, 2023



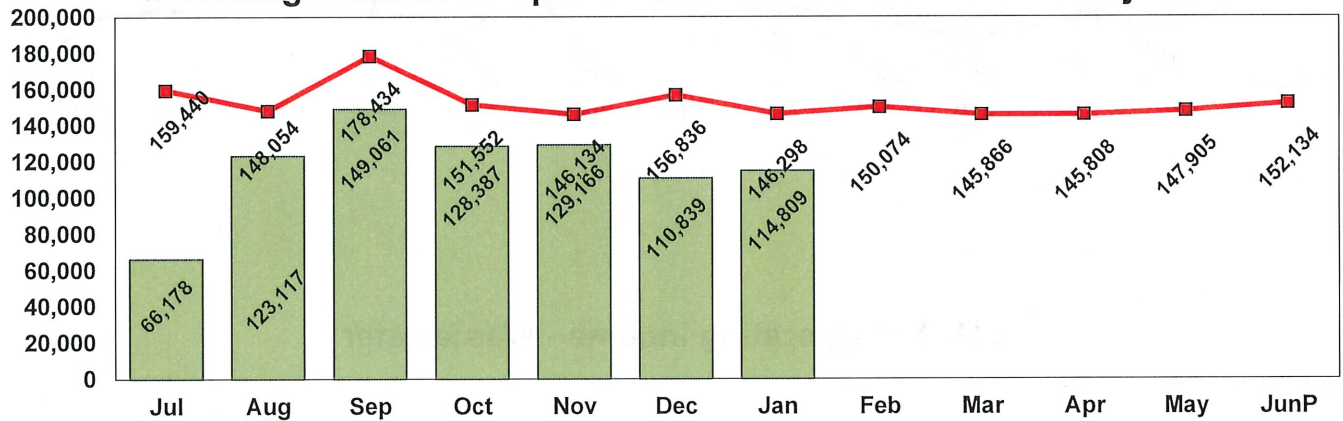
Note: Restricted revenue, \$4,492 in Connection Fees, has also been received this fiscal year.

Operating Revenue and Expenses  
 Vandenberg Village Community Services District  
 July 1, 2022 to June 30, 2023

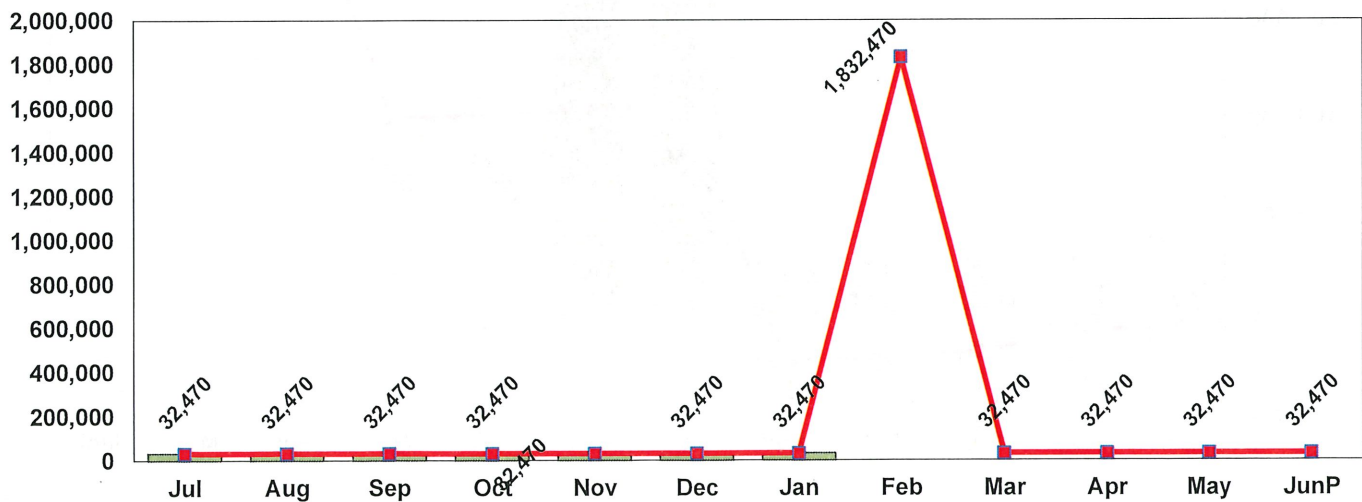
**Monthly Operating Revenue - Wastewater** ■ Actual ■ Budget



**Monthly Operating Expense  
 excluding Unfunded Depreciation and Reserve-Funded Projects**



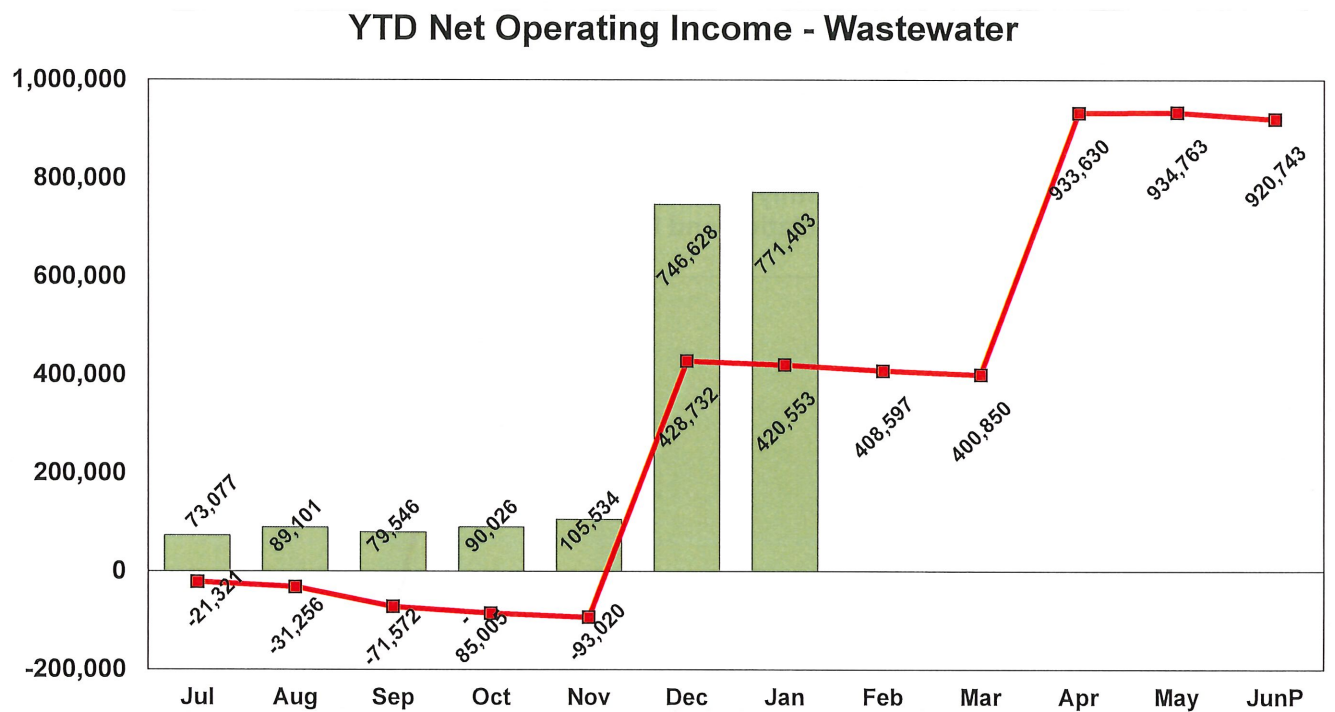
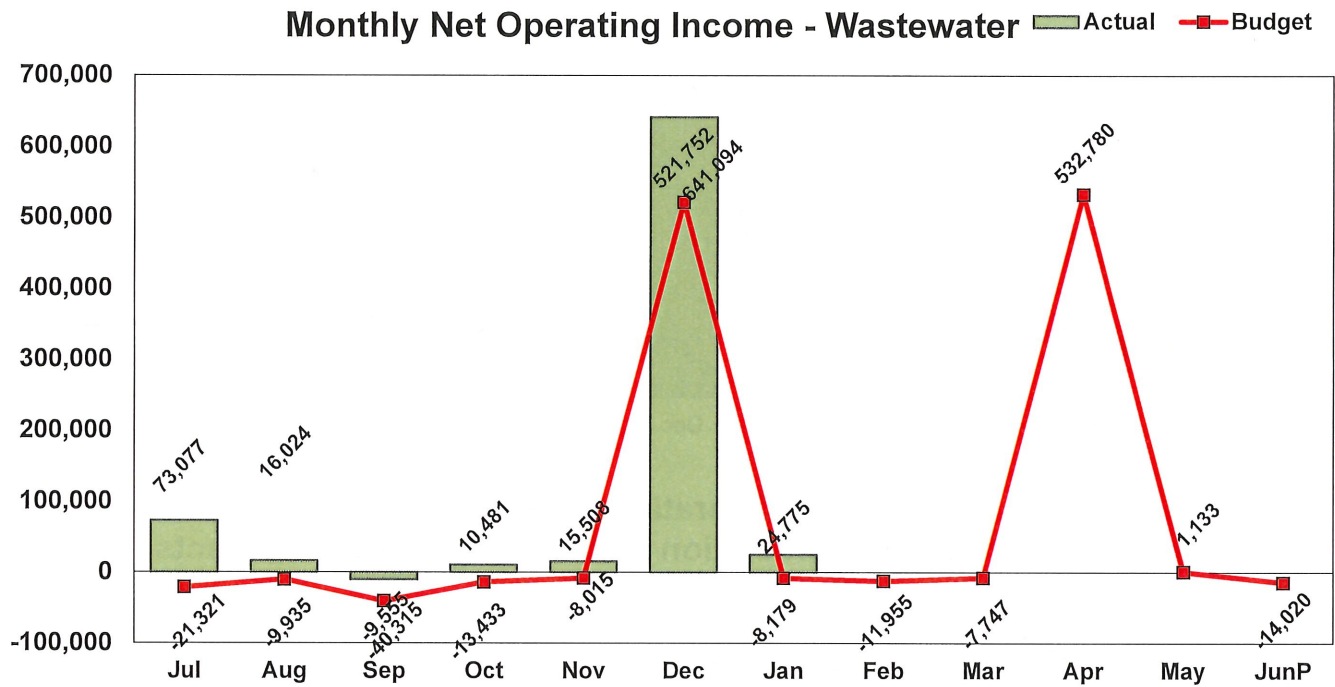
**Monthly Operating Expense  
 Unfunded Depreciation and Reserve-Funded Projects**



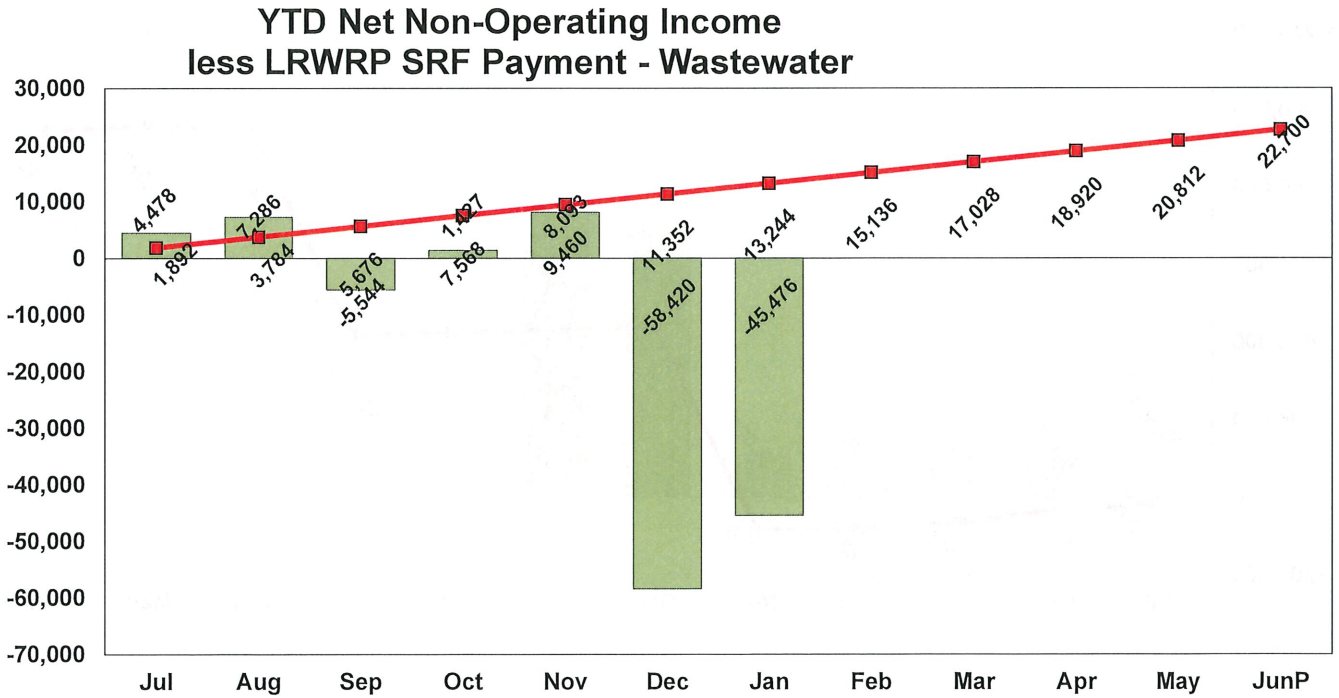
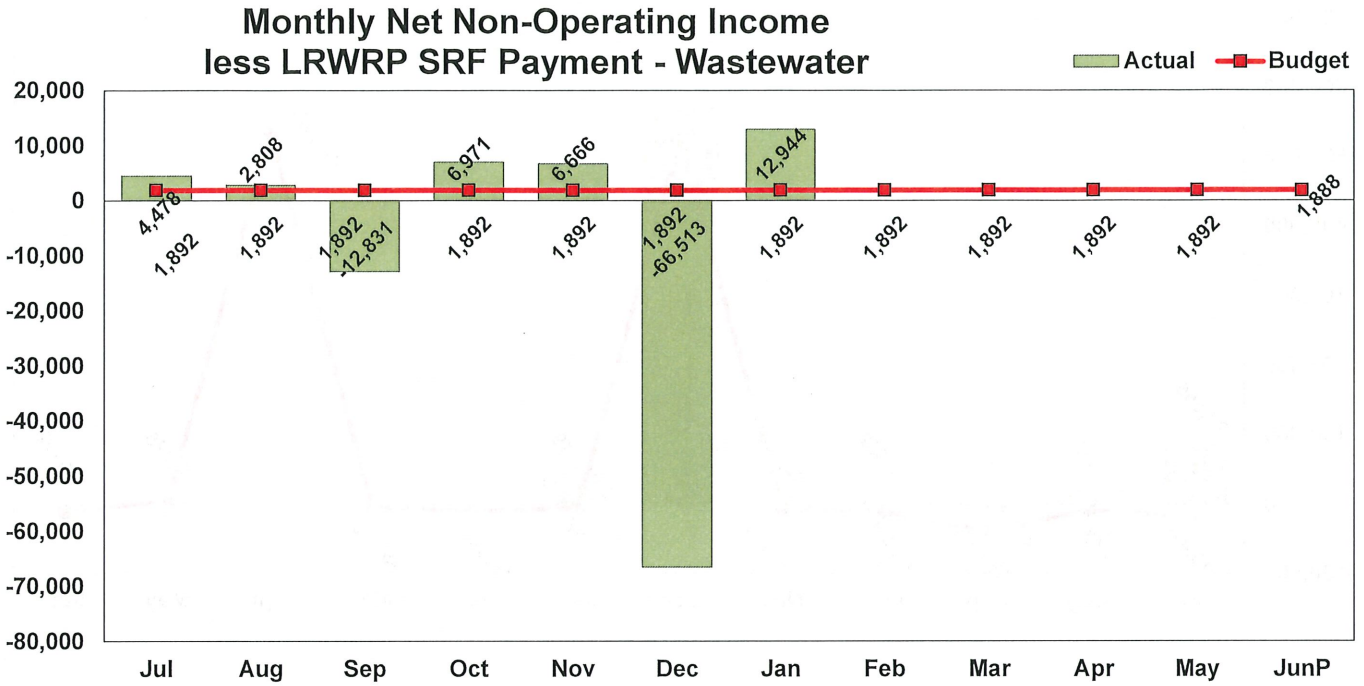
## Operating Income

### Vandenberg Village Community Services District

July 1, 2022 to June 30, 2023



Non-Operating Income  
 Vandenberg Village Community Services District  
 July 1, 2022 to June 30, 2023



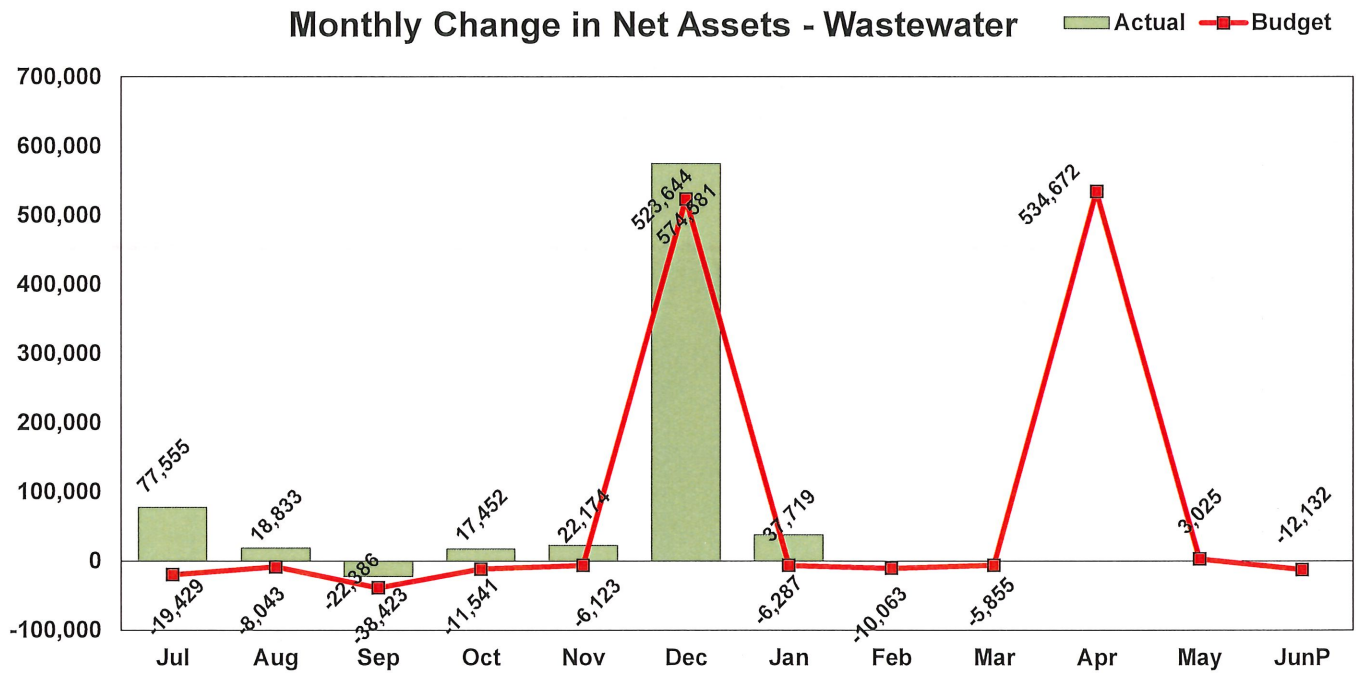


## Change in Net Assets

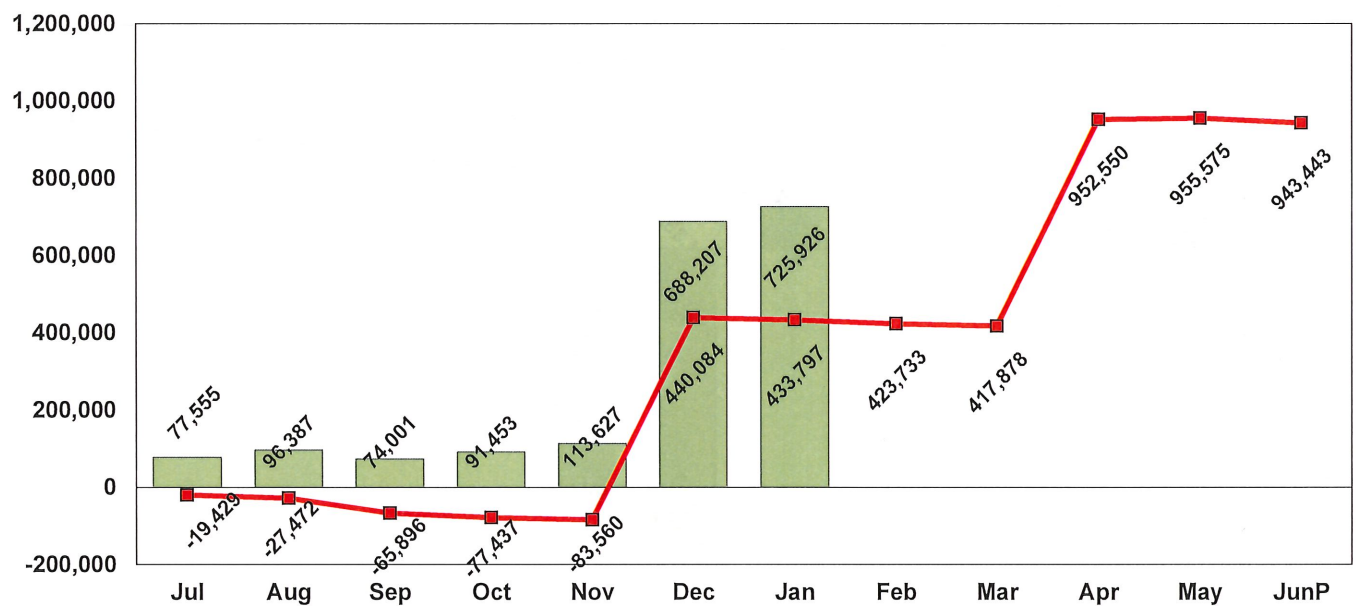
### Vandenberg Village Community Services District

#### July 1, 2022 to June 30, 2023

### Monthly Change in Net Assets - Wastewater



### YTD Change in Net Assets - Wastewater



Note: Restricted revenue, \$6,069 in Connection Fees, has also been received this fiscal year.

Statement of Cash Flow  
Vandenberg Village Community Services District  
For the Period from July 1, 2022 to January 31, 2023

	Water Fund	WW Fund	
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Cash received from customers and users	\$ 1,126,890	\$ 1,592,732	
Cash payments for goods and services	(682,956)	(500,609)	
Cash payments to employees	(319,869)	(174,507)	
Net Cash Provided by Operating Activities	\$ 124,064	\$ 917,616	\$ 1,041,680
<b>CASH FLOWS FROM CAPITAL &amp; RELATED FINANCING ACTIVITIES</b>			
Purchase of capital assets	(12,099)	(36,621)	
Net Cash Used - Capital & Related Financing Activities			(38,159)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Investment income	5,579	(43,799)	
Net Cash Provided by Investing Activities			(38,221)
Net Increase (Decrease) in Cash & Cash Equivalents			965,300
Cash and cash equivalents, beginning of year			12,174,905
Cash and cash equivalents, year-to-date			\$ 13,140,205
<b>Reconciliation to the Statement of Net Assets:</b>			
Cash on hand	400		\$ 400
Cash and short term investments	2,953,272	10,186,533	13,139,805
			\$ 13,140,205
 <b>Reconciliation of Operating Income to Net Cash Provided by Operating Activities</b>			
Operating Income	\$ (4,221)	\$ 544,115	
Adjustments to reconcile operating income to net cash provided by operating activities			
Depreciation	\$ 121,847	\$ 376,936	
<b>Change in operating assets and liabilities:</b>			
(Increase) decrease in accounts receivable	49,326	(226)	
(Increase) decrease in prepaid items	12,957	380	
Increase (decrease) in accounts payable	3,292	6,634	
Increase (decrease) in accrued payroll	(20,789)	(10,222)	
Increase (decrease) in customer deposits	6,926		
Increase (decrease) in compensated absences	(45,021)	-	
Net Cash Provided by Operating Activities	\$ 124,064	\$ 917,616	\$ 1,041,680

# VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

Disbursement # 03-23 From 2/1/2023 To 2/28/2023  
 Board Meeting Date 3/7/2023 Item: 7B.2

Accounts Payable Amount \$120,078.69

Check Numbers 28652-28677, 28679-28698

Void Checks 28678

Electronic Vendor Payment Amount \$1,296.83

Confirmation Numbers 63714, 369580

A/P Hand Check Amount \_\_\_\_\_

Check Numbers \_\_\_\_\_

Payroll Amount \$77,467.72

Check Numbers electronically transferred

Wire Transfers \_\_\_\_\_

Wire Numbers \_\_\_\_\_

**Disbursements/Investments**

A/P Checks 120,078.69

Electronic Vendor Payments 1,296.83

A/P Hand Checks 0.00

Payroll 77,467.72

Investments 0.00

**TOTAL \$198,843.24**

REPORT.: Feb 28 23 Tuesday  
 RUN....: Mar 01 23 Time: 08:45  
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD  
 Cash Disbursement Detail Report  
 Check Listing for 02-23 thru 02-23 Bank Account.: 13100

PAGE: 001  
 ID #: PY-DP  
 CTL.: VAN

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
028652	02/02/23	/R045	METTE RICHARDSON	160.00	C30125	RETROFIT REIMB-1 HE TOILET-4166 CLUB HOUSE RD.
028653	02/02/23	APP01	APPLIED TECHNOLOGY GROUP,	3002.10	26105	TROUBLESHOOT SCADA RADIO COMMUNICATIONS ISSUE
028654	02/02/23	ARA01	ARAMARK UNIFORM SERV.INC.	167.09	20202409	SHOP TOWELS 1/26/23
028655	02/02/23	BAN03	BANK OF AMERICA	521.47	54240123	1PASSWORD,WHITEPAGES,AWWA WELLS,APWA,AIR FRESHENER
028656	02/02/23	CEN04	CENTRAL CITY TOOL SUPPLY	346.06	110993	TANKS AND VALVES FOR WATER-COOLED SAWS
028657	02/02/23	CLS01	CLINICAL LABS OF SAN	242.00	993274	BACTERIA,IRON,MANGANESE,PHYSICAL TESTS 12/22
028658	02/02/23	COM03	COMCAST	367.35	10520123	INTERNET,BUS.CABLE,VOICE-OFFICE 1/20/23-2/19/23
028659	02/02/23	COR01	CORBIN WILLITS SYSTEM INC	769.14	C301151	SERVICE AND ENHANCEMENT FEE 2/23
028660	02/02/23	EDU01	EDUCATION & TRAINING SERV	499.00	C30201	MANAGEMENT & SUPERVISORY LEADERSHIP TRAINING-COLE
028661	02/02/23	EXC01	EXCEL PERSONNEL SERVICES,	759.17	4103554	R.SMITH-OFFICE ASSISTANT 12/19/22-12/23/22
				663.95	4111254	R.SMITH-OFFICE ASSISTANT 1/3/23-1/6/23
				749.80	4115035	R.SMITH-OFFICE ASSISTANT 1/9/23-1/13/23
				599.84	4118882	R.SMITH-OFFICE ASSISTANT 1/17/23-1/20/23
			Check Total.....:	2772.76		
028662	02/02/23	FRO01	FRONTIER	126.72	28850123	FRONTIER 733-2109 1/13/23-2/12/23
				319.78	49050123	FRONTIER 733-3615/3975/SCADA SYSTM 1/13/23-2/12/23
			Check Total.....:	446.50		
028663	02/02/23	HOM02	HOME DEPOT	257.43	10020123	TOOLS,TAPE,PLUGS,600 PSI VALVES
028664	02/02/23	LOM01	CITY OF LOMPOC, FINANCE	47106.31	10712	WASTEWATER TREATMENT COSTS 12/22
028665	02/02/23	MIS01	MISSION PAVING, INC.	1000.00	4928	ASPHALT REPAIR-112 GALAXY WAY
028666	02/02/23	MOS01	MOSS,LEVY & HARTZHEIM	2115.00	33942	FY22 AUDIT CHARGES
028667	02/02/23	PGE01	PACIFIC GAS & ELECT. INC.	22070.44	68720123	PGE CHARGES 12/15/22-1/16/23
028668	02/02/23	QUI03	QUINN COMPANY	647.58	23879501	RENT EXCAVATOR-STORM DAMAGE TO BACKWASH AREA
028669	02/02/23	SOU01	SO.CALIFORNIA GAS CO.INC.	225.67	79000123	SO.CALIF GAS-WELL 1B 12/22/22-1/24/23
				462.87	84180123	SO.CALIF GAS-OFFICE 12/22/22-1/24/23
			Check Total.....:	688.54		
028670	02/02/23	STE04	STERICYCLE, INC.	357.89	3157924	DOCUMENT SHREDDING SERVICE 12/21/22,1/4/23,1/17/23

REPORT.: Feb 28 23 Tuesday  
 RUN...: Mar 01 23 Time: 08:45  
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD  
 Cash Disbursement Detail Report  
 Check Listing for 02-23 thru 02-23 Bank Account.: 13100

PAGE: 002  
 ID #: PY-DP  
 CTL.: VAN

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
028671	02/02/23	UND01	UNDERGROUND SERVICE ALERT	46.75	120230786	USA TICKETS 1/23
028672	02/02/23	USB02	U.S.BANK CORPORATE PAYMEN	989.08	32560123	FORMSITE, EXP. EXCHANGE, STARLINK, CWEA, MICROWAVE, MG
028673	02/02/23	VAL04	VALLEY ROCK READY MIX, IN	519.89	22-25733	SLURRY-PB REPLACE-112/118 GALAXY WAY
028674	02/02/23	WAS01	WASTE MANAGEMENT CORPORAT	163.65 48.48	551518 551522	TRASH COLLECTION-SHOP 1/23 TRASH COLLECTION-OFFICE 1/23
			Check Total.....:	212.13		
028675	02/02/23	WES05	WESTERN EXTERMINATOR CO.	74.85	30293860	GOPHER CONTROL SERVICE 1/23
028676	02/02/23	\D002	CHRISTIAN N. DERRICK	120.99	000C30201	CUSTOMER REFUND-DER0005-4021 DRACO DR.
028677	02/02/23	\F002	FIREFLY AEROSPACE	84.55	000C30201	CUSTOMER REFUND-FIR0002-215 ST ANNES PL.
028678	02/16/23	VOID	VOIDED CHECK			
028679	02/16/23	ACW03	ACWA JOINT POWERS INSURAN	10467.77	0698624	GROUP MEDICAL, DENTAL, VISION, LIFE, EAP 3/23
028680	02/16/23	ARA01	ARAMARK UNIFORM SERV. INC.	201.37	20212607	CONTINUOUS TOWELS, SHOP TOWELS 2/9/23
028681	02/16/23	COL01	JEFFREY COLE	69.00	C30209	MEAL & INCID.REIMB-J.COLE-MGT & SUPERVISORY LDRSHP.
028682	02/16/23	COV01	COVERALL MOUNTAIN & PACIF	391.00	553188677	JANITORIAL SERVICE 2/23
028683	02/16/23	DEB01	DEBOLT ELECTRIC	765.00 406.00	3035-L 3035-M	LABOR TO REPLACE ELEC OUTLETS WITH GFCI-SITE 1 MATERIALS TO REPLACE ELEC OUTLETS WITH GFCI-SITE 1
			Check Total.....:	1171.00		
028684	02/16/23	DEL01	DELL BUSINESS CREDIT	1947.06	230211	1 EA OPTIPLEX 3000, 2 EA OPTIPLEX 3280
028685	02/16/23	DEW02	J B DEWAR	240.53	170284	40.78 GALS DIESEL FUEL FOR DUMP TRUCK
028686	02/16/23	EXC01	EXCEL PERSONNEL SERVICES,	749.80 777.92	4122769 4126692	R.SMITH-OFFICE ASSISTANT 1/23/23-1/27/23 R.SMITH - OFFICE ASSISTANT 1/30/23-2/3/23
			Check Total.....:	1527.72		
028687	02/16/23	FRO01	FRONTIER	126.72 320.16	28850223 49050223	FRONTIER 733-2109 2/13/23-3/12/23 FRONTIER 733-3615/3975/SCADA 2/13/23-3/12/23
			Check Total.....:	446.88		
028688	02/16/23	ICO01	ICONIX WATERWORKS INC.	67.93	316004357	PUMP STICK VACUUM HOSE AND COUPLING
028689	02/16/23	MIL01	MILLER LANDSCAPING AND MA	375.00	62577	OFFICE YARD MTC, HAUL-AWAY SVC-LOT 54 1/23

REPORT.: Feb 28 23 Tuesday  
 RUN....: Mar 01 23 Time: 08:45  
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD  
 Cash Disbursement Detail Report  
 Check Listing for 02-23 thru 02-23 Bank Account.: 13100

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 ID #: PY-DP  
 CTL.: VAN

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
028690	02/16/23	NAT01	NATIONAL GROUP TRUST	844.44	23940323	LONG-TERM DISABILITY 3/23
028691	02/16/23	QUI03	QUINN COMPANY	787.91	24008801	RENT LIFT TO TROUBLESHOOT SCADA RADIO COMMUNICATNS
028692	02/16/23	RAY01	RAY MORGAN COMPANY	472.39	4007623	COPIER CONTRACT 2/23;USAGE,BILLS,REMIND 11/22-1/23
028693	02/16/23	RLJ01	RL JOHNSON CONSTRUCTION,	12975.00	6150	REPAIR OFFSITE 18" CMP CULVERT-CWIP STORM DAMAGE
028694	02/16/23	SAN35	SANTA BARBARA COUNTY EHS/	569.00	IN0065026	HAZARDOUS MATERIALS PERMIT - SITE #1 (WATER ONLY)
				359.00	IN0065027	HAZARDOUS MATERIALS PERMIT - L/S #1 (SEWER ONLY)
			Check Total.....:	928.00		
028695	02/16/23	SMI04	SMITHS ALARMS & ELECTRONI	90.00	66850	SECURITY-OFFICE 3/23-5/23
028696	02/16/23	VAL08	VALLEY ROLL-OFF SERVICE	400.00	11971	EMPTY ROLL-OFF BINS AT SHOP
028697	02/16/23	WEX01	WEX BANK	970.79	87140830	224.40 GALS FUEL
028698	02/27/23	SAN18	SANTA BARBARA COUNTY SDA	120.00	C30224	SBCCSDA DINNER MEETING-HEURING,BARGET, ALLEN
063714	02/16/23	PIT03	PITNEY BOWES	932.31	1340123	POSTAGE FOR BILLS 01/23
369580	02/01/23	TIE01	TIERZERO CLOUD COMMUNICAT	364.52	369580	TIERZERO CLOUD COMMUNICATIONS ACCT FEES 2/23
			Cash Account Total.....:	121375.52		
			Total Disbursements.....:	121375.52		
			Cash Account Total.....:	.00		

REPORT.: Feb 28 23 Tuesday  
RUN...: Mar 01 23 Time: 08:45  
Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD  
Cash Disbursement Detail Report - Payroll Vendor Payment(s)  
Check Listing for 02-23 thru 02-23 Bank Account.: 13101

PAGE: 004  
ID #: PY-DP  
CTL.: VAN

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
48951	02/17/23	PER04	CALPERS 457 PLAN	1000.00	C30215	EMPLR PD DEF COMP
48952	02/17/23	PER04	CALPERS 457 PLAN	6480.00	1C30215	EMPLOYEE PERS 457
48961	02/17/23	PUB02	PUBLIC EMPLOYEES	6298.66	C30215	PERS PAYROLL REMITTANCE
253765	02/28/23	COL03	COLONIAL LIFE & ACCIDENT	224.58	C30228	COLONIAL-PRETAX 2/23
555250	02/17/23	EFT01	EFTPS	2953.33	C30215	FEDERAL WH TAX
555251	02/17/23	EFT01	EFTPS	945.46	1C30215	FICA MEDICARE
579900	02/03/23	EFT01	EFTPS	355.67	C30203	FEDERAL WH TAXES PP#TERM
579901	02/03/23	EFT01	EFTPS	119.98	1C30203	FICA MEDICARE PP#TERM
579902	02/03/23	EFT01	EFTPS	2807.44	2C30203	FEDERAL WH TAXES PP#3
579903	02/03/23	EFT01	EFTPS	74.40	3C30203	FICA SOCIAL SECURITY DR#2
579904	02/03/23	EFT01	EFTPS	934.06	4C30203	FICA MEDICARE PP#3
670720	02/03/23	EMP01	EMPLOYMENT DEVELOP.DEPART	121.27	C30203	STATE WH TAXES PP#TERM
670721	02/03/23	EMP01	EMPLOYMENT DEVELOP.DEPART	37.24	1C30203	STATE DISABILITY PP#TERM
670722	02/03/23	EMP01	EMPLOYMENT DEVELOP.DEPART	1257.52	2C30203	STATE WH TAXES PP#3
670723	02/03/23	EMP01	EMPLOYMENT DEVELOP.DEPART	284.49	3C30203	STATE DISABILITY PP#3
693761	02/17/23	EMP01	EMPLOYMENT DEVELOP.DEPART	1319.99	C30215	STATE WH TAX
693762	02/17/23	EMP01	EMPLOYMENT DEVELOP.DEPART	293.42	1C30215	STATE DISABILITY
716000	02/28/23	AFL01	AFLAC	120.96	C30228	AFLAC-PRETAX 2/23
716001	02/28/23	AFL01	AFLAC	2.88	1C30228	AFLAC-AFTER TAX 2/23
939260	02/03/23	PER04	CALPERS 457 PLAN	200.00	C30203	EMPLOYER PERS 457 PP#TERM
939261	02/03/23	PER04	CALPERS 457 PLAN	200.00	1C30203	EMPLOYEE PERS 457 PP#TERM
939262	02/03/23	PER04	CALPERS 457 PLAN	6480.00	2C30203	EMPLOYER PERS 457 PP#3
939263	02/03/23	PER04	CALPERS 457 PLAN	1000.00	3C30203	EMPLOYEE PERS 457 PP#3
939270	02/03/23	PUB02	PUBLIC EMPLOYEES	97.70	C30203	PERS TDMC PP#TERM
939271	02/03/23	PUB02	PUBLIC EMPLOYEES	97.71	1C30203	PERS EPMC PP#TERM

REPORT.: Feb 28 23 Tuesday  
 RUN....: Mar 01 23 Time: 08:45  
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD  
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)  
 Check Listing for 02-23 thru 02-23 Bank Account.: 13101

PAGE: 005  
 ID #: PY-DP  
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Net Amount	Invoice #	Description
939272	02/03/23	PUB02	PUBLIC EMPLOYEES	342.70	2C30203	PERS EMPLR CONTRB PP#TERM
939273	02/03/23	PUB02	PUBLIC EMPLOYEES	1340.45	3C30203	PERS TDMC PP#3
939274	02/03/23	PUB02	PUBLIC EMPLOYEES	983.89	4C30203	PERS EPMC PP#3
939275	02/03/23	PUB02	PUBLIC EMPLOYEES	3845.60	5C30203	PERS EMPLR CONTRIB PP#3
Cash Account Total.....:				40219.40		
Total Disbursements.....:				40219.40		
				=====		





California Special  
Districts Association  
*Districts Stronger Together*

**2023 BOARD OF DIRECTORS NOMINATION FORM**

Name of Candidate: Ronald V. Stassi

District: Vandenberg Village CSD

Mailing Address: 3745 Constellation Road  
Lompoc, CA 93436

Network: Coastal (see map)

Telephone: (805) 395-3350 cell  
(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: (805) 733-2109

E-mail: rstassi@vvcasd.org

Nominated by (optional): Board of Directors, Vandenberg Village CSD

**Return this form, a Board resolution/minute action supporting the candidate, and Candidate Information Sheet by mail or email to:**

CSDA  
Attn: Amber Phelen  
1112 I Street, Suite 200  
Sacramento, CA 95814  
(877) 924-2732

amberp@csda.net

***DEADLINE FOR RECEIVING NOMINATIONS:***

***March 31, 2023 at 5:00 p.m.***



California Special Districts Association  
Districts Stronger Together

### 2023 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Ronald V. Stassi

District/Company: Vandenberg Village CSD

Title: Director

Elected/Appointed/Staff: Elected

Length of Service with District: 1 year

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

Attended Special District Leadership Academy in 2022

Attended 2022 Annual Conference & Exhibitor Showcase

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

Officer in California Municipal Utilities Association, President of Southern California Public Power

Authority, Representative of Utilities in Northern California Power Agency

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

Groundwater Sustainability Agency (GSA) for Santa Ynez River Valley Groundwater Basin

(a medium-priority basin under the Sustainable Groundwater Management Act)

4. List civic organization involvement:

Past member in Burbank Sunrise Kiwanis

Current president of Vandenberg Village Association

**\*\*Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office March 31, 2023, after 5:00 p.m. will not be included with the ballot.**

# Ronald V. Stassi

## Nomination Form

CDSA Board of Directors | Coastal Network, Seat C (2024-2026)

In recent years I have learned a great deal about the role and importance of independent special districts in California. Most of this knowledge I acquired after the City of Lompoc hired me as its Utility Director in 2007. Soon thereafter I established a relationship with the **Vandenberg Village Community Services District** personnel while leading the City's team that financed and constructed the regional plant that the District utilizes for its sewage and wastewater treatment. Much later, in January 2022, I was selected to fill a vacant position on its board. I received a full four-year term following the November 2022 General Election when I ran unopposed.



Before relocating to the Central Coast I spent 45 years with California governmental utilities, mostly in supervisory or managerial roles, including serving as the head of two municipal utilities and representing both organizations in joint powers authorities.

I have a Bachelor and Masters degrees in Engineering as well as an MBA. I am a licensed Professional Engineer in the State of California. My experience rising from an entry-level engineer to managing two California municipal utilities has helped me become an effective special district board member that will carry over if elected to the CSDA Board.

In addition to serving as an elected official, I have been a member of a service club (Kiwanis) and currently serve as president of a local volunteer civic organization, the Vandenberg Village Association.

I completed CSDA's Special District Leadership Academy in 2022.

I ask for your vote so that I may help represent our mutual interests. You can reach me at [rstassi@vvcisd.org](mailto:rstassi@vvcisd.org) or [ronstassi@gmail.com](mailto:ronstassi@gmail.com).

A handwritten signature in blue ink that reads "Ron". The signature is stylized and written in a cursive-like font.



**California Special  
Districts Association**  
*Districts Stronger Together*

**DATE:** January 30, 2023  
**TO:** CSDA Voting Member Presidents and General Managers  
**FROM:** CSDA Elections and Bylaws Committee  
**SUBJECT: CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS  
SEAT C**

---

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2024 - 2026 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent.  
(See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

**Commitment and Expectations:**

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.  
*(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).*
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.  
*(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.  
*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

**Nomination Procedures:** Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations for the Northern, Sierra, Coastal and Southern Networks is April 6, 2023. Where there is no incumbent running in the Bay Area and Central Networks the deadline for receiving nominations is April 17, 2023. Nominations and supporting documentation may be mailed or emailed.

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814  
Fax: 916.442.7889  
E-mail: [amberp@csda.net](mailto:amberp@csda.net)

**Once received, nominees will receive a candidate's letter. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.**

CSDA will begin electronic voting on June 5, 2023. All votes must be received through the system no later than 5:00 p.m. July 14, 2023. The successful candidates will be notified no later than July 18, 2023. All selected Board Members will be introduced at the Annual Conference in Monterey, CA in August 2023.

#### **Expiring Terms**

(See enclosed map for Network breakdown)

<b>Northern Network</b>	Seat C – Fred Ryness, Burney Water District*
<b>Sierra Network</b>	Seat C – Pete Kampa, Groveland Community Services District*
<b>Bay Area Network</b>	Seat C – <i>Vacant</i>
<b>Central Network</b>	Seat C – Steve Perez, GM, Rosamond Community Services District
<b>Coastal Network</b>	Seat C – Vince Ferrante, Moss Landing Harbor District*
<b>Southern Network</b>	Seat C – Arlene Schafer, Costa Mesa Sanitary District*

(\* = Incumbent is running for re-election)

**CSDA will be using a web-based online voting system allowing your district to cast your vote easily and securely.** *Electronic Ballots will be emailed to the main contact in your district June 5, 2023.* All votes must be received through the system no later than 5:00 p.m. July 14, 2023.

*Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail [amberp@csda.net](mailto:amberp@csda.net) by April 6, 2023 in order to ensure that you will receive a paper ballot on time.*

**CSDA will mail paper ballots on June 5, 2023 per district request only.**

If you have any questions, please contact Amber Phelen at [amberp@csda.net](mailto:amberp@csda.net).

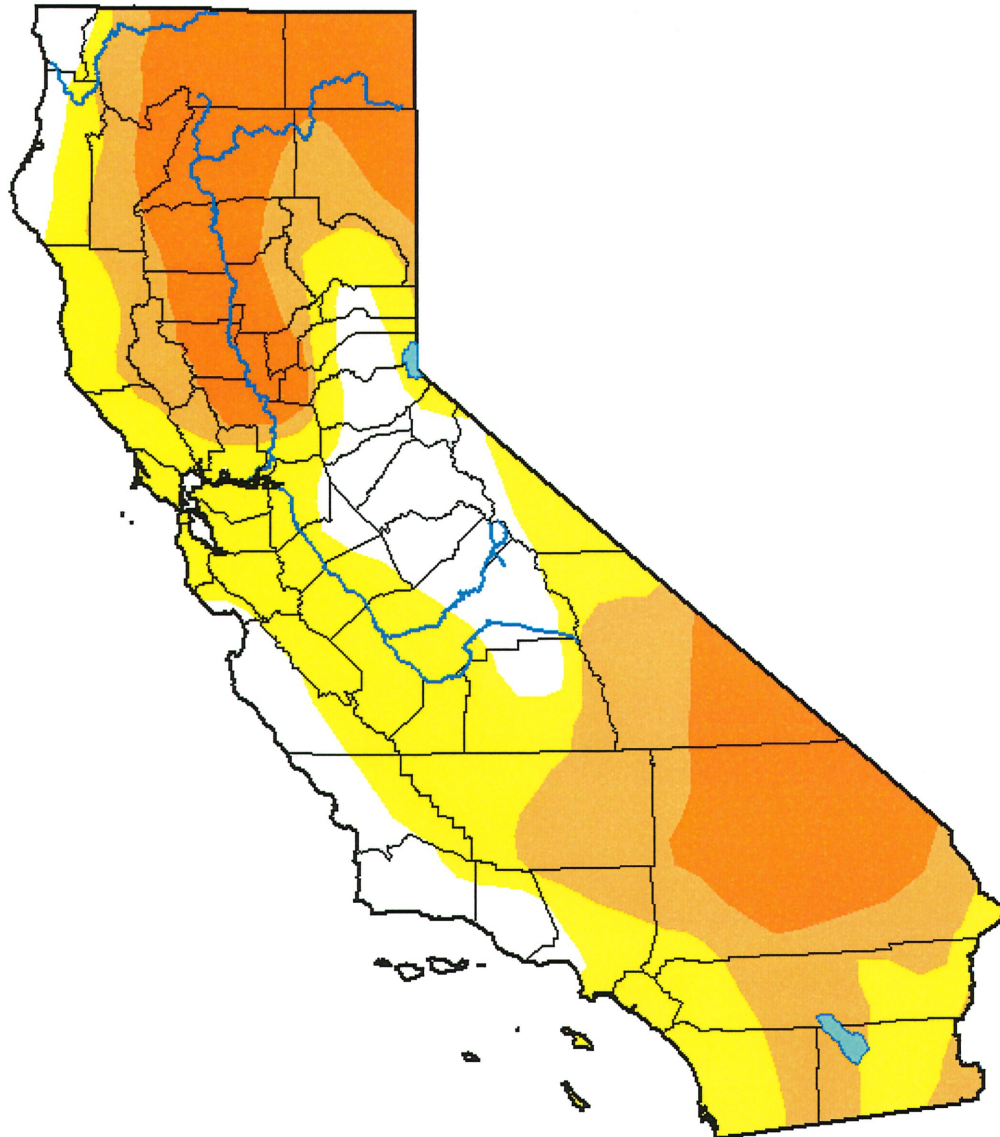


California Special Districts Association  
**DISTRICT NETWORKS**



# U.S. Drought Monitor California

**February 28, 2023**  
(Released Thursday, Mar. 2, 2023)  
Valid 7 a.m. EST



Drought Conditions (Percent Area)

	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
<b>Current</b>	16.71	83.29	49.13	24.96	0.00	0.00
<b>Last Week</b> <i>02-21-2023</i>	0.61	99.39	84.60	32.62	0.00	0.00
<b>3 Months Ago</b> <i>11-29-2022</i>	0.00	100.00	99.48	84.97	40.92	12.73
<b>Start of Calendar Year</b> <i>01-03-2023</i>	0.00	100.00	97.93	71.14	27.10	0.00
<b>Start of Water Year</b> <i>09-27-2022</i>	0.00	100.00	99.76	94.01	40.91	16.57
<b>One Year Ago</b> <i>03-01-2022</i>	0.00	100.00	100.00	86.98	12.82	0.00

Intensity:

- None
- D0 Abnormally Dry
- D1 Moderate Drought
- D2 Severe Drought
- D3 Extreme Drought
- D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>

Author:

Richard Heim  
NCEI/NOAA



[droughtmonitor.unl.edu](https://droughtmonitor.unl.edu)