

**MINUTES  
REGULAR MEETING**

**July 11, 2006**

The Board of directors of the Vandenberg Village Community Services District met for a Regular Meeting, at 7:00 p.m. on Tuesday, July 11, 2006, at the District Office Conference Room.

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:00 p.m. by President Wyckoff who led the Pledge of Allegiance.

**2. ROLL CALL: Directors Brooks, Fox, Redmon, Rowland and Wyckoff**

**OTHERS PRESENT**

Joe Barget, General Manager; Cindy Allen, Office Manager; and Mark Abramson, a reporter with the Lompoc Record, were present.

**3. ADDITIONS AND DELETIONS TO AGENDA**

The General Manager added the Reports Section to the agenda. This was inadvertently left off when published.

**4. PUBLIC FORUM**

President Wyckoff opened the Public Forum at 7:03 p.m. There were no comments from the public. President Wyckoff closed the Public Forum at 7:04 p.m.

**5. OPERATIONS REPORT**

The General Manager reported the District pumped 54 million gallons of water during the month of June. The average daily demand was 1.8 million gallons and total water production for FY 2005-06 was 1,524 acre feet. This amount is just slightly more than the 1,516 acre feet produced last fiscal year. There was no rainfall to report in June. Total rainfall for FY 2005-06 was 19.0 inches, well above the average of 13.0 inches.

There were no major repairs to report. The field crew replaced four polybutylene (Poly B) service lines in June.

Central Automation completed the Radio Path Study for the SCADA Replacement Project. The study revealed good communication at all sites except Lift Station #1; however, a different frequency can be used to transmit from that site. The required bonding and insurance was provided so the General Manager signed the contract agreement and will issue the notice to proceed.

Martin Damwyk, Operations & Maintenance Manager, purchased the new chemical transfer pump for the District's water treatment process for \$1,502. The approved Capital Outlay Budget only included \$1,000 for this pump. Since the overage was small, relative to the entire capital budget the General Manager decided to approve the purchase and notice the Board after the fact.

## 6. CONSENT CALENDAR

- A. Approval of Minutes of the June 6, 2006 Regular Meeting
- B. Approval of Monthly Financial Reports
- C. Approval of Disbursements through June 30, 2006

**Motion by Director Rowland, seconded by Director Brooks to approve the consent calendar as presented.**

**Unanimous**

## 7. ACTION ITEMS

### A. IRWMP

The discussion included risks of the grant money not being available and the County's preparation of a Memorandum of Understanding (MOU). After taking all into account:

**Motion by Director Rowland, seconded by Director Brooks to contribute up to \$5,000 contingent on the approval of terms in the MOU.**

**Unanimous**

### B. Software Upgrade

There were some questions from the Directors about secure features and upgrades included in the cost. Cindy Allen, Office Manager, confirmed the software is secure and upgrades are included.

**Motion by Director Wyckoff, seconded by Director Rowland to increase the FY 2006-07 capital improvement budget by \$1,500 to add a software enhancement to our existing accounting system.**

**Unanimous**

### C. Board Compensation

The General Manager read a letter (attached) from Jon Picciuolo dated July 10, 2006 into the record. Director Rowland said should board compensation come to fruition the board may want to figure this into the budget and make the compensation effective at the beginning of a fiscal year.

**Motion by Director Wyckoff, seconded by Director Redmon to table the issue until a later date.**

**Unanimous**

## 8. REPORTS

### A. Committees

Legal/Personnel Committee met on June 26 to discuss the General Manager's performance, compensation, and employment agreement.

### B. District Representatives to External Agencies

President Wyckoff, Director Fox, and Joe Barget, General Manager, attended the Santa Barbara County Special Districts Association monthly meeting on June 26. Representatives from Santa Barbara City College and Allan Hancock Community College spoke about educational opportunities in the water and wastewater fields.

### C. Board President

President Wyckoff recognized Joe Barget, General Manager, for passing the Special District Administrator Certification examination.

### D. General Manager

The General Manager reported Tina McManigal, Water Conservation Coordinator, and Cindy Allen, Office Manager worked together to research and submit nominations for two water conservation awards. Vandenberg Villas #1 Homeowners Association has been nominated for the 2006 Green Award for being first to volunteer in the District's Evapotranspiration (ET) Controller Program. Jeff Monteleone has been nominated for the 2006 Youth Award for Excellence and Leadership in Groundwater. Jeff prepared two water conservation videos and won second place both years in the annual High School Video Awards Contest.

The District is working with Robb Northrop to develop a new landscape plan for the District office. The idea for the landscape

is to incorporate low-water use, drought tolerant plants and a small section of artificial grass to serve as a model for residents who may be interested in new landscaping ideas.

On July 7 the General Manager attended the Regional Water Quality Control Board meeting in San Luis Obispo. Rob Almy was in a long deliberation on storm water quality testing. The board reissued the National Pollutant Discharge Elimination System (NPPDES) permit to the City of Lompoc for the Regional Wastewater Reclamation Plant. Susan Halpin testified that Lompoc had two concerns with the permit. The oxidation ditches that will be constructed as part of the upgrade project should enable the plant to meet the nitrate discharge standard. Ms. Halpin objected to the molybdenum discharge standard because molybdenum is present in a higher concentration in source water from their wells. Meeting the standard will require a \$3-4 million capital cost and a \$.5 million annual operating cost.

Finally, the General Manager said he will be on vacation in Springfield, VA from July 13-23.

## 9. DIRECTORS' FORUM

Director Fox said Supervisor Firestone will have a gathering at the Crossroads in Los Olivos on Sunday, July 16 from 1:00-4:00 p.m.

Director Brooks thanked the staff for their work on the compensation information in the board package.

Director Redmon reminded the General Manager about fire season and to make sure all the hydrants are in working order.

Director Wyckoff said he will be on vacation from August 1-10.

Director Rowland suggested writing a letter to Senator McClintock regarding the Anderson Initiative.

The Board took a recess from 8:10-8:15 p.m.

## 10. CLOSED SESSION

The Board convened into closed session at 8:15 p.m. to discuss the general manager's performance, compensation, and employment agreement. The Board reconvened into open session at 9:05 p.m.

President Wyckoff announced that during closed session the Board voted unanimously to increase the General Manager's salary to \$98,000 per year effective July 1, 2006; to award a 10-day vacation bonus to be used before January 1, 2007; to extend the employment agreement for two additional years; and to change the \$3,000 relocation reimbursement allowance in the employment agreement to a \$10,000 relocation bonus.

## 11. ADJOURN

There being no further business to come before the board,

**Motion by Director Rowland and seconded by Director Wyckoff to adjourn the meeting at 9:10 p.m.**

**Unanimous**

**Respectfully Submitted,**

**Approved as to form,**

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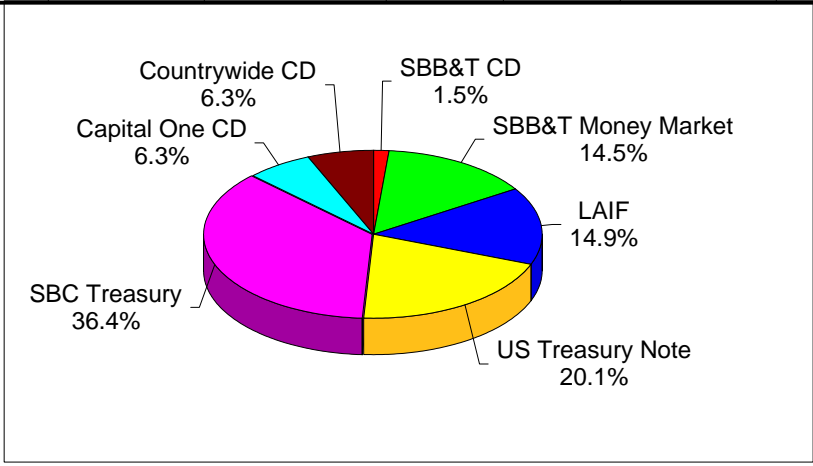
**Stephanie Vlahos-Rivera**  
**Secretary, Board of Directors**

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**Robert Wyckoff**  
**President, Board of Directors**

**VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT**  
**Schedule of Investments**  
For the Period From July 1, 2005 to June 30, 2006

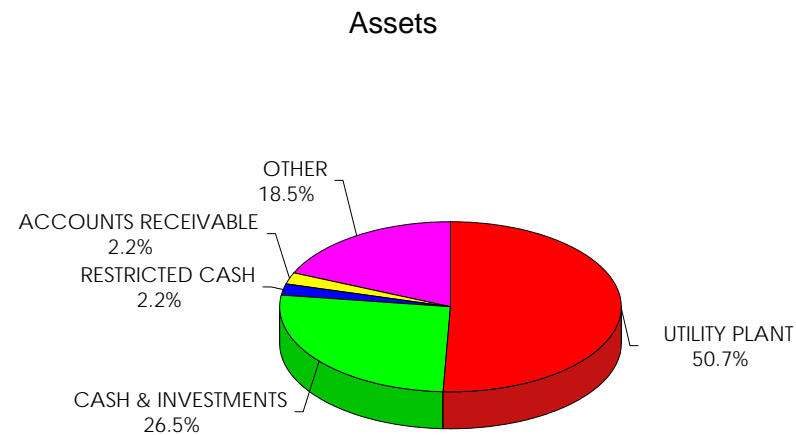
Banking Institution	Certificate/ Account No.	Rate /Term	Activity Date	Maturity Date	Deposit (Withdrawal)	Interest Earned/ Accrued	Total Principal & Interest		
Santa Barbara County Treasury	Fund 3602	3.72% /quarterly	12/16/1991		\$434,286.21				
			07/02/1993		\$70,274.30				
			12/07/1993		\$115,943.87				
			06/17/1996		(\$300,000.00)				
			10/20/1997		\$100,000.00				
			09/22/1998		(\$100,000.00)				
			02/18/1999		\$171,379.57				
			02/01/2001		\$150,000.00				
			12/31/2001		\$106,200.00				
			03/22/2002		\$101,700.00				
			02/13/2003		\$357,150.52				
			10/31/2003		\$128,935.75				
			09/15/2005		(\$1,131,651.82)				
				\$204,218.40	\$497,014.56	\$701,232.96			
Local Agency Investment Fund (LAIF)	16-42-005	4.53% /quarterly	04/24/1996		\$300,000.00				
			10/20/1997		\$200,000.00				
			12/08/1998		(\$150,000.00)				
			02/18/1999		\$165,000.00				
			09/08/1999		\$100,000.00				
			11/10/1999		\$255,000.00				
			02/01/2001		\$150,000.00				
			12/06/2004		(\$1,025,000.00)				
							(\$5,000.00)	\$300,076.74	\$295,076.74
US Treasury Note	4800-517-5221	4.63% / 2 yrs	03/31/2006	03/31/2008	\$399,207.41	\$4,625.00	\$403,832.41		
Santa Barbara Bank & Trust CD	26300-0004501	3.70% / 3 yrs	04/19/2005	04/19/2008	\$28,358.48	\$1,071.07	\$29,429.55		
Countrywide Bank CD	9603485802	4.76% / 2 yrs	01/30/2006	01/30/2008	\$125,000.00	\$2,461.50	\$127,461.50		
Capital One Bank CD	3073909	4.88% / 2 yrs	02/22/2006	02/22/2008	\$125,000.00	\$1,632.78	\$126,632.78		
Money Market Savings	26103614	4.82% APY					\$498,770.19		
						<b>TOTAL</b>	<b>\$2,182,436.13</b>		



- NOTES:
- 1) VVCS D investments are in compliance with the Standard of Investment Policy approved by the Board of Directors.
  - 2) Based on projected income and expenses, the District has the ability to meet the next six months of cash flow requirements.
  - 3) The market value source documents are statements provided by the respective banking institutions.
  - 4) This report is published in accordance with California Government Code 53646(b).

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT  
 Combined Balance Sheet  
 As of June 30, 2006

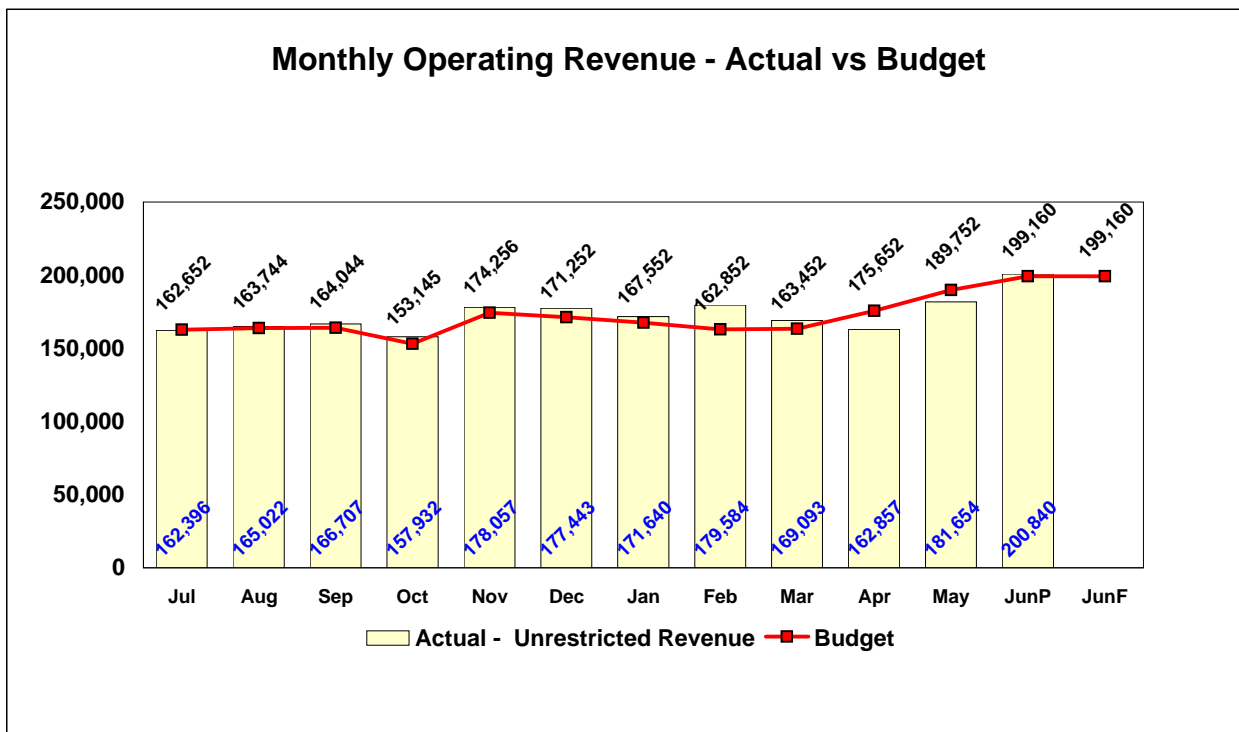
	FYE 2006	FYE 2005	VARIANCE
<b>ASSETS</b>			
UTILITY PLANT	\$4,258,015	4,291,192	(\$33,177)
CASH & INVESTMENTS	2,226,867	2,542,677	(315,810)
RESTRICTED CASH	182,091	307,371	(125,280)
ACCOUNTS RECEIVABLE	180,967	158,436	22,531
OTHER	1,550,906	1,671,294	(120,388)
<b>TOTAL ASSETS</b>	<b>\$8,398,846</b>	<b>\$8,970,970</b>	<b>(\$572,124)</b>
<b>LIABILITIES</b>			
CURRENT LIABILITIES	\$250,379	\$581,786	(\$331,407)
UNEARNED REVENUE	66,566	66,566	0
ACCRUED BOND INTEREST PAYABLE	0	12,062	(12,062)
LONG TERM BONDS	0	1,090,000	(1,090,000)
<b>TOTAL LIABILITIES</b>	<b>\$316,945</b>	<b>\$1,750,414</b>	<b>(\$1,433,469)</b>
<b>EQUITY</b>			
CONTRIBUTED CAPITAL	\$441,668	\$484,600	(\$42,932)
EQUITY	6,778,887	6,240,814	538,073
CURRENT EARNINGS	861,346	495,142	366,204
<b>TOTAL EQUITY</b>	<b>\$8,081,901</b>	<b>\$7,220,556</b>	<b>\$861,345</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>\$8,398,846</b>	<b>\$8,970,970</b>	<b>(\$572,124)</b>



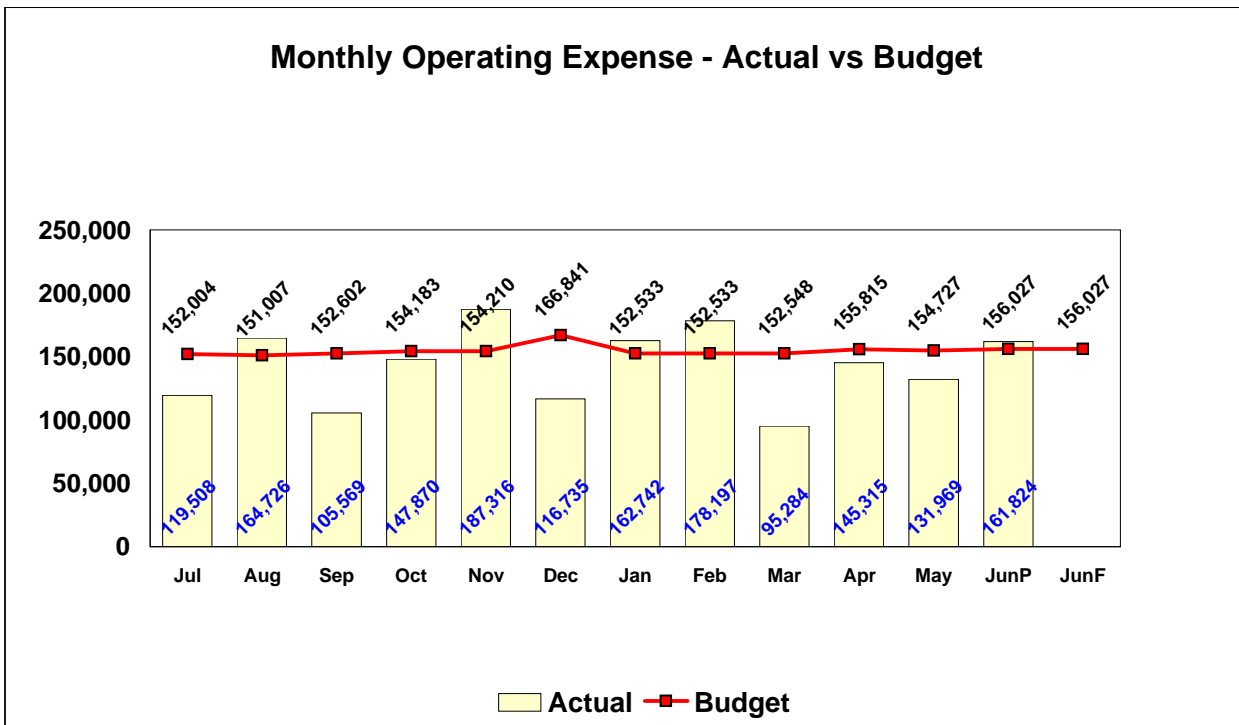
**VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT**

Summary of Actual vs. Budget

For the Period from July 1, 2005 to June 30, 2006



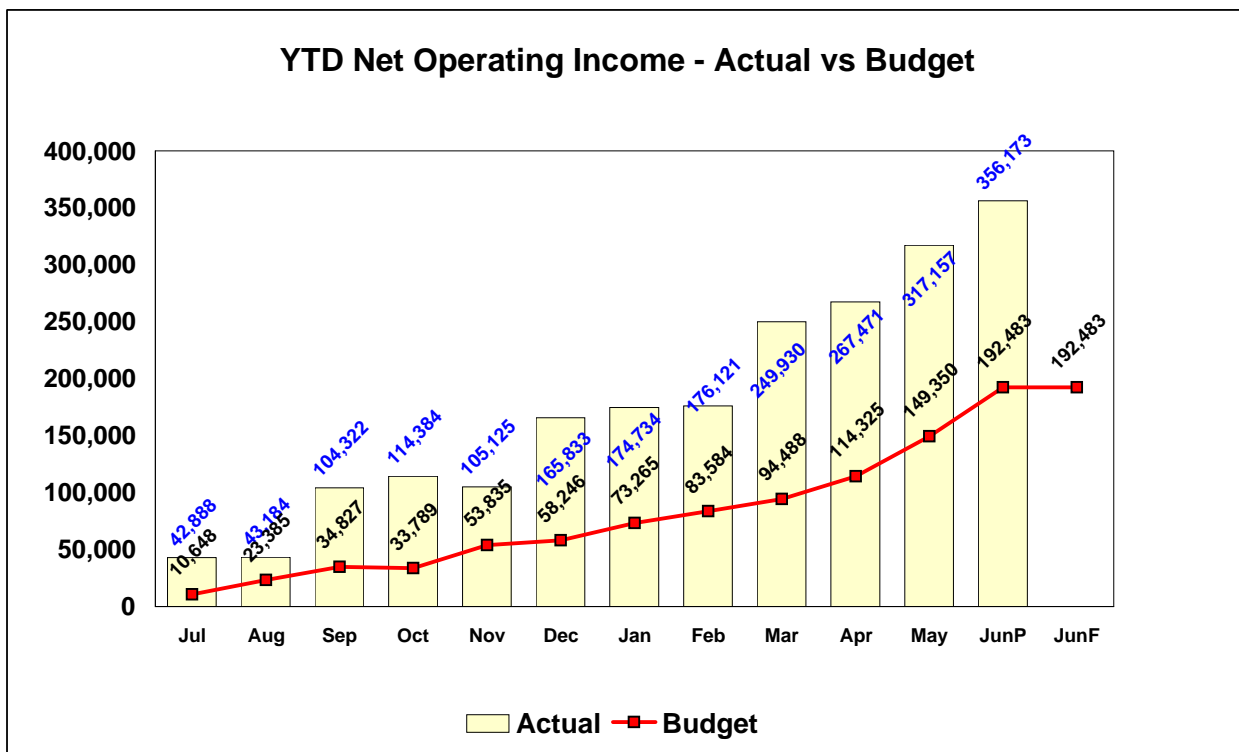
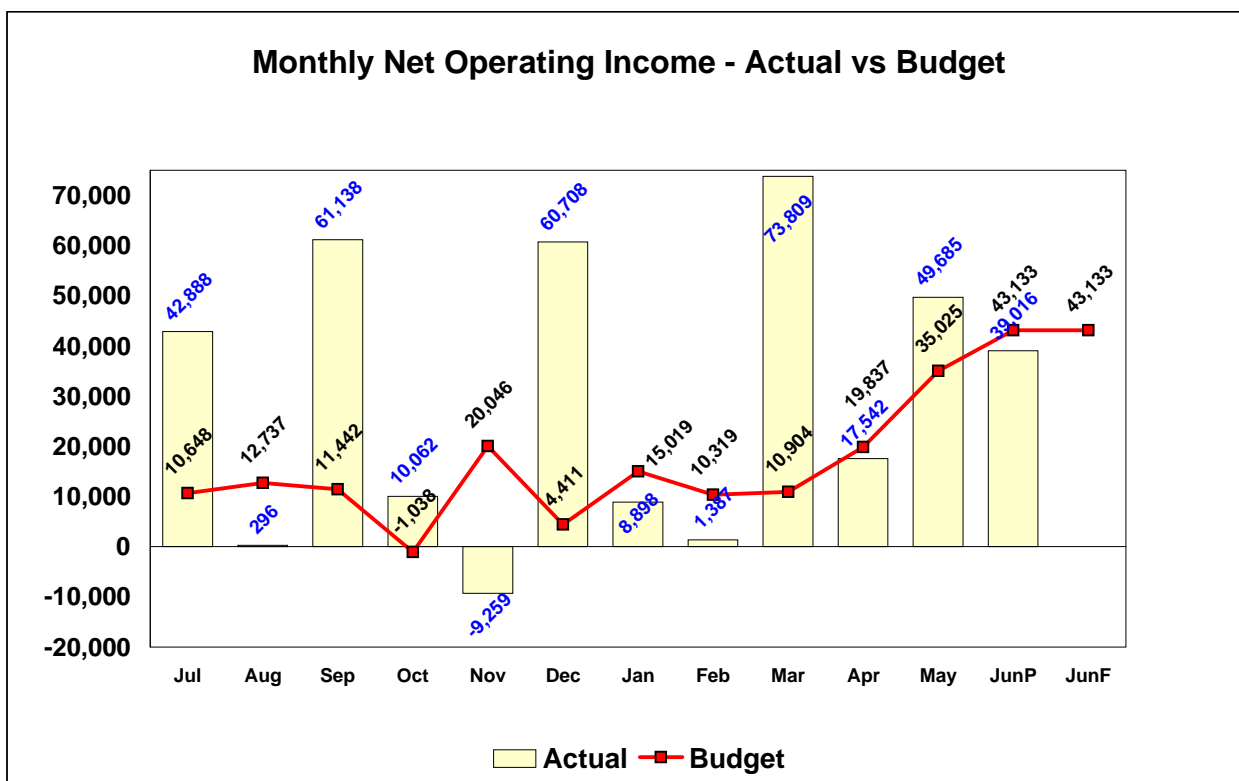
Note: In addition to the Unrestricted Revenue shown above, the District has also received total Connection Fees of \$440,737 this fiscal year.



# VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

Summary of Actual vs. Budget

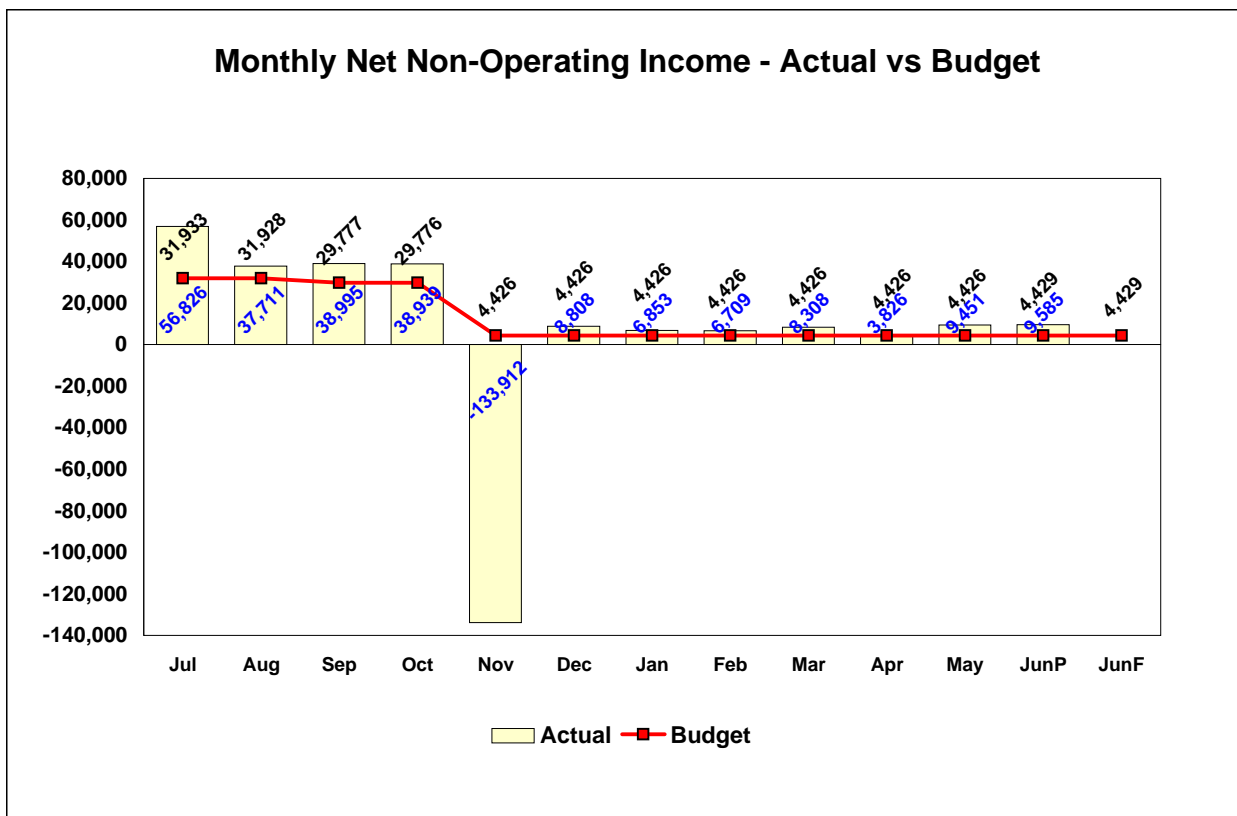
For the Period from July 1, 2005 to June 30, 2006



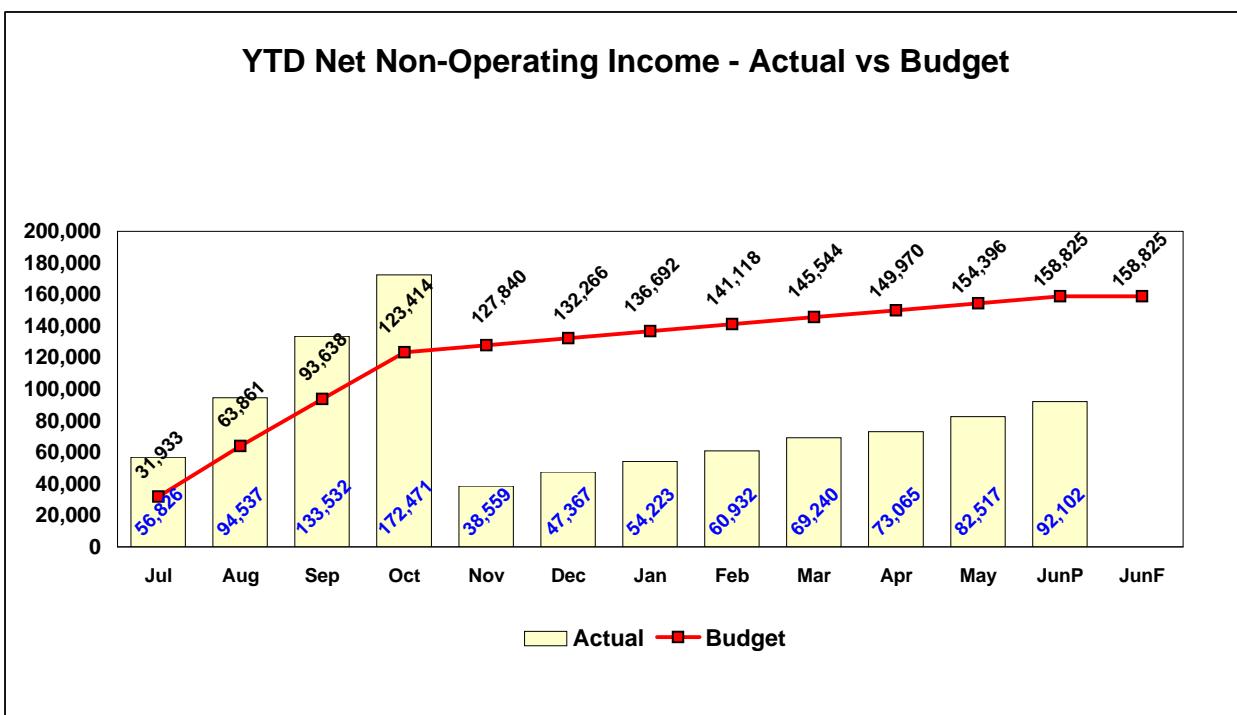
## VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

Summary of Actual vs. Budget

For the Period from July 1, 2005 to June 30, 2006



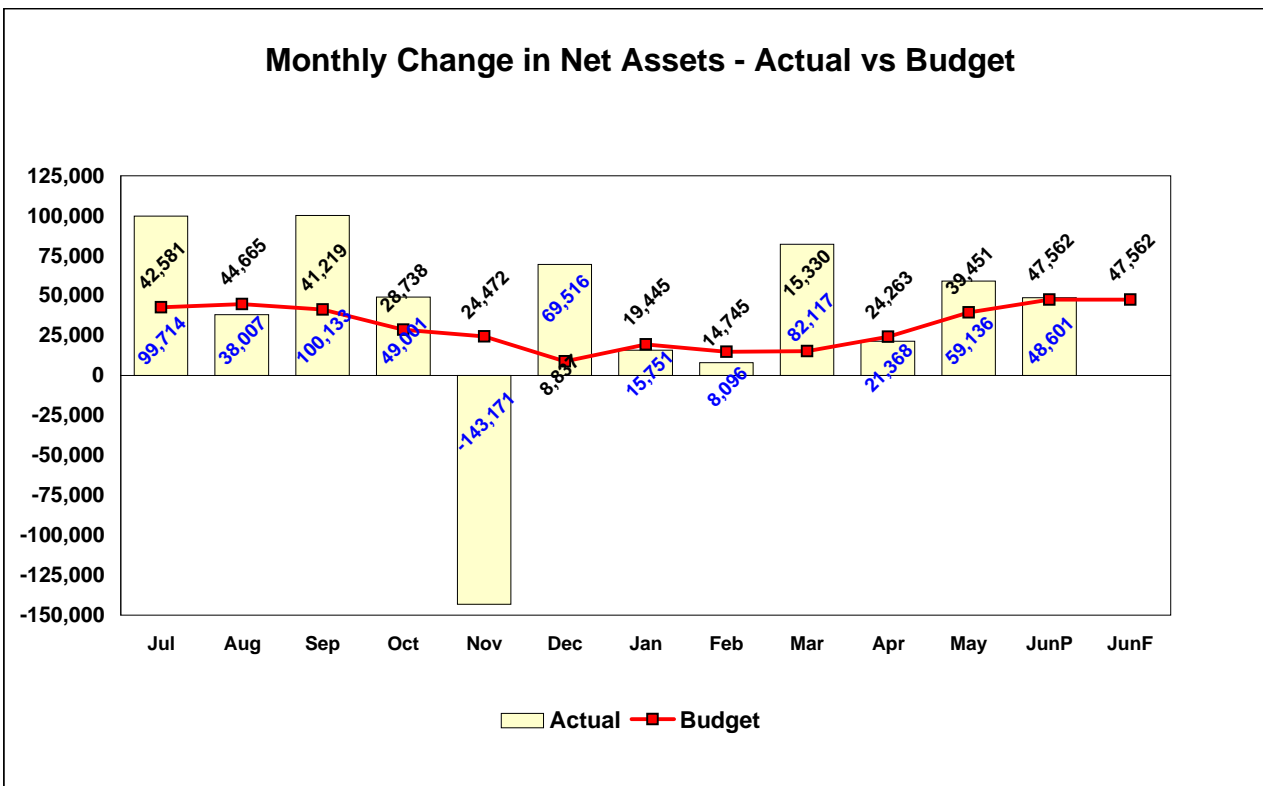
Early redemption of the bonds occurred in November 2005, with funding coming from reserves. The non-operating expenses for November include \$123,760 in Bond Insurance, Underwriting, and Issuance costs which must be written-off concurrently with the redemption of the bonds.



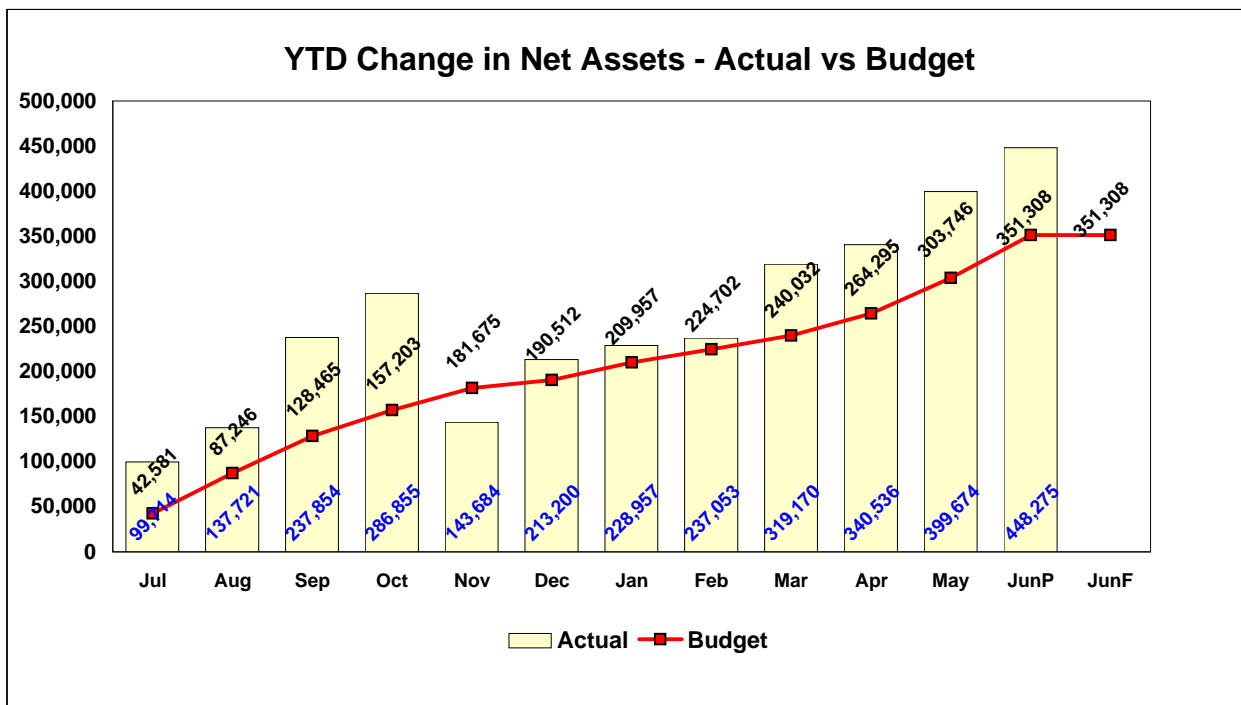
## VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

Summary of Actual vs. Budget

For the Period from July 1, 2005 to June 30, 2006



Early redemption of the bonds occurred in November 2005, with funding coming from reserves. The non-operating expenses for November include \$123,760 in Bond Insurance, Underwriting, and Issuance costs which must be written-off concurrently with the redemption of the bonds.



VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT  
**Statement of Cash Flow**  
For the Period from July 1, 2005 to June 30, 2006

CASH FLOWS FROM OPERATING ACTIVITIES		
Cash received from customers	\$ 2,521,944	
Cash payments for goods and services	(928,378)	
Cash payments to employees	<u>(709,040)</u>	
Net Cash Provided by Operating Activities		\$ 884,526
CASH FLOWS FROM CAPITAL & RELATED FINANCING ACTIVITIES		
Bond surcharge	151,706	
Interest payments	(47,088)	
Bond principal payments	(1,410,000)	
Purchase of fixed assets	(96,331)	
WCRF	<u>(16,929)</u>	
Net Cash Used - Capital & Related Financing Activities		(1,418,642)
CASH FLOWS FROM INVESTING ACTIVITIES		
(Purchase) of certificates of deposit/ notes	(660,304)	
Investment income	<u>93,027</u>	
Net Cash Provided by Investing Activities		(567,277)
Net Increase (Decrease) in Cash & Cash Equivalents		<u>(1,101,393)</u>
Cash and cash equivalents, beginning of year		<u>2,821,688</u>
Cash and cash equivalents, year-to-date		<u>\$ 1,720,295</u>
Reconciliation to the Statement of Net Assets:		
Cash on hand	\$	400
Cash and short term investments		1,719,895
Cash and investments with fiscal agent		-
	<u>\$</u>	<u>1,720,295</u>

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT  
**Statement of Cash Flow**  
 For the Period from July 1, 2005 to June 30, 2006

**Reconciliation of Operating Income to Net Cash**

**Provided by Operating Activities**

Operating Income	\$ 796,908
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Adjustments to reconcile operating income  
to net cash provided by operating activities

Depreciation	\$ 126,330
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**Change in operating assets and liabilities:**

(Increase) in accounts receivable	(27,251)
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Decrease in other receivables	107
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(Increase) in inventory	(45)
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(Increase) in prepaid items	(115)
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(Decrease) in accounts payable	(51,581)
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Increase in accrued payroll	388
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Increase in customer deposits	35,126
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Increase in compensated absences	4,661
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Net Cash Provided by Operating Activities	<u>\$ 884,526</u>
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## VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

Disbursement # 8/06 From 7/1/06 To 7/31/06  
 Board Meeting Date 8/1/06 Item: 6C

Accounts Payable Amount \$89,346.04

Check Numbers 13436-13498, 13500-13504

Void Checks 13499

Electronic Vendor Payment Amount \_\_\_\_\_

Confirmation Number \_\_\_\_\_

A/P Hand Check Amount \_\_\_\_\_

Check Numbers \_\_\_\_\_

Payroll Amount \$49,678.77

Check Numbers payroll is electronically transferred

Investments \_\_\_\_\_

Wire Numbers \_\_\_\_\_

Disbursements/Investments

A/P Checks \$83,599.96

Electronic Vendor Payments \$0.00

A/P Hand Checks \$0.00

Payroll \$49,678.77

Investments \$0.00

TOTAL \$133,278.73

REPORT.: Jul 26 06 Wednesday  
 RUN...: Jul 26 06 Time: 16:11  
 Run By.: PATTY LECAVALIER

VVCS D  
 Cash Disbursement Detail Report  
 Check Listing for 07-06 Bank Account.: 13100

PAGE: 001  
 ID #: PY-DP  
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
013436	07/07/06	/C020	COOPER, GENE	130.00	.00	130.00	A60706	TOILET RETROFIT-COO0006-1 TOILET
013437	07/07/06	/K015	KURAKIN, TATIANA	260.00	.00	260.00	A60706	TOILET RETROFIT-KUR0002-2 TOILETS
013438	07/07/06	/P011	PRICE, FLORENCE	260.00	.00	260.00	A60621	TOILET RETROFIT-PRI0001-2 TOILETS
013439	07/07/06	/W016	WUITSCHICK, GARY	130.00	.00	130.00	A60621	TOILET RETROFIT-WUI0002-1 TOILET
013440	07/07/06	ALD01	ALDRIDGE, JAMES P.	1175.00	.00	1175.00	1975	REPLACE SIDEWALK, WALKWAY- 3968 MESA CIRCLE-PO#1413
013441	07/07/06	AME02	AMERICAN INDUSTRIAL SPPLY	76.51	.00	76.51	24859	BRASS FITTINGS, VINYL HOSE FOR CHEMICAL PUMP
013442	07/07/06	ARA01	ARAMARK UNIFORM SERV.INC.	31.11	.00	31.11	3938698	CONTINUOUS TOWELS, SHOP TO WELS 6/8/06
				39.02	.00	39.02	3950841	CONTINUOUS TOWELS, SHOP TO WELS 6/22/06
			Check Total.....:	70.13	.00	70.13		
013443	07/07/06	BAR03	JOSEPH H BARGET	225.00	.00	225.00	A60706	REIMB-SPECIAL DIST ADMIN EXAM CERTIFICATION-JB
				49.00	.00	49.00	B60706	LODGING, MEAL REIMB-POLICI ES SEMINAR-JB
			Check Total.....:	274.00	.00	274.00		
013444	07/07/06	CON04	CONOCO INC.	680.06	.00	680.06	39896606	207.13 GALS FUEL
013445	07/07/06	COR01	CORBIN WILLITS SYSTEM INC	551.98	.00	551.98	A606151	SERVICE AND ENHANCEMENT F EE 7/05
013446	07/07/06	FER01	FERGUSON ENTERPRISES INC	155.16	.00	155.16	1095097	8X7 1/2 SS CLAMPS
013447	07/07/06	IMP01	IMPAC GOVERNMENT SERVICES	390.40	.00	390.40	3210622	5" INDEX CARD GUIDES, PAYFL OW SERVICES, EE INCENTIVE
013448	07/07/06	IMP10	IMPULSE INTERNET SERVICES	30.00	.00	30.00	430039	INTERNET DSL ACCOUNT 6/13 -7/12/06

REPORT.: Jul 26 06 Wednesday  
 RUN...: Jul 26 06 Time: 16:11  
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VVCS D  
 Cash Disbursement Detail Report  
 Check Listing for 07-06 Bank Account.: 13100

PAGE: 002  
 ID #: PY-DP  
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
013449	07/07/06	IND01	INDEPENDENT BUSINESS FORM	266.21	.00	266.21	0078534	#10 ENVELOPES, WINDOW ENV ELOPES
013450	07/07/06	JPI02	ACWA/JPIA	7047.00	.00	7047.00	A60706	WORKERS' COMP PREMIUM 4/1-6/30/06
013451	07/07/06	LEE01	LEE WILSON ELECTRIC COMPA	410.00	.00	410.00	3162	EARTHSAW-3745 CONSTELLATI ON RD-PO#1415
013452	07/07/06	LOM01	CITY OF LOMPOC, FINANCE	40056.75	.00	40056.75	62345	5/06 M&O,5/06 ESTIMATE,6/06 ESTIMATE
013453	07/07/06	MCM01	KRISTINA MCMANIGAL	15.58	.00	15.58	A60706	POST OFFICE MILEAGE REIMB -2/06, 5/06
				4.45	.00	4.45	B60706	MILEAGE REIMB-REGIONAL WA TER EFFICIENCY PROGRAM-KM
			Check Total.....:	20.03	.00	20.03		
013454	07/07/06	MIL01	MILLER GARDEN CENTER	126.00	.00	126.00	23699	OFFICE YARD MAINTENANCE 6 /06
013455	07/07/06	OFF04	OFFICE DEPOT	619.34	.00	619.34	49630606	TAPE,STAND,LABELS,PENS,PA PER,KEYBOARD HOLDERS,REST
013456	07/07/06	PIT03	PITNEY BOWES	207.50	.00	207.50	40080606	POSTAGE FOR METER
013457	07/07/06	POS01	POSTMASTER GENERAL	700.00	.00	700.00	A60613	POSTAGE FOR 7/06 BILLS
013458	07/07/06	RAM01	RAMSEY, SCOTT	675.00	.00	675.00	1375	ASPHALT REPAIR-103-105 OA KHILL TRENCHING
013459	07/07/06	SAN07	SANTA BARBARA COUNTY	336.00	.00	336.00	A60706	LEGAL COUNSEL 4/1-6/30/06
013460	07/07/06	SAN11	SANTA BARBARA COUNTY	50.00	.00	50.00	12200406	SPECIAL EXCAVATION PERMIT -4112 VANGUARD DR.
013461	07/07/06	SKI01	SKILLPATH SEMINARS	249.00	.00	249.00	8763239	THE HOW TO WRITE EFFECTIV E POLICIES SEMINAR-JB
013462	07/07/06	SOU01	SO.CALIFORNIA GAS CO.INC.	63.77	.00	63.77	79000606	SO.CALIF GAS-WELL 1B 5/25 -6/27/06
				23.46	.00	23.46	84000606	SO.CALIF GAS-OFFICE 5/24-6/23/06

REPORT.: Jul 26 06 Wednesday  
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VVCS D  
 Cash Disbursement Detail Report  
 Check Listing for 07-06 Bank Account.: 13100

PAGE: 003  
 ID #: PY-DP  
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
Check Total.....:				87.23	.00	87.23		
013463	07/07/06	STA09	STAPLES CREDIT PLAN	67.85	.00	67.85	53690606	PRINTER INK
013464	07/07/06	UND01	UNDERGROUND SERVICE ALERT	25.60	.00	25.60	20060702	USA TICKETS (16 @ \$1.60)
013465	07/07/06	VAN02	VVCS D--PETTY CASH	48.26	.00	48.26	A60706	PETTY CASH 3/1/06 TO 6/30/06
013466	07/07/06	VER01	VERIZON CALIFORNIA	251.65	.00	251.65	24750606	VERIZON 733-2475 6/13-7/13/06
				61.23	.00	61.23	36150606	VERIZON 733-3615 6/13-7/13/06
				36.60	.00	36.60	39750606	VERIZON SCADA SYSTEM 6/13-7/13/06
Check Total.....:				349.48	.00	349.48		
013467	07/07/06	\F001	FLICK, MICHAEL F.	57.22	.00	57.22	000A60601	CUSTOMER REFUND - FLI0003
013468	07/07/06	\L003	LIEZIERT, ADAM P.	40.40	.00	40.40	000A60601	CUSTOMER REFUND - LIE0004
013469	07/07/06	\M013	MASTERSON, TERESA A.	15.49	.00	15.49	000A60601	CUSTOMER REFUND - MAS0018
013470	07/07/06	\M014	MCKENZIE, JENNIFER L.	77.78	.00	77.78	000A60601	CUSTOMER REFUND - MCK0010
013471	07/07/06	\P002	PETERSEN, SANDRA L.	50.03	.00	50.03	000A60601	CUSTOMER REFUND - PET0010
013472	07/07/06	\R008	RHODES, DENTON	3.56	.00	3.56	000A60601	CUSTOMER REFUND - RHO0001
013473	07/07/06	\R009	RHODES, CHRISTIE M.	4.47	.00	4.47	000A60601	CUSTOMER REFUND - RHO0003
013474	07/07/06	\S004	STEVENSON, LYNETTE O.	29.17	.00	29.17	000A60601	CUSTOMER REFUND - STE0032
013475	07/24/06	ACE01	ACECO EQUIPMENT CO., INC.	91.02	.00	91.02	44821	REPAIR CUT-ALL SAW
013476	07/24/06	ARA01	ARAMARK UNIFORM SERV.INC.	34.34	.00	34.34	3926544	CONTINUOUS TOWELS,SHOP TO WELS 5/25/06
				28.57	.00	28.57	3962979	CONTINUOUS TOWELS,SHOP TO WELS 7/6/06
Check Total.....:				62.91	.00	62.91		
013477	07/24/06	ASC01	ACWA SERVICES CORPORATION	4877.40	.00	4877.40	01840806	GROUP MEDICAL,DENTAL,VISION,LIFE 8/06

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 Cash Disbursement Detail Report  
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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
013478	07/24/06	BAS01	BASIC CHEMICAL SOLUTIONS	627.97	.00	627.97	SI5193191	459 GALS NaHSO3
013479	07/24/06	CAL07	STATE OF CALIFORNIA	872.00	.00	872.00	A60717	CALIFORNIA WRCB WASTE DISCHARGE FEE
013480	07/24/06	CEN03	CENTRAL CITY TREE SERVICE	2185.00	.00	2185.00	070720061	BRUSH CONTROL AT WELL SITE#2 - PO#1416
013481	07/24/06	CLS01	CLINICAL LABS OF SAN	651.00	.00	651.00	745715	BACTERIA TESTS 6/06,RADIUM TESTS 5/06
013482	07/24/06	COV01	COVERALL/MIDSTATE CALIF	150.00	.00	150.00	223041243	JANITORIAL SERVICE 7/06
013483	07/24/06	DEW02	J B DEWAR	82.92	.00	82.92	908202	DIESEL FUEL FOR DUMP TRUCK 24.94 GALLONS
013484	07/24/06	GFO01	GOVERNMENT FINANCE	145.00	.00	145.00	0090713	GFOA MEMBERSHIP 9/06-8/07
013485	07/24/06	GRA04	GRAPHIC SYSTEMS INC.	3454.54	.00	3454.54	64518	2006 NEWSLETTER-PRINTING AND POSTAGE
013486	07/24/06	HEA01	HEALTH SANITATION	39.18	.00	39.18	10820606	TRASH COLLECTION 6/06
013487	07/24/06	HOP02	HOPKINS TECHNICAL PROD	1258.97	.00	1258.97	003697	CHEMICAL PUMP PARTS
013488	07/24/06	LIE01	LIEBERT CASSIDY	525.00	.00	525.00	68382	LEGAL COUNSEL 6/06
013489	07/24/06	MOS01	MOSS,LEVY & HARTZHEIM	2000.00	.00	2000.00	1467	FY06 AUDIT CHARGES
013490	07/24/06	NAT01	NATIONAL GROUP TRUST	467.36	.00	467.36	23940806	LONG TERM DISABILITY 8/06
013491	07/24/06	PGE01	PACIFIC GAS & ELECT. INC.	4275.10	.00	4275.10	68720606	PGE CHARGES 5/16-6/14/06
013492	07/24/06	PIT01	PITNEY BOWES CREDIT CORP.	362.04	.00	362.04	3856JY06	PB METER AND MAIL MACHINE RENTAL 8/06-10/06
013493	07/24/06	POS01	POSTMASTER GENERAL	160.00	.00	160.00	A60717	ANNUAL PERMIT FEE-FIRST CLASS PRESORT #124
				700.00	.00	700.00	B60717	POSTAGE FOR 8/06 BILLS
			Check Total.....:	860.00	.00	860.00		
013494	07/24/06	RBA01	R. BAKER INC.,	1764.95	.00	1764.95	06061500	8"GATE VALVES(2),6"GATE VALVE,BOXES(3),LIDS(3)

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 Cash Disbursement Detail Report  
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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
013495	07/24/06	ROB02	ROBB NORTHROP DESIGN	300.00	.00	300.00	A60724	CONSULTATION,SITE VISIT,D ESIGN OF LANDSCAPE PLAN
013496	07/24/06	SAN01	SANTA YNEZ RIVER	176.79	.00	176.79	A60724	SYRWCD PUMP TAX 7/1-12/31 /05-CORR.PROVIDENCE LANDG
013497	07/24/06	SAN09	SANTA BARBARA COUNTY	1133.21	.00	1133.21	060742	VVCS D SHARE OF 2006-07 LA FCO BUDGET
013498	07/24/06	SAN18	SANTA BARBARA COUNTY SDA	104.00	.00	104.00	A60724	MEETING MEAL SBSCDA - JB, RW, DR, AF
013499	07/24/06	SAN21	SANTA BARBARA COUNTY	30.03	.00	30.03	B60724	SYRWCD PUMP TAX 1/1-6/30/ 06-PROVIDENCE LANDING
				-30.03	.00	-30.03	B60724u	Ck# 013499 Reversed
				5048.04	.00	5048.04	C60724	SYRWCD PUMP TAX 1/1-6/30/ 06
				-5048.04	.00	-5048.04	C60724u	Ck# 013499 Reversed
				291.38	.00	291.38	070506-01	PLUMBING HANDBOOKS (QTY 2 00)
				-291.38	.00	-291.38	070506-01u	Ck# 013499 Reversed
			Check Total.....:	.00	.00	.00		
013500	07/24/06	TOD01	TODD PIPE & SUPPLY INC.	331.96	.00	331.96	522976	20'ABS PIPE,6 RAZOR-BACK SHOVELS
013501	07/24/06	VAL03	VALLEY ROCK	234.90	.00	234.90	R36401	SLURRY-103 OAKHILL DR-PB REPLACE
				234.90	.00	234.90	R36640	SLURRY-4112 VANGUARD DR-P B REPLACE
				732.70	.00	732.70	R36816	SLURRY-SHOP MAIN LINE MAI NTENANCE
			Check Total.....:	1202.50	.00	1202.50		
013502	07/24/06	VER02	VERIZON WIRELESS	173.16	.00	173.16	053873996	VERIZON CELLULAR PHONE SE RVICE 7/2-8/1/06
013503	07/24/06	SAN01	SANTA YNEZ RIVER	30.03	.00	30.03	B60724	SYRWCD PUMP TAX 1/1-6/30/ 06 PROVIDENCE LANDING
				5048.04	.00	5048.04	C60724	SYRWCD PUMP TAX 1/1/06-6/ 30/06
			Check Total.....:	5078.07	.00	5078.07		
013504	07/24/06	SAN21	SANTA BARBARA COUNTY	291.38	.00	291.38	07050601	PLUMBING HANDBOOKS (QTY 2

00)

Cash Account Total.....:	89346.04	.00	89346.04
Total Disbursements.....:	89346.04	.00	89346.04
Cash Account Total.....:	.00	.00	.00

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 Cash Disbursement Detail Report - Payroll Vendor Payment(s)  
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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information----- Invoice #	Description
49375	07/14/06	PER04	STATE STREET BANK & TRUST	870.00	.00	870.00	A60714	EMPLOYEE PERS 457 PP#14
51530	07/28/06	PER04	STATE STREET BANK & TRUST	870.00	.00	870.00	A60728	EMPLOYEE PERS 457 PP#15
58112	07/14/06	PUB02	PUBLIC EMPLOYEES	4301.74	.00	4301.74	A60714	PERS EPMC PP#14
85938	07/28/06	PUB02	PUBLIC EMPLOYEES	4413.61	.00	4413.61	A60728	PERS EPMC PP#15
583780	07/14/06	EMP01	EMPLOYMENT DEVELOP.DEPART	1020.79	.00	1020.79	A60714	STATE WH TAXES PP#14
583781	07/14/06	EMP01	EMPLOYMENT DEVELOP.DEPART	160.37	.00	160.37	1A60714	STATE DISABILITY PP#14
646270	07/28/06	EFT01	EFTPS	2773.81	.00	2773.81	A60728	FEDERAL WH TAXES PP#15
646271	07/28/06	EFT01	EFTPS	598.84	.00	598.84	1A60728	FICA MEDICARE PP#15
694020	07/14/06	EFT01	EFTPS	2660.53	.00	2660.53	A60714	FEDERAL WH TAXES PP#14
694021	07/14/06	EFT01	EFTPS	581.34	.00	581.34	1A60714	FICA MEDICARE PP#14
858310	07/28/06	EMP01	EMPLOYMENT DEVELOP.DEPART	1065.26	.00	1065.26	A60728	STATE WH TAXES PP#15
858311	07/28/06	EMP01	EMPLOYMENT DEVELOP.DEPART	164.64	.00	164.64	1A60728	STATE DISABILITY PP#15
Cash Account Total.....:				19480.93	.00	19480.93		
Total Disbursements.....:				19480.93	.00	19480.93		

## VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

## AGENDA MEMORANDUM

TO: Board of Directors ITEM: 7.A.

BY: Joe Barget, General Manager

DATE: August 1, 2006

SUBJECT: Integrated Regional Water Management Plan (IRWMP)

**Recommendation:** Approve a memorandum of understanding with Santa Barbara County to develop an IRWMP.

**Policy Implications:**

- District Ordinance 25.B1 requires all agreements with external agencies and organizations to be approved by the Board, and signed by the Board President and Board Secretary.
- At last month's meeting the Board approved funding up to \$5,000 from the Water Conservation Account to develop an IRWMP (contingent on approving the MOU).

**Resource Impacts:**

- The MOU requires the District to pay its \$3,000 cost share by September 15. Our cost share could subsequently increase if some of the cooperating partners withdraw from the IRWMP effort.
- VVCSD will be ineligible for \$2.1 million in Proposition 50 funds for our Water Quality Improvement Project if we do not participate in the IRWMP.

**Alternative Considered:** Do not support or participate in the county's IRWMP.

**Discussion:** The County is requesting that the 30 agencies that provide water and sewer services in Santa Barbara County approve the attached MOU and cost share in the preparation of a county-wide IRWMP.

Highlights of the MOU are:

- The total cost to develop the IRWMP is estimated at \$263,000.
- The County Water Agency will engage a consultant [CH2M Hill] to develop the IRWMP.
- The County is going to establish a steering committee to provide overall guidance and decision making. The committee will consist of a minimum of six members, two of which will be special districts.
- Signatories may terminate participation in the MOU with 30 days written notice.
- The Department of Water Resources (DWR) and State Water Resources Control Board (SWRCB) issued guidelines requiring an adopted IRWMP as a prerequisite for receiving Proposition 50 project implementation grant funds.
- The timeline for developing the IRWMP is driven by the need to submit water project implementation grant proposal to DWR/SWRCB for their second funding cycle by April 2007.
- The IRWMP will address issues that are particularly important to VVCS: *groundwater management, water conservation, and water quality protection and improvement.*

Staff recommends approval of the MOU and support of the IRMWP

**Attachment:** MOU to Develop an IRWMP in Santa Barbara County, dated July 19, 2006.

**Memorandum of Understanding (MOU)**

**To Develop An**

**Integrated Regional Water Management Plan (IRWMP)**

**In Santa Barbara County**

**July 19, 2006**

This Memorandum of Understanding (MOU) is entered into by and between local government agencies and special districts within Santa Barbara County, as listed in Appendix A, and hereinafter referred to as “Cooperating Partners”.

I. Purpose of this Agreement:

Under this agreement, the Cooperating Partners commit to participate in and make a financial contribution toward the successful development of a comprehensive County-wide Integrated Regional Water Management Plan (IRWMP) within Santa Barbara County. This agreement sets forth the mutual responsibilities of the Cooperating Partners in the development of an IRWMP, and it updates previous agreements and commitments made by some of the Cooperating Partners between 2002-2005.

II. Background:

The *Water Security, Clean Drinking Water, Coastal and Beach Protection Act of 2002* [also known as Proposition 50] provides funding for a range of water related plans and projects. California’s Prop 50 grant program represents a unique effort between the Department of Water Resources (DWR) and the State Water Resources Control Board (SWRCB) to promote integrated assessment and planning for both water quantity and water quality issues, especially on a hydrologic or watershed basis. Guidelines for Prop 50 grants were issued jointly by DWR and SWRCB in 2004, and grant funding for the development of IRWMP’s was made available on a competitive basis in 2005. Those Guidelines require an adopted IRWM Plan as a prerequisite for receiving Prop 50 project implementation grant funds.

An IRWMP is increasingly a prerequisite for obtaining funds for water-related plans and projects in California. Along the Central Coast, those agencies having an IRWMP (or a proposal for developing an IRWMP) which scored high by DWR/SWRCB were also able to obtain Prop 50 *project implementation* grants in early 2006. In contrast, jurisdictions in Santa Barbara County, whose draft IRWMP did not receive high scores, were not awarded project implementation funds. A second cycle of Prop 50 IRWM grants is scheduled for 2007, when approximately \$220 million is anticipated to be made available statewide compared to \$160 million made available in 2005-06.

Moreover, pending State legislation and potential bond initiatives, as drafted, would require IRWMPs in order for water infrastructure and other water-related projects to be funded from State programs.

During 2002-2005, local governments and special districts within Santa Barbara County devoted significant time and effort to develop the requests for the two separate Prop 50 grants (for planning and for project implementation). That effort also produced a considerable amount of information, data, reports, and a preliminary plan that could serve as the basis for a future IRWMP.

### III. Principles:

Recognizing the importance of a comprehensive IRWMP, the Cooperating Partners endorse the following *Principles* for integrated regional water management planning.

- A. Be consistent with the State's standards for IRWMPs, as specified in Chapter 8, Division 26.5 of California's Water Code, and meet or exceed the scoring criteria used by the State in its IRWMP approval process.
- B. Establish a process for on-going decision-making among cooperating partners, with inclusive and participatory public involvement to ensure meaningful input.
- C. Share the costs of IRWM planning, analysis, coordination, and product development through both monetary contributions and staff time.
- D. Adopt a *regional* approach which coordinates water planning across jurisdictional boundaries in Santa Barbara County, and which sets priorities on a regional basis.
- E. Adopt an *integrated* approach to address the complex inter-relationships across strategies for: water supply, demand management, water quality, source water protection, drought management, flood control, and other water management issues.
- F. Consider the State's "program preferences" (as specified in the California Water Code and implementing legislation) as well as "Statewide priorities" (as specified in the IRWM Guidelines) during the IRWM planning process.
- G. Incorporate an appropriate level of scientific watershed assessment information.

























































