

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3757 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



<http://vvcasd.org>
info@vvcasd.org

NOTICE: The Board of Directors of the Vandenberg Village Community Services District will hold a Regular Meeting at 7:00 p.m., on Tuesday, January 3, 2006, at the District Office conference Room, 3757 Constellation Road, Vandenberg Village, in compliance with Section 54954.2 of the Government Code of the State of California.

If you need reasonable accommodations due to a disability, please contact the Board Secretary 24 hours prior to the meeting date at (805) 733-2475. Board package is available at the Vandenberg Village Public Library and on the District's website at www.vvcasd.org.

AGENDA

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL: Directors Brooks, Fox, Redmon, Rowland and Wyckoff
3. ADDITIONS AND DELETIONS TO AGENDA
4. PUBLIC FORUM:

The Board will invite public comment on each action item as it is considered during the meeting

At this time members of the public wishing to address the Board on other matters that are within the jurisdiction of the District may do so when recognized by the President. Please begin by stating your name and place of residence.

5. OPERATIONS REPORT

6. CONSENT CALENDAR

- A. Approval of Minutes of the Special Meeting and Joint Workshop Meeting on December 7, 2005 page 1
- B. Approval of Monthly Financial Reportspage 7
- C. Approval of Disbursements through December 31, 2005page 12

7. ACTION ITEMS

- A. Griffith and Allen Recognition: Thank Staff Sergeant Angela Griffith, US Army for recent service in Iraq and thank her sister, District employee Cindy Allen, for her support.
- B. Annual Audit: Consider extending the existing contract with Moss, Levy & Hartzheim to perform the next annual audit. page 17
- C. Federal Surplus Personal Property Program: Consider continued participation in the program.page 18
- D. Treasurer: Consider appointing the General Manager as the District Treasurer.page 25
- E. Intent to Serve Letter (Fredrich): Consider issuing a letter to serve two new residences.page 28
- F. Housing Rezone Options Hearing: Review Director Fox’s report and discuss potential impacts to VVCSD. . . . page 30
- G. Committees and Representatives: Appoint directors to committees and external agencies. page 34

8. REPORTS

A. Committees

B. District Representatives to External Agencies

C. Board President

D. General Manager

9. INFORMATIONAL CORRESPONDENCE

A. Letter from Santa Barbara County commending District staff.
..... page 36

B. Letter from Department of Health Services Letter denying
Proposition 50 grant application. page 37

C. Letter from VVCSD to Capital Pacific Homes concerning
Providence Landing sewer issue. page 38

10. DIRECTORS' FORUM: Any member of the Board may address
the Board on any subject within the jurisdiction of the District.

11. ADJOURN

**MINUTES
SPECIAL MEETING**

December 7, 2005

The Board of Directors of the Vandenberg Village Community Services District (VVCSD) met for a Special Meeting, at 4:00 p.m. on Wednesday, December 7, 2005 at the Village Country Club in the Ellery Room, 4300 Clubhouse Road, Vandenberg Village, in compliance with Section 54954.2 and 54954 of the Government Code of the State of California.

1. CALL TO ORDER AND PLEDE OF ALLEGIANCE

The meeting was called to order at 4:10 p.m. by President Wyckoff who led the Pledge of Allegiance.

2. ROLL CALL: Directors Brooks, Redmon, Rowland and Wyckoff.
Director Fox was absent.

3. ADDITIONS AND DELETIONS TO AGENDA

4. PUBLIC FORUM

President Wyckoff opened the Public Forum at 4:12 p.m.; the President closed the Public Forum at 4:13 p.m.

5. CONSENT CALENDAR

A. Approval of Minutes of the November 1, 2005 Regular Meeting

B. Approval of Monthly Financial Reports

C. Approval of Disbursements through November 30, 2005

Motion by Director Rowland, seconded by Director Wyckoff that the Board approve the Consent Calendar as presented.

Unanimous among the four Directors present

6. ACTION ITEM

Board Officers: Elect President, Vice President, and Finance Officer

Director Brooks said he thought the Board should keep the current slate of officers for another year.

Motion by Director Brooks, seconded by Director Redmon to nominate the current officers for another year: President Wyckoff, Vice President Fox and Finance Officer Rowland.

Unanimous among the four Directors present

7. ADJOURN

Motion by Director Wyckoff, seconded by Director Rowland to adjourn the meeting at 4:15 p.m.

Unanimous among the four Directors present

Respectfully submitted,

Approved as to form,

Stephanie Vlahos-Rivera
Secretary, Board of Directors

Robert Wyckoff
President, Board of Directors

**MINUTES
JOINT WORKSHOP**

December 7, 2005

The Board of Directors of the Vandenberg Village Community Services District (VVCSD) met with the Board of Directors of the Mission Hills Community Services District (MHCSO) for a Workshop, at 5:00 p.m. on Wednesday, December 7, 2005 at the Village Country Club in the Ellery Room, 4300 Clubhouse Road, Vandenberg Village, in compliance with Section 54954.2 and 54954 of the Government Code of the State of California.

The purpose of this meeting is to provide an opportunity for the discussion of items of mutual interest. There are no items scheduled for action or decision.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALLS

VVCSD: Directors Brooks, Redmon, Rowland, and Wyckoff were present. Director Fox was absent.

MHCSO: Directors MacKenzie, Nix, Schlottman, Warnstrom, and Whitty were present.

Also present were the General Managers, Joe Barget and Mike Riley, and approximately 24 members of the public.

3. PUBLIC FORUM

President Wyckoff opened the Public Forum at 5:07 p.m.; the President closed the Public Forum at 5:08 p.m.

4. DISCUSSION ITEMS

A. / B. Remarks from Joni Gray, Fourth District Supervisor and Brooks Firestone, Third District Supervisor

The public expressed views and asked the supervisors questions about new housing developments. Many said that the roads and highways in the area, specifically Highway 246, cannot accommodate more growth. There were questions asked about the recently proposed Plains Exploration and Production (PXP) housing development. Supervisor Firestone commented that community plans are enormously complicated and can be long processes. He also stated that these plans do not necessarily solve all the problems that a community may have. Supervisor Gray commented on a question asked by a member of the public about a fair-weather crossing at MacLaughlin Road, saying it would be unlikely due to Department of Fish & Game restrictions and other environmental issues.

The status of a Lompoc Valley Comprehensive Plan was questioned. Supervisor Gray responded that supervisors from the northern part of the county have unfortunately been in the minority for the past six years and many projects had not been completed. It would be a minimum of two more years before a comprehensive plan would be in place. Supervisor Firestone talked about the concept of vertical growth in the cities, instead of the sprawl in the open space in the county.

Director Schlottman, MHCSD Director, asked what the supervisors thought about special district representation at the Santa Barbara County Association of Governments (SBCAG) and the Santa Barbara County Air Pollution control District (APCD) meetings. Supervisor Gray encouraged special districts to attend and participate in the meetings.

Director Redmon, VVCSD Director, stated he moved to the village because it was an unincorporated area with a rustic feel and asked how can he help maintain its character in the long range planning? Supervisor Gray suggested putting together an advisory committee.

Supervisor Firestone mentioned a few examples in the area that have done this and how it has helped these areas.

Director Brooks, VVCSD Director, stated his concern is with pollution in the area as the population grows.

C. Santa Barbara Local Agency Formation Commission (LAFCO): Presentation by Bob Braitman, Executive Officer, Santa Barbara LAFCO.

Mr. Braitman said that the purpose of LAFCO is to encourage orderly boundaries and discourage urban sprawl. The sphere of influence is for the probable physical boundaries for all cities and districts.

LAFCO has meetings once a month and is an independent commission. They develop and routinely update spheres of influences for cities and districts. LAFCO prepares service municipal reviews and studies the local government and regulatory agencies.

Joe Barget, General Manager asked how a director of a special district could become a member of LAFCO. Mr. Braitman explained that they are elected, four-year terms and all special districts are notified when seats become available.

D. New Law for Community Services Districts: Presentation by Bob Braitman, Executive Officer, Santa Barbara LAFCO.

Mr. Braitman highlighted the changes to the Senate Bill 135 which consolidates policies, powers, procedures, and oversights for community services districts. Effective January 1, 2006 if a community services district is not providing a service it will become a latent power. Annual budgets and regular audits, are now required.

E. Proposition 218: Presentation by Enrique Sanchez, Senior Deputy County Counsel.

Mr. Sanchez explained some of the issues and complexities involved in Proposition 218 and how it applies to special districts.

ADJOURN

Motion by Director Wyckoff, seconded by Director Rowland to adjourn the meeting at 7:35 p.m.

Respectfully submitted,

Approve as to form,

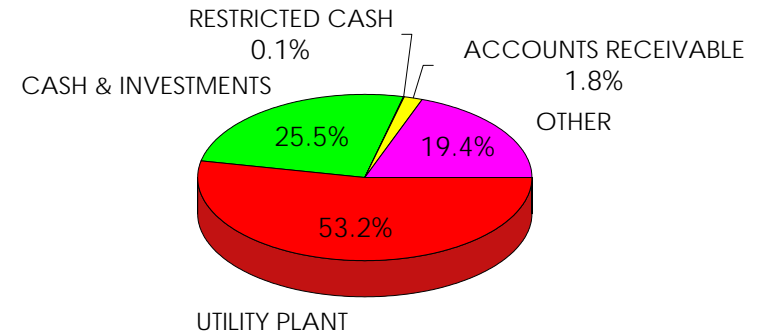
**Stephanie Vlahos-Rivera
Secretary, Board of Directors**

**Robert Wyckoff
President, Board of Directors**

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
 Combined Balance Sheet
 As of November 30, 2005

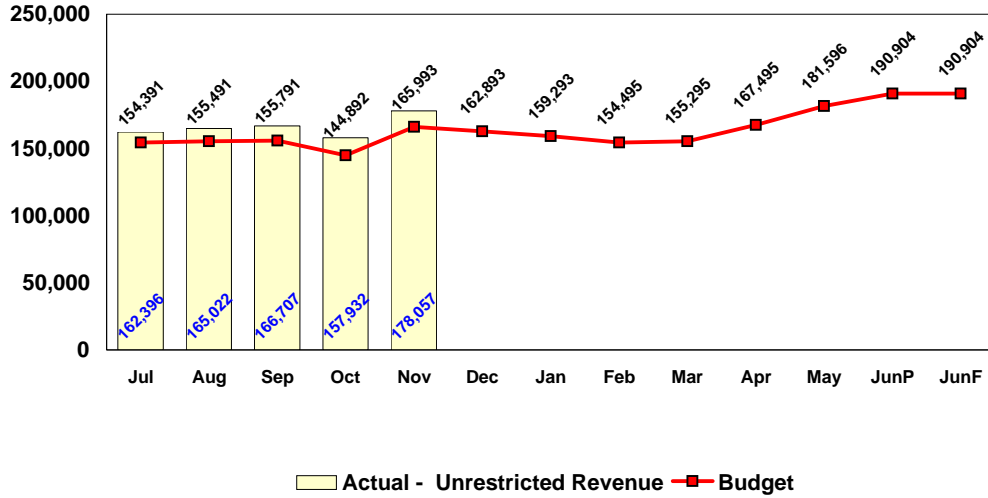
	<u>2006 FYTD</u>	<u>FYE 2005</u>	<u>VARIANCE</u>
ASSETS			
UTILITY PLANT	\$4,263,967	4,291,192	(\$27,225)
CASH & INVESTMENTS	2,042,897	2,623,202	(580,305)
RESTRICTED CASH	6,884	226,846	(219,962)
ACCOUNTS RECEIVABLE	141,478	158,436	(16,958)
OTHER	1,555,109	1,671,294	(116,185)
TOTAL ASSETS	\$8,010,335	\$8,970,970	(\$960,635)
LIABILITIES			
CURRENT LIABILITIES	\$263,490	\$581,786	(\$318,296)
UNEARNED REVENUE	66,566	66,566	0
ACCRUED BOND INTEREST PAYABLE	1,587	12,062	(10,475)
LONG TERM BONDS	0	1,090,000	(1,090,000)
TOTAL LIABILITIES	\$331,643	\$1,750,414	(\$1,418,771)
EQUITY			
CONTRIBUTED CAPITAL	\$484,600	\$484,600	\$0
EQUITY	6,735,954	6,240,814	495,140
CURRENT EARNINGS	458,138	495,142	(37,004)
TOTAL EQUITY	\$7,678,692	\$7,220,556	\$458,136
TOTAL LIABILITIES & EQUITY	\$8,010,335	\$8,970,970	(\$960,635)

Assets



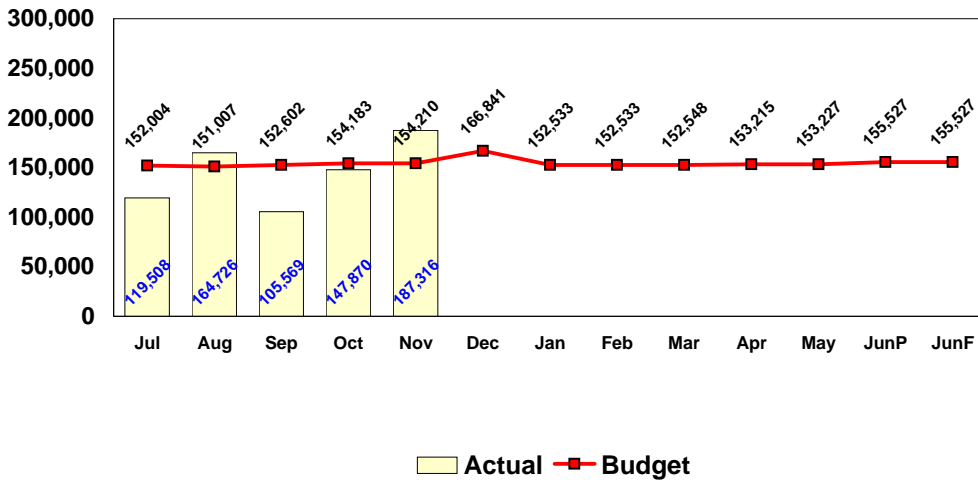
VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
Summary of Revenue and Expense
 For the Period From July 1, 2005 to November 30, 2005

Monthly Operating Revenue - Actual vs Budget

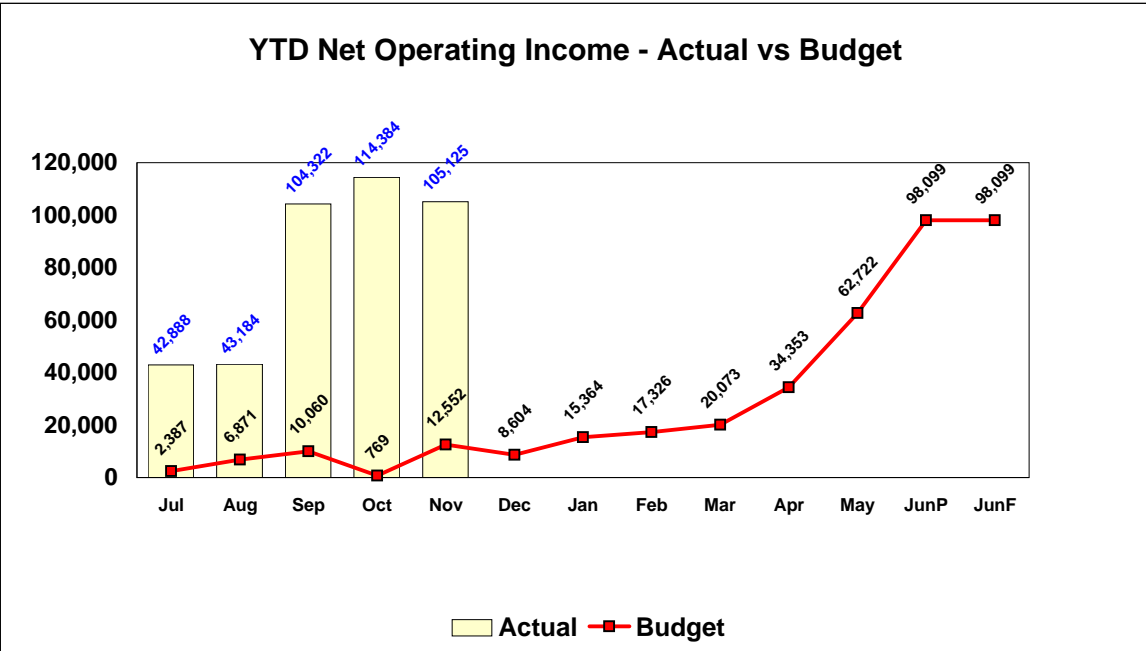
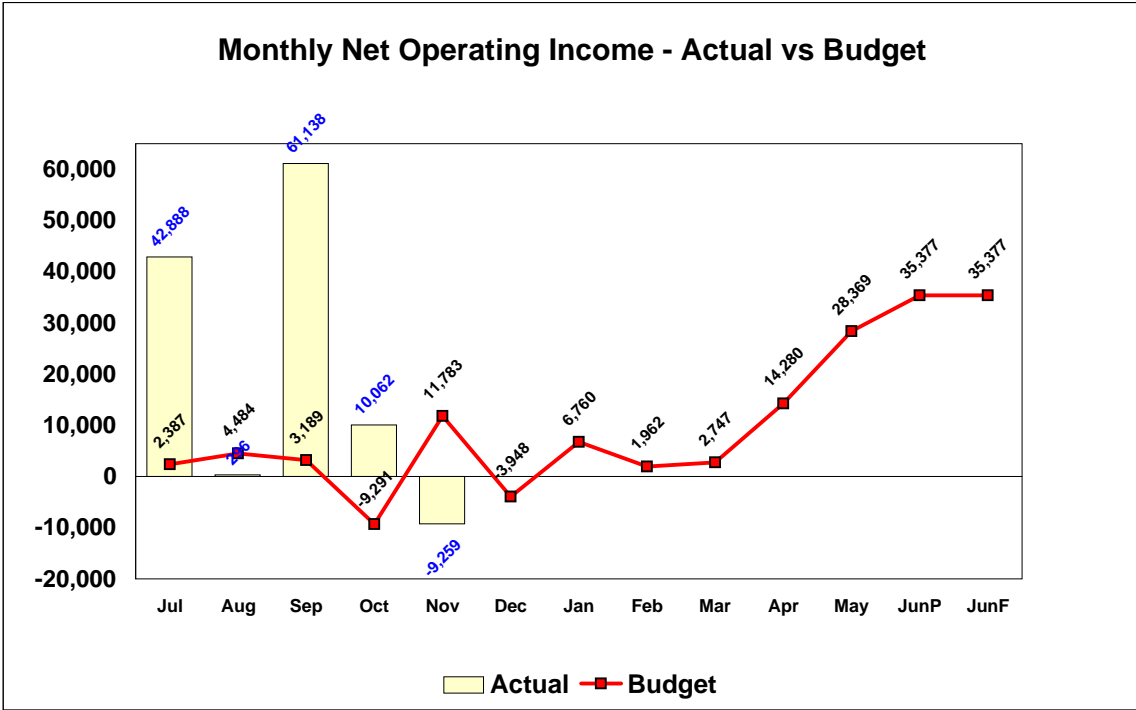


Note: In addition to the Unrestricted Revenue shown above, the District has also received total Connection Fees of \$314,452 this fiscal year.

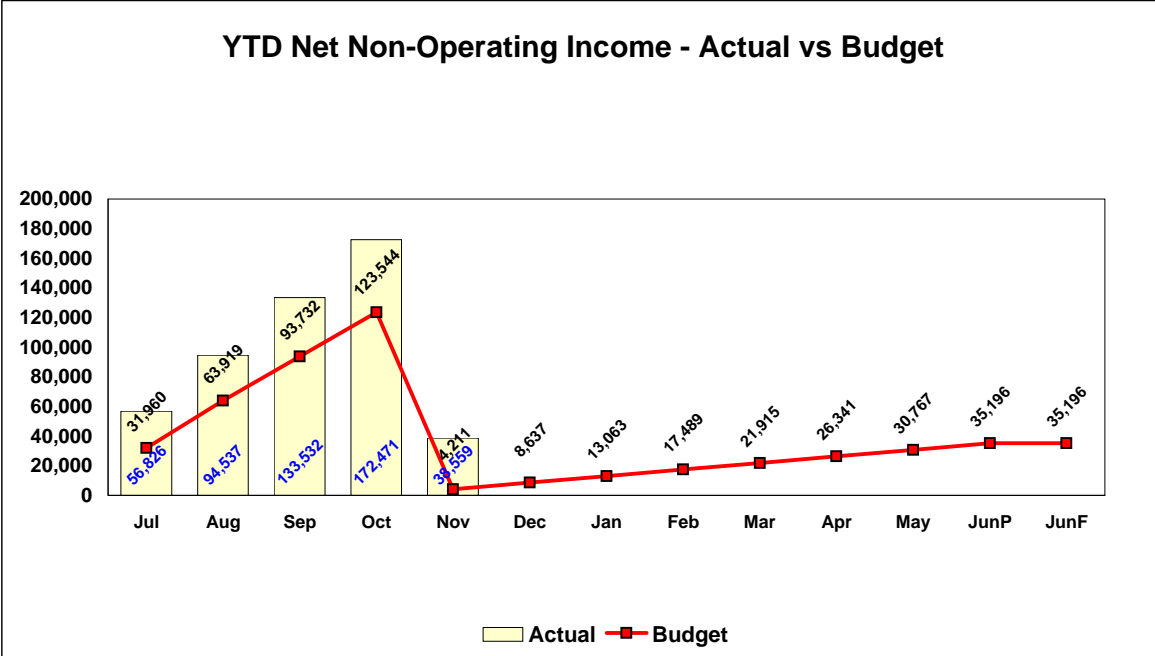
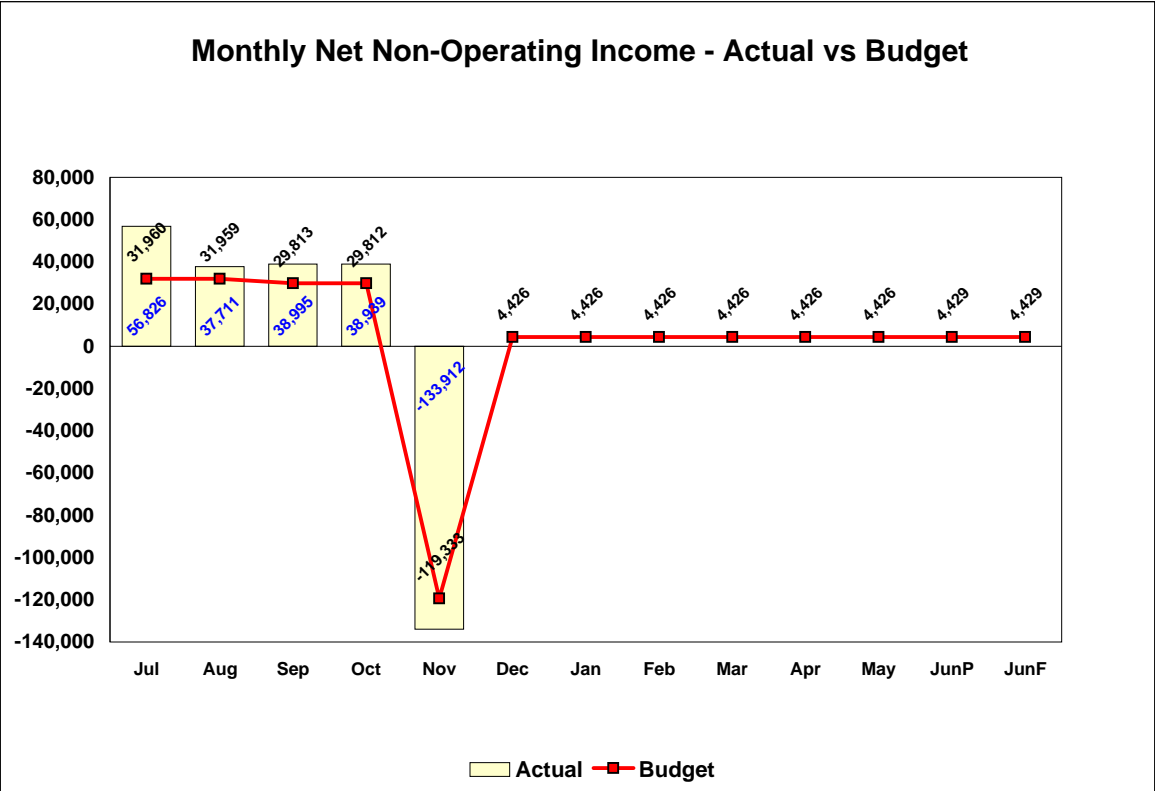
Monthly Operating Expense - Actual vs Budget



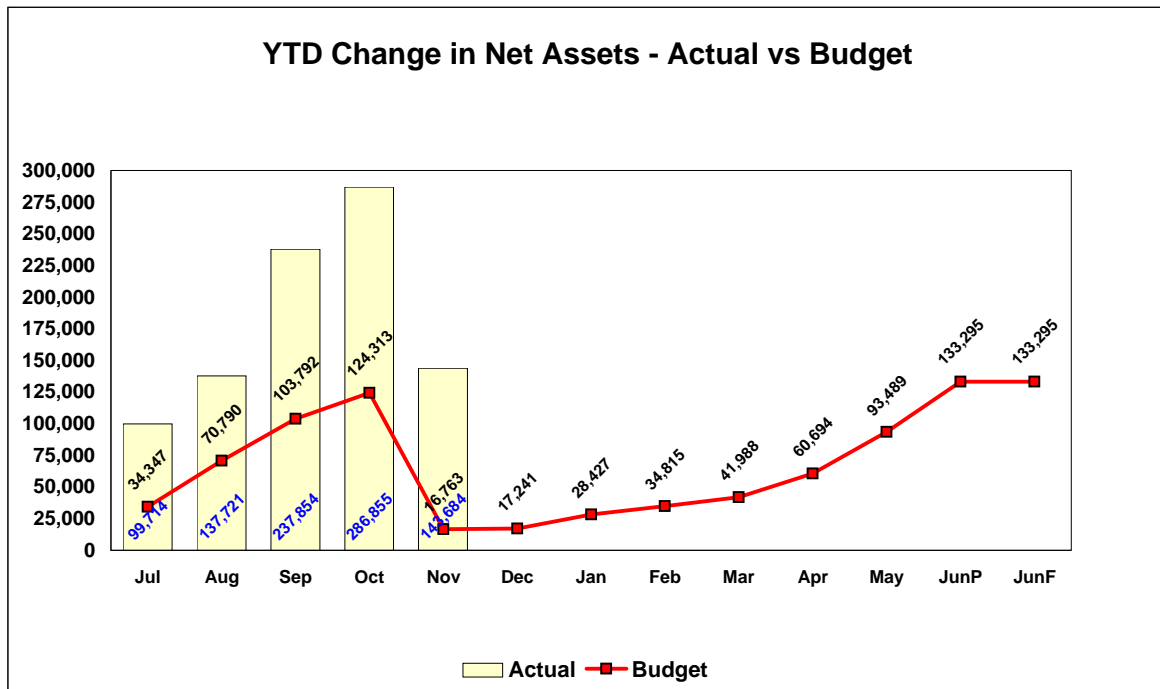
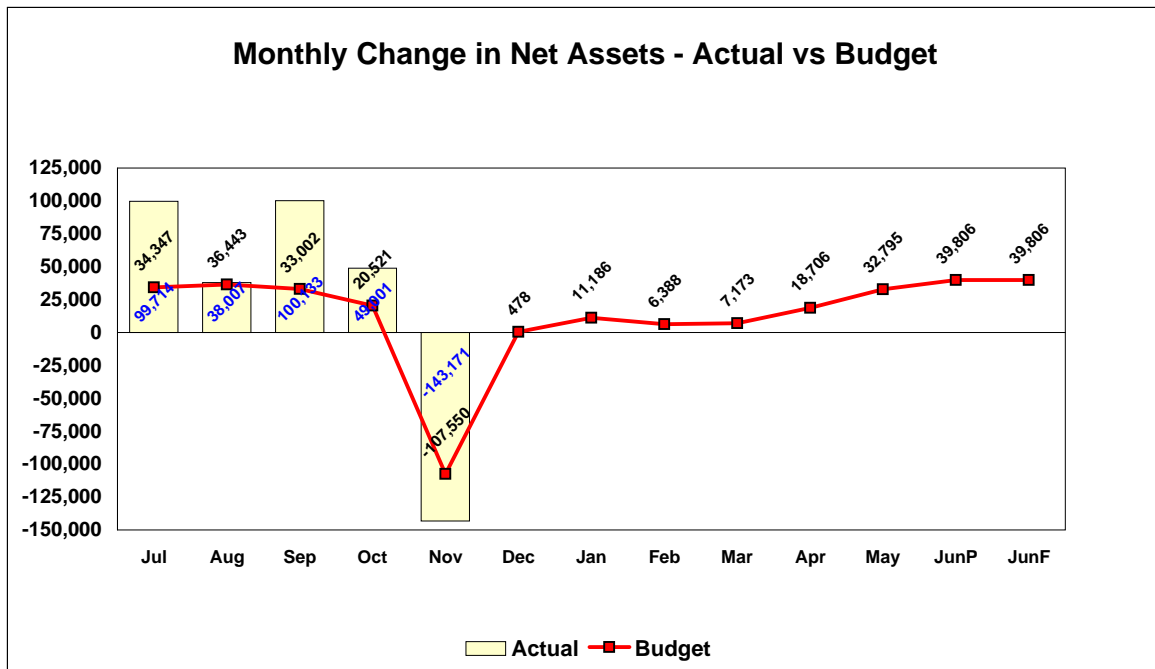
VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
Summary of Revenue and Expense
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VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
Summary of Revenue and Expense
 For the Period From July 1, 2005 to November 30, 2005



VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
Summary of Revenue and Expense
 For the Period From July 1, 2005 to November 30, 2005



PRINCIPAL PAYMENTS

Debt Principal Payments in the amount of \$106,667 must be paid out of annual Net Income. Early redemption of the bonds occurred in November 2005, with funding coming from reserves. The non-operating expenses for November include \$123,760 in Bond Insurance, Underwriting, and Issuance costs which must be written-off concurrently with the redemption of the bonds.

REPORT.: Dec 29 05 Thursday
 RUN....: Dec 29 05 Time: 09:45
 Run By.: PATTY LECAVALIER

VVCS
 Cash Disbursement Detail Report
 Check Listing for 12-05 Bank Account.: 13100

PAGE: 001
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
013038	12/06/05	/0006	O'BRIEN, EVERETT	260.00	.00	260.00	A51201	TOILET RETROFIT-OBR0005-2 TOILETS
013039	12/06/05	/S029	SUTHERLAND, LISA	390.00	.00	390.00	A51201	TOILET RETROFIT-SUT0001-3 TOILETS
013040	12/06/05	ALL06	ELLIOTT, ROBERT	1406.12	.00	1406.12	1665	INSTALL LOCKSET, LATCH, ELECTRIC STRIKE-PO#1384
013041	12/06/05	ARA01	ARAMARK UNIFORM SERV.INC.	27.66	.00	27.66	3744590	CONTINUOUS TOWELS, SHOP TO WELS 10/27/05
				39.99	.00	39.99	3756385	CONTINUOUS TOWELS, SHOP TO WELS 11/10/05
				30.80	.00	30.80	3768246	CONTINUOUS TOWELS, SHOP TO WELS 11/24/05
			Check Total.....:	98.45	.00	98.45		
013042	12/06/05	BAR01	BARTO, J.R.	240.00	.00	240.00	A51202	REIMB MEALS, PARKING-ACWA FALL CONFERENCE-JB
				-240.00	.00	-240.00	A51202u	Ck# 013042 Reversed
			Check Total.....:	.00	.00	.00		
013043	12/06/05	CON04	CONOCO INC.	775.24	.00	775.24	39896511	290.89 GALS FUEL
013044	12/06/05	COR01	CORBIN WILLITS SYSTEM INC	545.86	.00	545.86	A511151	SERVICE AND ENHANCEMENT FEE 12/05
013045	12/06/05	COV01	COVERALL/MIDSTATE CALIF	150.00	.00	150.00	3034113	JANITORIAL SERVICE 12/05
013046	12/06/05	DEP01	DEPT OF MOTOR VEHICLES	16.00	.00	16.00	SE366147	5 YEAR RENEWAL OF EXEMPT PLATE #SE366147
				16.00	.00	16.00	SE405497	5 YEAR RENEWAL OF EXEMPT PLATE #SE405497
			Check Total.....:	32.00	.00	32.00		
013047	12/06/05	DEW02	J B DEWAR	55.61	.00	55.61	519848	OIL FOR WELL PUMP
013048	12/06/05	HAM02	HAMILTON COATINGS	44.78	.00	44.78	625528	PAINT & SUPPLIES FOR HYDRANT MAINTENANCE
013049	12/06/05	HSM01	HSM SECURITY MONITORING	152.80	.00	152.80	4285801	SERVICE CALL-REPLACED BATTERIES-704 HWY 1
013050	12/06/05	IMP01	IMPAC GOVERNMENT SERVICES	121.23	.00	121.23	203211122	VACCUUM PARTS, SOCKETS; POWER STRIP; ROBERT'S RULES
013051	12/06/05	IMP10	IMPULSE INTERNET SERVICES	30.00	.00	30.00	515491	INTERNET DSL ACCOUNT 11/13-12/12/05
013052	12/06/05	LOM01	CITY OF LOMPOC, FINANCE	32440.19	.00	32440.19	60217	9/05 M&O, 9/05 ESTIMATE, 10/05 ESTIMATE
				39261.39	.00	39261.39	60218	10/05 M&O, 10/05 ESTIMATE, 11/05 ESTIMATE
			Check Total.....:	71701.58	.00	71701.58		
013053	12/06/05	MIL01	MILLER GARDEN CENTER	126.00	.00	126.00	22301	OFFICE YARD MAINTENANCE 11/05
013054	12/06/05	NAP01	NAPA (BREMER) AUTO PARTS	78.29	.00	78.29	089089	3/4 RATCHET; NUTS, BOLTS
013055	12/06/05	OFF04	OFFICE DEPOT	111.46	.00	111.46	49631105	INK, ERASERS, TAPE, ENVELOPES, PENS, NOTEPADS

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Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
013056	12/06/05	PGE01	PACIFIC GAS & ELECT. INC.	13799.72	.00	13799.72	68721105	PGE CHARGES 10/14-11/14/05
013057	12/06/05	PIT03	PITNEY BOWES	207.50	.00	207.50	40061105	POSTAGE FOR METER
013058	12/06/05	POS01	POSTMASTER GENERAL	600.00	.00	600.00	A51201	POSTAGE FOR 12/05 BILLS
013059	12/06/05	RAM01	RAMSEY, SCOTT	675.00	.00	675.00	1244	ASPHALT REPAIR-480 FIREST ORE WAY-PB REPAIR
				675.00	.00	675.00	1262	ASPHALT REPAIR-4450 TITAN AVE-PB REPAIR
			Check Total.....:	1350.00	.00	1350.00		
013060	12/06/05	ROW01	DONALD ROWLAND	272.00	.00	272.00	A51202	REIMB MEALS, PARKING-ACWA FALL CONFERENCE-DR
013061	12/06/05	SOU01	SO.CALIFORNIA GAS CO.INC.	58.86	.00	58.86	79001105	SO.CALIF GAS-WELL 1B 10/25-11/23/05
				41.11	.00	41.11	84001105	SO.CALIF GAS-OFFICE 10/21-11/22/05
			Check Total.....:	99.97	.00	99.97		
013062	12/06/05	SPE02	SPECIAL DIST. INSTITUTE	560.00	.00	560.00	21015-002	REGISTRATION-SPECIAL DISTRICT GOVERNANCE-CA
013063	12/06/05	UND01	UNDERGROUND SERVICE ALERT	10.85	.00	10.85	5120698	USA TICKETS (7 @ \$1.55)
013064	12/06/05	VAL03	VALLEY ROCK	45.29	.00	45.29	47809	READY MIX,CASTAIC RED SPLIT - RAISE MANHOLES
013065	12/06/05	VER01	VERIZON CALIFORNIA	236.45	.00	236.45	24751105	VERIZON 733-2475 11/13-12/13/05
				50.01	.00	50.01	36151105	VERIZON 733-3615 11/13-12/13/05
				34.93	.00	34.93	39751105	VERIZON SCADA SYSTEM 11/13-12/13/05
			Check Total.....:	321.39	.00	321.39		
013066	12/06/05	VRE01	JIM VREELAND FORD	433.38	.00	433.38	C24676	REPLACE SENSOR-UNIT 8
013067	12/06/05	\A009	ASPHALT MAINTENANCE CO,	244.07	.00	244.07	000A51101	CUSTOMER REFUND - ASP0002
013068	12/06/05	\C011	CPH LOMPOC LLC,	6.58	.00	6.58	000A51101	CUSTOMER REFUND - CPH0047
013069	12/06/05	\P001	PRUDENTIAL CA. REALTY,	74.02	.00	74.02	000A51101	CUSTOMER REFUND - PRU0026
013070	12/06/05	\W005	WILLIAMS-EVANS, KYMBERLY	41.41	.00	41.41	000A51101	CUSTOMER REFUND - WIL0057
013071	12/06/05	BAR03	JOSEPH H BARGET	240.00	.00	240.00	A51202P	REIMB MEALS, PARKING-ACWA FALL CONFERENCE-JB
013072	12/22/05	/H015	LOUISE HODGES	130.00	.00	130.00	A51216	TOILET RETROFIT-HOD0003-1 TOILET
013073	12/22/05	ACW04	ACWA	5645.00	.00	5645.00	AG06	2006 ACWA AGENCY DUES
013074	12/22/05	AME05	AMERICAN COMPUTER SUPPLY	230.93	.00	230.93	306811	C64 INKJET CARTRIDGES (QTY 8)
013075	12/22/05	ASC01	ACWA SERVICES CORPORATION	5582.74	.00	5582.74	01840106	GROUP MEDICAL, DENTAL, VISION, LIFE 1/06
013076	12/22/05	BAS01	BASIC CHEMICAL SOLUTIONS	368.51	.00	368.51	SI5116376	300 GALS NaHSO3

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Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
013076	12/22/05	BAS01	BASIC CHEMICAL SOLUTIONS	481.64	.00	481.64	SI5121095	400 GALS NaHSO3
			Check Total.....:	850.15	.00	850.15		
013077	12/22/05	CAL13	CALIFORNIA DODGE	550.22	.00	550.22	CHCS14727	40K SERVICE - UNIT 10
013078	12/22/05	CLS01	CLINICAL LABS OF SAN	322.00	.00	322.00	742824	BACTERIA TESTS 11/05
013079	12/22/05	CSD01	CALIFORNIA SPECIAL	1372.00	.00	1372.00	16377	2006 CSDA MEMBERSHIP DUES
013080	12/22/05	DEP02	DEPT.OF HEALTH SERVICES	7021.91	.00	7021.91	0560582	DOHS AB2995 WATER SYSTEM FEES 7/04-6/05
013081	12/22/05	DEW02	J B DEWAR	106.55	.00	106.55	519972	OIL FOR BOOSTER PUMPS
013082	12/22/05	FOU00	FOUNDATION FOR CROSS-	100.00	.00	100.00	1507	CROSS CONNECTION FOUNDATI ON MEMBERSHIP DUES 2006
013083	12/22/05	GRA03	GRANDFORMS PRINTING SERV.	143.04	.00	143.04	82653	W2 FORMS, 1099 FORMS
013084	12/22/05	HAC01	HACH COMPANY	146.81 149.70 -146.81	.00 .00 .00	146.81 149.70 -146.81	4408862 4514933 C107204C	CHLORINE REAGENT SET CHLORINE REAGENT SET CREDIT CHLORINE REAGENT P ROCESS ANALYZER
			Check Total.....:	149.70	.00	149.70		
013085	12/22/05	HEA01	HEALTH SANITATION	39.18	.00	39.18	10821105	TRASH COLLECTION 11/05
013086	12/22/05	HSM01	HSM SECURITY MONITORING	330.00	.00	330.00	4301814	HONEYWELL SECURITY 1/06-3 /06
013087	12/22/05	LOM01	CITY OF LOMPOC, FINANCE	54.20	.00	54.20	60299	LANDFILL CHARGES 11/05
013088	12/22/05	LOM02	PULITZER CENTRAL COAST	88.22	.00	88.22	13891205	LOMPOC RECORD SUBSCRIPTIO N 2006
013089	12/22/05	NAT01	NATIONAL GROUP TRUST	460.86	.00	460.86	23940106	LONG TERM DISABILITY 1/06
013090	12/22/05	PIO01	PIONEER AMERICAS LLC	2202.11	.00	2202.11	38684921	2094 GALS NaOCL
013091	12/22/05	SAN07	SANTA BARBARA COUNTY	2553.60	.00	2553.60	A51216	LEGAL COUNSEL-7/05-10/05- R.SANCHEZ
013092	12/22/05	SAN18	SANTA BARBARA COUNTY SDA	300.00	.00	300.00	A51216	SBCSDA 2006 MEMBER DUES
013093	12/22/05	UPS01	UPS	34.55	.00	34.55	447AY6495	UPS CHARGES-RETURN SAFETY VIDEOS,METER FOR REPAIR
013094	12/22/05	VER02	VERIZON WIRELESS	180.05	.00	180.05	998552290	VERIZON CELLULAR PHONE SE RVICE 11/12-12/1/05
013095	12/22/05	VIL02	VILLAGE COUNTRY CLUB	304.13	.00	304.13	120705	MEALS-JOINT MEETING W/MHC SD
013096	12/22/05	WAY01	WAYNE'S TIRE INC	425.66	.00	425.66	593721	REPLACE AND BALANCE 4 TIR ES-UNIT 8
013097	12/22/05	WES05	WESTERN EXTERMINATOR CO.	72.50	.00	72.50	07251105	6 MO. SPRAY FOR INSECTS
			Cash Account Total.....:	123634.90	.00	123634.90		
			Total Disbursements.....:	123634.90	.00	123634.90		
			Cash Account Total.....:	.00	.00	.00		

REPORT.: Dec 29 05 Thursday
 RUN...: Dec 29 05 Time: 09:45
 Run By.: PATY LECAVALIER

VVCS
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 12-05 Bank Account.: 13101

PAGE: 004
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
7520	12/02/05	PER04	STATE STREET BANK & TRUST	935.00	.00	935.00	A51202	EMPLOYEE PERS 457 PP#24
9788	12/16/05	PER04	STATE STREET BANK & TRUST	935.00	.00	935.00	A51216	EMPLOYEE PERS 457 PP#25
12186	12/30/05	PER04	STATE STREET BANK & TRUST	935.00	.00	935.00	A51230	EMPLOYEE PERS 457 PP#26
21212	12/02/05	PUB02	PUBLIC EMPLOYEES	4182.98	.00	4182.98	A51202	PERS EPMC PP#24
58623	12/16/05	PUB02	PUBLIC EMPLOYEES	4294.53	.00	4294.53	A51216	PERS EPMC PP#25
98110	12/30/05	PUB02	PUBLIC EMPLOYEES	4237.40	.00	4237.40	A51230	PERS EPMC PP#26
211090	12/02/05	EMP01	EMPLOYMENT DEVELOP.DEPART	1066.75	.00	1066.75	A51202	STATE WH TAXES PP#24
211091	12/02/05	EMP01	EMPLOYMENT DEVELOP.DEPART	171.09	.00	171.09	1A51202	STATE DISABILITY PP#24
335770	12/02/05	EFT01	EFTPS	2752.89	.00	2752.89	A51202	FEDERAL WH TAXES PP#24
335771	12/02/05	EFT01	EFTPS	559.78	.00	559.78	1A51202	FICA MEDICARE PP#24
479990	12/16/05	EFT01	EFTPS	2950.05	.00	2950.05	A51216	FEDERAL WH TAXES PP#25
479991	12/16/05	EFT01	EFTPS	585.58	.00	585.58	1A51216	FICA MEDICARE PP#25
588170	12/16/05	EMP01	EMPLOYMENT DEVELOP.DEPART	1149.73	.00	1149.73	A51216	STATE WH TAXES PP#25
588171	12/16/05	EMP01	EMPLOYMENT DEVELOP.DEPART	180.69	.00	180.69	1A51216	STATE DISABILITY PP#25
722380	12/30/05	EFT01	EFTPS	2782.55	.00	2782.55	A51230	FEDERAL WH TAXES PP#26
722381	12/30/05	EFT01	EFTPS	566.82	.00	566.82	1A51230	FICA MEDICARE PP#26
978020	12/30/05	EMP01	EMPLOYMENT DEVELOP.DEPART	1092.61	.00	1092.61	A51230	STATE WH TAXES PP#26
978021	12/30/05	EMP01	EMPLOYMENT DEVELOP.DEPART	173.72	.00	173.72	1A51230	STATE DISABILITY PP#26
Cash Account Total.....:				29552.17	.00	29552.17		
Total Disbursements.....:				29552.17	.00	29552.17		

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors ITEM: 7.B.

FROM: Joe Barget, General Manager
Cynthia Allen, Office Manager
Patricia LeCavalier, Finance Administrator

DATE: January 3, 2006

SUBJECT: Annual Audit

Recommendation: Extend Moss, Levy, & Hartzheim's contract for one year.

Policy Implications: As with all financial matters, the selection of a firm for auditing services falls within the purview of the Board for deliberation and action.

Resource Impacts: Ron Levy has requested an additional \$250 to extend the contract (from \$4,875 to \$5,150).

Alternatives Considered: Request proposals for fiscal years ending 2006, 2007, and 2008.

Discussion: Because of our out-of-the-ordinary accounting issues the past two years (i.e., advance payment to the City of Lompoc and bond redemption), District staff would like to request that we extend Moss, Levy, & Hartzheim's contract for an additional year instead of going out to bid for a new contract.

Based on their qualifications and responsiveness to the District's 2002 Request for Proposal, Moss, Levy, & Hartzheim was awarded a 3-year contract by the Board on February 4, 2003. The RFP required the option to renew three 1-year extensions. The firm has been providing professional auditing services to the District continuously since 1991.

Attachments: None

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors ITEM: 7.C.

FROM: Joe Barget, General Manager
Cynthia Allen, Office Manager

DATE: January 3, 2006

SUBJECT: Federal Surplus Personal Property Program

Recommendation: Approve Resolution No. 175-06 authorizing VVCSD representatives to secure federal surplus property and rescinding Resolution No. 153-01.

Policy Implications: Government Code §61225 requires resolutions be passed by a majority of the Board of Directors.

Resource Impacts: No cost to participate. There is a possible future cost savings on purchases of equipment.

Alternatives Considered: Not renew our participation.

Discussion: The Federal Surplus Personal Property Program is administered by the State of California Department of General Services (DGS) to allow state and local government agencies priority purchasing of federal surplus personal property.

The Board adopted Resolution No. 96-93 in October 1993 initially authorizing participation in the program. The District's participation was renewed with Resolution No. 153-01 adopted in October 2001. The proposed Resolution 175-06 is being brought to the Board for consideration to renew our participation.

Attachments:

- Resolution 175-06
- Documents supplied by DGS

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3757 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



<http://vvcasd.org>
info@vvcasd.org

RESOLUTION NO. 175-06

January 3, 2006

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT AUTHORIZING VVCSD REPRESENTATIVES TO SECURE FEDERAL SURPLUS PROPERTY FROM THE CALIFORNIA STATE AGENCY FOR SURPLUS PROPERTY

WHEREAS, it is desirable for the District to make application to the Federal Surplus Property Donation Program for the purpose of obtaining vehicles, tools and equipment for the District on a donation basis to conserve the resources of the District; and

WHEREAS, the District is eligible to participate in the Federal Surplus Property Donation Program.

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Vandenberg Village Community Services District as follows:

1. The District's General Manager, Operations & Maintenance Manager and the Office Manager are hereby authorized to act as representatives of the District for the purpose of inspecting, testing, and/or acquiring federal surplus property from the California State Agency for Surplus Property per the terms and conditions of said Agency.
2. The President is authorized and directed to sign, and the Secretary is directed to authenticate, the Application, Resolution, Supporting Statements, and Compliance Certificates to request participation in the Federal Surplus Property Donation Program administered by the California State Agency for Surplus Property.

Resolution No. 175-06
January 3, 2006
Page 2

BE IT FURTHER RESOLVED that this Resolution No. 175-06 rescinds and replaces Resolution No. 153-01 passed and adopted on October 2, 2001.

PASSED AND ADOPTED by the Board of Directors of the Vandenberg Village Community Services District this 3rd day of January, 2006 upon motion by Director _____, seconded by Director _____ and as approved by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Robert Wyckoff
President, Board of Directors

ATTEST:

Stephanie Vlahos Rivera
Secretary, Board of Directors

ELIGIBILITY RENEWAL APPLICATION
FEDERAL SURPLUS PROPERTY PROGRAM

Name of organization _____ Telephone _____
 Address _____ City _____ County _____ ZIP _____

Organization is a:

PUBLIC AGENCY _____

- _____ A. Conservation
- _____ B. Economic Development
- _____ C. Education
- _____ D. Parks and Recreation
- _____ E. Public Health
- _____ F. Public Safety
- _____ G. 2 or more listed
- _____ H. Other (includes library/museums)
- _____ I. Homeless Program

NONPROFIT AGENCY _____

- _____ J. Private Education
- _____ K. Private Health
- _____ L. Older Americans Act for Sr. Citizens
- _____ M. Homeless Program

NOTE: Categories J-K-L-M
 Number of sites _____
 Enrollment or number of clients served _____

RESOLUTION

"BE IT RESOLVED by the Governing Board, OR by the Chief Administrative Officer of those organizations which do not have a governing board, and hereby ordered that the official(s) and/or employee(s) whose name(s), title(s), and signature(s) are listed below shall be and is (are) hereby authorized as our representative(s) to acquire federal surplus property from the California State Agency for Surplus Property under the Terms and Conditions listed on the reverse side of this form."

NAME—(Print or type)	TITLE	SIGNATURE
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

PASSED AND ADOPTED this _____ day of _____, 19____, by the Governing Board of _____ by the following vote:

Ayes: _____; Noes: _____; Absent: _____.

I, _____, Clerk of the Governing Board of _____ do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the Board at a _____ meeting thereof held at its regular place of meeting at the date and by the vote above stated, which resolution is on file in the office of the Board.

(Signed) _____

OR

AUTHORIZED this _____ day of _____, 19____, by:

 Name of Chief Administrative Officer

(Signed) _____

FOR STATE AGENCY USE

Application approved: _____ Application disapproved: _____

Comments or additional information: _____

Date: _____ Signed: _____ (Title)

TERMS AND CONDITIONS

(A) THE DONEE CERTIFIES THAT:

(1) It is a public agency; or a nonprofit institution or organization, exempt from taxation under Section 501 of the Internal Revenue Code of 1954: within the meaning of Section 203(j) of the Federal Property and Administrative Services Act of 1949, as amended, and the regulations of the Administrator of General Services.

(2) If a public agency, the property is needed and will be used by the recipient for carrying out or promoting for the residents of a given political area one or more public purposes, or, if a nonprofit tax-exempt institution or organization, the property is needed for and will be used by the recipient for educational or public health purposes, including research for such purpose, or for programs for older individuals. The property is not being acquired for any other use or purpose, or for sale or other distribution; or for permanent use outside the state, except with prior approval of the state agency.

(3) Funds are available to pay all costs and charges incident to donation.

(4) This transaction shall be subject to the nondiscrimination regulations governing the donation of surplus personal property issued under Title VI of the Civil Rights Act of 1964, Title VI, Section 606, of the Federal Property and Administrative Services Act of 1949, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, Title IX of the Education Amendments of 1972, as amended, and Section 303 of the Age Discrimination Act of 1975.

(B) THE DONEE AGREES TO THE FOLLOWING FEDERAL CONDITIONS:

(1) All items of property shall be placed in use for the purpose(s) for which acquired within one year of receipt and shall be continued in use for such purpose(s) for one year from the date the property was placed in use. In the event the property is not so placed in use, or continued in use, the donee shall immediately notify the state agency and, at the donee's expense, return such property to the state agency, or otherwise make the property available for transfer or other disposal by the state agency, provided the property is still usable as determined by the state agency.

(2) Such special handling or use limitations as are imposed by General Services Administration (GSA) on any item(s) of property listed hereon.

(3) In the event the property is not so used or handled as required by (B)(1) and (2), title and right to the possession of such property shall at the option of GSA revert to the United States of America and upon demand the donee shall release such property to such person as GSA or its designee shall direct.

(C) THE DONEE AGREES TO THE FOLLOWING CONDITIONS IMPOSED BY THE STATE AGENCY, APPLICABLE TO ITEMS WITH A UNIT ACQUISITION COST OF \$5,000 OR MORE AND PASSENGER MOTOR VEHICLES, REGARDLESS OF ACQUISITION COST, EXCEPT VESSELS 50 FEET OR MORE IN LENGTH AND AIRCRAFT:

(1) The property shall be used only for the purpose(s) for which acquired and for no other purpose(s).

(2) There shall be a period of restriction which will expire after such property has been used for the purpose(s) for which acquired for a period of 18 months from the date the property is placed in use, except for such items of major equipment, listed hereon, on which the state agency designates a further period of restriction.

(3) In the event the property is not so used as required by (C)(1) and (2) and federal restrictions (B)(1) and (2) have expired then title and right to the possession of such property shall at the option of the state agency revert to the State of California and the donee shall release such property to such person as the state agency shall direct.

(D) THE DONEE AGREES TO THE FOLLOWING TERMS, RESERVATIONS, AND RESTRICTIONS:

(1) From the date it receives the property listed hereon and through the period(s) of time the conditions imposed by (B) and (C) above remain in effect, the donee shall not sell, trade, lease, lend, bail, cannibalize, encumber, or otherwise dispose of such property, or remove it permanently, for use outside the state, without the prior approval of GSA under (B) or the state agency under (C). The proceeds from any sale, trade, lease, loan, bailment, encumbrance, or other disposal of the property, when such action is authorized by GSA or by the state agency, shall be remitted promptly by the donee to GSA or the state agency, as the case may be.

(2) In the event any of the property listed hereon is sold, traded, leased, loaned, bailed, cannibalized, encumbered, or otherwise disposed of by the donee from the date it receives the property through the period(s) of time the conditions imposed by (B) and (C) remain in effect, without the prior approval of GSA or the state agency, the donee, at the option of GSA or the state agency, shall pay to GSA or the state agency, as the case may be, the proceeds of the disposal or the fair market value or the fair rental value of the property at the time of such disposal, as determined by GSA or the state agency.

(3) If at any time, from the date it receives the property through the period(s) of time the conditions imposed by (B) and (C) remain in effect, any of the property listed hereon is no longer suitable, usable, or further needed by the donee for the purpose(s) for which acquired, the donee shall promptly notify the state agency, and shall, as directed by the state agency, return the property to the state agency, release the property to another donee or another state agency or a department or agency of the United States, sell, or otherwise dispose of the property. The proceeds from any sale shall be remitted promptly by the donee to the state agency.

(4) The donee shall make reports to the state agency on the use, condition, and location of the property listed hereon, and on other pertinent matters as may be required from time to time by the state agency.

(5) At the option of the state agency, the donee may abrogate the conditions set forth in (C) and the terms, reservations, and restrictions pertinent thereto in (D) by payment of an amount as determined by the state agency.

(E) THE DONEE AGREES TO THE FOLLOWING CONDITIONS, APPLICABLE TO ALL ITEMS OF PROPERTY LISTED HEREON:

(1) The property acquired by the donee is on an "as is," "where is" basis, without warranty of any kind.

(2) Where a donee carries insurance against damages to or loss of property due to fire or other hazards and where loss of or damage to donated property with unexpired terms, conditions, reservations, or restrictions occurs, the state agency will be entitled to reimbursement from the donee out of the insurance proceeds, of an amount equal to the unamortized portion of the fair value of the damaged or destroyed donated items.

(F) TERMS AND CONDITIONS APPLICABLE TO THE DONATION OF AIRCRAFT AND VESSELS (50 FEET OR MORE IN LENGTH) HAVING AN ACQUISITION COST OF \$5,000 OR MORE, REGARDLESS OF THE PURPOSE FOR WHICH ACQUIRED:

The donation shall be subject to the terms, conditions, reservations, and restrictions set forth in the Conditional Transfer, Document executed by the authorized donee representative.

Assurance of Compliance with GSA Regulations under TITLE VI of the Civil Rights Act of 1964, SECTION 606 of TITLE VI of the Federal Property and Administrative Services Act of 1949, as amended, SECTION 504 of the Rehabilitation Act of 1973, as amended, TITLE IX of the Education Amendments of 1972, as amended and SECTION 303 of the Age Discrimination Act of 1975.

(Name of donee organization)

(hereinafter called the "donee")

HEREBY AGREES THAT the program for or in connection with which any property is donated to the donee will be conducted in compliance with, and the donee will comply with and will require any other person (any legal entity) who through contractual or other arrangements with the donee is authorized to provide services or benefits under said program to comply with, all requirements imposed by or pursuant to the regulations of the General Services Administration (41 CFR 101-6.2) issued under the provisions of Title VI of the Civil Rights Act of 1964, Section 606 of Title VI of the Federal Property and Administration Services Act: of 1949, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, Title IX of the Education Amendments of 1972, as amended, and Section 303 of the Age Discrimination Ac. of 1975, to the end that no person in the United States shall on the ground of race, color, national origin, sex, or age, or that no otherwise qualified handicapped person shall solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity for which the donee received federal assistance from the General Services Administration; and HEREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.

The donee further agrees that this agreement shall be subject in all respects to the provisions of said regulations; that this agreement shall obligate the donee for the period during which it retains ownership or possession of any such property, that the United States shall have the right to seek judicial enforcement of this agreement; and, this agreement shall be binding upon any successor in interest of the donee and the word "donee" as used herein includes any such successor in interest.

DATE _____

Donee Organization

By _____
(President/Chairman of the Board or
comparable authorized official)

(Street Address)

(City) (State) (Zip)

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION-LOWER TIER COVERED TRANSACTIONS

This certification is required by General Services Administration regulations implementing Executive Order 12549-41 CFR 105-68 - for all lower tier transactions meeting the requirements stated at 41 CFR 105-68.110

Instructions for Certification:

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department of agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
4. The terms "covered transaction", "debarred", "suspended", "ineligible", "lower tier covered transaction", "participant", "person", "primary covered transaction", "principal", "proposal", and "voluntary exclude", as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR, part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certifications Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction", without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from covered transactions, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Nonprocurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department of agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participants shall attach an explanation to this proposal.

NAME OF DONEE APPLICANT	
NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
SIGNATURE	DATE

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
AGENDA MEMORANDUM

TO: Board of Directors
7.D. ITEM:

FROM: Finance/Budget Committee

BY: Joe Barget, General Manager

DATE: January 3, 2006

SUBJECT: Treasurer

Recommendation: Appoint the General Manager as District Treasurer.

Policy Implications:

- New law requires community services districts to appoint a treasurer. It expressly prohibits directors from being appointed as treasurer (or as general manager). It allows the board to appoint the same person to be the general manager and treasurer.
- District Ordinance 25 currently requires the Board to elect a Finance Officer and outlines the duties of the position. The ordinance should be revised later this year to update the duties of the finance officer and address the newly-created treasurer position.

Resource Impacts: None.

Alternatives Considered:

- Appoint the Office Manager or Finance Administrator.
- Appoint a consultant such as a financial planner or certified public accountant (CPA). Estimated cost \$3,000 to \$5,000 annually.

Discussion: In September 2005, Governor Schwarzenegger signed Senate Bill 135 (Kehoe) into law. The bill replaced Division 3, "Community Services Districts" (commencing with §61000) of Title 6 of the Government Code. The new law took effect January 1, 2006.

§61053 requires the board of directors of a community services district to appoint a treasurer and it describes the duties and responsibilities of the position. VVCSD is currently in compliance and performing the financial procedures identified in this section. Much of the language discusses the option of small districts contracting with the county treasurer to act as their treasurer and manage their finances. VVCSD and most other larger districts have opted to manage their own finances. Thus, the only procedural change needed to comply with the code is to appoint someone other than a director to be the treasurer.

The Code does not specify who a board should appoint as its treasurer or what qualifications that person should possess. Obviously, it should be a person that is experienced in local government finances and familiar with district operations. The Code states the general manager may also be the treasurer and states that both positions shall serve at the pleasure of the board. The board is required to set the compensation, if any, for the treasurer.

The Code requires the district treasurer be bonded. Currently, our employees are bonded through insurance coverage with the Association of California Water Agencies/Joint Powers Insurance Authority (ACWA/JPIA). Our policy protects the District from losses resulting from fraudulent or dishonest acts committed by employees and officers. This is in effect the bond coverage for our treasurer.

Our current financial system has Patty LeCavalier, Finance Administrator, performing the day to day financial transactions of the District. Cindy Allen, Office Manager, takes the lead in the big picture financial duties such as fee increases, developer fees, and the annual budget. The focus of either person would not change with the designation of a treasurer.

VVCSD has an internal control structure in place to safeguard our finances. The designation of a staff person as treasurer will not change any of these safeguards.

The Finance/Budget Committee met on December 28, 2005 and discussed this issue. The committee recommends appointing the general manager as district treasurer.

The treasurer will work closely with, and under the oversight, of the finance officer to manage the District's finances.

Attachments: None

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors ITEM: 7.E.

FROM: Joe Barget, General Manager

DATE: January 3, 2006

SUBJECT: Intent-to-Serve Letter (Fredrich)

Recommendation: Issue an Intent-to-Serve Letter to Mr. Timothy L. Fredrich for two residences.

Policy Implications: Resolution 134-98 establishes procedures for requesting water and wastewater services. It prescribes a two-step process, whereby the Board must approve issuing intent-to-serve and can-and-will serve letters.

Resource Impacts: The District has the capacity to serve these two residences. Each would require approximately one single family equivalent (SFE) of water, or .425 acre-feet per year.

Alternatives Considered: Deny service to the applicant.

Discussion: Mr. Fredrich is planning to construct two residences on Lot 267 of Tract 14487. This is a 4.06 acre parcel of land adjacent to Providence Landing.

Attachment: Letter from Mr. Fredrich, dated December 20, 2005.

12/20/05

Vandenberg Village Community Service District
3757 Constellation Rd.
Lompoc, Ca.
Attn: Board of Directors

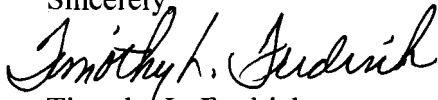
DEC 20 2005

Received SR

Re: Letter of intent to Serve, A.P.N. 098-007-001

This letter is to act as a request for an intent to serve from the V. V. C. S. D. on Lot 267, of Tract 14487. This is the 4.06 acre parcel adjacent to the Providence Landing Development. I intent to build 2 residences as allowed by County zoning, therefore I am requesting 2 sewer laterals and 2 water meters. The engineer from Penfield and Smith assures me that his existing design will support my request and that he will draw these improvements on the 'as built' drawings. Thank you for your cooperation.

Sincerely,



Timothy L. Fredrich
3325 Erica Pl.
Lompoc, Ca.
(805) 733-0213

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors & GM/Staff ITEM: 7.F.

FROM: Director Tony Fox

DATE: January 3, 2006

SUBJECT: Housing Rezone Options Hearing

RE: Staff report – www.countyofsb.org/plandev/comp/programs/housing/2003

On Wednesday, 30 November, I attended the Santa Barbara County Housing Rezone Options Hearing beginning at 9:00 a.m. in the Board Hearing Room, Betteravia Government Center in Santa Maria. State law^{1,2} required Santa Barbara County to rezone 62 (Original analysis showed 109 acres needed to be rezoned.), now 66 acres of land countywide to accommodate its "fair share" of the statewide housing need allocation for the 2003-2008 planning period. The County Planning Commission held hearings on November 28 in its hearing room in Santa Barbara, and then in Santa Maria on the 30th to identify sites that have the potential for meeting the state mandate. Those sites are to be studied or evaluated in a subsequent Housing Element Environmental Impact Report (EIR).

Staffers said previously that the state law demonstrates a growing bipartisan push to create more homes, especially affordable homes, in a state where only an estimated 14 percent of households can afford the \$568,890 median home price. The median price on the South Coast in September was \$1.4 million. The new law requires all jurisdictions to calculate their housing inventory and identify acreage for potential rezoning to accommodate mandatory density. The Planning Commission found that "natural" population growth in the county showed an 8% increase over the last 10 years, that most households can't afford to buy homes (95% in South County and 85% in North County) and that many households also can't afford to rent homes (57% in South County and 48% in North County). To achieve state certification of the County's Housing Element, a Board of Supervisors Ad Hoc Committee was formed on May 20, 2005 to develop a strategy for gaining state certification and implementation of the Housing Element Action Phase.

California requires a density of 20 units per acre for very low and low income households, and that the identified acreage for rezoning have realistic development potential (Access to water and sewer. Vacant or realistic development potential.) In the Lompoc Housing Market area that includes Vandenberg Village there are two sites (Map One) that affect the Village, the Ebbert Site (Map Two) within the Village behind the District Office and the Cal Trans Site (Corner of Burton Mesa Blvd. and Harris Grade Rd.) that was added for consideration. The staff did stress in their presentation that the high-density developments would be design dependent to achieve an attractive “look,” and showed some examples in city of Santa Barbara.

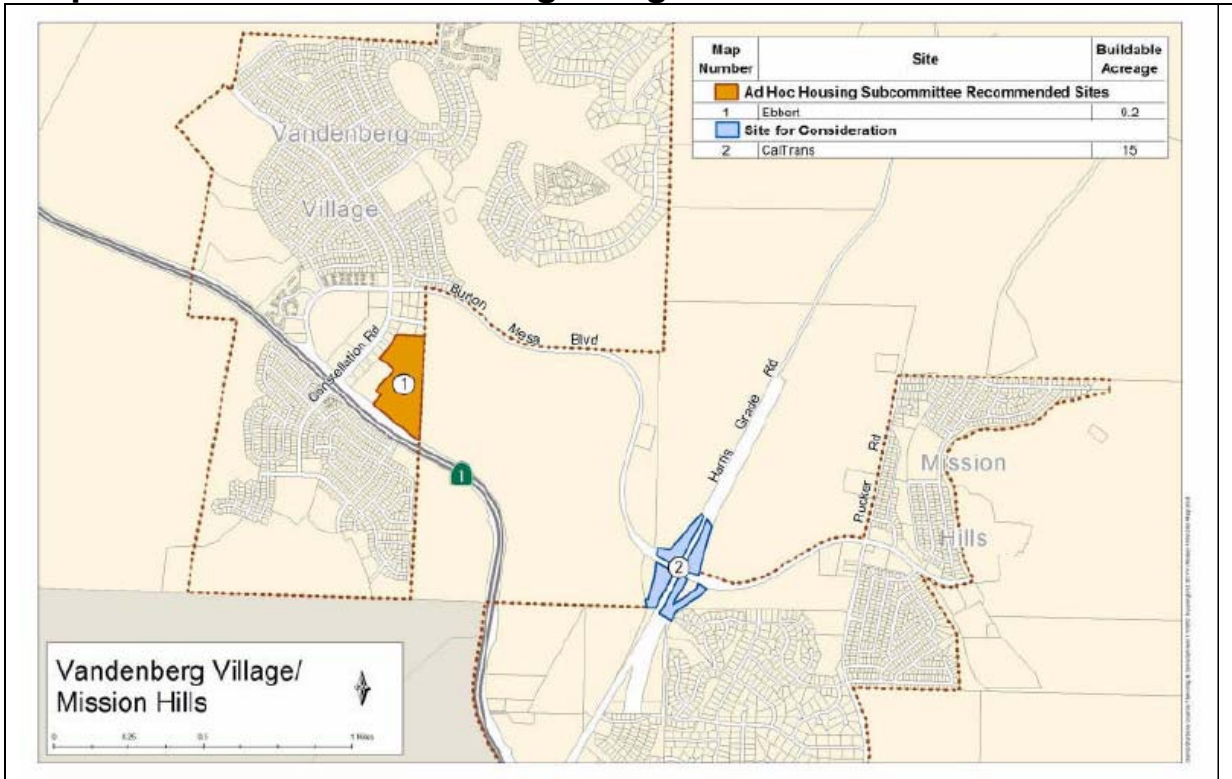
The Ebbert Site is 28 acres and its current zoning is retail commercial (C-2) and design residential – 12 units per acre (DR-12). Regarding this site and the other 9 (10 with the added Cal Trans Site) identified locations discussed, the commission emphasized that it is its ethical obligation to the community not to mandate, but to see what each community is willing to bring forward. This can be done through the hearing process, through your representative Planning Commissioner, or in writing to the commission.

Our commissioner for the 3rd District is Parker Montgomery, who was appointed to the position by Third District Supervisor, Brooks Firestone. He stated during his comment period that the Lompoc Valley unincorporated areas (Vandenberg Village, Mission Hills, Mesa Oaks, rural) do have a comprehensive plan that dates back to 1980. [In a side discussion he acknowledged that this plan did not address infrastructure.] From the dais he advised that the Village residents act responsibly to take a serious look at our planning needs and find a way of expressing to him or the Board of Supervisors our concerns and what is not working in land use zoning, etc.

In conclusion, the other commissioners had general comments about the day’s hearings with one commissioner questioning why there were no locations in Montecito and why they had their own planning board; however, 2nd District Commissioner, Marc McGinnes, appointed by Second District Supervisor Susan Rose, had a few of what appeared to me excessively negative observations about some comments, in particular a recent Op-Ed from Travis Armstrong of the News-Press that was critical of the commission. Commissioner Michael Cooney of the 1st District then felt compelled to defend the paper and the Editorial Page Editor, due to the caustic nature of Commissioner McGinnes’ remarks.

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Map One: Sites in Vandenberg Village & Mission Hills



Map Two: Ebbert Site



¹State law (Government Code §65580-65584) mandates that local governments plan to meet the existing and projected housing needs of all economic segments of the community. The law acknowledges that in order for the private market to adequately address housing needs and demand, local governments must adopt land use plans and regulatory systems which provide opportunities for, and do not unduly constrain, housing development. In addition, the state requires that Housing Elements be updated every five years to capture the most recent trends in demographics and employment that may affect existing and future housing demand and supply.

²On September 29, 2004 the State of California amended Government Code §65915 relating to the state mandated Density Bonus Program (SB1818). Where inconsistencies exist between the provisions of the county's adopted Density Bonus Program (Housing Element Policy 1.1) or the county's Zoning Ordinance, state law takes precedent.

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors ITEM: 7.G.
FROM: Joe Barget, General Manager
DATE: January 3, 2006
RE: Committees and Representatives

Recommendation: That the President appoints, and the Board confirms, directors to three standing committees and four external agencies for 2006.

Policy Implications: Ordinance 1-97 requires the President to appoint standing committees and representatives to external agencies at the first meeting in January of every year. The appointments are subject to the confirmation of the Board.

Resource Impacts: Directors are reimbursed for travel and expenses to attend meetings of other agencies. The Director's Expense budget for FY 2005-06 is \$5,250. (We have spent \$1,934 to date.)

Alternatives Considered: The Board President considers the seniority, background, and interests of individual Board members in selecting appointments.

Discussion: The Board has three standing committees. Ad-hoc committees are appointed as needs arise.

Historically, the Board has appointed representatives to five external agencies. The Association of Water Agencies of Santa Barbara County will be dissolved in March 2006 so there is no need to appoint directors to this agency.

Attachment: 2005 Board of Director Appointments

2005 Board of Directors

Vandenberg Village Community Services District

Officers	Director
President	Wyckoff
Vice President	Fox
Finance Officer	Rowland

Committees	Director
Finance / Budget	Rowland
	Brooks
Legal / Personnel	Wyckoff
	Redmon
Water / Wastewater	Fox
	Rowland

Agencies	Director
Association of California Water Agencies (ACWA) / Joint Powers Insurance Authority (JPIA)	Rowland
	Fox
Association of Water Agencies of Santa Barbara County	Redmon
	Brooks
Lompoc Valley Committee	Wyckoff
	Redmon
Santa Barbara County Special Districts Association	Fox
	Brooks
Santa Ynez River Water Conservation District	Brooks
	Redmon

Note: Primary representative is listed first, alternate representative is listed second.

**COUNTY OF SANTA BARBARA
PUBLIC WORKS DEPARTMENT**

123 East Anapamu Street
Santa Barbara, California 93101
805\568-3000 FAX 805\568-3019



**PHILLIP M. DEMERY
Director**

Road Maintenance Division
912 West Foster Road
Santa Maria, California 93455

November 4, 2005

Mr. Joe Barget
General Manager
Vandenberg Village Community Services District
3757 Constellation Road, Lompoc, California 93436

Dear Mr. Barget,

This letter is to compliment your staff for helping us out with a problem we experienced on Pegasus Avenue this past Spring. I apologize for not getting this letter out to you sooner.

My name is Jack Herrick and I am the North County Urban Forest Inspector for the County of Santa Barbara. Public Works Department, Road Division. I generally handle any tree or vegetation concerns within the road right-of-way of the Central and North County road system. I also administrate the County Partnership Program for the Central and North County. The Partnership Program helps residential and commercial property owners with repairs of sidewalk, curb and gutter, and driveway approaches. The Program also assists property owners with tree removals and the planting of new trees.

During one of these Partnership Program concrete replacement projects a sewer lateral was discovered to be broken under where we had just poured about twenty lineal feet of new sidewalk. Mike and Martin from your District came out and helped to get the line excavated expeditiously so that the residents were inconvenienced only a short period of time. Later after the ground had sufficiently dried out, our contractor re-poured the sidewalk.

Mike and Martin and their crew were very professional and very efficient. I greatly appreciated their help in getting this problem resolved. You have a great staff that has always been available to answer any questions that may come up in the field concerning water or sewer issues. It has been a real pleasure working with them.

If you or your staff ever have any questions regarding the Partnership Program or need any assistance in resolving any tree concerns in the Vandenberg Village area, feel free to contact me any time.

Sincerely,

Jack Herrick
North County Urban Forest Inspector
County of Santa Barbara
Public Works Department, Transportation Division
Office: (805) 934-6100, Cellular: (805) 896-6251

Cc. John McGray, Road Maintenance Manager
Don Mason, Central County Road Maintenance Superintendent
Udy Loza, Urban Forest Supervisor

AA/EEO Employer

Thomas D. Fayram, Deputy Director Scott D. McGolpin, Deputy Director Mark A. Schleich, Deputy Director
Rochelle Camozzi, Business Manager Michael B. Emmons, County Surveyor

DEPARTMENT OF HEALTH SERVICES

DRINKING WATER PROGRAM

PROPOSITION 50 UNIT, MS 7408

P.O. BOX 997413

SACRAMENTO, CA 95899-7413

916-449-5600

916-449-5656 FAX



12/5/2005

Joe Barget
3757 Constellation Road
Lompoc, CA 93436

Re:

Water System Name: Vandenberg Village Community Services District (VVCSD)

Water System Number: 4210017

Grant Program: 4a.2 Demonstration - Contaminant Treatment and Removal

Project Title: Water Quality Improvement Project

Dear Joe Barget:

We regret to inform you that your Proposition 50 Pre-application proposal was determined ineligible for grant funds. The reasons for this determination are briefly described below.

The contaminants to be addressed in the proposed project do not appear to exceed any MCL.

We appreciate your interest in the Proposition 50 grant program. If you have questions, please contact the DHS district engineer for your area or send an e-mail to dwemcomm@dhs.ca.gov.

A handwritten signature in cursive script that reads "Leah Godsey Walker".

Leah Godsey Walker, P.E.
Chief, Technical Operations Section
Drinking Water Technical Programs Branch

cc: DHS District Engineer
DHS Regional Engineer

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3757 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



"Pride in Community Service"

<http://vvcasd.org>
info@vvcasd.org

December 20, 2005

Mr. Jay Higgins, Vice President of Acquisitions and Entitlement
Capital Pacific Homes
4050 Calle Real Suite 200B
Santa Barbara, CA 93110

SUBJECT: Providence Landing Sanitary Sewer System

Dear Mr. Higgins:

Vandenberg Village Community Service District (VVCSD) just became aware of an issue unfolding at the Providence Landing construction site that concerns us. The sewer lines that exit from three condominium buildings (Buildings 5, 6 & 9 in Lot 268) are higher in elevation than the points where they are supposed to connect to their respective sewer laterals. This misalignment prevents sewage from gravity flow into our sanitary sewer system as designed.

Building foundations or sewer lines may not have been constructed according to project plans and specifications. While we understand and appreciate that mistakes happen in the field, there is usually a range of options to deal with them. What's often the easiest and cheapest fix for the builder [CPH] can be the most difficult and expensive operation for the utility [VVCSD].

There is talk at the construction site about installing three individual sewer lift stations, one for each building. *This fix would be unacceptable to VVCSD.* The approved design for the project did not call for any lift stations. There are only four lift stations in the entire village and VVCSD does not have the staff or the funds to accept responsibility and liability for three more.

We encourage Capital Pacific Homes to select a fix that does not involve installing lift stations. Please have your engineers and construction staff coordinate their efforts with Martin Damwyk and Mike Garner of the District's Field Crew, 733-2475.

Sincerely,

Joe Barget
General Manager

c: Brad Crandall, Building Engineering Inspector, Santa Barbara County