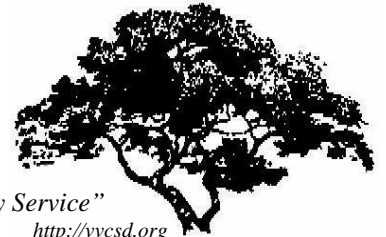


# VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3757 Constellation Road • Vandenberg Village • Lompoc, CA 93436  
Telephone: (805) 733-2475 • Fax: (805) 733-2109



*"Pride in Community Service"*

*http://vvcasd.org  
info@vvcasd.org*

**NOTICE:** The Board of Directors of the Vandenberg Village Community Services District will hold a Regular Meeting at 7:00 p.m., on Tuesday, November 7, 2006, at the District Office Conference Room, 3757 Constellation Road, Vandenberg Village, in compliance with Section 54954.2 of the Government Code of the State of California.

If you need reasonable accommodations due to a disability, please contact the Board Secretary 24 hours prior to the meeting at (805) 733-2475. The Board package is available at the Vandenberg Village Public Library and on the District's website at <http://www.vvcasd.org>.

## **AGENDA**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL: Directors Brooks, Fox, Redmon, Rowland, and Wyckoff
3. ADDITIONS AND DELETIONS TO AGENDA
4. PUBLIC FORUM:

The Board will invite public comment on each action item as it is considered during the meeting.

At this time members of the public wishing to address the Board on other matters that are within the jurisdiction of the District may do so when recognized by the President. Please begin by stating your name and place of residence.

5. OPERATIONS REPORT

6. CONSENT CALENDAR

- A. Approval of Minutes of the September 5, 2006 Regular Meeting..... page 1
- B. Approval of Monthly Financial Report ..... page 7
- C. Approval of Disbursements through October 31, 2006 page 15
- D. Santa Ynez River Water Conservation District..... page 28

7. ACTION ITEMS

- A. Annual Audit: Consider accepting FY 2005-06 annual audit report from Moss, Levy & Hartzheim ..... page 30
- B. Integrated Regional Water Management Plan (IRWMP): Review information on the plan ..... page 31

8. REPORTS

- A. Committees
- B. District Representatives to External Agencies
- C. Board President
- D. General Manager

9. INFORMATIONAL CORRESPONDENCE

- A. Memo from Director Fox on the Annual California Special Districts Association (CSDA) Conference.....page 46
- B. Letter from California Special Districts Association (CSDA) concerning 2007 committee appointments.....page 49

10. DIRECTOR'S FORUM: Any member of the Board may address the Board on any subject within the jurisdiction of the District.
  
11. ADJOURN

**MINUTES  
REGULAR MEETING**

**September 5, 2006**

The Board of directors of the Vandenberg Village Community Services District met for a Regular Meeting, at 7:00 p.m. on Tuesday, September 5, 2006, at the District Office Conference Room.

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:00 p.m. by President Wyckoff who led the Pledge of Allegiance.

**2. ROLL CALL: Directors Brooks, Fox, Redmon, Rowland and Wyckoff**

**OTHERS PRESENT**

Joe Barget, General Manager, and Dr. Charles Blair were present.

**3. ADDITIONS AND DELETIONS TO AGENDA**

There were no additions or deletions to the Agenda.

**4. PUBLIC FORUM:**

President Wyckoff opened the Public Forum at 7:01 p.m. Dr. Charles Blair introduced himself as a candidate running for a seat on the board. Also, as the President of Vandenberg Village Association, he stated the association would like to sponsor a candidate's forum. President Wyckoff closed the Public Forum at 7:03 p.m.

**5. OPERATIONS REPORT**

The General Manager reported that the district pumped 56.3 million gallons of water in August. The average daily demand was 1.8 million gallons. At the last Board meeting, the figures reported for July were incorrect; the correct figures are 60.7 million gallons with an average daily demand of 2.0 million gallons.

During the month of August there was no rainfall.

The field crew replaced two polybutylene service lines. The pump at Booster Station 4 failed and is being repaired at an estimated cost of \$2,000 by Layne-Christensen. While the pump is out of commission the field crew is supplying pressure to the upper pressure zone from Booster Station 5.

The General Manager said that Central Automation has completed preliminary programming of the new Supervisory Control and Data Acquisition (SCADA) system. Martin Damwyk and Mike Garner are going to their shop in Bakersfield next week to observe the system in operation and work out any problems before it is installed.

To conclude his report the General Manager said the District took the lead in coordinating with Ramsey Asphalt Construction to seal and stripe three sections of the parking lot behind the office. The District area, Heath Family Dentistry, and Village Oaks Investments will be completed September 16-17. The Library may have their parking lot done by Toste Grading & Paving during the same weekend. The District budgeted \$2,000 for the project but the work is only going to cost \$877.

## 6. CONSENT CALENDAR

President Wyckoff pulled item 6A from the consent calendar.

B. Approval of Disbursements through August 31, 2006

**Motion by Director Fox, seconded by Director Redmon to approve the consent calendar without Item A.**

**Unanimous**

A. Approval of Minutes of the August 1, 2006 Regular Meeting

**Motion by Director Rowland, seconded by Director Fox to approve Item A of the consent calendar.**

**Unanimous among the four Directors. Director Wyckoff abstained.**

7. ACTION ITEMS

A. Connection Fees

The Directors would like to know why some of the funds are tagged as “restricted” and some are not. The General Manager agreed to follow up with staff and provide an answer to the Directors.

**Motion by Director Wyckoff, seconded by Director Rowland to review and approve the connection fee report.**

**Unanimous**

B. Public Official Reimbursement Report

**Motion by Director Rowland seconded by Director Redmon to accept the report as presented.**

**Unanimous**

C. Investment Policy

**Motion by Director Wyckoff seconded by Director Rowland to adopt the attached statement of investment policy as amended.**

**Unanimous**

D. California Special Districts Association (CSDA)

**Motion by Director Wyckoff, seconded by Director Brooks to vote for Tony Fox for Director, Region 5/South Central of CSDA.**

**Unanimous**

8. CLOSED SESSION

The Board convened into closed session at 7:25 p.m. and reconvened into open session at 7:37 p.m. President Wyckoff reported the Board discussed the pending Amendment 2 to the employment agreement between Joseph H. Barget and Vandenberg Village Community Services District. He announced that the Board voted unanimously to stipulate that the General Manager must move within 20 miles of the District in order to receive the relocation bonus in the employment agreement.

A. Committees

The Water/Wastewater Committee met on August 9 to discuss the remaining capacity of the water system to serve future development. The 1995 Ebbert Agreement and Resolution 163-03 and a new Senate Bill 1087 were also discussed. The committee recommends that issues with the Ebbert Agreement should go to legal counsel.

B. District Representatives to External Agencies

Directors Wyckoff and Fox attended the monthly Santa Barbara County Special Districts Association meeting on August 28. Oscar Peters, Santa Barbara County Employee Retirement System Administrator, gave a presentation on the retirement system for County employees.

C. Board President

President Wyckoff complimented the General Manager for the friendly, professional tone of the letter to Mr. Pawlowski regarding water and sewer issues.

#### D. General Manager

The General Manager reported the bid opening for the Lompoc Regional Wastewater Reclamation Plant project has been postponed from August 29 to October 3.

The Integrated Regional Water Management Plan (IRWMP) is on the agenda for the September 12 County Board of Supervisors meeting. The District is one of 20 agencies that approved the Memorandum of Understanding (MOU). There are seven other agencies including the City of Lompoc, Mission Hills CSD and the Santa Ynez River Water Conservation District that are scheduled to consider the MOU at meetings in September.

The District received a letter from Penfield & Smith, on behalf of Mr. Ebbert, requesting a can and will serve letter for a proposed development on 28 acres of property behind the District office. Staff has calculated a preliminary water demand of 135 single family equivalents to serve the project. The General Manager recommended the letter be referred to the Water/Wastewater Committee for review.

The General Manger reviewed the upcoming conferences for the fiscal year. He reminded everyone that he and Director Fox be attending the CSDA Conference in Lake Tahoe September 25-28.

To conclude the meeting, the General Manager asked the Directors about tentatively canceling the October board meeting. All were in agreement.

#### 9. INFORMATIONAL CORRESPONDENCE

#### 10. DIRECTORS' FORUM:

Director Fox will be out of town for a couple of days around September 18.

Director Brooks proposed that the District award up to three, \$1,000 grants to Cabrillo High school teachers as an incentive to foster innovative ideas in the area of water conservation. He asked that staff consider this idea and include it, along with the pending revision of the Water Conservation Policy, on a future agenda.

Director Redmon stated he is running for a seat on the VVCSD Board and would appreciate everyone's vote.

Director Wyckoff said he was elected to sit on the Santa Barbara County Special District Association Board.

11. ADJOURN

There being no further business to come before the Board,

**Motion by Director, seconded by Director Wyckoff to adjourn the meeting at Brooks at 8:14 p.m.**

**Unanimous**

**Respectfully Submitted,**

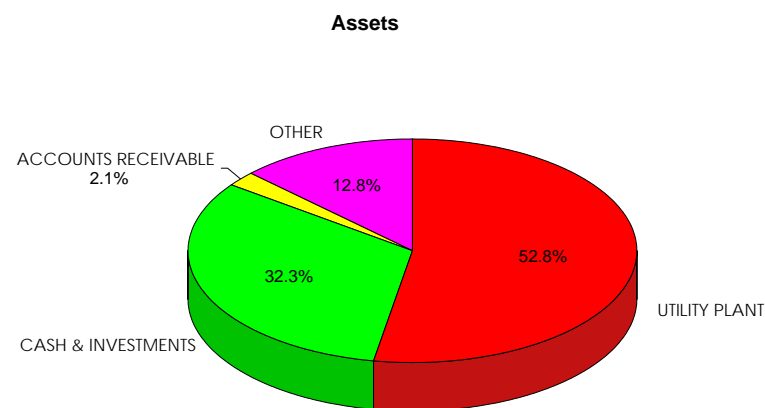
**Approved as to Form,**

\_\_\_\_\_  
**Stephanie Vlahos-Rivera**  
**Secretary, Board of Directors**

\_\_\_\_\_  
**Robert Wyckoff**  
**President, Board of Directors**

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT  
 Combined Balance Sheet  
 As of September 30, 2006

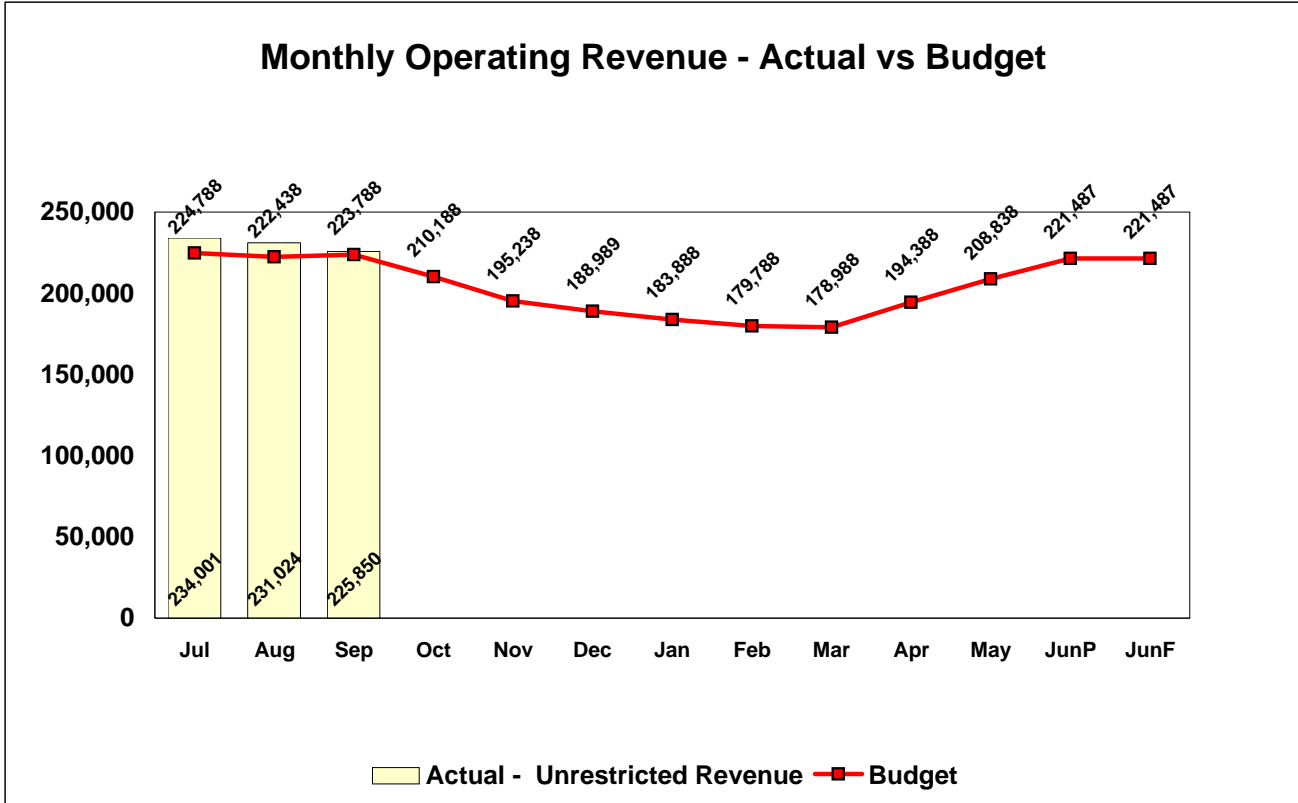
	2007 FYTD	FYE 2006	VARIANCE
<b>ASSETS</b>			
UTILITY PLANT	\$4,756,792	\$4,710,044	\$46,748
CASH & INVESTMENTS	2,907,594	2,408,980	498,614
ACCOUNTS RECEIVABLE	192,001	180,911	11,090
OTHER	1,152,225	1,134,347	17,878 *
<b>TOTAL ASSETS</b>	<b>\$9,008,612</b>	<b>\$8,434,282</b>	<b>\$574,330</b>
<b>LIABILITIES</b>			
CURRENT LIABILITIES	\$342,137	\$281,702	\$60,435
UNEARNED REVENUE	77,299	77,299	0
<b>TOTAL LIABILITIES</b>	<b>\$419,436</b>	<b>\$359,001</b>	<b>\$60,435</b>
<b>EQUITY</b>			
CONTRIBUTED CAPITAL	\$441,668	\$441,668	\$0
EQUITY	7,633,613	6,778,887	854,726
CURRENT EARNINGS	513,895	854,726	(340,831)
<b>TOTAL EQUITY</b>	<b>\$8,589,176</b>	<b>\$8,075,281</b>	<b>\$513,895</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>\$9,008,612</b>	<b>\$8,434,282</b>	<b>\$574,330</b>



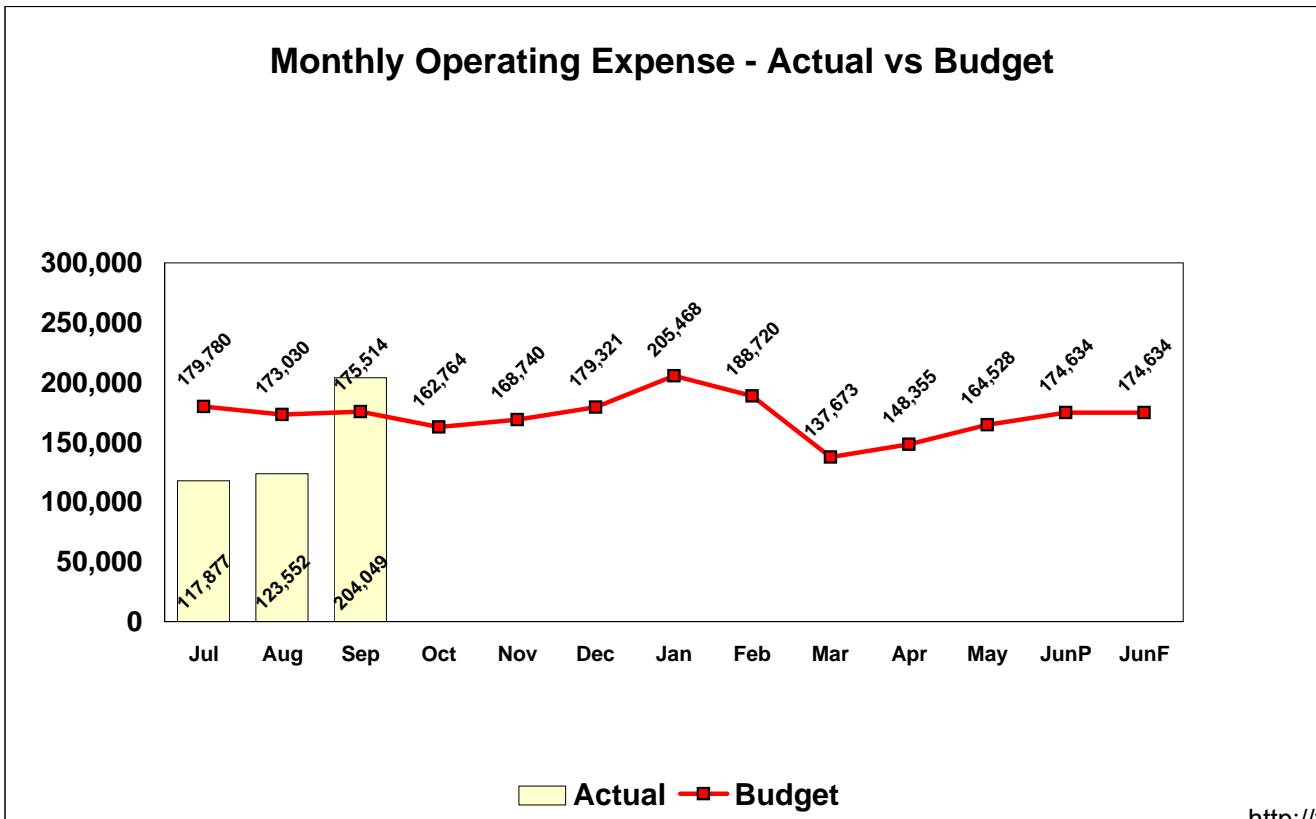
\*Note: Other Assets includes \$668,924 of prepaid expenses on deposit with the City of Lompoc for the wastewater plant upgrade.

**Summary of Revenue and Expense**

For the Period From July 1, 2006 to September 30, 2006

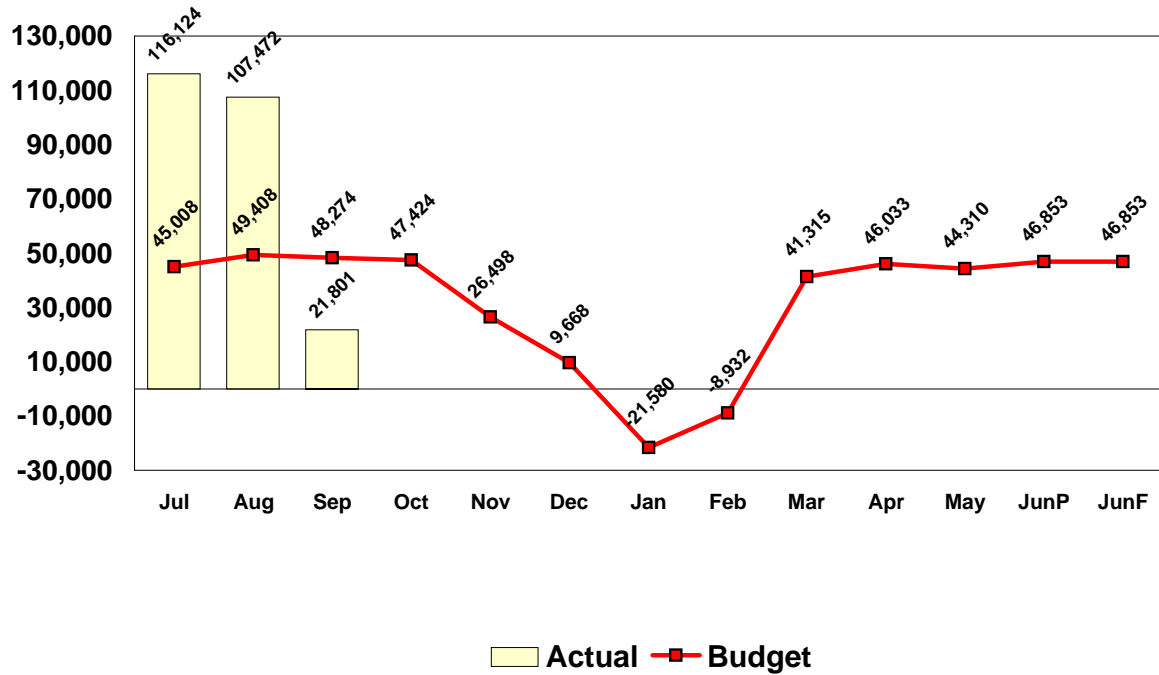


Note: In addition to the Unrestricted Revenue shown above, the District has also received total Connection Fees of \$198,883 this fiscal year.

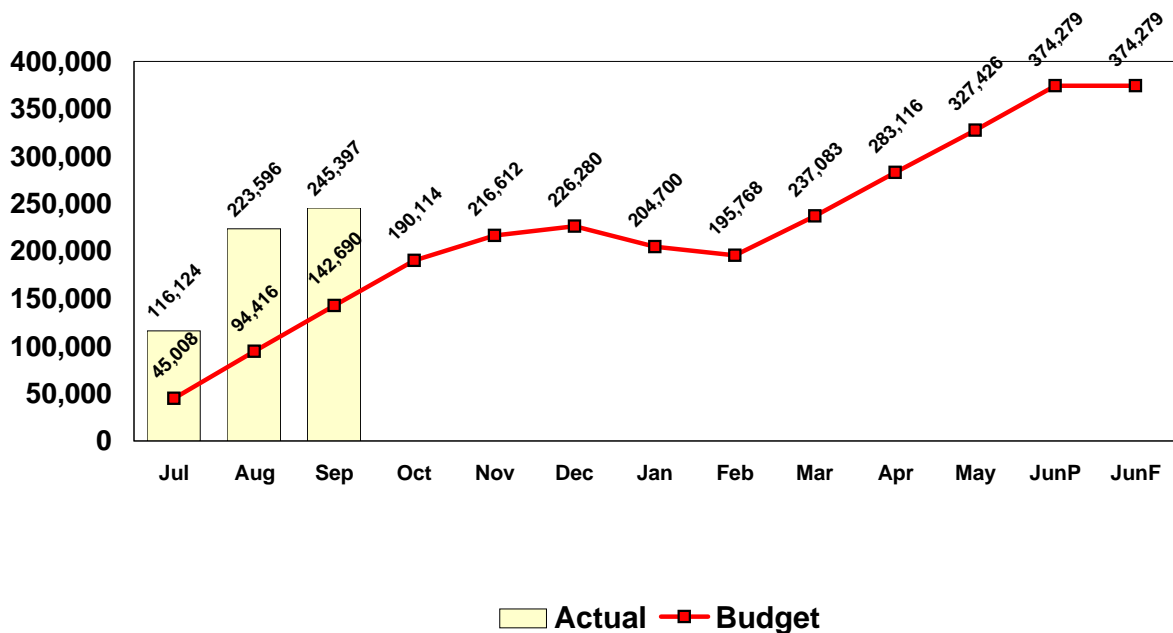


VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT  
**Summary of Revenue and Expense**  
 For the Period From July 1, 2006 to September 30, 2006

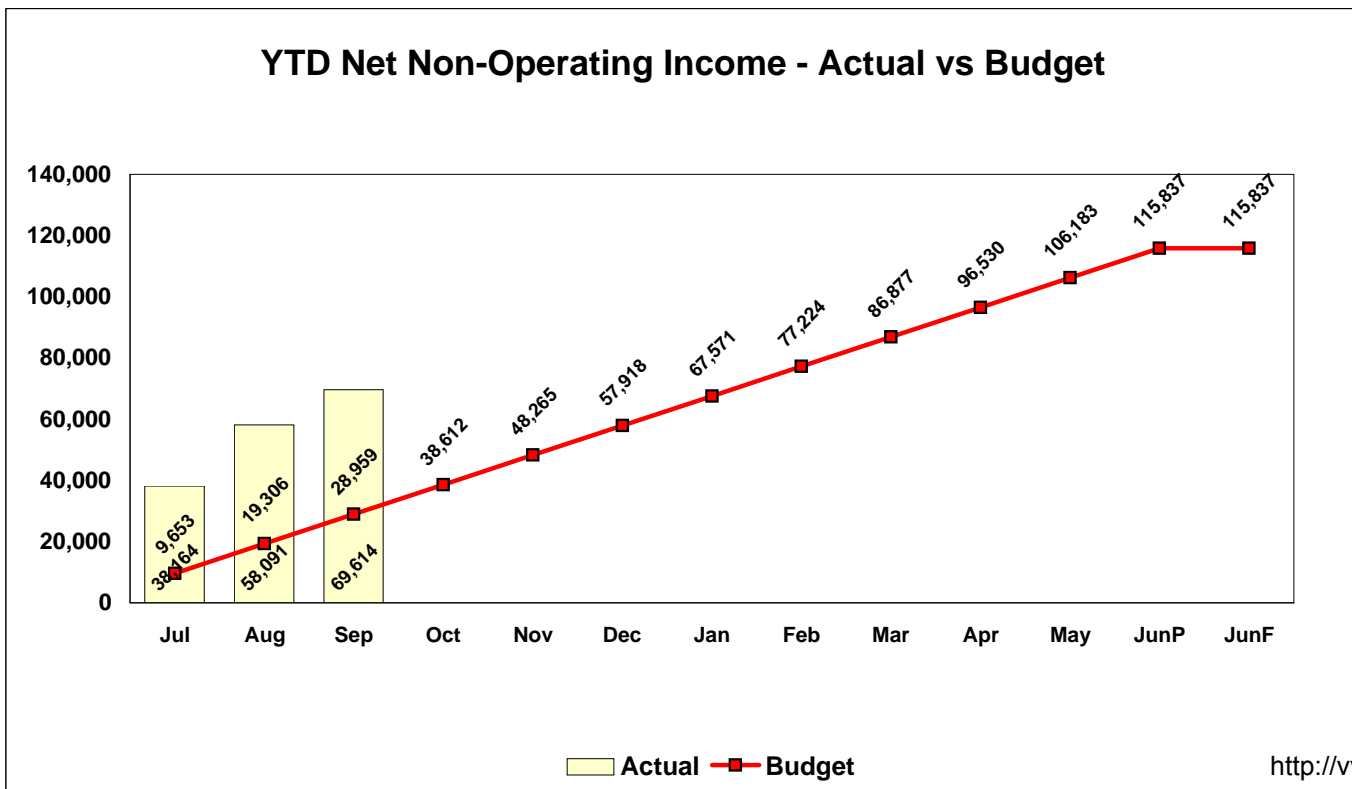
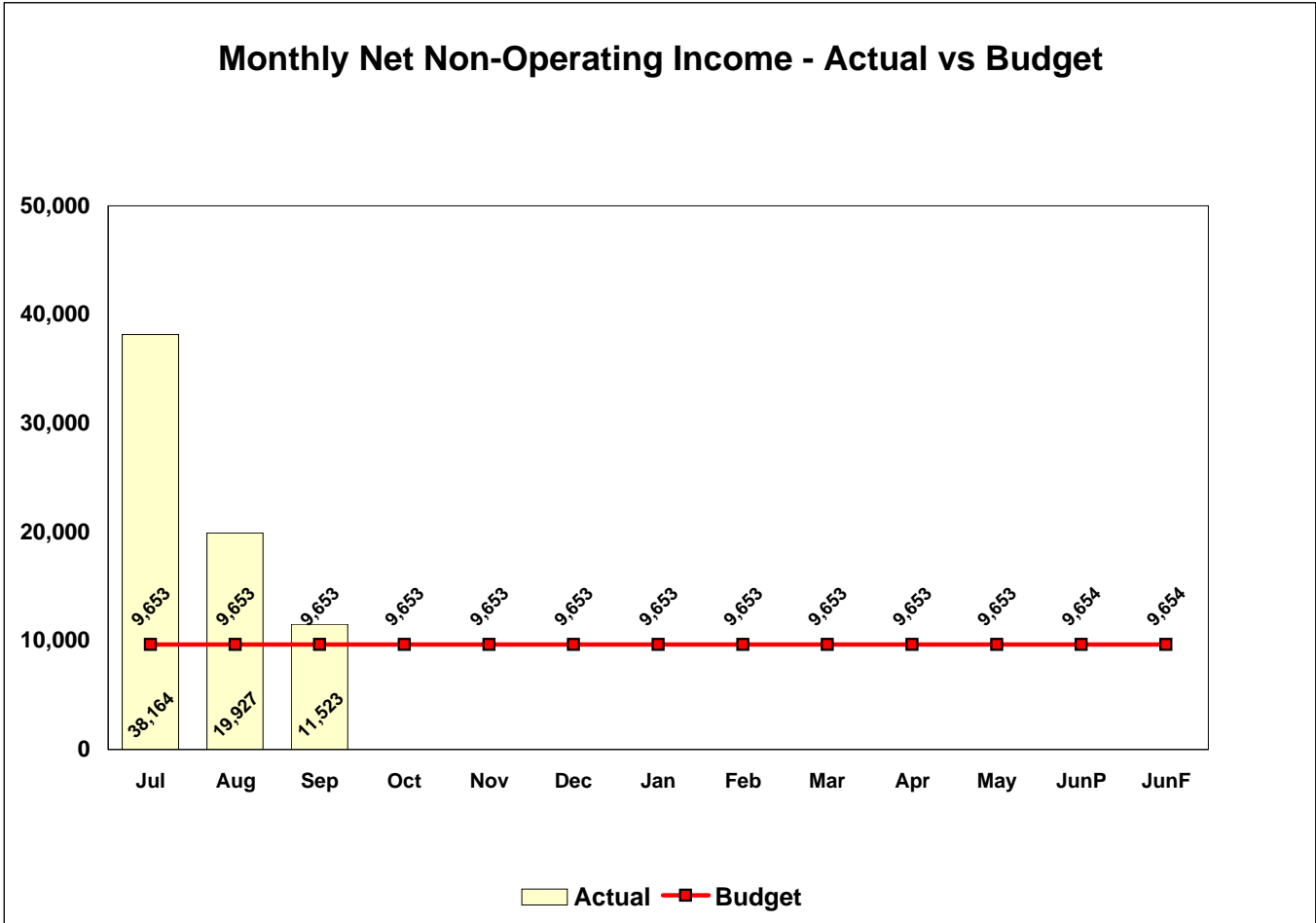
**Monthly Net Operating Income - Actual vs Budget**



**YTD Net Operating Income - Actual vs Budget**

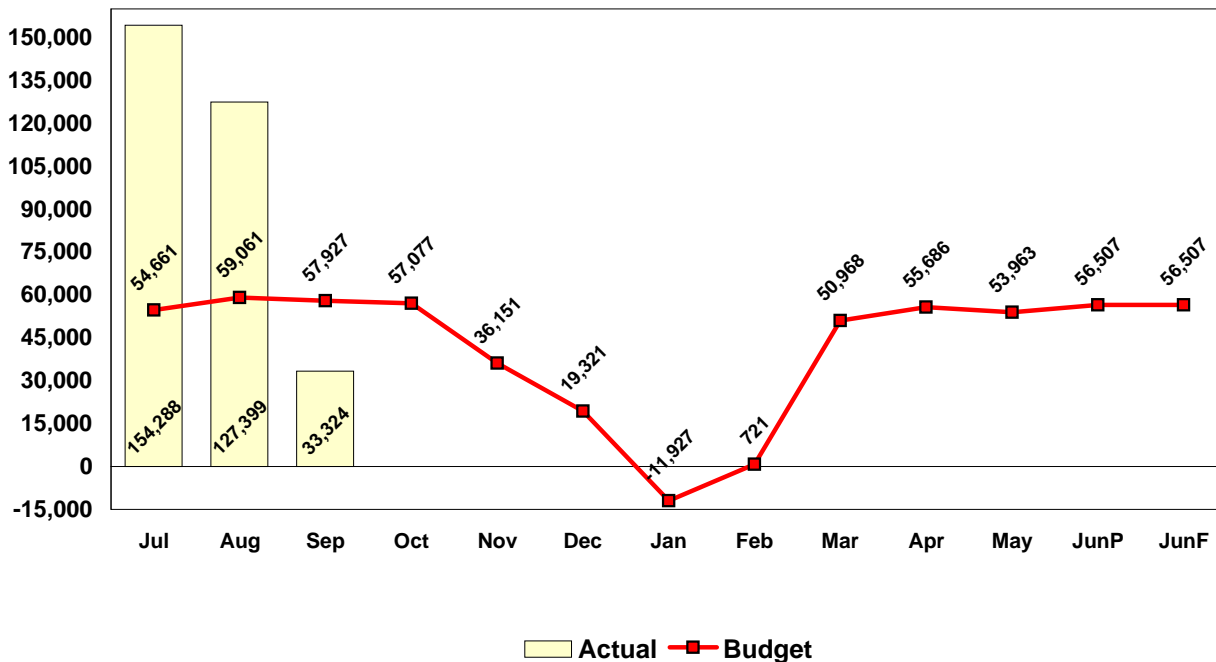


VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT  
**Summary of Revenue and Expense**  
 For the Period From July 1, 2006 to September 30, 2006

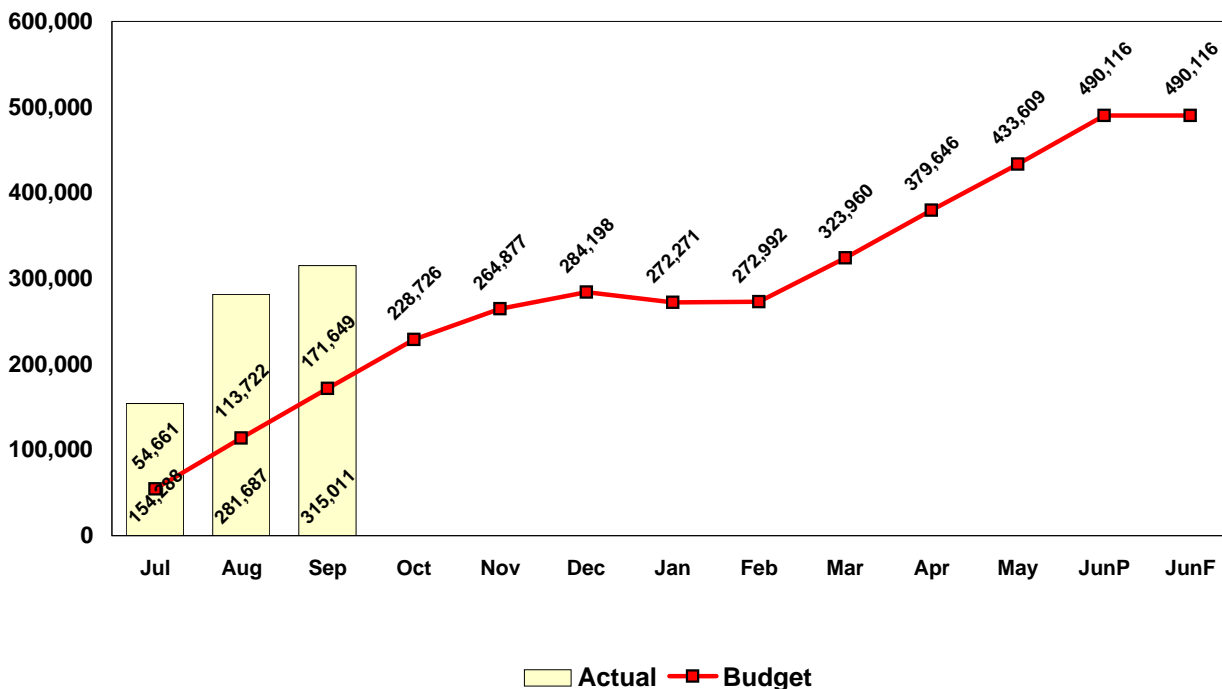


VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT  
**Summary of Revenue and Expense**  
 For the Period From July 1, 2006 to September 30, 2006

**Monthly Change in Net Assets - Actual vs Budget**



**YTD Change in Net Assets - Actual vs Budget**



VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT  
**Statement of Cash Flow**  
For the Period from July 1, 2006 to September 30, 2006

CASH FLOWS FROM OPERATING ACTIVITIES		
Cash received from customers	\$ 894,210	
Cash payments for goods and services	(223,441)	
Cash payments to employees	<u>(164,249)</u>	
Net Cash Provided by Operating Activities		\$ 506,520
CASH FLOWS FROM CAPITAL & RELATED FINANCING ACTIVITIES		
Purchase of fixed assets	(77,519)	
Proceeds from sale of assets	<u>20</u>	
Net Cash Used - Capital & Related Financing Activities		(77,499)
CASH FLOWS FROM NON-CAPITAL & RELATED FINANCING ACTIVITIES		
Other	<u>9,095</u>	
Net Cash Provided - Non-Capital Financing Activities		9,095
CASH FLOWS FROM INVESTING ACTIVITIES		
(Purchase) of certificates of deposit/ notes	(7,965)	
Investment income	<u>60,500</u>	
Net Cash Provided by Investing Activities		52,535
Net Increase (Decrease) in Cash & Cash Equivalents		<u>490,650</u>
Cash and cash equivalents, beginning of year		<u>1,748,778</u>
Cash and cash equivalents, year-to-date		<u><u>\$ 2,239,429</u></u>
Reconciliation to the Statement of Net Assets:		
Cash on hand	\$ 400	
Cash and short term investments	2,239,029	
	<u>\$ 2,239,429</u>	

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT  
**Statement of Cash Flow**  
 For the Period from July 1, 2006 to September 30, 2006

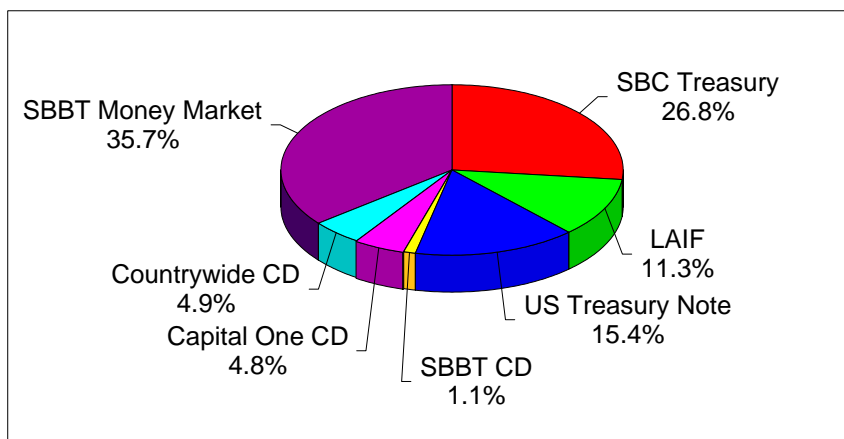
**Reconciliation of Operating Income to Net Cash  
 Provided by Operating Activities**

Operating Income	\$ 444,280
Adjustments to reconcile operating income to net cash provided by operating activities	
Depreciation	\$ 30,773
<b>Change in operating assets and liabilities:</b>	
(Increase) in accounts receivable	(11,090)
(Increase) in prepaid items	(14,340)
(Increase) in deposits	(3,538)
(Decrease) in accounts payable	25,139
Increase in accrued payroll	31,057
Increase in customer deposits	15,542
Increase in compensated absences	(11,304)
Net Cash Provided by Operating Activities	<u>\$ 506,520</u>

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT  
**Schedule of Investments**

For the Period From July 1, 2006 to September 30, 2006

Banking Institution	Certificate/ Account No.	Rate /Term	Activity Date	Maturity Date	Deposit (Withdrawal)	Interest Earned/ Accrued	Total Principal & Interest		
Santa Barbara County Treasury	Fund 3602	4.16% /quarterly	12/16/1991		\$434,286.21				
			07/02/1993		\$70,274.30				
			12/07/1993		\$115,943.87				
			06/17/1996		(\$300,000.00)				
			10/20/1997		\$100,000.00				
			09/22/1998		(\$100,000.00)				
			02/18/1999		\$171,379.57				
			02/01/2001		\$150,000.00				
			12/31/2001		\$106,200.00				
			03/22/2002		\$101,700.00				
			02/13/2003		\$357,150.52				
			10/31/2003		\$128,935.75				
			09/15/2005		(\$1,131,651.82)				
				\$204,218.40	\$507,737.50	\$711,955.90			
Local Agency Investment Fund (LAIF)	16-42-005	4.93% /quarterly	04/24/1996		\$300,000.00				
			10/20/1997		\$200,000.00				
			12/08/1998		(\$150,000.00)				
			02/18/1999		\$165,000.00				
			09/08/1999		\$100,000.00				
			11/10/1999		\$255,000.00				
			02/01/2001		\$150,000.00				
			12/06/2004		(\$1,025,000.00)				
							(\$5,000.00)	\$303,945.02	\$298,945.02
US Treasury Note	4800-517-5221	4.63% / 2 yrs	03/31/2006	03/31/2008	\$399,207.41	\$9,250.00	\$408,457.41		
Santa Barbara Bank & Trust CD	26300-0004501	3.70% / 3 yrs	04/19/2005	04/19/2008	\$28,358.48	\$1,555.07	\$29,913.55		
Countrywide Bank CD	9603485802	4.76% / 2 yrs	01/30/2006	01/30/2008	\$125,000.00	\$3,961.22	\$128,961.22		
Capital One Bank CD	3073909	4.88% / 2 yrs	02/22/2006	02/22/2008	\$125,000.00	\$3,710.64	\$128,710.64		
Money Market Savings	26103614	4.99% APY					\$948,794.56		
						<b>TOTAL</b>	<b>\$2,655,738.30</b>		



NOTES:

- 1) WCSD investments are in compliance with the Standard of Investment Policy approved by the Board of Directors.
- 2) Based on projected income and expenses, the District has the ability to meet the next six months of cash flow requirements.
- 3) The market value source documents are statements provided by the respective banking institutions.
- 4) This report is published in accordance with California Government Code 53646(b).

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

Disbursement # 11/06 From 9/1/06 To 10/31/06  
 Board Meeting Date 11/7/06 Item: 6.C.

Accounts Payable Amount \$246,745.55

Check Numbers 13567-13678, 13680-13688

Void Checks 13679

Electronic Vendor Payment Amount \_\_\_\_\_

Confirmation Number \_\_\_\_\_

A/P Hand Check Amount \_\_\_\_\_

Check Numbers \_\_\_\_\_

Payroll Amount \$101,269.35

Check Numbers payroll is electronically transferred

Investments \_\_\_\_\_

Wire Numbers \_\_\_\_\_

Disbursements/Investments

A/P Checks \$246,745.55

Electronic Vendor Payments \$0.00

A/P Hand Checks \$0.00

Payroll \$101,269.35

Investments \$0.00

TOTAL \$348,014.90

REPORT.: Nov 01 06 Wednesday  
 RUN...: Nov 01 06 Time: 15:45  
 Run By.: PATTY LECAVALIER

VCSD  
 Cash Disbursement Detail Report  
 Check Listing for 09-06 Bank Account.: 13100

PAGE: 001  
 ID #: PY-DP  
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
013567	09/06/06	/B022	BERGMAN, TERRY	63.57	.00	63.57	A60829	TOILET RETROFIT-BER0019-1 TOILET
013568	09/06/06	/H019	SAM HILLIS	130.00	.00	130.00	A60905	TOILET RETROFIT-HIL0004-1 TOILET
013569	09/06/06	/K016	KIRCHOFF, WILLIAM	260.00	.00	260.00	A60829	TOILET RETROFIT-KIR0002-2 TOILETS
013570	09/06/06	/S031	GEOFFREY SMITH	130.00	.00	130.00	A60905	TOILET RETROFIT-SMI0024-1 TOILET
013571	09/06/06	/S032	MAXINE SMITH	130.00	.00	130.00	A60905	TOILET RETROFIT-SMI0043-1 TOILET
013572	09/06/06	ARA01	ARAMARK UNIFORM SERV.INC.	28.57	.00	28.57	3987253	CONTINUOUS TOWELS,SHOP TO WELS 8/3/06
				33.95	.00	33.95	3999290	CONTINUOUS TOWELS,SHOP TO WELS 8/17/06
				62.52	.00	62.52	502398725	CONTINUOUS TOWELS, SHOP T OWELS 8/3, 8/17
			Check Total.....:	125.04	.00	125.04		
013573	09/06/06	CON04	CONOCO INC.	994.59	.00	994.59	39896608	342.46 GALS FUEL
013574	09/06/06	COR01	CORBIN WILLITS SYSTEM INC	575.38	.00	575.38	A608151	SERVICE AND ENHANCEMENT F EE 9/06
013575	09/06/06	FER01	FERGUSON ENTERPRISES INC	269.38	.00	269.38	1130729	CLAMP
				517.93	.00	517.93	1144400	22 1/2 DEGREE FITTING-16" PIPE PROJECT-PO#1433
				334.03	.00	334.03	1145294	PIPE AND FITTINGS,FLANGE
				79.74	.00	79.74	1107082-1	BALL CORPS(2)
			Check Total.....:	1201.08	.00	1201.08		
013576	09/06/06	GUN01	GUNNERS METERS & PARTS	1200.00	.00	1200.00	46491	2" SENSUS TURBINE METERS( 3)-PO#1424
013577	09/06/06	IMP01	IMPAC GOVERNMENT SERVICES	448.14	.00	448.14	03210822	MOTOROLA PHONE BATTERY;SH OWER TIMERS (QTY 150)
013578	09/06/06	IMP10	IMPULSE INTERNET SERVICES	30.00	.00	30.00	439556	INTERNET DSL ACCOUNT 8/13 -9/12/06

REPORT.: Nov 01 06 Wednesday  
 RUN...: Nov 01 06 Time: 15:45  
 Run By.: PATTY LECAVALIER

VVCS D  
 Cash Disbursement Detail Report  
 Check Listing for 09-06 Bank Account.: 13100

PAGE: 002  
 ID #: PY-DP  
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
013579	09/06/06	JPI01	ACWA/JPIA	22102.00	.00	22102.00	A60804	AUTO/GENERAL LIABILITY DEPOSIT PREMIUM 10/06-9/07
013580	09/06/06	LIE01	LIEBERT CASSIDY	1334.92	.00	1334.92	69091	LEGAL COUNSEL 7/06
013581	09/06/06	LOM01	CITY OF LOMPOC, FINANCE	18952.15	.00	18952.15	62802	7/06 M&O
013582	09/06/06	MIL01	MILLER GARDEN CENTER	126.00	.00	126.00	24154	OFFICE YARD MAINTENANCE 8/06
013583	09/06/06	OFF04	OFFICE DEPOT	134.33	.00	134.33	49630806	RECEIPT BOXES,PAPER,FOLDE RS,LABELS,CORRECTION TAPE
013584	09/06/06	POS01	POSTMASTER GENERAL	700.00	.00	700.00	A60815	POSTAGE FOR 9/06 BILLS
013585	09/06/06	RAM01	RAMSEY, SCOTT	675.00	.00	675.00	1416	ASPHALT REPAIR-3075 CONSTELLATION RD
				675.00	.00	675.00	1417	ASPHALT REPAIR-4453 TITAN AVENUE
			Check Total.....:	1350.00	.00	1350.00		
013586	09/06/06	SOU01	SO.CALIFORNIA GAS CO.INC.	51.55	.00	51.55	79000806	SO.CALIF GAS - WELL 1B 7/26-8/24/06
				14.22	.00	14.22	84000806	SO.CALIF GAS - OFFICE 7/25-8/24/06
			Check Total.....:	65.77	.00	65.77		
013587	09/06/06	VER01	VERIZON CALIFORNIA	246.45	.00	246.45	24750806	VERIZON 733-2475 8/13-9/13/06
				59.96	.00	59.96	36150806	VERIZON 733-3615 8/13-9/13/06
				41.74	.00	41.74	39750806	VERIZON SCADA SYSTEM 8/13-9/13/06
			Check Total.....:	348.15	.00	348.15		
013588	09/06/06	\A003	ARMSTRONG, ROBERT W.	20.56	.00	20.56	000A60801	CUSTOMER REFUND - ARM0007
013589	09/06/06	\B002	BUXER, JON C.	27.30	.00	27.30	000A60801	CUSTOMER REFUND - BUX0001
013590	09/06/06	\C016	CPH LOMPOC LLC,	14.82	.00	14.82	000A60801	CUSTOMER REFUND - CPH0082
013591	09/06/06	\C017	CPH LOMPOC LLC,	9.21	.00	9.21	000A60801	CUSTOMER REFUND - CPH0123

REPORT.: Nov 01 06 Wednesday  
 RUN...: Nov 01 06 Time: 15:45  
 Run By.: PATTY LECAVALIER

VVCS D  
 Cash Disbursement Detail Report  
 Check Listing for 09-06 Bank Account.: 13100

PAGE: 003  
 ID #: PY-DP  
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
013592	09/06/06	\C018	CPH LOMPOC LLC,	7.19	.00	7.19	000A60801	CUSTOMER REFUND - CPH0125
013593	09/06/06	\C019	CPH LOMPOC LLC,	8.27	.00	8.27	000A60801	CUSTOMER REFUND - CPH0139
013594	09/06/06	\C020	CPH LOMPOC LLC,	12.15	.00	12.15	000A60801	CUSTOMER REFUND - CPH0156
013595	09/06/06	\C021	CZAJKA, PAUL M.	15.29	.00	15.29	000A60801	CUSTOMER REFUND - CZA0004
013596	09/06/06	\M001	McDONALD, KARL M.	1.71	.00	1.71	000A60801	CUSTOMER REFUND - MCD0014
013597	09/06/06	\M015	MICHEL MD, RANDALL G	3.07	.00	3.07	000A60801	CUSTOMER REFUND - MIC0006
013598	09/06/06	\R010	RUSH, BRADLEY	20.83	.00	20.83	000A60801	CUSTOMER REFUND - RUS0008
013599	09/06/06	\S007	SCOTT, LARRY G.	89.90	.00	89.90	000A60801	CUSTOMER REFUND - SCO0018
013600	09/06/06	\W001	WESTFALL, LORNA A.	37.26	.00	37.26	000A60801	CUSTOMER REFUND - WES0011
013601	09/06/06	\W009	WORDINGER, MIKE	19.18	.00	19.18	000A60801	CUSTOMER REFUND - WOR0004
013602	09/06/06	VOID	VOIDED CHECK					
013603	09/22/06	/G018	GOWDY, BRIDGET	260.00	.00	260.00	A60921	TOILET RETROFIT-GOW0001-2 TOILETS
013604	09/22/06	/S032	MAXINE SMITH	130.00	.00	130.00	A60920	TOILET RETROFIT-SMI0043-1 TOILET
013605	09/22/06	ACE01	ACECO EQUIPMENT CO., INC.	93.59	.00	93.59	46787	REPAIR VIBRATION PLATE FOR COMPACTOR MACHINE
013606	09/22/06	AME02	AMERICAN INDUSTRIAL SPPLY	19.88	.00	19.88	25854	PARTS TO REPAIR SPRAYER
013607	09/22/06	AQU00	AQUA-METRIC SALES CO.	2657.12	.00	2657.12	14050	1" METERS (QTY 24)-PO#1418
013608	09/22/06	ASC01	ACWA SERVICES CORPORATION	4877.95	.00	4877.95	01841006	GROUP MEDICAL,DENTAL,VISION,LIFE 10/06
013609	09/22/06	BAS01	BASIC CHEMICAL SOLUTIONS	648.66 616.33	.00 .00	648.66 616.33	SI5217295 SI5222838	475 GALS NaHSO3 450 GALS NaHSO3
			Check Total.....:	1264.99	.00	1264.99		
013610	09/22/06	CLS01	CLINICAL LABS OF SAN	154.00	.00	154.00	746564	BACTERIA TESTS 8/06

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013611	09/22/06	COV01	COVERALL/MIDSTATE CALIF	150.00	.00	150.00	223043271	JANITORIAL SERVICE 9/06
013612	09/22/06	DEB01	DEBOLT ELECTRIC	70.00	.00	70.00	6068	CHECK STARTERS - STA.4
013613	09/22/06	GRA04	GRAPHIC SYSTEMS INC.	17.25	.00	17.25	65257	2006 NEWSLETTERS - PDF'S
013614	09/22/06	HAC01	HACH COMPANY	164.89	.00	164.89	4848379	CHLORINE REAGENT SET
013615	09/22/06	HEA01	HEALTH SANITATION	40.61	.00	40.61	10820806	TRASH COLLECTION 8/06
013616	09/22/06	HOM02	HOME DEPOT	155.04	.00	155.04	10020806	SEWER CLEAN-OUT PARTS;WEE D CONTROL,SPRAYER,TRAPS
013617	09/22/06	HSM01	HSM ELECTRONIC PROTECTION	330.00	.00	330.00	4708096	HSM SECURITY - OFFICE,SHO P,BOOSTER BLDG 10-12/06
013618	09/22/06	LAY01	LAYNE CHRISTENSEN COMPANY	952.68	.00	952.68	499910806	REPAIR PUMP MOTOR-BOOSTER STATION 4-PO#1431
013619	09/22/06	LIE01	LIEBERT CASSIDY	210.00	.00	210.00	69946	LEGAL COUNSEL 8/06
013620	09/22/06	LOM01	CITY OF LOMPOC, FINANCE	39.65	.00	39.65	62925	LANDFILL CHARGES 8/06
013621	09/22/06	LOM07	LOMPOC PLUMBING	220.00	.00	220.00	22193	SERVICE LINE REPAIR AT AP ARTMENTS
013622	09/22/06	MOS01	MOSS,LEVY & HARTZHEIM	2000.00	.00	2000.00	1618	FY06 AUDIT CHARGES 7/6/06 -8/31/06
013623	09/22/06	NAT01	NATIONAL GROUP TRUST	527.37	.00	527.37	23941006	LONG TERM DISABILITY 10/0 6
013624	09/22/06	PGE01	PACIFIC GAS & ELECT. INC.	18904.64	.00	18904.64	68720806	PGE CHARGES 7/16-8/14/06
013625	09/22/06	PIO01	PIONEER AMERICAS LLC	2261.00 2382.99	.00 .00	2261.00 2382.99	38744943 38748223	2214.50 GALS NaOCL 2266 GALS NaOCL
Check Total.....:				4643.99	.00	4643.99		
013626	09/22/06	PIT03	PITNEY BOWES	207.50	.00	207.50	40080806	POSTAGE FOR METER
013627	09/22/06	SAN21	SANTA BARBARA COUNTY	767.17	.00	767.17	082306-17	WATER EFFICIENCY PROGRAMS 06-07 CONTRIBUTIONS
013628	09/22/06	STA09	STAPLES CREDIT PLAN	99.20	.00	99.20	53690806	ADDING MACHINE, CORRECTIO N TAPE,INK

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013629	09/22/06	TRI02	TRI-COUNTIES TRAINING	90.00	.00	90.00	A60922	DRINKING WATER SEMINAR - MD,JL,JC
013630	09/22/06	VAL03	VALLEY ROCK	302.24	.00	302.24	R37264	SLURRY-PB REPLACE-4551 FA LCON DR.
				302.24	.00	302.24	R37501	SLURRY-PB REPLACE-4452 TI TAN AVE.
Check Total.....:				604.48	.00	604.48		
013631	09/22/06	VER02	VERIZON WIRELESS	172.82	.00	172.82	70127466	VERIZON CELLULAR PHONE SE RVICE 9/2-10/1/06
013632	09/22/06	VRE01	JIM VREELAND FORD	554.16	.00	554.16	C31091	30K MAINTENANCE-UNIT 11-P O#1428
013633	09/22/06	WES03	WESTERN FARM SERVICE, INC	275.90	.00	275.90	655380009	5 GAL. ROUNDUP PRO
Cash Account Total.....:				91342.74	.00	91342.74		
Total Disbursements.....:				91342.74	.00	91342.74		
Cash Account Total.....:				.00	.00	.00		

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24073	09/22/06	PUB02	PUBLIC EMPLOYEES	4445.23	.00	4445.23	A60922	PERS EPMC PP#19
32319	09/08/06	EFT01	EFTPS	592.08	.00	592.08	1A60908	FICA MEDICARE PP#18
60272	09/08/06	PER04	STATE STREET BANK & TRUST	870.00	.00	870.00	A60908	EMPLOYEE PERS 457 PP#18
62977	09/22/06	PER04	STATE STREET BANK & TRUST	870.00	.00	870.00	A60922	EMPLOYEE PERS 457 PP#19
90364	09/08/06	PUB02	PUBLIC EMPLOYEES	4384.12	.00	4384.12	A60908	PERS EPMC PP#18
90412	09/08/06	EMP01	EMPLOYMENT DEVELOP.DEPART	1045.63	.00	1045.63	A60908	STATE WH TAXES PP#18
241070	09/22/06	EMP01	EMPLOYMENT DEVELOP.DEPART	1075.21	.00	1075.21	A60922	STATE WH TAXES PP#19
241071	09/22/06	EMP01	EMPLOYMENT DEVELOP.DEPART	165.64	.00	165.64	1A60922	STATE DISABILITY PP#19
323191	09/08/06	EFT01	EFTPS	2717.76	.00	2717.76	A60908	FEDERAL WH TAXES PP#18
904121	09/08/06	EMP01	EMPLOYMENT DEVELOP.DEPART	162.96	.00	162.96	1A60908	STATE DISABILITY PP#18
943030	09/22/06	EFT01	EFTPS	2816.66	.00	2816.66	A60922	FEDERAL WH TAXES PP#19
943031	09/22/06	EFT01	EFTPS	604.82	.00	604.82	1A60922	FICA MEDICARE PP#19
Cash Account Total.....:				19750.11	.00	19750.11		
Total Disbursements.....:				19750.11	.00	19750.11		

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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
013634	10/06/06	ALL01	CYNTHIA ALLEN	54.95	.00	54.95	A61005	MILEAGE/PARKING REIMBURSEMENT-CA-IRWMP MEETING
013635	10/06/06	ARA01	ARAMARK UNIFORM SERV.INC.	30.52	.00	30.52	4011345	CONTINUOUS TOWELS, SHOP TOWELS 8/31/06
				63.40	.00	63.40	4023376	CONTINUOUS TOWELS,SHOP TOWELS 9/14/06
				28.57	.00	28.57	4035468	CONTINUOUS TOWELS,SHOP TOWELS 9/28/06
			Check Total.....:	122.49	.00	122.49		
013636	10/06/06	BAR03	JOSEPH H BARGET	544.24	.00	544.24	A61005	MILEAGE,MEAL REIMBURSEMENT-JB-CSDA CONFERENCE
013637	10/06/06	CDW01	CDW COMPUTER CENTERS INC	335.50	.00	335.50	BZT3725	HP SCANJET FLATBED SCANNER S/N SCN65MSR147 PO#1436
013638	10/06/06	CEN02	CENTRAL AUTOMATION, INC.	57110.00	.00	57110.00	CA-323	SCADA PROJECT 7/12-8/31/06
013639	10/06/06	COL01	JEFFREY COLE	213.00	.00	213.00	A61005	MEAL REIMBURSEMENT-JC-TRISTATE SEMINAR
013640	10/06/06	CON04	CONOCO INC.	869.79	.00	869.79	39896609	244.91 GALS FUEL
013641	10/06/06	COR01	CORBIN WILLITS SYSTEM INC	575.38	.00	575.38	A609151	SERVICE AND ENHANCEMENT FEE 10/06
013642	10/06/06	COV01	COVERALL/MIDSTATE CALIF	150.00	.00	150.00	223044244	JANITORIAL SERVICE 10/06
013643	10/06/06	DAM01	MARTIN DAMWYK	613.42	.00	613.42	A61005	MILEAGE,MEALS-MD-TRISTATE SEMINAR
013644	10/06/06	FER01	FERGUSON ENTERPRISES INC	12.81	.00	12.81	1156790	3/4 COUPLER FITTING
013645	10/06/06	GRO03	GROUNDWATER FOUNDATION	30.00	.00	30.00	A61005	GROUNDWATER FOUNDATION 2007 MEMBERSHIP DUES
013646	10/06/06	HEA01	HEALTH SANITATION	40.61	.00	40.61	126613	TRASH COLLECTION 9/06
013647	10/06/06	HOM02	HOME DEPOT	276.89	.00	276.89	10020906	RAKES,HOES,PLUG,CORD,WIRE KIT,TOILET KIT,CLEAN-OUT
013648	10/06/06	IMP01	IMPAC GOVERNMENT SERVICES	484.50	.00	484.50	03210922	REGISTRATION-MG,JC,KM;FUEL-SCADA;PAYFLOW

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013649	10/06/06	IMP10	IMPULSE INTERNET SERVICES	30.00	.00	30.00	443417	INTERNET DSL ACCOUNT 9/13-10/12/06
013650	10/06/06	JPI02	ACWA/JPIA	5594.00	.00	5594.00	A61006	WORKERS' COMP PREMIUM 7/1-9/30/06
013651	10/06/06	LOM01	CITY OF LOMPOC, FINANCE	43193.11	.00	43193.11	63081	8/06 M&O,8/06 ESTIMATE,9/06 ESTIMATE
013652	10/06/06	MIL01	MILLER GARDEN CENTER	126.00	.00	126.00	24377	OFFICE YARD MAINTENANCE 9/06
013653	10/06/06	MOS01	MOSS,LEVY & HARTZHEIM	1000.00	.00	1000.00	1686	FY06 AUDIT CHARGES 9/1/06-9/30/06
013654	10/06/06	PGE01	PACIFIC GAS & ELECT. INC.	19061.46	.00	19061.46	68720906	PGE CHARGES 8/15-9/14/06
013655	10/06/06	PIT03	PITNEY BOWES	243.80	.00	243.80	40080906	POSTAGE FOR METER
013656	10/06/06	POS01	POSTMASTER GENERAL	700.00	.00	700.00	A60920	POSTAGE FOR 10/06 BILLS
013657	10/06/06	SOU01	SO.CALIFORNIA GAS CO.INC.	57.31	.00	57.31	79000906	SO.CALIF GAS-WELL 1B 8/24-9/25/06
				21.92	.00	21.92	84000906	SO.CALIF GAS-OFFICE 8/24-9/22/06
			Check Total.....:	79.23	.00	79.23		
013658	10/06/06	UND01	UNDERGROUND SERVICE ALERT	11.20	.00	11.20	920060702	USA TICKETS (7@ \$1.60)
013659	10/06/06	VAL03	VALLEY ROCK	116.32	.00	116.32	52981	BASE MATERIAL FOR SERVICE LINE REPAIR-OFFICE BLDG
013660	10/06/06	VER01	VERIZON CALIFORNIA	225.65	.00	225.65	24750906	VERIZON 733-2475 9/13-10/13/06
				58.29	.00	58.29	36150906	VERIZON 733-3615 9/13-10/13/06
				40.85	.00	40.85	39750906	VERIZON SCADA SYSTEM 9/13-10/13/06
			Check Total.....:	324.79	.00	324.79		
013661	10/06/06	\B006	BISHOW, RON S.	10.64	.00	10.64	000A60901	CUSTOMER REFUND - BIS0001
013662	10/06/06	\C004	CPH LOMPOC LLC,	14.10	.00	14.10	000A60901	CUSTOMER REFUND - CPH0127,CPH0146,CPH0164

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013663	10/06/06	\E002	EDWARDS, ANDREW	16.39	.00	16.39	000A60901	CUSTOMER REFUND - EDW0016
013664	10/06/06	\G003	GONZALEZ, LETITIA	50.26	.00	50.26	000A60901	CUSTOMER REFUND - GON0017
013665	10/06/06	\S008	ALONZO-SANCHEZ, IRMA L.	22.43	.00	22.43	000A60901	CUSTOMER REFUND - SAN0019
013666	10/06/06	\S009	STEVENS, JOSEPH	20.46	.00	20.46	000A60901	CUSTOMER REFUND - STE0025
013667	10/24/06	ASC01	ACWA SERVICES CORPORATION	4877.95	.00	4877.95	01841106	GROUP MEDICAL,DENTAL,VISION,LIFE 11/06
013668	10/24/06	BAS01	BASIC CHEMICAL SOLUTIONS	616.33 551.68	.00 .00	616.33 551.68	SI5228550 SI5233620	450 GALS NaHSO3 400 GALS NaHSO3
Check Total.....:				1168.01	.00	1168.01		
013669	10/24/06	CLS01	CLINICAL LABS OF SAN	796.00	.00	796.00	746902	BACTERIA TESTS 9/06,RADIUM,THM,HALOACETIC 8/06
013670	10/24/06	DAT01	DATAMATIC INC	2978.58	.00	2978.58	11142	ANNUAL METER READING SYSTEM MAINT. 11/06-10/07
013671	10/24/06	DEB01	DEBOLT ELECTRIC	210.00 535.00	.00 .00	210.00 535.00	6086 6087	TROUBLESHOOT STARTERS - STA.1 REPLACE FILTER STARTER - STA.1
Check Total.....:				745.00	.00	745.00		
013672	10/24/06	DEW02	J B DEWAR	297.66	.00	297.66	147830	OIL FOR WELL PUMPS
013673	10/24/06	HAM01	ALEXANDER HAMILTON INST.	30.15	.00	30.15	35661156	THE EMPLOYEE PROBLEM SOLVER-FALL/WINTER'07
013674	10/24/06	NAT01	NATIONAL GROUP TRUST	527.37	.00	527.37	23941106	LONG TERM DISABILITY 11/06
013675	10/24/06	PIO01	PIONEER AMERICAS LLC	2774.20 2498.67	.00 .00	2774.20 2498.67	38751163 38754155	2638 GALS NaOCL 2376 GALS NaOCL
Check Total.....:				5272.87	.00	5272.87		
013676	10/24/06	PIT01	PITNEY BOWES CREDIT CORP.	21.02	.00	21.02	A61023	EQUIPMENT TAX FOR POSTAGE MACHINE RENTAL

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013676	10/24/06	PIT01	PITNEY BOWES CREDIT CORP.	362.04	.00	362.04	38560T06	PB METER & MAIL MACHINE R ENTAL 11/06-1/07
Check Total.....:				383.06	.00	383.06		
013677	10/24/06	POI01	POINT OF ACTION	440.53	.00	440.53	7115	UNIFORM SHIRTS
013678	10/24/06	RAM01	RAMSEY, SCOTT	877.50	.00	877.50	1443	SLURRY SEAL OFFICE PARKIN G LOT - PO#1432
				725.00	.00	725.00	1449	ASPHALT TRENCH PAVING 9/1 3/06
Check Total.....:				1602.50	.00	1602.50		
013679	10/24/06	SAN18	SANTA BARBARA COUNTY SDA	160.00	.00	160.00	A61023	BANQUET MEETING SBCSDA-JB ,RW,CB,AF
				-160.00	.00	-160.00	A61023u	Ck# 013679 Reversed
Check Total.....:				.00	.00	.00		
013680	10/24/06	SAN21	SANTA BARBARA COUNTY	3000.00	.00	3000.00	092606-21	IRWMP 2006 CONTRIBUTION - WQIP
013681	10/24/06	STA09	STAPLES CREDIT PLAN	121.85	.00	121.85	53690906	REPLACE SHREDDER, INK
013682	10/24/06	UND01	UNDERGROUND SERVICE ALERT	19.20	.00	19.20	820060710	USA TICKETS (12 @ \$1.60)
013683	10/24/06	VER02	VERIZON WIRELESS	172.28	.00	172.28	78122776	VERIZON CELLULAR PHONE SE RVICE 10/2-11/1/06
013684	10/24/06	WEL01	FLOYD V. WELLS, INC.	48.49	.00	48.49	15535	WELL 1B OILER COIL
013685	10/30/06	DEP02	DEPT.OF HEALTH SERVICES	60.00	.00	60.00	A61030	GRADE T2 TREATMENT CERTIF ICATION RENEWAL-JL
013686	10/30/06	FOX01	ANTHONY W. FOX	573.95	.00	573.95	A61030	TRAVEL REIMB-AF-CSDA 2006 ANNUAL CONFERENCE
013687	10/30/06	MCM01	KRISTINA MCMANIGAL	15.58	.00	15.58	A61030	POST OFFICE MILEAGE REIMB 7/06-10/06
				24.01	.00	24.01	B61030	MILEAGE REIMB-SB WATER EF FICIENCY MTG-KM
Check Total.....:				39.59	.00	39.59		
013688	10/30/06	SAN18	SANTA BARBARA COUNTY SDA	200.00	.00	200.00	A61030	BANQUET MEETING SBCSDA-JB ;RW;AR;LEVY, RON&SUZENE

Cash Account Total.....:	155402.81	.00	155402.81
Total Disbursements.....:	155402.81	.00	155402.81
	=====	=====	=====
Cash Account Total.....:	.00	.00	.00

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2219	10/20/06	PUB02	PUBLIC EMPLOYEES	4401.37	.00	4401.37	A61020	PERS EPMC PP#21
21180	10/20/06	EMP01	EMPLOYMENT DEVELOP.DEPART	1104.94	.00	1104.94	A61020	STATE WH TAXES PP#21
21181	10/20/06	EMP01	EMPLOYMENT DEVELOP.DEPART	168.20	.00	168.20	1A61020	STATE DISABILITY PP#21
59510	10/06/06	PUB02	PUBLIC EMPLOYEES	4401.36	.00	4401.36	A61006	PERS EPMC PP#20
66410	10/06/06	PER04	STATE STREET BANK & TRUST	870.00	.00	870.00	A61006	EMPLOYEE PERS 457 PP#20
68752	10/20/06	PER04	STATE STREET BANK & TRUST	870.00	.00	870.00	A61020	EMPLOYEE PERS 457 PP#21
491780	10/06/06	EFT01	EFTPS	2817.34	.00	2817.34	A61006	FEDERAL WH TAXES PP#20
491781	10/06/06	EFT01	EFTPS	602.62	.00	602.62	1A61006	FICA MEDICARE PP#20
596150	10/06/06	EMP01	EMPLOYMENT DEVELOP.DEPART	1082.14	.00	1082.14	A61006	STATE WH TAXES PP#20
596151	10/06/06	EMP01	EMPLOYMENT DEVELOP.DEPART	166.25	.00	166.25	1A61006	STATE DISABILITY PP#20
891710	10/20/06	EFT01	EFTPS	2871.97	.00	2871.97	A61020	FEDERAL WH TAXES PP#21
891711	10/20/06	EFT01	EFTPS	609.74	.00	609.74	1A61020	FICA MEDICARE PP#21
Cash Account Total.....:				19965.93	.00	19965.93		
Total Disbursements.....:				19965.93	.00	19965.93		

**DIRECTORS:**

- DIVISION 1  
WALLACE S. MARSH  
Lompoc
- DIVISION 2  
STEPHEN E. JORDAN  
Lompoc
- DIVISION 3  
JON C. PICCIUOLO, President  
Vandenberg Village - Mission Hills
- DIVISION 4  
ART HIBBITS  
Buellton - Lompoc
- DIVISION 5  
JOSEPH A. FOSS  
Solvang - Santa Ynez

*Santa Ynez River*  
**WATER CONSERVATION DISTRICT**

P.O. Box 719 - 3669 Sagunto Street, Suite 108  
Santa Ynez, California 93460  
Telephone: (805) 693-1156  
FAX: (805) 688-8065

**GENERAL MANAGER:**

- BRUCE A. WALES
- SECRETARY:** 28
- BRUCE A. WALES
- CONSULTANTS:**
- ERNEST A. CONANT  
General Counsel
- THOMAS M. STETSON  
Engineer

September 29, 2006

Joe Barget, Manager  
Vandenberg Village CSD  
3757 Constellation Road  
Lompoc, CA 93436

Mr. Mike Riley, Manager  
Mission Hills CSD  
1550 E. Burton Mesa Blvd.  
Lompoc, CA 93436-2100

Mr. Frank Priore, Interim Utility Mgr  
City of Lompoc  
100 Civic Center Plaza  
Lompoc, CA 93436

Mr. Rob Almy, Manager  
Santa Barbara County Water Agency  
123 E. Anapamu Street  
Santa Barbara, CA 93101

Re: USGS Lompoc Groundwater Monitoring Program FY 2006-2007

Gentlemen:

This District is in receipt of the annual agreement for the subject program for the period November 1, 2006 to October 31, 2007. The contractual amount, which this District will become obligated to pay and which is to be reimbursed by the participants, is \$14,550.00. A copy of the USGS letter and contract is enclosed for your files.

The contribution from each participant is as follows:

Santa Barbara County Water Agency	20.41%	\$2,970.00
City of Lompoc	55.71%	8,106.00
Vandenberg Village CSD	17.51%	2,547.00
Mission Hills CSD	<u>6.37%</u>	<u>927.00</u>
	100.00%	\$14,550.00

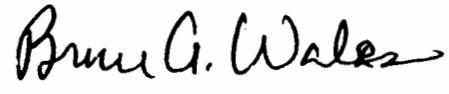
The \$14,550 cost represents a 4.9% increase over last year. This is less than last year, but more than the typical 3.5% annual increases since FY 1998-99. According to the USGS, it was caused by continuing to catch up on increased employee costs.

As has been done in the past, the District will invoice participants upon receipt of a bill from the USGS, which is expected to occur in August of 2007. Payment will be due on or before September 1, 2007. (For entities starting the Fiscal Year on July 1, this is a commitment for FY 07-08.)

Please sign one copy of this letter and return it to this District, at your earliest convenience, as evidence of your continued commitment to this program.

Sincerely,

SANTA YNEZ RIVER WATER  
CONSERVATION DISTRICT



Bruce A. Wales  
General Manager

BAW/eg

Enclosures

Payment will be made by the below-designated participant upon receipt of a billing prior to September 1, 2007 in the amount shown above.

Participant: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Finance/Budget/USGS FY-06-07

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT  
AGENDA MEMORANDUM

TO: Board of Directors ITEM: 7.A.  
FROM: Joe Barget, General Manager  
DATE: November 7, 2006  
SUBJECT: Annual Audit

**Recommendation:** Accept the Fiscal Year 2005-06 final audit report prepared by Moss, Levy & Hartzheim.

**Policy Implications:** The Board oversees the District's finances and formally accepts annual audit reports. California Government Code §26909 requires the District to submit an annual audit report to the County Auditor and State Controller every year.

**Resource Impacts:** There is \$5,150 in the budget for the preparation of this audit.

**Alternatives Considered:** None.

**Discussion:** Moss, Levy & Hartzheim performed the annual audit of the District's financial statements August 14-16, 2006. The Fiscal Year 2005-06 audit report states that the District has \$8.1 million in total net assets. The District had \$2.5 million in revenues and \$1.75 million in expenses. We ended the fiscal year \$105K under budget on operating expenses and \$6K over projection on operating revenues. There were no material problems. Cindy Allen and Patty LeCavalier (finance staff) and Directors Don Rowland and Chris Brooks (Finance/Budget Committee) have done an excellent job of watching over the District's finances.

**Attachment:** VVCSD, Basic Financial Statements, June 30, 2006

## VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

## AGENDA MEMORANDUM

TO: Board of Directors ITEM: 7.B.

BY: Joe Barget, General Manager

DATE: November 7, 2006

SUBJECT: Integrated Regional Water Management Plan (IRWMP)

**Recommendation:** Review information on preparation of a countywide IRWMP. Provide direction to the General Manager.

**Policy Implications:** In August 2006 the Board approved a memorandum of understanding (MOU) with Santa Barbara County to cost-share in the preparation of a countywide IRWMP.

**Resource Impacts:** The District funded its \$3,000 cost-share for the plan from the Water Conservation Fund.

**Alternatives Considered:** None.

**Discussion:** Santa Barbara County, with the support of about 30 various water agencies in the county, is preparing a countywide IRWMP. In September 2006 the County Board of Supervisors approved a professional services agreement with CH2MHill to prepare the plan. The agreement is for services during the period September 12, 2006 through June 30, 2007 for an amount not to exceed \$244,964.

The effort is underway. Director Wyckoff and Office Manager Cindy Allen represented VVCSD at the kick-off meeting on September 28. The first two stakeholder workshops (public meetings) have been held: October 23 in Santa Barbara and October 24 in Santa Maria. Director Rowland attended the Santa Maria workshop.

The next two stakeholder workshops will be held on:

- December 5 (Tuesday) at CCWA in Buellton. 5:00–7:00 p.m.
- December 6 (Wednesday) at County’s Employee University in Santa Barbara. 5:00–7:00 p.m.

The attached schedule and slide presentation provide information. These are provided for the Board’s information and to consider in providing any guidance to the General Manager in the development of the IRWMP.

### **Attachments**

1. Santa Barbara Countywide IRWMP Schedule
2. Slide Presentation, Santa Barbara Countywide IRWMP, prepared by CH2MHill for Stakeholder Workshops on October 23 and 24, 2006

## Santa Barbara Countywide IRWMP Schedule

<b>IRWMP Milestones</b>	
Distribute Project Information Form	September 28
Distribute Draft IRWMP outline and Draft Outreach Plan	October 5-6
Return Project Information Form to CH2M HILL	October 10
Provide comments on IRWMP outline and approve Outreach Plan	October 12
Distribute Preliminary Draft IRWMP	December 15
Provide comments on Preliminary Draft IRWMP	January 5
Distribute Screencheck Draft IRWMP	January 18
Provide comments on Screencheck Draft IRWMP	January 23
Distribute Public Draft IRWMP	February 2
Public comments on Draft IRWMP due	February 15
Distribute Screencheck Final IRWMP	March 8
Approve IRWMP	March 13
Distribute Final IRWMP	March 16
Obtain additional IRWMP approvals	March 19-29
Submit Final IRWMP to DWR/SWRCB	March 30
Note: Shaded areas require Steering Committee/Cooperating Partner actions.	

<b>Meetings/Stakeholder Workshops</b>	
Meeting – Review IRWMP background and process	September 28
Meeting – Review outline, objectives, strategies, Outreach Plan, projects	October 12
Meeting – Discuss project evaluation process and criteria	October 19
Stakeholder Workshops	October 23 and 24
Meeting – Discuss project ranking/finalize criteria; Prop 50 grant process	November 30
Stakeholder Workshops	December 5 and 6
Meeting – Walk through Preliminary Draft IRWMP	December 19
Meeting – Update project list/review comments on Preliminary Draft IRWMP	January 9
Meeting – Review Draft IRWMP	January 24
Stakeholder Workshops	February 12 and 13
Meeting – Finalize project list	February 22
Meeting – Cooperating Partners approve IRWMP	March 13

**VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT****MEMORANDUM**

**TO:** Board of Directors

**FROM:** Director Tony Fox

**DATE:** October 10, 2006

**SUBJECT:** CSDA's 37<sup>th</sup> Annual Conference

Monday, September 25 through Thursday, September 28, Director Tony Fox and General Manager (GM) Joe Barget attended the California Special District Association (CSDA) 2006 Annual Conference and Exhibitors Showcase in Squaw Valley, CA. The event, themed "Perception, Precision, Performance" drew over 420 special district professionals of all types; including state and federal government officials, about 41 speakers, members of the CSDA board, staff and associated consultants, plus around 49 exhibitors.

Opening welcoming comments were from Sherry M. Sterrett, CSDA President. She reviewed the conference agenda and special events like the motivational keynote presentation by two "crewmembers" from the Afterburner consulting organization that consisted of a 60 minute high-energy, multimedia presentation by two ex-fighter pilots (F/A-18 & F16) that was designed to help CSDA members unleash the power of "Flawless Execution" in their agencies.

CSDA is governed by an 18-member Board of Directors elected by mail ballots. The Board consists of three directors from each of the six regions throughout California, and one director who is appointed by Special District Risk Management Authority (SDRMA). The Board meets bimonthly in Sacramento to guide the Association's legislative and member benefit programs. Our region is number 5, South Central, and the current members are as follows: Jack Curtis, Ojai Valley Sanitary District; John Fox, Goleta Sanitary District; and Jim Acosta, Saticoy Sanitary District.

The new officers for the association are:

- President – John Fox, Goleta Sanitary District
- Vice President – Jim Acosta, Saticoy Sanitary District
- Secretary – Arlene Schafer, Costa Mesa Sanitary District
- Treasurer – Peggy Shirrel, Moss Landing Harbor
- Past President – Sherry Sterrett, Pleasant Hill RPD

On Tuesday, September 26, CSDA Board of Directors (BOD) meeting that was held in “Tinkers Knob,” a room that unfortunately was too small for more than a very few other CSDA members to attend. President Sterrett passed the gavel to new president John Fox the next morning following the election of the officers listed above. Subsequently the election results for the winners of the recent regional elections were announced with the following persons being elected/re-elected to the board.

Region 1 – Mark Bryant (incumbent), Redway CSD

Region 2 – Larry Brilliant, El Dorado Hills CSD

Region 3 – Peggy Shirrel (incumbent), Moss Landing Harbor

Region 4 – Anne Mathews (incumbent), Kern County Water Agency

Sandy Young (write-in Seat B), Stallion Springs CSD

Region 5 – Jack Curtis (incumbent), Ojai Valley Sanitary District

Region 6 – Jo MacKenzie (incumbent), Vista ID

The highlight of this conference for the Vandenberg Village Community Services District occurred during awards presentations presided over by newly elected CSDA President John Fox, when CSDA Executive Director Neil McCormick presented our GM, Joe Barget, with his Special District Administrator (SDA) designation.

Along with other breakout sessions, I took the AB 1825 mandated (for supervisory employees of special districts) sexual harassment training and a refresher class on “Open, Ethical Leadership” that is the AB 1234 required ethics compliance training for special districts – certificates by CSDA.

CSDA reported: "The conference closed with a keynote address by country music star Keni Thomas, who as a U.S. Army Ranger took part in the firefight in Mogadishu, Somalia in 1993 that was later depicted in the best-selling book and hit movie 'Black Hawk Down'."

In conclusion, I acquired copies of the new California Special District magazine, computer discs containing the conference proceedings, and training session materials.

Available handouts will be placed in the library for all to read at their leisure and for future reference.

###



## Memorandum

TO: Member Agency Board Member and Staff

FROM: John Fox, CSDA President

SUBJECT: 2007 CSDA Committee Appointments

DATE: October 10, 2006

CSDA relies on the participation of our membership in order to guide the Association. As a member of CSDA, your Committee involvement is crucial to the success of activities and the development of CSDA policies. With this in mind, we're asking for your contribution on one of our committees to assist in shaping CSDA.

Committees need active participants who are able to expend the time to provide their expertise in directing the activities and policies of CSDA. To fulfill your duty as a member of CSDA, please review and complete the form included with this letter.

CSDA's strength and effectiveness as a voice for all special districts is directly related to its ability to involve the Board *and* members in the work of the Association. The talents and energy that both groups bring to CSDA and to the issues that concern special districts in California are the critical components of CSDA's success.

I urge you to review the list of committees available to which you can lend your expertise. The ratification of CSDA's 2007 committees will take place at the CSDA Board meeting in January 2007. The selected participants will be notified shortly after the January Board meeting.

I look forward to working with each committee this year.

John Fox  
President

## 2007 COMMITTEE AND VOLUNTEER INTEREST FORM

Please make additional copies for each participant.

We hope your District will participate in one or more of CSDA's committees. The CSDA Board of Directors encourages the participation of all its member agencies on CSDA's committees. As space is limited, please choose more than one committee on which you would like to participate, and please rank according to preference:

- 1 = 1<sup>st</sup> choice
- 2 = 2<sup>nd</sup> choice
- 3 = 3<sup>rd</sup> choice

**NOTE:** All committees meet in person at least twice annually. Committees generally meet in Sacramento, however locations may vary.

\_\_\_\_\_ **Education Committee:** Plans, organizes and directs the education and public relations programs. Commitment: Meets quarterly.

\_\_\_\_\_ **Elections/Bylaws Committee:** Conducts annual elections and member votes for any proposed bylaws change. Reviews bylaws upon request by the Board or members. Commitment: Minimum of one meeting in Sacramento

\_\_\_\_\_ **Finance Corporation:** Serves on the Board of Directors of the CSDA Finance Corporation and oversees the finance programs of the Corporation. Commitment: Meets on a quarterly basis, and as needed. Generally meets in person in Sacramento, or other designated location.

\_\_\_\_\_ **Fiscal Committee:** Oversees the financial direction of the organization, including budget review and implementation. Commitment: Generally begins meeting in June to discuss budget for the following year.

\_\_\_\_\_ **Audit Committee:** Responsible for maintaining and up dating internal controls. Provides guidance to auditors on possible audit and fraud risks. Commitment: Meets with auditors prior to the commencement of the audit and when audit is completed also one meeting during the auditing process.

\_\_\_\_\_ **Legislative Committee:** Development of CSDA's legislative agenda; review, direction and assist with legislative/public policy issues. (Seats are limited.) Commitment: Meets seven times a year beginning in February and concluding in October. All meetings are conducted in Sacramento. NO Conference calls.

\_\_\_\_\_ **Membership & Recruitment Committee:** Responsible for recruitment of new members, member retention and re-attraction activities; recommends new members to be admitted to CSDA. Commitment: Meets Quarterly.

\_\_\_\_\_ **Planning Committee:** Develop a plan for the future of CSDA and shall review and monitor planning documents on a regular basis. Commitment: Usually meets with the Fiscal Committee.

\_\_\_\_\_ **Special Task Forces:** Periodically it is necessary to assemble a task force of members knowledgeable in a certain area to help respond to a particular challenge or to review and advise on a new program or service (i.e. LAFCO, local government reorganization, etc.)

Committee membership is open to both Board members and Staff. Please note that the Association does not reimburse any expenses incurred from this participation.

CSDA is committed to keeping travel costs to a minimum for committee members and handles a significant amount of committee work through conference calls, fax correspondence and e-mail, however, committees do meet at least two times a year in person.

Name: \_\_\_\_\_

Title/Position: \_\_\_\_\_

District/Organization: \_\_\_\_\_

Business Address: \_\_\_\_\_

Contact Address: \_\_\_\_\_

Telephone: (Dist) \_\_\_\_\_ (contact) \_\_\_\_\_

FAX (Dist): \_\_\_\_\_ Fax(contact): \_\_\_\_\_

E-mail: (contact) \_\_\_\_\_

\*Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*Either the District/Company General Manager or Board President must sign form.**

Please return this completed form to Paul Spitale at CSDA either by fax ((916) 442-7889) or email (pauls@csda.net) by Monday, December 11, 2006.