

**MINUTES  
REGULAR MEETING**

**November 5, 2002**

The Board of Directors of the Vandenberg Village Community Services District met for a Regular Meeting, at 7:00 P.M., on Tuesday, November 5, 2002, at the District Office Conference Room.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Wyckoff who led the Pledge of Allegiance.

2. ROLL CALL

Directors Blair, Cobb, Moore and Wyckoff were present at the time of roll call. Director Rowland was absent.

OTHERS PRESENT

TK Keller, General Manager as well as several members of the public were present.

3. ADDITIONS AND DELETIONS TO AGENDA

There were no additions or deletions to the Agenda

4. PUBLIC FORUM

President Wyckoff opened the Public Forum at 7:02 p.m.; a member of the public questioned the timeliness of the postings of the Meeting Minutes and Agendas on the VVCSD website. There being no further comments from the public, the President closed the Public Forum at 7:04 p.m.

## 5. GENERAL MANAGER'S STATUS REPORT

The General Manager reported that safety and quality last month were good. The result from the copper and lead testing was received and the report was favorable.

For reliability this month, there was an electrical problem at Well 1B. The motor was pulled off the well pump and the logic board in the starter unit was fried due to the phasing unit. The motor was baked, dipped and replaced into the hole. The logic board will be rebuilt for \$1,500 instead of replacing with a new one for \$3,000. Also, a booster pump unit was pulled, the motor was sent for inspection and reported only minor wear. The standby generator is ready for the upcoming winter months.

The library received their "one way" sign last month from the county but unfortunately was backed over by a car. The sign will be replaced with a steel post.

The two one-million gallon tanks were inspected and pinholes were found and repaired. Tank #1 was also inspected and 12 pinholes were repaired.

The office remodeling began last month with staff moving their seating arrangements and office equipment. The concrete work will begin next month for the handicap entrances. Staff has sent out the new billing and received both positive and negative feedback from the residence.

The General Manager continued with his report saying that the contractor for the salary survey company met with staff and field crew. The report will be completed by the first of next year. The District was notified by the EDD to pay unemployment benefits to an ex-employee. The District denied the request and an appeal has been filed. As part of the Employee Suggestion Award Program an Ad Hoc Committee will be formed to discuss an employee's recommendation before introduced

to the board. Director's Blair and Wyckoff volunteered to be on the committee. The District received the City of Lompoc Wastewater Treatment Master Plan which is available for review.

6. CONSENT CALENDAR

- A. Approval of Minutes of the October 1, 2002 Regular Meeting
- B. Approval of Monthly Financial Summary Reports
- C. Approval of Disbursements through October 31, 2002

**Motion by Director Blair, seconded by Director Moore that the Board approve the Consent Calendar as presented.**

**Unanimous among the four present**

7. ACTION ITEMS

- A. Consideration of Customer KIR0005 Request for Exception to Policy on Leak Adjustments

In summation of the Board's deliberations, the following action was taken.

**Motion by Director Moore, seconded by Director Blair that the Board grant Mr. Kirkham a one-time leak adjustment for the month of August per Ordinance 23-00 and deny Mr. Kirkham's request for an exception to the existing Ordinance for additional restitution.**

**Unanimous among the four present**

B. Consideration of Customer JAC0005 Request for Exception to Policy on Leak Adjustments.

After much discussion,

**Motion by Director Blair, seconded by Director Moore that the Board deny Mr. Jacobson's request for an exception to the existing Ordinance for adjustments due to customer leaks.**

**Ayes: Directors Blair, Moore and Wyckoff**

**Noes: None**

**Abstain: Director Cobb**

**Absent: Director Rowland**

**Motion Passed**

8. REPORTS

A. Committees

Water/Wastewater Committee met on October 2, 2002. Director Blair reported on the discussion of DEIR for the Wye Area Project and recommended that it goes back to the committee. The Board agreed. There was discussion of Providence Landing request for service and it was decided the committee wait for the developer to address the Board.

B. District Representatives to External Agencies

Director Wyckoff attended the Lompoc Valley Committee meeting. Minutes of the meeting were given to the Directors.

Director Blair attended the Association of Water Agencies of

Santa Barbara County meeting in the absence of Director Moore. He also attended the Santa Barbara County Special Districts Association meeting.

C. Board President

The General Manager informed the Board President that the swearing in ceremony for the two new directors will be scheduled on the first Friday of December. The recommendation was made to hold the Board meeting on December 6, 2002 commencing with the ceremony. There were no objections from any board members.

9. INFORMATIONAL CORRESPONDENCE - attached to back of Board package

10. DIRECTORS' FORUM

Director Cobb commented on a letter that he mailed to Director Wyckoff regarding PERS. Copies were offered to the public if interested.

Director Blair expressed his appreciation to Director's Moore and Cobb for their participation serving on the Board during their term.

Director Moore thanked Director Blair for attending the water agencies meeting in her absence.

Director Wyckoff thanked both Director's Moore and Cobb for their insightfulness during their time on the Board.

11. ADJOURN

There being no further business to come before the Board,

**Motion by Director Wyckoff, seconded by Director Blair to  
adjourn the meeting at 8:30 p.m.**

**Unanimous**

Respectfully Submitted,

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Stephanie Vlahos-Rivera  
Secretary, Board of Directors

APPROVED AS TO FORM

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Robert Wyckoff  
President, Board of Directors