

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3757 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



MINUTES Special Meeting

January 12, 2011

The Board of Directors of the Vandenberg Village Community Services District met for a Special Meeting at 5:30 p.m. on January 12, 2011, at the District Office Conference Room.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 5:30 p.m. by President Wyckoff and who led the Pledge of Allegiance.

2. ROLL CALL: Directors Brooks, Fox, Redmon and Wyckoff were present. Director Blair arrived at 5:32 p.m.

OTHERS PRESENT

Joe Barget, General Manager, and Cynthia Allen, Office Manager.

3. ADDITIONS AND DELETIONS TO AGENDA

General Manager Barget asked the board to add an emergency item, Sanitary Sewer Overflow, to the agenda.

Motion by Director Brooks, seconded by Director Fox to add item 7.C to the agenda as an emergency item.

Unanimous

4. PUBLIC FORUM

President Wyckoff opened the Public Forum at 5:32 p.m. There were no comments from the public. President Wyckoff closed the Public Forum at 5:33 p.m.

5. OPERATIONS REPORT

The General Manager reported the District pumped 25.9 million gallons of water in December. The average daily demand was 0.8 million gallons per day. There was 14 percent less water pumped than last year. In December there were 11.0 inches of rain increasing the total to 14.1 inches since July 2010.

The field crew replaced two 1-inch polybutylene service lines last month.

The District had no sewer system overflows in 2010. General Manager Barget acknowledged a job well done to Martin and the field crew.

Staff decided to take advantage of an offer from Master Meter to receive a free mobile drive-by system with the purchase of 1,008 meters by December 15. The District placed a \$218,551 order, saving the District about 6 percent off the price of the meters and receiving the \$24,356 mobile drive-by system for free.

To conclude his report the General Manager said the Santa Ynez River Water Conservation District increased their pump tax from \$7.70 to \$8.93 per acre-foot. The last semiannual bill for period July-December 2010 was \$7,274.

6. CONSENT CALENDAR

A. Approval of Minutes of the Special Meetings on December 3, 2010.

Motion by Director Redmon, seconded by Director Blair to approve the minutes

Ayes: Directors Blair, Fox, Redmon and Wyckoff

Abstain: Director Brooks

Approved with a 4-0 vote

B. Treasurer Report

Cynthia Allen explained the two new monthly operating expense graphs in the financial report, created to separate the automated meter readers and the wastewater treatment plant depreciation.

Motion by Director Redmon, seconded by Director Brooks to approve the Treasurer Report

Unanimous

7. ACTION ITEMS

A. Committees and Agencies

After some discussion among the Directors they agreed to confirm the President’s appointments as follows:

Officers	Director
President	Wyckoff
Vice President	Fox
Finance Officer	Redmon

Committees	Director
Finance / Budget	Redmon
	Fox
Legal / Personnel	Fox
	Redmon
Water / Wastewater	Brooks
	Blair

Agencies	Director
Association of California Water Agencies (ACWA) / Joint Powers Insurance Authority (JPIA)	Fox
	Brooks

California Special Districts Association (CSDA) / Santa Barbara Special Districts Association	Brooks
	Wyckoff
Santa Ynez River Water Conservation District	Blair
	Redmon

Note: Committee chairperson / primary representative is listed first

Motion by Director Redmon, seconded by Director Blair to confirm Board President Wyckoff’s appointments to three standing committees and three external agencies.

Unanimous

The Directors discussed and agreed to plan on attending the following conferences next fiscal year: Blair (Annual CSDA), Brooks (Fall ACWA), Fox (Spring ACWA, Annual ACWA CLE), Redmon (Annual ACWA CLE, Annual LAIF), and Wyckoff (Annual CSDA, Spring ACWA).

B. Backhoe, Other Surplus Property

Motion by Director Brooks, seconded by Director Fox to declare the attached list of items as surplus and offer to sell the Case backhoe to MHCSO for its \$10,000 appraised value.

Unanimous

C. Sanitary Sewer Overflow (SSO)

Motion by Director Wyckoff, seconded by Director Brooks that there is a need to continue emergency action taken by the General Manager in response to a SSO on January 8.

Unanimous

Motion by Director Brooks, seconded by Director Blair to increase the Wastewater Operating Budget by \$50,000 to fund emergency repairs to a 10-inch sewer main and access road.

Unanimous

8. REPORTS

A. Committees

No committees met during the month of December.

B. District Representatives to External Agencies

Director Brooks gave a brief report about the ACWA/JPIA Fall Conference he attended November 28 to December 3.

C. Board President

President Wyckoff had nothing further to add.

D. General Manager Report

General Manager Barget reported staff completed the application to expand the District's sphere of influence and submitted it to the Santa Barbara Local Agency Formation Commission.

Staff has almost finished preparing a draft first amendment to the Providence Landing development agreement with Capital Pacific Homes. This amendment addresses the irrigation well, capacity charges, and recharge basins.

General Manager Barget met with Dacé Morgan, County Public Works, and John Karamitsos, County Planning, to facilitate and coordinate efforts to remove 30 dead Monterey Pine trees along Clubhouse Road. On January 4, the County Board of Supervisors declared the trees to be a traffic nuisance and Coastal Tree Service started removing them the same day.

To conclude his report, General Manager Barget reported Montecito Water District and Goleta Water District are withdrawing from this year’s cloudseeding program. Their contributions are about \$13,000 and \$28,000, respectively.

9. INFORMATIONAL CORRESPONDENCE

Letter dated December 10, 2010 from ACWA/JPIA regarding H.R. LaBounty Safety Award Program: President Wyckoff presented Cynthia Allen with a letter and certificate.

10. DIRECTORS’ FORUM

Director Blair thanked General Manager Barget for his work on the SSO and keeping the board informed.

Director Fox suggested that General Manager Barget write a letter to the county thanking them for taking care of the tree situation on Clubhouse Road.

Director Wyckoff said he spoke with Mr. Rowland regarding the lack of response from the Department of Fish and Game about obtaining land for a new well site. A suggestion was made to contact Assemblyman Katcho Achadjian to help in the process.

11. ADJOURN

President Wyckoff declared the meeting adjourned at 6:26 p.m.

Respectfully submitted,

Approved as to form,

Stephanie Vlahos
Secretary, Board of Directors

Robert Wyckoff
President, Board of Directors

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MINUTES Joint Meeting

January 12, 2011

The Board of Directors of Vandenberg Village Community Services District and Mission Hills Community Services District met for a Joint Meeting at 7:00 p.m. on Wednesday, January 12, 2011, at the Mission Hills Community Services District Conference Room.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:05 p.m. by President Schlottmann and who led the Pledge of Allegiance.

2. ROLL CALL: VVCSD Directors Blair, Brooks, Fox, Redmon and Wyckoff were present. MHCSO Directors Jones, MacKenzie, Nix, Schlottman and Warnstrom

3. OTHERS PRESENT

Joe Barget, VVCSD General Manager; Mike Riley, MHCSO General Manager; Casey Fowler, Board Secretary; Michael Wright and Laurel Rogers, US Geological Survey and three members of the public.

4. DISCUSSION ITEM

Groundwater Ambient Monitoring and Assessment (GAMA) Program

Laurel Rogers and Michael Wright discussed the Priority Basin Project. This project is a comprehensive assessment of statewide groundwater quality designed to help better understand and identify risks to groundwater resources.

The groundwater is sampled at various locations across California in order to characterize its constituents and identify trends in groundwater quality. The Priority Basin Project monitors, tests and assesses water quality at multiple scales throughout the state. The project integrates data from multiple agencies into a statistically-reliable data set. The benefits of this project include: Information to help protect the source of California's drinking water supply, improved comprehensive groundwater quality monitoring, enhanced understanding of groundwater, increased availability of groundwater quality information to the public, early warning system of potential threats to groundwater supplies and advanced monitoring techniques reveal emerging contaminants.

The results from the tests will provide information for water agencies to address a variety of issues ranging in scale from local-water supply to statewide resource management. More information is available on their website ca.water.usgs.gov/gama.

5. DIRECTORS FORUM

Director Redmon suggested MHCS and VVCS develop a mutual aid agreement to protect each District from liability and the legality issue of "gift of public funds". The Association of California Water Agencies/Joint Powers Insurance Authority (ACWA/JPIA) insures both Districts and it was suggested to contact them for assistance with this type of agreement. General Manager Barget mentioned that both Districts are members of the statewide Water/Wastewater Agency Response Network (WARN) which facilitates mutual assistance between public and private utilities in disaster situations; however, he will look into this matter with ACWA/JPIA.

6. ADJOURN

Director Schlottman declared the workshop adjourned at 7:52 p.m.

Respectfully submitted,

Approved as to form,

Joseph Barget
Acting Board Secretary

Robert Wyckoff
President, Board of Directors