

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



"Pride in Community Service"

<http://vvcasd.org>
info@vvcasd.org

NOTICE: The Board of Directors of the Vandenberg Village Community Services District will meet at the District Office Conference Room, 3745 Constellation Road, Vandenberg Village, in compliance with [California Government Code § 54954](#).

Regular Board Meeting

AGENDA

Tuesday, March 4, 2025

4:30 p.m.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL: Directors Cox, Gonzales, Heuring, Lamont, and Stassi
3. ADDITIONS AND DELETIONS TO AGENDA
4. PUBLIC FORUM

The Board will invite public comment on each action item as it is considered during the meeting.

At this time members of the public wishing to address the Board on other matters that are within the jurisdiction of the District may do so when recognized by the President. Please begin by stating your name and place of residence.

5. GUEST SPEAKER: Mike Munoz, Deputy County Counsel, Santa Barbara County Office of County Counsel
6. OPERATIONS REPORT
7. ADMINISTRATION REPORT
8. CONSENT CALENDAR

A. Minutes of the Special Meeting on February 4, 2025..... page 1

B. Treasurer Report

- (1) Pro-forma Financial Statements as of January 31, 2025..... page 9
- (2) Disbursements through February 28, 2025..... page 21

9. ACTION ITEMS

- A. **[PUBLIC HEARING] AB 2561 Status of Job Vacancies:** Open public hearing and receive a report of current job vacancies.. page 27
- B. **Cybersecurity Grant:** Approve the Governing Body Resolution for the State and Local Cybersecurity Grant Program..... page 29
- C. **Mid-Year Budget Review:** Consider accepting the FY 2024-25 Mid-Year Budget Review page 31
- D. **Ad-Hoc Committee:** Receive report from ad-hoc committee page 49

10. REPORTS

- A. Committees
- B. District Representatives to External Agencies
- C. Board President
- D. General Manager

11. INFORMATIONAL CORRESPONDENCE

- A. **US Drought Monitor:** California, February 25, 2025..... page 51
- B. **VVCSD:** Water Pumped vs Sold, 12 months page 53
- C. **WMA:** Proposition 68 Grant Funded Projects Update..... page 55
- D. **CSDA:** Board of Directors Call for Nominations – Seat B page 61

12. DIRECTORS FORUM: Any member of the Board may address the Board on any subject within the jurisdiction of the District.

13. CLOSED SESSION

A. Conference With Labor Negotiators (Gov't Code § 54957.6)
Agency designated representatives: Cynthia Allen, General Manager
Unrepresented employee: All District Employees

B. Public Employee Performance Evaluation (Gov't Code § 54957)
Title: General Manager

14. OPEN SESSION: Announce or take action resulting from closed session discussions.

15. ADJOURN

Notice Regarding Public Participation: For those who are unable to attend the meeting in person or electronically but who wish to provide public comment on matters that are within the jurisdiction of the District, please submit any comments and written materials to the District in person or via electronic mail at administration@vvcasd.org. All submittals should indicate the board meeting date and agenda item number. Materials received by the District during and before the meeting will become part of the minutes and will be made available to the public under the Public Records Act.

This agenda was posted on the District website at <https://vvcasd.org> and 3745 Constellation Road, Vandenberg Village, California and notice was delivered under Government Code § 54950 et seq. This Agenda contains a brief general description of each item to be considered. The Board reserves the right to change the order in which items are heard. The full board package with staff reports and other written documentation is available on the District's website at <https://vvcasd.org>. If you need reasonable accommodation due to a disability, please contact the Board Secretary 24 hours before the meeting at (805) 733-2475.

Please silence cell phones during the meeting, as a courtesy to others.

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MINUTES **Regular Meeting** **February 4, 2025**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 4:30 p.m. by President Gonzales who led the Pledge of Allegiance.

2. ROLL CALL: Directors Gonzales, Heuring, Lamont, and Stassi were present.

OTHERS PRESENT

General Manager Cynthia Allen; Operations & Maintenance Manager Jeff Cole; Financial Services Manager Patricia LeCavalier; VVCSD Utility Service Person Avery Griffin; Vince LaRocco, Battalion Chief 23, Deputy Fire Marshall, Santa Barbara County Fire Department; John Kaisersatt, Project Manager, Santa Barbara County Fire Department; Michael Garner, 561 Andromeda Drive; Lena Tazio Cox, 4505 Titan Avenue; Jeremy Camacho, 172 Galaxy Way.

3. ADDITIONS AND DELETIONS TO THE AGENDA: None

4. PUBLIC FORUM

President Gonzales invited public comments and there were none.

5. GUEST SPEAKER

Deputy Fire Marshall with the Santa Barbara County Fire Department, Vince LaRocco shared an insightful and educational presentation. Mr. LaRocco's presentation covered areas of concern surrounding

Vandenberg Village, fire prevention that has been and is planned to be carried out, as well as maintaining these areas.

6. OPERATIONS REPORT

Operations and Maintenance Manager Cole reported that the district pumped 31.6 million gallons in January with an average daily demand of 1 million gallons. This is 28% more than last January.

Vandenberg Village had .10" of rainfall in January. The calendar year total is currently at .10". The district's well levels for January were 1B-141', 3A-135', and 3B-134'.

In January, the crew replaced three 1" poly B service lines, two ¾" service lines, and one angle stop. The crew also replaced two 12" spools on the Pureflow filter effluent line and pulled the power conductors to the backwash VFD. Mr. Cole went on to report that there were no sewer overflows in January, and he currently has no staff announcements.

Director Gonzales asked Mr. Cole if the road work had been completed from the Sirius Avenue water main break. Mr. Cole reported that the road repair is not yet complete. He will be attending a Teams meeting with Ramsey Asphalt and the County to go over the expectations of the repair.

7. ADMINISTRATION REPORT

Financial Services Manager LeCavalier reported that in December the District received \$609,859 from the County Property Tax Roll for the LRWRP Upgrade Charge. This is reflected in the charts shown on pages 17 through 20 of the board package.

Ms. LeCavalier went on to report that the remaining interest we had earned last quarter with the Santa Barbara County Fund was transferred to California CLASS in January. This can be seen in the Disbursement Report on pages 25 and 30 of the board package.

The Request for Proposals for the Audit Services has been mailed out and proposals are due by March 7. These proposals will be reviewed

at the March Finance/Budget meeting and a contract will be awarded at the April Board Meeting.

Regarding office staff, Katryna Harbin has been brought on as our new part-time Customer Service Representative through Excel Temporary as of January 22. Jefferson Matignas has been with us through Excel since October and was hired as a full-time VVCS D employee on January 27.

8. CONSENT CALENDAR

A. Minutes of the Special Meeting on January 7, 2025

B. Treasurer Report

- 1) Pro-forma Financial Statements as of December 31, 2024
- 2) Pro-forma Schedule of Investments as of December 31, 2024
- 3) Disbursements through January 31, 2025

Motion by Director Stassi, seconded by Director Lamont, to accept the consent calendar as presented.

Ayes: Directors Gonzales, Heuring, Lamont, and Stassi
Noes: None
Abstain: None
Absent: None

9. ACTION ITEM

A. Director Appointment

Both candidates were asked to introduce themselves and share their background with the Board. After much discussion and deliberation, the following motions were made:

Motion by Director Stassi, seconded by Director Heuring, to appoint Lena Cox as the new Director to fill the board vacancy.

Motion failed:

Roll Call Vote:

Ayes: Directors Heuring and Stassi
Noes: Director Lamont
Abstain: Director Gonzales
Absent: None

Motion by Director Gonzales, seconded by Director Lamont, to appoint Jeremy Camacho as the new Director to fill the board vacancy. Motion Failed:

Roll Call Vote:

Ayes: Directors Gonzales and Lamont
Noes: Directors Heuring and Stassi
Abstain: None
Absent: None

Motion by Director Gonzales, seconded by Director Lamont, to appoint Jeremy Camacho as the new Director to fill the board vacancy. Motion Failed:

Roll Call Vote:

Ayes: Director Gonzales
Noes: Directors Heuring, Lamont, and Stassi
Abstain: None
Absent: None

Motion by Director Stassi, seconded by Director Heuring, to appoint Lena Cox as the new Director to fill the board vacancy. Motion passed:

Roll Call Vote:

Ayes: Directors Heuring, Lamont, and Stassi
Noes: None
Abstain: Director Gonzales
Absent: None

B. Administer Oath of Office to New Director

Director Cox was sworn into office.

C. Committees and Agencies

After some discussion, the following appointments were made:

President Gonzales appointed Director Cox as a member of the Finance/Budget Committee.

President Gonzales appointed Director Cox as a member of the Water/Wastewater Committee.

Standing Committees	2025	
Finance/Budget	Chair	Stassi
	Member	Cox
Legal/Personnel	Chair	Gonzales
	Member	Lamont
Water/Wastewater	Chair	Heuring
	Member	Cox
Groundwater Sustainability Agency (GSA)	Primary	Stassi
	Alternate	Lamont

Agencies	2025	
Association of California Water Agencies (ACWA) & Joint Powers Insurance Authority (ACWA/JPIA)	Primary	Heuring
	Alternate	Lamont
California Special Districts Association (CSDA) & Santa Barbara County Chapter of CSDA (SBCCSDA)	Primary	Gonzales
	Alternate	Stassi
Santa Ynez River Water Conservation District (SYRWCD)	Primary	Lamont
	Alternate	Heuring

10. REPORTS

A. Committees

Director Stassi reported that the WMA met on January 22. They held elections and a representative from the City of Lompoc is now the President and Director Stassi is now the Vice-Chair. The main reports at this meeting were on the tasks required to be done with the grant received. Director Stassi believes completing these tasks by the deadline will not be an issue. WMA also met in closed session to discuss the hiring of an Executive Director; the members have not yet reached a decision.

At 5:58 p.m. Director Stassi excused himself from the meeting due to another engagement.

Director Gonzales reported that Legal/Personnel will be meeting in closed session this Thursday at 3 pm.

B. District Representatives to External Agencies

Director Gonzales reported that there was a CSDA dinner in Buellton last week. General Manager Allen was also in attendance and was re-elected as Secretary for the Chapter.

No District Representative to External Agencies to report.

C. Board President

President Gonzales recognized Operations & Maintenance Manager Cole, Utility Service Person Avery Griffin, and the rest of the crew for their outstanding work clearing the brush on Club House Road and along Burton Mesa Blvd.

President Gonzales asked General Manager Allen for more information regarding the KnowBe4 training. Dr. Allen explained that this is part of the cybersecurity training the EPA requires.

D. General Manager

General Manager Allen reported that she met with the EPA representatives again on January 23 to review our revised (RRA) Risk and Resilience Assessment and our (ERP) Emergency Response Plan. The revised RRA was approved, however, our ERP required additional revisions. Dr. Allen was able to make these changes with the EPA representatives during their Teams meeting, the ERP was then approved. We are now certified 18 months ahead of the deadline. The RRA certification was due June 2026, and the ERP was due December 2026.

General Manager Allen went on to report that with the pause in Federal funding for grants, our cybersecurity grant is currently on hold. However, some of the cybersecurity measures have already been implemented, and all vvcasd.org email users will be receiving regular cybersecurity training.

11. INFORMATIONAL CORRESPONDENCE

- A. **US Drought Monitor:** California, January 28, 2025
- B. **VVCSD:** Water Pumped vs. Sold, 12 months
- C. **US EPA:** Risk and Resilience Assessment Certification
- D. **US EPA:** Emergency Response Plan Certification

12. DIRECTORS FORUM

Director Heuring wanted to speak about the recent California wildfires. It was reported that certain communities had equipment repositioned to help fight the fires. Director Heuring thinks this would be beneficial to look at as a possibility for Vandenberg Village. Director Gonzales mentioned that he has heard of private companies that can come out and set up equipment to help fight fires.

13. ADJOURN

President Gonzales declared the meeting adjourned at 6:13 p.m.

Attest:

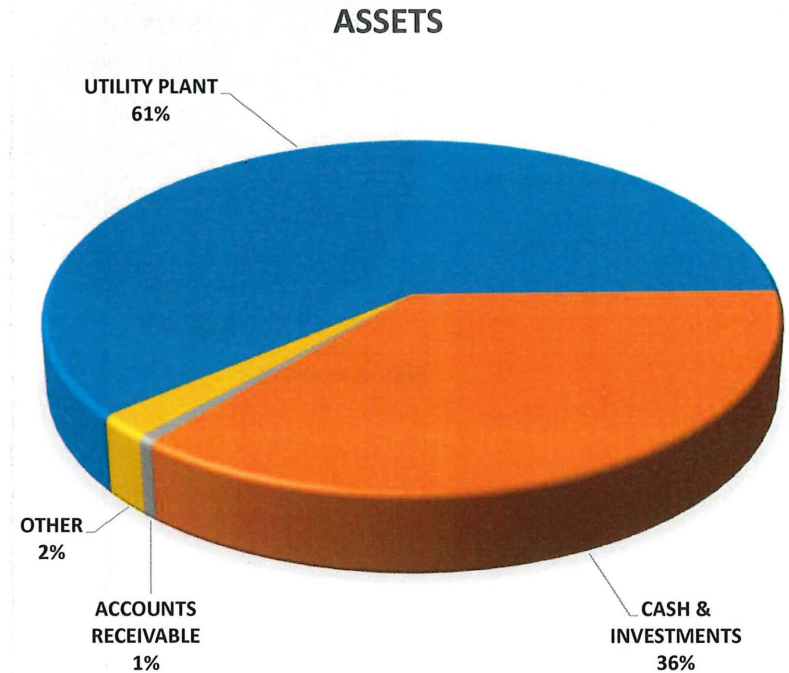
Signed:

Brianna Jennings
Secretary, Board of Directors

Richard Gonzales
President, Board of Directors

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
Statement of Net Position
As of January 31, 2025

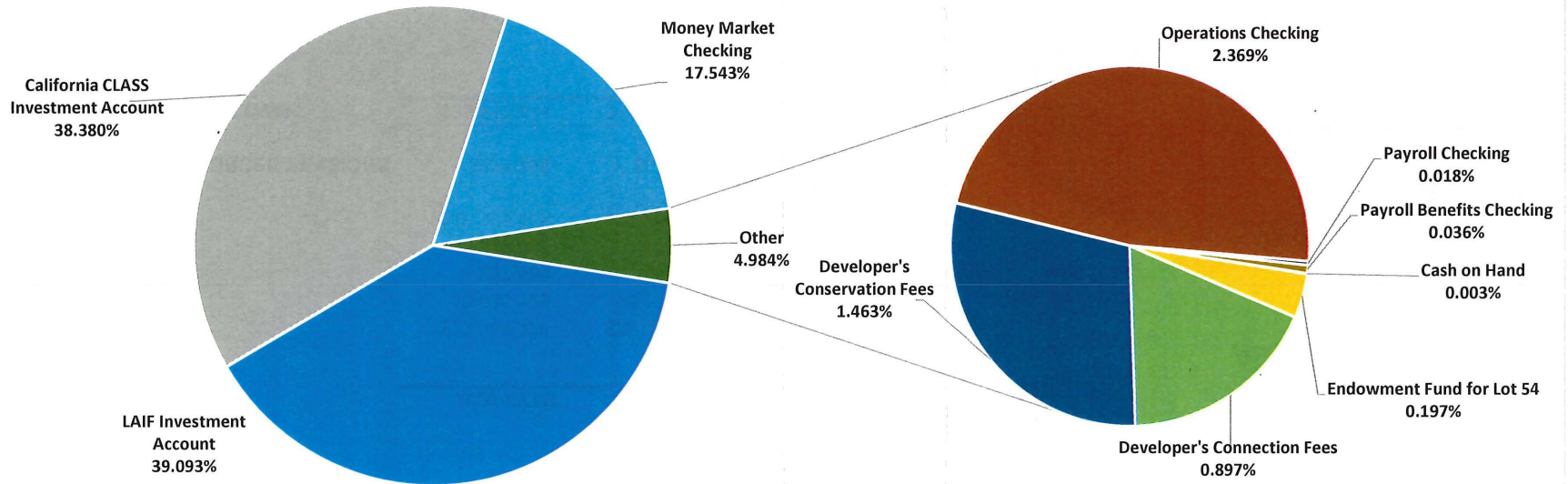
	2025 FYTD	FYE 2024	CHANGE
ASSETS			
UTILITY PLANT	\$23,089,424	\$23,347,339	(\$257,915)
CASH & INVESTMENTS	13,835,128	13,171,241	663,887
ACCOUNTS RECEIVABLE	257,556	451,526	(193,970)
OTHER	803,407	816,214	(12,807)
TOTAL ASSETS	<u>\$37,985,515</u>	<u>\$37,786,320</u>	<u>\$199,195</u>
DEFERRED OUTFLOWS OF RESOURCES-PENSIONS	\$828,399	\$828,399	\$0
TOTAL ASSETS & DEFERRED OUTFLOWS	<u>\$38,813,914</u>	<u>\$38,614,719</u>	<u>\$199,195</u>
LIABILITIES			
CURRENT LIABILITIES	\$428,359	\$1,342,077	(\$913,718)
UNEARNED REVENUE	139,612	139,612	0
LONG TERM DEBT- LRWRP UPGRADE PROJECT	3,514,781	3,514,781	0
NET PENSION LIABILITY	1,964,345	1,964,345	0
TOTAL LIABILITIES	<u>\$6,047,097</u>	<u>\$6,960,815</u>	<u>(\$913,718)</u>
DEFERRED INFLOWS OF RESOURCES-PENSIONS	\$60,843	\$60,843	\$0
EQUITY			
CONTRIBUTED CAPITAL	\$5,436,159	\$5,550,845	(\$114,686)
EQUITY	26,156,902	24,823,420	1,333,482
CURRENT EARNINGS	1,112,913	1,218,796	(105,883)
TOTAL EQUITY	<u>\$32,705,974</u>	<u>\$31,593,061</u>	<u>\$1,112,913</u>
TOTAL LIABILITIES, DEFERRED INFLOWS & EQUITY	<u>\$38,813,914</u>	<u>\$38,614,719</u>	<u>\$199,195</u>



VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
 Cash Position Statement
 As of January 31, 2025

CASH AND SECURITIES DETAIL	2025 FYTD	FYE 2024	CHANGE
LAIF Investment Account	\$5,408,549	\$5,187,136	\$221,413
Santa Barbara County Investment Account	0	3,089,392	(3,089,392)
California CLASS Investment Account	5,309,991	2,030,871	3,279,120
Endowment Fund for Lot 54	27,306	26,567	739
Money Market Checking	2,427,101	2,425,322	1,779
Developer's Connection Fees	124,153	144,740	(20,587)
Developer's Conservation Fees	202,426	203,626	(1,201)
SUBTOTAL	\$13,499,525	\$13,107,655	\$391,870
Operations Checking	\$327,696	\$59,757	\$267,938
Payroll Checking	2,500	2,500	0
Payroll Benefits Checking	5,007	929	4,078
Cash on Hand	400	400	0
SUBTOTAL	\$335,603	\$63,586	\$272,017
TOTAL CASH AND SECURITIES	\$13,835,128	\$13,171,241	\$663,887

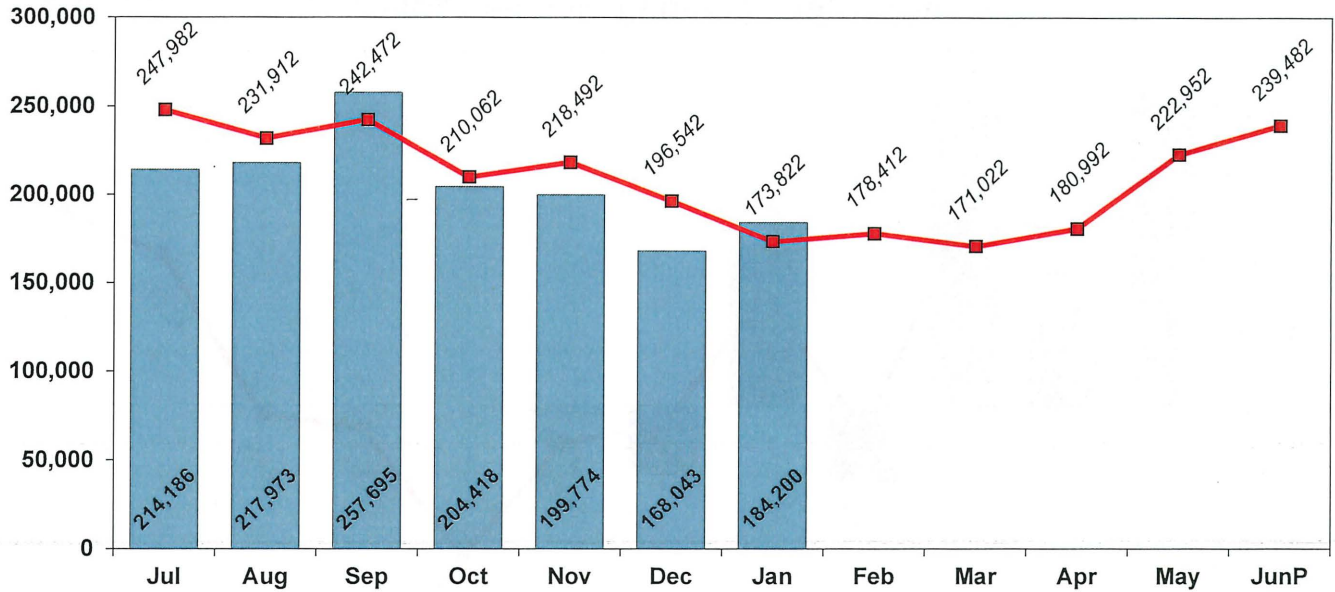
CASH AND SECURITIES DETAIL



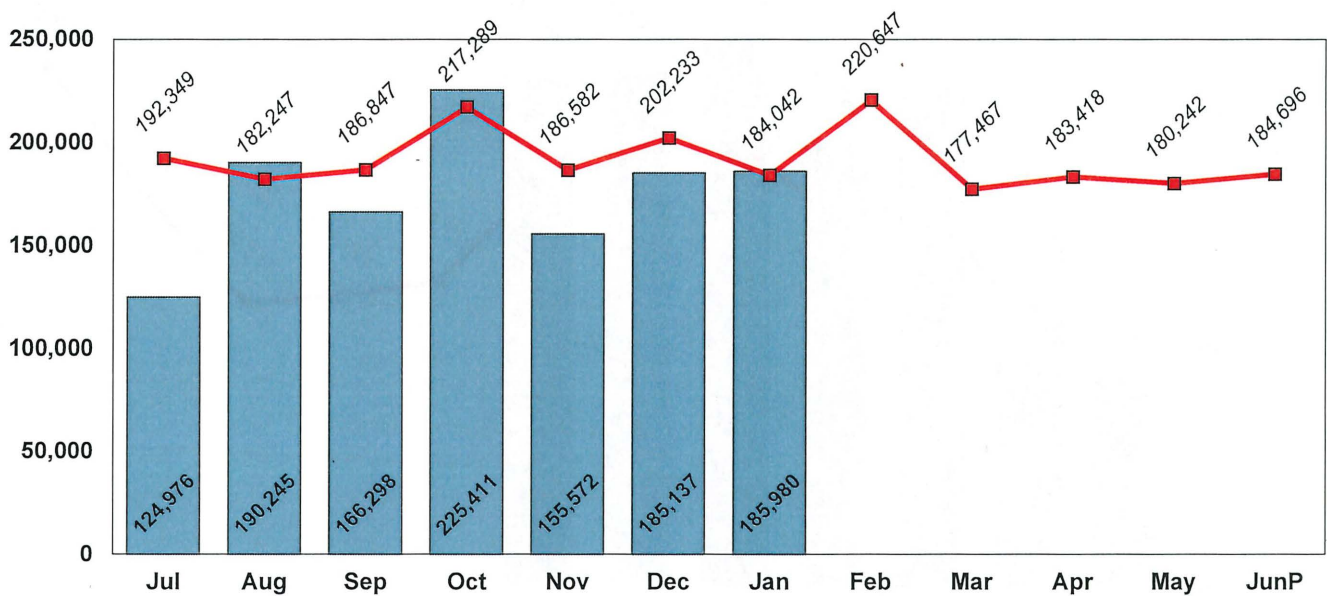
Operating Revenue and Expenses
 Vandenberg Village Community Services District
 July 1, 2024 to June 30, 2025

Monthly Operating Revenue - Water

Actual Budget



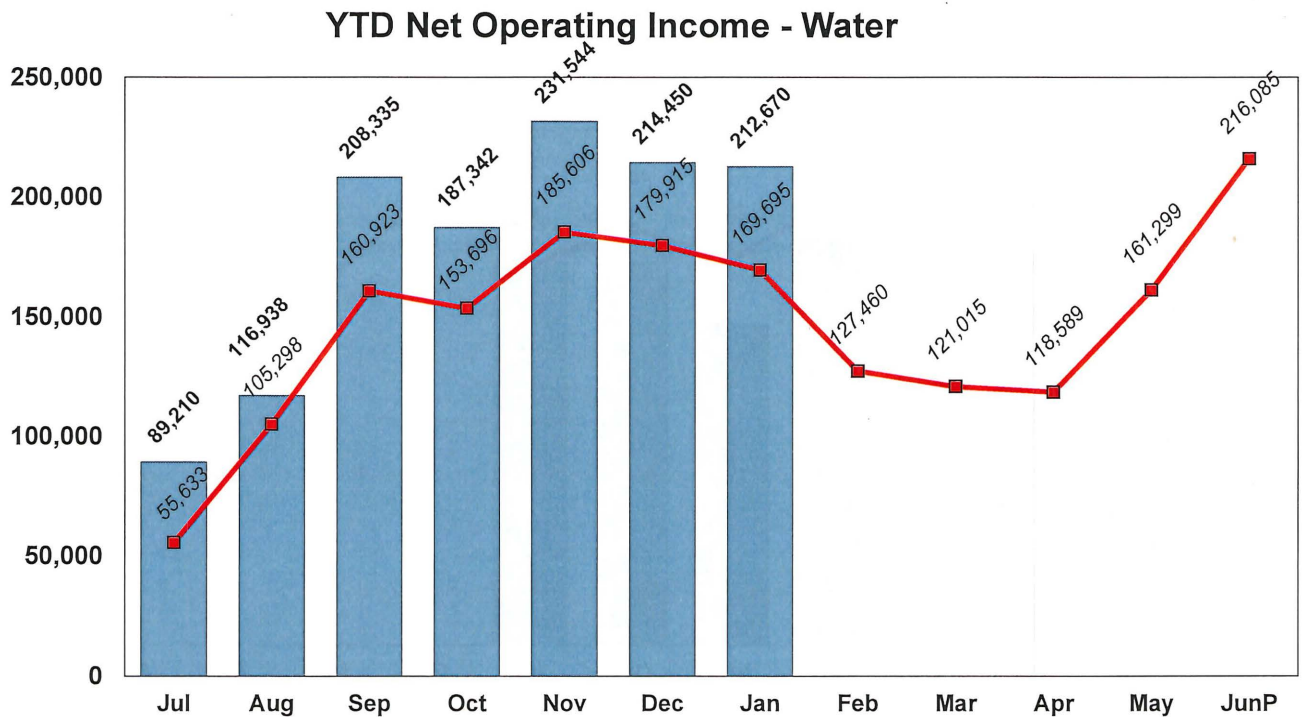
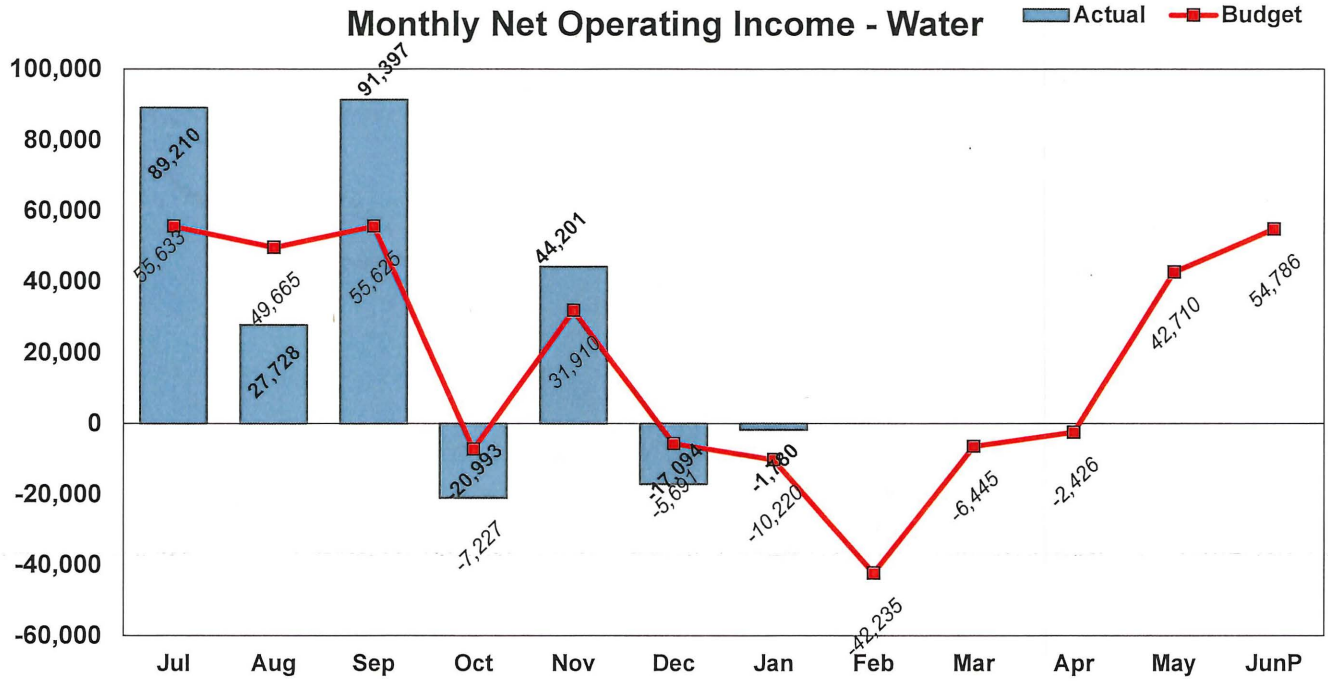
Monthly Operating Expense - Water



Operating Income

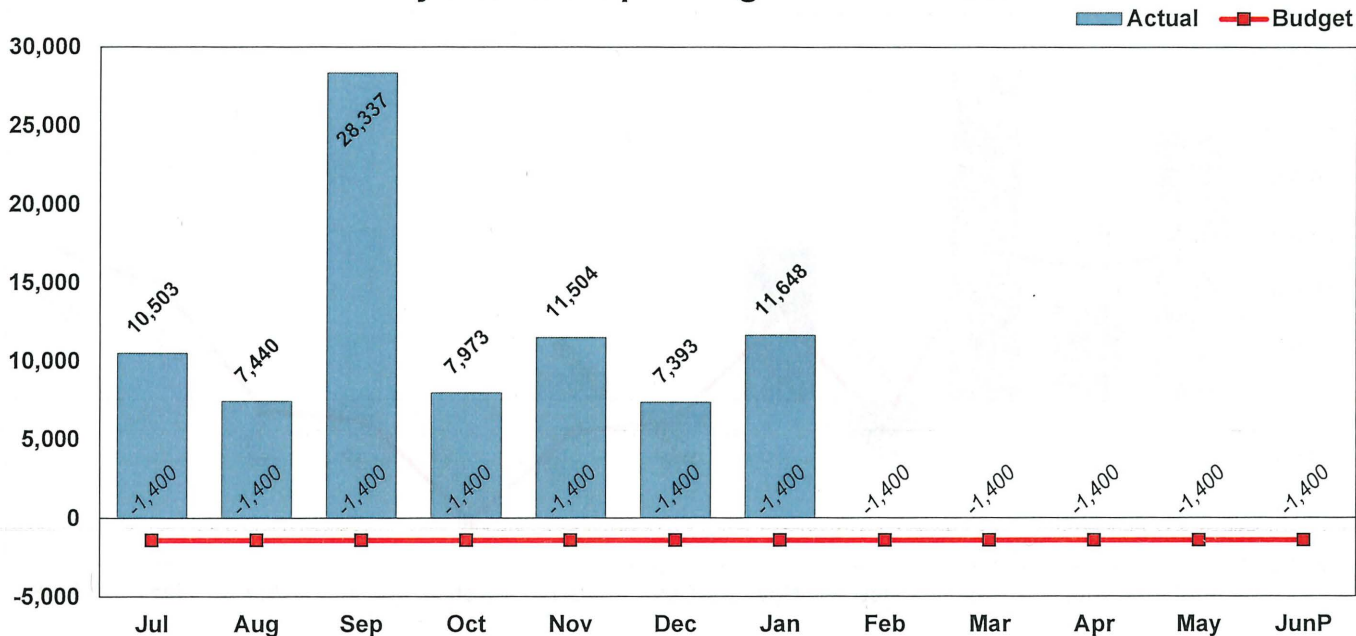
Vandenberg Village Community Services District

July 1, 2024 to June 30, 2025



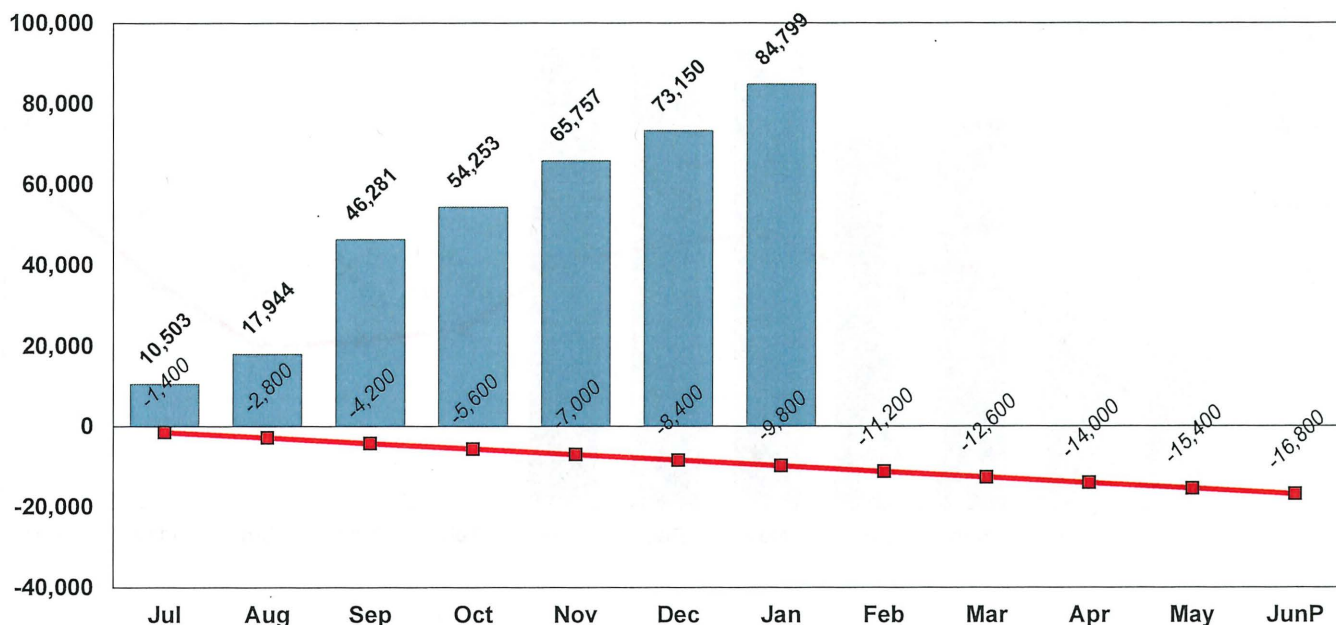
Non-Operating Income Vandenberg Village Community Services District July 1, 2024 to June 30, 2025

Monthly Net Non-Operating Income - Water



Note: September and December include quarterly Fair Market Value Adjustment.

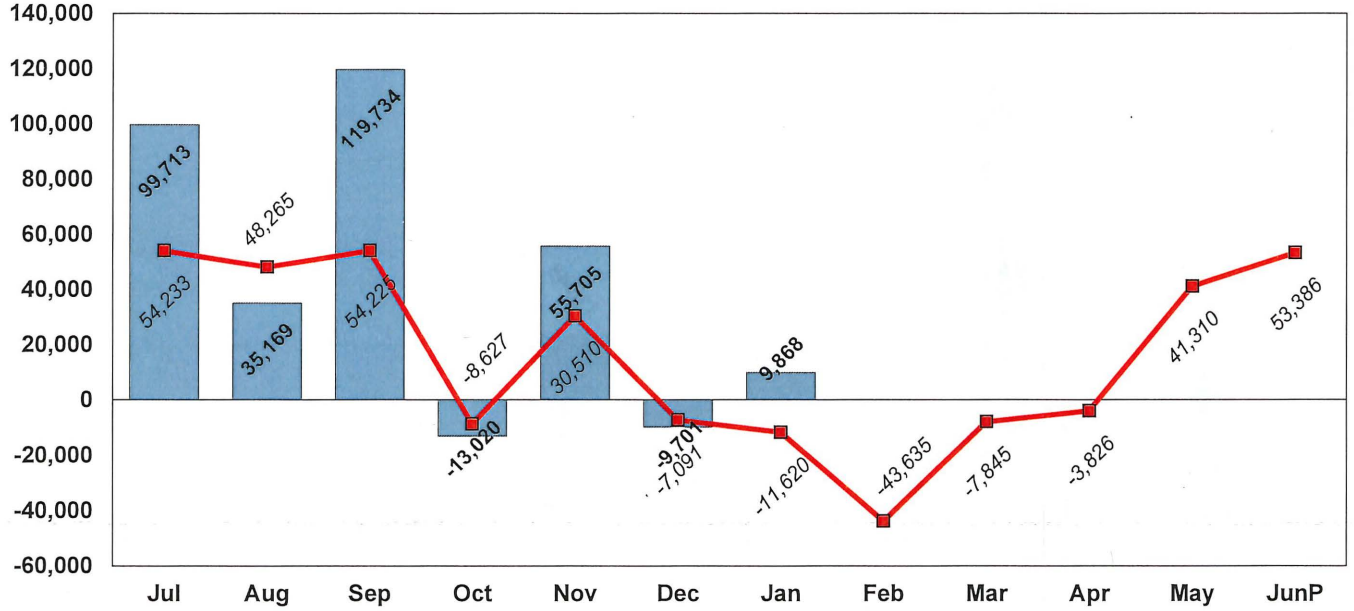
YTD Net Non-Operating Income - Water



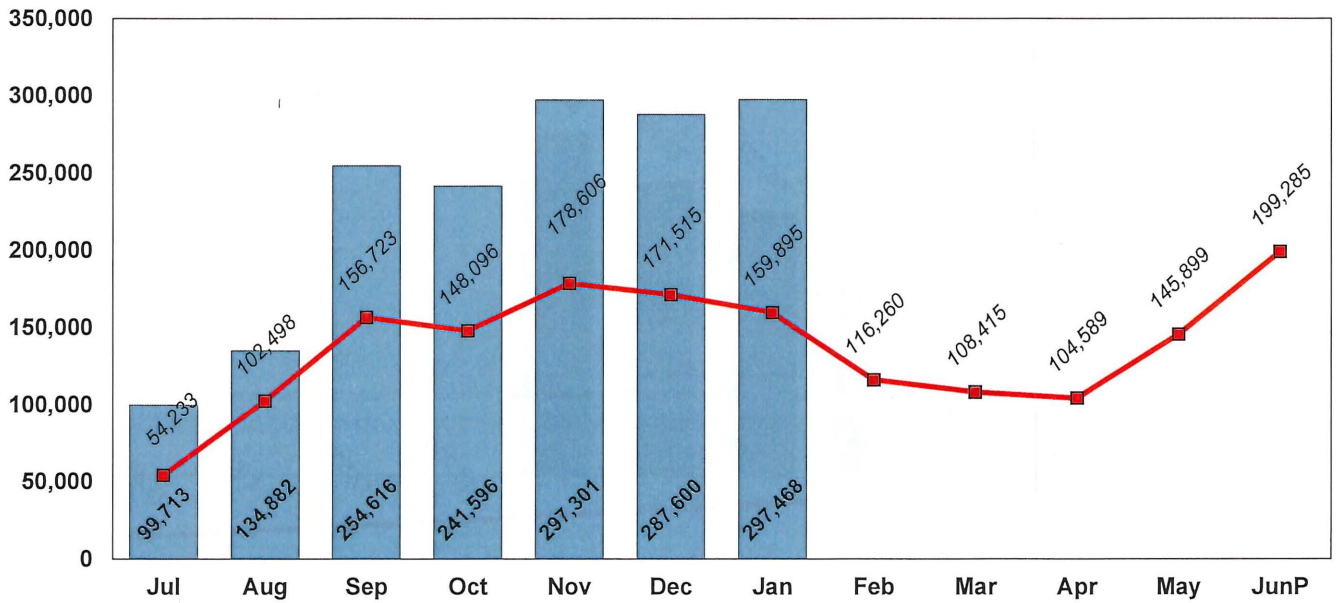
Change in Net Assets Vandenberg Village Community Services District July 1, 2024 to June 30, 2025

Monthly Change in Net Assets - Water

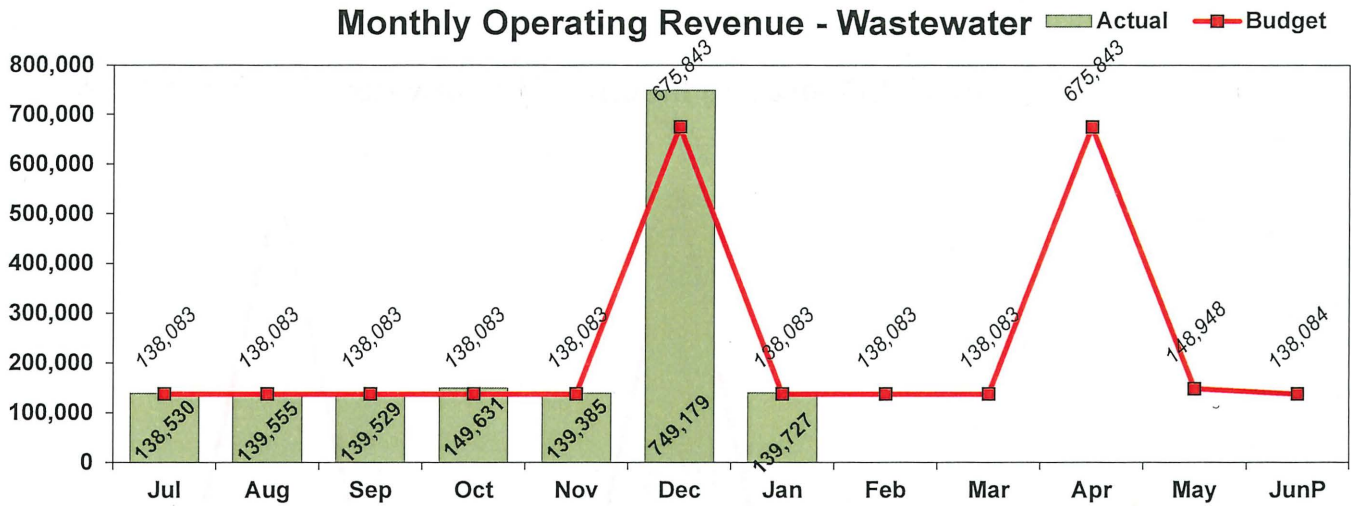
Actual Budget



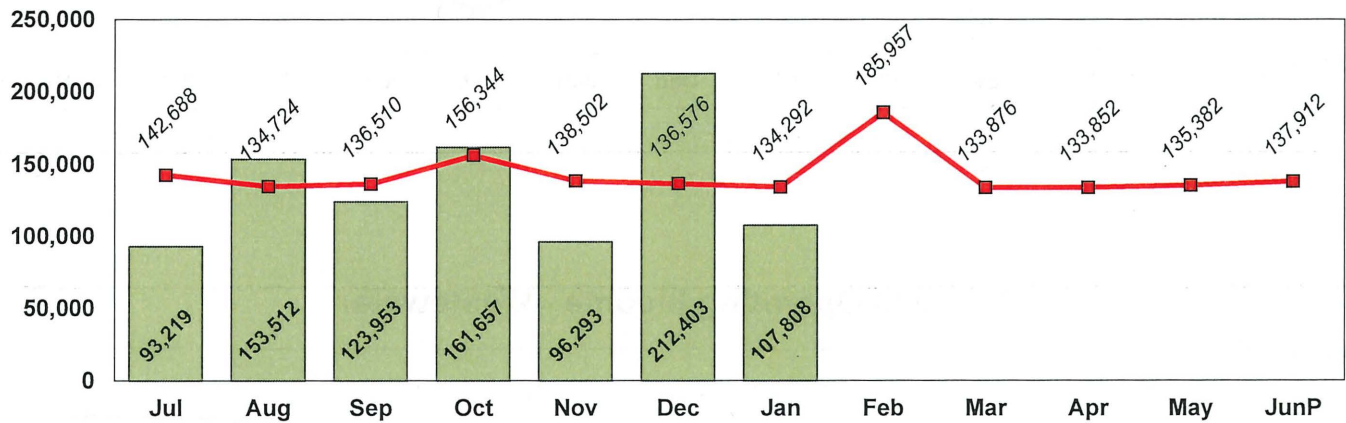
YTD Change in Net Assets - Water



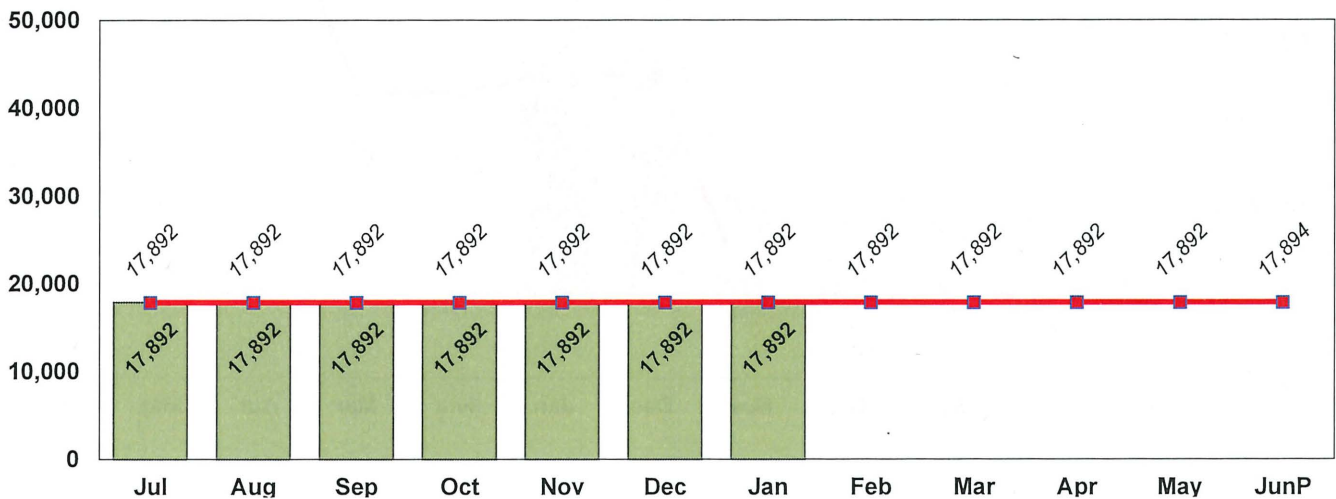
Operating Revenue and Expenses
 Vandenberg Village Community Services District
 July 1, 2024 to June 30, 2025



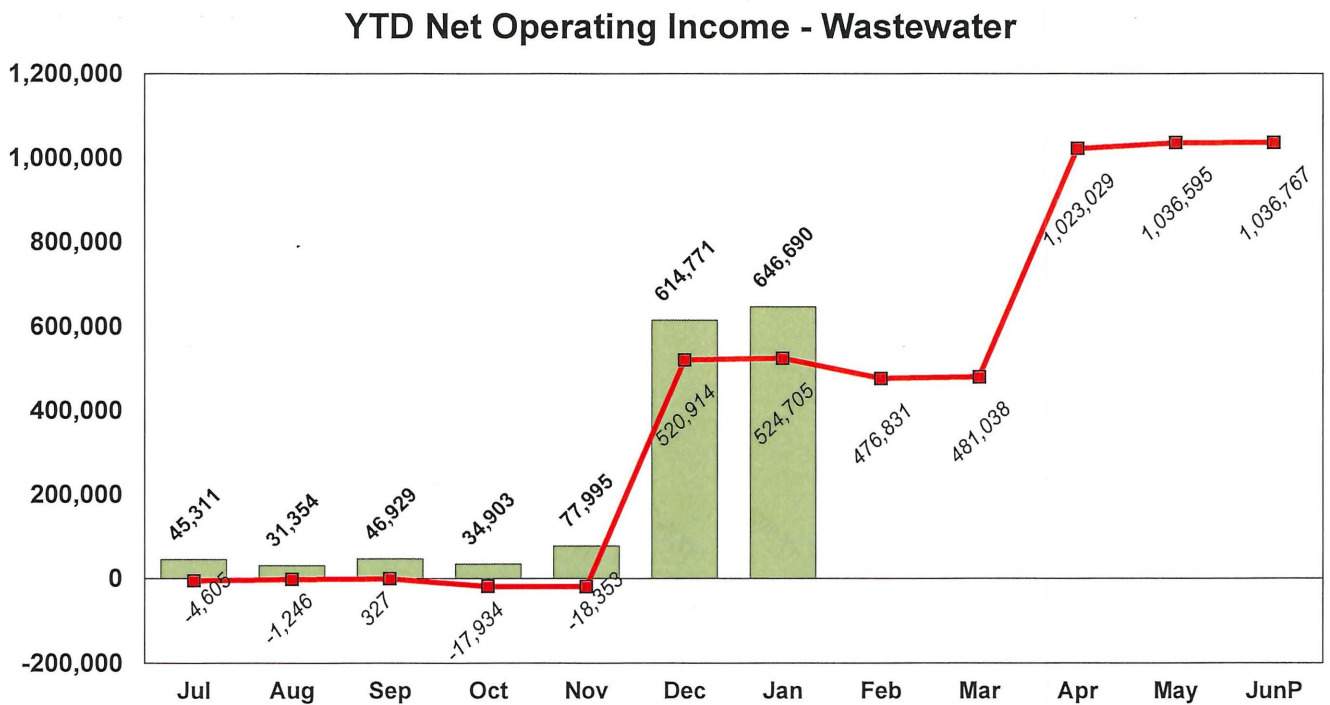
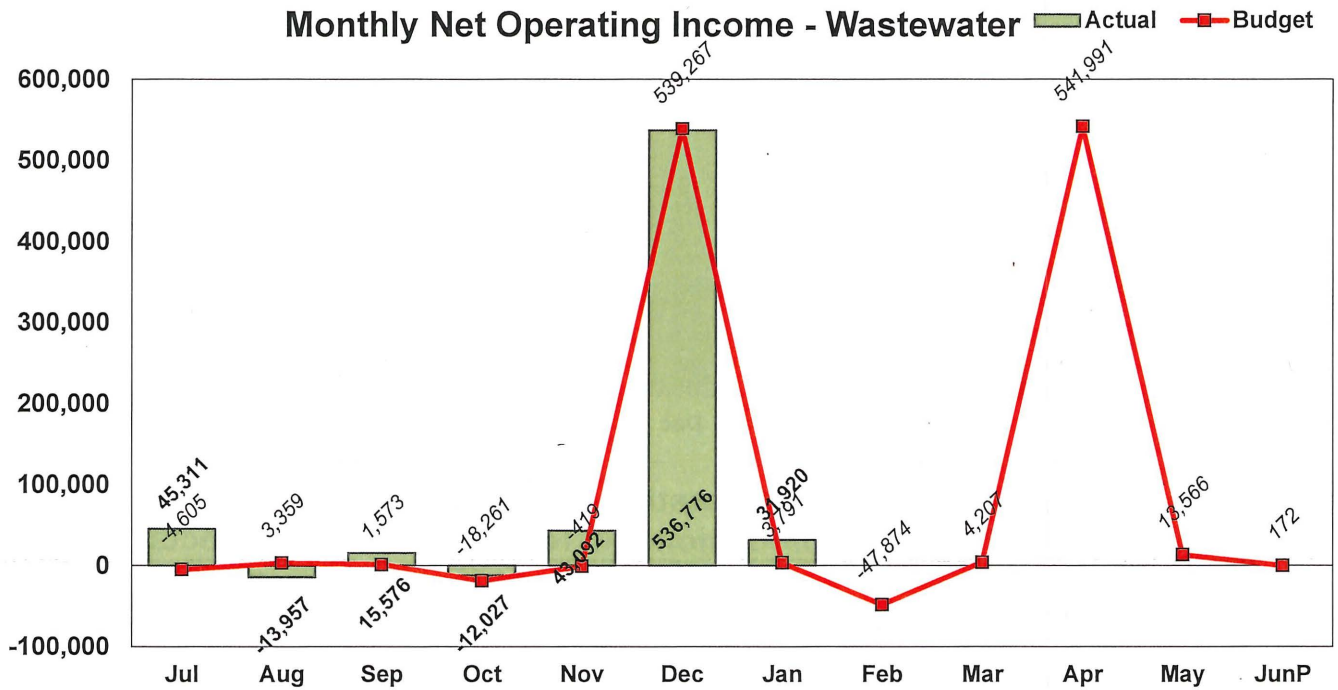
**Monthly Operating Expense
 excluding Unfunded Depreciation and Reserve-Funded Projects**



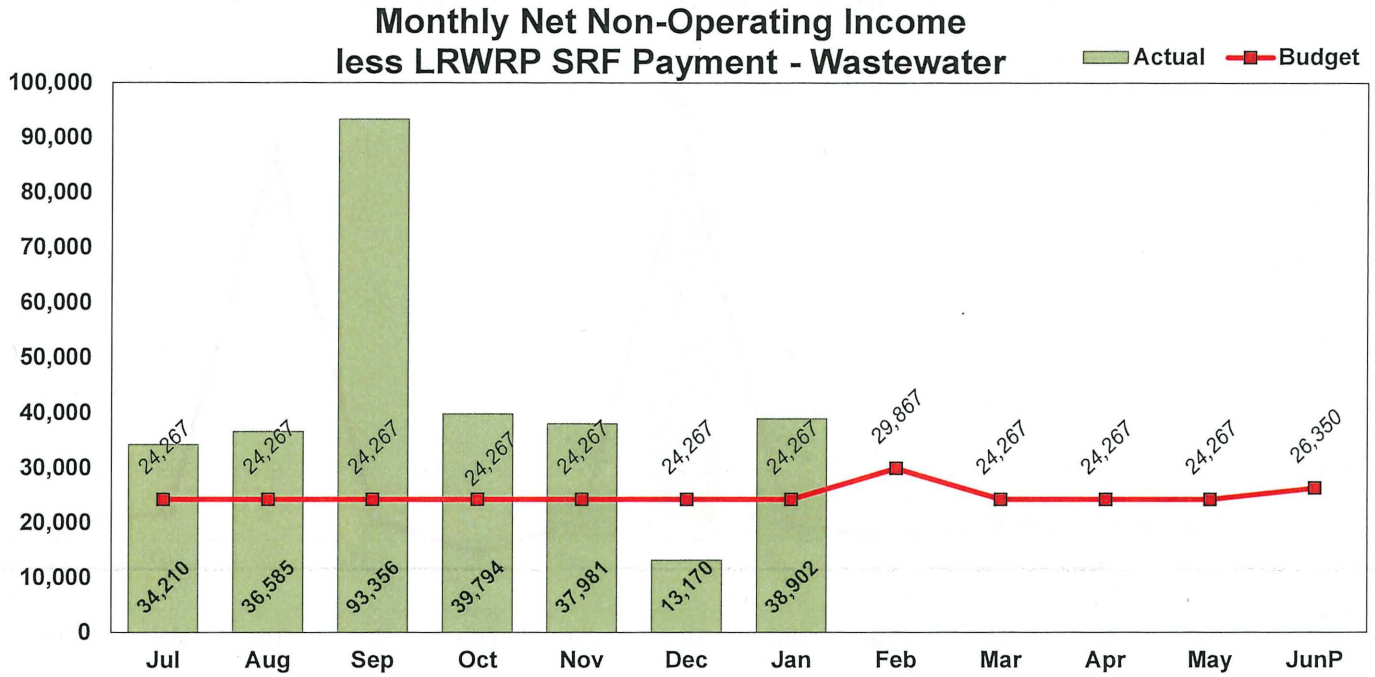
**Monthly Operating Expense
 Unfunded Depreciation and Reserve-Funded Projects**



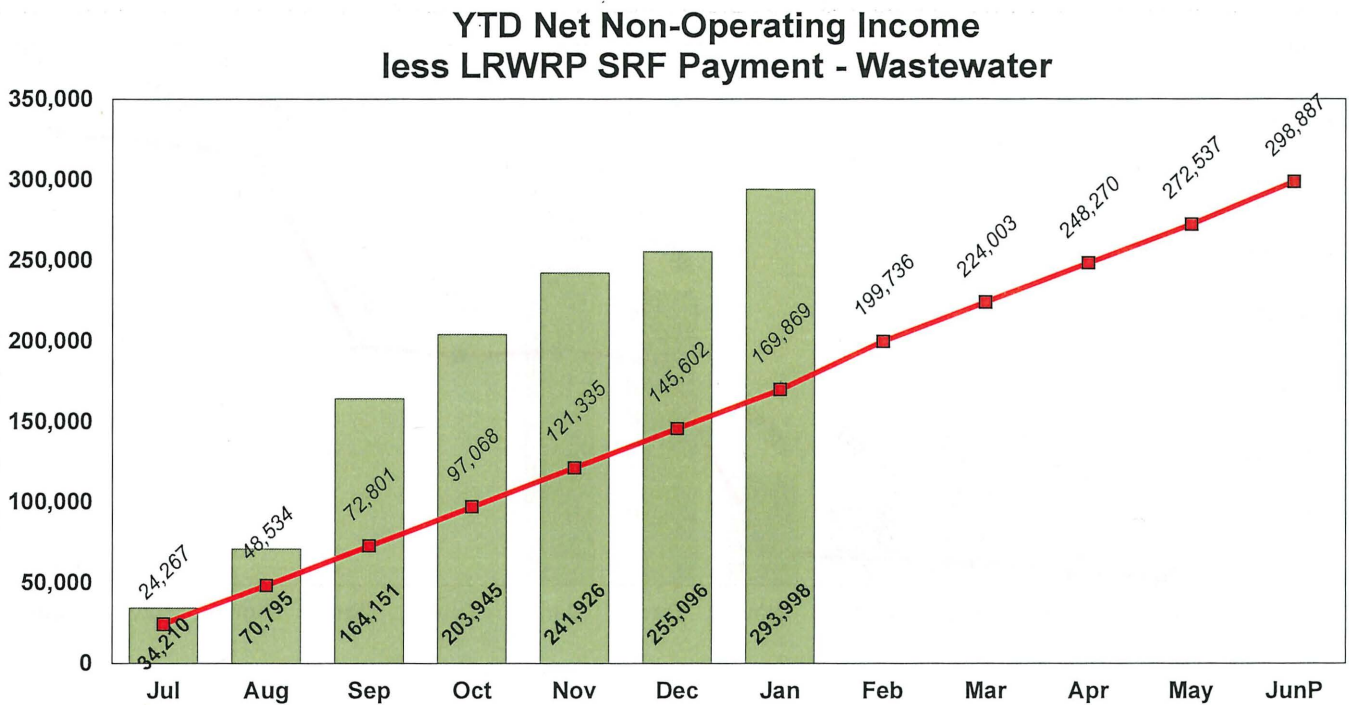
Operating Income Vandenberg Village Community Services District July 1, 2024 to June 30, 2025



Non-Operating Income Vandenberg Village Community Services District July 1, 2024 to June 30, 2025



Note: September and December include quarterly Fair Market Value Adjustment.



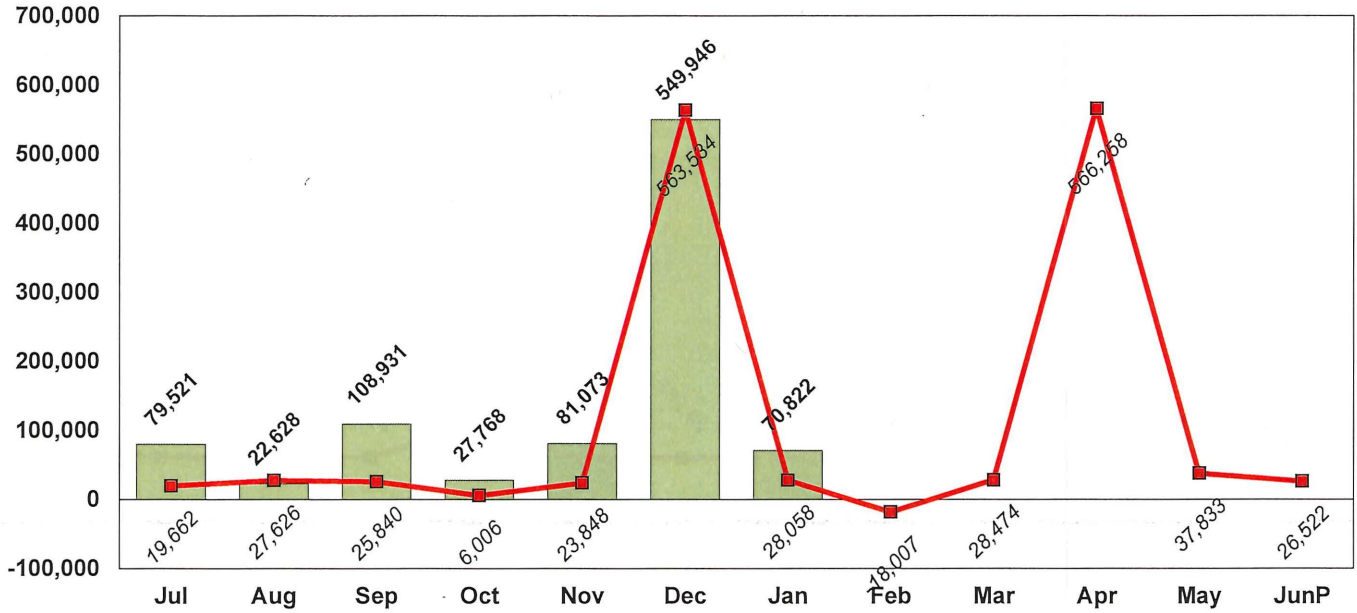
Change in Net Assets

Vandenberg Village Community Services District

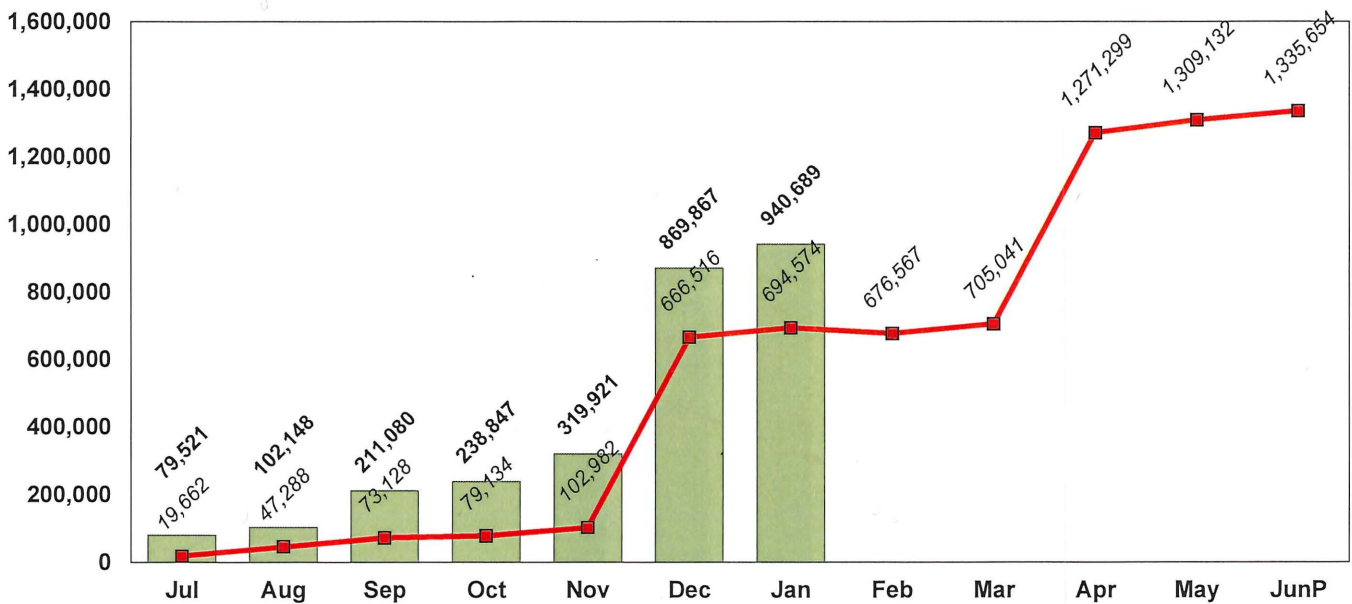
July 1, 2024 to June 30, 2025

Monthly Change in Net Assets - Wastewater

Actual ■ Budget



YTD Change in Net Assets - Wastewater



Statement of Cash Flow
Vandenberg Village Community Services District
For the Period from July 1, 2024 to January 31, 2025

	Water Fund	WW Fund	
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash received from customers and users	\$ 1,532,129	\$ 1,622,809	
Cash payments for goods and services	(881,039)	(1,295,598)	
Cash payments to employees	(299,616)	(155,313)	
Net Cash Provided by Operating Activities	\$ 351,474	\$ 171,898	\$ 523,372
CASH FLOWS FROM CAPITAL & RELATED FINANCING ACTIVITIES			
Purchase of capital assets	(90,964)	(234,376)	
Net Cash Used - Capital & Related Financing Activities			(325,340)
CASH FLOWS FROM INVESTING ACTIVITIES			
Investment income	169,932	295,923	
Net Cash Provided by Investing Activities			465,855
Net Increase (Decrease) in Cash & Cash Equivalents			663,887
Cash and cash equivalents, beginning of year	2,926,956	10,244,285	13,171,241
Cash and cash equivalents, year-to-date	3,357,398	10,477,730	\$ 13,835,128
Reconciliation to the Statement of Net Assets:			
Cash on hand	\$ 400		\$ 400
Cash and short term investments	3,356,998	10,477,730	13,834,728
			\$ 13,835,128
Reconciliation of Operating Income to Net Cash Provided by Operating Activities			
Operating Income (excluding Connection fees)	\$ 212,670	\$ 521,446	
Adjustments to reconcile operating income to net cash provided by operating activities			
Depreciation	133,078	444,139	
Change in operating assets and liabilities:			
(Increase) decrease in accounts receivable	85,675	27,274	
(Increase) decrease in prepaid items	12,807	0	
Increase (decrease) in accounts payable	(40,822)	(812,392)	
Increase (decrease) in accrued payroll	(23,638)	(8,569)	
Increase (decrease) in customer deposits	165	0	
Increase (decrease) in compensated absences	(28,460)	0	
Net Cash Provided by Operating Activities	\$ 351,474	\$ 171,898	\$ 523,372
Reconciliation to other financial statements			
Net operating income/(loss)	\$ 212,670	\$ 521,446	
Non-operating income (<i>Interest Revenue/Fair Market Value Offset</i>)	88,911	295,923	
Non-operating expenses (<i>Asset retirement/Interest expense</i>)	(4,113)	(1,925)	
Total YTD Net Income (<i>Current Earnings on Statement of Net Position</i>)	\$ 297,468	\$ 815,445	\$ 1,112,913
Add back YTD Unfunded Depreciation		125,244	
YTD Change in Net Assets on Revenue and Expense charts	\$ 297,468	\$ 940,689	\$ 1,238,157

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

Disbursement # 03-25 From 2/1/2025 To 2/28/2025
 Board Meeting Date 3/4/2025 Item: 8B.2

Accounts Payable Amount \$88,231.85

Check Numbers 29857-29900

Void Checks none

Electronic Vendor Payment Amount \$1,879.75

Confirmation Numbers 121576, 387787, 996783

A/P Hand Check Amount

Check Numbers

Payroll Amount \$102,944.22

Check Numbers electronically transferred,
10116, 10117

Investment Transfers

Confirmation Numbers

Disbursements/Investments

A/P Checks 88,231.85

Electronic Vendor Payments 1,879.75

A/P Hand Checks 0.00

Payroll 102,944.22

Investments 0.00

TOTAL \$193,055.82

REPORT.: Feb 26 25 Wednesday
 RUN...: Feb 26 25 Time: 18:11
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 02-25 thru 02-25 Bank Account.: 13100

PAGE: 001
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Net Amount	Invoice #	Description
029857	02/06/25	ACW03	ACWA JOINT POWERS INSURAN	10626.12	705118	GROUP MEDICAL, DENTAL, VISION, LIFE, EAP 03/25
029858	02/06/25	AMA01	AMAZON CAPITAL SERVICES	609.00	1GNQ-JN4D	FRAMES,DATESTAMPS,NAMEPLATE,PLANNER,BATTERY,LABELS
029859	02/06/25	BAN03	BANK OF AMERICA	209.47 -328.53 191.52 49.72	40020125 40020924C 40021224 54241024	REFUND, CREDIT-FRAUD, NOTICE OF VACANCY CREDIT-BANK OF AMERICA FRAUD 1PASSWORD 12/16/24-12/16/25 (4 USERS) VAN0082 PAYMENT, AIR FRESHENERS
Check Total.....:				122.18		
029860	02/06/25	CAL06	CALIFORNIA ELECTRIC SUPP	299.77	1161031	WIRE FOR FILTER REHAB PROJECT
029861	02/06/25	CLS01	CLINICAL LABS OF SAN	725.00 615.00	1010720 1011311	BAC, IRON, MANG, NITR, CHROM, ACID, THM, PHY TESTS 11/24 BACTERIA, IRON, MANG, ACID, THM, PHY TESTS 12/24
Check Total.....:				1340.00		
029862	02/06/25	DEW02	J B DEWAR	1332.66	379205	321.00 GALLONS OF DYED DIESEL FUEL
029863	02/06/25	EXC01	EXCEL PERSONNEL SERVICES,	1464.90 1914.06	4529045 4532483	J. MATIGNAS - ACCOUNTING ASSISTANT 1/13/25-1/19/25 ACCOUNTING ASST. & CUST. SERVICE 1/20/25-1/26/25
Check Total.....:				3378.96		
029864	02/06/25	FAM01	FAMCON PIPE & SUPPLY, INC	-364.31 -251.21 -193.58 738.41 1115.78	43049.005C 43049.006C 43049.008C 46945.001 46945.002	8" WYE FITTING - OFFSITE MANHOLE REPLACEMENT 6" WYE FITTING - OFFSITE MANHOLE REPLACEMENT ELBOW FITTING-OFFSITE MANHOLE REPLACEMENT (QTY 2) FIBERGLASS METER BOX LID, AS34PJ ANGLE STOPS FIBERGLASS METER BOX LIDS (QTY 9)
Check Total.....:				1045.09		
029865	02/06/25	HOM02	HOME DEPOT	558.47	10020125	SCADA MAINTENANCE, PAINT, PUREFLOW ELECT. PANEL
029866	02/06/25	MAR02	MARBORG INDUSTRIES	63.51 179.98	6390543 6390674	TRASH COLLECTION - OFFICE 1/25 TRASH COLLECTION - SHOP 1/25
Check Total.....:				243.49		
029867	02/06/25	MIL01	MILLER LANDSCAPING AND MA	200.00	66750	OFFICE YARD MAINTENANCE 1/25
029868	02/06/25	OLI01	OLIN CORP	9410.35	90051600	3,964 GALS NAOCL
029869	02/06/25	PGE01	PACIFIC GAS & ELECT. INC.	32775.41	6872-0125	PG&E CHARGES 12/24
029870	02/06/25	PIT03	PITNEY BOWES	201.00	76730125	POSTAGE FOR METER
029871	02/06/25	SOU01	SO.CALIFORNIA GAS CO.INC.	97.10	79000125	SO. CALIF GAS - WELL 1B 12/23/24-01/23/25

REPORT.: Feb 26 25 Wednesday
 RUN...: Feb 26 25 Time: 18:11
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 02-25 thru 02-25 Bank Account.: 13100

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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
029871	02/06/25	SOU01	SO.CALIFORNIA GAS CO.INC.	194.17	84180125	SO CALIF GAS - OFFICE 12/23/24-01/23/25
Check Total.....:				291.27		
029872	02/06/25	UBE01	UBEO WEST LLC	1192.09	4781634	COPIER CONTRACT USAGE & MONTHLY BILL
029873	02/06/25	UND01	UNDERGROUND SERVICE ALERT	30.35	120250787	USA TICKETS 01/25
029874	02/06/25	USA01	USA BLUE BOOK	175.64	580890	EMERGENCY CONTACT DECAL FOR PLASTIC MARKING POST
029875	02/06/25	USB02	U.S.BANK CORPORATE PAYMEN	1291.11	32560125	MEMBERSHIP,SUPPLIES,STARLINK,OXYGEN,EXAM,FUEL
029876	02/06/25	VES01	VESTIS	167.27	20729140	SHOP TOWELS 01/23/25
029877	02/06/25	WES05	WESTERN EXTERMINATOR CO.	50.00	72393022	EXTERIOR RODENT CONTROL - SITE #3
029878	02/06/25	\P003	PLUS PROPERTY MANAGEMENT	128.59	000C50101	CUSTOMER REFUND - PLU0163 - 4256 VANGUARD DRIVE
029879	02/20/25	AME02	AMERICAN INDUSTRIAL SUPPL	243.81	96470-IN	SAFETY SUPPLIES - COVERALLS, GLOVES(QTY 12), MASK
029880	02/20/25	AWA04	ASSOC. OF WATER AGENCIES	1650.00	C50220	CCWUC MEMBERSHIP 2025
029881	02/20/25	BOO01	BOOT BARN, INC.	308.46	452603	SAFETY BOOTS & UNIFORM JEANS - A. GRIFFIN
029882	02/20/25	COR04	CORE & MAIN LP	7359.12	W365442	GATEVALVES,CPLRS,TEES,GSKTS,BOLTS/NUTS-GOLF COURSE
029883	02/20/25	COV01	COVERALL MOUNTAIN & PACIF	445.00	000068649	JANITORIAL SERVICE 2/25
029884	02/20/25	DEB01	DEBOLT ELECTRIC	1037.00	2501	MISC.MTL,FLEX,FITTINGS,CABLE-PUREFLOW ELEC. FILTER
029885	02/20/25	DEW02	J B DEWAR	20.88	379191	FUEL POWER DIESEL TREATMENT (QTY 2)
029886	02/20/25	EXC01	EXCEL PERSONNEL SERVICES,	1236.90	4536129	K. HARBIN - CUSTOMER SERVICE 1/27/25-2/2/25
				1236.90	4539759	K. HARBIN - CUSTOMER SERVICE 2/3/25-2/9/25
Check Total.....:				2473.80		
029887	02/20/25	FAM01	FAMCON PIPE & SUPPLY, INC	1602.98	48402.001	SPOOLS,90S,GASKETS,BOLT/NUTS-GOLFCOURSE VALVE PROJ
				380.63	48403.001	PE1 500FT. 1" POLYETHYLENE TUBING
Check Total.....:				1983.61		
029888	02/20/25	FRO01	FRONTIER	191.48	28850325	FRONTIER 733-2475 02/13/25-03/12/25
				261.22	49050325	FRONTIER 733-3615/3975 2/13/25-03/12/25
Check Total.....:				452.70		
029889	02/20/25	MER01	MERIDIAN CONSULTANTS LLC	2492.00	5324	PROJ.KICKOFF MEETING, SETUP&MGT-1/25 NEW WELL SITE

REPORT.: Feb 26 25 Wednesday
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VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 02-25 thru 02-25 Bank Account.: 13100

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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
029890	02/20/25	MUL01	MULTI SERVICE TECHNOLOGY	156.47	AE2FEDE3	9MIL GLOVES 50PCS(QTY6), PVC NONSLIP GLOVES (QTY6)
029891	02/20/25	NAT01	NATIONAL GROUP TRUST	558.04	23940325	LONG-TERM DISABILITY 03/25
029892	02/20/25	POI01	POINT OF ACTION	63.94	54500	VVCS D SHIRTS - DIRECTOR
029893	02/20/25	QUA01	CORRALES, GLEN E.	295.00	C50219	SERV.GATE-TIGHTEN&LUBE CHAIN, TEST, REMOTE (QTY 2)
029894	02/20/25	REE03	REECE PLUMBING LAC	348.11	119988318	4" ABS SEWER PIPE, FEMALE ADAPTER, R/H PLUG, HUB
029895	02/20/25	SMI04	SMITHS ALARMS & ELECTRONI	90.00	085297	SECURITY - OFFICE 03/25-05/25
029896	02/20/25	STE04	STERICYCLE, INC.	271.90	9893184	DOCUMENT SHREDDING SERVICE 1/28, 2/13/25
029897	02/20/25	VAL04	VALLEY ROCK READY MIX, IN	607.71	25-35050	SLURRY - PB REPLACE - 183 GALAXY WAY
029898	02/20/25	VAL10	VALLEY PUMP & JETTING, IN	1435.00	17902	TROUBLESHOOT AND PUMPED SHOP SEPTIC TANK
029899	02/20/25	VES01	VESTIS	211.65	20739201	CONTINUOUS TOWELS, SHOP TOWELS 02/06/25
029900	02/20/25	WES05	WESTERN EXTERMINATOR CO.	75.00	72393023	EXTERIOR RODENT CONTROL - SITE #1
				15.00	72393024	INTERIOR RODENT CONTROL - SITE #1
				35.00	72393025	EXTERIOR INSECT PERIMETER TREATMENT - SITE #1
				83.83	73586365	GOPHER CONTROL SERVICE 02/25 OFFICE
				50.00	73589203	EXTERIOR RODENT CONTROL - LS #2
			Check Total.....:	258.83		
121576	02/20/25	PIT03	PITNEY BOWES	1106.23	01340125	POSTAGE FOR BILLS 01/25
387787	02/06/25	TIE01	TIERZERO CLOUD COMMUNICAT	364.52	504548	TIERZERO CLOUD COMMUNICATIONS ACCT FEE 02/25
996783	02/06/25	CAL26	STATE OF CALIFORNIA	409.00	46996783	CALIFORNIA SALES TAX - 2024
			Cash Account Total.....:	90111.60		
			Total Disbursements.....:	90111.60		
			Cash Account Total.....:	.00		

REPORT.: Feb 26 25 Wednesday
 RUN...: Feb 26 25 Time: 18:11
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 02-25 thru 02-25 Bank Account.: 13101

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Check Number	Check Date	Vendor Number	Vendor Name	Net Amount	Invoice #	Description
330720	02/14/25	EMP01	EMPLOYMENT DEVELOP.DEPART	1339.19	C50214	STATE WH TAXES PP#03
330721	02/14/25	EMP01	EMPLOYMENT DEVELOP.DEPART	391.41	1C50214	STATE DISABILITY PP#03
343650	02/14/25	EFT01	EFTPS	3615.59	C50214	FEDERAL WH TAXES PP#03
343651	02/14/25	EFT01	EFTPS	85.56	1C50214	FICA SOCIALSECURITY DR#02
343652	02/14/25	EFT01	EFTPS	965.98	2C50214	FICA MEDICARE PP#03
415770	02/14/25	PUB02	PUBLIC EMPLOYEES	12969.00	3C50214	FY25PERS ER CONTRIB-CLSSC
415790	02/14/25	PUB02	PUBLIC EMPLOYEES	1860.93	C50214	PERS TDMC PP#03
415791	02/14/25	PUB02	PUBLIC EMPLOYEES	628.64	1C50214	PERS EPMC PP#03
415792	02/14/25	PUB02	PUBLIC EMPLOYEES	3769.06	2C50214	PERS EMPLR CONTRIB. PP#03
415800	02/14/25	PER04	CALPERS 457 PLAN	1050.00	C50214	EMPLOYER PERS 457 PP#03
415801	02/14/25	PER04	CALPERS 457 PLAN	1050.00	1C50214	EMPLOYEE PERS 457 PP#03
415810	02/14/25	PUB02	PUBLIC EMPLOYEES	146.67	4C50214	FY25PERS ER CONTRIB-PEPRA
Cash Account Total.....:				27872.03		
Total Disbursements.....:				27872.03		

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors ITEM: 9.A

FROM: Cynthia Allen, General Manager 

DATE: March 4, 2025

SUBJECT: [PUBLIC HEARING] AB 2561 Status of Job Vacancies

Recommendations: Open public hearing and receive report of current job vacancies.

Policy Implications: Government Code § 3502.3 (a) states:

- (1) A public agency shall present the status of vacancies and recruitment and retention efforts during a public hearing before the governing board at least once per fiscal year.
- (2) If the governing board will be adopting an annual or multiyear budget during the fiscal year, the presentation shall be made prior to the adoption of the final budget.
- (3) During the hearing, the public agency shall identify any necessary changes to policies, procedures, and recruitment activities that may lead to obstacles in the hiring process.

Resource Impacts: None

Alternatives Considered: None

Discussion: On September 22, 2024, Governor Newsom signed Assembly Bill 2561 into law, mandating public agencies to publicly disclose the status of their job vacancies. The California Legislature identified vacancies as a widespread and significant issue in the public sector. These vacancies force employees to handle heavier workloads, leading to burnout and increased turnover, which adversely affects the delivery of public services.

At this time, Vandenberg Village Community Services District has one vacancy which is currently filled by a contracted temporary employee.

Department	Positions Authorized	Positions Vacant
Management	3 full-time, permanent	none
Administration	2 full-time, permanent 1 part-time, permanent	1 part-time, permanent
Field	3 full-time, permanent 1 full-time, temporary	none

The position was permanently filled on July 29, 2024. However, the employee resigned for personal reasons. Due to the challenges in attracting qualified applicants, the District has contracted Excel Personnel Services for a temporary placement. A permanent employment offer may be extended at the end of the temporary employee's contract term.

Attachments: None

Governing Body Resolution

BE IT RESOLVED BY THE BOARD OF DIRECTORS
 (Governing Body)
 OF THE VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT THAT
 (Name of Applicant)
CYNTHIA ALLEN, GENERAL MANAGER, OR
 (Name or Title of Authorized Agent)
PATRICIA LECAVALIER, FINANCIAL SERVICES MANAGER, OR
 (Name or Title of Authorized Agent)
 _____,
 (Name or Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the named Applicant, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and subgranted through the State of California for the following Grant Award:

FY22/FY23 STATE AND LOCAL CYBERSECURITY GRANT PROGRAM (SLCGP)
 (List Grant Year and Program)

Passed and approved this 4th day of MARCH, 20 25

Certification

I, BRIANNA JENNINGS, duly appointed and
 (Name)

SECRETARY Of the BOARD OF DIRECTORS
 (Title) (Governing Body)

do hereby certify that the above is a true and correct copy of a resolution passed and approved by the
4th day of MARCH, 20 25

BOARD SECRETARY
 (Official Position)

 (Signature) MARCH 4, 2025
 (Date)

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors ITEM: 9.C
FROM: Cynthia Allen, General Manager CA
Patricia LeCavalier, Financial Services Manager PL
DATE: March 4, 2025
SUBJECT: Mid-Year Budget Review

Recommendation: Approve the attached mid-year budget review.

Policy Issues:

- The Board reviews the status of annual budgets at the midpoint of the fiscal year.
- The Board approves the addition (or cancellation) of projects in the capital budget.

Resource Impacts: On April 2, 2024, the Board of Directors adopted the FY 2024-25 Operating Expense Budget totaling \$5,175,176, including the annual \$741,091 SRF payment for the wastewater plant upgrade.

Alternatives Considered: None.

Discussion: Staff offers the following information on the status of the Capital Budget, Operating Budget, and Reserves as of December 31, 2024. Midway through the budget year, operating expenditures are on track and the District is within budget on the capital expenditures.

Capital Budget

The Sewer Main Replacement Project at Constellation Road and Apollo Way, including the replacement of three manholes, has been completed. There was an emergency replacement of a broken offsite manhole. The

field crew discovered that an offsite manhole behind Mesa Circle Drive had broken from its base. The sewage was contained but the manhole and sewer pipe needed to be repaired before it created a hazard. We hired pumper trucks to relocate the sewage while R.L. Johnson placed a sewer main bypass so that the damaged manhole could be removed and replaced. The repair has been completed and additional work will be budgeted in the future to make some efficiency upgrades.

Planned capital purchases of a Ford F150 Pickup Truck, Trencher, and Backup Chlorine Pump have also been completed. The field crew replaced a 6" Octave meter for the Backwash with a 12" Octave meter which was originally planned to be used for the Filter Pump Rehabilitation Project but is now not expected to be needed for that project. The field crew also replaced a previously buried, unknown air-release valve at 36 Galaxy Way which was discovered during a service line replacement. There has been progress made on the Filter Rehabilitation Project, the Security System replacement, and the SCADA upgrade, computer, and tablets. A biological assessment was made on the proposed Future Replacement Well Site and a contractor is developing a mitigation plan.

Two additional minor capital purchases were completed to replace an office chair and add additional solar shades to the conference room.

At the November board meeting, the directors voted to increase the water capital budget by \$8,750 and the wastewater capital budget by \$3,750 to perform a SCADA system radio study.

Operating Budget

Water Fund
Summary of Revenue & Expenses
July 1, 2024 – December 31, 2024

	Actual	Budget	Variance	Percent
Operating Revenue	1,262,089	1,347,462	(85,373)	(6.3%)
Non-Operating Revenue	77,263	41,598	35,665	85.7%
Operating Expenses	(1,047,639)	(1,167,547)	119,908	(10.3%)
Non-Operating Expenses	(4,113)	(49,998)	45,885	(91.8%)
Net Income (Unrestricted)	\$287,600	\$171,515	\$116,085	

Wastewater Fund

Summary of Revenue & Expenses
July 1, 2024 – December 31, 2024

	Actual	Budget	Variance	Percent
Operating Revenue	828,942	828,498	444	0.1%
Non-Operating Revenue	257,021	158,100	98,921	62.6%
Operating Expenses	(651,290)	(805,050)	153,760	(19.1%)
Non-Operating Expenses	(1,925)	0	(1,925)	0.0%
Net Income (Unrestricted)	\$432,748	\$181,548	\$251,200	

LRWRP Upgrade

Summary of Revenue & Expenses
July 1, 2024 – December 31, 2024

	Actual	Budget	Variance	Percent
LRWRP Upgrade Charges	626,866	537,760	89,106	16.6%
Operating Expenses	(297,100)	(255,000)	(42,100)	16.5%
Net Income (Unrestricted)	\$329,767	\$282,760	\$47,007	

Combined

Summary of Revenue & Expenses
July 1, 2024 – December 31, 2024

	Actual	Budget	Variance	Percent
Operating Revenue	2,717,897	2,713,720	4,177	0.2%
Non-Operating Revenue	334,284	199,698	134,586	67.4%
Operating Expenses	(1,996,029)	(2,227,597)	231,568	(10.4%)
Non-Operating Expenses	(6,038)	(49,998)	43,960	(87.9%)
Net Income (Unrestricted)	\$1,050,11	\$635,823	\$414,292	

Combined operating revenues are at the projected amount year to date. Water revenues are about six percent below the projected amount and Water operating expenses are 10% below projected. Combined operating expenses are about 10% lower than projected year to date. Purchased power has come in over budget, but is expected to have a credit applied within the next few months for overbilling due to a faulty PG&E meter. Supplies and repairs for water mains are over budget due to the leak repair at Sirius Avenue and Aldebaran Avenue. Supplies and repairs for meters are over budget due to unbudgeted purchases of loop-powered indicators for the remote readers at the shop and a 6" octave meter for Cabrillo High School.

Wastewater operating expenses are about 19% lower than budgeted, as monthly wastewater treatment invoices are coming in lower than

budgeted; however, after the city of Lompoc finalizes annual treatment costs and reconciliation (at the end of each fiscal year), actual treatment expenses end up being higher. In these situations, the district must pay the difference.

Interest Earnings and Fair Market Value adjustment entries (as if the investment had been cashed out entirely at the quarter-end as reported by LAIF) are higher than projected.

The District is currently showing Net Income for both the Water and the Wastewater Funds.

Reserves

The District continues to rebuild its reserves from a low of \$1.4 million in 2005. The table below shows that we have accumulated \$13.4 million in reserves with our bank and investment accounts, plus \$742,642 in reserves with the City of Lompoc; however, reserves are still below the minimum target for the Water fund.

	Water	Wastewater	LRWRP	Total
Cash Reserves in Bank @ 12/31/24	\$2,950,711	\$5,429,190	\$5,005,827	\$13,385,728
WCRF held at the City of Lompoc			\$742,642	\$742,642
Total Reserve Target @ 6/30/24	(\$4,167,920)	(\$1,481,519)	(\$3,317,259)	(\$8,966,699)
Capital Reserve Target	(2,500,000)	(586,982)	(2,574,617)	(5,661,600)
Operating Reserve Target	(574,515)	(394,007)	0	(968,521)
Emergency Reserve Target	(1,093,406)	(500,530)	0	(1,593,936)
WCRF Debt Requirement	0	0	(742,642)	(742,642)
Net Reserves – available (shortfall)	(\$1,217,209)	\$3,947,671	\$1,688,568	\$4,419,029

Detailed information on actual and budget figures is provided in the attachments.

Attachments:

1. Water Capital Budget
2. Wastewater Capital Budget
3. Water Operating Budget
4. Wastewater Operating Budget
5. LRWRP Upgrade Operating Budget

**VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
WATER CAPITAL BUDGET
FISCAL YEAR 2024-25**

FYE Approved	Asset G/L	CWIP G/L		BUDGET AMOUNT	EXPENSES TO DATE	FUNDS RECEIVED FROM DEVELOPER
Capital Improvement Plan						
Sub-Total Capital Improvement Plan				\$0	\$0	\$0
Capital Replacement Plan						
15-16	11-11151/11-11182	11-11218-27	Replace Security Systems at Office, Shop, Booster Building @ 50%	\$12,500	\$10,722	N/A
21-22	11-11152	11-11222-41	SCADA Upgrade @ 70%	\$71,400	\$31,234	N/A
21-22	11-11152	11-11222-42	SCADA Computer @ 70%	\$7,000	\$4,602	N/A
22-23	11-11181	11-11223-44	Fence and Gate Repair-Site #1, Site #5	\$26,250	\$8,750	N/A
23-24 **	11-11160	11-11224-60	Filter Rehabilitation Project (less 12" Meter for Backwash)	\$586,174	\$287,582	N/A
24-25 **	11-11172	11-11225-63	Golf Course Valve Project	\$18,400		N/A
24-25 **	11-11183	11-11225-62	Ford F-150 Pickup (replace Unit #18, new Unit #26) @ 50%	\$32,000	\$29,520	N/A
24-25	11-11182		Computer Workstation (2 ea) @ 50%	\$1,250		N/A
24-25	11-11182		Office Chair @ 50%	\$0	\$232	N/A
Sub-Total Capital Replacement Plan				\$754,974	\$372,641	\$0
Capital Outlay Plan						
12-13 **	11-11120	11-11212-86	Land Lease - Future Replacement Well Site	\$250,000	\$139,382	\$22,816
24-25	11-11160		Chlorine Pump (backup)	\$6,700	\$6,134	N/A
24-25	11-11186		Trencher @ 50%	\$14,100	\$12,563	N/A
24-25	11-11181	11-11225-64	Solar Carport @ 50%	\$50,000		N/A
24-25	11-11152	11-11225-68	SCADA Tablet (5 ea) @ 70%	\$2,710	\$509	N/A
24-25	11-11160		12" Octave Meter for Backwash (reclassified from Filter Rehab. Project)	\$13,826	\$13,826	N/A
24-25	11-11172		Air Release Valve #23	\$0	\$2,870	N/A
24-25	11-11182		Solar Shades - Conference Room @ 50%	\$0	\$675	N/A
24-25	11-11152		SCADA System Radio Study @ 70%	\$8,750	\$0	N/A
Sub-Total Capital Outlay Plan				\$346,086	\$175,955	\$22,816
Total Water Capital Budget				\$1,101,060	\$548,597	\$22,816

** Capital budget item is included in the Strategic Plan.

	Water Reserves
Cash Reserves in Bank on 12/31/24	\$2,950,711
Less Total Reserve Requirement @ 6/30/25	(\$4,167,920)
Capital Reserve Requirement (\$2.5M as of FY25, to be adjusted for inflation annually)	(2,500,000)
Operating Reserve Requirement (25% current annual operating expense budget)	(574,515)
Emergency Reserve Requirement (Minimum 10% audited value of capital assets)*	(1,093,406)
Net Reserves - available <shortfall>	<u>(\$1,217,209)</u>

**VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
WASTEWATER CAPITAL BUDGET
FISCAL YEAR 2024-25**

FYE Approved	Asset G/L	CWIP G/L		BUDGET AMOUNT	EXPENSES TO DATE	FUNDS RECEIVED FROM DEVELOPER
Capital Improvement Plan						
Sub-Total Capital Improvement Plan				\$0	\$0	\$0
Capital Replacement Plan						
15-16	12-11151/12-11182	12-11218-27	Replace Security Systems at Office, Shop, Booster Building @ 50%	\$12,500	\$10,722	N/A
21-22	12-11152	12-11222-41	SCADA Upgrade @ 30%	\$30,600	\$25,352	N/A
21-22	12-11152	12-11222-42	SCADA Computer @ 30%	\$3,000	\$1,972	N/A
22-23	12-11172	12-11223-46	Sewer Main Replacement Constellation @ Apollo Way	\$163,000	\$167,228	N/A
22-23	12-11172	12-11223-47	Raise Offsite Manholes (2 ea)	\$27,000	\$7,949	N/A
24-25**	12-11183	12-11225-62	Ford F-150 Pickup (replace Unit #18, new Unit #26) @ 50%	\$32,000	\$29,520	N/A
24-25	12-11182		Computer Workstation (2 ea) @ 50%	\$1,250	\$0	N/A
24-25	12-11172	12-11225-66	Replace Offsite Manhole	\$0	\$37,471	N/A
24-25	12-11182		Office Chair @ 50%	\$0	\$232	N/A
Sub-Total Capital Replacement Plan				\$269,350	\$280,215	\$0
Capital Outlay Plan						
22-23	12-11136	12-11219-52	Floradale Bridge Transmission Line Construction	\$2,250,000	\$2,179,711	N/A
24-25	12-11186		Trencher @ 50%	\$14,100	\$12,563	N/A
24-25	12-11181	12-11225-64	Solar Carport @ 50%	\$50,000	\$0	N/A
24-25	12-11152	12-11225-68	SCADA Tablet (5 ea) @ 30%	\$1,160	\$218	N/A
24-25	12-11182		Solar Shades - Conference Room @ 50%	\$0	\$675	N/A
24-25	12-11152		SCADA System Radio Study @ 30%	\$3,750	\$0	N/A
Sub-Total Capital Outlay Plan				\$2,315,260	\$2,192,492	\$0
Total Wastewater Capital Budget				\$2,584,610	\$2,472,706	\$0

** Capital budget item is included in the Strategic Plan.

	Total Wastewater Reserves	VVCS D Wastewater Reserves	LRWRP Wastewater Reserves
Cash Reserves in Bank on 12/31/24	\$10,435,017	\$5,429,190	\$5,005,827
WCRF held at City of Lompoc	\$742,642	\$0	\$742,642
Less Total Reserve Requirement @ 6/30/25	(\$4,798,778)	(\$1,481,519)	(\$3,317,259)
Capital Reserve Req. (WW 50% audited accum. depr.; LRWRP Min. 15% audited capacity rights)*	(3,161,600)	(586,982)	(2,574,617)
Operating Reserve Requirement (25% current annual operating expense budget)	(394,007)	(394,007)	0
Emergency Reserve Requirement (Minimum 10% audited value of capital assets)*	(500,530)	(500,530)	0
WCRF Debt Requirement (minimum)	(742,642)	0	(742,642)
Net Reserves - available <shortfall>	\$5,636,238	\$3,947,671	\$1,688,568

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
WATER OPERATING BUDGET
 FISCAL YEAR 2024 - 2025

50% 6 of 12 months completed

1.68" Fiscal YTD rainfall

G/L Number	Description	Actual YTD 12/31/2024	Amended Budget YTD 12/31/2024	Variance YTD 12/31/2024	Amended Budget Approved FY 24/25	Remaining as of 12/31/2024	Percent of budget YTD	
OPERATING REVENUES								
11- 41100	Residential	958,311	944,630	1%	1,818,170	859,859	53%	✓
11- 41200	Commercial	96,743	85,460	13%	150,400	53,657	64%	Slightly higher than usual
11- 41300	Bulk Meter Residential	84,544	81,490	4%	163,130	78,586	52%	✓
11- 41400	Irrigation	115,596	235,330	-51%	381,340	265,744	30%	YTD 12/23 = \$104,113. Formula error in 2025 Budget calculation spreadsheet.
11- 41700	Temporary Fire Hydrant Meters	538	0	0%	0	0	0%	
11- 42100	Fire Protection	552	552	0%	1,104	552	50%	✓
11- 42310	Customer Reconnection Charges	125	0	0%	0	0	0%	Unbudgeted
11- 42330	CWIP Inspection Fees	0	0	0%	0	0	0%	Unbudgeted
11- 42500	Late Payment Fee	6,206	0	0%	0	0	0%	Unbudgeted
11- 43100	Rental Fees	(525)	0	0%	0	525	0%	Unbudgeted - parking lot rental, less Little League adjustment
TOTAL OPERATING REVENUE		1,262,089	1,347,462	-6%	2,514,144	1,258,924	50%	
OPERATING EXPENSES								
SOURCE OF SUPPLY (WELLS)								
11- 51105	Contract Services	0	4,500	-100%	4,500	4,500	0%	✓
11- 51112	Supplies/Repairs-Well Pumping Equipment	482	4,998	-90%	10,000	9,518	5%	repair well sounders
11- 51405	SYRWCD Pump Tax	11,650	10,002	16%	20,000	8,350	58%	✓
11- 51415	Groundwater Recharge	31,250	4,500	594%	44,500	13,250	70%	GSA cash call \$8,750 under amount budgeted
TOTAL SOURCE OF SUPPLY (WELLS)		43,383	24,000	81%	79,000	35,617	55%	
PUMPING (BOOSTERS)								
11- 52105	Contract Services	0	2,502	-100%	5,000	5,000	0%	✓
11- 52112	Supplies/Repairs-Pumping Equipment	1,657	40,386	-96%	80,770	79,113	2%	B/S#1 Pumps Inspection not yet complete.
11- 52113	Supplies/Repairs-Pumping Computer Equip.	1,495	8,502	-82%	17,000	15,505	9%	SCADA Filter programming waiting for project completion
11- 52300	Purchased Power	213,141	155,598	37%	311,200	98,059	68%	PGE was estimating Well 1B usage, time of use correction requested
11- 52310	Generator Fuel	0	750	-100%	1,500	1,500	0%	✓
TOTAL PUMPING (BOOSTERS)		216,293	207,738	4%	415,470	199,177	52%	
WATER TREATMENT								
11- 53115	Regulatory Fees AB2995	21,760	18,000	21%	19,100	0	114%	✓
11- 53118	Chemicals	65,980	79,500	-17%	159,000	93,021	41%	✓
11- 53203	Water Treatment - Filter Media	0	0		0	0	0%	✓
11- 53205	Contract Services	3,975	4,998	-20%	10,000	6,025	40%	Clinical labs
11- 53212	Supplies/Repairs	716	5,478	-87%	7,500	6,784	10%	Hach contract renewed in June for \$3,000
11- 53214	Utility Services	289	264	9%	525	236	55%	✓
TOTAL WATER TREATMENT		92,720	108,240	-14%	196,125	106,065	47%	

G/L Number	Description	Actual	Amended Budget	Variance	Amended Budget	Remaining	Percent of
		YTD 12/31/2024	YTD 12/31/2024	YTD 12/31/2024	Approved FY 24/25	as of 12/31/2024	budget YTD
TRANSMISSION & DISTRIBUTION							
11- 54103	Waste Discharge Fee	881	1,000	-12%	1,000	119	88% ✓
11- 54105	Contract Services	249	498	-50%	1,000	751	25% Underground Service Alert Tickets
11- 54132	Supplies/Repairs-Miscellaneous	0	150	-100%	300	300	0% Purchased as needed.
11- 54205	Contract Services - Distribution Reservoirs	0	2,250	-100%	4,500	4,500	0% ✓
11- 54213	Supplies/Repairs-Reservoirs	0	498	-100%	1,000	1,000	0% Contingency budget only
11- 54222	Supplies/Repairs-Mains	38,274	4,998	666%	10,000	0	383% Sirius/Aldebaran leak repair
11- 54232	Supplies/Repairs-Service Connections	13,767	19,500	-29%	39,000	25,233	35% ✓
11- 54242	Supplies/Repairs-Meters	22,043	7,500	194%	15,000	0	147% Added loop powered indicators for remote readers at shop, Cabrillo Octave meter
11- 54252	Supplies/Repairs-Hydrants	40	2,502	-98%	5,000	4,960	1% ✓
TOTAL TRANSMISSION & DISTRIBUTION		75,254	38,896	93%	76,800	36,863	98%
CUSTOMER ACCOUNTS							
11- 55102	Operating Supplies	4,689	2,526	86%	5,050	361	93% Annual billing stock purchase
11- 55104	Utility Services	2,159	2,778	-22%	5,550	3,391	39% ✓
11- 55105	Contract Services	23,302	20,100	16%	36,115	12,813	65% ✓
11- 55105-1	Contract Services - Temporary Labor	5,700	0	0%	0	0	0% Excel Temporary - Customer Service Representative
11- 55106	Postage	3,399	3,726	-9%	7,455	4,056	46% ✓
11- 55117	Credit & Collection	0	0	0%	0	0	0% Unbudgeted
11- 55200	Uncollectible Accounts	711	1,248	-43%	2,500	1,789	28% Bad debts offset by uncollectible received.
TOTAL CUSTOMER ACCOUNTS		39,960	30,378	32%	56,670	22,410	71%
INSURANCE							
11- 56301	Property/General Liability Insurance	27,500	25,675	7%	25,675	0	107% ✓
TOTAL INSURANCE		27,500	25,675	7%	25,675	0	107%
ADMINISTRATIVE & GENERAL							
11- 56202	Office Supplies	1,349	1,440	-6%	2,875	1,526	47% ✓
11- 56204	Utility Services-Office	3,312	3,306	0%	6,615	3,303	50% ✓
11- 56205	Contract Services-Office	5,817	4,668	25%	15,245	9,428	38% ✓
11- 56205-1	Contract Services-Office-Temporary Labor	9,790	0	0%	0	0	0% Excel Temporary - Accountant
11- 56206	Postage	137	156	-12%	315	178	43% Purchased as needed.
11- 56208	Professional Services	3,081	4,986	-38%	9,973	6,892	31% ✓
11- 56209	Memberships & Dues	20,496	21,971	-7%	22,595	2,099	91% ✓
11- 56210	Travel Expense	5,201	2,940	77%	5,875	674	89% Employee training and conference attendance.
11- 56211	Subscriptions & Books	45	186	-76%	375	330	12% ✓
11- 56213	Office Equipment Rentals	486	330	47%	660	174	74% Pitney Bowes mail machine
11- 56214	Bank Service Charges	291	1,440	-80%	2,875	2,584	10% Offset by credit card rebates and customer NSF fees
11- 56215	LAFCO Mandatory Fees - AB2838	1,887	3,000	-37%	3,000	1,114	63% ✓
11- 56217	Director's Expense	4,010	9,023	-56%	19,213	15,203	21% Director salary and conference attendance.
11- 56704	Utility Services-General Plant	2,659	2,514	6%	5,025	2,366	53% ✓
11- 56705	Contract Services-General Plant	8,511	10,182	-16%	20,360	11,849	42% ✓
11- 56712	Supplies and Repairs - General Plant	4,060	1,878	116%	3,750	0	108% Unbudgeted parking lot repair
11- 56713	Supplies and Repairs - Computer Equipment	2,115	2,742	-23%	4,450	2,335	48% Added CyberSecurity, IT Room monitoring, and UPS battery backup
11- 56714	Supplies and Repairs - Furniture & Equipment	254	126	102%	250	0	102% Headsets, calculators, conference room phone

G/L Number	Description	Actual	Amended Budget	Variance	Amended Budget	Remaining	Percent of	
		YTD 12/31/2024	YTD 12/31/2024	YTD 12/31/2024	Approved FY 24/25	as of 12/31/2024	budget YTD	
11- 57110	Depreciation	113,994	124,998	-9%	250,000	136,006	46%	✓
11- 56810	Election Expense	0	0	0%	2,000	2,000	0%	✓
TOTAL ADMINISTRATIVE & GENERAL		187,494	195,886	-4%	375,450	198,060	50%	
EMPLOYEE SALARIES AND BENEFITS								
Various	Salaries	208,673	281,864	-26%	564,750	356,077	37%	New hires/promotions at lower starting wages, plus add temporary employees.
Benefits								
11- 56401	Sick/Personal Time	14,146	20,700	-32%	41,400	27,254	34%	✓
11- 56402	Vacation	27,398	26,550	3%	53,100	25,702	52%	✓
11- 56403	Holiday	14,337	24,408	-41%	47,800	33,463	30%	✓
11- 56403 1	Floating Holiday	1,179	1,902	-38%	3,800	2,621	31%	✓
11- 56404	Bereavement	0	0	0%	0	0	0%	
11- 56405	Jury Duty	0	0	0%	0	0	0%	
11- 56406	Medical Insurance	57,441	72,648	-21%	145,300	87,859	40%	✓
11- 56406	Employee Assistance Plan (EAP)	60	150	-60%	300	240	20%	✓
11- 56407	Long Term Disability	3,800	5,052	-25%	10,100	6,300	38%	✓
11- 56408	Flex Spending	600	600	0%	1,200	600	50%	✓
11- 56410	Educational	2,375	1,500	58%	3,000	625	79%	Cross connection,water treatment and distribution certification review courses
11- 56416	PERS 457	9,000	16,248	-45%	32,500	23,500	28%	✓
11- 56417	PERS	100,029	154,050	-35%	308,100	208,071	32%	Reversed fiscal year-end accrual-Vacation, Sick, Comp Time adjustment
11- 56418	Dental Insurance	3,375	4,248	-21%	8,500	5,125	40%	✓
11- 56419	Life Insurance	1,282	1,752	-27%	3,500	2,218	37%	New hires/promotions at lower starting wages
11- 56421	Worker's Compensation Insurance	1,689	7,950	-79%	15,900	14,211	11%	Reversed fiscal year-end accrual-Vacation, Sick, Comp Time adjustment
11- 56423	Vision Care	947	1,050	-10%	2,100	1,153	45%	✓
11- 56424	Incentive Pay/Suggestion Awards	0	1,248	-100%	2,500	2,500	0%	✓
Payroll Taxes								
11- 56430	Employer Medicare	4,016	7,578	-47%	15,158	11,142	26%	Reverse year-end tax liability
11- 56431	Employer SUI	60	1,122	-95%	2,240	2,180	3%	✓
11- 56450	CWIP Contra Account	(523)	0	0%	0	523	0%	Benefits/Overhead for CWIP/Billable Payroll
11- 57463	Less WW Allocation: Workers' Comp.Ins.	(2,229)	(4,032)	-45%	(8,069)	(5,840)	28%	✓
11- 57464	Less WW Allocation: Employ. Benefits	(93,156)	(104,382)	-11%	(208,758)	(115,602)	45%	✓
11- 57472	Less WW Allocation: Payroll Taxes	(2,339)	(2,652)	-12%	(5,303)	(2,964)	44%	✓
TOTAL EMPLOYEE SALARIES AND BENEFITS		352,161	519,554	-32%	1,039,119	686,958	34%	
OTHER OPERATING EXPENSES								
11- 57302	Transportation (Vehicles)-Supplies/Repairs	2,576	3,498	-26%	7,000	4,424	37%	Purchased as needed.
11- 57303	Transportation (Vehicles)-Fuel	3,845	4,998	-23%	10,000	6,155	38%	✓
11- 57312	Tool/Work Equipment-Supplies/Repairs	1,983	3,876	-49%	7,750	5,767	26%	John Deere Tractor Repair scheduled for FYE 2025 was required in FYE 2024
11- 57313	Tool/Work Equipment-Fuel	0	378	-100%	750	750	0%	Purchased as needed.
11- 57320	Uniforms	0	1,100	-100%	1,100	1,100	0%	Uniform shirts not yet purchased for FY25
11- 57321	Uniform Reimbursement	100	252	-60%	500	400	20%	✓
11- 57350	Safety Supplies	4,171	2,826	48%	6,150	1,979	68%	Purchased as needed.
11- 57351	Safety Boot Reimbursement	200	252	-21%	500	300	40%	✓

G/L Number	Description	Actual	Amended Budget	Variance	Amended Budget	Remaining	Percent of
		YTD 12/31/2024	YTD 12/31/2024	YTD 12/31/2024	Approved FY 24/25	as of 12/31/2024	budget YTD
TOTAL OTHER OPERATING EXPENSES		12,875	17,180	-25%	33,750	20,875	38%
TOTAL OPERATING EXPENSES		1,047,639	1,167,547	-10%	2,298,059	1,306,025	46%
TOTAL OPERATING INCOME (LOSS)		214,450	179,915		216,085	(47,102)	99%
NON-OPERATING REVENUE							
11- 49200	Interest Earnings (In-house)	64,225	41,598	54%	83,200	18,975	77% Interest earnings are above budgeted amount.
11- 49220	GAAP Revenue Offset (for Fair Market Value)	13,038	0	0%	0	0	0% Fair Market Value adjustment
11- 49700	State Mandates	0	0	0%	0	0	0% Unbudgeted
11- 49800	Miscellaneous	0	0	0%	0	0	0% Unbudgeted
TOTAL NON-OPERATING REVENUE		77,263	41,598		83,200	18,975	93%
NON-OPERATING EXPENSE							
11- 59400	Asset Retirement Loss	4,113	49,998	-92%	100,000	95,887	4% Filter Rehabilitation Project not yet complete.
TOTAL NON-OPERATING EXPENSES		4,113	49,998		100,000	95,887	
TOTAL NON-OPERATING INCOME (LOSS)		73,150	(8,400)		(16,800)	(76,912)	
NET INCOME (UNRESTRICTED)		287,600	171,515		199,285	(124,014)	144%
CAPITAL CONTRIBUTIONS							
11- 42320	Developer Connection Charges	0	0	0%	0	0	0% Connection Fees (restricted revenue) are not budgeted.
11- 49310	Contributed Capital	0	0	0%	0	0	0% Unbudgeted
TOTAL CAPITAL CONTRIBUTIONS		0	0		0	0	
CHANGE IN NET POSITION		287,600	171,515		199,285	(124,014)	144%

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
WASTEWATER OPERATING BUDGET
 FISCAL YEAR 2024 - 2025

50% 6 of 12 months completed

1.68" Fiscal YTD rainfall

G/L Number	Description	Actual YTD 12/31/2024	Amended Budget YTD 12/31/2024	Variance YTD 12/31/2024	Amended Budget Approved FY 24/25	Remaining as of 12/31/2024	Percent of budget YTD	
OPERATING REVENUES								
12- 41100	Residential	665,468	664,956	0%	1,329,915	664,447	50%	✓
12- 41200	Commercial/Multi-family Dwelling	163,474	163,542	0%	327,082	163,609	50%	✓
12- 42330	CWIP Inspection Fees	0	0	0%	0	0	0%	Unbudgeted - Restricted deposit
TOTAL OPERATING REVENUE		828,942	828,498	0%	1,656,997	828,056	50%	
OPERATING EXPENSES								
PUMPING								
12- 52112	Supplies/Repairs-Pumping Equipment	384	4,668	-92%	9,330	8,946	4%	✓
12- 52113	Supplies/Repairs - Pumping Computer Equip.	641	1,500	-57%	3,000	2,359	21%	Purchased as needed.
12- 52300	Purchased Power	6,397	5,502	16%	11,000	4,604	58%	✓
12- 52310	Generator Fuel	0	378	-100%	750	750	0%	Purchased as needed.
TOTAL PUMPING		7,421	12,048	-38%	24,080	16,659	31%	
WASTEWATER TREATMENT								
12- 53105 1	Wastewater Treatment - LRWRP	200,643	300,000	-33%	600,000	399,357	33%	
TOTAL WASTEWATER TREATMENT		200,643	300,000	-33%	600,000	399,357	33%	
WASTEWATER COLLECTION								
12- 54103	Waste Discharge Fee	3,661	3,875	-6%	3,875	214	94%	✓
12- 54222	Supplies/Repairs-Mains	10,079	14,088	-28%	28,180	18,101	36%	Purchased as needed.
12- 54232	Supplies/Repairs-Services	0	1,752	-100%	3,500	3,500	0%	Purchased as needed.
TOTAL WASTEWATER COLLECTION		13,740	19,715	-30%	35,555	21,815	39%	
CUSTOMER ACCOUNTS								
12- 55102	Operating Supplies	3,763	3,226	17%	5,050	1,287	75%	Annual billing stock purchase
12- 55104	Utility Services	2,059	2,778	-26%	5,550	3,491	37%	✓
12- 55105	Contract Services	17,069	14,964	14%	30,800	13,731	55%	✓
12- 55105-1	Contract Services - Temporary Labor	5,700	0	0%	0	0	0%	Excel Temporary - Customer Service Representative
12- 55106	Postage	3,399	3,726	-9%	7,455	4,056	46%	✓
12- 55117	Credit & Collection	0	0	0%	0	0	0%	Unbudgeted
12- 55200	Uncollectible Accounts	924	1,248	-26%	2,500	1,576	37%	Bad debts offset by uncollectible received.
TOTAL CUSTOMER ACCOUNTS		32,913	25,942	27%	51,355	24,142	64%	
INSURANCE								
12- 56301	Property/General Liability Insurance	27,500	25,675	7%	25,675	0	107%	✓
TOTAL INSURANCE		27,500	25,675	7%	25,675	0	107%	

G/L Number	Description	Actual	Amended Budget	Variance	Amended Budget	Remaining	Percent of
		YTD 12/31/2024	YTD 12/31/2024	YTD 12/31/2024	Approved FY 24/25	as of 12/31/2024	budget YTD
ADMINISTRATIVE & GENERAL							
12- 56202	Office Supplies	1,349	1,440	-6%	2,875	1,526	47% ✓
12- 56204	Utility Services-Office	3,312	3,306	0%	6,615	3,303	50% ✓
12- 56205	Contract Services - Office	5,817	7,422	-22%	15,245	9,428	38% ✓
12- 56205-1	Contract Services-Office-Temporary Labor	9,790	0	0%	0	0	0% Excel Temporary - Accountant
12- 56206	Postage	165	156	5%	315	150	52% Purchased as needed.
12- 56208	Professional Services	2,873	4,766	-40%	7,473	4,600	38% Purchased as needed.
12- 56209	Memberships & Dues	5,277	5,825	-9%	6,985	1,708	76% ✓
12- 56210	Travel Expense	2,238	3,084	-27%	6,175	3,937	36% Employee training and conference attendance.
12- 56211	Subscriptions & Books	45	186	-76%	375	330	12% ✓
12- 56213	Office Equipment Rentals	486	330	47%	660	174	74% ✓
12- 56214	Bank Service Charges	291	1,440	-80%	2,875	2,584	10% Offset by credit card rebates and customer NSF fees
12- 56215	LAFCO Mandatory Fees - AB2838	1,887	0	0%	3,000	1,114	63% ✓
12- 56217	Director's Expense	3,635	6,141	-41%	10,413	6,778	35% Director salary and conference attendance.
12- 56704	Utility Services-General Plant	2,659	2,514	6%	5,025	2,366	53% ✓
12- 56705	Contract Services - General Plant	7,207	9,834	-27%	19,500	12,293	37% ✓
12- 56712	Supplies & Repairs - General Plant	3,610	1,878	92%	3,750	140	96% Unbudgeted parking lot repair
12- 56713	Supplies & Repairs - Computer Equipment	2,115	2,226	-5%	4,450	2,335	48% Added CyberSecurity, IT Room monitoring, and UPS battery backup
12- 56714	Supplies & Repairs - Furniture & Equipment	254	126	102%	250	0	102% Headsets, calculators, conference room phone
12- 57110	Depreciation	83,354	87,500	-5%	175,000	91,646	48% ✓
12- 56810	Election Expense	0	0	0%	2,000	2,000	0% ✓
TOTAL ADMINISTRATIVE & GENERAL		136,362	138,174	-1%	272,980	146,412	50%
EMPLOYEE SALARIES AND BENEFITS							
Various	Salaries	123,104	153,252	-20%	306,502	183,397	40% New hires/promotions at lower starting wages, plus add temporary employees.
Benefits							
12- 56410	Educational	0	0	0%	0	0	0% ✓
12- 56450	CWIP Contra Account	(2,059)	0	0%	0	2,059	0% Benefits/Overhead for CWIP/Billable Payroll (Offsite Manhole Replacement)
Payroll Taxes							
12- 57463	Worker's Compensation	2,229	4,032	-45%	8,069	5,840	28% ✓
12- 57464	Employee Benefits	93,156	104,382	-11%	208,758	115,602	45% ✓
12- 57472	Payroll Taxes	2,339	2,652	-12%	5,303	2,964	44% ✓
TOTAL EMPLOYEE SALARIES AND BENEFITS		218,769	264,318	-17%	528,632	309,862	41%
OTHER OPERATING EXPENSES							
12- 57302	Transportation (Vehicles)-Supplies/Repairs	2,576	3,498	-26%	7,000	4,424	37% Purchased as needed.
12- 57303	Transportation (Vehicles)-Fuel	3,845	4,998	-23%	10,000	6,155	38% ✓
12- 57312	Tool/Work Equipment-Supplies/Repairs	3,049	5,874	-48%	11,750	8,701	26% John Deere Tractor Repair scheduled for FYE 2025 was required in FYE 2024
12- 57313	Tool/Work Equipment-Fuel	0	378	-100%	750	750	0% Purchased as needed.
12- 57320	Uniforms	0	1,100	-100%	1,100	1,100	0% Uniform shirts not yet purchased for FY25
12- 57321	Uniform Reimbursement	100	252	-60%	500	400	20% ✓
12- 57350	Safety Supplies	4,171	2,826	48%	6,150	1,979	68% Purchased as needed.
12- 57351	Safety Boot Reimbursement	200	252	-21%	500	300	40% ✓

G/L Number	Description	Actual YTD 12/31/2024	Amended Budget YTD 12/31/2024	Variance YTD 12/31/2024	Amended Budget Approved FY 24/25	Remaining as of 12/31/2024	Percent of budget YTD	
	TOTAL OTHER OPERATING EXPENSES	13,941	19,178	-27%	37,750	23,809	37%	
	TOTAL OPERATING EXPENSES	651,290	805,050	-19%	1,576,027	942,056	41%	
	TOTAL OPERATING INCOME (LOSS)	177,652	23,448		80,971	(114,001)	219%	
NON-OPERATING REVENUE								
12- 49200	Interest Earnings (In-house)	213,372	158,100	35%	316,200	102,828	67%	Interest earnings are above budgeted amount.
12- 49201	Interest Earnings (WCRF)	0	0	0%	5,600	5,600	0%	✓
12- 49220	GAAP Revenue Offset (for Fair Market Value)	43,649	0	0%	0	0	0%	Fair Market Value adjustment
12- 49700	State Mandates	0	0	0%	0	0	0%	Unbudgeted
	TOTAL NON-OPERATING REVENUE	257,021	158,100		321,800	108,428	80%	
NON-OPERATING EXPENSE								
12- 59400	Asset Retirement Loss	1,925	0	0%	0	0	0%	✓
	TOTAL NON-OPERATING EXPENSES	1,925	0		0	0	100%	
	TOTAL NON-OPERATING INCOME (LOSS)	255,096	158,100		321,800	108,428	79%	
	NET INCOME (UNRESTRICTED)	432,748	181,548		402,771	(5,573)	107%	
CAPITAL CONTRIBUTIONS								
12- 42320	Developer Connection Charges	0	0	0%	0	0	0%	Connection Fees (restricted revenue) are not budgeted.
12- 49310	Contributed Capital	0	0	0%	0	0	0%	✓
	TOTAL CAPITAL CONTRIBUTIONS	0	0		0	0		
	CHANGE IN NET POSITION	432,748	181,548		402,771	(5,573)	107%	

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
LRWRP UPGRADE OPERATING BUDGET
 FISCAL YEAR 2024 - 2025

50% 6 of 12 months completed

1.68" Fiscal YTD rainfall

Account Number	Description	Actual YTD 12/31/2024	Budget YTD 12/31/2024	Variance YTD 12/31/2024	Board Approved FY 24/25	Remaining as of 12/31/2024	Percent of budget YTD	
OPERATING REVENUES								
12- 41700	LRWRP Upgrade charges	626,866	537,760	17%	1,086,385	459,518	58%	✓
TOTAL OPERATING REVENUE		626,866	537,760	17%	1,086,385	459,518	58%	
OPERATING EXPENSES								
12- 53105 2	Wastewater Treatment - Plant Lease - WCRF	0	0	0%	50,000	50,000	0%	✓
12- 57110	Depreciation	297,100	255,000	17%	510,000	212,900	58%	Depreciable assets increased with addition of Floradale bridge project
TOTAL OPERATING EXPENSES		297,100	255,000	17%	560,000	262,900	53%	
NON-OPERATING EXPENSE/LIABILITY PAYMENT								
12- 25220	LRWRP Debt Service - SRF	0	0	0%	678,253	678,253	0%	SRF Principal Payment in June.
12- 59120	LRWRP Upgrade Interest Expense	0	0	0%	62,838	62,838	0%	SRF Interest Payment in June.
TOTAL NON-OPERATING EXPENSES/LIABILITY PAYMENTS		0	0		741,091	741,091	0%	
NET INCOME		329,767	282,760		(214,706)	(544,473)	-154%	
CHANGE IN NET POSITION		329,767	282,760		(214,706)	(544,473)	-154%	

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors ITEM: 9.D
FROM: Ad Hoc Committee
(Director Heuring, Director Gonzales, Michael Garner)
BY: Cynthia Allen, General Manager 
DATE: March 4, 2025
SUBJECT: Ad Hoc Committee Status

Recommendations: Discuss the continuation or dissolution of the Ad Hoc Committee formed to discuss additional special district powers.

Policy Implications:

- District Ordinance § 1.3.1 allows the Board President to appoint ad hoc committee members as the need arises and requires the President to receive confirmation from the Board of Directors.
- Ad Hoc Committees are temporary committees formed for a specific task not already performed by a standing committee and is dissolved when that task is completed.

Resource Impacts: Each additional power could cost between \$40,000 and \$125,000 depending on the level of engineering study required.

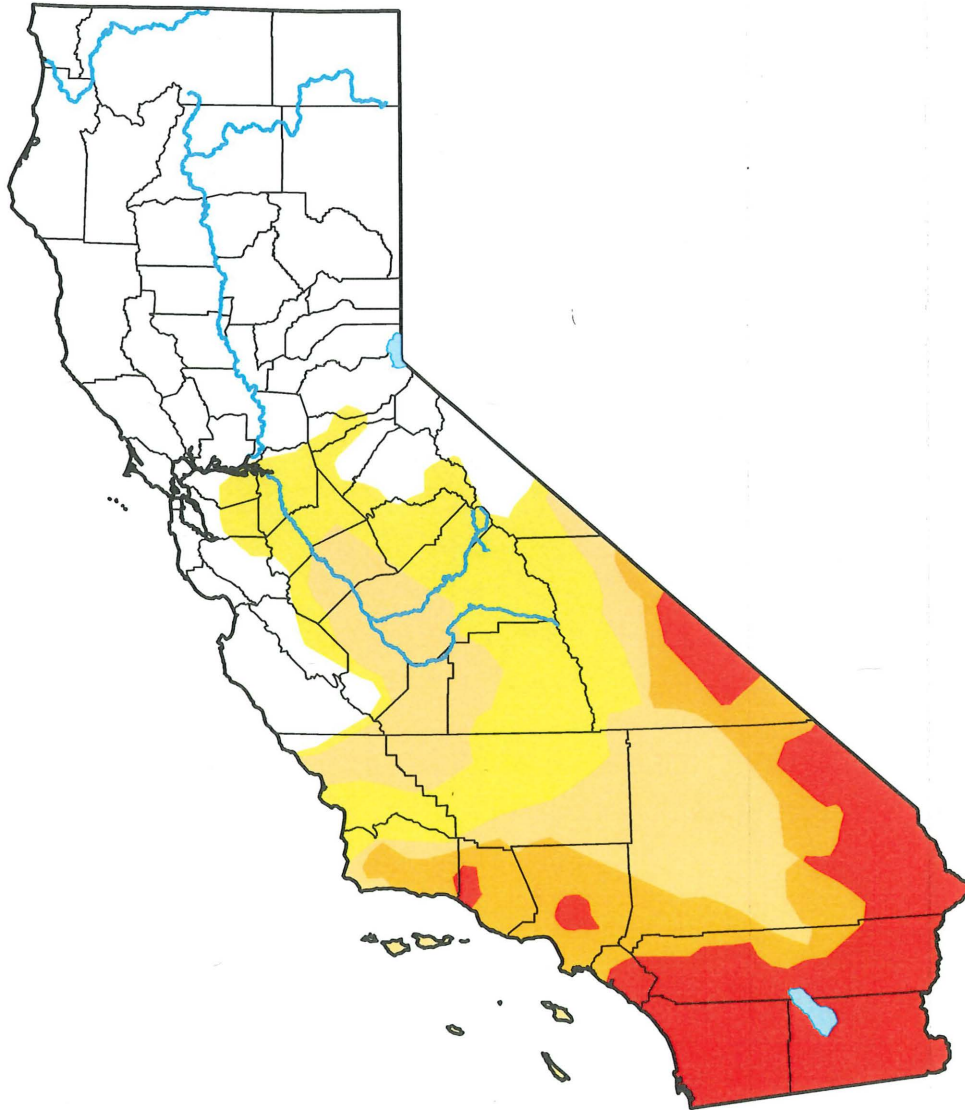
Alternatives Considered: None

Discussion: On March 5, 2024, Board President Brooks appointed Director Heuring, Director Gonzales, and Michael Garner to an Ad Hoc Committee to research the feasibility of adding additional special district powers such as Library, Street Sweeping, and Parks and Open Space to Vandenberg Village Community Services District's services. The committee met on March 26, 2024; April 25, 2024; and August 29, 2024.







Attachments: None

U.S. Drought Monitor California

February 25, 2025
(Released Thursday, Feb. 27, 2025)
Valid 7 a.m. EST



Intensity:

-  None
-  D0 Abnormally Dry
-  D1 Moderate Drought
-  D2 Severe Drought
-  D3 Extreme Drought
-  D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>

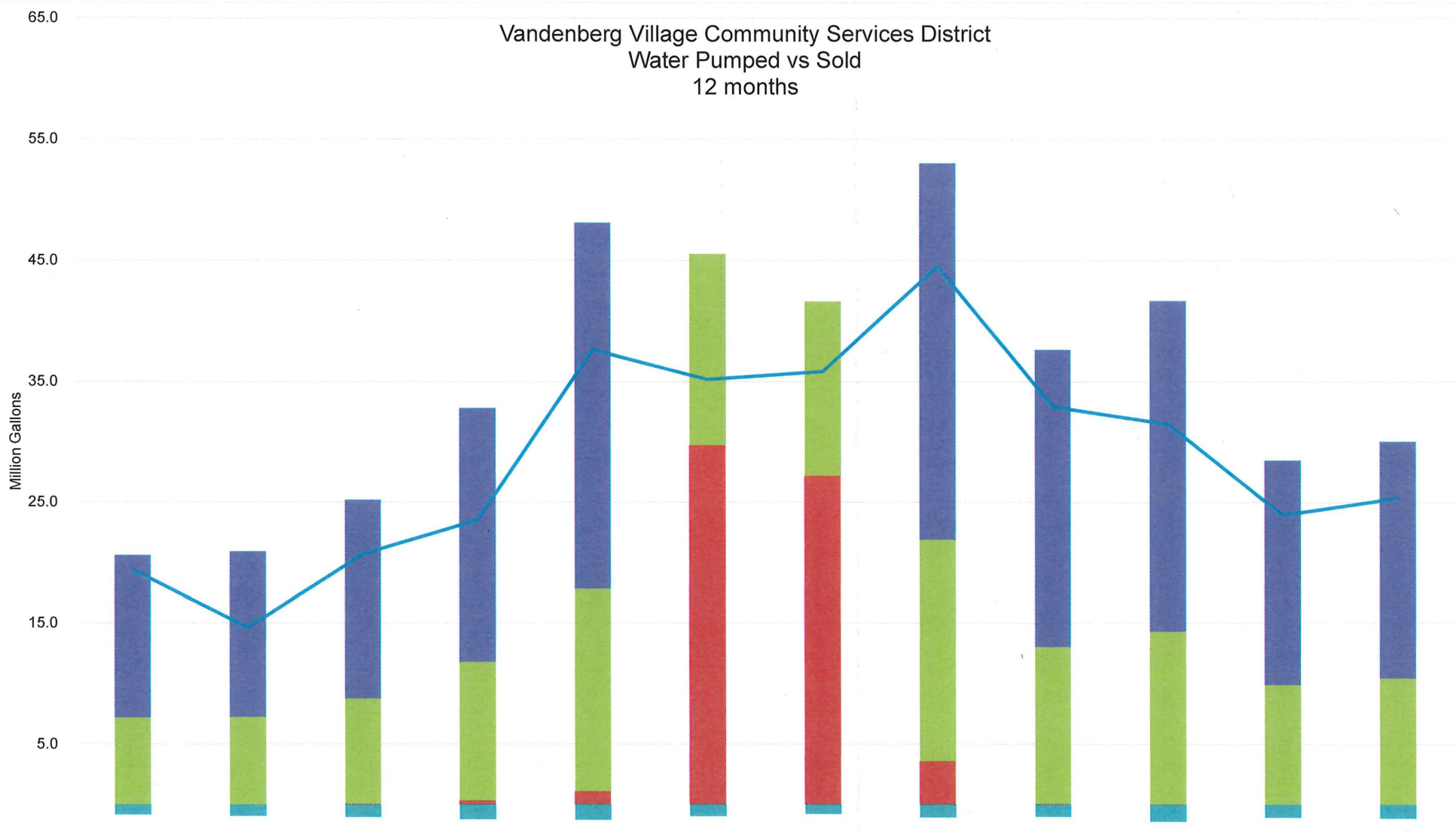
Author:

Brian Fuchs
National Drought Mitigation Center



droughtmonitor.unl.edu

Vandenberg Village Community Services District Water Pumped vs Sold 12 months



(5.0)

	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25
Filter Loss	(0.9)	(1.0)	(1.1)	(1.2)	(1.3)	(1.0)	(0.8)	(1.1)	(1.0)	(1.4)	(1.1)	(1.2)
Well 3A	13.4	13.7	16.4	21.0	30.3	0.0	0.0	31.1	24.6	27.4	18.6	19.6
Well 3B	7.2	7.2	8.7	11.4	16.7	15.8	14.5	18.3	13.0	14.3	9.9	10.4
Well 1B	0.0	0.0	0.0	0.3	1.1	29.7	27.2	3.6	0.0	0.0	0.0	0.0
Total Sold	19.4	14.6	20.7	23.5	37.6	35.1	35.8	44.5	32.9	31.5	23.9	25.3

Draft – For discussion purposes only



WMA GSA BOARD OF DIRECTORS MEETING

26 FEBRUARY 2025

PROPOSITION 68 GRANT FUNDED PROJECTS UPDATE

Draft – For discussion purposes only

IMPLEMENTATION RESPONSIBILITIES

- EKI is working on 5 out of 8 components for WMA

Components	WMA
1. Grant Administration	SYRWCD
2. Well Extraction Measurement and Reporting	
a) Administration/Coordination	EKI
b-e) <i>Category Tasks Required by DWR Agreement*</i>	EKI
3. SGMA Rate Study	Raftelis
4. Annual Report and Periodic GSP Evaluation	Stetson Engineers
5. Monitoring Improvements	
a) Administration/Coordination	EKI
b-e) <i>Category Tasks Required by DWR Agreement¹</i>	EKI
6. Storm Water Capture	EKI
7. Water Use Efficiency	EKI
8. Recycled Water Feasibility Study	EKI



* Environmental/Design, Implementation/Construction, Monitoring/Assessment, Engagement/Outreach.

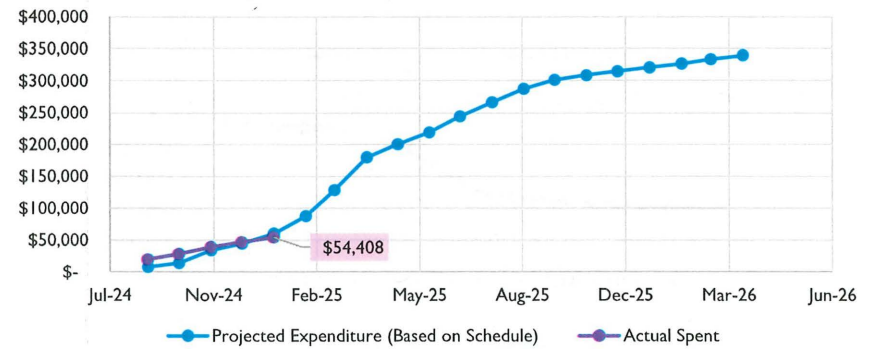
COMPONENT 2 AND 5 PROGRESS TO DATE

Well Extraction Measurement And Reporting (Comp 2) and Monitoring Improvements (Comp 5)

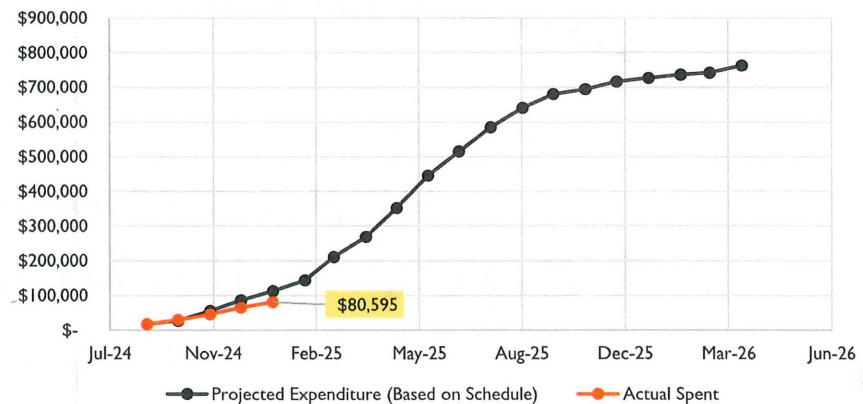
- Landowner outreach [**critical path**]
 - Comp 2: identified 2 demonstration sites, and **outreach and screening process for 3rd and final site**. Land IQ scheduled to begin weather station installation the week of March 24, 2025.
 - Comp 5: Well owner outreach to improve and expand Monitoring Well Network; completed 2nd quarterly seawater intrusion sampling; conducted stream gage site visits, stream flow measurements, preliminary design, and permit research; coordinate GDE verification study plans between GSAs.
- Draft access agreement and NOE materials.
 - Two access agreements are under review
 - Identified streamlined NOE filing process



Cumulative Budget for Component 2 WMA



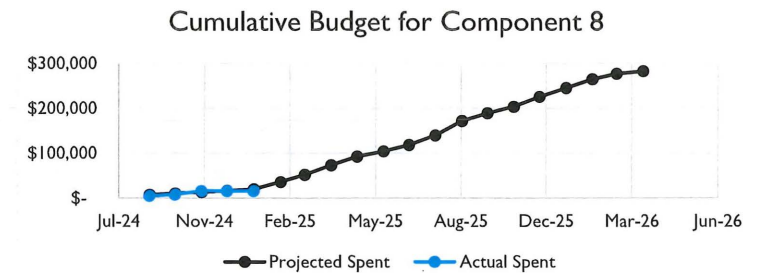
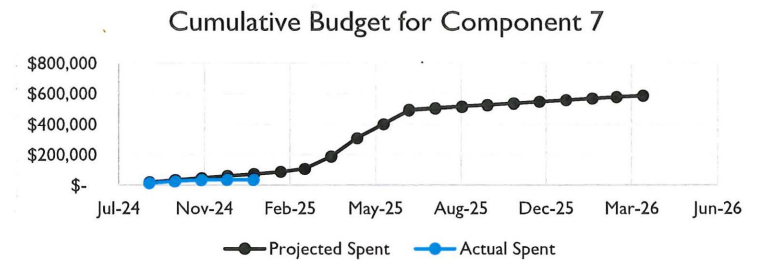
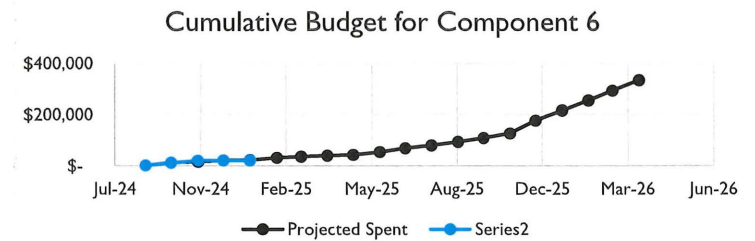
Cumulative Budget for Component 5 WMA



PROGRESS TO DATE – COMPONENT 6, 7 AND 8

Stormwater Capture, Water Efficiency, And Recycled Water

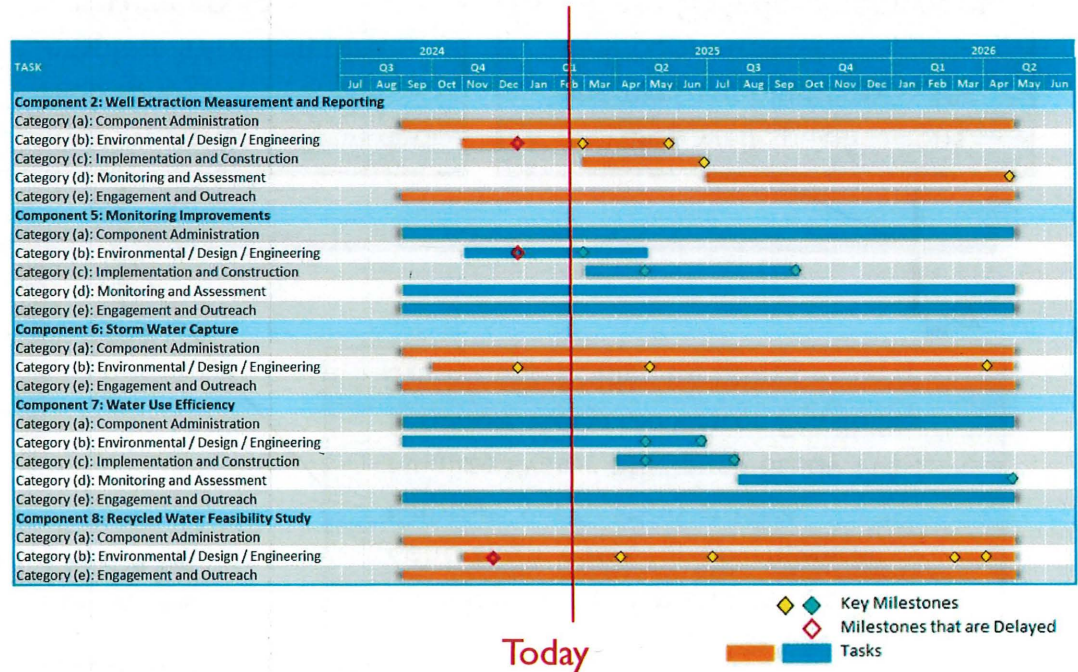
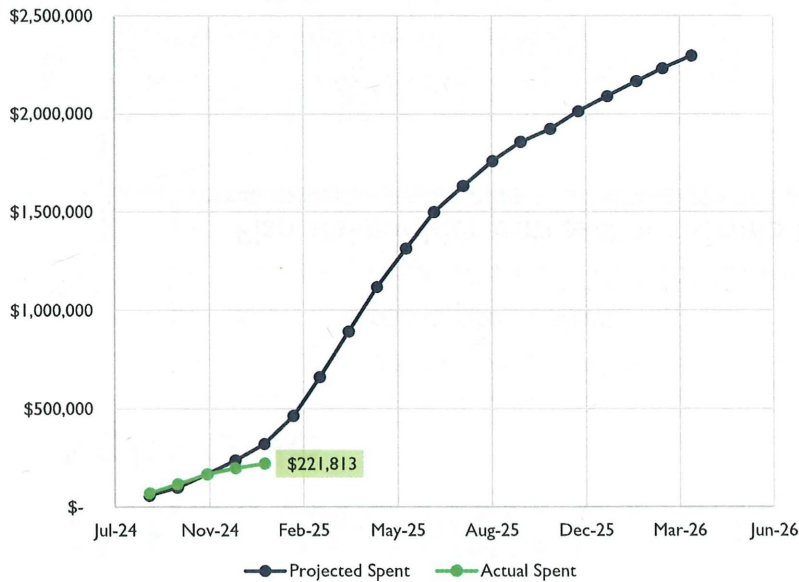
- Component 6: conducted desktop study, identified potential stormwater capture sites.
- Component 7: compiled and collated data received; updated water conservation tracking tool to evaluate the data.
- Component 8: Data review; fishery and legal support agreement development.



TASK COMPLETION AND BUDGET ON TRACK

- Schedule depends on cooperating landowners, completion of access agreements, and NOE approvals by DWR.
- Project expenses will increase when consultants initiate infrastructure for demonstration projects (scheduled to begin during March 2025).

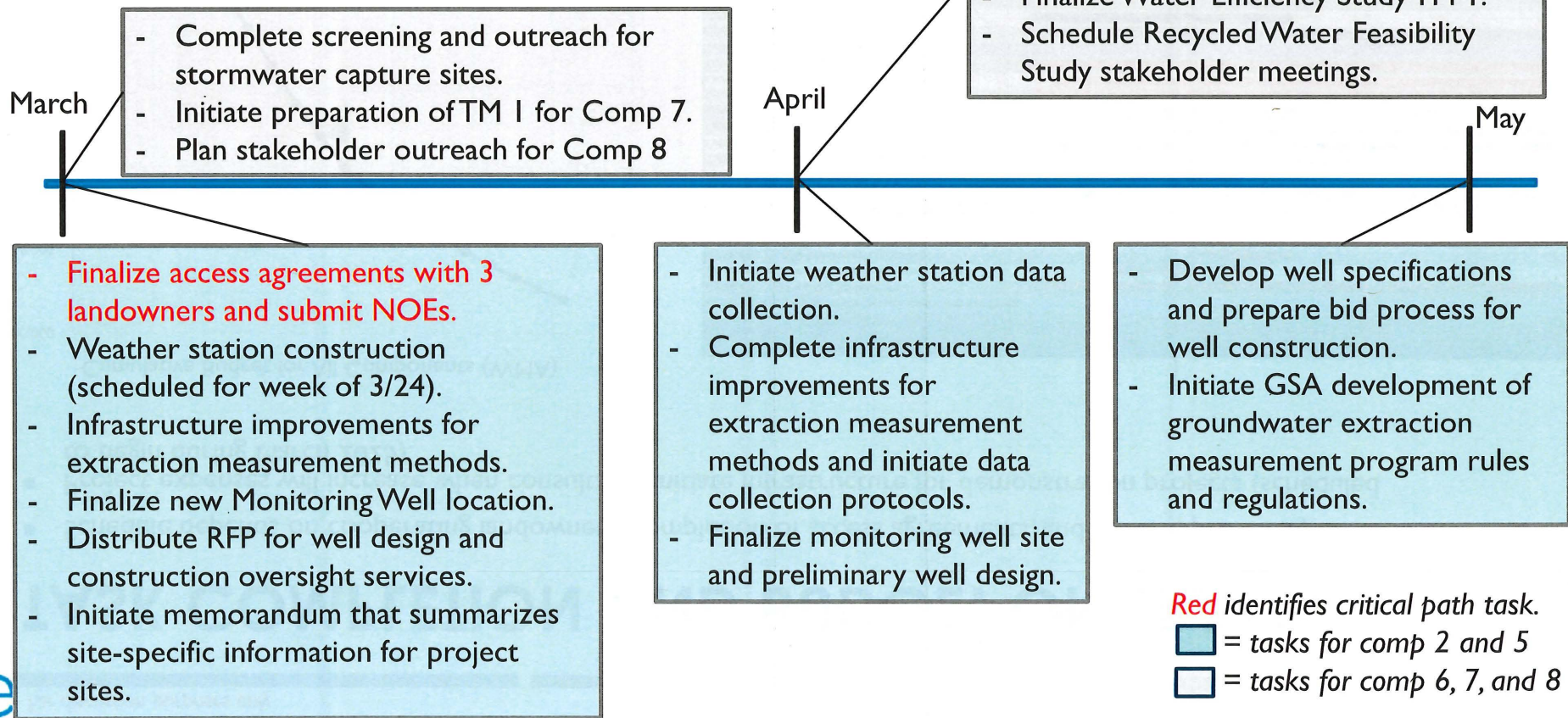
Cumulative Budget for All Components (WMA)



Draft – For discussion purposes only

THREE MONTH LOOK AHEAD

Schedule



e



**California Special
Districts Association**

CSDA

Districts Stronger Together

DATE: February 10, 2025

TO: CSDA Voting Member Presidents and General Managers

FROM: CSDA Elections and Bylaws Committee

SUBJECT: **CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS
SEAT B**

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2026 - 2028 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent.
(See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, professional development, and other resources for members. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.
(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.
*(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.
*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

Nomination Procedures: Any Regular Member district in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations in the Northern Network is April 21, 2025. The deadline for receiving nominations in all other Networks is April 11, 2025. Nominations and supporting documentation may be mailed or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814
Fax: 916.442.7889
E-mail: amberp@csda.net

Once received, nominees will receive a candidate's letter. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on June 10, 2025. All votes must be received through the system no later than 5:00 p.m. July 25, 2025. The successful candidates will be notified no later than July 29, 2025. All selected Board Members will be introduced at the Annual Conference in Monterey, CA in August 2025.

Expiring Terms

(See enclosed map for Network breakdown)

Northern Network	Seat B – Kim Seney, Director, Gold Mountain Community Services District
Sierra Network	Seat B – Jerry Gilmore, Director, Truckee Sanitary District*
Bay Area Network	Seat B – Ryan Clausnitzer, General Manager, Alameda County Mosquito Abatement District*
Central Network	Seat B – Lorenzo Rios, CEO, Clovis Veterans Memorial District*
Coastal Network	Seat B – Scott Duffield, General Manager, Heritage Ranch Community Services District*
Southern Network	Seat B – Don Bartz, General Manager, Phelan Pinon Hills Community Services District*

(* = Incumbent is running for re-election)

CSDA will be using a web-based online voting system allowing your district to cast your vote easily and securely. *Electronic Ballots will be emailed to the main contact in your district June 10, 2025. All votes must be received through the system no later than 5:00 p.m. July 25, 2025.*

*Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail amberp@csda.net **by April 25, 2025** in order to ensure that you will receive a paper ballot on time.*

CSDA will mail paper ballots on June 10, 2025 per district request only.

If you have any questions, please contact Amber Phelen at amberp@csda.net.



**California Special
Districts Association**
Districts Stronger Together

2026-2028 TERM BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: _____

District: _____

Mailing Address: _____

Network: _____ (see map)

Telephone: _____

(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: _____

E-mail: _____

Nominated by (optional): _____

**Return this form, a Board resolution/minute action supporting the candidate, and
Candidate Information Sheet by mail or email to:**

CSDA
Attn: Amber Phelen
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732

amberp@csda.net

DEADLINE FOR RECEIVING NOMINATIONS:

Northern Network - Extended due to vacancy: April 21, 2025 at 5:00 p.m.

All other networks: April 11, 2025 at 5:00 p.m.



2026-2028 TERM - CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: _____

District/Company: _____

Title: _____

Elected/Appointed/Staff: _____

Length of Service with District: _____

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

4. List civic organization involvement:

****Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**



California Special Districts Association

DISTRICT NETWORKS

