

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

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"Pride in Community Service"

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MINUTES Special Meeting

June 11, 2024

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Bumpass who led the Pledge of Allegiance.

2. ROLL CALL: Directors, Brooks, Bumpass, Gonzales, Heuring and Stassi

OTHERS PRESENT

General Manager Cynthia Allen, Operations & Maintenance (O&M) Manager Jeff Cole, Financial Services (FS) Manager Patricia LeCavalier, Customer Service Representative Brianna Jennings, MHCSO General Manager Mike Garner, MHCSO Administrative Services Manager Carol Reynolds, and Dawn Whirly.

3. ADDITIONS AND DELETIONS TO THE AGENDA - None

4. PUBLIC FORUM

President Bumpass invited public comments and there were none.

5. OPERATIONS REPORT

O&M Manager Cole reported the District pumped 40.2 million gallons of water in May with an average daily demand of 1.3 million gallons. This is 15 percent less than last year.

There was 0.08 inches of rain in May bringing the calendar year total to 15.87 inches.

The District's well levels for May were 1B-137', 3A-135', and 3B-133'.

O&M Manager Cole reported the VFD is ready to be shipped and the Backwash pump will ship on June 28.

The field crew replaced a 6-inch saddle and service line, three service lines, seven angle stops, two service line leak repairs, and 3-inch and 2-inch commercial meters in May. There were no sanitary sewer overflows to report.

To conclude his report, O&M Manager Cole said the District hired Juan Duran on May 6 and Mike Garner's last day was May 10.

6. ADMINISTRATION REPORT

FS Manager LeCavalier reported the District closed out two Capital projects to Assets in April; Well 1B Rehabilitation \$53,814 (Budget \$66,000), and Lab Equipment \$28,007 (Budget \$30,000). Also, the Test Well was closed as a \$193,982 non-operating expenditure. This was not adding value to the District so the auditor's recommendation was to record it as a loss on disposal of a capital asset.

Mechanics Bank increased the District's investment savings rate from 4.3 percent to 4.45 percent.

To conclude her report, FS Manager LeCavalier said today is Stephanie's last Board Meeting and General Manager Allen has advertised for an Accountant I and a part-time Customer Service Representative. The application deadline is June 21.

7. CONSENT CALENDAR

A. Minutes from the Regular Meeting on May 7, 2024

B. Treasurer Report

1) Monthly Financials

2) Disbursements through May 31, 2024

C. Water Pumped vs. Sold, 12 months

Motion by Director Brooks, seconded by Director Gonzales to accept the consent calendar as presented.

Ayes: Directors Brooks, Bumpass, Heuring, Gonzales, Stassi
Noes: None
Abstain: None
Absent: None

8. ACTION ITEM

A. Resolution 231-24

President Bumpass read the resolution aloud before the following motion was made.

Motion by Director Brooks, seconded by Director Bumpass to adopt Resolution 231-24 in appreciation to Michael Garner for 40 years of dedicated service.

Roll Call Vote:

Ayes: Directors Brooks, Bumpass, Heuring, Gonzales, Stassi
Noes: None
Abstain: None
Absent: None

B. Resolution 232-24

President Bumpass read the resolution aloud before the following motion was made.

Motion by Director Brooks, seconded by Director Bumpass to adopt Resolution 232-24 in appreciation of Stephanie Garner for 23 years of dedicated service.

Roll Call Vote:

Ayes: Directors Brooks, Bumpass, Heuring, Gonzales, Stassi
Noes: None
Abstain: None
Absent: None

C. Resolution 233-24

Motion by Director Stassi, seconded by Director Bumpass to waive reading of Resolution 233-24

Ayes: Directors Brooks, Bumpass, Heuring, Gonzales, Stassi
Noes: None
Abstain: None
Absent: None

Motion by Director Stassi, seconded by Director Bumpass to adopt Resolution 233-24 to continue collecting Lompoc Regional Wastewater Reclamation Plant (LRWRP) Upgrade Charges on the annual county tax roll for Tax Year 2024-25.

Roll Call Vote:

Ayes: Directors Brooks, Bumpass, Gonzales, Heuring, Stassi
Noes: None
Abstain: None
Absent: None

D. Board Secretary

Motion by Director Stassi, seconded by Director Bumpass to appoint Brianna Jennings as Board Secretary effective July 1, 2024.

Ayes: Directors Brooks, Bumpass, Gonzales, Heuring, Stassi
Noes: None
Abstain: None
Absent: None

E. Letter of Thanks

Motion by Director Brooks, seconded by Director Heuring to approve the letter to Representative Carbajal thanking him for co-sponsoring H.R. 7525

Ayes: Directors Brooks, Bumpass, Heuring, Stassi

Noes: None

Abstain: Director Gonzales

Absent: None

F. Parking Lot Rental

Dawn Whirty briefly spoke about how the parking lot would be used and appreciated the Directors time.

Motion by Director Stassi, seconded by Director Gonzales to direct General Manager Allen to proceed with a draft license agreement.

Ayes: Directors Brooks, Bumpass, Gonzales, Heuring, Stassi

Noes: None

Abstain: None

Absent: None

G. Truck Decals

After a lot of discussion among the Directors, it was agreed to table this action item until a later date.

9. REPORTS

A. Committees

Sustainable Groundwater Management Agency met in May. Director Gonzales commended MHCSD General Manager Garner who attended the meeting. Due to the unfavorable behavior during a previous meeting, General Manager Garner set the tone for the board members and the meeting was held with respect.

B. District Representatives to External Agencies

There were no external agency meetings in May.

C. President

President Bumpass had no comments.

D. General Manager

General Manager Allen reported at the May board meeting, that the Directors authorized Flume Water to sell 100 devices on behalf of VVCSD. Fifty have been sold to date and 29 of them are activated. More information about the activated devices can be found on page 55 of the board package.

The District submitted information requested from the Santa Barbara County Elections Office for the November ballot. The candidate filing period opens on July 15 and closes on August 9.

The surveyor is finishing his reports for the District's property boundaries at site #1. When the reports are completed the survey will be filed with the county and the perimeter fence will be moved to its proper location.

Staff is accepting applications for two administrative positions: an Accountant I and a Part-time Customer Service Representative. The application period closes on June 21.

General Manager Allen and O&M Manager Cole are finishing the Service Line Inventory due to the State Water Board in October but will submit it by the end of June. The District has 2,585 service lines identified by location ID. Sixty-three percent are copper, 37 percent are plastic, and none are lead. The District is fortunate that Vandenberg Village was built in tracts and we did not need to do physical inspections of the service lines. We have the construction records for most of the tracts and have work order records for service line replacements confirming the service line material.

10. INFORMATIONAL CORRESPONDENCE

- A. US Drought Monitor: California, June 4, 2024
- B. Flume: Device Map, sample portal results, May 2024
- C. Santa Barbara LAFCO: Adopted Budget FY 2-024-25
- D. County of Santa Barbara Consolidated Election
- E. County of Santa Barbara Cloudseeding Budget Update

11. DIRECTORS FORUM

Director Brooks congratulated and thanked Stephanie for her years of service with the District.

Director Bumpass thanked Mike and said that he will do well in his new position at MHCSD. He also thanked Stephanie for her work and patience over the years.

Director Gonzales showed a map on the TV of Lot 54 and pointed out the defensible space that was provided by the County of Santa Barbara. He asked General Manager Allen to reach out to them to see if they will be doing any clearing on Club House Road.

12. ADJOURN

President Bumpass declared the meeting adjourned at 8:32 p.m.

Attest:

Signed:

Stephanie Garner
Secretary, Board of Directors

Robert Bumpass
President, Board of Directors