

# VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

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*"Pride in Community Service"*

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## **MINUTES Special Meeting**

**July 9, 2024**

### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Bumpass who led the Pledge of Allegiance.

### 2. ROLL CALL: Directors, Brooks, Bumpass, Gonzales, Heuring and Stassi

#### OTHERS PRESENT

General Manager Cynthia Allen, Operations & Maintenance Manager Jeff Cole, Financial Services Manager Patricia LeCavalier, and Vandenberg Village resident Jimmy Lamont.

### 3. ADDITIONS AND DELETIONS TO THE AGENDA - None

### 4. PUBLIC FORUM

President Bumpass invited public comments and there were none.

### 5. OPERATIONS REPORT

Operations and Maintenance Manager Cole reported the District pumped 43.4 million gallons of water in June with an average daily demand of 1.4 million gallons. This is 23 percent more than last year.

There were 0 inches of rain in June keeping the calendar year total at 15.87 inches.

The District's well levels for May were 1B at 142', 3A at 137', and 3B at 135'.

Mr. Cole reported the VFD from PureFlow was delivered. This order did not come in an enclosure as expected. The Backwash Pump was also received.

The field crew repaired a 12" Transmission Main leak. This was approximately a half mile into the Preserve. A 10" Gate Valve was also replaced. The field crew replaced two service lines and four angle stops and assisted MHCSO repair a 6" mainline break in June. There were no sanitary sewer overflows to report.

Mr. Cole reported that USGS sampled all 3 wells individually on June 12 and June 13 to evaluate regional groundwater quality near oil fields. The testing was free to the District and all results will be provided. The data will then be available if there is any concern about oil production and the safety of the aquifer.

To conclude his report, Stephanie Garner's last day was June 28.

## 6. ADMINISTRATION REPORT

Financial Services Manager LeCavalier reported the District made our annual payment of \$741K to the City of Lompoc towards the State Revolving Fund loan on the LRWP Upgrade. Our final payment on this obligation is targeted for June 2029.

Mechanics Bank increased the District's investment savings rate from 4.45 percent to 4.55 percent. This is higher than the last reported LAIF average of 4.36 percent.

To conclude her report, Ms. LeCavalier said interviews for the Accountant and Customer Service positions were held last week and is hopeful new employees will have a start date of July 29.

## 7. CONSENT CALENDAR

A. Corrected minutes from the Special Meeting on June 11, 2024

B. Treasurer Report

- 1) Monthly Financials
- 2) Disbursements through June 24, 2024

C. Water Pumped vs. Sold, 12 months

**Motion by Director Stassi, seconded by Director Brooks to accept the consent calendar as presented.**

**Ayes: Directors Brooks, Bumpass, Heuring, Gonzales, Stassi**  
**Noes: None**  
**Abstain: None**  
**Absent: None**

8. ACTION ITEM

A. Resolution 229-24

After much discussion among the staff and Directors, the following motion was made.

**Motion by Director Bumpass, seconded by Director Brooks to revise Resolution 229-24 to increase the Capital Water Reserve target to 2.5 million dollars.**

**Roll Call Vote:**  
**Ayes: Directors Brooks, Bumpass, Heuring**  
**Noes: Directors Gonzales, Stassi**  
**Abstain: None**  
**Absent: None**

B. Capital Project Funding

President Bumpass and General Manager Allen agreed to combine Action Items B and C.

C. Financial Policies

After much discussion, it was agreed that Capital Project Funding and Financial Policies will go to the Finance/Budget Committee

#### D. CSDA Board of Directors Elections

**Motion by Director Stassi, seconded by Director Brooks to vote for Elaine Wagner for CSDA Board of Directors.**

**Ayes: Directors Brooks, Bumpass, Gonzales, Heuring, Stassi**

**Noes: None**

**Abstain: None**

**Absent: None**

#### E. Truck Decals

After a discussion among the Directors, it was agreed to table this action item until the next Board meeting.

### 9. REPORTS

#### A. Committees

Director Brooks reported that SGMA met on June 26 and there will be a basin-wide meeting in September.

#### B. District Representatives to External Agencies

There were no external agency meetings in June.

#### C. President

President Bumpass had no comments.

#### D. General Manager

General Manager Allen reported that our surveyor has completed his survey of our property boundaries at site #1. New monuments were placed as needed. The survey has been filed with the County and we will begin working on moving the perimeter fence once the ground dries and we can remove some of the vegetation.

The parking lot agreement has been approved by the legal counsel and presented to Mrs. Whirty for her review. Provided all parties involved agree, it will be included on the August agenda.

Dr. Allen reported that our test well agreement was reviewed by our legal counsel who discovered that it states the District will either convey or demolish the Test Well solely at the County's discretion. There is no provision for payment to the District from the County.

Funds left in our vegetation management budget allowed us to purchase a mower that could be towed behind our utility vehicle. The field crew used it to mow Club House Road after the fire department was done with their weed abatement on Lot 54.

## 10. INFORMATIONAL CORRESPONDENCE

US Drought Monitor: California, June 18, 2024

## 11. DIRECTORS FORUM

Director Gonzales mentioned the CSDA annual meeting will be coming up September 9-12. He thanked staff for the work done at site #1. At the next meeting, Director Gonzales asked for an update on the intertie project with MHCSD. He showed his appreciation to SB County for their weed abatement and thanked General Manager Allen for purchasing the District's new mower.

Director Heuring questioned whether we as a District have an obligation to maintain our property on lot 54. General Manager Allen informed Director Heuring that we do not have an obligation to do this. Dr. Allen referenced a form on the VVCSD website that homeowners can submit to the District giving the homeowner permission to go onto VVCSD property and cut overgrowth down if they wish.

Director Stassi commented that he would like to have a calendar that shows when different meetings will be held. Director Stassi questioned why the auditors would be returning in August. General Manager Allen answered that the auditors have a preliminary visit near the end of the fiscal year and then return to complete their work in August.

Director Bumpass thanked the Board for the conversation on the Reserve Policy and appreciates that historically the Board has always worked well together. Director Bumpass thanked Mr. Cole for mowing Club House Road.

12. ADJOURN

**President Bumpass declared the meeting adjourned at 9:01 p.m.**

**Attest:**

**Signed:**

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**Brianna Jennings**  
**Secretary, Board of Directors**

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**Robert Bumpass**  
**President, Board of Directors**